



PORT ORANGE CITY COUNCIL

SPECIAL MEETING

Council Chambers

Wednesday, October 14, 2015 @ 5:00 PM

SPECIAL MEETING AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting** of the City Council to be held for the following purposes:

OPENING

1. Pledge of Allegiance
2. Silent Invocation
3. Roll Call

DISCUSSION ITEMS

4. Renovation Request for Clubhouse
5. Change Order #5 to Hall Construction Contract

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 10/14/2015

Consent item: Yes

SUBJECT: Renovation Request for Clubhouse

DEPARTMENT: Parks & Recreation

RECOMMENDED MOTION: Move to approve permission for Cypress Greens, LLC to complete renovations to the clubhouse at Cypress Head.

SUMMARY: Cypress Greens, LLC would like to close in the two store rooms in the dining room. They will use a framed drywall construction floor to ceiling with standard interior 6 panel doors with lock and key. They will use this space for office space and liquor storage room. Sketch attached.

Cypress Greens is aware that all work must adhere to the permitting process and all the work will be paid for by the tenant.

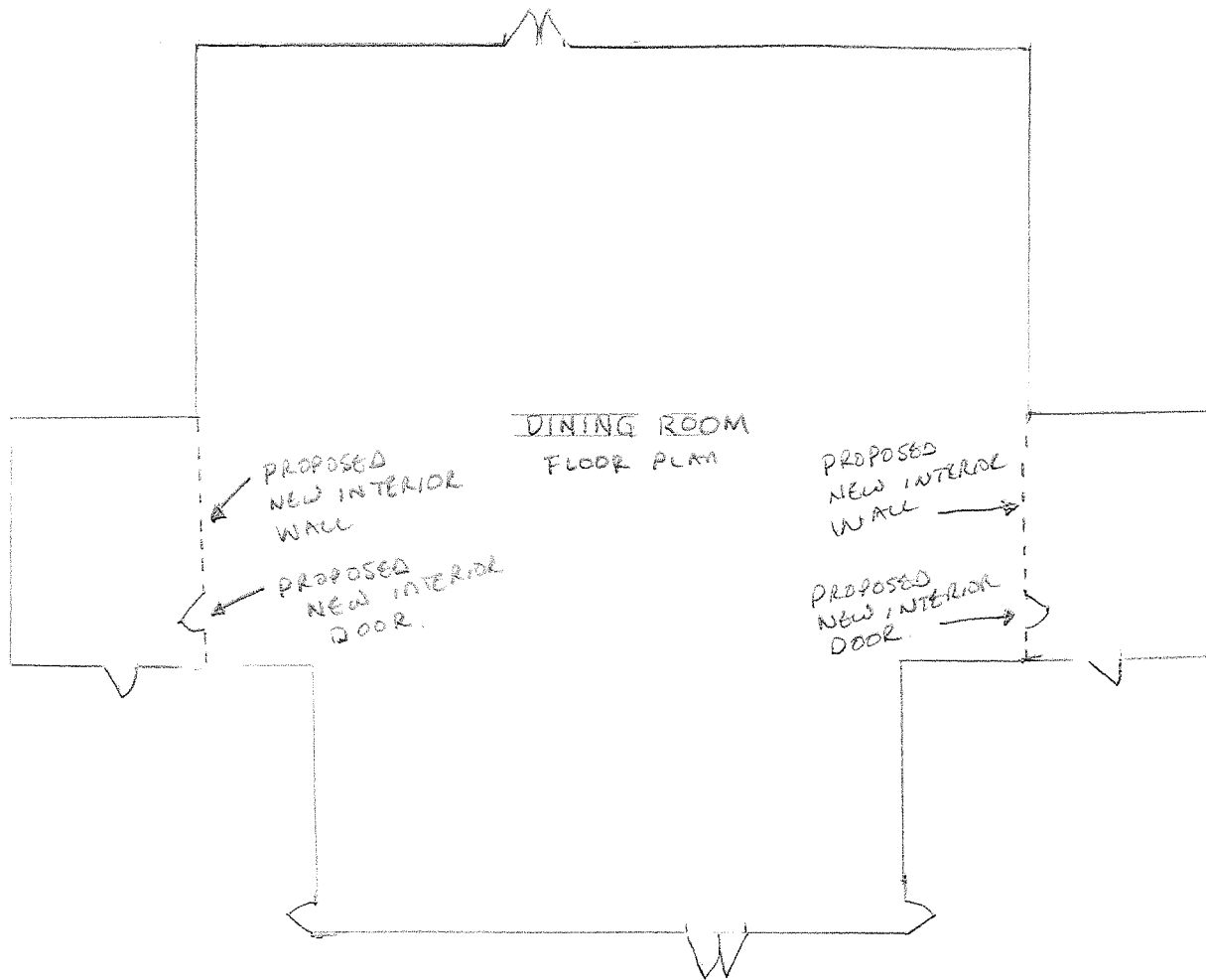
Project	Funding Account
No.:	No.:

ATTACHMENTS:

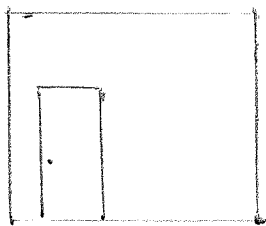
1.	design sketch	storeroomsketch.pdf
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Lovallo, Susan
Lovallo, Susan
Johansson, M. Jake

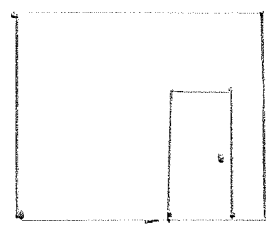
Created/Initiated - 10/06/2015
Approved - 10/06/2015
Final Approval - 10/08/2015



BAL AREA



LEFT ELEVATION



RIGHT ELEVATION

THE TAVERN AT CYPRESS HEAD
PROPOSED NEW WALLS



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 10/14/2015

Consent item: Yes

SUBJECT: Change Order #5 to Hall Construction Contract

DEPARTMENT: Parks & Recreation

RECOMMENDED MOTION: Move to approve change order 5 to Hall Construction for \$72,959 for improvements to the clubhouse and add additional days to the contract.

SUMMARY: The design work is complete on the deck and inside bar divider wall. Hall has solicited prices for this work to be completed. Change order #5 includes:

Two decks one with vinyl covering \$49,330

Divider storefront wall \$11,268

In addition, some plant material is required to meet code around the new A/C units. \$1,542 and additional grading and sidewalk improvements are required to meet current ADA regulations. \$1,835. The exterior of the building needs to be painted due to age and for it to match the new paint on the existing improvements \$8,984. Finally, we are asking for an increase of 12 days to the contract and an additional 45 days for the deck work from the time the permit is issued.

Total change order request is \$72,959 plus additional days. The current budget provides enough funding to cover this change order.

Project No.: AIO 025 Funding Account No.: 451-0300-579-62-00

ATTACHMENTS:

1.	Changer Order 5	CO5Hall.pdf
2.	Wall & Deck Plans	Wall&deckplans.pdf
3.	Deck Quote	Cost Issue 013 Decks Vinyl.pdf
4.	Bar divider wall	Cost Issue 025 Storefront Divider Wall.pdf
5.	Plants for A/C	Cost Issue 024 Viburnum Shield at AC Units.pdf
6.	ADA sidewalk	Cost Issue 016 Sidewalk and Grading.pdf
7.	Painting	Cost Issue 026 Clubhouse Paint.pdf

Fenwick, Robin
Lovallo, Susan
Riehm, Tracey
Roberts, Margaret

Created/Initiated - 10/07/2015
Approved - 10/07/2015
Approved - 10/09/2015
New -

Johansson, M. Jake

CHANGE ORDER NO. 05
 To Susan Lovallo, COPO, Director Parks & Recreation dated October 7, 2015
Hall Construction Co., Inc., Contractor.

Project: Cypress Head Clubhouse Alterations

Change Order No.: 05

Contractor: Hall Construction Co., Inc.

The following changes are hereby made to the Contract Documents:

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$130,768	Original Contract Times: Substantial Completion: <u>45</u> days Final Completion <u>14</u> days
Net changes from previous Change Order: No. <u>01</u> : \$66,447 No. <u>02</u> : \$9,624 No. <u>03</u> : \$10,877 No. <u>04</u> : \$16,634 \$103,582	Changes in contract time from previous Change Orders: No. <u> </u> : <u>0</u> days <u>0</u> days
Contract Price prior to this Change Order: \$234,350	Contract Completion Date prior to this Change Order: <u>October 30, 2015</u> Final Completion: <u>59</u> days
Net Increase (decrease) of this Change Order No. <u>05</u> : \$72,959	Changes in contract time requested this Change Order No. <u>05</u> : <u>TBD</u> days
Contract Price with all approved Change Orders: \$307,309	Contract Times with all approved Change Orders: Substantial Completion: <u>56</u> days * Final Completion: <u>TBD</u> days**

*Substantial completion for restaurant operation on or before October 27, 2015

** Final Completion 45-days from permits and approvals of this Change Order work.

CHANGES ORDERED:

- I. GENERAL: This Change Order is necessary to cover changes in the work to be performed under the Cypress Head clubhouse renovations contract entered into by and between the parties on August 25, 2015
- II. REQUIRED CHANGES: To provide for two new decks, one with awning, storefront divider wall, plants around air conditioners, ADA sidewalk requirements and exterior painting of the building. In addition, fourteen additional days for current contract and forty five days from time of building permit release for the decks and awning. Such additional services will commence after receipt of a written quote and upon issuance of a written notice by the City to the Contractor.
- III. JUSTIFICATION: This work was approved by the city council at a special meeting convened on October 14, 2015.
- IV. PAYMENT: Payment for this Change Order shall be made in accordance with the terms of the contract and periodic written Contractor quotes and purchase orders contemplated by this Change Order. Funds are budgeted in the 451-0300-579-62-00 QPC 025.

Acknowledgments:

The aforementioned change, and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order;

It is expressly understood and agreed that the approval of the Change Order shall have no effect on the original contract other than matters expressly provided herein;

The prices quoted are fair and reasonable and in proper ratio to the cost of the original work contracted for under competitive bidding; and,

The change in price and/or delivery date described is considered to be fair and reasonable and has been mutually agreed upon in full agreement and final settlement of all claims arising out of this modification including all claims for delays and disruptions resulting from, caused by, or incident to such modifications and change orders.

RECOMMENDED BY:

By: _____

(Authorized Signature)

Printed Name: Susan L. Lovello

Date Signed: 10/8/15

ACCEPTED BY:

(Contractor)

By: _____

(Authorized Signature)

Printed Name: Lance A. Hall

Date Signed: 10/08/2015

APPROVED BY:

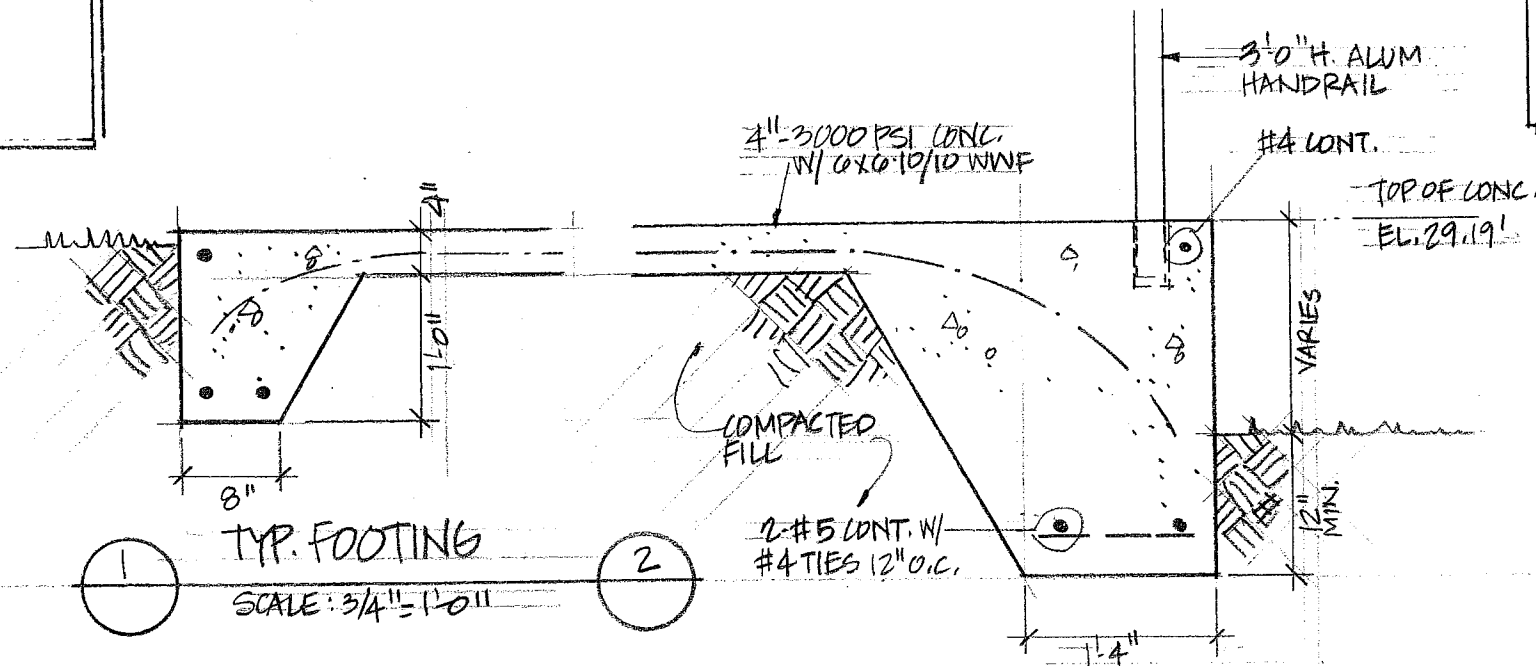
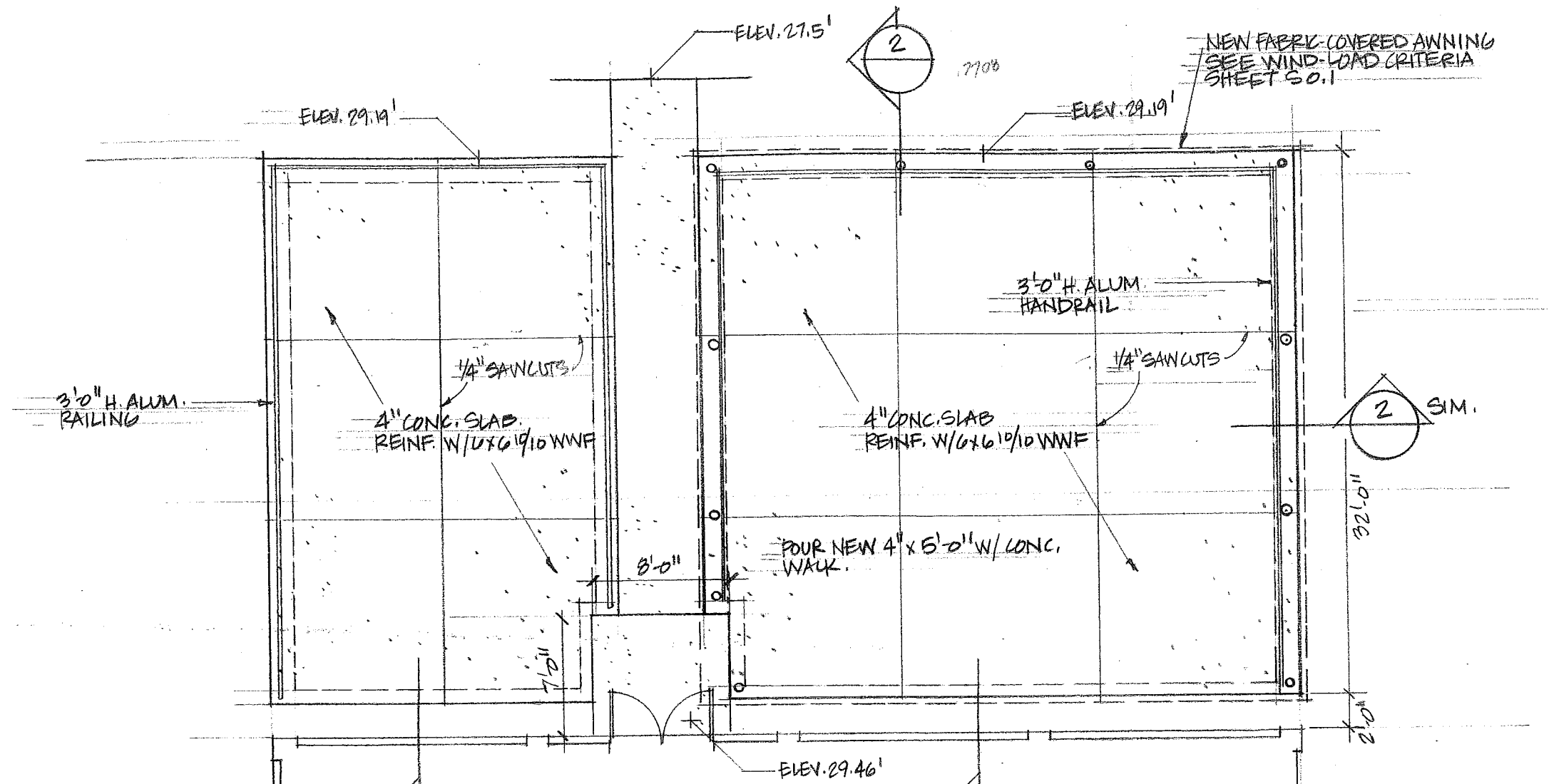
City of Port Orange (Owner)

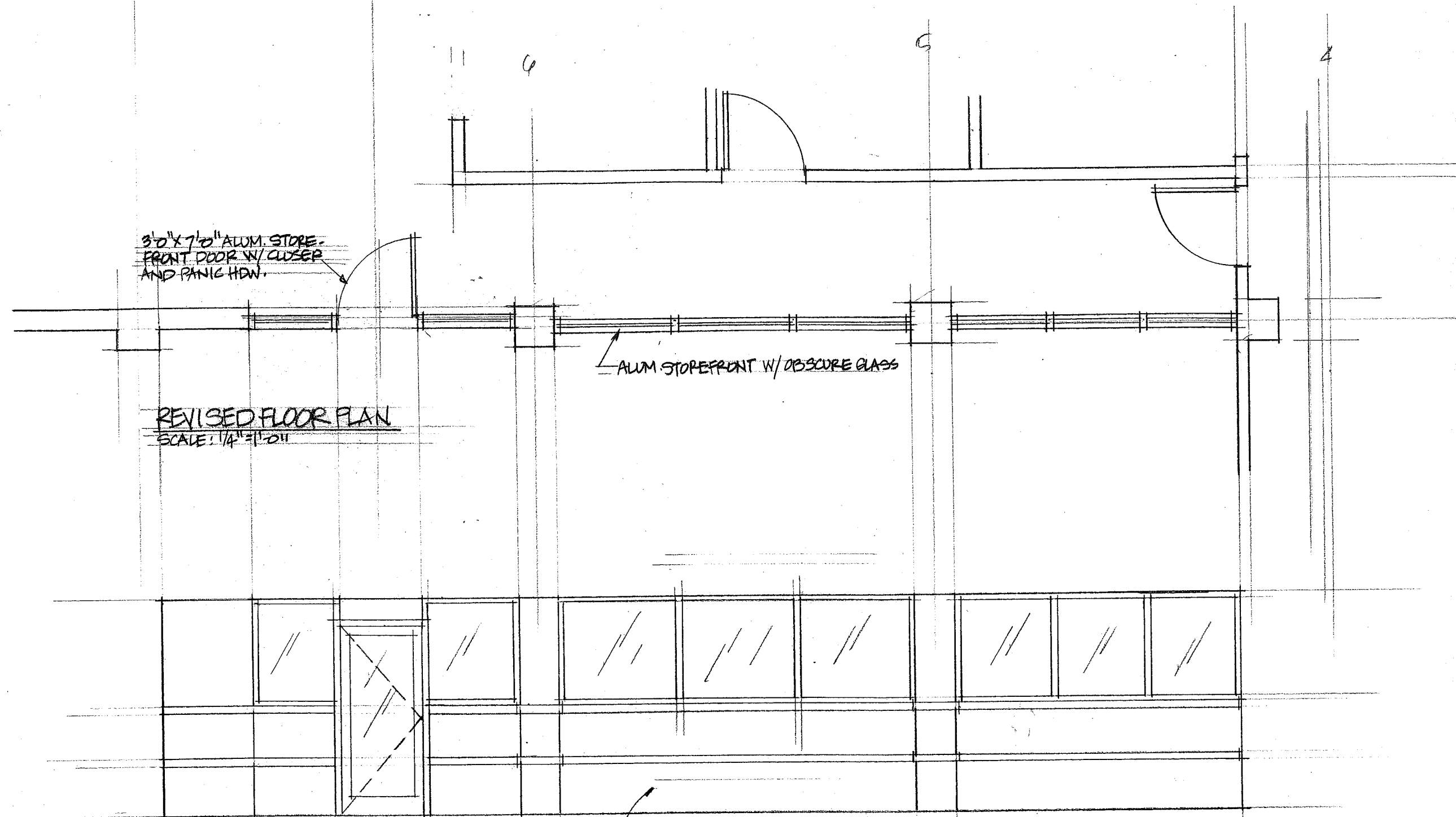
By: _____

(Authorized Signature)

Printed Name: _____

Date Signed: _____





3'-0" x 7'-0" ALUM. STORE.
FRONT DOOR W/ CLOSER
AND PANIC HDW.

ALUM STOREFRONT W/ OBSCURE GLASS

REVISED FLOOR PLAN
SCALE: 1/4" = 1'-0"

5/8" GWD ON BOTH SIDES
OF 3 1/2" WGA STL. STUDS
@ 24" O.C.

INTERIOR ELEVATION
SCALE: 1/4" = 1'-0"

CYPRESS HEAD GOLF CLUBHOUSE REMODELING
INTERIOR REVISION



HALL Construction Co., Inc.

902 S. Nova Road

Daytona Beach, FL 32114

(Phone) 386-252-2526

(Fax) 386-252-2806

COST ISSUE / PROPOSAL QUOTATION

NO.

013

PROJECT: Cypress Head Clubhouse Renov. P. O. 070417

QUOTE NO.: 013

DATE QUOTED: 09/08/15

PROJECT NO.: 15-028

ARCH. PROJECT NO.:

DAYS ALLOWED
FOR APPROVAL:

EXPIRATION DATE: 09/08/15

REQUESTED EXTENSION
OF TIME IN DAYS:

TO:

City of Port Orange
1000 City Center Circle
Port Orange, FL 32129
(Phone)

DESCRIPTION:

Concrete decks at back of clubhouse. One open deck, one with aluminum and vinyl awning. Excludes any electrical, light fixtures or ceiling fans.

SUBCONTRACTORS / VENDORS

SUB / VENDOR WORK DESCRIPTION

AMOUNT:

Custom Construction Solutions	03000 Concrete	\$13,346
Awnings & Tops by Tony, Inc		\$15,175
East Coast Ornamental Welding, Inc.		\$11,480
HALL Construction Co., Inc.	Supervision, Miscellaneous	\$3,180

SELF PERFORMED WORK

APPROVAL

ARCH: _____

DATE: _____

OWNER: _____

DATE: _____

SUBTOTAL:

\$43,181

FEE PERCENT:

12%

\$5,182

\$48,363

INSUR. & BOND:

2%

\$967

TOTAL REQUEST AMOUNT:

\$49,330

DISTRIBUTION

HALL CONSTRUCTION CO., INC.

Signed By: _____

Lance A. Hall, President

Date: 9/8/15



Louis C. Caruso
1819 Marsh Road • DeLand, Florida 32724
386.566.2472 • Louis@ccsofflorida.com

PROPOSAL HC100215

10/02/2015

Prepared For:

Hall Construction
Attention: Burt May (bmay@hallconstruction.com)

Work Site(s):

Cypress Head Club House

Description of Services:

Labor and material for patio with 3000PSI with wire mesh,
approximately 1696 sqft \$11,576

Site work for patio areas include degrassing and hauling away
Bringing in new fill and compacting, and machine time \$1770

TOTAL \$13,346

Thank you.

Awnings & Tops By Tony

202 Carswell Ave
Holly Hill, FL 32117

Phone # 386-258-2800

Fax # 386-258-2808

topsbytonyinc@bellsouth.net

Estimate

Date	Estimate #
10/1/2015	14-0777REV

Name / Address
Hall Construction Co Inc 902 S Nova Rd Daytona Beach, FL 32114 386-252-2526/ Burt May Location: Cypress Head

			Project
Description	Qty	Cost	Total
New Awning - Straight Cut Patio Style Aprox size 32' x 32' Aluminum tig welded frame Awning to free standing Posts as required to be mounted to slab Material to be Weblon Vinyl - Solid Color to be determined Extra trusses for support Stainless steel hardware With or without detachable valance Price includes material, labor, and install		13,825.00	13,825.00
Option to paint frames - Color to be determined		600.00	600.00
Add if engineering is required		500.00	500.00
Add if Building Permit/NOC is required		250.00	250.00
We work with a 50% deposit and balance due upon installation		Total	\$15,175.00

Customer Signature _____

Vinyl Awning





East Coast Ornamental Welding, Inc.
1794 State Avenue
Holly Hill, FL 32117

ESTIMATE

Phone # 386-672-4340
Fax # 386-672-4314

DATE:	10/2/2015
ESTIMATE #:	74561

Hall Construction Co. Inc
902 S. Nova Rd.
Daytona Beach, FL 32114

DESCRIPTION	Qty	RATE	TOTAL:
FABRICATE AND INSTALL: BASIC DESIGN 36" ALUMINUM RAILING ON 2 CONCRETE DECKS AS SHOWN PER DRAWING (SEE ATTACHED PICTURE) POWDER COATING COLOR: TO BE DETERMINED JOBSITE: CYPRESS HEAD CLUBHOUSE PORT ORANGE		11,480.00	11,480.00

PLEASE NOTE:

TOTAL: \$11,480.00

Due to constant changes in material costs, prices given will be held for 30 days. Price is based on measurements from prints supplied and are subject to change once actual field measurements have been taken.

Signature: _____

**A signed estimate authorizing services must be received in our office before the fabrication process can be started.

****30% DEPOSIT REQUIRED****





HALL Construction Co., Inc.

902 S. Nova Road

Daytona Beach, FL 32114
(Phone) 386-252-2526
(Fax) 386-252-2806

COST ISSUE / PROPOSAL QUOTATION

NO. 025

PROJECT: Cypress Head Clubhouse Renov. P. O. 070417

QUOTE NO.: 025

DATE QUOTED: 10/06/15

PROJECT NO.: 15-028

ARCH. PROJECT NO.:

DAYS ALLOWED
FOR APPROVAL:

EXPIRATION DATE: 10/06/15

REQUESTED EXTENSION
OF TIME IN DAYS:

TO:

City of Port Orange
1000 City Center Circle
Port Orange, FL 32129
(Phone)

DESCRIPTION:

Bar area divider wall. Storefront frame and glass from floor to underside of headerr above. Notch existing wood trim.

OPTION #2

SUBCONTRACTORS / VENDORS

SUB / VENDOR WORK DESCRIPTION

AMOUNT:

Atlas Glass Inc.

Storefront

\$9,249

City of Port Orange

Permit

\$250

HALL Construction Co., Inc.

Supervision, Miscellaneous

\$364

SELF PERFORMED WORK

APPROVAL

ARCH: _____

DATE: _____

OWNER: _____

DATE: _____

SUBTOTAL:

\$9,863

FEE PERCENT:

12%

\$1,184

\$11,047

INSUR. & BOND:

2%

\$221

TOTAL REQUEST AMOUNT:

\$11,268

DISTRIBUTION

HALL CONSTRUCTION CO., INC.

Signed By: _____

Lance A. Hall, President

Date: 10/6/15

ATLAS GLASS INC.

700 OAK ST.

PORT ORANGE, FL 32127

(P) 386-767-0711

(F) 386-767-2543

LICENSE #SCC131151195

ESTIMATE

TO: HALL CONSTRUCTION

DATE: 10-6-15

ATTN: LANCE HALL

ESTIMATED BY: JUSTIN BRANCH

JOB: CYPRESS HEAD INTERIOR

JOB DESCRIPTION: PROVIDE LABOR AND MATERIALS TO COMPLETE THE FOLLOWING: WE ARE ESTIMATEING WHITE ANODIZED YKK YES45-FS STOREFRONT WITH 20D NARROW STYLE DOOR. THE DOOR WILL HAVE 10"ADA BOTTOM RAIL, RIM PANIC DEVISE WITH STANDARD KEY CYLINDER, INTERNATIONAL 8051 ADA CLOSER, BUTT HINGES, AND PULL HANDLE. ALL GLAZING WILL BE ¼" TEMPERED WHITE VELOUR OBSCURED.

OPTION #1: WITH FRAMES ON TOP OF KNEE WALL TO THE 8' HEADER AS DEPICTED IN THE DRAWING PROVIDED.

1- APPROX 10' WIDE WITH 3070 RH PANIC DOOR

1- APPROX 12' WIDE FIXED FRAME

1- APPROX 10' WIDE FIXED FRAME

TOTAL ESTIMATED COST: \$6,390.00

OPTION #2: WITH FRAMES FROM FLOOR TO THE 8' HEADER

1- APPROX 10' WIDE WITH 3070 RH PANIC DOOR

1- APPROX 12' WIDE FIXED FRAME

1- APPROX 10' WIDE FIXED FRAME

TOTAL ESTIMATED COST: \$9,249.00

SPECIAL ITEMS:

1. ANY REQUIRED PERMIT BY OTHERS.
2. WE DO NOT INCLUDE SIGNED/SEALED DRAWINGS. FLORIDA PRODUCT APPROVALS AVAILABLE.
3. EXCLUDES ALL ITEMS NOT LISTED IN QUOTE.
4. QUOTE VALID FOR 30 DAYS.



HALL Construction Co., Inc.

902 S. Nova Road

Daytona Beach, FL 32114
(Phone) 386-252-2526
(Fax) 386-252-2806

COST ISSUE / PROPOSAL QUOTATION

NO. 024

PROJECT: Cypress Head Clubhouse Renov. P. O. 070417

QUOTE NO.: 024

DATE QUOTED: 10/05/15

PROJECT NO.: 15-028

ARCH. PROJECT NO.:

DAYS ALLOWED
FOR APPROVAL:

EXPIRATION DATE: 10/05/15

REQUESTED EXTENSION
OF TIME IN DAYS:

TO:

City of Port Orange
1000 City Center Circle
Port Orange, FL 32129
(Phone)

DESCRIPTION:

Viburnum plants to shield the two new air conditioning units, per instructions from building department inspections.
18 @ \$75 each

SUBCONTRACTORS / VENDORS

SUB / VENDOR WORK DESCRIPTION

AMOUNT:

RJ Landscape Contractors, Inc.

\$1,350

SELF PERFORMED WORK

APPROVAL

ARCH:

DATE:

OWNER:

DATE:

SUBTOTAL:

\$1,350

FEE PERCENT:

12%

\$162

\$1,512

INSUR. & BOND:

2%

\$30

TOTAL REQUEST AMOUNT:

\$1,542

DISTRIBUTION

HALL CONSTRUCTION CO., INC.

Signed By:

Lance A. Hall, President

Date: 10/5/15



HALL Construction Co., Inc.

902 S. Nova Road

Daytona Beach, FL 32114
(Phone) 386-252-2526
(Fax) 386-252-2806

COST ISSUE / PROPOSAL QUOTATION

NO. 016

PROJECT: Cypress Head Clubhouse Renov. P. O. 070417
QUOTE NO.: 016 DATE QUOTED: 09/14/15

PROJECT NO.: 15-028

ARCH. PROJECT NO.:

DAYS ALLOWED
FOR APPROVAL:

EXPIRATION DATE: 09/14/15

REQUESTED EXTENSION
OF TIME IN DAYS:

TO:

City of Port Orange
1000 City Center Circle
Port Orange, FL 32129
(Phone)

DESCRIPTION:

Remove sidewalk, grade area & reinstall new sidewalk to facilitate proper drainage and meet ADA requirements.

SUBCONTRACTORS / VENDORS

SUB / VENDOR WORK DESCRIPTION

AMOUNT:

Custom Construction Solutions

Concrete/Grading

\$1,342

HALL Construction Co., Inc.

Supervision, Miscellaneous

\$264

SELF PERFORMED WORK

APPROVAL

ARCH: _____

DATE: _____

OWNER: _____

DATE: _____

SUBTOTAL:

\$1,606

FEE PERCENT:

12%

\$193

\$1,799

INSUR. & BOND:

2%

\$36

TOTAL REQUEST AMOUNT:

\$1,835

DISTRIBUTION

HALL CONSTRUCTION CO., INC.

Signed By:

Lance A. Hall, President

Date: 9/14/15



HALL Construction Co., Inc.

902 S. Nova Road

Daytona Beach, FL 32114
(Phone) 386-252-2526
(Fax) 386-252-2806

COST ISSUE / PROPOSAL QUOTATION

NO.

026

PROJECT: Cypress Head Clubhouse Renov. P. O. 070417

QUOTE NO.: 026

DATE QUOTED: 10/06/15

PROJECT NO.: 15-028

ARCH. PROJECT NO.:

DAYS ALLOWED
FOR APPROVAL:

EXPIRATION DATE: 10/06/15

REQUESTED EXTENSION
OF TIME IN DAYS:

TO:

City of Port Orange
1000 City Center Circle
Port Orange, FL 32129
(Phone)

DESCRIPTION:

Paint the exterior clubhouse from banquet room forward.

SUBCONTRACTORS / VENDORS

SUB / VENDOR WORK DESCRIPTION

AMOUNT:

Tony Magone Painting

\$7,500

HALL Construction Co., Inc.

Supervision, Miscellaneous

\$364

SELF PERFORMED WORK

APPROVAL

ARCH: _____

DATE: _____

OWNER: _____

DATE: _____

SUBTOTAL:

\$7,864

FEE PERCENT:

12%

\$944

\$8,808

INSUR. & BOND:

2%

\$176

TOTAL REQUEST AMOUNT:

\$8,984

DISTRIBUTION

HALL CONSTRUCTION CO., INC.

Signed By: _____

Lance A. Hall, President

Date: 10/6/15

Tony Magone Painting

112 Spinnaker Circle
S. Daytona, FL 32119

3865660944
tonymagone@me.com

Estimate

Estimate No: 53
Date: October 5, 2015

For:

Hall Construction
902 S Nova Rd
Daytona Beach FL 32119
3862522526

Description	Quantity	Rate	Amount
Pressure wash and Painting of exterior of building two colors. Caulk all windows joints. Stucco patch any cracks. Fill any holes. Apply 100% acrylic paint.	1	\$7,500.00	\$7,500.00

* Indicates non-taxable item

Subtotal	\$7,500.00
(0.00%)	\$0.00
Total	\$7,500.00