

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
DECEMBER 3, 2019

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Reverend David Troxler of First Christian Church

Pledge of Allegiance

Roll Call	Present:	Council Member Marilyn Ford Council Member Drew Bastian Council Member Scott Stiltner Mayor Donald Burnette
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Absent: Vice Mayor Chase Tramont

Also Present: City Manager Jake Johansson
City Attorney Matthew Jones
City Clerk Robin Fenwick

4. Election of Vice Mayor

Nomination to elect Drew Bastian as Vice Mayor for 2020 was made by Council Member Scott Stiltner and Seconded by Council Member Marilyn Ford. Motion carried unanimously by voice.

5. Appointments to Council Committees for 2020

There were no changes.

Motion to appoint Council Members to the same committees for 2020 was made by Council Member Scott Stiltner and Seconded by Vice Mayor Drew Bastian. Motion carried unanimously by voice.

CONSENT AGENDA

6. Public Comments on Consent Agenda Items Only

There were no public comments.

7. Agenda Approval

Motion to approve the Agenda as presented was made by Council Member Marilyn Ford and Seconded by Vice Mayor Drew Bastian. Motion carried unanimously by voice vote.

8. Approval of Minutes

- a. November 19, 2019 - Regular City Council Meeting

9. Approval of the 2020 City Council Meeting Calendar

10. Bid Awards and Contract Items

- a. Approval of Contract award for Lakeside HVAC to General Mechanical Corporation (GMC)
- b. Approval of Task Authorization No. 27 to Mead & Hunt (CA4619), Construction Administration & Engineer of Record Services for Virginia Avenue and Monroe Street Stormwater Improvements
- c. Approval of Amended Contract Language for FIE Change Orders
- d. Approval of One Year Extension of Billboard Lease 13140 on I-4
- e. Approval of One Year Extension of Billboard Lease 70137 on I-4
- f. Approval of One Year Extension of Billboard Lease 70137A on I-4
- g. Approval of One Year Extension of Billboard Lease 70137B on I-4
- h. Approval of One Year Extension of Billboard Lease 13140A on I-4

11. Resolution No. 19-76 - Approving the Local Agency Program (LAP)

Supplemental Agreement 1: 435539-1-58-01 (G1989) N. Spruce Creek Road Sidewalk

12. Resolution No. 19-77 - Appropriate funds in the Police Benefit Trust Fund (606) and the Transportation Impact Fee Fund (312)

13. Approval of Hurricane Irma Federally Funded Subaward and Grant Agreement

Motion to remove Items #9 and 10(c) from the Consent Agenda for further discussion was made by Council Member Scott Stiltner and Seconded by Vice Mayor Drew Bastian. Motion carried unanimously by voice vote.

Motion to approve the Consent Agenda as amended was made by Council Member Marilyn Ford and Seconded by Vice Mayor Drew Bastian. Motion carried unanimously by roll call vote.

#9 - Approval of the 2020 City Council Meeting Calendar

Mayor Burnette mentioned the change in the schedule regarding the elections and asked that the May 26 workshop change to June 1, 2020.

Motion to approve the meeting calendar with the May workshop changed to June 1, 2020 was made by Council Member Scott Stiltner and Seconded by Council Member Marilyn Ford. Motion carried unanimously by voice vote.

Regular meeting schedule is as follows:

January 7, 21 July 21*
February 4, 18 August 4, 19*
March 3, 17 September 1, 15
April 7, 21 October 6, 20
May 5, 19 November 4*, 17
June 2, 16 December 1, 15

Approved proposed budget workshop schedule is as follows:

3/24/2020 - 1st Budget Workshop/Visioning Session
4/28/2020 - CIP Workshop
6/1/2020 - General Fund Workshop
6/23/2020 - CIP/General Fund Workshop #2
7/14/2020 - CIP Concept approval/General Fund review
7/28/2020 - Special Meeting to set the max millage rate
8/25/2020 - Budget wrap up (General Fund & CIP)
9/2020 - 1st and 2nd Readings of Budget TBD

Item #10(c) - Approval of Amended Contract Language for FIE Change Orders

Mayor asked how this changes the timeframe. Tim Burman, Community Development, explained the change order coming to Council at the next meeting to extend the timeframe due to delays. Ford discussed the language in the amended contract language with the CA

Motion to approve Item #10(c) as presented was made by Vice Mayor Drew Bastian and Seconded by Council Member Marilyn Ford. Motion carried unanimously by voice vote.

CITIZEN PARTICIPATION (Non-Agenda – 20 minutes)

There were none.

14. Comments/Concerns from Council Members

Mayor Don Burnette asked Council if they had any requested changes to the agenda set up. There were no changes requested. Council Member Marilyn Ford asked that Council discuss the workshop schedule and be more proactive as to the topics looking ahead for 2020.

SPECIAL AWARDS, REPORTS, RECOGNITION AND PROCLAMATIONS

15. Citizen Commendations (x3)

Matthew Fischer
Benny Radford
Israel Hammon

Police Chief Thomas Grimaldi presented three citizen commendations.

PUBLIC HEARING

16. Second Reading - Ordinance No. 2019-40 - Amending Chapter 54 relating to the General Employees Retirement Plans - Modification to the General Employees Defined Contribution Plan (401A) Vesting Schedule and the participation in the Contract Defined Contribution Plan (401A) to allow City Attorney to continued participation

Mayor Burnette read Ordinance No. 2019-40

ORDINANCE NO. 2019-40

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 54, ARTICLE VI, RELATING TO THE 2003 GENERAL EMPLOYEES RETIREMENT SYSTEM; AMENDING THE CODE SECTIONS 54-175 AND 54-47; PROVIDING FOR A MODIFICATION TO THE GENERAL EMPLOYEES 401(A) VESTING SCHEDULE IN ACCORDANCE WITH PLAN DOCUMENTS; PROVIDING FOR AN AMENDMENT TO THE PARTICIPATION OF THE CONTRACT 401(A) TO INCLUDE THE CITY ATTORNEY; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance NO. 2019-40
was made by Vice Mayor Drew Bastian
and Seconded by Council Member

Marilyn Ford. Motion carried
unanimously by roll call vote.

REGULAR AGENDA

17. Perrine's Produce Economic Incentive Agreement – Ch. 20 Targeted Business

Motion to approve the Economic Incentive Agreement for Perrine's Produce, subject to final review and approval of terms by City Attorney and City Manager, authorizing Mayor and City Clerk to sign final documents for completion of this agenda item was made by Vice Mayor Drew Bastian and Seconded by Council Member Marilyn Ford.

Mr. Burman provided details of the agreement. Arnold Perrine, Jr., property owner, thanked the City for their work and discussed the project.

Motion carried unanimously by roll call vote.

ADDITIONAL ITEMS

18. City Attorney - There was nothing further.

19. City Manager - There was nothing further.

COUNCIL COMMITTEE REPORTS

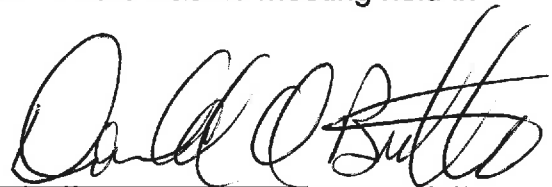
20. City Council Committee Reports
- a. River to Sea TPO - Council Member Scott Stiltner was unable to attend but will provide a report once the minutes are provided.
 - b. General Employees' Pension Plan - There was no meeting held in November.

ADJOURNMENT - 7:13 p.m.

Attest:



Robin Fenwick, MMC, City Clerk



Mayor Donald O. Burnette