PORT ORANGE CITY COUNCIL
WORKSHOP MINUTES
COUNCIL CHAMBERS
1000 CITY CENTER CIRCLE
AUGUST 9, 2016

THE CITY COUNCIL SPECIAL MEETING/WORKSHOP of the City of Port Orange was called to order by Mayor Green at 6:30 p.m.

Pledge of Allegiance

Silent Invocation

Roll Call:	PRESENT:	Councilman Bob Ford Councilman Donald Burnette Councilman Scott Stiltner Vice Mayor Drew Bastian Mayor Allen Green
	ALSO PRESENT:	Jake Johansson, City Manager Margaret Roberts, City Attorney Robin Fenwick, City Clerk

Portions of the Rules of Procedure as approved by City Council on May 3, 2016 were read by Robin Fenwick, City Clerk.

DISCUSSION ITEMS

5. Financial Report - June 2016

Tracey Riehm, Finance Director, provided details from the written financial report for the month of June 2016.

Councilman Ford asked if the golf course is going to need additional subsidies. Ms. Riehm said yes, it was budgeted as a need because of the renovations.

6. Budget Workshop- Proprietary and Other Funds

Ms. Riehm introduced Vita Paltridge, Consultant from Burton and Associates to discuss the 2015 Financial Condition Assessment and the revenue projections based on new rate structures. This year they were asked to update the study with a full year of data. They did not find a need to increase the rates in FY 2017 but still recommend a 2% increase in FY 2018 and FY 2019.

Ted Noftall, citizen, recalled a need for a 5% increase each year during the report given last year. Ms. Paltridge advised that their recommendation last year was a 2.75%

increase for each year FY 2018 and FY 2019, which is down to 2% because of projects being pushed further into the future.

Mr. Johansson will discuss the future plans with management in the Public Utilities Department to decide how to move forward.

Mark Schaeffer, citizen, asked for a list of the capital improvements with consultant reports showing what was done over the past 10 months. Mr. Johansson said no, not a list as requested but there are public records that can be provided. He asked Mr. Schaeffer to get with the City Clerk so the request is clear. He agreed.

Ms. Riehm presented information from the FY17 budget regarding proprietary and other funds.

Councilman Burnette supports the additional customer service hours but would like to know why a Plant Maintenance Electrician and Lab Technician are needed. Mr. Johansson said maintenance and proactively addressing issues are not happening now. Savings in other areas in Public Utilities are helping to cover the costs. Rick Wilson, Interim Public Utilities Director, said the grease traps are not getting inspected. They are looking for a fourth person to complete that duty.

Councilman Ford looks forward to seeing the bottom line decrease with the investments being made in this budget.

Ms. Riehm discussed the status of the drainage fund and answered general questions from Council, as well as the reclassification requests and additional equipment needed.

The fund for the golf course was discussed in detail. Councilman Ford expressed concerns regarding reductions in the budget for grounds maintenance. Ms. Riehm discussed the options she has addressed with management at the course. Bob Duquette, General Manager of Cypress Head Golf Course, is focused on improving customer service levels and grounds maintenance.

Ms. Riehm recapped the new positions and other changes to personnel as proposed in the new budgets. Mr. Johansson advised Council that the General Fund budget will be discussed in detail on August 23, 2016 at a Council Workshop.

Mr. Noftall doesn't believe the presentation made sense. He asked why a shade meeting is being held regarding the budget. Mr. Johansson advised that the shade meeting is to discuss labor negotiations only.

Margaret Roberts, City Attorney, provided Council with a report on the use of the City Seal/Logo. There is no action required of Council at this time. It can be scheduled at a later date if Council so wishes. Mr. Johansson asked Council to let him know if they need any further information or discussion.

John Cameron, citizen, addressed Council regarding the budget requests for the Parks and Recreation Department. They need more people to make it work as Council and the citizens expect.

ADJOURNMENT – 8:30 p.m.

Mayor Allen Green

Attest:

Robin Fenwick, City Clerk