



PORT ORANGE CITY COUNCIL

SPECIAL MEETING

Council Chambers

Tuesday, November 5, 2019 @ 5:00 PM

SPECIAL MEETING AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting** of the City Council to be held for the following purposes:

OPENING

1. Silent Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARING

4. Discussion on Final Budget and Millage Rate for FY20
5. Resolution No. 19-64 - Re-Adopting the Final Millage Rate for FY20
6. Resolution No. 19-65 - Re-Adopting the Final Operating Budget for FY20
7. Resolution No. 19-66 - Re-Adopting the Final Capital Budget for FY20
8. Resolution No. 19-67 - Re-Adopting the Final Millage Rate for FY20 for Town Center CRA Tax Increment District
9. Resolution No. 19-68 - Re-Adopting the Final Operating Budget for FY20 for Town Center CRA Tax Increment District
10. Resolution No. 19-69 - Re-Adopting the Final Millage Rate for FY20 for Eastport CRA Tax Increment District
11. Resolution No. 19-70 - Re-Adopting the Final Operating Budget for FY20 Eastport CRA Tax Increment District

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO

City Council Special Meeting/Workshop

November 5, 2019

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THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (4) Discussion on Final Budget and Millage Rate for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Discussion

SUMMARY: The City Manager will explain the first substantive issue to be discussed by city council, including the percentage increase in millage over the rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem tax revenues are being increased.

The procedure for the discussion of the final budget and millage rate and the consideration of the budget resolutions is attached for the city council's reference.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Mayor and City Council Guideline - Public Hearing 11-5-19	Mayor and City Council Guideline - Public Hearing 11-5-19.doc
2.	FY20 REV and XP - All Funds for publishing	FY20 REV and XP - All Funds for publishing.pdf
3.	Final Budget 2nd Hearing 9-30-19	Final Budget 2nd Hearing 9-30-19.pptx

Robin Fenwick

Created/Initiated - 10/28/2019

**Public Hearing for Re-Adoption of Final Millage/Budget
November 5, 2019**

Agenda Item 4.

Ask the City Manager to comment on the reason for a 2nd Millage/Budget Meeting

Announce the following:

The Fiscal Year (FY) 2020 Budget commenced on October 1, 2019 and continues through September 30, 2020. The public hearing is now reconvened to discuss the millage rate and budget. The first substantive issue to be discussed by city council, includes the percentage increase in millage over the rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem tax revenues are being increased. The City Council will discuss the increase, the purposes and the final millage necessary to fund the FY2020 final budget for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center. The final millage rate to be levied is 4.5254 mills per \$1,000.00 of valuation and is an 3.53% increase in ad valorem tax revenues above the rolled-back rate. The rolled-back rate is 4.3710 mills per \$1,000.00 of valuation.

Ask the City Manager to comment on the increase in millage over the rolled-back rate and the specific purposes for the increase.

Ask for Council discussion, regarding the reasons for the increase in the final millage above the rolled back rate.

Announce the following:

"The Council will now hear comments regarding the proposed final millage. The members of the public shall be allowed to address the council, to make comments and to ask questions."

Ask for public comments.

Announce that Council will now review the final budget and discuss revisions, if any.

Ask council if any comments or revisions

If no revisions, then go to Agenda Item 5.

If revisions, changing the final budget from that presented in agenda package, then agree to revise the final budget. (do not vote to adopt and no formal motion - just consensus of Council to direct the manager to recompute the final millage and mark up the Resolution adopting the final millage rate, accordingly.)

Agenda Item 5.

Read Resolution No. 19-64 for City Millage.

Move to approve Resolution No. 19-64 re-adopting the City of Port Orange FY2020 final millage rate of 4.5254 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Agenda Item 6.

Read Resolution No. 19-65 for City Operating.

Motion to Approve Resolution No. 19-65 re-adopting the City of Port Orange FY2020 final operating budget. (Public Comment) (Roll call vote)

Agenda Item 7.

Read Resolution No. 19-66 for City Capital.

Motion to Approve Resolution No. 19-66 re-adopting the City of Port Orange FY2020 final capital budget. (Public Comment) (Roll call vote)

Agenda Item 8.

Read Resolution No. 19-67 for Town Center Millage.

Motion to Approve Resolution No. 19-67 re-adopting the Community Redevelopment Agency for Port Orange Town Center FY2020 final millage rate of 4.5254 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Agenda Item 9.

Read Resolution No. 19-68 for Town Center Operating.

Motion to Approve Resolution No. 19-68 re-adopting the Community Redevelopment Agency for Port Orange Town Center FY2020 final operating budget. (Public Comment) (Roll call vote)

Agenda Item 10.

Read Resolution No. 19-69 for Eastport Millage.

Motion to Approve Resolution No. 19-69 re-adopting the Community Redevelopment Agency for Eastport Business Center FY2020 final millage rate of 4.5254 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Agenda Item 11.

Read Resolution No. 19-70 for Eastport Operating.

Motion to Approve Resolution No. 19-70 re-adopting the Community Redevelopment Agency for Eastport Business Center FY2020 final operating budget. (Public Comment) (Roll call vote)

Announce the following:

"The re-adopted final millage rate of 4.5254 mills per \$1,000.00 of valuation is an 3.53% increase in ad valorem tax revenues above the rolled-back rate."

"In addition to the foregoing general operating budget/millage levy, there is a voter approved millage levy of .2725 mills to fund the debt service for the 2016 general obligation refunding bonds issued for public safety capital facilities."

FY20 Proposed
Revenue & Expense Budgets
All Funds

Presented to City Council
on 9/30/19

FY20 Proposed
Revenue & Expense Budgets

General Fund

GENERAL FUND REVENUES BY SOURCE - WITH MILLAGE OF 4.5254

General Fund Rev..	FY19 Adopted	Change \$	FY20 Proposed	% of Total
Grand Total	\$38,666,550	\$1,980,580	\$40,647,130	100.0%
Ad Valorem	\$14,122,091	\$691,979	\$14,814,070	36.4%
Utility Tax-Elec	\$4,697,961	\$158,321	\$4,856,282	11.9%
Other Rev	\$4,131,204	\$517,684	\$4,648,888	11.4%
Shared Rev-1/2 c	\$3,680,896	\$217,173	\$3,898,069	9.6%
Franchise Fee	\$3,504,988	\$42,060	\$3,547,048	8.7%
Shared Rev-Other	\$2,349,592	\$157,423	\$2,507,015	6.2%
Admin Svc Fees	\$1,918,872	\$2,074	\$1,920,946	4.7%
PILOT	\$1,684,622	\$177,098	\$1,861,720	4.6%
Comm Service Tax	\$1,643,092	\$0	\$1,643,092	4.0%
Utility Tax-Water	\$933,232	\$16,768	\$950,000	2.3%

FY20 General Fund Expense Budget by Department (as of 09/30/2019)

Department (Division #)	FY19 Adopted	FY20 Proposed	\$ Variance	% Variance
Non-Departmental (1000)	\$ 3,042,305	\$ 3,317,808	\$ 275,503	9.1%
Operating	2,296,394	2,440,646	144,252	6.3%
Grants and Aid	35,776	36,606	830	2.3%
Transfers	648,635	646,385	(2,250)	-0.3%
Non-Op. (Compression Pool)	-	24,404	24,404	n/a
Non-Op. (Contingency)	61,500	169,767	108,267	176.0%
Mayor & Council (1100)	195,111	\$ 210,032	14,921	7.6%
Personnel	101,398	110,270	8,872	8.7%
Operating	93,713	99,662	5,949	6.3%
Grants and Aid	-	100	100	
City Manager (1200)	591,160	\$ 616,707	25,547	4.3%
Personnel	495,158	515,814	20,656	4.2%
Operating	76,002	85,893	9,891	13.0%
Non-Op. (Contingency)	20,000	15,000	(5,000)	-25.0%
City Attorney (1300)	676,746	\$ 728,992	52,246	7.7%
Personnel	454,677	510,001	55,324	12.2%
Operating	222,069	218,991	(3,078)	-1.4%
City Clerk (1500)	339,356	\$ 370,689	31,333	9.2%
Personnel	204,944	210,655	5,711	2.8%
Operating	134,412	160,034	25,622	19.1%

FY20 General Fund Expense Budget by Department (as of 09/30/2019)

Department (Division #)		FY19 Adopted	FY20 Proposed	\$ Variance	% Variance
Finance (1600)		1,232,362	\$ 1,321,479	89,117	7.2%
	Personnel	1,090,943	1,159,460	68,517	6.3%
	Operating	141,419	162,019	20,600	14.6%
Human Resources (1700)		494,035	568,017	73,982	15.0%
	Personnel	355,633	391,022	35,389	10.0%
	Operating	138,402	176,995	38,593	27.9%
CD - Planning (1900)		614,799	\$ 645,801	31,002	5.0%
	Personnel	509,514	519,892	10,378	2.0%
	Operating	105,285	125,909	20,624	19.6%
CD - Engr (1903)		585,114	\$ 597,999	12,885	2.2%
	Personnel	458,256	463,154	4,898	1.1%
	Operating	126,858	134,845	7,987	6.3%
Fire (3100)		9,441,375	9,874,588	433,213	4.6%
	Personnel	7,792,918	8,007,119	214,201	2.7%
	Operating	1,642,457	1,860,669	218,212	13.3%
	Capital	6,000	6,800	800	13.3%
Police / Code Enf (3200)		14,479,153	14,969,662	490,509	3.4%
	Personnel	11,639,920	12,005,777	365,857	3.1%
	Operating	2,725,233	2,908,385	183,152	6.7%
	Capital	114,000	55,500	(58,500)	-51.3%

FY20 General Fund Expense Budget by Department (as of 09/30/2019)

Department (Division #)	FY19 Adopted	FY20 Proposed	\$ Variance	% Variance
Public Works (4300 & 4350)	2,821,781	2,990,781	169,000	6.0%
Personnel	1,017,143	1,091,779	74,636	7.3%
Operating	1,768,638	1,865,702	97,064	5.5%
Capital	36,000	33,300	(2,700)	-7.5%
Parks Maintenance (4400)	2,579,920	2,782,161	202,241	7.8%
Personnel	1,312,009	1,290,736	(21,273)	-1.6%
Operating	1,257,911	1,378,925	121,014	9.6%
Capital	-	112,500	112,500	n/a
Non-Op. (Contingency)	10,000	-	(10,000)	-100.0%
Recreation (51xx)	969,395	1,009,193	39,798	4.1%
Personnel	721,717	743,827	22,110	3.1%
Operating	247,678	265,366	17,688	7.1%
Athletics (5200)	603,938	643,221	39,283	6.5%
Personnel	407,715	422,698	14,983	3.7%
Operating	196,223	220,523	24,300	12.4%
Capital	-	-	-	n/a
Grand Total:	38,666,550	40,647,130	1,980,580	5.1%

SUMMARY

Personnel Cost	26,561,945	27,442,204	880,259
Operating	11,172,694	12,104,564	931,870
Grants and Aid	35,776	36,706	930
Transfers	648,635	646,385	(2,250)
Non Operating Contingency	91,500	209,171	117,671
Capital	156,000	208,100	52,100
Grand Total	38,666,550	40,647,130	1,980,580

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
GENERAL FUND							
001-0000-311.10-00	CURRENT AD VALOREM	11,665,559	12,803,180	14,122,091	14,122,091	14,092,125	14,814,078
	LEVEL 2 TEXT					TEXT AMT	
						14,952,548	
	MAX MILLAGE SET BY COUNCIL 7/30/19						
	3,445,831,649 X 4.5677 MILS PER 1,000 @ 95%						
	=14,952,549 KF 8/9/19						
	REVISED MILLAGE PER CC 1ST PH 9/11/19						138,470-
	3,445,831,649 X 4.5254 MILS PER 1,000 @ 95%						
	=14,814,078 KF 9/16/19						
						14,814,078	
001-0000-311.20-00	DELINQUENT	230,454	76,009	186,451	186,451	238,210	186,451
	LEVEL 2 TEXT					TEXT AMT	
						186,451	
	ESTIMATED BASED ON HISTORICAL					186,451	
001-0000-311.30-00	INTEREST DELINQ. TAXES	23,186	0	26,270	26,270	0	26,270
	LEVEL 2 TEXT					TEXT AMT	
						26,270	
	BASED ON AVERAGE % CHANGE OVER LAST 4 YEARS					26,270	
001-0000-312.51-00	INSURANCE PREMIUM TAX FF	351,038	388,246	388,249	388,249	395,108	388,249
	LEVEL 2 TEXT					TEXT AMT	
						388,249	
	OFFSETTING EXPENSE RELATED TO THIS ITEM					388,249	
001-0000-312.52-00	STATE POLICE RETIR CONTRB	397,680	444,090	444,091	444,091	485,030	444,091
	LEVEL 2 TEXT					TEXT AMT	
						444,091	
	OFFSETTING EXPENSE RELATED TO THIS ITEM					444,091	
001-0000-314.10-00	ELECTRIC	4,255,511	4,530,699	4,697,961	4,697,961	4,187,665	4,856,282
	LEVEL 2 TEXT					TEXT AMT	
						4,856,282	
	BASED ON HISTORICAL TREND						
	UPDATED 8/9/19 KF						
						4,856,282	
001-0000-314.30-00	UTILITY SERVICE TAX WATER	951,314	940,129	933,232	933,232	878,846	950,000
	LEVEL 2 TEXT					TEXT AMT	
						940,791	
	BASED ON HISTORICAL TREND KF 8/9/19						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST

ADJUST FOR 9/11/19 CC 1ST PH 9/16/19 KF							9,209	
							950,000	
001-0000-314.40-00	UTILITY SERVICE TAXES-GAS	126,059	132,068	117,286	117,286	120,320		125,000
	LEVEL TEXT						TEXT AMT	
	2 BASED ON HISTORICAL MODEL KF 8/9/19						125,000	
							125,000	
001-0000-315.20-00	COMMUNICATIONS SERVICES	1,656,402	1,740,753	1,643,092	1,643,092	1,403,607		1,643,092
	LEVEL TEXT						TEXT AMT	
	2 FLAT BASED ON HISTORICAL TRENDS KF 8/9/19						1,643,092	
							1,643,092	
001-0000-316.10-00	CITY-OCCUPATION	120,151	128,522	123,332	123,332	106,659		125,000
	LEVEL TEXT						TEXT AMT	
	2 BASED ON PRIOR YEARS KF 8/9/19						125,000	
							125,000	
001-0000-322.10-00	BUILDING	20	0	0	0	0		0
001-0000-323.10-00	FPL FRANCHISE FEE	3,207,131	3,281,012	3,504,988	3,504,988	2,302,095		3,547,048
	LEVEL TEXT						TEXT AMT	
	2 BASED ON HISTORICAL TRENDS KF 8/9/19						3,547,048	
							3,547,048	
001-0000-323.40-00	PEOPLES GAS FRANCHISE	19,187	17,832	13,738	13,738	13,521		13,738
	LEVEL TEXT						TEXT AMT	
	2 BASED ON PRIOR YEAR KF 8/9/19						13,738	
							13,738	
001-0000-323.75-00	RECYCLING	4,050	4,270	5,003	5,003	5,080		5,003
	LEVEL TEXT						TEXT AMT	
	2 BASED ON PRIOR YEAR KF 8/9/19						5,003	
							5,003	
001-0000-329.10-00	FEES & PERMITS	11,850	15,375	16,211	16,211	11,965		16,211
	LEVEL TEXT						TEXT AMT	
	2 BASED ON PRIOR YEAR KF 8/9/19						16,211	
							16,211	
001-0000-329.10-08	ABANDONED PROP REG FEE	22,255	13,100	9,316	9,316	10,500		9,316

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ENCMBRNC	FY2020 CM REQUEST
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT
		2	BASED ON PRIOR YEAR	KF 8/9/19			9,316	9,316
001-0000-331.20-05	JAG-VARIOUS GRANTS		8,652	0	0	10,000	0	0
001-0000-331.51-16	HURRICANE MATTHEW		5,828,425	148,095	0		35,321	0
001-0000-331.56-01	BJA-BULLETPROOF VESTS		14,812	0	0		16,352	0
001-0000-334.10-11	VOCA GRANT V8004		83,832	75,479	50,000	98,579	70,945	50,000
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT
		2	VOCA GRANT				50,000	50,000
001-0000-334.20-00	PUBLIC SAFETY / EMS		0	12,000	0	0	0	0
001-0000-334.51-16	HURRICANE MATTHEW		644,866	20,207	0		3,117	0
001-0000-335.12-00	STATE REVENUE SHARING		2,065,484	2,154,520	2,349,592	2,349,592	2,074,931	2,507,015
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT
		2	BASED ON HISTORICAL TRENDS	KF 8/9/19			2,507,015	2,507,015
001-0000-335.14-00	MOBILE HOME LICENSES		150,038	155,874	146,952	146,952	138,045	146,952
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT
		2	BASED ON PRIOR YEAR				146,952	146,952
001-0000-335.15-00	ALCOHOLIC BEV LIC		37,275	38,922	38,713	38,713	31,602	38,713
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT
		2	BASED ON PRIOR YEAR				38,713	38,713
001-0000-335.18-00	LOCAL GOVT 1/2¢ SALES TAX		3,266,628	3,449,978	3,680,896	3,680,896	2,645,922	3,898,069
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT
		2	BASED ON HISTORICAL TRENDS	KF 8/9/19			3,898,069	3,898,069
001-0000-335.21-00	FIRE EDUCATION PAY		23,228	24,407	23,184	23,184	24,144	23,184
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT
		2	BASED ON PRIOR YEAR				23,184	23,184
001-0000-335.41-00	MTR FUEL TX REFUND		28,903	29,848	30,000	30,000	23,149	30,000
		LEVEL	TEXT	TEXT	TEXT	TEXT	AMT	AMT

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-0000-341.42-00	CLERK'S RECORDING FEES	5,360	5,535	7,702	7,702	3,549	7,702
	LEVEL 2 TEXT DEPENDENT ON PROJECTS & CUSTOMER SERVICE LIENS BASED ON PRIOR YEAR					TEXT AMT 7,702 7,702	
001-0000-342.20-00	SPECIAL FIRE SER	50,000	50,000	50,000	50,000	50,000	50,000
	LEVEL 2 TEXT CONTRACT WITH VOLUSIA COUNTY					TEXT AMT 50,000 50,000	
001-0000-342.31-00	FIRE CPR/EMS FEES	10,978	23,877	21,190	21,190	21,834	21,190
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 21,190 21,190	
001-0000-342.32-00	FIRE/AMBULANCE TRANSPORTS	0	0	67,000	67,000	61,409	317,000
	LEVEL 2 TEXT ANTICIPATED REVENUE FOR PROGRAM					TEXT AMT 317,000 317,000	
001-0000-342.80-00	SPECIAL STREET SER	82,656	76,873	65,000	65,000	54,341	65,000
	LEVEL 2 TEXT HIGHWAY MAINT MOA					TEXT AMT 65,000 65,000	
001-0000-342.82-00	OTHER FIRE SERVICES	1,200	600	444	444	150	444
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 444 444	
001-0000-342.83-00	ANNUAL FIRE INSPECTIONS	6,639	6,412	6,368	6,368	5,922	6,368
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 6,368 6,368	
001-0000-342.84-00	BLDG PLANS REVIEW FIRE	15,990	7,645	7,857	7,857	13,540	7,857
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 7,857	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							7,857
001-0000-342.85-00	FIRE PERMITS	0	700	0	0	1,384	0
001-0000-342.86-00	FIRE HYDRANT FLOW TESTS	1,275	1,275	632	632	225	632
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 632 632	
001-0000-343.66-00	SERVICE CHARGE/ LATE FEE	43,185	112,607-	36,524	36,524	28,261	36,524
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 36,524 36,524	
001-0000-344.90-00	OTHER TRANS. REVENUE	160,140	164,825	164,932	164,932	169,690	174,611
	LEVEL 2 TEXT FDOT TRAFFIC SIGNAL MAINTENANCE FY20 FDOT STATE HIGHWAY LIGHTING MAINTENANCE FY20 *****					TEXT AMT 45,073 129,538 174,611	
001-0000-347.54-00	OTHER RECREATION REV.	19,865	23,446	28,263	28,263	13,360	28,263
	LEVEL 2 TEXT BASED ON HISTORICAL TRENDS					TEXT AMT 28,263 28,263	
001-0000-347.55-00	ART SHOW REVENUE	17,025	0	0	0	0	0
001-0000-347.56-00	SUMMER RECREATION FEES	103,614	108,729	119,610	119,610	114,493	119,610
	LEVEL 2 TEXT BASED ON DEPT ESTIMATES					TEXT AMT 119,610 119,610	
001-0000-347.59-00	RENTAL	102,652	117,450	128,759	128,759	124,227	128,759
	LEVEL 2 TEXT BASED ON HISTORICAL TRENDS					TEXT AMT 128,759 128,759	
001-0000-347.61-00	ATHLETIC REGISTRATION	204,519	211,086	212,387	212,387	190,716	212,387
	LEVEL 2 TEXT BASED ON HISTORICAL TRENDS					TEXT AMT 212,387 212,387	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-0000-347.62-00	SPONSOR FEES	32,591	36,978	30,005	30,005		43,325	30,005
	LEVEL 2 TEXT 2 BASED ON HISTORICAL TRENDS						TEXT AMT 30,005 30,005	
001-0000-347.62-50	PO150 / FOUNDERS DAY	8,141	17,859	0	0		0	0
001-0000-347.67-00	GYM USAGE FEE	0	0	0	0		2,836	0
001-0000-347.69-00	BABE RUTH DISTRICTS	7,000	0	0	0		0	0
001-0000-349.18-00	MISC RECORDING (N JOURNAL	10,273	5,926	0	0		7,164	0
001-0000-351.10-00	FINES AND COURT CASES	99,060	119,606	88,522	88,522		159,674	105,000
	LEVEL 2 TEXT 2 BASED ON HISTORICAL TREND						TEXT AMT 105,000 105,000	
001-0000-354.10-00	CODE ENFORCEMENT FINES	184,219	285,332	45,000	45,000		270,505	200,000
	LEVEL 2 TEXT 2 FLAT FY 20 BUDGET ***OFFSET BY BAD DEBT RESERVE IN 66-05***						TEXT AMT 200,000 200,000	
001-0000-354.20-01	PARKING VIOLATIONS	19,067	17,231	20,000	20,000		10,470	20,000
	LEVEL 2 TEXT 2 BASED ON HISTORICAL DATA						TEXT AMT 20,000 20,000	
001-0000-354.20-02	ANIMAL CITATIONS	4,281	5,273	4,812	4,812		5,989	4,812
	LEVEL 2 TEXT 2 BASED ON HISTORICAL TRENDS						TEXT AMT 4,812 4,812	
001-0000-354.66-05	BAD DEBT RESERVE	275,252-	9,901-	0	0		259,906-	130,000-
	LEVEL 2 TEXT 2 *** BAD DEBT RESERVE OFFSETS THE REVENUE IN 001-0000-354-10-00***						TEXT AMT 130,000- 130,000-	
001-0000-359.10-01	INVESTIGATIVE RESTITUTION	2,154	2,236	1,987	1,987		3,022	1,987
	LEVEL 2 TEXT 2 BASED ON HISTORICAL DATA						TEXT AMT 1,987 1,987	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-0000-361.10-00	INTEREST EARNINGS-INVESTM	45,775	19,360	41,483	41,483	132,203	100,000
	LEVEL 2 TEXT					TEXT AMT	
							41,483
	ESTIMATED BASED ON HISTORICAL DATA *****						
	ADJUST FOR 9/11/19 CC 1ST PH KF 9/16/19						58,517
							100,000
001-0000-361.15-00	INTERNAL INTEREST EARNING	6,770	6,770	6,770	6,770	0	6,770
	LEVEL 2 TEXT					TEXT AMT	
							6,770
	INTERNAL LOANS INTEREST						6,770
001-0000-362.00-00	RENTS & ROYALTIES	1,200	8,850	11,400	11,400	5,380	11,400
	LEVEL 2 TEXT					TEXT AMT	
							1,200
	US REP LOCAL OFFICE RENTAL @ \$100 PER MONTH						10,200
	3900 HALIFAX DRIVE RENTAL @ \$850 PER MONTH						11,400
001-0000-362.10-00	PALMER LAND LEASE	80,000	81,000	81,000	81,000	81,000	81,000
	LEVEL 2 TEXT					TEXT AMT	
							81,000
	PER CONTRACT						
	CONTRACT REMAINS AT \$81,000 THOUGH FY 2021						81,000
001-0000-362.11-00	PALMER STORAGE LEASE	4,200	0	0	0	0	0
001-0000-362.12-00	PALMER RENT AGC	445,629	451,222	449,748	449,748	449,745	449,748
	LEVEL 2 TEXT					TEXT AMT	
							449,748
	PALMER RENT OCT-19 THROUGH SEP-20 *****						
	PALMER RENT OCT-19 THROUGH MAR-20 \$40,331/MONTH - PALMER RENT (2832) MONTHLY CREDIT \$37,499 MONTHLY RENT *****						
	PALMER RENT APR-20 THROUGH SEP-20 \$40,331/MONTH - PALMER RENT (2872) MONTHLY CREDIT \$37,459 MONTHLY RENT *****						
							449,748
001-0000-362.20-00	YMCA RENTAL	135,000	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-0000-362.30-00	COUNCIL ON AGING	1,500	1,500	1,500	1,500	1,500	1,500
	LEVEL 2 TEXT BASED OF PRIOR YEAR					TEXT AMT 1,500 1,500	
001-0000-362.40-00	VERIZON	27,376	27,376	27,376	27,376	54,752	27,376
	LEVEL 2 TEXT PER CONTRACT THROUGH 2025					TEXT AMT 27,376 27,376	
001-0000-362.60-00	AT&T RENTAL	36,423	32,193	32,184	32,184	32,193	32,184
	LEVEL 2 TEXT PER CONTRACT THROUGH 2021 BASE RENT - \$2,500/MO = \$30,000 PER YEAR PROCEEDS FROM SUB-LEASES-\$182/MO = 2,184 PER YEAR					TEXT AMT 32,184 32,184	
001-0000-364.23-00	SALE OF LAND	1,000,000	0	0	0	0	0
001-0000-365.10-00	SCRAP SALES	1,247	5,950	0	0	1,644	0
001-0000-366.45-00	TREE PLANTING	350	0	0	0	0	0
001-0000-366.50-00	MAYOR & COUNCIL	0	0	0	1,760	1,759	2,000
	LEVEL 2 TEXT EXPECTED SPONSORSHIP REVENUE FOR THE STATE OF THE CITY LUNCH. (PER THE ACM A. ROSEN) (LP 6-3-19)					TEXT AMT 2,000 2,000	
001-0000-366.75-00	VETERANS PARK DONATIONS	350	600	0	0	1,673	0
001-0000-366.81-00	DONATIONS FOR FIRE SVC	300	4,125	0	0	0	0
001-0000-366.90-00	PRIVATE DONATIONS	193	100	0	0	0	0
001-0000-366.99-01	PARKS FOUNDATION	0	0	0	0	5,000	0
001-0000-367.01-00	TREE MITIGATION	8,838	7,127	0	7,806	11,878	0
001-0000-367.10-00	LICENSES	3,234	3,885	4,113	4,113	3,905	4,113
	LEVEL 2 TEXT BASED ON HISTORICAL TREND					TEXT AMT 4,113 4,113	
001-0000-369.36-00	ICMA FORFEITURES	201,707	42,563	0	0	278,015	0
001-0000-369.90-00	MISC REVENUE	66,343	105,126	43,203	103,203	23,787	199,823
	LEVEL 2 TEXT BASED ON HISTORICAL TREND					TEXT AMT 199,510	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
9/16/2019 LRC FOR ADJUST MISC VARIANCE							313 199,823
001-0000-369.90-02	CASH OVER/SHORT	0	14-	0	0	0	0
001-0000-369.90-05	COKE/SNACK MACH. RECEIPTS	0	0	0	784	1,108	0
001-0000-369.90-06	ADMIN FEES (Garnishments)	64	374	0	0	316	0
001-0000-369.90-07	POG TV	1	0	0	0	0	0
001-0000-369.90-15	LIEN SEARCH	48,014	22,125	16,583	16,583	19,938	16,583
	LEVEL 2 TEXT					TEXT AMT	
							16,583
	ESTIMATE BASED ON HISTORICAL DATA AND CONTRACT WITH OUTSIDE VENDOR						16,583
001-0000-369.91-00	MISC REVENUE POLICE	117,486	105,183	95,202	95,202	76,245	95,202
	LEVEL 2 TEXT					TEXT AMT	
							95,202
	BASED ON HISTORICAL TREND						95,202
001-0000-369.91-10	WRECKER/TOWING CNT REVENU	105,092	37,904-	109,059	109,059	118,429	109,059
	LEVEL 2 TEXT					TEXT AMT	
							109,059
	BASED ON CURRENT CONTRACT						109,059
	*****						109,059
001-0000-369.95-00	DISASTER INSURANCE RECOVE	172,871	0	0	0	0	0
001-0000-381.39-00	TRANSFER FROM 201	1,125	0	0	0	0	0
001-0000-381.56-00	TRANSFER FROM 506	0	22,880	0	0	0	0
001-0000-381.58-00	TRANSFER FROM 609	1,461	0	0	0	0	0
001-0000-381.67-00	TRANSFER FROM 106 FUND	0	630,127	0	0	0	0
001-0000-381.99-00	TRANSFER FROM 315 FUND	21,639	0	0	0	0	0
001-0000-382.20-00	IN LIEU OF TAX WATER/SWR	1,219,069	1,258,858	1,278,288	1,278,288	1,171,764	1,417,754
	LEVEL 2 TEXT					TEXT AMT	
							1,333,544
	UPDATED FOR FY20 KF 8/9/19						84,210
	*****						1,417,754
	ADJ TO INCLUDE DEBT MILLAGE KF 9/16/19						1,417,754
001-0000-382.21-00	IN LIEU OF TAX DRAINAGE	187,758	195,098	200,724	200,724	183,997	223,397
	LEVEL 2 TEXT					TEXT AMT	
							210,128
	UPDATED FOR FY20 KF 8/9/19						210,128
	*****						13,269
	ADJUST TO INCLUDE DEBT MILLAGE						13,269

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	KF 9/16/19					223,397	
001-0000-382.70-00	SOLID WASTE	204,831	202,457	205,610	205,610	188,476	210,569
	LEVEL 2					TEXT AMT	
						210,569	
						210,569	
001-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	2,204,827	0	0
	LEVEL 2					TEXT AMT	
						*FY19 INITIAL AMOUNT NEEDED TO FUND THE 317 CIP PROJECTS	
						*FY19 INITIAL AMOUNT NEEDED TO FUND THE 505 CIP LEASE & REPLACEMENT FUND	
						*FY19 AMOUNT TO FUND ONE TIME ITEMS CITYWIDE	
*		42,388,838	37,154,246	38,666,550	41,000,306	35,489,519	40,647,130
**	GENERAL FUND	42,388,838	37,154,246	38,666,550	41,000,306	35,489,519	40,647,130
***	GENERAL FUND	42,388,838	37,154,246	38,666,550	41,000,306	35,489,519	40,647,130

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
001-1000-519.23-00	HEALTH INSURANCE	56,208	0	0	0	0	0
*	PERSONNEL SERVICES	56,208	0	0	0	0	0
001-1000-519.31-13	OTHER PROF. SERVICES	60,237	60,066	72,000	128,000	58,383	82,550
	LEVEL 2					TEXT	AMT
						*OPEB UPDATED EVERY 2 YEARS (LAST DONE IN FY18, DUE IN FY20)	10,000
						*OTHER MISC PROFESSIONAL SERVICES	30,000
						*NAVEX ETHICSPPOINT	2,550
						*CONSULTING SERVICES TO REVIEW MOVING CURRENT PENSION PLANS TO FRS (*NEW REQUEST IN FY20)	75,000
						*UPDATE CITY STRATEGIC PLAN (*NEW REQ IN FY20)	60,000
						*****MOVED TO A LA CARTE	
						STRATEGIC PLAN UPDATE	60,000-
						REVIEW OF PENSION PLANS	75,000-
						*GOVERNMENTAL CONSULTING- PER CONTRACT	40,000
							82,550
001-1000-519.31-63	PROJECT PROFESSIONAL SRVC	7,245,421	11,148	0	0	0	0
001-1000-519.31-65	PROJ PROF SRVC	417,365	2,145,738	0	0	19,838	0
001-1000-519.34-14	CONTRACT SERVICES OTHER	6,800	3,000	3,250	3,250	2,500	3,250
	LEVEL 2					TEXT	AMT
						DISCLOSURE/DISSEMINATION SERVICES WITH DIGITAL ASSURANCE CERTIFICATION LLC (DAC) (THIS SERVICE STARTED IN FY17)	2,500

						MATERIAL EVENT FILINGS BY DAC ESTIMATING 3 AT \$250/EACH FOR FY19	750

							3,250
001-1000-519.40-10	EMPLOYEE TRAINING	8,574	9,055	34,600	34,600	10,719	25,000
	LEVEL 2					TEXT	AMT
						*HR-CITYWIDE TRAINING (EDUCATIONAL REIMBURSEMENT)	25,000

						*CITY MANAGER DIRECTED TRAINING - CITY WIDE	9,600

						ADJUSTED PER CM	9,600-
							25,000
001-1000-519.44-13	FLEET FINANCING	601	0	0	0	0	0
001-1000-519.49-19	LICENSES, TAXES & FEES	6,565	635	1,000	11,000	10,750	1,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		LEVEL 2	TEXT OTHER TAXES, LICENSES, & FEES			TEXT AMT 1,000 1,000	
001-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	0	2,738	0	0	0	0
001-1000-519.49-61	DATA PROCESSING 501	892,151	933,850	1,061,296	1,061,296	972,855	1,298,833
		LEVEL 2	TEXT UPDATED FOR FY20 KF 9/18/19 ***			TEXT AMT 1,298,833 1,298,833	
001-1000-519.49-64	INSURANCE 504	564,052	656,218	900,099	900,099	825,093	793,551
		LEVEL 2	TEXT UPDATED FOR FY20			TEXT AMT 793,551 793,551	
001-1000-519.49-66	TRF TO 506 BLDG MAINT FD	321,584	107,030	224,149	224,149	205,470	236,462
		LEVEL 2	TEXT UPDATED FOR FY20			TEXT AMT 236,462 236,462	
001-1000-519.52-00	OTHER OPERATING SUPPLIES	0	373	0	784	675	0
001-1000-519.52-02	SPECIAL INVENTORY ACCT	0	0	0	0	257,136	0
001-1000-519.52-17	AGRICULTURE SUPPLIES	0	0	0	36,475	13,605	0
001-1000-519.52-19	OTHER OPERATING-DONATED'	473	521	0	4,768	1,484	0
* OPERATING EXPENSE		9,523,823	3,930,372	2,296,394	2,404,421	2,378,508	2,440,646
001-1000-519.63-97	PROJ CAPITAL OUTLAY	114,224	1,295	0	900	0	0
001-1000-519.64-00	MACH & EQUIPMENT	22,260	0	0	0	0	0
* CAPITAL OUTLAY		136,484	1,295	0	900	0	0
001-1000-519.81-19	VOL CTY BUSINESS DEV CORP	35,194	35,590	35,776	35,776	35,775	36,606
		LEVEL 2	TEXT TEAM VOLUSIA BUSINESS DEV PARTNERSHIP (\$0.50 PER CAPITA BASED OFF 61,009) VOLUSIA TPO/RIVER TO SEA TRANSPORTATION (.10 PER CAPITA BASED OFF 61,009) (LP 6/3/19)			TEXT AMT 30,505 6,101 36,606	
001-1000-519.83-00	OTHER GRANTS AND AID	35,000	0	0	0	0	0

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
*	GRANTS & AIDE	70,194	35,590	35,776	35,776	35,775	36,606
001-1000-581.90-58	TRF TO 207/220 DEBT SRVE	331,000	0	448,635	448,635	448,635	446,385
	LEVEL 2 TEXT TRANSFER TO 220 FUND FOR 2014 CAP IMPV BOND					TEXT AMT 446,385 446,385	
001-1000-581.91-30	TRANSFER TO 505	305,000	450,000	0	995,580	995,580	0
	LEVEL 2 TEXT BASED ON FY19-FY24 CIP DRAFT 1, NO TRANSFER TO THE 505 LEASE & REPLACEMENT FUND IS CURRENTLY ANTICIPATED. (04-24-18 NT) *****					TEXT AMT	
001-1000-581.91-51	TRANSFER TO 201	1,125	0	0	0	0	0
001-1000-581.91-70	TRANSFER TO 317 FUND	2,382,000	849,522	200,000	614,000	200,000	200,000
	LEVEL 2 TEXT BASED ON FY19-FY24 CIP DRAFT 1, NO TRANSFER TO THE 317 GENERAL CAPITAL FUND IS CURRENTLY ANTICIPATED. ALL 317 PROJECTS ARE UNFUNDED. (04-24-18 NT) ***** UPDATED TO INCLUDE ADA TRANSITION PLAN 8/2/18					TEXT AMT 200,000 200,000	
001-1000-581.91-73	TFR TO 317 GEN CP REPL FD	100,000	0	0	0	0	0
*	TRANSFERS	3,119,125	1,299,522	648,635	2,058,215	1,644,215	646,385
001-1000-519.99-10	CONTINGENCY	0	0	61,500	61,500	0	169,767
	LEVEL 2 TEXT COUNCIL PRIORITIES *** 8/28/18 CM CHANGES CM - OTHER OPERATING CONTINGENCIES PLACEHOLDER FOR SAL INC \$233-738 ALLOCATED 226,043 CM ADJUSTMENT ADD CM BDGT ADJUSTMENTS					TEXT AMT 75,000 13,500- 7,697 61,500- 162,070 169,767	
001-1000-519.99-50	COMPRESSION RESERVE	0	0	0	114,000	0	24,404
	LEVEL 2 TEXT 9/19/19 - RESERVE FOR COMPRESSION CONTINGENCY					TEXT AMT 24,404	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
							24,404
*	NON-OPERATING EXPENSE	0	0	61,500	175,500	0	194,171
**	NON DEPARTMENTAL	12,905,834	5,266,779	3,042,305	4,674,812	4,058,498	3,317,808
***	NON DEPARTMENTAL	12,905,834	5,266,779	3,042,305	4,674,812	4,058,498	3,317,808

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-1100-511.12-00	MAYOR & COUNCIL MAYOR & COUNCIL SALARIES AND WAGES	71,926	73,000	73,064	73,064	68,894	73,000
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 73,000 73,000	
001-1100-511.21-00	FICA TAXES	5,071	4,948	5,593	5,593	4,481	5,587
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 5,587 5,587	
001-1100-511.22-00	RETIREMENT CONTRIBUTION	78	0	465	465	0	0
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT	
001-1100-511.23-00	HEALTH INSURANCE	17,176	21,822	22,015	22,015	22,186	31,391
	LEVEL 2 TEXT HEALTH DENTAL LIFE					TEXT AMT 29,572 1,556 263 31,391	
001-1100-511.24-00	WORKER'S COMPENSATION	65	76	74	74	80	86
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 86 86	
001-1100-511.26-00	EAP BENEFIT	187	187	187	187	173	206
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 206 206	
* PERSONNEL SERVICES		94,503	100,033	101,398	101,398	95,814	110,270
001-1100-511.31-13	OTHER PROF. SERVICES	20,065	20,000	20,000	20,000	20,000	20,000
	LEVEL 2 TEXT CHAMBER OF COMMERCE CONTRACT GOAL 4 ECONOMIC DEVELOPMENT					TEXT AMT 20,000 20,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-1100-511.34-14	CONTRACT SERVICES OTHER	800	0	0	1,760	1,759	4,250
	LEVEL 2 TEXT					TEXT AMT	
	STATE OF CITY (SPONSORED)						2,000
	STUDENT GOVERNMENT DAY LUNCH (SPONSORED; MOVED FROM OTHER OPERATING SUPPLIES)						130
	FREEMANVILLE DAY FOOD (MOVED FROM OTHER OPERATING SUPPLIES)						450
	EMPLOYEE HOLIDAY CELEBRATION (MOVED FROM OTHER OPERATING SUPPLIES)						4,250
	NOTE: MOST ITEMS MOVED FROM OTHER OPERATING SUPPL						
	GOAL 6: ORGANIZATIONAL EXCELLENCE						2,580-
	CM ADJUSTMENT						4,250
001-1100-511.40-00	TRAVEL PER DIEM	5,638	4,149	8,270	8,270	3,943	7,670
	LEVEL 2 TEXT					TEXT AMT	
	3 COUNCIL TO FLC CONFERENCE @ \$813 EACH						2,440
	15 VLOC DINNERS @ \$40 EACH						600
	5 COUNCIL TO TALLAHASSEE (2 DAYS) @ \$1,086 EACH						5,430
	GOAL 6: ORGANIZATIONAL EXCELLENCE						
	CM ADJUSTMENT						800-
							7,670
001-1100-511.40-10	EMPLOYEE TRAINING	0	0	0	0	0	1,740
	LEVEL 2 TEXT					TEXT AMT	
	REGISTRATION FOR FLC CONFERENCE (3) MOVED FROM TRAVEL PER DIEM						1,740
							1,740
001-1100-511.41-00	COMMUNICATION SERVICES	1,009	25	0	0	0	0
001-1100-511.46-10	GENERAL EQUIP MAINT	23	13	50	50	32	50
	LEVEL 2 TEXT					TEXT AMT	
	COPIER COST BASED ON CURRENT PRINT VOLUME						50
							50
001-1100-511.48-04	PUB RELATION ACTIVITY	660	1,212	1,290	830	525	1,290
	LEVEL 2 TEXT					TEXT AMT	
	FAMILY DAYS PROMOTIONAL ITEMS						590
	QUARTERLY NEWSLETTER @\$175/QTR						700
	GOAL 6: ORGANIZATIONAL EXCELLENCE						
							1,290
001-1100-511.49-66	TRF TO 506 BLDG MAINT FD	51,951	46,026	50,543	50,543	46,331	52,592

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	LEVEL 2 TEXT					TEXT AMT	
	2 UPDATED FOR FY 2020					52,592 52,592	
001-1100-511.51-00	OFFICE SUPPLIES	390	64	0	0	0	0
001-1100-511.52-00	OTHER OPERATING SUPPLIES	5,541	2,885	4,010	4,470	4,467	450
	LEVEL 2 TEXT					TEXT AMT	
	2 OFFICIAL BUSINESS VISITOR REFRESH (H2O, COFFEE)					100	
	ANNUAL RETIREE CELEBRATION					350	
	MOST ITEMS MOVED TO CONTRACT SVCS OTHER						
	GOAL 6: ORGANIZATIONAL EXCELLENCE					450	
001-1100-511.52-15	POSTAL SERVICE	11	17	40	40	3	20
	LEVEL 2 TEXT					TEXT AMT	
	2 BASED ON HISTORICAL ACTUALS AND CURRENT FORECAST					20 20	
001-1100-511.54-00	DUES & MEMBERSHIPS	8,708	9,016	9,410	10,756	10,756	11,600
	LEVEL 2 TEXT					TEXT AMT	
	2 FLC DUES BASED ON EST. POP 61,009 * 0.13041229					8,000	
	INCREASE DUE TO CHANGE IN POP. AND MULTIPLYER					2,000	
	VOLUSIA LEAGUE OF CITIES DUES (NO CHANGE)					1,600	
	FL. LEAGUE OF MAYORS MEMBERSHIP TO MAYOR (NEW)						
	GOAL 6: ORGANIZATIONAL EXCELLENCE					11,600	
* OPERATING EXPENSE		94,796	83,407	93,613	96,719	87,816	99,662
001-1100-511.83-00	OTHER GRANTS & AIDS	250	100	100	100	100	100
	LEVEL 2 TEXT					TEXT AMT	
	2 STEM AWARD					100	
	GOAL 6: ORGANIZATIONAL EXCELLENCE					100	
* GRANTS & AIDE		250	100	100	100	100	100
** MAYOR & COUNCIL		189,549	183,540	195,111	198,217	183,730	210,032

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017	FY2018	FY2019	FY2019	FY2019	FY2020
		Actual	Actual Prelim	Orig/Adopted Budget	Adjusted Budget	Y-T-D ACTUAL INCLD ENCMBRNCE	
***	MAYOR & COUNCIL	189,549	183,540	195,111	198,217	183,730	210,032

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1200-512.12-00	CITY MANAGER CITY MANAGER SALARIES AND WAGES	349,716	436,217	458,566	458,566	434,555	476,193
	LEVEL 2 TEXT WAGES					TEXT AMT 476,193 476,193	
001-1200-512.12-10	CAR ALLOWANCE	8,400	8,400	8,400	8,400	8,077	8,400
	LEVEL 2 TEXT PER CM CONTRACT @ \$500/MONTH PER ACM CONTRACT @ \$200/MONTH					TEXT AMT 6,000 2,400 8,400	
001-1200-512.12-20	CAPITAL LABOR OFFSET	17,699-	95,980-	99,894-	99,894-	76,074-	103,216-
	LEVEL 2 TEXT ERP MANAGER (SALARY CHARGED TO ZMI054)					TEXT AMT 103,216- 103,216-	
001-1200-512.14-00	OVERTIME	9,225	111	1,000	1,000	0	1,000
	LEVEL 2 TEXT IN CASE OF HURRICANE OR OTHER EMERGENCY					TEXT AMT 1,000 1,000	
001-1200-512.21-00	FICA TAXES	25,534	31,464	35,803	35,803	31,337	37,151
	LEVEL 2 TEXT FICA					TEXT AMT 37,151 37,151	
001-1200-512.22-00	RETIREMENT CONTRIBUTIONS	44,156	53,665	59,153	59,153	58,853	62,264
	LEVEL 2 TEXT PENSION ICMA & OTHER CONTRIBUTIONS					TEXT AMT 10,794 51,470 62,264	
001-1200-512.23-00	HEALTH INSURANCE	18,673	29,893	31,490	31,490	30,306	33,243
	LEVEL 2 TEXT NOTE: CM HEALTH INS NOT TAKEN MEDICAL DENTAL LIFE					TEXT AMT 29,572 1,945 1,726 33,243	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1200-512.24-00	WORKER'S COMPENSATION	354	437	453	453	529	573
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	573 573
001-1200-512.25-00	UNEMPLOYMENT COMP	3	0	0	0	0	0
001-1200-512.26-00	EAP BENEFIT	66	130	187	187	168	206
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	206
							206
* PERSONNEL SERVICES		438,428	464,337	495,158	495,158	487,751	515,814
001-1200-512.31-13	PROFESSIONAL SERVICES	40,525	16,435	0	2,400	2,400	0
	LEVEL 2 TEXT MOVED ALL CITY-WIDE TRAINING TO HR					TEXT AMT	
001-1200-512.31-65	PROJ PROF SRVC	0	0	0	0	130,174	0
001-1200-512.40-00	TRAVEL PER DIEM	6,693	9,549	9,372	10,697	6,347	8,877
	LEVEL 2 TEXT					TEXT AMT	
	PORT ORANGE AND VOLUSIA DAYS						2,175
	FPRA CONFERENCE						745
	CHAMBER OF COMMERCE CM BREAKFAST (3)						60
	VLOC DINNERS (10 @ \$40 EACH)						400
	ICMA CONFERENCE						1,868
	FCCMA CONFERENCE (2)						1,678
	FCCMA SYMPOSIUM						271
	WORKDAY RISING						1,680
	POSD LEADERSHIP GRADUATION						40
	ICMA DC ARMED SERVICES INTERN ORIENTATION (SPONSORED BY ICMA)						1,620
	GOAL 6: ORGANIZATIONAL EXCELLENCE						
	CM ADJUSTMENTS - POST LEADERSHIP GRADUATION						40-
	CM ADJUSTMENTS - ICMA DC ARMED SERVICES						1,620- 8,877
001-1200-512.40-10	EMPLOYEE TRAINING	2,400	665	780	1,800	285	7,020
	LEVEL 2 TEXT					TEXT AMT	
	FPRA MONTHLY MEETINGS (PIO)						310

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FRPA CONFERENCE REGISTRATION (PIO)						850
	FMCA CONFERENCE REGISTRATION (PIO, LOCAL)						230
	ICMA CONFERENCE REGISTRATION (CM)						750
	FCCMA CONFERENCE REGISTRATION (2)						900
	WORKDAY RISING CONFERENCE REGISTRATION						1,700
	EXECUTIVE ASSISTANT STAFF TRAINING						1,000
	FCCMA SYMPOSIUM REGISTRATION						80
	FCCMA DISTRICT II TRAINING REGISTRATION (2) LOCAL						100
	FCCMA WINTER INSTITUTE REGISTRATION (2) LOCAL						600
	WEBINARS FOR ANY STAFF INTERESTED (5)						500
	MOST INCREASES DUE TO MOVING REGISTRATION COSTS FROM TRAVEL PER DIEM AND CONTINGENCY TO THIS LINE PLUS ADDITIONS FOR PROFESSIONAL DEVELOPMENT GOAL 6: ORGANIZATIONAL EXCELLENCE						7,020
001-1200-512.41-00	COMMUNICATION SERVICES	3,880	3,710	2,150	2,285	1,951	2,330
	LEVEL TEXT TEXT AMT						
	2 2 CELL PHONES @ \$66.30/MONTH EACH						1,595
	1 CELL PHONE @ \$61.20/MONTH EACH						735
	MORE EXPENSIVE PHONES HAVE TEXT CAPTURING						2,330
001-1200-512.47-00	PRINTING AND BINDING	700	350	0	0	0	0
001-1200-512.48-04	PUB RELATION ACTIVITY	5,100	5,316	6,040	6,415	5,900	6,465
	LEVEL TEXT TEXT AMT						
	2 WSBB RADIO SHOW AT \$425/MO						5,100
	PORT ORANGE U T-SHIRTS						390
	NEW COUNCIL PHOTO, FRAME, ETC.						75
	MISC. PUBLIC INFORMATION PROJECTS						900
	GOAL 6: ORGANIZATIONAL EXCELLENCE						6,465
001-1200-512.49-14	FURN & FIXTURE NON-CAP	963	1,273	0	0	0	0
001-1200-512.49-16	COMPUTER HARDWARE	1,442	0	0	0	0	100
	LEVEL TEXT TEXT AMT						
	2 IPHONE REFRESH FOR ACM (5YRS OLD)						100
							100
001-1200-512.49-19	LICENSES, TAXES & FEES	200	0	0	0	0	0
001-1200-512.49-66	TFR TO 506 BLDG MAINT FD	51,729	45,986	52,580	52,580	48,198	54,846
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR 2020						54,846
							54,846

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1200-512.51-00	OFFICE SUPPLIES	1,142	1,451	1,500	1,500	1,200	1,000
	LEVEL 2 TEXT BASED ON HISTORICAL ACTUALS FOR 1100 AND 1200 NEW CHARGES FOR COPIER @ \$2.30/MO CM ADJUSTMENTS					TEXT AMT 1,400 30 430- 1,000	
001-1200-512.52-00	OTHER OPERATING SUPPLIES	420	478	700	2,080	747	860
	LEVEL 2 TEXT PO UNIVERSITY CELEBRATORY CAKE ERP COMPLETION CELEBRATION (PIZZA, KONA ICE, ETC.) ALL OTHER CONSUMABLES FOR OFFICE CM ADJUSTMENTS					TEXT AMT 55 1,500 805 1,500- 860	
001-1200-512.52-15	POSTAL SERVICE	71	41	100	100	100	110
	LEVEL 2 TEXT BASED ON HISTORICAL ACTUALS & CURRENT FORECAST					TEXT AMT 110 110	
001-1200-512.54-00	DUES AND MEMBERSHIPS	2,278	2,990	2,280	3,630	1,984	3,535
	LEVEL 2 TEXT ICMA FOR CM (.008*159,807) ICMA FOR ACM (.008*129,156) FCCMA FOR CM (\$3/1,000 OF SALARY) FCCMA FOR ACM (\$3/1,000 OF SALARY) FPRA FOR PIO FMCA FOR PIO GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT 1,280 1,035 480 390 250 100 3,535	
001-1200-512.54-01	BOOKS & SUBSCRIPTIONS	159	264	500	500	96	750
	LEVEL 2 TEXT PER CITY MANAGER CONTRACT CREDENTIALING COSTS FOR CM & ACM GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT 500 250 750	
* OPERATING EXPENSE		117,702	88,508	76,002	83,987	199,382	85,893
001-1200-512.64-00	MACH & EQUIPMENT	0	0	0	7,947	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
*	CAPITAL OUTLAY	0	0	0	7,947	0	0
001-1200-512.99-10	CONTINGENCY	0	0	20,000	3,814	0	15,000
	LEVEL 2						
	TEXT						
	REDUCED FROM ORIGINAL 2019 BUDGET OF \$20,000 TO						
	\$15,000 DUE TO MOVEMENT OF KNOWN ITEMS INTO						
	OPERATING BUDGET						15,000
							15,000
*	NON-OPERATING EXPENSE	0	0	20,000	3,814	0	15,000
**	CITY MANAGER	556,130	552,845	591,160	590,906	687,133	616,707
***	CITY MANAGER	556,130	552,845	591,160	590,906	687,133	616,707

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1300-514.12-00	LEGAL SERVICES LEGAL SERVICES SALARIES AND WAGES	317,830	332,106	338,538	338,538	332,413	381,836
	LEVEL 2 TEXT					TEXT AMT	
							380,836
							1,000
							381,836
001-1300-514.12-10	CAR ALLOWANCE	3,600	3,600	3,600	3,600	3,462	3,600
	LEVEL 2 TEXT					TEXT AMT	
							3,600
							3,600
001-1300-514.12-20	CAP/OTHER LABOR OFFSET	6,390-	5,505-	0	8,639-	8,640-	0
001-1300-514.14-00	OVERTIME	7,588	3,389	4,000	4,000	3,736	0
	LEVEL 2 TEXT					TEXT AMT	
							5,000
							5,000-
001-1300-514.15-10	CERTIFICATION/LICENSES	1,065	2,236	1,350	1,350	1,435	0
	LEVEL 2 TEXT					TEXT AMT	
							29,319
							29,319
001-1300-514.21-00	FICA TAXES	23,615	24,445	26,484	26,484	24,664	29,319
	LEVEL 2 TEXT					TEXT AMT	
							29,319
001-1300-514.22-00	RETIREMENT CONTRIBUTIONS	49,156	48,733	46,485	46,485	46,838	51,859
	LEVEL 2 TEXT					TEXT AMT	
							4,873

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	ICMA & OTHER CONTRIBUTION						46,986 51,859
001-1300-514.23-00	HEALTH INSURANCE	31,041	34,585	33,748	33,748	34,445	42,777
	LEVEL 2 TEXT HEALTH DENTAL LIFE					TEXT AMT	39,429 2,075 1,273 42,777
001-1300-514.24-00	WORKER'S COMPENSATION	260	307	304	304	353	390
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT	390 390
001-1300-514.26-00	EAP BENEFIT	162	169	168	168	176	220
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	220 220
* PERSONNEL SERVICES		427,927	444,065	454,677	446,038	438,882	510,001
001-1300-514.31-12	LEGAL SERVICES	118,070	133,351	130,000	154,142	95,011	130,000
	LEVEL 2 TEXT CITY HAS EXPERIENCED AN INCREASE IN COSTS FOR DEFENDING MULTIPLE GRIEVANCES AND FOR MEMORANDUMS OF UNDERSTANDING. PROFESSIONAL SERVICES INCLUDE PRIVATE ATTORNEYS SERVING AS SPECIAL LEGAL COUNSEL FOR LABOR AND EMPLOYMENT, PENSION, BONDS, CONTRACT AND CONSTRUCTION LITIGATION, LOCAL PROSECUTIONS,ADMINISTRATIVE PROCEEDINGS, FIRE FEES AND OTHER ASSESSMENTS,COURT REPORTERS, REAL ESTATE CLOSING/TITLE AND OTHER PROFESSIONAL LEGAL SERVCIES.					TEXT AMT	130,000 130,000
001-1300-514.31-13	OTHER PROF. SERVICES	2,999	0	0	3,168	0	0
001-1300-514.31-14	PROSCTR FEE/CODE SP MAG	0	3,600	20,000	20,000	13,000	20,000
	LEVEL 2 TEXT BUDGETING HAS BEEN ASSIGNED TO LEGAL FOR CODE ENFORCEMENT TO COVER SPECIAL MAGISTRATE AND					TEXT AMT	20,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
	OUTSIDE LEGAL COSTS AND FEES, AS NEEDED. THIS EXPENSE WAS PREVIOUS FUNDED IN THE COMMUNITY DEVELOPMENT AND POLICE DEPARTMENT BUDGETS.						
						20,000	
001-1300-514.34-15	TEMP HELP SERVICE FEE	7,886	14,448	7,886	26,004	26,000	0
	LEVEL TEXT					TEXT AMT	
	2 ORIGINAL REQUEST BASED ON HISTORICAN NEEDS					15,000	
	08/05/2019 - LRC						
	REDUCED FROM \$15,000 TO -0- USED AS OFFSET TO					15,000-	
	NEW POSITION APPROVED AS A LA CARTE						
001-1300-514.40-00	TRAVEL PER DIEM	4,131	3,809	5,000	6,840	6,157	5,200
	LEVEL TEXT					TEXT AMT	
	2 1. FL MUNICIPAL ATTORNEYS ASSOC (FMAA)JULY 3 ATTYS					2,450	
	2. FL ASSOC OF POLICE ATTORNEYS (FAPA)SEPT-OCT					600	
	3. FL LEAGUE OF CITIES (AUGUST)					300	
	4. INT'L MUNICIPIAL LAWYERS ASSOC (IMLA) SEPT					1,850	
						5,200	
001-1300-514.40-10	EMPLOYEE TRAINING	2,040	2,070	2,500	3,750	2,888	3,850
	LEVEL TEXT					TEXT AMT	
	2 REGISTRATION FOR VARIOUS REQUIRED TRAINING					3,850	
	FOR VARIOUS COURSES FOR SPONSORS SHOWN IN 40-00						
						3,850	
001-1300-514.41-00	COMMUNICATION SERVICE	2,213	1,795	1,440	1,440	1,280	1,440
	LEVEL TEXT					TEXT AMT	
	2 AT&T MOBILITY - 2 EA. CELL PHONES (\$60/MONTH)					1,440	
						1,440	
001-1300-514.46-11	REGULAR MAINT/INSP EQUIP	620	308	800	800	427	800
	LEVEL TEXT					TEXT AMT	
	2 COPY MACHINE MAINTENANCE & SUPPORT					800	
						800	
001-1300-514.46-36	SOFTWARE MAINTENANCE	2,209	2,209	2,200	2,700	0	2,200
	LEVEL TEXT					TEXT AMT	
	2 MAINTENANCE & SUPPORT FOR LEGAL FILES SOFTWARE					2,200	
	8 LICENSES TOTAL ESTIMATED AT \$310/EACH						
	*7 CHARGED TO LEGAL \$310 X 7 = \$2,170						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	9 LICENSES ORIGINALLY PURCHASED IN COOPERATION WITH RISK MANAGEMENT / 7 MAINTAINED						2,200
001-1300-514.49-66	TFR TO 506 BLDG MAINT FD	38,780	33,940	36,543	36,543	33,498	37,951
	LEVEL 2 TEXT 2 UPDATED FOR FY20					TEXT AMT 37,951 37,951	
001-1300-514.51-00	OFFICE SUPPLIES	3,074	2,272	3,000	2,950	1,325	3,000
	LEVEL 2 TEXT 2 OFFICE SUPPLIES					TEXT AMT 3,000 3,000	
001-1300-514.52-00	OTHER OPERATING SUPPLIES	369	463	400	450	416	400
	LEVEL 2 TEXT 2 OPERATING SUPPLIES					TEXT AMT 400 400	
001-1300-514.52-15	POSTAL SERVICE	308	162	350	350	159	350
	LEVEL 2 TEXT 2 POSTAL SERVICE					TEXT AMT 350 350	
001-1300-514.54-00	DUES & MEMBERSHIPS	2,065	1,030	1,450	1,510	1,655	1,450
	LEVEL 2 TEXT 2 1. INTERNATIONAL MUNICIPAL LAWYERS ASSOC. (IMLA) 2. FLORIDA ASSOCIATION OF POLICE ATTORNEYS 3. VOLUSIA COUNTY BAR ASSOCIATION 4. NATL ASSOC OF LEGAL ASSISTANTS (NALA)					TEXT AMT 695 50 285 420 1,450	
001-1300-514.54-01	BOOKS & SUBSCRIPTIONS	9,545	9,926	10,500	11,120	10,909	10,700
	LEVEL 2 TEXT 2 1. THOMSON REUTERS - ONLINE RESEARCH/ONE BOOK 2. IMLA SUBSCRIPTION					TEXT AMT 10,500 200 10,700	
001-1300-514.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,650
	LEVEL 2 TEXT 2 FL BAR ASSOCIATION \$350 PER ATTORNEY (3)					TEXT AMT 1,050	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FL BAR REGISTERED PARALEGAL \$150 PER PARALEGAL (2)						300
	FL BAR BOARD CERTIFICATION (JONES)						300
	***MOVED FROM 15-10 FY20						1,650
*	OPERATING EXPENSE	194,309	209,383	222,069	271,767	192,725	218,991
**	LEGAL SERVICES	622,236	653,448	676,746	717,805	631,607	728,992
***	LEGAL SERVICES	622,236	653,448	676,746	717,805	631,607	728,992

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-1500-513.12-00	CITY CLERK CITY CLERK SALARIES AND WAGES	129,579	117,627	146,097	146,097		130,735	149,493
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	149,493
								149,493
001-1500-513.14-00	OVERTIME	2,381	92	750	611		383	500
	LEVEL 2						TEXT AMT	
							TO COVER ADVISORY BOARD/COMMISSION MEETINGS	500
								500
001-1500-513.15-10	CERTIFICATIONS/LICENSES	190	106	150	271		714	0
	LEVEL 2						TEXT AMT	
							NOTARY PUBLIC CERTIFICATIONS & RENEWALS AS NEEDED	
							\$150 BUDGETED IN 55-02	
001-1500-513.21-00	FICA TAXES	9,748	8,371	11,237	11,237		9,755	11,478
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	11,478
							WAGE INCREASE	11,478
001-1500-513.22-00	RETIREMENT CONTRIBUTIONS	12,450	10,643	17,071	17,071		16,217	17,358
	LEVEL 2						TEXT AMT	
							CURRENT STAFF	17,358
							WAGE INCREASE	17,358
001-1500-513.23-00	HEALTH INSURANCE	21,355	17,496	29,346	29,346		23,235	31,483
	LEVEL 2						TEXT AMT	
							HEALTH INS	29,572
							DENTAL INS	1,556
							LIFE INS	355
							WAGE INCREASE ON LIFE	31,483
001-1500-513.24-00	WORKER'S COMPENSATION	109	101	143	143		158	178
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	178
							WAGE INCREASE	178

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							4,000
001-1500-513.40-10	EMPLOYEE TRAINING	1,148	953	1,250	1,381	1,380	2,450
	LEVEL 2 TEXT					TEXT AMT	
							1,500
							300
							200
							450
							2,450
001-1500-513.41-00	COMMUNICATION SERVICES	1,147	844	720	720	576	720
	LEVEL 2 TEXT					TEXT AMT	
							720
							720
001-1500-513.44-10	EQUIP/OTHER RENTAL/LEASE	3,616	3,567	3,570	3,570	3,568	4,370
	LEVEL 2 TEXT					TEXT AMT	
							3,500
							870
							4,370
001-1500-513.46-36	SOFTWARE MAINTENANCE	0	0	0	3,465	3,465	3,465
	LEVEL 2 TEXT					TEXT AMT	
							3,465
							3,465
001-1500-513.47-00	PRINTING AND BINDING	219	157	500	500	500	500
	LEVEL 2 TEXT					TEXT AMT	
							500
							500
001-1500-513.49-01	ADVERTISING	49,635	49,526	49,055	49,055	49,000	50,000
	LEVEL 2 TEXT					TEXT AMT	
							50,000
							50,000
001-1500-513.49-02	COMPUTER SOFTWARE	7,200	8,775	10,665	7,200	7,200	23,200
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
2	CIVICPLUS/CIVICCLERK-AGENDA/BOARD MGMT SOFTWARE ***NEW REQUEST***						7,200
	RECORDS MANAGEMENT SOFTWARE CONVERSION & CONTRACT MANAGEMENT						24,000
	ALTERNATIVE -PURCHASE OF THE ONBASE RECORDS MGMT MODULE AT ESTIMATED COST OF \$10,000						8,000-
	CM ADJUSTMENTS - RECORDS MANAGEMENT PURCHASE ON BASE						23,200
001-1500-513.49-04	OTHER CHARGES FOR SERV	15,180	16,049	14,000	16,500	16,501	14,000
LEVEL 2	TEXT CLERK OF COURT (RECORDINGS) SIMPLIFILE (E-RECORDINGS)					TEXT AMT	
							500
							13,500
							14,000
001-1500-513.49-20	EQUIP & OTHER NON-CAPITAL	1,479	0	0	0	0	0
001-1500-513.49-66	TFR TO 506 BLDG MAINT FD	38,915	32,677	33,330	33,330	30,553	34,407
LEVEL 2	TEXT UPDATED FOR FY20					TEXT AMT	
							34,407
							34,407
001-1500-513.51-00	OFFICE SUPPLIES	1,754	863	1,000	879	355	1,000
LEVEL 2	TEXT GENERAL OFFICE SUPPLIES FOR THE CLERK'S OFFICE					TEXT AMT	
							1,000
							1,000
001-1500-513.52-00	OTHER OPERATING SUPPLIES	1,209	961	750	750	626	750
LEVEL 2	TEXT INCLUDES NAME PLATES, HAND SANITIZER, & OTHER MISC. SUPPLIES					TEXT AMT	
							750
							750
001-1500-513.52-15	POSTAL SERVICE	429	708	500	249	133	500
LEVEL 2	TEXT POSTAGE, USPS & OVERNIGHT MAIL					TEXT AMT	
							500
							500
001-1500-513.54-00	DUES & MEMBERSHIPS	1,050	765	765	904	959	765
LEVEL 2	TEXT IIMC MEMBERSHIP FOR CITY CLERK FACC MEMBERSHIP FOR CITY CLERK					TEXT AMT	
							200
							125

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001- 1600-513 12-00	SALARIES AND WAGES	731,465	770,291	812,414	799,414	791,425	865,330
	LEVEL 2 TEXT					TEXT AMT	
							865,330
							865,330
001-1600-513.12-12	ADD'L SALARY & BENEFITS	4,000	0	0	0	0	0
001-1600-513.12-16	RETIREMENT SEVERENCE	0	0	0	0	7,000	0
001-1600-513.14-00	OVERTIME	14,945	12,149	3,409	3,409	769	3,409
	LEVEL 2 TEXT					TEXT AMT	
							10,000
							5,000-
							1,591-
							3,409
001-1600-513.21-00	FICA TAXES	54,274	57,669	62,419	62,419	59,271	66,470
	LEVEL 2 TEXT					TEXT AMT	
							66,470
							66,470
001-1600-513.22-00	RETIREMENT CONTRIBUTIONS	86,727	86,746	97,540	97,540	90,193	92,721
	LEVEL 2 TEXT					TEXT AMT	
							92,721
							92,721
001-1600-513.23-00	HEALTH INSURANCE	79,577	75,619	113,787	113,787	69,696	129,803
	LEVEL 2 TEXT					TEXT AMT	
							121,417
							6,400
							1,986

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
		**					129,803
001-1600-513.24-00	WORKER'S COMPENSATION	645	752	797	797	881	969
	LEVEL 2 TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						969
	**						969
001-1600-513.25-00	UNEMPLOYMENT COMP	0	685	0	0	0	0
001-1600-513.26-00	EAP BENEFIT	494	516	577	577	543	758
	LEVEL 2 TEXT					TEXT AMT	
	CURRENT STAFF						758
	**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED						
	70%FIN/30%PU						
	***						758
* PERSONNEL SERVICES		972,127	1,004,427	1,090,943	1,077,943	1,019,778	1,159,460
001-1600-513.31-13	OTHER PROF. SERVICES	0	3,360	0	11,640	6,640	0
001-1600-513.31-16	AUDIT FEE	24,200	24,200	27,140	27,140	24,640	27,140
	LEVEL 2 TEXT					TEXT AMT	
	UPDATE WITH FY 18 CONTRACT RENEWAL (CLB 6/4/18)						24,640
	*44% OF ANNUAL AUDIT FEE OF \$56,000						

	THE ANNUAL AUDIT FEE IS NOW ALLOCATED BASED						
	ON REVENUE AS FOLLOWS:						
	44% GENERAL FUND						
	40% WATER SEWER FUND						
	9% SOLID WASTE FUND						
	7% DRAINAGE FUND						

	100% TOTAL						
	*ADDITIONAL AUDIT SERVICES AS NEEDED						2,500

							27,140
001-1600-513.34-14	CONTRACT SERVICES OTHER	246	534	750	750	420	750
	LEVEL 2 TEXT					TEXT AMT	
	MISC AS NEEDED						750
							750

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1600-513.34-15	TEMP HELP SERVICE FEE	4,678	7,677	0	13,000	13,000	0
001-1600-513.40-00	TRAVEL PER DIEM	2,948	2,884	4,500	6,212	3,757	9,500
	LEVEL 2						
	TEXT					TEXT	AMT
	WORKDAY TRAINING						3,000
	FGFOA SCHOOL OF GOVERNMENT						1,000
	GRANTS PRO. ASSN. (GPA) CONFERENCE						500
	FAPPO ANNUAL CONFERENCE						500
	NIGP ANNUAL CONFERENCE						1,500
	INVESTMENT TRAINING						500
	FGFOA BOOT CAMP						500
	GFOA CONFERENCE						2,000
							9,500
001-1600-513.40-10	EMPLOYEE TRAINING	2,735	4,227	5,000	10,288	634	8,200
	LEVEL 2						
	TEXT					TEXT	AMT
	WORKDAY TRAINING						4,500
	NIGP						1,300
	FAPPO						400
	GFOA						500
	FGFOA SCHOOL OF GOVERNMENT						500
	BOOT CAMP						500
	GRANTS PROF. ASSN. (GPA)						500
							8,200
001-1600-513.41-00	COMMUNICATION SERVICES	1,089	1,215	2,016	2,016	971	2,016
	LEVEL 2						
	TEXT					TEXT	AMT
	DEPT PHONES ESTIMATED @ \$108/MO						1,296
	DEPT HEAD CELL PHONE- SERVICE (\$60/MO)						720
							2,016
001-1600-513.46-10	GENERAL EQUIP MAINT	994	0	0	0	0	0
001-1600-513.46-11	REGULAR MAINT/INSP EQUIP	493	433	2,000	2,000	1,093	2,000
	LEVEL 2						
	TEXT					TEXT	AMT
	RICOH/KONICA						2,000
							2,000
001-1600-513.46-16	BUILDING MAINT	0	646	0	0	0	0
001-1600-513.47-00	PRINTING AND BINDING	3,976	3,327	4,000	3,660	1,797	3,500
	LEVEL 2						
	TEXT					TEXT	AMT
	BUDGET BOOK						1,000
	CAFR						700
	BLANK CHECK STOCK						1,500
	BUSINESS CARDS, MISC ITEMS						300

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							3,500
001-1600-513.49-01	ADVERTISING	0	330	0	0	0	0
001-1600-513.49-02	COMPUTER SOFTWARE	3,595	10,477	7,100	7,100	5,625	10,920
	LEVEL 2 TEXT					TEXT AMT	
	3 SINGLE USER MONARCH LICENSES @ \$1,700/EA					5,100	
	SMARTPROCURE PURCHASING SOFTWARE					2,000	
	(SUBSCRIPTION RENEWS IN AUGUST EACH YEAR)						
	TABLEAU - ANALYTICS (SUBS - 3 EA AT \$840/EA.)					2,520	
	BID NOTIFICATION PACKAGE/RESEARCH SUBSCRIPTION					300	
	8/05/2019 - INCREASE FOR ADOBE PRO LICENSES					1,000	
						10,920	
001-1600-513.49-14	FURN. & FIXTURES NON-CAP	0	1,591	1,000	5,001	232	6,000
	LEVEL 2 TEXT					TEXT AMT	
	MISC OFFICE FURNITURE AS NEEDED FOR STAFF					6,000	
						6,000	
001-1600-513.49-16	COMPUTER HARDWARE	1,434	2,361	0	1,340	1,432	1,000
	LEVEL 2 TEXT					TEXT AMT	
	MISC FOR NEW POSITIONS - ACCTNT AND ACCTNG SUPR					1,000	
						1,000	
001-1600-513.49-19	LICENSES, TAXES & FEES	0	250	150	150	0	150
001-1600-513.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	1,000	0	0
001-1600-513.49-66	TFR TO 506 BLDG MAINT FD	74,553	63,153	67,963	67,963	62,299	70,731
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20					70,731	
						70,731	
001-1600-513.51-00	OFFICE SUPPLIES	12,908	7,441	8,000	8,000	10,069	8,000
	LEVEL 2 TEXT					TEXT AMT	
	MISCELLANEOUS SUPPLIES AS NEEDED FOR 19					8,000	
	STAFF POSITIONS						
						8,000	
001-1600-513.52-00	OTHER OPERATING SUPPLIES	4,230	3,783	4,000	4,000	1,178	4,000
	LEVEL 2 TEXT					TEXT AMT	
	MISC ITEMS FOR DEPARTMENT STAFF OF 19					4,000	
						4,000	
001-1600-513.52-15	POSTAL SERVICE	3,546	3,473	4,000	4,000	2,943	4,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1600-513.54-00	DUES & MEMBERSHIPS	2,444	6,452	3,550	3,550	6,139	3,862
	LEVEL TEXT TEXT AMT						
	2 FGFOA -\$35/PER PERSON TIMES 11						385
	NIGP - \$190 BASE PLUS \$166 (2-10 PERSON MEMBSHP)						356
	FAPPO - \$50/PER PERSON TIMES 3						150
	FICPA - \$220/PER PERSON						220
	APA- \$254/PER PERSON TIMES 1						254
	GFOA ANNUAL MEMBERSHIP						595
	GFOA CAFR \$610 & BUDGET AWARD \$575 PROG. DUES						1,185
	VFFGFOA - \$15/PER PERSON TIMES 11						165
	APTUSC - 2 MEMBERSHIPS (\$232 + \$100)						332
	GRANTS PROF. ASSN. (GPA)						220
							3,862
001-1600-513.54-01	BOOKS & SUBSCRIPTIONS	330	1,064	250	250	0	250
	LEVEL TEXT TEXT AMT						
	2 GAAFR UPDATES						250
							250
*	OPERATING EXPENSE	144,399	148,878	141,419	179,060	142,869	162,019
**	FINANCE	1,116,526	1,153,305	1,232,362	1,257,003	1,162,647	1,321,479
***	FINANCE	1,116,526	1,153,305	1,232,362	1,257,003	1,162,647	1,321,479

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							42,733
001-1700-513.23-00	HEALTH INSURANCE	12,532	22,145	36,984	36,984	22,796	43,617
	LEVEL 2 TEXT						AMT
							40,662
							2,140
							815
							43,617
001-1700-513.24-00	WORKER'S COMPENSATION	136	204	251	251	296	368
	LEVEL 2 TEXT						AMT
							368
							368
001-1700-513.25-00	UNEMPLOYMENT COMP	0	0	0	1,570	1,569	0
001-1700-513.26-00	EAP BENEFIT	105	139	187	187	195	227
	LEVEL 2 TEXT						AMT
							227
							227
* PERSONNEL SERVICES		211,545	271,463	355,633	355,633	330,230	391,022
001-1700-513.31-13	OTHER PROF. SERVICES	37,431	23,341	35,865	30,411	25,413	16,654
	LEVEL 2 TEXT						AMT
							1,750
							16,075
							4,875
							6,046-
							16,654
001-1700-513.34-14	CONTRACT SERVICES OTHER	2,850	3,438	0	0	0	25,595
	LEVEL 2 TEXT						AMT
							4,620
							1,275
							4,200
							10,750

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	OTHER SERVICES SUCH AS WRITTEN PROMOTIONAL EXAMS FOR PD & FD, FITNESS FOR DUTY, GRIEF COUNSELING, ETC *REMOVED 1095-C COST OF \$1375 NO LONGER APPLICABLE 08/05/2019 ADJ PR TAX SVC FROM \$10,750 TO \$7,000 08/05/2019 ADJ OTHER SVC FROM \$9,000 TO \$8,500						9,000 3,750- 500- 25,595
001-1700-513.40-00	TRAVEL PER DIEM	7,623	2,288	3,000	3,000	2,534	5,000
	LEVEL 2 TEXT FPELRA CONFERENCE (1EE), FPHRA CONFERENCE (2EES) WORKDAY RISING CONFERENCE (2EES) WORKDAY OPEN ENROLLMENT TRAINING 08/05/2019 LRC - REDUCTION REQUESTED					TEXT AMT	4,000 2,000 1,000- 5,000
001-1700-513.40-10	EMPLOYEE TRAINING	10,855	10,279	2,500	6,300	4,989	8,265
	LEVEL 2 TEXT CONFERENCES - WORKDAY RISING (2EES) HR FLORIDA/SHRM (1EE) FPHRA (2EES) FPELRA (1EE) WORKDAY OPEN ENROLLMENT TRAINING (1EE) AND OTHER HR TRAINING TO STAY UP TO DATE ON COMPLIANCE AND REGULATORY CHANGES IN HR. 08/05/2019 - REDUCE CONFERENCES TO 1 EE					TEXT AMT	3,390 720 950 300 2,100 2,500 1,695- 8,265
001-1700-513.40-16	CITYWIDE TRAINING	0	14,694	14,000	17,050	14,745	25,000
	LEVEL 2 TEXT CITY WIDE TRAINING PROGRAMS INCLUDING IN-PERSON AND CLASSROOM TRAINING CM ADJUSTMENTS - INCREASE WILL BE OFFSET BY \$9,600 REDUCTION IN CMS BUDGET					TEXT AMT	20,000 5,000 25,000
001-1700-513.41-00	COMMUNICATION SERVICES	779	844	720	720	576	720
	LEVEL 2 TEXT DEP'T DIRECTOR CELL PHONE					TEXT AMT	720 720
001-1700-513.44-10	EQUIP/OTHER RENTAL/LEASE	864	865	865	865	865	865
	LEVEL 2 TEXT COPIER LEASE FEE					TEXT AMT	865

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							865
001-1700-513.46-16	BUILDING MAINT	983	0	0	0	0	0
001-1700-513.47-00	PRINTING AND BINDING	718	673	750	750	750	750
	LEVEL 2 TEXT PRINTING FEES FOR COPIER CURRENTLY AVERAGING \$62.50 PER MONTH					TEXT AMT 750	750
001-1700-513.49-01	ADVERTISING	2,702	936	1,500	1,500	519	1,500
	LEVEL 2 TEXT ADVERTISING					TEXT AMT 1,500 1,500	
001-1700-513.49-02	COMPUTER SOFTWARE	0	15,565	10,065	21,290	15,961	15,432
	LEVEL 2 TEXT GOVERNMENTJOBS.COM (NEOGOV) - FINAL YEAR **REMOVED: WORKBRIGHT (ONBOARDING SOFTWARE) LRC 7/31/19 A LA CARTE - FUNDED GF - IT MULTIFACTOR AUTHEN (6,800) FB - IT INCREASED ACCESS CONTROL FOR DC (\$3500)					TEXT AMT 8,737 4,420 2,275 15,432	
001-1700-513.49-03	SERVICE AWARDS	6,837	9,631	10,315	10,315	8,364	10,338
	LEVEL 2 TEXT SERVICE AWARDS BASED UPON EMPLOYEES RECEIVING AN AWARD THIS YEAR 5 YRS 27 @ \$11.91 10 YRS 7 @ \$124.54 15 YRS 14 @ \$162.61 20 YRS 10 @ \$202.12 25 YRS 2 @ \$283.35 30-40 YRS 5 @ \$354.31 AWARDS LUNCHEON OTHER RECOGNITIONS					TEXT AMT 322 879 2,277 2,021 567 1,772 1,000 1,500 10,338	
001-1700-513.49-14	FURN. & FIXTURES NON-CAP	5,967	808	0	0	0	4,013
	LEVEL 2 TEXT 7/31/2019 LRC - FROM A LA CARTE HR ADMIN TRAINING COORDINATOR ADD EXP IT - SEC ADMIN ADDITIONAL EXP					TEXT AMT 1,250 2,763	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
							4,013
001-1700-513.49-19	LICENSES, TAXES & FEES	276	307	0	125	157	350
	LEVEL 2 TEXT CHILD SUPPORT ADMINISTRATION FEES					TEXT AMT	350 350
001-1700-513.49-66	TFR TO 506 BLDG MAINT FD	58,622	45,872	51,076	51,076	46,820	52,783
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT	52,783 52,783
001-1700-513.51-00	OFFICE SUPPLIES	3,045	2,553	3,000	1,000	664	3,000
	LEVEL 2 TEXT OFFICE SUPPLIES					TEXT AMT	3,000 3,000
001-1700-513.52-00	OTHER OPERATING SUPPLIES	919	1,639	2,500	2,500	1,025	2,250
	LEVEL 2 TEXT MISCELLANEOUS EXPENSES NOTARY STAMPS, MORALE BOOSTING EVENT SUPPLIES, JOB FAIR SUPPLIES, NEW HIRE/ONBOARDING SUPPLIES 08/05/2019 - LRC ADJ REQUESTED					TEXT AMT	2,500 250- 2,250
001-1700-513.52-10	GAS,DIESEL,OIL,& GREASE	0	0	200	200	0	0
	LEVEL 2 TEXT FOR MAINTENANCE OF CITY VEHICLE 08/05/2019 - ADJ REQUESTED					TEXT AMT	200 200-
001-1700-513.52-15	POSTAL SERVICE	388	554	500	500	381	500
	LEVEL 2 TEXT POSTAL					TEXT AMT	500 500
001-1700-513.54-00	DUES & MEMBERSHIPS	2,245	1,314	1,546	1,800	1,105	2,300
	LEVEL 2 TEXT SHRM NAT'L 4 @ \$190 SHRM LOCAL 4 @\$ 50 IPMA \$450 AGENCY MEMBERSHIP					TEXT AMT	836 200 450

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FPELRA \$225 AGENCY MEMBERSHIP						225
	FPHRA \$135 AGENCY MEMBERSHIP						135
	APA 1 @ \$254						254
	FCCMA 1 @ \$200						200
	ALL HR STAFF NEED TO BE EDUCATED WITH THE VAST AMOUNT OF CHANGES THAT OCCUR EACH YEAR (FLSA, ACA, ADA, EEOC, ETC) IN ORDER TO STAY COMPLIANT WITH THESE LAWS.						2,300
001-1700-513.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,680
	LEVEL TEXT TEXT AMT						
	2 FPELRA CERTIFICATION (HR ADMIN) \$800						800
	CPP CERTIFICATION HR/PAYROLL ADMIN \$380						380
	SHRM-SCP CERTIFICATION (1 EE)						500
	NOTE: THE 3 LINES ABOVE HAVE BEEN MOVED HERE FROM 15-10. (LP 6-6-19)						1,680
*	OPERATING EXPENSE	143,104	135,601	138,402	149,402	124,868	176,995
**	HUMAN RESOURCES	354,649	407,064	494,035	505,035	455,098	568,017
***	HUMAN RESOURCES	354,649	407,064	494,035	505,035	455,098	568,017

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ENCMBRNC	FY2020 CM REQUEST
001-1900-515.12-00	COMMUNITY DEVELOPMENT PLANNING & DEV DIVISION SALARIES AND WAGES	335,932	271,564	384,984	373,904		313,002	388,629
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	388,629
							WAGE INCREASE	388,629
001-1900-515.14-00	OVERTIME	1,837	2,255	0	0		2,615	2,500
	LEVEL 2						TEXT AMT	
							*NEW - TO COVER OVERTIME NEEDED TO ASSIST WITH ORGANIZING HISTORIC SITE PLAN AND SUBDIVISION FILES TO BE SENT FOR SCANNING AND IMPLEMENTATION ON NEW BUILDING PERMITS SOFTWARE.	2,500
001-1900-515.15-10	CERTIFICATIONS/LICENSES	715	70	1,225	1,225		131	0
	LEVEL 2						TEXT AMT	
							AICP CERTIFICATION RENEWALS FOR PLANNING STAFF AND DIRECTOR. BUDGET MOVED TO 55-02	
001-1900-515.21-00	FICA TAXES	24,251	19,988	29,455	29,455		23,142	29,926
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	29,926
							WAGE INCREASE	29,926
001-1900-515.22-00	RETIREMENT CONTRIBUTIONS	34,487	28,685	40,637	40,637		35,850	41,080
	LEVEL 2						TEXT AMT	
							CURRENT STAFF	41,080
							WAGE INCREASE	41,080
001-1900-515.23-00	HEALTH INSURANCE	32,320	26,140	49,663	49,663		33,427	53,253
	LEVEL 2						TEXT AMT	
							HEALTH	49,594
							DENTAL	2,610
							LIFE	1,049
								53,253
001-1900-515.24-00	WORKER'S COMPENSATION	2,470	2,281	3,299	3,299		1,505	4,228
	LEVEL						TEXT	AMT

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
		2		CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)			4,228
				WAGE INCREASE			4,228
001-1900-515.26-00	EAP BENEFIT	168	145	251	251	218	276
		LEVEL	TEXT			TEXT	AMT
		2	CURRENT STAFF				276
							276
* PERSONNEL SERVICES		432,180	351,128	509,514	498,434	409,890	519,892
001-1900-515.31-12	LEGAL SERVICES	0	19,815	0	16,265	16,265	0
001-1900-515.31-13	OTHER PROF. SERVICES	0	7,195	37,000	46,225	18,920	50,000
		LEVEL	TEXT			TEXT	AMT
		2	*ANNUAL TRAFFIC REPORT FOR PLANNED INTERLOCAL AGREEMENT WITH VOLUSIA COUNTY AS WELL AS OTHER TRAFFIC STUDIES REQUIRED AS PART OF THE COMPREHENSIVE PLAN.				50,000
			*SURVEY COSTS FOR CITY BOUNDARY UPDATES				
			*VOLUNTARY ANNEXATIONS & ADMIN. REZONINGS				
			*CONDUCT THE REQUIRED CITY ANNUAL TRAFFIC COUNT				
			*TRAFFIC IMPACT ANALYSIS REPORTS				
			*TRAFFIC MODELS FOR WESTSIDE BUILDOUT				
			TO SUPPORT GRANT APPLICATIONS & NEW ROADWAY PROPOSALS & TRAFFIC ENGINEERING REVIEW OF DEVELOPMENT PROPOSAL				
			*NEW - COST FOR RF ENGINEER FOR CELL TOWER SITE PLANS(100% REFUNDABLE) ACCORDING TO LDC				50,000
001-1900-515.34-14	CONTRACT SERVICES OTHER	0	475	10,000	22,941	22,776	15,000
		LEVEL	TEXT			TEXT	AMT
		2	PROPOSED OUTSOURCING SCANNING OF DECADES OF ARCHIVED SUBDIVISION, SITE PLANS, ZONING AND OTHER NON-BUILDING DEVELOPMENT PLANS. FLORIDA STATUTES REQUIRES RETAINING INFRASTRUCTURE RECORDS FOR THE LIFE OF THE STRUCTURE AND STORING HARD COPIES IS INEFFICIENT FOR RETRIEVAL AND TAKES UP VALUABLE SPACE.				15,000
001-1900-515.40-00	TRAVEL PER DIEM	6,380	4,919	10,000	9,379	5,648	10,000
		LEVEL	TEXT			TEXT	AMT

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	2						9,000
	*TRAINING & REQUIRED CONTINUING EDUCATION CLASSES FOR THE PLANNING STAFF AND DEPARTMENT DIRECTOR. REGISTRATIONS AND TRAVEL WHEN NEEDED FOR PLANNERS AND DIRECTOR OCCUR AFTER THE *STATE PLANNING CONFERENCE IN SEPTEMBER *WEBINARS *4 AICP PLANNERS REQUIRE CONTINUING EDUCATION FOR AICP CREDITS GOAL 6; OBJECTIVE 4						1,000
							10,000
001-1900-515.41-00	COMMUNICATION SERVICES	1,743	1,456	2,272	2,272	1,244	2,272
	LEVEL 2 TEXT					TEXT AMT	
	PHONE LINES, MOBILE PHONES, AND OTHER COMMUNICATIONS *NEW-PURCHASE OF T-MOBILE 4G HOT SPOT FOR PLANNING STAFF TO ACCESS BUILDING PLAN FILES USING IPADS IN FIELD. GOAL 6; OBJECTIVE 2						2,272
							2,272
001-1900-515.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	150	0	0
001-1900-515.44-13	FLEET FINANCING	2,572	1,286	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
	CLICK2GOV PLANNING & ENGINEERING AND CLICK2GOV BUSINESS LICENSES MODULES GOAL 6; OBJECTIVE 2 *** FY18 FINAL YEAR						1,286
							1,286-
001-1900-515.46-11	REGULAR MAINT/INSP EQUIP	2,124	2,157	3,000	3,000	1,916	3,000
	LEVEL 2 TEXT					TEXT AMT	
	SERVICE CONTRACTS/OFFICE EQUIPMENT OFFICE COPY MACHINE INCL MTHLY MAINT & OVERAGE CHARGES. THE KONICA MINOLTA COPIER LEASE ENDS IN AUGUST 2022. GOAL 6; OBJECTIVE 2						3,000
							3,000
001-1900-515.46-36	SOFTWARE MAINTENANCE	0	0	500	500	0	500
	LEVEL 2 TEXT					TEXT AMT	
	COVER MAINTENANCE COST OF THE GIS LICENSE GOAL 6; OBJECTIVE 2						500

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							500
001-1900-515.47-00	PRINTING & BINDING	576	497	500	500	484	0
	LEVEL 2 TEXT					TEXT AMT	
001-1900-515.49-01	ADVERTISING						
	GOAL 4; OBJECTIVE 2	0	583	200	200	0	200
	LEVEL 2 TEXT					TEXT AMT	
	COSTS INCURRED FOR ADVERTISING OPEN STAFF POSITIONS ON TRADE ORGANIZATION SITES (APA,FAPA, ETC.)						200
	GOAL 6; OBJECTIVE 1						200
001-1900-515.49-02	COMPUTER SOFTWARE	0	20	0	171	171	0
001-1900-515.49-16	COMPUTER HARDWARE	0	0	0	560	560	500
	LEVEL 2 TEXT					TEXT AMT	
	*NEW - FUNDS TO PURCHASE MOBILE TABLET OR DEVICE FOR FIELD INSPECTIONS RELATED TO BUILDING PERMITS CONDUCTED BY PLANNING (ONE TIME COST).						500
							500
001-1900-515.49-66	TFR TO 506 BLDG MAINT FD	30,097	34,779	30,563	30,563	28,016	31,862
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20						31,862
							31,862
001-1900-515.51-00	OFFICE SUPPLIES	2,455	2,483	2,750	3,000	1,884	3,000
	LEVEL 2 TEXT					TEXT AMT	
	STANDARD OFFICE SUPPLIES, BUSINESS CARDS AND OTHER GRAPHICS SUPPLIES FOR STAFF OF 6. ALSO COVERS SUPPLIES FOR PLANNING COMMISSION, DEVELOPMENT REVIEW COMMITTEE, DISTRIBUTION OF FEASIBILITY STUDIES FOR REVIEW BY CITY STAFF, AND PREPARATION OF APPLICATIONS FOR TPO PROJECTS. GOAL 3; OBJECTIVE 2						3,000
							3,000
001-1900-515.52-00	OTHER OPERATING SUPPLIES	75	527	1,000	574	571	1,250
	LEVEL 2 TEXT					TEXT AMT	
	*POSTS AND PROTECTIVE SHEETING USED FOR PUBLIC HEARING SIGNS, ZONNING CHANGE SIGNS, VARIANCES, REZONINGS, PUDS, PCDS AND ZONING AMENDMENTS.						1,250

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	*OFFICE EQUIPMENT AND FURNITURE, CAMERA EQUIPMENT FOR SITE VISIT DOCUMENTATION, NOTIFICATIONS, AND FIELD TOOLS. *PURCHASE LIMITED FOOD FOR NEIGHBORHOOD & HOA MEETINGS. *PUBLIC EDUCATION MATERIALS. GOAL 6; OBJECTIVE 2 *****						1,250
001-1900-515.52-10	GAS, DIESEL, OIL, & GREASE	0	0	250	250	0	275
	LEVEL 2 TEXT EST 100 GALLONS @ \$2.75 PER GAL (\$/GAL-KF 6/13/18) WITH SWITCH FROM DIVISION CAR TO DEPARTMENT POOL CAR, THE USE OF A VEHICLE HAS REDUCED. GOAL 6; OBJECTIVE 4					TEXT AMT 275	275
							275
001-1900-515.52-15	POSTAL SERVICE	473	783	2,000	1,440	888	2,000
	LEVEL 2 TEXT POSTAGE FOR GENERAL OFFICE MAIL, CERTIFIED MAIL FOR PUBLIC HEARING NOTICES, (VARIANCES OR SPECIAL EXCEPTIONS), AND STATE PLANNING TRANSMITTAL. GOAL 6; OBJECTIVE 4					TEXT AMT 2,000	2,000
							2,000
001-1900-515.54-00	DUES & MEMBERSHIPS	4,129	2,499	4,500	4,500	3,922	4,500
	LEVEL 2 TEXT PLANNING STAFF AND DIRECTOR MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS INCLUDING APA, URBAN LAND INSTITUTE, ICSC AND INSTITUTE OF TRANSPORTATION ENGINEERS. SEVERAL RENEWALS OCCUR AFTER THE MIDPOINT OF THE FY. GOAL 6; OBJECTIVE 4					TEXT AMT 4,500	4,500
							4,500
001-1900-515.54-01	BOOKS & SUBSCRIPTIONS	349	761	750	750	391	750
	LEVEL 2 TEXT ZONING, TRANSPORTATION, TRADE MAGAZINE ONLINE SUBSCRIPTIONS, AND OTHER PUBLICATIONS SUCH AS PARKING AND TRIP GENERATION MANUALS. MONTHLY SUBSCRIPTION FEE FOR ADOBE CREATIVE CLOUD LICENSE. GOAL 6; OBJECTIVE 4					TEXT AMT 750	750
							750

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1900-515.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	800
	LEVEL 2						
	TEXT AICP CERTIFICATION RENEWALS FOR PLANNING STAFF AND DIRECTOR						800
							800
*	OPERATING EXPENSE	50,973	80,235	105,285	143,240	103,656	125,909
001-1900-515.64-00	MACH & EQUIPMENT	0	0	0	7,160	7,160	0
*	CAPITAL OUTLAY	0	0	0	7,160	7,160	0
001-1900-515.99-10	CONTINGENCY	0	0	0	60,000	0	0
*	NON-OPERATING EXPENSE	0	0	0	60,000	0	0
**	PLANNING & DEV DIVISION	483,153	431,363	614,799	708,834	520,706	645,801

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
CODE ENFORCEMENT							
001-1902-515.12-00	SALARIES AND WAGES	245,187	120,787	0	0	0	0
001-1902-515.14-00	OVERTIME	1,380	12	0	0	0	0
001-1902-515.15-10	CERTIFICATIONS/LICENSES	0	130	0	0	0	0
001-1902-515.21-00	FICA TAXES	16,835	8,588	0	0	0	0
001-1902-515.22-00	RETIREMENT CONTRIBUTIONS	36,970	19,527	0	0	0	0
001-1902-515.23-00	HEALTH INSURANCE	35,425	19,508	0	0	0	0
001-1902-515.24-00	WORKER'S COMPENSATION	1,742	1,142	0	0	0	0
001-1902-515.26-00	EAP BENEFIT	186	104	0	0	0	0
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*	PERSONNEL SERVICES	337,725	169,798	0	0	0	0
001-1902-515.31-12	LEGAL SERVICES	10,004	3,100	0	0	0	0
001-1902-515.34-14	CONTRACT SERVICES OTHER	22,687	5,925	0	0	0	0
001-1902-515.40-00	TRAVEL PER DIEM	3,046	1,963	0	0	0	0
001-1902-515.41-00	COMMUNICATION SERVICES	7,896	4,900	0	0	0	0
001-1902-515.44-13	FLEET FINANCING	15,175	8,724	0	0	0	0
001-1902-515.45-19	VEHICLE INSURANCE	1,934	1,082	0	0	0	0
001-1902-515.46-11	REGULAR MAINT/INSP EQUIP	2,855	1,782	0	0	0	0
001-1902-515.46-12	VEH MAINT/REPAIR	5,838	3,455	0	0	0	0
001-1902-515.46-27	ANNUAL FLEET MAINT CHRG	0	1,325	0	0	0	0
001-1902-515.47-00	PRINTING & BINDING	89	500	0	0	0	0
001-1902-515.49-01	ADVERTISING	0	483	0	0	0	0
001-1902-515.49-19	TAXES, LICENSES, AND FEES	851	0	0	0	0	0
001-1902-515.49-66	TFR TO 506 BLDG MAINT FD	20,906	35,050	0	0	0	0
001-1902-515.51-00	OFFICE SUPPLIES	2,193	1,275	0	0	0	0
001-1902-515.52-00	OTHER OPERATING SUPPLIES	422	450	0	0	0	0
001-1902-515.52-10	GAS,DIESEL,OIL, & GREASE	4,574	3,516	0	0	0	0
001-1902-515.52-12	UNIFORMS	795	182	0	0	0	0
001-1902-515.52-15	POSTAL SERVICE	3,318	943	0	0	0	0
001-1902-515.54-00	DUES & MEMBERSHIPS	435	200	0	0	0	0
001-1902-515.54-01	BOOKS & SUBSCRIPTIONS	0	246	0	0	0	0
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*	OPERATING EXPENSE	103,018	75,101	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	CODE ENFORCEMENT	440,743	244,899	0	0	0	0

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1903-515.12-00	ENGINEERING DIVISION SALARIES AND WAGES	345,767	279,932	342,516	342,516	311,105	344,147
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 344,147 344,147	
001-1903-515.12-16	RETIREMENT SEVERENCE	0	0	0	0	7,000	0
001-1903-515.14-00	OVERTIME	7,015	2,144	6,500	6,500	1,279	6,500
	LEVEL 2 TEXT AVERAGE OF 6.5 HRS/WK FOR CONSTRUCTION INSPECTOR @ \$19/HR. (52 X 6.5 = 338 HRS) CONSTRUCTION INSPECTION IS ANTICIPATED TO CONTINUE AT FY19 LEVELS WITH APPROX. 20 ACTIVE DEVELOPMENT SITES TO VISIT EACH DAY. 6.5 HOURS PER WEEK OVERTIME FOR CONSTRUCTION INSPECTION TO MAINTAIN CURRENT PERFORMANCE. GOAL 3 OBJECTIVES 2,3,4					TEXT AMT 6,500 6,500	
001-1903-515.15-10	CERTIFICATIONS/LICENSES	198	610	550	550	89	0
	LEVEL 2 TEXT PROFESSIONAL LICENSE CERTIFICATIONS FOR ENGINEERS AND DEPARTMENT MANAGER. MOVE TO 55-02					TEXT AMT	
001-1903-515.21-00	FICA TAXES	25,691	20,580	26,704	26,704	22,600	26,829
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 26,829 26,829	
001-1903-515.22-00	RETIREMENT CONTRIBUTIONS	40,992	28,864	39,032	39,032	36,788	39,348
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 39,348 39,348	
001-1903-515.23-00	HEALTH INSURANCE	35,447	22,827	38,987	38,987	30,320	41,795
	LEVEL 2 TEXT HEALTH DENTAL LIFE					TEXT AMT 38,838 2,044 913 41,795	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1903-515.24-00	WORKER'S COMPENSATION	3,039	2,411	3,770	3,770	3,592	4,319
	LEVEL 2 TEXT					TEXT AMT	
							4,319
							4,319
001-1903-515.26-00	EAP BENEFIT	132	116	197	197	186	216
	LEVEL 2 TEXT					TEXT AMT	
							216
							216
* PERSONNEL SERVICES		458,281	357,484	458,256	458,256	412,959	463,154
001-1903-515.31-13	OTHER PROF. SERVICES	53,881	114,979	65,600	65,600	23,000	65,600
	LEVEL 2 TEXT					TEXT AMT	
							53,600
							12,000
							65,600
001-1903-515.34-14	CONTRACT SERVICES OTHER	0	0	10,000	14,666	14,500	10,000
	LEVEL 2 TEXT					TEXT AMT	
							10,000

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	SPACE. *****						
						10,000	
001-1903-515.40-00	TRAVEL PER DIEM	2,061	2,740	3,175	1,492	1,426	3,175
	LEVEL 2 TEXT FUNDS FOR TRAINING FOR REQUIRED CEU'S FOR MANAGER /LANDSCAPE ARCHITECT & PROFESSIONAL ENGINEERS. MOST TRAINING FOR THE ENGINEERING STAFF OCCURS AFTER THE MIDPOINT OF THE FY.					TEXT AMT 3,175	
						3,175	
001-1903-515.41-00	COMMUNICATION SERVICES	1,533	1,343	1,524	2,036	1,623	2,000
	LEVEL 2 TEXT FUNDING FOR MOBILE PHONE AND AIR CARD FOR THE CONSTRUCTION INSPECTOR. FULL TIME IN-HOUSE INSPECTOR IN THE FIELD ALL DAY. **REDUCED \$126.00- IN FY18, THE COST OF LONG DISTANCE FEES WERE CHARGE TO EACH DIVISION. IT WAS CALCULATED BY THE CITY'S SERVICE FEE DIVIDED BY THE NUMBER OF PHONES IN THE DIVISION. IN FY19, THE CITY PURCHASE A BUNDLE OF LONG DISTANCE MINUTES AT A LOWER COST AND WOULD BE BUDGETED IN IT. *NEW - T MOBILE 4G HOTSPOT TO ALLOW ENGINEERING STAFF TO ACCESS ONLINE BUILDING PERMIT DOCUMENTS IN THE FIELD INSTEAD OF USING PAPER COPIES.					TEXT AMT 2,000	
						2,000	
001-1903-515.44-13	FLEET FINANCING	4,733	9,942	9,942	9,942	9,114	9,942
	LEVEL 2 TEXT FLEET FINANCE AS OF 06-14-19 KF					TEXT AMT 9,942 9,942	
001-1903-515.45-19	VEHICLE INSURANCE	773	865	1,143	1,143	1,048	1,143
	LEVEL 2 TEXT UPDATED FOR FY19					TEXT AMT 1,143 1,143	
001-1903-515.46-11	REGULAR MAINT/INSP EQUIP	2,124	2,157	3,000	3,000	1,916	3,000
	LEVEL 2 TEXT SERVICE CONTRACTS/OFFICE EQUIPMENT OFFICE COPY MACHINE INCL MONTHLY MAINT & OVERAGE					TEXT AMT 3,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	CHARGES. THE KONICA MINOLTA COPIER LEASE ENDS IN AUGUST 2022.						3,000
001-1903-515.46-12	VEH MAINT/REPAIR	5,325	1,506	1,000	1,000	2,113	1,175
	LEVEL 2 TEXT MAINTENANCE FOR NORMAL WEAR AND TEAR ON 2 VEHICLES FULL TIME IN-HOUSE INSPECTOR DRIVING VEHICLE DAILY, PLUS INTERMITTENT DRIVING BY REST OF DIVISION THROUGHOUT THE FY FOR SITE INSPECTIONS.					TEXT AMT 1,175	
							1,175
001-1903-515.46-16	BUILDING MAINT	0	0	0	877	877	0
001-1903-515.46-27	ANNUAL FLEET MAINT CHRG	0	795	795	795	795	795
001-1903-515.46-36	SOFTWARE MAINTENANCE	0	0	1,200	1,200	0	1,200
	LEVEL 2 TEXT INTERCONNECTED CHANNEL AND POND ROUTING (ICPR) SUBSCRIPTION FOR STORMWATER DESIGN REVIEW GOAL 6; OBJECTIVE 2					TEXT AMT 1,200	
							1,200
001-1903-515.47-00	PRINTING & BINDING	451	53	200	200	66	200
	LEVEL 2 TEXT TO PAY FOR PRINTING OF CRS OUTREACH MATERIAL, NPDES OUTREACH MATERIAL.					TEXT AMT 200	
							200
001-1903-515.49-01	ADVERTISING	0	483	0	0	0	0
001-1903-515.49-02	COMPUTER SOFTWARE	1,200	1,200	0	128	127	0
001-1903-515.49-16	COMPUTER HARDWARE	0	0	150	150	0	3,850
	LEVEL 2 TEXT *NEW - TO PAY FOR MONITORS, LAPTOPS, AND DESK COMPUTER FOR STAFF TO IMPLEMENT DIGITAL BUILDING PERMIT PLAN REVIEW AND PAPERLESS WORK ENVIRONMENT IN THE OFFICE AND IN THE FIELD(ONE TIME COST IN FY20). GOAL 6; OBJECTIVE 2					TEXT AMT 3,850	
							3,850
001-1903-515.49-66	TFR TO 506 BLDG MAINT FD	18,048	24,324	23,329	23,329	21,385	24,615
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 24,615 24,615	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-1903-515.51-00	OFFICE SUPPLIES	2,185	1,830	2,100	2,100	1,782	2,100
	LEVEL 2 TEXT STANDARD OFFICE SUPPLIES FOR STAFF OF 5.					TEXT AMT 2,100 2,100	
001-1903-515.52-00	OTHER OPERATING SUPPLIES	949	997	750	750	295	750
	LEVEL 2 TEXT OFFICE EQUIPMENT INCLUDING THUMB DRIVES AND CAD ITEMS FOR SMALL DESIGN PROJECTS, DIGITAL CAMERA, SD CARDS AND READERS, AND OFFICE FURNITURE. GOAL 6; OBJECTIVE 2					TEXT AMT 750 750	
001-1903-515.52-10	GAS,DIESEL,OIL,& GREASE	1,739	2,922	1,500	1,500	2,302	3,300
	LEVEL 2 TEXT EST 1200 GALLONS @ \$2.75/GALLON (\$/GAL KF 6/13/19) FULL TIME IN-HOUSE CONSTRUCTION INSPECTOR DRIVING VEHICLE ALL DAY THROUGHOUT PORT ORANGE TO DEVELOPMENT SITES AND INTERMITTENT USE BY REST OF STAFF FOR SITE INSPECTIONS.					TEXT AMT 3,300 3,300	
001-1903-515.52-12	UNIFORMS	84	172	300	300	0	300
	LEVEL 2 TEXT UNIFORMS FOR CONSTRUCTION INSPECTOR: SHIRTS, PANTS AND JACKET.					TEXT AMT 300 300	
001-1903-515.52-15	POSTAL SERVICE	160	118	325	325	601	325
	LEVEL 2 TEXT OCCASIONAL OFFICE MAILINGS, REQUIRED MAILINGS FOR CRS REPETITIVE LOSS AREA NOTIFICATIONS AND PUBLIC OUTREACH.					TEXT AMT 325 325	
001-1903-515.54-00	DUES & MEMBERSHIPS	150	665	625	625	60	625
	LEVEL 2 TEXT TO PAY FOR REQUIRED PROFESSIONAL MEMBERSHIPS AND PROFESSIONAL PUBLICATIONS. RENEWALS FOR ENGINEERING STAFF OCCUR AFTER THE MIDPOINT OF THE FY.					TEXT AMT 625	

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GOAL 6; OBJECTIVE 4							625
001-1903-515.54-01	BOOKS & SUBSCRIPTIONS	87	167	200	200	942	200
	LEVEL 2 TEXT CODE BOOKS, MANUALS AND OTHER PUBLICATIONS.					TEXT AMT 200 200	
001-1903-515.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	550
	LEVEL 2 TEXT PROFESSIONAL LICENSE CERTIFICATIONS FOR ENGINEERS AND DEPARTMENT MANAGER PE RENEWALS @ \$100 EACH IN ODD YEARS LANDSCAPE ARCHITECH RENEWAL @ \$350 IN ODD YEARS ***MOVED FROM 15-10 IN FY20					TEXT AMT 200 350 550	
*	OPERATING EXPENSE	95,483	167,258	126,858	131,358	83,972	134,845
**	ENGINEERING DIVISION	553,764	524,742	585,114	589,614	496,931	597,999
***	COMMUNITY DEVELOPMENT	1,477,660	1,201,004	1,199,913	1,298,448	1,017,637	1,243,800

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-3100-522.12-00	FIRE SERVICES FIRE SERVICES SALARIES & WAGES	3,258,202	3,451,636	3,718,018	3,718,018	3,532,266	3,839,731
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (REG. SALARIES, SPECIALTY PAY, LEAVE BUY BACK, HOLIDAY PAY, ETC.)					3,998,787	
	STATE INSURANCE COMPONENT					388,247-	
	ADD / INCENTIVE PAY					229,191	

						3,839,731	
001-3100-522.14-00	OVERTIME	206,223	231,902	288,900	288,900	202,284	303,820
	LEVEL TEXT					TEXT AMT	
	2 HISTORICAL BASE OVERTIME **INCLUDES 3% INCREASE**					215,940	
	**POTENTIAL COST FOR AHA/CPR CLASSES FOR CITIZENS					3,000	
	**SWAT MEDIC PROGRAM (2 MEDICS/SHIFT)					10,000	

	NEW: ADDITIONAL OT FOR TRANSPORT (TO RUN IN ITS CURRENT STATE: 5/WEEK, 12 HR SHIFTS)					74,880	
	**ADD SAT/SUN CONVERAGE 12 HR SHIFTS = \$15,000 =						
	\$89,880 FOR TRANSPORT OT						
	***24/7/365 COVERAGE = \$52,500 = \$127,380						
	**** MOVED TO A LA CARTE *****					74,880-	
	08/05/2019 LRC REMOVED IN ERROR					74,880	
						303,820	
001-3100-522.15-10	CERTIFICATION/LICENSES	2,895	0	2,960	2,960	2,515	18,500
	LEVEL TEXT					TEXT AMT	
	2 EMT AND PM CERTIFICATION RENEWALS					3,140	
	** REIMBURSEMENT COSTS FOR PERSONNEL RECEIVING DE AND OFFICER STATE CERTIFICATION					360	
	CERTIFICTIONS					15,000	
						18,500	
001-3100-522.21-00	FICA TAXES	253,456	268,601	306,565	306,565	271,907	317,017
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF					317,017	

						317,017	
001-3100-522.22-00	RETIREMENT CONTRIBUTIONS	2,476,417	2,606,105	2,541,800	2,541,800	2,369,824	2,523,317
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF -PENSION					2,410,109	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	CURRENT STAFF -ICMA & OTHER PENSION ***						113,208
							2,523,317
001-3100-522.22-10	STATE INS PREMIUM TAX	351,038	388,246	388,247	388,247	395,108	388,247
	LEVEL 2 TEXT OFFSET WITH REVENUE (001-0000-312.51-00) *** UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18 TP						351,038
							351,038- 388,247 388,247
001-3100-522.23-00	HEALTH INSURANCE	401,163	419,047	461,648	461,648	437,372	506,382
	LEVEL 2 TEXT HEALTH DENTAL LIFE ***						473,152 24,702 8,528
							506,382
001-3100-522.24-00	WORKER'S COMPENSATION	63,448	79,240	82,384	82,384	97,330	107,469
	LEVEL 2 TEXT CURRENT STAFF ***						107,469
							107,469
001-3100-522.25-00	UNEMPLOYMENT COMP	0	917	0	0	0	0
001-3100-522.26-00	EAP BENEFIT	1,931	2,027	2,396	2,396	2,246	2,636
	LEVEL 2 TEXT CURRENT STAFF ***						2,636
							2,636
* PERSONNEL SERVICES		7,014,773	7,447,721	7,792,918	7,792,918	7,310,852	8,007,119
001-3100-522.31-13	OTHER PROF. SERVICES	11,000	0	11,500	11,500	0	11,500
	LEVEL 2 TEXT POTENTIAL LT/BC PROMOTIONAL TESTING **FY19 FUNDS WILL BE MOVED TO PROJECT FOR FUTURE USE**						11,500
							11,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-3100-522.34-13	UNIFORM CLEANING	1,030	607	1,100	1,100	1,025	1,100
	LEVEL 2 TEXT					TEXT AMT	
							1,100
							1,100
001-3100-522.34-14	CONTRACT SERVICES OTHER	6,643	0	0	22,800	0	0
001-3100-522.34-15	TEMP HELP SERVICE FEE	3,193	0	0	0	0	0
001-3100-522.40-00	TRAVEL PER DIEM	2,003	6,422	5,000	5,000	3,497	5,000
	LEVEL 2 TEXT					TEXT AMT	
							2,600
							1,000
							1,400
							5,000
001-3100-522.40-10	EMPLOYEE TRAINING	38,990	28,927	21,000	59,533	40,913	14,000
	LEVEL 2 TEXT					TEXT AMT	
							9,000
							5,000
							7,000
							7,000-
							14,000
001-3100-522.41-00	COMMUNICATION SERVICES	20,107	16,760	21,150	21,150	12,617	22,250
	LEVEL 2 TEXT					TEXT AMT	
							650
							300
							1,500
							1,000
							14,400
							300
							3,000
							1,100
							22,250
001-3100-522.44-13	FLEET FINANCING	426,412	465,807	554,728	554,728	508,501	657,916
	LEVEL 2 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2 FLEET FINANCE AS OF 06-14-19 KF						652,124
	INCREASE FOR AERIAL QUINT - ADD'L 75K						2,896
	INCREASE FOR EMERGENCY TRANSPORT VEHICLE-ADD'L 75K						2,896
							657,916
001-3100-522.45-19	VEHICLE INSURANCE	7,734	8,653	11,430	11,430	10,478	11,430
	LEVEL TEXT					TEXT	AMT
	2 UPDATED FOR FY19						11,430
							11,430
001-3100-522.46-10	GENERAL EQUIP MAINT	7,459	5,184	13,000	13,000	7,633	13,000
	LEVEL TEXT					TEXT	AMT
	2 MOBILE/BASE/PORTABLE RADIO REPAIRS (NON WARRANTY)						5,000
	*INCLUDES BATTERIES, LAPEL MICS, AND HOLDERS						
	FIRE EQUIPMENT REPAIRS						2,500
	FIRE EXTINGUISHER RECHARGE/REPAIR APPARATUS						1,500
	REPAIRS FOR BUNKER GEAR AND STRAPS						2,000
	APPARATUS GENERATORS (PORTABLE) REPAIRS						1,500
	MISC REPAIRS						500
	**RADIOS BRAND NEW IN FY19, BUT COSTS OF BATTERIES						
	LAPEL MICS, HOLSTERS HAVE INCREASED SIGNIFICANTLY						
							13,000
001-3100-522.46-11	REGULAR MAINT/INSP EQUIP	18,672	27,852	37,800	32,800	25,258	41,700
	LEVEL TEXT					TEXT	AMT
	2 LIFE PAK ANNUAL MAINT.CONTRACT						12,800
	LADDER TESTING ANNUAL (REQ. BY NFPA 1932)						3,200
	CASCADE SYSTEM CONTRACT (FILL SCBA BOTTLES)						4,150
	FITNESS EQUIPMENT MAINTENANCE CONTRACT						3,200
	AMKUS/TNT TOOL MAINTENANCE						6,000
	ANNUAL SCBA FACE MASK/REGULATOR FLOW TESTING						2,500
	SCBA PARTS AND REPAIRS						2,500
	HYDROSTATIC TESTING OF AIR PACKS & O2 BOTTLES						500
	PUMP TESTING						2,100
	**FIT TEST MACHINE CALIBRATION						850
	NEW OPTICOM GPS SYSTEM MAINTENANCE (CARDS,						2,300
	INSTALLATION, ETC.)						
	NEW ANNUAL MAINTENANCE FOR STRYKER AMBULANCE						1,600
	COT SYSTEM						
							41,700
001-3100-522.46-12	VEH MAINT/REPAIR	173,276	170,078	170,000	170,000	198,756	199,834
	LEVEL TEXT					TEXT	AMT
	2 UPDATED FOR FY20						199,834

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	PLATFORM (\$150/USER X 12 = \$1800)						8,390
001-3100-522.49-14	FURN. & FIXTURES NON-CAP	20,521	5,773	2,000	2,250	599	2,000
	LEVEL 2 TEXT MISC FURNITURE ADDITIONS					TEXT AMT 2,000 2,000	
001-3100-522.49-16	COMPUTER HARDWARE	2,695	0	0	2,400	1,931	0
	LEVEL 2 TEXT AWAITING COUNTY DECISION ON FIREHOUSE SOFTWARE *****					TEXT AMT	
001-3100-522.49-19	TAXES, LICENSES, AND FEES	\$2,400 IN 0	FY19 ATTACHED TO PROJECT FIR025 1,550	0	75	75	1,625
	LEVEL 2 TEXT ALS LICENSE RENEWAL EVERY 2 YEARS \$1625					TEXT AMT 1,625 1,625	
001-3100-522.49-20	EQUIP & OTHER NON-CAPITAL	6,579	3,919	3,500	5,000	506	74,732
	LEVEL 2 TEXT **TACTICAL VESTS FOR ALL STAFFING SEATS (14 @ \$500 = \$7,000) - SEEKING GRANT FUNDING BUT NOT OBTAINED TO DATE *LRC 7/31/19 - A LA CARTE ITEMS (FUND BALANCE) EXERCISE EQUIP TRUCK FOR INSPECTOR FIRE ST EQUIP - 10 BED FRAMES (FUNDED 90% OF REQ) FIRE ST EQUIP - 22 RECLINERS (FUNDED 90% OF REQ) FIRE ST EQUIP-52 OFFICE CHAIRS (FUNDED 90% OF REQ) FIRE ST EQUIP - DESKS (FUNDED 90% OF REQ) FIRE ST EQUIP - SHIPPING (FUNDED 90% OF REQ)					TEXT AMT 7,000 7,000 22,000 6,030 14,256 10,998 4,185 3,263 74,732	
001-3100-522.49-66	TFR TO 506 BLDG MAINT FD	380,421	460,671	445,666	445,666	408,527	452,390
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 452,390 452,390	
001-3100-522.51-00	OFFICE SUPPLIES	4,892	4,220	5,000	4,428	2,297	5,000
	LEVEL 2 TEXT PAPER SUPPLIES WRITING SUPPLIES					TEXT AMT 500 150	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	COMPUTER/PRINTER REPLACEMENT REPAIR						1,000
	OFFICE MACHINE REPLACEMENT (CALCULATOR, LAMINATOR)						450
	CALENDARS & JOURNAL TYPE LOG BOOKS						900
	PRINTER CARTRIDGES						2,000
							5,000
001-3100-522.52-00	OPERATING SUPPLIES	35,455	26,599	36,300	35,991	26,832	37,390
	LEVEL TEXT TEXT AMT						
	2 BATTERIES						3,090
	SHOVELS/BROOMS/AXES/SMALL TOOL REPLACEMENT						2,884
	FIREFIGHTING FOAM						4,944
	STORAGE SHELVES/CONTAINERS/COMPARTMENT MATTING						2,060
	STATION & FACILITY EQUIP (VACUUMS, LOCKS, FANS						2,781
	BLOWERS, WINDOW COVERINGS, BUCKETS, RAGS ETC)						
	APPARATUS EQUIP (LIGHTING, SAWS, BLADES, AXES,						2,060
	EXTINGUISHERS, RADIO ACCESSORIES, WRENCHES, ETC)						
	FOOD PREP, CONSUMPTION AND SERVING EQUIPMENT						1,494
	MSA REPLACEMENT MASKS/PARTS						1,030
	HOSE: 1000' 5"; 1000' 2-1/2"; 1000' 1-3/4"						6,180
	COFFEE AND COFFEE SUPPLIES						2,575
	POWER TOOL REPLACEMENT						4,120
	REPLACE ROPE						1,545
	SCENE LIGHTS 2 @ 625						1,288
	MISC SUPPLIES						1,339
	**3% INCREASE ADDED DUE TO KNOWN VENDOR PRICE						
	INCREASE						
							37,390
001-3100-522.52-10	GAS,DIESEL,OIL,& GREASE	43,454	50,704	59,250	59,250	54,135	67,738
	LEVEL TEXT TEXT AMT						
	2 EST UNLEADED FUEL - 2,650 GALS @ \$2.75 PER GAL						7,288
	EST LOW SULFUR DIESEL -18,600 GALS @ 3.25 PER GAL						60,450
	EST LOW SULFUR DYED DIESEL - ? GALS @ \$??/GAL						
	UPDATED ESTIMATED USAGE PROVIDED BY FLEET						
							67,738
001-3100-522.52-11	JANITORIAL SUPPLIES	7,395	9,599	9,250	9,250	5,329	9,528
	LEVEL TEXT TEXT AMT						
	2 PAPER PRODUCTS (TOWELS, TOILET PAPER, ETC)						3,090
	CLEANING SUPPLIES FOR STATION & APPARATUS						3,605
	DRY-SORB FOR OIL SPILLS						1,030
	MOPS/BUCKETS/BRUSHES/COOLER/BROOMS/						1,288
	MISC SUPPLIES						515
							9,528

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-3100-522.52-12	UNIFORMS	51,551	62,342	89,582	108,007	87,520	77,350
	LEVEL TEXT					TEXT AMT	
	2 BRUSHFIRE GOGGLES, HELMETS, GEAR, RESPIRATORS						3,500
	SEARCH & RESCUE LIGHTS AND BULBS REPLACE						3,000
	NAME TAGS, COLLAR BRASS & BADGES						2,500
	NOMEX HOODS & BUNKER BOOTS						4,800
	UNIFORM T-SHIRTS, SWEATSHIRTS, KNIT CAPS, POLO						15,000
	UNIFORM PANTS, BELTS						9,500
	HELMETS AND FACESHIELDS						6,000
	UNIFORMS NEEDS MISC.						1,800
	UNIFORM BOOTS (REPLACED AS NEEDED)						4,500
	REPLACE 10 SETS BUNKER GEAR @ \$2,325 EACH NFPA						23,250
	(1851 PLACES A 10 YEAR EXPIRATION DATE ON BUNKER						
	GEAR & WE HAVE A CONTINOUS ROTATION OF EMPLOYEES						
	THAT HAVE GEAR NEARING THE EXPIRATION DATE. WE						
	REMOVE THE GEAR 2 YEARS EARLY & PLACE IN A POOL						
	OF GEAR AVAILABLE TO ALL EMPLOYEES. EXPOSURE TO						
	CONTAMINANTS REQUIRE GEAR TO BE TAKEN OUT OF						
	SERVICE AND CLEANED.)						
	BRUSHFIRE BOOTS						
	SURVIVOR FLASH LIGHTS						
	DRESS SHOES FOR EVENTS WHERE CLASS A/B IS WORN						2,500
	MISC GEAR						1,000
							77,350
001-3100-522.52-15	POSTAL SERVICE	3,921	144	500	500	372	500
	LEVEL TEXT					TEXT AMT	
	2 BASED ON CURRENT USAGE						500
	MAILING OF HAZARDOUS USE PERMITS						
	DEPARTMENT ITEMS SENT FOR REPAIR						
	CERTIFIED MAIL ITEMS						
							500
001-3100-522.52-16	MEDICAL & LAB SUPPLIES	33,616	51,859	55,000	60,000	58,078	59,650
	LEVEL TEXT					TEXT AMT	
	2 **3% INCREASE** VARIOUS ITEMS AS FOLLOWS:						53,090
	OXYGEN						
	AIRWAY ADJUNCTS & RELATED RESPIRATORY EQUIPMENT						
	CARDIAC MONITOR SUPPLIES						
	BASIC LIFE SUPPORT SUPPLIES						
	DRUGS & SOLUTIONS						
	AED PUBLIC ACCESS DEFIBRILLATOR PROGRAM SUPPLIES						1,500
	EMS TRAINING EQUIPMENT AND SUPPLIES						
	MISC. MEDICAL SUPPLIES (GLOVES, SCOPES,						
	BACKBOARD, BANDAGING, IV, CATHETER, ETC)						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	OTHER MISC SUPPLIES						2,060

	DUE TO FLUID AND DRUG SHORTAGES AND CHANGES IN MED PROTOCOL, PRICES HAVE INCREASED						
	NEW TRANSPORT MEDICAL SUPPLIES (AVG \$250/MO X 12 = \$3000)						3,000
							59,650
001-3100-522.52-17	CPR/EMS PROGRAM SUPPLIES	6,339	8,488	11,500	12,894	12,894	11,845
	LEVEL TEXT TEXT AMT						
	2 CARD STOCK FOR AHA TRAINING CENTER						6,180
	DVDS, BOOKS, INSTRUCTOR MATERIALS FOR AMERICAN HEART ASSOCIATION (AHA) TRAINING CENTER						
	*INCREASE DUE TO AHA UPDATE WHICH REQUIRES ALL NEW TRAINING MATERIALS AS WELL AS NEW AED'S FOR STUDENT/INSTRUCTOR CERTIFICATIONS						
	**INCREASE IN BUDGET DUE TO MONTHLY CPR CLASS GIVEN TO THE COMMUNITY. THIS COST WILL BE OFFSET BY THE MONIES RECEIVED FROM THE CLASSES AND RETURNED TO THE GENERAL FUND. IT ALSO INCLUDE THE PURCHASE OF 10 CPR MANIKINS.						2,060
	***OFFSET IN REVENUE TO COVER EXPENSES						
	**MANIKIN FEEDBACK DEVICES REQUIRED BY AHA						3,605
	***CPR & COMPANY OFFICER PROGRAMS HAVE GENERATED \$30,000 IN REVENUE ANTICIPATED IN FY19						
	ADDED 3% INCREASE						11,845
001-3100-522.52-18	SHARPS PROGRAM SUPPLIES	605	825	0	0	0	0
	LEVEL TEXT TEXT AMT						
	2 REPLACEMENT SHARPS CONTAINERS FOR CITIZENS						
	THIS EXPENSE WILL BE IN PW SOLID WASTE BUDGET						
001-3100-522.54-00	DUES & MEMBERSHIPS	1,261	1,174	2,065	2,065	1,019	2,065
	LEVEL TEXT TEXT AMT						
	2 INTL. ASSOC. OF FIRE CHIEFS						750
	FLORIDA FIRE CHIEFS ASSOC. (DEPT MEMBERSHIP)						665
	VOLUSIA COUNTY FIRE CHIEFS ASSOC (DEPT MEMBERSHIP)						150
	EAST CENTRAL FLORIDA FIRE INSPECTORS ASSOC.						200
	FLORIDA EMERGENCY PREPAREDNESS ASSOC.						100
	NATIONAL FIRE PROTECTION ASSOC.						200
							2,065
001-3100-522.54-01	BOOKS & SUBSCRIPTIONS	4,311	4,113	4,500	3,866	3,866	7,100
	LEVEL TEXT TEXT AMT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
	2 NFPA CODES RENEWAL						1,500
	STATION LIBRARY FOR STAFF DEVELOPMENT.... THE						2,000
	DEPARTMENT IS REQUIRED PER CONTRACT TO FURNISH						
	BOOKS RELATED TO PROMOTIONAL PROCESSES						1,000
	PURCHASE INSTRUCTOR MANUALS FOR IN-HOUSE TRAINING						
	CLASSES. DRIVER ENGINEER, FIRE OFFICER, AND FIRE						
	INSPECTOR SERIES.						
	NEW BI-ANNUAL RECERT BOOKS (BLS, ACLS, PALS						2,600
	& ITLS X 20 SETS)						7,100
* OPERATING EXPENSE		1,341,861	1,483,518	1,642,457	1,737,180	1,545,290	1,860,669
001-3100-522.63-97	PROFESSIONAL SERVICES	0	22,203	6,000	7,130	3,141	0
001-3100-522.64-00	MACH & EQUIPMENT	20,702	16,110	0	27,422	27,415	6,800
	LEVEL TEXT						TEXT AMT
	2 PORTABLE TRAINING PROPS - FORCIBLE ENTRY						6,800
							6,800
* CAPITAL OUTLAY		20,702	38,313	6,000	34,552	30,556	6,800
001-3100-522.99-10	CONTINGENCY	0	0	0	3,810	0	0
* NON-OPERATING EXPENSE		0	0	0	3,810	0	0
**	FIRE SERVICES	8,377,336	8,969,552	9,441,375	9,568,460	8,886,698	9,874,588
***	FIRE SERVICES	8,377,336	8,969,552	9,441,375	9,568,460	8,886,698	9,874,588

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-3200-521.12-00	POLICE POLICE SALARIES AND WAGES	5,010,128	5,289,078	5,748,307	5,762,152	5,053,960	5,846,060
	LEVEL TEXT TEXT AMT						
	2 CURRENT STAFF (SPECIALTY PAY, INCENTIVE PAY, SPECIAL DUTY PAY, LEAVE BUY BACK, ETC) NET OF STATE INS CONTRIBUTION \$444,091						6,163,827
	LRC 091619 - PT CUSTODIAN						80,596
	LRC 7/31 - CSO FT FULL COST						444,091-
	RECLASS EVIDENCE TECH TO SUPERVSR						10,452
							30,549
							4,727
							5,846,060
001-3200-521.12-12	ADD. SALARY & BENEFITS	3,000	0	0	0	0	0
001-3200-521.12-16	RETIREMENT SEVERENCE	0	0	0	0	14,000	0
	LEVEL TEXT TEXT AMT						
	2 EARLY RETIREMENT PAYMENT						
001-3200-521.14-00	OVERTIME	613,242	509,103	485,000	485,000	525,136	485,000
	LEVEL TEXT TEXT AMT						
	2 DEPARTMENT OVERTIME- UNSCHEDULED OT (ERT, CID, SHIFT COVERAGE, CRITICAL INCIDENTS, LATE CALLS/ARREST, ETC.) SCHEDULED OT (BIKE WEEK, RACE WEEK, FAIRS, BIKETOBERFEST, 4TH OF JULY, YMCA RUNS, BUBB RUN, XMAS PARADE, ETC.)						485,000
001-3200-521.21-00	FICA TAXES	406,727	420,300	476,915	478,992	405,966	485,195
	LEVEL TEXT TEXT AMT						
	2 CURRENT STAFF WAGE INCREASE						485,195
001-3200-521.22-00	RETIREMENT CONTRIBUTIONS	2,911,661	3,283,518	3,222,978	3,226,178	2,641,463	3,301,640
	LEVEL TEXT TEXT AMT						
	2 CURRENT STAFF (INC CBA WAGE AGREEMENTS) ICMA & OTHER PENSION ***						3,230,738
							70,902
							3,301,640
001-3200-521.22-10	STATE INS PREMIUM TAX	397,680	444,090	444,091	444,091	485,030	444,091
	LEVEL TEXT TEXT AMT						
	2 OFFSET WITH REVENUE (001-0000-312.52-00)						397,680

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		*** UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18 TP					397,680- 444,091 444,091
001-3200-521.23-00	HEALTH INSURANCE	632,851	693,572	850,586	850,586	687,914	931,500
	LEVEL 2 TEXT					TEXT AMT	
							872,374
							45,902
							13,224
							931,500
001-3200-521.24-00	WORKER'S COMPENSATION	78,102	95,512	101,879	101,879	109,174	126,832
	LEVEL 2 TEXT					TEXT AMT	
							126,832
							126,832
001-3200-521.26-00	EAP BENEFIT	3,600	3,817	4,379	4,379	3,936	4,860
	LEVEL 2 TEXT					TEXT AMT	
							4,860
							4,860
001-3200-529.12-00	SALARY AND WAGES	0	105,226	208,494	208,494	193,923	257,627
	LEVEL 2 TEXT					TEXT AMT	
							210,288
							7,501
							23,903
							15,935
							257,627
001-3200-529.14-00	OVERTIME	0	96	1,000	1,000	402	2,000
	LEVEL 2 TEXT					TEXT AMT	
							1,000
							1,000
							2,000
001-3200-529.15-10	CERTIFICATIONS/LICENSES	0	210	0	0	0	0
001-3200-529.21-00	FICA TAXES	0	7,565	16,030	16,030	14,039	19,866
	LEVEL 2 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2 CURRENT STAFF						19,866 19,866
001-3200-529.22-00	RETIREMENT CONTRIBUTIONS	0	15,251	41,519	41,519	37,777	48,352
	LEVEL 2 TEXT CURRENT STAFF PENSION WCURRENT STAFF ICMA & OTHER PENSION					TEXT AMT 36,021 12,331 48,352	
001-3200-529.23-00	HEALTH INSURANCE	0	16,919	36,731	36,731	34,200	49,204
	LEVEL 2 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 46,206 2,431 567 49,204	
001-3200-529.24-00	WORKER'S COMPENSATION	0	896	1,824	1,824	3,279	3,293
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 3,293 3,293	
001-3200-529.26-00	EAP BENEFIT	0	89	187	187	188	257
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 257 257	
* PERSONNEL SERVICES		10,056,991	10,885,242	11,639,920	11,659,042	10,210,387	12,005,777
001-3200-521.31-12	LEGAL SERVICES	642	146	1,000	1,000	680	1,000
	LEVEL 2 TEXT COURT DOCUMENTS FOR CID/SIU INVESTIGATIONS LAWSUITS/EMPLOYEE GRIEVANCES AND APPEALS FEES FOR WARRANTS, COURT ORDERS, ETC TO OBTAIN PHONE CALL SEARCHES AND RECORDS SUBPOENA MEDICAL RECORDS FOR INVESTIGATIONS DOCUMENTS FOR MOTOR VEHICLE RECORD SEARCHES					TEXT AMT 1,000 1,000	
001-3200-521.31-13	OTHER PROF. SERVICES	44,004	99,835	114,415	114,415	110,071	37,415
	LEVEL TEXT					TEXT AMT	

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2	CALEA - NAT. ACCREDITATION FEES - ANNUAL FEES						4,595
	NEW CALEA ON SITE INSPECTION						1,500
	FLORIDA ACCREDITATION POWER STANDARDS DMS PROGRAM						300
	POLICE K-9 VET CARE/MED./SHOTS 4 DOGS						10,500
	POLICE K-9 BOARDING						1,000
	HOG TRAPPING SERVICES						500
	INTERPRETER SERVICES						500
	AGENCY TRANSCRIPTION COSTS - INVESTIGATIONS						5,000
	AFTER HOURS EMERGENCY ANIMAL CLINIC SERVICES						1,000
	FERAL CAT TNR PROGRAM - 90 COLONIES MANAGED BY CCFWA, MONTHLY COST INCREASING >\$3,000 HISTORICAL						16,000
	METH LAB CLEAN UP COSTS (FDLE NO LONGER HANDLES)						2,970
	CID/INVESTIGATIVE SERVICES & FUNDS						
	MEDICAL RECORDS SEARCHES FOR INVESTIGATIONS						1,750
	PERSONS/PHONE/ADDRESS/ASSOCIATE SEARCHES						2,500
	EQUIFAX CREDIT CHECKS (INCREASED WORKLOAD)						1,500
	SOCIAL MEDIA/CELLULAR, MISC. SERVICES						1,000
	ANNUAL NSB FIRING RANGE FEE (AGREEMENT)						300
	HALIFAX HUMANE SOCIETY (MOVED FM 81-10)						65,000
	LETTR - FINDER DATA SHARING PROGRAM ANNUAL RENEWAL COST						2,500
	CM ADJUSTMENTS -						
	FERAL CAT PROGRAM						16,000-
	HALIFAX HUMANE SOCIETY						65,000-
							37,415
001-3200-521.34-13	UNIFORM CLEANING	21,466	18,693	30,000	30,000	30,000	30,000
	LEVEL TEXT					TEXT	AMT
2	DRY CLEANING SERVICES FOR DEPARTMENT TO INCLUDE ALTERATIONS, UNIFORM REPAIRS, PATCH SEWING, ZIPPER REPLACEMENT, JAIL JUMPSUIT CLEANING, ETC						30,000
							30,000
001-3200-521.34-14	CONTRACT SERVICES OTHER	68,904	68,904	70,000	79,596	79,596	76,032
	LEVEL TEXT					TEXT	AMT
2	AXON ENTERPRISES, BODY CAMERA LICENSING, EVIDENCE.COM LICENSING & DATA STORAGE. ADDED 6 NEW BWC AND TASERS.						68,904
							7,128
							76,032
001-3200-521.34-15	TEMP HELP SERVICE FEE	0	3,890	0	18,155	18,155	0
001-3200-521.35-00	INVESTIGATIONS	442	1,651	3,000	3,000	2,506	1,500
	LEVEL TEXT					TEXT	AMT
2	CID BUY MONEY REPLENISHMENT						3,000
	08/05/2019 - ADJUSTMENT REQUESTED REDUCE BY \$1500						1,500-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
								1,500
001-3200-521.40-00	TRAVEL PER DIEM	8,525	9,621	10,000	18,697		9,061	35,000
	LEVEL 2							
	TEXT						TEXT	AMT
	TRAVEL FOR: FPCA, IACP, FDLE LAB RUNS, FBINAA, DRE, VFPCA, EVIDENCE COURIER RUNS, DRUG/GUN DESTRUCTS, CRIMINAL SUBPOENAS OUT OF COUNTY, STATE PAL, OUT OF COUNTY INTERVIEWS FOR DETECTIVES, & DEPT. TRAINING							25,000

	NEW INCREASED CAREER DEVELOPMENT FOR STAFF.							10,000
	INCREASE IN DRUG DESTRUCTS							35,000
001-3200-521.40-10	EMPLOYEE TRAINING	12,598	16,529	15,000	19,600		14,527	20,400
	LEVEL 2							
	TEXT						TEXT	AMT
	VARIOUS TRAINING CLASSES FOR DEPARTMENT SWORN AND NON-SWORN PERSONNEL, ERT, CANINE, CSO, ACO, MOTORS, INVESTIGATIONS, ACCREDITATION, BACKGROUND INVESTIGATIONS, HIGH LIABILITY, MANAGEMENT CLASSES, INTERNAL AFFAIRS TRAINING, PUBLIC RECORDS CLASSES, DEFENSIVE TACTICS, GROUND FIGHTING, COMBAT SHOOTING CLASSES, LEADERSHIP TRAINING, DUI/FSE, RADAR TRAINING, DEFENSIVE DRIVING, SEX CRIMES, HOSTAGE NEGOTIATIONS, ACCIDENT RECONSTRUCTION, TRAFFIC HOMICIDE TRAINING, FIELD TRAINING OFFICER CLASSES, INTERVIEWS AND INTERROGATIONS TRAINING, NARCOTICS TRAINING, ETC.							15,000
	INCREASING COST & TRAINING HOURS DUE TO DOJ & OTHER RECOMMENDED CHANGES TO TRAINING							

	NEW TRAINING FOR NEW K9 HANDLER							2,400
	NEW INCREASED TRAINING AND CAREER DEVELOPMENT FOR STAFF							3,000
								20,400
001-3200-521.41-00	COMMUNICATION SERVICES	96,074	88,448	84,460	86,620		67,200	87,062
	LEVEL 2							
	TEXT						TEXT	AMT
	TELEPHONE SERVICES (AT&T, BELLSOUTH, IP PHONES)							9,000
	CELLULAR SERVICES(AT&T)-40 CELL PHONES AND 95 AIRCARDS FOR:PATROL,CID,SUPPORT SVC'S,ADMIN \$6,236 MONTHLY							76,512
	BRIGHTHOUSE NETWORK FOR INTERNET LINES (IT)							1,050
	CELL PHONE REPLACEMENT/SUPPLIES							500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	NEW AIRCARD COST FOR 4 NEW OFFICERS \$173 PER MONTH X 12 MONTHS = \$2076 08/05/2019 ADJ REQUESTED - DELETE PENDING APPROVAL						2,076 2,076- 87,062
001-3200-521.44-10	EQUIP/OTHER RENTAL/LEASE	306	509	1,500	1,500	437	1,500
	LEVEL TEXT TEXT AMT						
	2 RENTAL OF VEHICLES FOR THE SPECIAL INVESTIGATIONS UNIT FOR COVERT UNDERCOVER OPERATIONS AS THEIR ASSIGNED VEHICLES BECOME KNOWN. THESE VEHICLES CAN BE RENTED AS NEEDED BY THE DAY, WEEK OR MONTH. ***** *NEW* LEASING OF 7 MOTORCYCLES \$625 PER BIKE, PER MONTH \$625 X 7 BIKES X 12 MONTHS = \$52,500 **LEASE TO BE FUNDED OUT OF THE 505 FUND IN FY20						1,500
001-3200-521.44-13	FLEET FINANCING	475,954	530,654	603,219	603,219	556,303	664,008
	LEVEL TEXT TEXT AMT						
	2 FLEET FINANCE AS OF 06-14-19 KF INCREASE FOR 3 A LA CARTE PD VEHICLES - \$38K/EA ***** DECREASE FOR 2 A LA CARTE PD-CC 08-22-18						655,803 12,307 4,102- 664,008
001-3200-521.45-19	VEHICLE INSURANCE	43,312	48,471	69,149	69,149	63,386	69,149
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR FY19						69,149 69,149
001-3200-521.46-10	GENERAL EQUIP MAINT	12,913	16,780	34,300	25,187	10,372	32,135
	LEVEL TEXT TEXT AMT						
	2 COPY MACHINE CHARGES-MAINTENANCE/REPAIR(8 COPIERS) MAINTENANCE ON: WINDOW TINT METERS,DUI INTOXILYZER LASER UNITS FIRE EXTINGUISHER MAINTENANCE (CARS) FIREARM MAINTENANCE (PISTOLS, SHOTGUNS, AR-15'S) ADDED 10 AR-15'S IN FY19 LIVESCAN FINGERPRINT MAINT INCL. 12 RAPID ID UNITS PAPER SHREDDERS REPAIRS/MAINTENANCE TRAFFIC METRO COUNT DEVICES COMMUNITY SPEED TRAILER BATTERY REPLACEMENT (CY) TRAFFIC SIGN MAINT.						6,600 1,174 1,200 4,700 2,535 500 500 1,000 2,500

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	MESSAGE BOARD MAINTENANCE/REPAIRS/BATTERIES (CY)						1,500
	FITNESS/GYM EQUIPMENT SERVICE/MAINT.						1,500
	ANNUAL CALIBRATION OF SOUND METERS						600
	ALPR ANNUAL MAINTENANCE, EFF MARCH FY16						3,684
	EVIDENCE DRYER FILTERS REPLACED 4X ANNUALLY						2,142
	VIP GOLF CART MAINTENANCE/REPAIR (2 GOLF CARTS)						2,000
							32,135
001-3200-521.46-12	VEH MAINT/REPAIR	225,937	283,391	290,000	290,000	253,747	340,893
	LEVEL TEXT TEXT AMT						
	2 VEH. MAINTENANCE FOR PD FLEET						340,893
							340,893
001-3200-521.46-14	MOTORCYCLE MAINT	0	424	0	0	0	0
001-3200-521.46-16	BUILDING MAINT	36,078	34,854	36,000	41,000	40,653	55,000
	LEVEL TEXT TEXT AMT						
	2 BLDG SECURITY SYSTEM/ACCESS CONTROL MAINT CONTRACT						34,000
	NEW 5 YEAR SERVICE CONTRACT, SOLE SOURCE						
	BUILDING FIRE ALARM SYSTEM MONITORING						2,000

	NEW SURGE PROTECTION FOR DOOR ACCESS SYSTEM						19,000
	DUE TO PREVIOUS LIGHTNING STRIKES						
							55,000
001-3200-521.46-18	CONT MAINT/COMM EQUIP	32,831	36,273	54,550	54,550	35,520	49,550
	LEVEL TEXT TEXT AMT						
	2 COMM INT'L/HARRIS MONTHLY RADIO MAINTENANCE &						40,050
	REPAIRS FOR PORTABLE RADIOS, FLEET MOBILE RADIOS,						
	EMERGENCY LIGHT BAR REPAIRS, SIREN REPAIRS,						
	PA SYSTEM REPAIRS. LAPTOP PARTS AND ACCESSORIES,						
	CHARGE GUARDS AND NECESSARY RADIO REPLACEMENT PARTS						2,000
	REPAIRS OF MOTORS HELMET HEADSETS/PTT SYSTEMS						2,000
	COMM. INT'L RADAR REPAIRS FOR 2 SPEED TRAILERS						10,500
	SEMI-ANNUAL RADAR/LASER MANDATED CALIBRATIONS						5,000-
	08/05/19 LRC - ADJ TO \$49,550 AS REQUESTED						49,550
001-3200-521.46-20	MARINE UNIT MAINTENANCE	362	99	4,000	0	0	0
	LEVEL TEXT TEXT AMT						
	2 MARINE UNIT MAINTENANCE FOR 2004 BOSTON WHALER						
	SHARED BY POPD, SDPD, PIPD AND NSBPD						
	NEW UNIT IS BEING DISSOLVED						
001-3200-521.46-27	ANNUAL FLEET MAINT CHARGE	0	71,420	71,420	71,420	71,420	71,420
001-3200-521.46-36	SOFTWARE MAINTENANCE	0	0	0	8,500	9,549	14,699

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	LEVEL TEXT TEXT AMT						
	2 *NEW* CELLBRITE ANNUAL RENEWAL FEE						3,700
	NEW ELVIS CITATION ANNUAL RENEWAL FEE						2,500
	NEW CI TECHNOLOGIES (IA PRO/BLUETEAM) ANNUAL FEE						2,499
	**NEW*ANNUAL RENEWAL COST:SOFTWARE SUITE FROM						6,000
	"ALL TRAFFIC SOLUTIONS" SPEED SIGNS 4X1500						14,699
001-3200-521.46-41	VEHICLE REPAIR - EXTERNAL	0	540	0	0	0	0
001-3200-521.47-00	PRINTING & BINDING	7,406	5,980	8,000	8,000	7,655	8,000
	LEVEL TEXT TEXT AMT						
	2 LITOCRAFT, PRIDE, COUCHMAN:						8,000
	VARIOUS DEPARTMENT PRINTING OF FORMS, ARREST 707'S						
	VICTIM ADVOCATE BOOKLETS, DEPARTMENT STATIONARY,						
	ENVELOPES, DOMESTIC VIOLENCE MATERIALS, ANNUAL						
	REPORT, AGENCY BROCHURES, BUSINESS CARDS, ANIMAL						
	CITATIONS, WRITTEN WARNINGS, PARKING TICKETS,						
	RED TAGS, ACCREDITATION VEHICLE DECALS,						
	LAW ENFORCEMENT DIRECTORY, ETC.						8,000
001-3200-521.49-02	COMPUTER SOFTWARE	0	0	0	10,000	9,350	0
001-3200-521.49-14	FURN. & FIXTURES NON-CAP	2,941	4,269	0	2,465	2,465	0
001-3200-521.49-16	COMPUTER HARDWARE	3,946	0	0	2,390	0	0
001-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	63,935	81,186	99,775	72,883	54,325	89,841
	LEVEL TEXT TEXT AMT						
	2 DUTY GEAR (ASP, HANDCUFFS, HOLSTERS, BELTS, CASES,						6,600
	FLASHLIGHTS, BADGES, COLLAR BRASS,ETC...)						
	TASER CARTRIDGES - 25' FOR DUTY USE (150)						6,000
	REPLACEMENT FLARES (CRASH SCENES)						1,075
	AUDIO/VIDEO SURVEILLANCE EQUIP UNDERCOVER OPS						3,000
	REPLACEMENT PORTABLE RADIO BATTERIES (JAGUARS/MRK)						3,000
	BODY ARMOR -5 YEAR REPLACEMENT FOR 15 OFC, 12 NEW						31,698
	HIRES, 4 LOWER LEVEL INITIAL NEW HIRE WEAR						
	ANIMAL CONTROL AMMONIA READER SUPPLIES						500
	VEH. ELECTRONIC CITATION EQUIPMENT, REPLACEMENT						10,000
	PROGRAM, 2012 FDOT GRANT FUNDED (PRINTERS,						
	SIG. PADS, USB HUBS, MAG READERS, CABLES, ETC.)						
	RADAR REPLACEMENT (6) ANNUALLY (\$2,013 PER)						12,078
	COMPUTER FOR EVIDENCE TECHNICIAN						1,500

	NEW (4)OFC POS. EQUIP (EST. \$9,691 PER OFC)						38,764
	NEW MOTORCYCLE MOBILE RADIOS X 2						9,800
	2 OF 7 MOTORCYCLES HAVE NON-COMPLIANT P25						
	RADIOS. \$4,900 PER BIKE X 2 = \$9,800						

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	NEW MOTORCYCLE RADAR UNITS X 2 2 OF 7 MOTORCYCLES BEING REPLACED HAVE NO RADAR UNITS. \$2,295 PER BIKE X 2 = \$4,590						4,590
	NEW MOTORCYCLE LIGHTING EQUIP X 7 - ONE TIME COST FOR LIGHTING NOT INCLUDED WITH LEASE AGREEMENT AGREEMENT						
	ADJUST ASSOCIATED COST OF 3 PO MOVED TO A LA CARTE						38,764-
	***LIGHTING FOR MOTORCYCLES IN FUND 505 FOR FY20						89,841
001-3200-521.49-66	TFR TO 506 BLDG MAINT FD	405,094	548,946	627,176	627,176	574,911	693,763
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 693,763 693,763	
001-3200-521.51-00	OFFICE SUPPLIES	26,188	22,920	29,000	26,535	22,542	25,000
	LEVEL 2 TEXT VARIOUS DEPARTMENT OFFICE SUPPLIES: (CD'S, DVD'S, PENS, PAPER CLIPS, PAPER, INVESTIGATOR NOTEBOOKS, CALCULATOR TAPE, LABEL SUPPLIES, STAPLES, POST IT PADS, FOLDERS, FILES, HANGING FOLDERS, BINDERS, BINDER CLIPS, CALENDARS, SCOTCH TAPE, BATTERIES, TONER CARTRIDGES FOR PATROL, EVIDENCE, DETECTIVES RECORDS, QUARTERMASTER, JAIL, ADMIN ASSISTANT) INK PRINTER CARTRIDGES FOR 12 DEPARTMENT PRINTERS FAX MACHINE PRINTER CARTRIDGES THERMAL PAPER FOR PATROL VEHICLE PRINTERS 08/05/19 (LRC) ADJUSTED TO \$25,000 AS REQUESTED					TEXT AMT 22,500 2,000 2,000 2,500 4,000- 25,000	
001-3200-521.52-00	OTHER OPERATING SUPPLIES	73,123	69,702	81,050	76,793	68,874	99,550
	LEVEL 2 TEXT DEPARTMENT AMMUNITION-QUALIFICATIONS/TRAINING/ERT LESS LETHAL/SIMS/TRAINING SUPPLIES PEPPER SPRAY REPLACEMENT CONF. LICENSE PLATE RENEWALS (27 PD CARS) REPLACEMENT FLEET REGISTRATIONS/TITLES (15 CARS) ACO DOG/CAT FOOD, SUPPLIES & EQUIP, FINGERPRINT KITS & CRIME SCENE SUPPLIES, QUARTERLY CITY MANAGER/VIP MEETINGS ANNUAL VIP AWARDS DINNER K-9 FOOD & SUPPLIES (5 POLICE DOGS) PLAQUES FOR RETIREMENTS, ETC PATROL/CID/ADMIN/EVIDENCE - MISC. SUPPLIES					TEXT AMT 38,100 7,000 1,000 1,000 2,200 3,000 1,500 500 1,200 6,700 500 4,500	

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	METH LAB TASK FORCE REPLACEMENT SUPPLIES						4,000
	INTOXILYZER SUPPLIES						1,250
	POLICE BICYCLE SUPPLIES (4 BICYCLES)						500
	ERT SUPPLIES (GAS, LESS LETHAL, SLINGS, STRAPS, TARGETS, GAS MASK FILTERS, GOGGLES)<\$500						7,000
	POLICE ID CARDS (POLICE/SHERIFFS PRESS)						300
	TRAFFIC SAFETY VESTS						300
	RAINGEAR						500
	NEW INCREASE COST FOR SPECIALIZED MARIJUANA TEST KITS AND LAB TESTING STEMMING FROM CHANGE IN FLORIDA LAW CONTINUED						20,000
	08/05/19 (LRC0 ADJ AS REQUESTED						
	1- K-9 FOOD FROM 6700 TO 5200 DECREASE						1,500-
	2 -						
							99,550
001-3200-521.52-09	PD GRANT OP. SUPPLIES	0	0	0	1	0	0
001-3200-521.52-10	GAS,DIESEL,OIL,& GREASE	176,806	208,875	229,650	229,650	187,559	262,150
	LEVEL TEXT TEXT AMT						
	2 90,000 GAL 87 OCTANE @ \$2.75 PER GAL						247,500
	2,000 GAL DIESEL @ \$3.25 PER GAL						6,500
	93 OCTANE FUEL ADDITIVE FOR 9 POLICE MOTORCYCLES						7,200
	NATURAL GAS FOR PD GENERATORS, HOT WATER HEATERS						950

	UPDATED \$/GAL 6/14/19 KF						
							262,150
001-3200-521.52-11	JANITORIAL SUPPLIES	7,534	6,752	7,000	7,000	6,084	7,000
	LEVEL TEXT TEXT AMT						
	2 JANITORIAL SUPPLIES: MOPS, GARBAGE BAGS,MOP HEADS, TRASH BAG LINERS, FLOOR CLEANING SUPPLIES, BROOMS, COUNTER TOP CLEANER, BLEACH, SOAP DISPENSER SUPPLIES, TOILET PAPER, PAPER TOWELS, STAINLESS STEEL CLEANER, DISINFECTANTS, GLASS CLEANER, CARPET CLEANER, KITCHEN/DISHWASHER SOAP, LYSOL, TOILET SEAT COVERS, WET FLOOR SIGNS, DUSTING SUPPLIES, SCRUB PADS, DUST PANS, SPONGES, SPRAY CLEANERS, MAID CART SUPPLIES, MOP BUCKET/WRINGER REPLACEMENT BRUSHES/SQUEEGEES FOR FLOOR SCRUBBER REPLACEMENT VACUUM CLEANERS						7,000
001-3200-521.52-12	UNIFORMS	60,335	39,054	40,781	50,991	50,073	40,012
	LEVEL TEXT TEXT AMT						

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	FLORIDA POLICE CHIEFS ASSOCIATION, FBINAA, EQUIFAX VOLUSIA POLICE CHIEFS ASSOCIATION, NOTARY PUBLIC RENEWALS, NAT. TACTICAL OFFICERS ASSOCIATION, INTL CHIEFS OF POLICE ASSOCIATION, NAT. ASSOCIATION OF CHIEFS OF POLICE, IAPE, CRIME STOPPERS OF NEW FLA. AMAZON BUSINESS PRIME (QM SHIPPING), INTL. LAW ENFORCEMENT TRAINING ASSOCIATION, CHAMBER OF COMMERCE - CM BREAKFAST, LEA DATA TECHNOLOGIES, K9 LEGAL UPDATES 3SI GPS TRACKING SYSTEM DUES						3,625 400 5,825
001-3200-521.54-01	BOOKS & SUBSCRIPTIONS	1,136	6,872	7,391	7,391	7,236	3,055
	LEVEL 2 TEXT ACCURINT, IPTM, DRUG BIBLES, NATIONAL NOTARY, LEXIS/NEXIS, IAPE, ETC CRIME REPORTS.COM (FOR WEBSITE) ANNUAL REPLACEMENT OF LAW MANUALS REDUCTION OF \$4,336 DUE TO ONLINE UTILIZATION					TEXT AMT 2,550 200 305 3,055	
001-3200-529.34-14	CONTRACT SERVICES	0	11,745	25,000	25,000	6,408	25,000
	LEVEL 2 TEXT CONTRACTED VENDORS FOR BUT NOT LIMITED TO; NUISANCE & CODE VIOLATION ABATEMENT SERVICES FOR MOWING, DEBRIS REMOVAL, SECURING PROPERTY, DEMOLITION, ETC.					TEXT AMT 25,000 25,000	
001-3200-529.40-00	TRAVEL PER DIEM	0	1,375	3,300	2,450	1,409	3,000
	LEVEL 2 TEXT TRAINING TO INCLUDE BUT NOT LIMITED TO F.A.C.E, FBC, FABTO. **\$1,850 TRANSFER TO 529-40-10** 08/05/19 (LRC) ADJ AS REQUESTED TO \$3,000					TEXT AMT 1,450 1,550 3,000	
001-3200-529.40-10	EMPLOYEE TRAINING	0	0	0	850	840	1,850
	LEVEL 2 TEXT **TRANSFER FROM 40-00** REQUIRED CONFERENCE EVERY TWO YEARS TO GET CORRECT AMOUNT OF CEU'S NEEDED, STORMWATER INSPECTOR COURSE FOR(1)CODE OFFICER, CODE ENFORCEMENT PROFESSIONAL STATUS FOR (1)CODE OFFICER.					TEXT AMT 1,850	

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							1,850
001-3200-529.41-00	COMMUNICATION SERVICES	0	2,557	6,100	6,100	5,848	6,558
	LEVEL 2 TEXT					TEXT AMT	
							6,558
							6,558
001-3200-529.44-13	FLEET FINANCING	0	8,724	18,982	18,982	17,400	13,540
	LEVEL 2 TEXT					TEXT AMT	
							13,540
							13,540
001-3200-529.45-19	VEHICLE INSURANCE	0	1,081	2,857	2,857	2,619	2,857
	LEVEL 2 TEXT					TEXT AMT	
							2,857
							2,857
001-3200-529.46-11	REGULAR MAINT/INSP EQUIP	0	458	2,150	2,150	1,670	1,800
	LEVEL 2 TEXT					TEXT AMT	
							1,800
							1,800
001-3200-529.46-12	VEH MAINT/REPAIR	0	8,440	4,000	4,000	2,501	4,702
	LEVEL 2 TEXT					TEXT AMT	
							4,702
							4,702
001-3200-529.46-27	ANNUAL FLEET MAINT CHARGE	0	1,325	2,650	2,650	2,650	2,650
	LEVEL 2 TEXT					TEXT AMT	
							2,650
							2,650
001-3200-529.47-00	PRINTING & BINDING	0	195	500	452	0	500
	LEVEL 2 TEXT					TEXT AMT	
							500
							500
001-3200-529.49-01	ADVERTISING	0	690	0	0	0	500
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
		2		*NEW* ADVERTISING FOR DEMOLITIONS WHERE OWNERS CANNOT BE LOCATED			500
							500
001-3200-529.49-66	TRF TO 506 BLDG MAINT FD	0	0	11,848	11,848	10,861	0
	LEVEL 2			TEXT UPDATED FOR FY20 - 08/05/19 (LRC) ALLOCATION NOT APPLICABLE DUE TO CODE ENFORCEMENT RELOCATION TO PD BLDG		TEXT AMT 11,797 11,797-	
001-3200-529.51-00	OFFICE SUPPLIES	0	504	2,000	2,000	459	2,000
	LEVEL 2			TEXT STANDARD OFFICE SUPPLIES FOR STAFF OF 6		TEXT AMT 2,000 2,000	
001-3200-529.52-00	OTHER OPERATING SUPPLIES	0	629	500	500	41	500
	LEVEL 2			TEXT FIELD EQUIP. (I.E. STAKES, EMERGENCY EQUIP, & DISASTER ASSESSMENT SUPPLIES)		TEXT AMT 500 500	
001-3200-529.52-10	GAS, DIESEL, OIL, & GREASE	0	3,108	4,500	4,500	5,341	8,494
	LEVEL 2			TEXT EST 3,000 GAL @ \$2.75 PER GAL EST 75 GAL @ \$3.25 PER GAL **UPDATED \$/GAL 6/14/19 KF		TEXT AMT 8,250 244 8,494	
001-3200-529.52-12	UNIFORMS	0	0	1,000	1,048	1,048	1,500
	LEVEL 2			TEXT UNIFORMS FOR STAFF OF 6 (I.E. SHIRTS, JACKETS, PANTS, ETC.) ***** *NEW* CODE GIVEN NEW, STANDARDIZED, UNIFORM REQUIRMENTS IN FY19. BUDGET REQUEST TO COMPLETE OUTFITTING OF CURRENT CODE PERSONNEL.		TEXT AMT 1,000 500 1,500	
001-3200-529.52-15	POSTAL SERVICES	0	825	1,000	1,000	995	1,000
	LEVEL 2			TEXT **TRANSFER (\$3,500) TO COMM. DEV. \$1,000 STAYS		TEXT AMT 1,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	W/CODE						
							1,000
001-3200-529.54-00	ED/AWARE/TRMT/DUES&MEMBR	0	320	850	850	275	275
	LEVEL 2 TEXT					TEXT AMT	
	FLORIDA ASSOC. OF CODE ENFORCEMENT, VOLUSIA ASSOC. OF CODE ENFORCEMENT						275
	REDUCED DUE TO MEMBERSHIP IN ONLY 2 ORG						275
001-3200-529.54-01	BOOKS/SUBSCRIPT/MEMBERSHP	0	0	350	350	0	350
	LEVEL 2 TEXT					TEXT AMT	
	PROFESSIONAL JOURNALS & MAGAZINES. TRAINING BOOKS. IPMC CODE BOOKS						350
							350
* OPERATING EXPENSE		1,922,897	2,382,427	2,725,233	2,761,030	2,437,407	2,908,385
001-3200-521.64-00	MACH & EQUIPMENT	11,870	8,620	114,000	151,962	124,876	55,500
	LEVEL 2 TEXT					TEXT AMT	
	NEW 4 NEW OFFICER VEHICLES AT \$45,000 PER \$45,000 X 4 OFFICERS = \$180,000						180,000
	ADJUST COST ASSOCIATED TO 3 PO MOVED TO A LA CARTE						180,000-
	NEW K9 PURCHASE TO REPLACE RETIRED K9 IN FY19						8,500
	08/05/19 (LRC) ADJ FOR APPROVED A LA CARTE						47,000
	2 VEHICLES AT \$23,500/PER VEHICLE						55,500
001-3200-521.64-22	GRANT CAPITAL	8,652	0	0	0	0	0
001-3200-529.64-15	COMPUTER EQUIPMENT	0	733	0	0	0	0
* CAPITAL OUTLAY		20,522	9,353	114,000	151,962	124,876	55,500
001-3200-521.81-10	AIDS TO HUMANE SOCIETY	84,921	0	0	0	0	0
* GRANTS & AIDE		84,921	0	0	0	0	0
** POLICE		12,085,331	13,277,022	14,479,153	14,572,034	12,772,670	14,969,662
*** POLICE		12,085,331	13,277,022	14,479,153	14,572,034	12,772,670	14,969,662

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-4300-541.12-00	PUBLIC WORKS PUBLIC WORKS SALARIES AND WAGES	585,933	540,373	650,093	604,457	443,567	452,550
	LEVEL 2 TEXT					TEXT AMT	
							452,550
							452,550
001-4300-541.12-10	CAR ALLOWANCE	0	40	0	511	289	300
	LEVEL 2 TEXT					TEXT AMT	
							300
							300
001-4300-541.14-00	OVERTIME	65,664	13,889	35,000	35,000	13,613	5,000
	LEVEL 2 TEXT					TEXT AMT	
							5,000
							5,000
001-4300-541.15-10	CERTIFICATION/LICENSES	0	473	1,000	1,000	0	0
	LEVEL 2 TEXT					TEXT AMT	
001-4300-541.21-00	FICA TAXES	48,420	40,883	52,397	52,397	33,989	35,008
	LEVEL 2 TEXT					TEXT AMT	
							35,008
							35,008
001-4300-541.22-00	RETIREMENT CONTRIBUTIONS	83,659	77,588	116,042	116,042	74,888	65,807
	LEVEL 2 TEXT					TEXT AMT	
							28,566
							37,241
							65,807
001-4300-541.23-00	HEALTH INSURANCE	113,097	118,439	143,028	143,028	98,557	106,258
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2 HEALTH DENTAL LIFE ***** BREAKOUT OF TWO DIVISIONS						99,879 5,255 1,124 106,258
001-4300-541.24-00	WORKER'S COMPENSATION	14,643	17,811	18,853	18,853	21,436	14,913
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) *****					TEXT AMT 14,913 14,913	
001-4300-541.25-00	UNEMPLOYMENT COMP	1,124	250	0	125	525	0
001-4300-541.26-00	OPEB / EAP BENEFIT	596	616	730	730	531	556
	LEVEL 2 TEXT CURRENT STAFF *****					TEXT AMT 556 556	
* PERSONNEL SERVICES		913,136	810,362	1,017,143	972,143	687,395	680,392
001-4300-541.31-13	OTHER PROF. SERVICES	0	1,000	0	0	0	0
	LEVEL 2 TEXT *****					TEXT AMT	
001-4300-541.34-14	CONTRACT SERVICES OTHER	3,680	10,983	10,320	9,414	6,495	500
	LEVEL 2 TEXT DETAIL: FIBER OPTIC CABLE REPAIRS AS NEEDED *****					TEXT AMT 500 500	
001-4300-541.34-15	TEMP HELP SERVICE FEE	0	49,673	0	40,000	40,000	0
001-4300-541.34-20	MOWING CONTRACT SERVICE	631,015	600,994	739,507	739,507	681,599	0
	LEVEL 2 TEXT ALL MOWING IS LOCATED UNDER GROUNDS MAINTENANCE DIVISION 4350 AS OF FY20 *****					TEXT AMT	
001-4300-541.40-00	TRAVEL PER DIEM	1,561	0	500	0	0	600
	LEVEL 2 TEXT DETAIL:					TEXT AMT 600	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	OUT OF TOWN TRAVEL - MEALS, HOTELS, ETC *****						600
001-4300-541.40-10	EMPLOYEE TRAINING	1,836	1,510	3,810	17,410	17,472	3,800
	LEVEL 2 TEXT EMPLOYEE TRAINING DETAIL:					TEXT AMT	
	A.) MAINTENANCE OF TRAFFIC (MOT) (3)						325
	B.) ASPHALT INSPECTION & MAINTENANCE (1 @ \$175)						175
	C.) APWA COBNFERENCE 2 @ \$250						500
	D.) SIGN TECH CERTIFICATION (2 @ \$365)						730
	E.) SAFETY TRAINING						2,070
	*****						3,800
001-4300-541.41-00	COMMUNICATION SERVICES	8,482	8,952	10,086	10,086	7,466	5,204
	LEVEL 2 TEXT DETAIL:					TEXT AMT	
	A.) AT&T CELL PHONES (6 @ 61 PER MTH AVG)						4,392
	B.) ST OF FLA - FAX @ LAND LINES						380
	C.) EJ WARD - GPS MONITORING (5 @ 7.16/MTH)						432
	*****						5,204
001-4300-541.43-10	ELECTRICAL SERVICES	663,521	667,101	695,931	680,931	618,118	701,100
	LEVEL 2 TEXT DETAIL:					TEXT AMT	
	A.) STREET LIGHTS						684,000
	2.5% INCREASE DUE TO NEW ADDITIONS						17,100
	*****						701,100
001-4300-541.44-10	EQUIP/OTHER RENTAL/LEASE	0	10,542	2,000	520	520	1,000
	LEVEL 2 TEXT DETAIL:					TEXT AMT	
	A.) MISC. EQ RENTAL AS NEEDED						1,000
							1,000
001-4300-541.45-19	VEHICLE INSURANCE	6,574	8,220	12,001	12,001	11,001	6,001
	LEVEL 2 TEXT TO BE MODIFIED BY FINANCE					TEXT AMT	
	*****						6,001
	DETAIL EQ LIST:						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	ASSET 2163 - 2017 FORD F250						
	ASSET 2164 - 2017 FORD F250						
	ASSET 2173 - 2017 FORD F250						
	ASSET 2129 - 2016 FORD F350 CRE CAB UTL TRUCK						
	ASSET 1885 - 2012 FORD F350 2-3 UD DUMP TRUCK						
	ASSET 9663 - 2015 TOWMASTER 16FT TILT TRAILER						
	ASSET 9526 - 2014 CAT 259 SKID STREER LOADER						
	ASSET 9501 - 2013 CAT CB24 ASPHALT ROLLER						
	ASSET 9790 - 2016 FALCON ASPHALT TRAILER						
	ASSET 9938 - 2016 AMERICAN SIGNAL ARROW BOARD						
	ASSET 8649 - 2007 AMERICAN SIGNAL MESSAGE BOARD						
	ASSET 8651 - 2007 AMERICAN SIGNAL MESSAGE BOARD						
	ASSET 10219 - 2017 WANCO MESSAGE BOARD						
	ASSET 10220 - 2017 WANCO MESSAGE BOARD						

							6,001
001-4300-541.46-03	TRAFFIC SIGNAL MAINT	918	26,097	40,000	40,000	40,000	40,000
	LEVEL 2 TEXT					TEXT AMT	
	COUNTY OF VOL AGREEMENT FOR ANNUAL PREVENTATIVE					40,000	
	MAINTENANCE INSPECTIONS 22 SIGNALS AND NOW						
	PAYING FOR LOCATES AS PART OF THE CURRENT REPAIRS						
	TO SCHOOL ZONE SIGNALS AND OTHER TRAFFIC						
	CONTROL DEVICES						

							40,000
001-4300-541.46-10	GENERAL EQUIP MAINT	1,932	652	6,100	7,839	6,998	1,600
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:					1,600	
	ASPHALT TAMP MACHINE, ELECTRONIC SIGNS						
	COPYTRONICS MAINTENANCE AGREEMENT						

							1,600
001-4300-541.46-11	REGULAR MAINT/INSP EQUIP	23,295	546	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
	COPYTRONICS MAINT AGREEMENT (MOVED TO 4610)						
001-4300-541.46-12	VEH MAINT/REPAIR	72,047	71,526	70,458	71,458	84,723	41,412
	LEVEL 2 TEXT					TEXT AMT	
	BASED ON ACTUAL					41,412	

							41,412

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-4300-541.46-27	ANNUAL FLEET MAINT CHARGE	0	24,649	24,649	24,649	24,649	13,557
	LEVEL 2 TEXT TO BE MODIFIED BY FINANCE *****					TEXT AMT 13,557 13,557	
001-4300-541.46-36	SOFTWARE MAINTENANCE	0	4,680	4,680	4,680	4,680	2,574
	LEVEL 2 TEXT LUCITY- ANNUAL SOFTWARE MAINTENANCE SPLIT FUNDED (001/410/412/506) *****					TEXT AMT 2,574 2,574	
001-4300-541.46-41	VEHICLE REPAIR - EXTERNAL	0	9,986	0	4,993	4,223	0
	LEVEL 2 TEXT DUMP TRUCK BODY REFURBISHMENT (FY18COST)					TEXT AMT	
001-4300-541.49-02	COMPUTER SOFTWARE	495	0	0	0	0	0
001-4300-541.49-16	COMPUTER HARDWARE	0	0	0	1,320	1,319	0
001-4300-541.49-19	LICENSES, TAXES, FEES	0	80	0	0	0	0
001-4300-541.49-20	EQUIP & OTHER NON-CAPITAL	18,241	4,831	7,400	0	0	8,500
	LEVEL 2 TEXT DETAIL: A.) ASPHALT TRAILER B.) TAMP MACHINE *****					TEXT AMT 4,000 4,500 8,500	
001-4300-541.49-66	TRF TO 506 BLDG MAINT FD	39,196	63,576	55,792	55,792	51,143	26,782
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 26,782 26,782	
001-4300-541.51-00	OFFICE SUPPLIES	2,847	1,769	1,500	1,500	1,510	825
	LEVEL 2 TEXT VARIOUS OFFICE SUPPLIES *****					TEXT AMT 825 825	
001-4300-541.52-00	OTHER OPERATING SUPPLIES	20,594	15,086	16,000	23,230	21,586	8,000
	LEVEL 2 TEXT DETAIL:					TEXT AMT 8,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	A.) HAND TOOLS, SHOVELS, BLADES, BATTERIES, ETC B.) SAFETY EQ - GLOVES, EYE PROTECTION, PPE *****						8,000
001-4300-541.52-01	IRRIGATION	1,966	1,538	4,000	8,000	7,479	0
001-4300-541.52-10	GAS,DIESEL,OIL,& GREASE	30,232	33,384	35,340	35,340	37,274	17,670
	LEVEL TEXT TEXT AMT						
	2 UNLEADED-EST 2,583 GAL @ \$2.75						7,104
	DIESEL-EST 2,751 GAL @ \$3.25						8,941
	STANDBY GENERATOR EST 500 GAL @ \$3.25						1,625
	*****						17,670
001-4300-541.52-12	UNIFORMS	4,407	3,617	6,072	6,072	4,163	3,171
	LEVEL TEXT TEXT AMT						
	2 DETAIL:						
	A.) UNIFORMS - NEW & REPLACEMENTS (RENTAL)						2,016
	ALLOCATION FOR 7 POSITIONS						
	B.) BOOT ALLOWANCE PER NAGE AGREEMENT						1,155
	ALLOCATION FOR 7 POSITIONS						
	*****						3,171
001-4300-541.52-15	POSTAL SERVICE	20	64	100	100	66	55
	LEVEL TEXT TEXT AMT						
	2 MISC. MAILINGS						55
	*****						55
001-4300-541.52-17	AGRICULTURE SUPPLIES	12,779	432	8,000	18,000	11,504	0
001-4300-541.53-00	ROAD MATERIAL & SUPPLY	7,745	7,739	14,000	14,000	6,566	12,000
	LEVEL TEXT TEXT AMT						
	2 DETAIL:						
	A.) ASPHALT FOR POTHOLE AND SHOULDER REPAIRS						7,000
	B.) TACK						1,000
	C.) BASE						2,000
	D.) LIME ROCK						2,000
	*****						12,000
001-4300-541.54-00	DUES & MEMBERSHIPS	1,010	294	392	392	145	400
	LEVEL TEXT TEXT AMT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2						
	DETAIL:						
	A.) APWA MEMBERSHIP						200
	B.) EROSION CONTROL						200

							400
001-4300-541.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	500
	LEVEL						
	2						
	TEXT					TEXT	AMT
	DETAIL:						
	CDL RENEWALS						500
	MOVED FROM 1510 IN FY20						

							500
* OPERATING EXPENSE		1,554,393	1,629,521	1,768,638	1,827,234	1,690,699	895,251
001-4300-541.64-00	MACH & EQUIPMENT	21,275	0	36,000	40,997	40,997	25,800
	LEVEL						
	2						
	TEXT					TEXT	AMT
	DETAIL:						
	SHED						5,000

	** 08/05/19 (LRC) ADJ AS REQUESTED TO REFLECT GF						20,800
	IMPACT OF CC APPROVED A LA CARTE ITEM						25,800
001-4300-541.64-15	ADP EQUIPMENT	0	0	0	3,900	3,900	0
* CAPITAL OUTLAY		21,275	0	36,000	44,897	44,897	25,800
** PUBLIC WORKS		2,488,804	2,439,883	2,821,781	2,844,274	2,422,991	1,601,443

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-4350-541.12-00	PW GROUNDS SALARIES AND WAGES	0	0	0	0		0	258,522
	LEVEL 2						TEXT AMT 258,522 258,522	
							REGULAR STAFF	
001-4350-541.14-00	OVERTIME	0	0	0	0		0	10,000
	LEVEL 2						TEXT AMT 10,000	
							CALL OUTS FOR EMERGENCIES AND EVENTS *****	
							10,000	
001-4350-541.21-00	FICA TAXES	0	0	0	0		0	20,546
	LEVEL 2						TEXT AMT 20,546 20,546	
							CURRENT STAFF	
001-4350-541.22-00	RETIREMENT CONTRIBUTIONS	0	0	0	0		0	45,899
	LEVEL 2						TEXT AMT 32,509 13,390 45,899	
							CURRENT STAFF PENSION ICMA & OTHER PENSION	
001-4350-541.23-00	HEALTH INSURANCE	0	0	0	0		0	62,882
	LEVEL 2						TEXT AMT 59,144 3,112 626 62,882	
							HEALTH DENTAL LIFE	
001-4350-541.24-00	WORKER'S COMPENSATION	0	0	0	0		0	13,209
	LEVEL 2						TEXT AMT 13,209 13,209	
							CURRENT STAFF	
001-4350-541.26-00	OPEB / EAP BENEFIT	0	0	0	0		0	329
	LEVEL 2						TEXT AMT 329 329	
							CURRENT STAFF - EAP	
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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
*	PERSONNEL SERVICES	0	0	0	0	0	411,387
001-4350-541.34-14	CONTRACT SERVICES OTHER	0	0	0	0	0	10,000
	LEVEL 2					TEXT AMT	
						DETAIL:	
						A.) UNSAFE & LARGE TREE REMOVAL AS NEEDED	10,000

							10,000
001-4350-541.34-20	MOWING CONTRACT SERVICE	0	0	0	0	0	801,150
	LEVEL 2					TEXT AMT	
						DETAIL:	
						A.) MOWING CONTRACT - FACILITIES	107,841
						B.) MOWING CONTRACT - RIGHTS OF WAY	559,730
						C.) MOWING CONTRACT - PALM TREE TRIMMING	43,990
						D.) MOWING CONTRACT - MAIN THOROUGHFARE	70,000
						(US1 , DUNLAWTON & NOVA ROAD)	

						ITEMS B-D ARE CURRENTLY OUT FOR BID	

						PROJECT INCREASE DUE TO NEW BIDS AND CPI ADJ	19,589
						ON CURRENT CONTRACT (A) AT 2.44%	

							801,150
001-4350-541.40-00	TRAVEL PER DIEM	0	0	0	0	0	600
	LEVEL 2					TEXT AMT	
						DETAIL:	
						OUT OF TOWN TRAVEL (MEALS, HOTELS, PARKING FEES)	600

							600
001-4350-541.40-10	EMPLOYEE TRAINING	0	0	0	0	0	2,000
	LEVEL 2					TEXT AMT	
						DETAIL:	
						A.) MAINTENANCE OF TRAFIC (MOT) (4 @ \$105 EA)	420
						B.) APWA CONFERENCE (2@ \$250 EA)	500
						C.) HERBICIDE CERTIFICATIONS & RECERTIFICATIONS	300
						(2 @ \$150 EA)	
						D.) SAFETY TRAINING	395
						E.) SUPERVISOR TRAINING	385

							2,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017		FY2018		FY2019		FY2019		FY2019		FY2020
		Actual		Actual	Prelim	Orig/Adopted	Budget	Adjusted	Budget	Y-T-D	ACTUAL	
										INCLD	ENCMBRNC	CM REQUEST
001-4350-541.41-00	COMMUNICATION SERVICES	0		0		0		0			0	3,196
	LEVEL 2		TEXT								TEXT	AMT
			DETAIL:									
			A.) AT&T CELL PHONES (3 @ \$61 PER MTH AVG)									2,196
			B.) EJ WARD - GPS MONITORING									1,000
			*****									3,196
001-4350-541.44-10	EQUIP/OTHER RENTAL/LEASE	0		0		0		0			0	1,000
	LEVEL 2		TEXT								TEXT	AMT
			DETAIL:									
			MISC. EQUIPMENT RENTAL AS NEEDED									1,000
			*****									1,000
001-4350-541.45-19	VEHICLE INSURANCE	0		0		0		0			0	6,000
	LEVEL 2		TEXT								TEXT	AMT
			TO BE MODIFIED BY FINANCE									6,000
			*****									6,000
001-4350-541.46-10	GENERAL EQUIP MAINT	0		0		0		0			0	4,800
	LEVEL 2		TEXT								TEXT	AMT
			DETAIL:									
			MAINTENANCE OF MOWERS, SAWS, HEDGERS, BLOWERS,									4,800
			EDGERS, ETC.									
			*****									4,800
001-4350-541.46-12	VEH MAINT/REPAIR	0		0		0		0			0	41,411
	LEVEL 2		TEXT								TEXT	AMT
			VEHICLE MAINTENANCE BASED ON ACTUAL									41,411
			*****									41,411
001-4350-541.46-27	ANNUAL FLEET MAINT CHARGE	0		0		0		0			0	11,092
	LEVEL 2		TEXT								TEXT	AMT
			TO BE MODIFIED BY FINANCE BASED ON FLEET									11,092
			*****									11,092
001-4350-541.46-36	SOFTWARE MAINTENANCE	0		0		0		0			0	2,106

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	LEVEL 2					TEXT AMT	
						LUCITY - ANNUAL SOFTWARE MAINTENANCE	2,106
						SPLIT FUNDED (001/410/412/506)	

							2,106
001-4350-541.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	0	0	4,100
	LEVEL 2					TEXT AMT	
						DETAIL:	
						A.) POLE SAWS (3 @ \$600 EA)	1,800
						B.) STIHL SAWS (2 @ \$800 EA)	1,600
						C.) IRRIGATION LINE LOCATOR	700

							4,100
001-4350-541.49-66	TRF TO 506 BLDG MAINT FD	0	0	0	0	0	26,782
	LEVEL 2					TEXT AMT	
						UPDATED FOR FY20	26,782

							26,782
001-4350-541.51-00	OFFICE SUPPLIES	0	0	0	0	0	675
	LEVEL 2					TEXT AMT	
						MISC OFFICE SUPPLIES AS NEEDED	675

							675
001-4350-541.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	0	9,000
	LEVEL 2					TEXT AMT	
						DETAIL:	9,000
						A.) HAND TOOLS - SHOVELS, CHAIN SAW BLADES, BATTERIES, RAKES, ETC	
						B.) SAFETY SUPPLIES - GLOVES, EYE PROTECTION, RUBBER BOOTS, RAIN GEAR	
						C.) PPE (PERSONAL PROTECTION EQUIPMENT)	

							9,000
001-4350-541.52-01	IRRIGATION	0	0	0	0	0	10,000
	LEVEL 2					TEXT AMT	
						PURCHASE OF MISC. IRRIGATION SUPPLIES AS NEEDED	10,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST

						10,000	
001-4350-541.52-10	GAS,DIESEL,OIL,& GREASE	0	0	0	0	78-	17,670
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						
	UNLEADED-EST 2,583 GAL @ \$2.75					7,104	
	DIESEL-EST 2,751 GAL @ \$3.25					8,941	
	STANDBY GENERATOR EST-500 GAL @ \$3.25					1,625	

						17,670	
001-4350-541.52-12	UNIFORMS	0	0	0	0	0	2,969
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						
	A.) UNIFORMS - NEW & REPLACEMENT INCLUDING RENTAL BASED ON 8 POSITIONS					1,649	
	B.) BOOT ALLOWANCE PER NAGE AGREEMENT \$165/EA BASED ON 8 POSITIONS					1,320	

						2,969	
001-4350-541.52-17	AGRICULTURE SUPPLIES	0	0	0	0	0	15,000
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						
	A.)SOD FOR VEGETATION ON MEDIANS AND RIGHT OF WAYS					10,000	
	B.) VARIOUS LANDSCPE REPLACEMENT ITEMS FOR CITY FACILITIES					5,000	

						15,000	
001-4350-541.54-00	DUES & MEMBERSHIPS	0	0	0	0	0	400
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						
	A.) APWA MEMBERSHIP (1 @ \$200)					200	
	B.) EROSION CONTROL					200	

						400	
001-4350-541.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	500
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	CDL & CDL RENEWALS = 3 EQ OPERATORS *****						500 500
*	OPERATING EXPENSE	0	0	0	0	78-	970,451
001-4350-541.64-00	MACH & EQUIPMENT	0	0	0	0	0	7,500
	LEVEL 2						
	TEXT DETAIL: DUMP TRAILER *****						7,500 7,500
*	CAPITAL OUTLAY	0	0	0	0	0	7,500
**	PW GROUNDS	0	0	0	0	78-	1,389,338
***	PUBLIC WORKS	2,488,804	2,439,883	2,821,781	2,844,274	2,422,913	2,990,781

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-4400-572.12-00	PARKS MAINTENANCE PARKS MAINTENANCE SALARIES AND WAGES	686,937	767,709	870,410	866,410	798,964	837,346
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	837,346
						WAGE INCREASE TBD	

							837,346
001-4400-572.14-00	OVERTIME	40,179	22,231	27,295	31,295	31,943	27,295
	LEVEL 2					TEXT AMT	
						ORIGINAL BUDGET	27,295
							27,295
001-4400-572.15-10	CERTIFICATIONS/LICENSES	0	1,399	1,800	1,800	75	0
	LEVEL 2					TEXT AMT	
						CDL LICENSES	
						CDL REIMBURSEMENT	
						PER NAGE CONTRACT	
						***MOVED TO 52-10 IN FY20	
001-4400-572.21-00	FICA TAXES	51,166	55,148	68,692	68,692	57,820	66,164
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	66,164
						WAGE INCREASE	

							66,164
001-4400-572.22-00	RETIREMENT CONTRIBUTIONS	90,968	103,015	139,045	139,045	138,015	131,022
	LEVEL 2					TEXT AMT	
						CURRENT STAFF - PENSION	98,806
						CURRENT STAFF - ICMA & OTHER PENSION	32,216

						WAGE INCREASE	
							131,022
001-4400-572.23-00	HEALTH INSURANCE	120,793	152,828	186,802	186,802	161,466	208,274
	LEVEL 2					TEXT AMT	
						HEALTH	195,917
						DENTAL	10,311
						LIFE	2,046
						INCREASE ON LIFE	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							208,274
001-4400-572.24-00	WORKER'S COMPENSATION	2,144	16,050	16,992	16,992	18,826	19,445
	LEVEL 2 TEXT					TEXT	AMT
							19,445
							19,445
001-4400-572.25-00	UNEMPLOYMENT COMPENSATION	237-	150	0	0	0	0
001-4400-572.26-00	EAP BENEFIT	720	788	973	973	929	1,190
	LEVEL 2 TEXT					TEXT	AMT
							1,190
							1,190
*	PERSONNEL SERVICES	992,670	1,119,318	1,312,009	1,312,009	1,208,038	1,290,736
001-4400-572.34-14	CONTRACT SERVICES OTHER	77,099	112,055	124,878	121,815	108,394	145,878
	LEVEL 2 TEXT					TEXT	AMT
							88,479
							15,000
							4,800
							3,128
							2,671
							1,300
							3,500
							2,000
							2,000
							4,000
							19,000
							19,000-
							19,000
							145,878
001-4400-572.34-15	TEMP HELP SERVICE FEE	624	6,439	3,000	0	0	3,000
	LEVEL 2 TEXT					TEXT	AMT

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	SPECIAL PROJECTS,STAFF SHORTAGE COVERAGE						3,000 3,000
001-4400-572.34-20	MOWING CONTRACT SERVICE	232,120	91,616	217,711	217,711	217,943	225,983
	LEVEL 2 TEXT MOWING CONTRACT ANNEX,LAKESIDE,AIRPORT,SPRUCE CREEK RECREATIONAL FACILITY,AMPHITEATER,CITY CENTER GYM,MEMORIAL,RIVER FRONT,SOUTHWINDS,WHITE PLACE, WILLOW RUN,HARBOR OAKS,CORACI,SKATE PARK, POWER LINE AREA @ CITY CENTER, & RIVERWALK **NEW ** FERTILIZER FOR RIVERWALK LANDSCAPING						TEXT AMT 221,983 4,000 225,983
001-4400-572.40-00	TRAVEL PER DIEM	0	0	400	949	639	1,000
	LEVEL 2 TEXT TRAVEL , FRPA 2 EMPLOYEES						TEXT AMT 1,000 1,000
001-4400-572.40-10	EMPLOYEE TRAINING	459	906	1,000	1,720	1,720	2,800
	LEVEL 2 TEXT TRAINING MEDIA (SAFETY VIDEOS, BOOKS, LEADERSHIP, SEMINARS,COURSES INSIDE AND OUTSIDE CITY ** NEW ** FRPA PARK INSTITUTE 2 EMPLOYEES ** ADD ** PLAYGROUND SAFETY, PESTICIDE APPLICATION, PARKS MANAGEMENT ***ADD *** POOL CERTIFICATIONS FOR SPLASH PADS						TEXT AMT 1,000 900 600 300 2,800
001-4400-572.41-00	COMMUNICATION SERVICES	2,611	1,809	4,000	4,000	2,959	4,000
	LEVEL 2 TEXT COMMUNICATIONS SERVICES - EJ WARD						TEXT AMT 4,000 4,000
001-4400-572.43-10	ELECTRICAL SERVICES	563	0	0	0	0	0
001-4400-572.44-10	EQUIP/OTHER RENTAL/LEASE	16,696	20,289	21,800	21,800	16,505	22,700
	LEVEL 2 TEXT STORAGE CONTAINERS SEPTIC SERVICES,& ADDITIONAL FOR SPECIAL EVENTS 45FT LIFT RENTAL FOR TREE LIGHTS LAKESIDE ROOF & CORACI NETS LIFT RENTAL SMALL LIFT FOR GYM & LAKESIDE CEILING RENTAL LIFT RENTAL TREE TRIMMING FOR ALL PARKS						TEXT AMT 3,600 5,900 5,259 2,541 4,500

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	ADD GYM EQUIP STORAGE FOR 6 MONTHS @ \$150/MTH						900 22,700
001-4400-572.44-13	FLEET FINANCING	120,900	114,749	113,786	113,786	104,304	112,891
	LEVEL 2 TEXT FLEET FINANCE AS OF 06-14-19 KF					TEXT AMT	112,891 112,891
001-4400-572.45-19	VEHICLE INSURANCE	6,961	8,220	11,430	11,430	10,478	11,430
	LEVEL 2 TEXT UPDATED FOR FY19					TEXT AMT	11,430 11,430
001-4400-572.46-10	GENERAL EQUIP MAINT	4,819	3,118	4,000	4,000	2,494	4,000
	LEVEL 2 TEXT GENERAL EQUIPMENT MAINT/SMALL EQUIPMENT REPAIRS CHARGED BACK FROM PUBLIC WORKS ALLEN GREEN CENTER - GENERAL MAINTENANCE					TEXT AMT	2,000 2,000 4,000
001-4400-572.46-12	VEH MAINT/REPAIR	60,428	69,666	55,746	55,746	59,542	65,529
	LEVEL 2 TEXT VEHICLE MAINTENANCE TRSF BASED ON USAGE					TEXT AMT	65,529 65,529
001-4400-572.46-16	BUILDING REPAIRS	86,832	136,274	106,157	125,169	116,145	124,157
	LEVEL 2 TEXT PAINTING PROJECTS MISC. AC REPAIRS ELECTRICAL REPAIRS/INSTALLATION CONCRETE REPAIR & WORK, SIDEWALKS & MEMORIAL PARK PLUMBING REPAIRS SOUND EQUIPMENT REPAIRS-CITY CENTER & EVENTS DECKING BOARD REPLACEMENT/STAINLESS STEEL SCREWS REPAIR SUPPLIES FOR PARKS - LUMBER, HARDWARE, ETC. ALLEN GREEN CENTER - MISC BLDG REPAIRS LOCK REPAIRS TO PDL DOORS 08/05/2019 ADD CC APPROVED A LA CARTE HVAC REPLACEMENT ADULT CENTER					TEXT AMT	14,000 21,800 27,000 6,700 6,900 2,000 8,557 10,000 5,000 4,200 18,000 124,157
001-4400-572.46-17	BALLFIELD MAINT.	37,707	36,975	49,554	36,008	35,970	51,054
	LEVEL 2 TEXT					TEXT AMT	

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	2 FIELD MARKER PAINT						34,054
	DIAMOND DRY						
	FIELD DRY MARKER						
	CLAY /TOP DRESS						
	FIELD TOOLS, RAKES, MARKER STRING, ETC.						
	***INCREASE AMOUNT FOR PRICE AND VOLUME INCREASE						
	REPLACE BASES HOME PLATES, PITCHING RUBBERS,						8,000
	PITCHING MOUNDS, ETC.						
	SPORTS FIELD IRRIGATION REPAIRS & REPLACEMENTS						6,000
	CLOCK, VALVES, SPRINKLER HEADS, LINES, ETC.						
	TEMPORARY FENCE REPLACEMENT FOR FIELDS						3,000
							51,054
001-4400-572.46-27	ANNUAL FLEET MAINT CHARGE	0	22,130	22,130	22,130	22,130	22,130
001-4400-572.49-14	FURN. & FIXTURES NON-CAP	5,025	1,434	1,500	14,053	12,552	0
	LEVEL TEXT					TEXT	AMT
	2 ** FURNITURE ** REDUCED BUDGET OF \$1,500						
001-4400-572.49-20	EQUIP & OTHER NON-CAPITAL	32,457	16,786	23,580	27,020	8,222	23,580
	LEVEL TEXT					TEXT	AMT
	2 HAND TOOLS, SHOVELS, PRUNERS, DRILLS, HAMMERS, ETC.						5,800
	GAS POWER TOOLS, WEED EATERS, BLOWERS, EDGER,						7,780
	POLE SAW, CHAIN SAW, SPREADERS, ETC.						
	REPLACEMENT PARK FURNITURE - TABLES, TRASH						10,000
	CANS, ETC., FOR ALL PARKS - PROJECT QPC054						
	(THIS \$10K WAS PREVIOUSLY BUDGETED IN 46-16)						
							23,580
001-4400-572.49-66	TRF TO 506 BLDG MAINT FD	256,058	306,022	338,132	338,132	309,954	396,242
	LEVEL TEXT					TEXT	AMT
	2 UPDATED FOR FY20						396,242
							396,242
001-4400-572.52-00	OTHER OPERATING SUPPLIES	5,595	4,713	13,500	13,195	6,266	14,000
	LEVEL TEXT					TEXT	AMT
	2 EVENT FOOD AND SUPPLIES						2,500
	TAPE, ZIP TIES, CAUTION TAPE, SURVEY FLAGS, ETC.						3,500
	*** ADD *** INCREASE IN EVENTS						500
	RIVERWALK SPLASH PAD CHEMICALS						7,500
							14,000
001-4400-572.52-10	GAS, DIESEL, OIL, & GREASE	24,934	29,412	36,400	30,600	27,738	37,544
	LEVEL TEXT					TEXT	AMT
	2 EST UNLEADED 7,625 @ \$2.75 PER GALLON						20,969

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	EST DIESEL 4,600 & \$3.25 PER GALLON						14,950
	EST DIESEL FOR GENERATORS 500 @ \$3.25 PER GAL						1,625
	**UPDATED \$/GAL 6/13/19 KF						37,544
001-4400-572.52-11	JANITORIAL SUPPLIES	13,311	21,313	23,000	19,500	14,618	23,000
	LEVEL 2 TEXT					TEXT AMT	
	TRASH BAGS, PAPER TOWELS, DOGGY BAGS, CLEANING SUPPLIES, VACUUM CLEANERS, ETC.						23,000
							23,000
001-4400-572.52-12	UNIFORMS	5,858	8,876	10,735	10,735	7,017	10,735
	LEVEL 2 TEXT					TEXT AMT	
	UNIFORM PURCHASE						6,550
	GLOVES, SAFETY GLASSES/VESTS, RAIN GEAR, RUBBER BOOTS						1,050
	BOOT REIMBURSEMENT 19 EMPLOYEES X 165						3,135
	PER NAGE CONTRACT						10,735
001-4400-572.52-17	AGRICULTURE SUPPLIES	12,397	17,008	32,500	27,500	21,193	32,500
	LEVEL 2 TEXT					TEXT AMT	
	MULCH, PINE BARK, SOD, PLAYGROUND MULCH						12,000
	FERTILIZER, TOP CHOICE, WEED CHEMICALS						14,000
	RYE SEED						6,500
							32,500
001-4400-572.52-18	REP & MAINT SUPPLIES	50,863	49,342	42,972	52,972	52,599	42,972
	LEVEL 2 TEXT					TEXT AMT	
	LANDSCAPING TREES, SHRUBS, PLANTS						4,000
	FENCING SUPPLIES 500FT @ \$10.00						5,400
	PLUMBING REPAIRS TOILET, SINKS, WATER HEATERS, FAUCETS, MIRRORS, MINOR PARTS, ETC.						1,000
	GLASS REPAIRS						2,000
	IRRIGATION PUMP REPAIRS/REPLACEMENT						5,672
	REPAIR SUPPLIES FOR ALL PARKS, BUILDINGS, BOARDWALKS, BOAT RAMPS, FISHING PIERS AND PLAYGROUND EQUIPMENT, HAND TOOLS, FLORESCENT BULBS, BUBBLERS, FIXTURES, SCREWS, NAILS, NUTS, BOLTS, TIES						17,400
	RIVERWALK SPLASHPAD REPAIRS AND PARTS						7,500
							42,972
001-4400-572.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,800
	LEVEL 2 TEXT					TEXT AMT	

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2	CDL LICENSES						1,200
	CDL REIMB						600
	PER NAGE CONTRACT						
	MOVED FROM 15-10						1,800
*	OPERATING EXPENSE	1,054,317	1,079,152	1,257,911	1,269,971	1,159,382	1,378,925
001-4400-572.62-00	BUILDING AND IMP. TO	0	0	0	7,380	7,380	0
001-4400-572.63-00	IMP. OTHER THAN BLDGS	12,530	0	0	0	0	0
001-4400-572.63-97	PROJ CAPITAL OUTLAY	10,920	21,902	0	96,637	42,836	97,500
	LEVEL TEXT					TEXT AMT	
2	08/05/2019 ADD CC APPROVED A LA CARTE						
	**INFIELD RENOVATIONS - FIELDS 1,2,3						32,500
	** RESOD (1) INFIELD						65,000
							97,500
001-4400-572.64-00	MACH & EQUIPMENT	36,732	103,873	0	0	12,292	15,000
	LEVEL TEXT					TEXT AMT	
2	*** ADD NEW *** TURF MACHINE FOR FIELDS ***						15,000
	MOVED TO LA CA CARTE PER CM MEETING						15,000-
	08/05/2019 - ADD CC APPROVED A LA CARTE						15,000
							15,000
*	CAPITAL OUTLAY	60,182	125,775	0	104,017	62,508	112,500
001-4400-581.91-32	TRANSFER TO 450/451	0	10,000	0	10,000	0	0
*	TRANSFERS	0	10,000	0	10,000	0	0
001-4400-572.99-10	CONTINGENCY	0	0	10,000	0	0	0
*	NON-OPERATING EXPENSE	0	0	10,000	0	0	0
**	PARKS MAINTENANCE	2,107,169	2,334,245	2,579,920	2,695,997	2,429,928	2,782,161
***	PARKS MAINTENANCE	2,107,169	2,334,245	2,579,920	2,695,997	2,429,928	2,782,161

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-5100-572.12-00	RECREATION RECREATION SALARIES AND WAGES	319,840	360,811	362,557	362,557		341,922	370,944
	LEVEL 2 TEXT						TEXT AMT	
								370,944
								370,944
001-5100-572.12-16	RETIREMENT SEVERANCE	0	0	0	0		7,000	0
001-5100-572.14-00	OVERTIME	9,091	2,693	3,000	3,000		2,108	2,500
	LEVEL 2 TEXT						TEXT AMT	
								3,000
								500-
								2,500
001-5100-572.21-00	FICA TAXES	24,629	27,342	27,968	27,968		25,666	28,572
	LEVEL 2 TEXT						TEXT AMT	
								28,572
								28,572
001-5100-572.22-00	RETIREMENT CONTRIBUTIONS	45,645	50,278	61,512	61,512		61,379	66,545
	LEVEL 2 TEXT						TEXT AMT	
								44,639
								21,906
								66,545
001-5100-572.23-00	HEALTH INSURANCE	31,568	43,495	44,723	44,723		44,535	47,952
	LEVEL 2 TEXT						TEXT AMT	
								44,358
								2,334
								1,260
								47,952
001-5100-572.24-00	WORKER'S COMPENSATION	884	4,367	4,725	4,725		3,229	5,253
	LEVEL 2 TEXT						TEXT AMT	
								5,253
								5,253

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5100-572.26-00	EAP BENEFIT	186	208	225	225	234	247
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	247 247
* PERSONNEL SERVICES		431,843	489,194	504,710	504,710	486,073	522,013
001-5100-572.34-14	CONTRACT SERVICES OTHER	908	938	750	1,186	1,344	1,308
	LEVEL 2 TEXT COPIER SERVICES					TEXT AMT	750
	MOVE \$750 TO 5100-5200 FOR COPIER SERVICES						750-
	*** NEW BRINKS DEPOSIT PICK UP						1,308
	SERVICES @ \$109 MONTHLY						1,308
001-5100-572.40-00	TRAVEL PER DIEM	1,425	2,847	2,000	2,000	1,375	3,200
	LEVEL 2 TEXT TRAVEL FOR:					TEXT AMT	3,200
	STATE CONFERENCE - 4 EMPLOYEES = \$1200						
	AGENCY SUMMIT - 2 EMPLOYEES= \$800						
	NATIONAL CONFERENCE - 2 EMPLOYEES = \$1200						3,200
001-5100-572.40-10	EMPLOYEE TRAINING	1,228	2,040	2,020	3,050	2,749	2,800
	LEVEL 2 TEXT FRPA TRAINING 4 EMPLOYEES = \$1100					TEXT AMT	2,800
	NRPA TRAINING 2 EMPLOYEES = \$1200						
	AGENCY SUMMIT 2 EMPLOYEES = \$500						2,800
001-5100-572.41-00	COMMUNICATION SERVICES	15,085	15,381	15,056	15,056	12,527	15,056
	LEVEL 2 TEXT ST OF FL					TEXT AMT	1,412
	ANALOG LINES, FIRE ALARMS, CREDIT CARD MACHINES,						
	FAX LINES						
	AT&T						13,644
	CELL PHONES & SUMMER CAMP EMPLOYEES						
	INTERNET LINES/ACCESS @ PARKS BUILDINGS						15,056
001-5100-572.44-10	EQUIP/OTHER RENTAL/LEASE	0	212	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5100-572.46-10	GENERAL EQUIP MAINT	3,500	3,500	3,700	3,700	3,750	3,700
	LEVEL 2 TEXT REC PRO MAINTENANCE					TEXT AMT 3,700 3,700	
001-5100-572.49-02	COMPUTER SOFTWARE	0	0	100	100	0	100
	LEVEL 2 TEXT PHOTO SHOP					TEXT AMT 100 100	
001-5100-572.49-14	FURN. & FIXTURES NON-CAP	1,603	1,762	2,000	6,580	3,870	2,000
	LEVEL 2 TEXT OFFICE FURNITURE & ACCESSORIES					TEXT AMT 2,000 2,000	
001-5100-572.49-19	LICENSES, TAXES & FEES	0	0	0	3,201	0	0
001-5100-572.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	4,420	4,419	0
001-5100-572.51-00	OFFICE SUPPLIES	3,938	4,598	4,200	3,670	3,620	4,200
	LEVEL 2 TEXT OFFICE SUPPLIES FOR P & R DEPARTMENT					TEXT AMT 4,200 4,200	
001-5100-572.52-00	OTHER OPERATING SUPPLIES	4,987	2,732	3,000	2,564	1,593	3,750
	LEVEL 2 TEXT MISC ITEMS FOR MEETINGS, TRAINING, PARKS BOARD, RIBBON CUTTING, NOTARY RENEWALS, ETC. * MOVED \$750 FROM 5100-3414 FOR COPIER					TEXT AMT 3,000 750 3,750	
001-5100-572.52-10	GAS, DIESEL, OIL, & GREASE	0	35	0	0	0	0
001-5100-572.52-15	POSTAL SERVICE	115	63	200	200	51	200
	LEVEL 2 TEXT POSTAL SERVICE					TEXT AMT 200 200	
001-5100-572.52-19	OTHER OPERATING- DONATED	0	0	0	500	0	0
001-5100-572.54-00	DUES & MEMBERSHIPS	1,130	1,340	2,160	1,660	790	2,160
	LEVEL 2 TEXT DUES & MEMBERSHIPS FRPA MEMBERSHIP 4 EMPLOYEES NRPA MEMBERSHIP 2 EMPLOYEES					TEXT AMT 2,160	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
							2,160
*	OPERATING EXPENSE	33,919	35,448	35,186	47,887	36,088	38,474
**	RECREATION	465,762	524,642	539,896	552,597	522,161	560,487

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5101-572.12-00	SALARIES AND WAGES	220	9,292	18,452	18,452	10,791	11,097
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 11,097	
						11,097	
001-5101-572.21-00	FICA TAXES	17	711	1,413	1,413	826	850
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 850	
						850	
001-5101-572.24-00	WORKER'S COMPENSATION	0	179	349	349	265	260
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 260	
						260	
001-5101-572.26-00	EAP BENEFIT	1	3	0	0	0	0
* PERSONNEL SERVICES		238	10,185	20,214	20,214	11,882	12,207
001-5101-572.34-14	CONTRACT SERVICES OTHER	18,166	23,960	28,600	28,600	27,769	18,000
	LEVEL 2 TEXT EVENTS- CONTRACT SERVICES, ENTERTAINMENT HALLOWEEN CONCERTS IN THE PARK SPRING FAIR 4TH OF JULY JAZZ FEST GET FIT CHRISTMAS FAMILY DAYS					TEXT AMT 28,600	
	** INCREASE IN SUPPLY COST						2,700
	** MOVE \$3,000 TO 5101-4410 FOR INFLATABLES						3,000-
	** MOVE \$3,000 TO 5126-4410 FOR INFLATABLES						3,000-
	** MOVE \$7,300 TO 5126-3414 FOR ENTERTAINMENT						7,300-
							18,000
001-5101-572.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	0	0	3,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	LEVEL 2 TEXT					TEXT AMT	
	** MOVED FROM 5101-3414 EVENT INFLATABLES					3,000 3,000	
001-5101-572.48-03	FIREWORKS	19,500	29,500	20,000	20,000	19,500	20,000
	LEVEL 2 TEXT					TEXT AMT	
	JULY 4TH FIREWORKS PROGRAM					20,000 20,000	
001-5101-572.49-01	ADVERTISING	17,393	20,410	16,547	16,547	10,771	14,000
	LEVEL 2 TEXT					TEXT AMT	
	CITY EVENT ADVERTISING					14,547	
	HALLOWEEN,GET FIT,CONCERTS,ARTFEST,4TH OF JULY. CHRISTMAS PARADE, TREE LIGHTING,ETC. GRAPHIC DESIGN WORK					2,000 2,547- 14,000	
	**MOVED FUNDS OF \$2547.00 TO ACCT 5126-4901						
001-5101-572.49-16	COMPUTER HARDWARE	1,422	0	0	0	0	0
001-5101-572.49-19	LICENSES, TAXES & FEES	0	0	0	0	0	2,500
	LEVEL 2 TEXT					TEXT AMT	
	BMI & SESAC, ASCAP MUSIC LICENSE					2,500	
	** FUNDS MOVED FROM 5101-5200					2,500	
001-5101-572.52-00	OTHER OPERATING SUPPLIES	23,623	26,940	41,327	41,327	31,949	23,827
	LEVEL 2 TEXT					TEXT AMT	
	EVENT SUPPLIES- FAMILY DAYS HALLOWEEN GET FIT SPRING FAIR PARK OPENING DEDICATIONS,COMMUNITY MEETINGS JAZZFEST,4TH OF JULY,CHRISTMAS PROGRAMS					2,500- 15,000- 23,827	
	** \$2500 MOVE TO LICENSES 5101-4919 ** PARTICIPATION SHIRTS, GET FIT, HOLIDAY CHOIR, BANNERS FOR CITY EVENTS,KIDS GAMES,GIVEAWAYS ** MOVE \$15,000 TO RIVERWALK ACCT 5126-5200						
*	OPERATING EXPENSE	80,104	100,810	106,474	106,474	89,989	81,327

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5101-572.83-00	OTHER GRANTS & AIDS	12,000	0	0	0	0	0
*	GRANTS & AIDE	12,000	0	0	0	0	0
**	SPECIAL EVENTS CITY CNTR	92,342	110,995	126,688	126,688	101,871	93,534

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5106-572.12-00	SALARIES AND WAGES	55,952	52,723	68,172	68,172	57,063	68,172
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 68,172 68,172	
001-5106-572.14-00	OVERTIME	30	14	0	0	0	0
001-5106-572.21-00	FICA TAXES	4,282	4,034	5,216	5,216	4,365	5,216
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 5,216 5,216	
001-5106-572.24-00	WORKER'S COMPENSATION	97	1,083	1,283	1,283	1,334	1,595
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 1,595 1,595	
* PERSONNEL SERVICES		60,361	57,854	74,671	74,671	62,762	74,983
001-5106-572.44-10	EQUIP/OTHER RENTAL/LEASE	22,920	25,285	33,000	33,000	22,135	32,500
	LEVEL 2 TEXT					TEXT AMT	
	VOLUSIA COUNTY BUSSES FOR FIELD TRIPS & CAMP T-REC					25,500	
	** DEDUCT \$4,000 TO ADD TO 5106-5200 FOR INCREASE COSTS IN TRIP ENTRY FEES					4,000-	
	SCHOOL RENTAL					4,500	
	*** NEW ADD ADDITIONAL SCHOOL RENTAL SPACE DUE TO REC REMODEL.					4,500	
	JUMPING BEANS INFLATABLES RENTAL					3,000	
	** DEDUCT \$1,000 TO ADD TO 5106-5200 DUE TO INCREASE COSTS FOR FIELD TRIP SUPPLIES					1,000-	
						32,500	
001-5106-572.47-00	PRINTING AND BINDING	335	0	0	0	0	0
001-5106-572.52-00	OTHER OPERATING SUPPLIES	30,188	24,017	16,500	16,500	21,522	21,500
	LEVEL 2 TEXT					TEXT AMT	
	FIELD TRIPS FOR TEEN SITE AND ELEMENTARY SITE ENTRY FEES FOR THEME PARKS, ETC.					16,500	
	GAMES, MEGAPHONES, ARTS & CRAFTS, ETC.						
	*** ADDED FROM 5106-4410 TO COVER INCREASED COSTS FOR FIELD TRIPS, ENTRY FEES, PICNIC ITEMS, AND SUPPLIES					5,000	
						21,500	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5106-572.52-12	UNIFORMS	1,951	1,948	2,200	2,200	1,382	2,200
	LEVEL 2 TEXT STAFF & CAMPER UNIFORMS					TEXT AMT 2,200 2,200	
*	OPERATING EXPENSE	55,394	51,250	51,700	51,700	45,039	56,200
**	SUMMER RECREATION	115,755	109,104	126,371	126,371	107,801	131,183

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-5109-572.12-00	ADULT ACTIVITY SALARIES AND WAGES	37,676	35,821	42,690	42,690		36,220	44,750
	LEVEL 2						TEXT AMT	
								44,750
								44,750
001-5109-572.14-00	OVERTIME	1,407	712	1,000	1,000		1,982	1,500
	LEVEL 2						TEXT AMT	
								1,000
								500
								1,500
001-5109-572.21-00	FICA TAXES	2,834	2,644	3,344	3,344		2,746	3,539
	LEVEL 2						TEXT AMT	
								3,539
								3,539
001-5109-572.22-00	RETIREMENT CONTRIBUTIONS	3,411	3,571	4,500	4,500		4,196	4,704
	LEVEL 2						TEXT AMT	
								4,704
								4,704
001-5109-572.23-00	HEALTH INSURANCE	6,924	7,314	7,333	7,333		7,328	7,869
	LEVEL 2						TEXT AMT	
								7,393
								389
								87
								7,869
001-5109-572.24-00	WORKER'S COMPENSATION	38	175	187	187		913	1,050
	LEVEL 2						TEXT AMT	
								1,050

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
		***					1,050
001-5109-572.26-00	EAP BENEFIT	37	38	37	37	39	41
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	41 41
-----		52,327	50,275	59,091	59,091	53,424	63,453
* PERSONNEL SERVICES							
001-5109-572.31-13	OTHER PROF. SERVICES	1,500	1,500	1,500	2,000	1,750	1,500
	LEVEL 2 TEXT BANDS FOR DANCES & EVENTS					TEXT AMT	1,500 1,500
001-5109-572.34-14	CONTRACT SERVICES OTHER	2,508	2,333	2,000	2,000	1,517	2,000
	LEVEL 2 TEXT FLOOR WAXING & CLEANING, WINDOW CLEANING					TEXT AMT	2,000 2,000
001-5109-572.46-11	REGULAR MAINT/INSP EQUIP	485	395	800	1,027	928	800
	LEVEL 2 TEXT FIRE SPRINKLER INSPECTIONS					TEXT AMT	800 800
001-5109-572.49-20	EQUIP & OTHER NON-CAPITAL	4,486	0	0	0	0	0
001-5109-572.52-00	OTHER OPERATING SUPPLIES	5,378	5,252	5,500	4,773	3,398	7,000
	LEVEL 2 TEXT REFRESHMENTS/FOOD FOR CLUB PARTIES, SHELIVING, CENTER SUPPLIES, DANCE DECORATIONS, ETC.					TEXT AMT	5,500
	*** INCREASE SUPPLIES FOR PROGRAMS DUE TO HIGHER ATTENDANCE						1,500 7,000
-----		14,357	9,480	9,800	9,800	7,593	11,300
* OPERATING EXPENSE							
-----		66,684	59,755	68,891	68,891	61,017	74,753
** ADULT ACTIVITY							

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-5125-572.12-00	LAKESIDE CENTER SALARIES AND WAGES	44,754	40,838	47,153	47,153	46,343	52,952
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 52,952 52,952	
001-5125-572.14-00	OVERTIME	1,088	1,010	1,000	1,000	1,635	2,000
	LEVEL 2 TEXT CURRENT STAFF *** COVER ADDITIONAL OPERATING HOURS					TEXT AMT 1,000 1,000 2,000	
001-5125-572.21-00	FICA TAXES	3,501	3,200	3,687	3,687	3,670	4,206
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 4,206 4,206	
001-5125-572.22-00	RETIREMENT CONTRIBUTIONS	3,513	3,192	3,565	3,565	3,633	3,672
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 3,672 3,672	
001-5125-572.23-00	HEALTH INSURANCE	6,190	5,962	7,335	7,335	6,956	7,871
	LEVEL 2 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 7,393 389 89 7,871	
001-5125-572.24-00	WORKER'S COMPENSATION	49	199	254	254	828	429
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 429 429	
001-5125-572.26-00	EAP BENEFIT	37	40	37	37	39	41
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 41	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
							41
*	PERSONNEL SERVICES	59,132	54,441	63,031	63,031	63,104	71,171
001-5125-572.34-14	CONTRACT SERVICES OTHER	7,539	5,692	6,580	9,637	8,625	7,680
	LEVEL TEXT					TEXT AMT	
	2 MONITOR SECURITY SYSTEM & BI-ANNUAL SYSTEM INSPEC						730
	COASTAL CLEAR WINDOW CLEANING						3,000
	PLANT PEOPLE SERVICES						1,500
	LINEN CLEANING SERVICES						500
	PEST SPRAY SERVICE						350
	FIRE SUPPRESSION SERVICE & INSPECTION						500
	** MOVED FUNDS FROM 5125-4901 TO COVER INCREASE						1,100
	COSTS OF CONTRACT SERVICES						7,680
001-5125-572.41-00	COMMUNICATION SERVICES	126	74	0	0	0	0
001-5125-572.43-10	ELECTRICAL SERVICES	17,135	14,730	16,800	16,800	14,825	16,800
	LEVEL TEXT					TEXT AMT	
	2 FPL ELECTRIC SERVICE						16,500
	TECO GAS SERVICE \$25 MONTHLY						300
							16,800
001-5125-572.46-16	BUILDING REPAIRS	13,712	10,081	13,838	13,838	9,692	13,838
	LEVEL TEXT					TEXT AMT	
	2 CEILING TILES, PAINT TOUCH-UP, ETC.						2,000
	RE-SEAL FLOORS KITCHEN & BATHROOMS						2,000
	PLUMBING REPAIRS						135
	AUDIO VISUAL EQUIPMENT MAINT - SOUND STAGE						1,630
	FRIDGE/FREEZER AND ICE MACHINE SERVICE						1,673
	CARPET CLEANING SERVICES						1,200
	ROTO ROOTER SEWER SERVICE/CLEANING						1,200
	PAINT RESTROOMS AND KITCHEN						4,000
							13,838
001-5125-572.49-01	ADVERTISING	252	2,281	2,500	1,855	400	1,400
	LEVEL TEXT					TEXT AMT	
	2 NEWS JOURNAL, FLYERS, MARKETING MATERIALS, ETC.						2,500
	** MOVED TO 5125 -3414						1,100-
							1,400
001-5125-572.49-19	LICENSES, TAXES & FEES	160	190	200	200	0	200
	LEVEL TEXT					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2	HEALTH DEPT.						200 200
001-5125-572.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	2,000	2,000	0
001-5125-572.52-00	OTHER OPERATING SUPPLIES	5,747	3,276	4,000	4,300	3,627	4,000
	LEVEL TEXT					TEXT AMT	
	2 BUILDING SUPPLIES, TABLE CLOTHS, TABLE & CHAIR						4,000
	REPLACEMENTS, TABLE DECORATIONS, MISC.						
	KITCHEN ITEMS, SIGNAGE REPLACEMENT, ETC.						4,000
001-5125-572.52-12	UNIFORMS	0	645	600	600	134	600
	LEVEL TEXT					TEXT AMT	
	2 STAFF UNIFORMS						600 600
*	OPERATING EXPENSE	44,671	36,969	44,518	49,230	39,303	44,518
**	LAKESIDE CENTER	103,803	91,410	107,549	112,261	102,407	115,689

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
001-5126-572.34-14	SPECIAL EVENTS RIVERWALK CONTRACT SERVICES OTHER	0	0	0	0	0	7,300
	LEVEL 2 TEXT					TEXT AMT	
	* CREATED RIVERWALK EVENTS 5126 ACCT ENTERTAINMENT						7,300
	* FUNDING MOVED FROM 5101-3414						7,300
001-5126-572.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	0	0	8,700
	LEVEL 2 TEXT					TEXT AMT	
	RIVERWALK INFLATABLES						3,000
	*FUNDING MOVED FROM 5101-3414						5,700
	*** NEW CHRISTMAS TREE RENTAL						8,700
001-5126-572.49-01	ADVERTISING	0	0	0	0	0	2,547
	LEVEL 2 TEXT					TEXT AMT	
	RIVERWALK ADVERTISING						2,547
	** FUNDS MOVED FROM 5101-4901						2,547
001-5126-572.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	0	15,000
	LEVEL 2 TEXT					TEXT AMT	
	RIVERWALK EVENT SUPPLIES						15,000
	BANNERS,SOUND & VIDEO EQUIPMENT, SIGNAGE,GIVEAWAYS						
	** FUNDING MOVED FROM 5101-5200						15,000
* OPERATING EXPENSE		0	0	0	0	0	33,547
** SPECIAL EVENTS RIVERWALK		0	0	0	0	0	33,547
*** RECREATION		844,346	895,906	969,395	986,808	895,257	1,009,193

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-5200-579.12-00	ATHLETICS ATHLETICS SALARIES AND WAGES	199,201	236,133	289,808	289,808		277,275	296,832
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE						TEXT AMT 296,832 296,832	
001-5200-579.14-00	OVERTIME	5,921	485	5,500	5,500		3,376	5,500
	LEVEL 2 TEXT OVERTIME TOURNAMENTS, HOLIDAYS, EVENTS						TEXT AMT 5,500 5,500	
001-5200-579.21-00	FICA TAXES	14,701	17,059	22,600	22,600		20,160	23,138
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE						TEXT AMT 23,138 23,138	
001-5200-579.22-00	RETIREMENT CONTRIBUTIONS	17,524	23,853	34,129	34,129		34,037	36,599
	LEVEL 2 TEXT CURRENT STAFF PENSION ICMA & OTHER PENSIONS						TEXT AMT 12,620 23,979 36,599	
001-5200-579.23-00	HEALTH INSURANCE	24,635	35,885	51,327	51,327		50,984	55,085
	LEVEL 2 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE						TEXT AMT 51,751 2,723 611 55,085	
001-5200-579.24-00	WORKER'S COMPENSATION	315	3,368	4,089	4,089		5,001	5,256
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE						TEXT AMT 5,256 5,256	
001-5200-579.26-00	EAP BENEFIT	136	214	262	262		272	288
	LEVEL TEXT						TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	CURRENT STAFF						288 288
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	262,433	316,997	407,715	407,715	391,105	422,698
001-5200-579.34-14	CONTRACT SERVICES OTHER	75,893	70,638	86,048	86,048	72,795	86,048
	LEVEL TEXT					TEXT AMT	
	2 YOUTH & ADULT UMPIRES AND SCOREKEEPERS					81,585	
						4,463	
						86,048	
001-5200-579.40-00	TRAVEL PER DIEM	3,029	3,016	1,900	1,900	2,350	2,400
	LEVEL TEXT					TEXT AMT	
	2 ATHLETIC CONFERENCE / FRPA 3 EMPLOYEES					1,200	
						1,200	
						2,400	
001-5200-579.40-10	EMPLOYEE TRAINING	1,151	1,743	2,220	2,933	2,405	2,600
	LEVEL TEXT					TEXT AMT	
	2 ATHLETIC CONFERENCE / FRPA 6 EMPLOYEES					1,800	
						800	
						2,600	
001-5200-579.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	905	905	21,500
	LEVEL TEXT					TEXT AMT	
	2 ** ADD **SCHOOL GYM RENTAL FOR REC REMODEL					20,000	
						1,500	
						21,500	
001-5200-579.49-01	ADVERTISING	2,140	1,805	2,600	2,600	1,386	2,600
	LEVEL TEXT					TEXT AMT	
	2 ATHLETIC ADVERTISING, FLYERS, ADS, RACK CARDS, ETC.					2,000	
						600	
						2,600	
001-5200-579.49-02	COMPUTER SOFTWARE	2,606	2,966	3,600	3,600	1,958	3,960
	LEVEL TEXT					TEXT AMT	
	2 SERVER FEES TO SUPPORT REC- ALERT					3,600	
						360	
						3,960	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-5200-579.49-14	FURN. & FIXTURES NON-CAP	0	5,641	1,500	1,500	1,361	1,500
	LEVEL 2 TEXT FURNITURE REPLACEMENT & REPAIRS					TEXT AMT 1,500 1,500	
001-5200-579.49-19	TAXES, LICENSES, FEES	16,658	14,628	4,800	4,800	6,147	4,800
	LEVEL 2 TEXT CREDIT CARD MERCHANT FEES,VISA,MASTER CARD,AM EXP, TELECHECK					TEXT AMT 4,800 4,800	
001-5200-579.49-20	EQUIP & OTHER NON-CAPITAL	0	3,938	0	0	0	0
001-5200-579.52-00	OTHER OPERATING SUPPLIES	27,662	32,804	34,185	42,567	28,061	34,185
	LEVEL 2 TEXT YOUTH & ADULT EQUIP.,BASKETBALLS, BASEBALLS, BATS, HELMETS, PITCHING MACHINE, KICKBALLS, CATCHER GLOVES, PENNIES, SOFTBALL MASKS, SOCCER, NETS,GOALS,VOLLEYBALL, ETC. MISC SUPPLIES FOR SPECIAL ACTIVITIES,TRYOUTS, YOUTH CLINICS,STAFF MEETINGS,ETC. YOUTH & ADULT & SENIOR GAMES TROPHIES / AWARDS SENIOR GAMES EQUIPMENT & AWARDS PICKLEBALL EQUIPMENT POP-UP PARK - FOOD & SUPPLIES BANNERS INCREASE IN BANNERS FOR SPONSORS					TEXT AMT 10,395 2,940 12,075 2,175 600 1,000 3,500 1,500 34,185	
001-5200-579.52-12	UNIFORMS	54,317	49,573	58,620	57,833	51,024	58,620
	LEVEL 2 TEXT UNIFORMS FOR YOUTH SPORTS ADULT SPORTS CHAMPIONSHIP SHIRTS SENIOR GAMES SHIRTS					TEXT AMT 55,900 1,520 1,200 58,620	
001-5200-579.52-15	POSTAL SERVICE	0	2	0	0	0	0
001-5200-579.52-16	MEDICAL & LAB SUPPLIES	661	636	750	750	556	750
	LEVEL 2 TEXT FIRST AID ITEMS -ICE PACKS,BANDAIDS,GLOVES,ETC.					TEXT AMT 750 750	
001-5200-579.54-00	DUES & MEMBERSHIPS	0	0	0	0	0	1,560

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		LEVEL	TEXT			TEXT	AMT
		2	*** ADD DUES & MEMBERSHIPS				1,560
			FRPA 6 EMPLOYEES \$960				
			ABC 2 EMPLOYEES \$600				1,560
*	OPERATING EXPENSE	184,117	187,390	196,223	205,436	168,948	220,523
**	ATHLETICS	446,550	504,387	603,938	613,151	560,053	643,221
***	ATHLETICS	446,550	504,387	603,938	613,151	560,053	643,221
****	GENERAL FUND	86,292,730	75,289,699	77,333,100	82,000,612	72,062,684	81,294,260
		86,292,730	75,289,699	77,333,100	82,000,612	72,062,684	81,294,260

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
TAX INCREMENT EASTPORT							
102-0000-311.10-00	CURRENT AD VALOREM	62,311	76,229	84,423	84,423	83,787	95,573
	LEVEL TEXT					TEXT AMT	
	2 PROPERTY VALUE 22,230,739 X 4.5461 MILLS						
	PER 1,000 AT 95% = 96,009						96,009
	*** KF 9/5/19						

	PROPERTY VALUE 22,230,739 X 4.5254 MILLS						
	PER 1,000 AT 95% = 95,573 PER 9/11/19 CC 1ST PH						436-
	KF 9/16/19						
							95,573
102-0000-338.15-00	TAX INCREMENT FUNDS	103,940	119,702	120,910	120,910	121,162	140,004
	LEVEL TEXT					TEXT AMT	
	2 COUNTY TIF - \$22,230,739 X 6.2747 MILLS PER						132,516
	1000 AT 95% = \$132,516						
	HALIFAX HOSPITAL TIF - \$22,230,739 X 0.3546 MILLS						7,488
	PER 1000 AT 95% = \$7,488						
	***** KF 8/5/19						
							140,004
102-0000-361.10-00	INTEREST EARNINGS-INVESTM	1,628	1,745	2,400	2,400	4,866	2,400
	LEVEL TEXT					TEXT AMT	
	2 KF 8/5/19						2,400
							2,400
102-0000-369.90-00	MISC REVENUE	10,684	7	0	0	6	0
102-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	0	0	9,638
	LEVEL TEXT					TEXT AMT	
	2 EST FUND BALANCE REQUIRED TO BALANCE THE FUND						9,202
	KF 9/5/19						

	ADJUST FOR MILLAGE REDUCTION FR 9/11/19 1ST PH						436
	KF 9/16/19						
							9,638
*		----- 178,563	----- 197,683	----- 207,733	----- 207,733	----- 209,821	----- 247,615
**	TAX INCREMENT EASTPORT	----- 178,563	----- 197,683	----- 207,733	----- 207,733	----- 209,821	----- 247,615
		-----	-----	-----	-----	-----	-----

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
***	TAX INCREMENT EASTPORT	178,563	197,683	207,733	207,733		209,821	247,615

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL NON DEPARTMENTAL							
102-1000-552.45-10	COMMERCIAL POLICY INS	5,227	5,484	6,033	6,033	5,586	5,855
	LEVEL 2 TEXT FLORIDA MUNICIPAL INSURANCE TRUST LIABILITY INSURANCE FOR CRA PROPERTY. ***** KF 8/5/19 PER QUOTE FROM RISK					TEXT AMT 5,855	
						5,855	
102-1000-552.49-03	ADVERTISING EXPENSE	0	0	320	320	0	320
	LEVEL 2 TEXT INCLUDES PUBLIC HEARINGS ADVERTISEMENTS FOR ANNUAL REPORT AND OTHER MEETINGS SCHEDULED.					TEXT AMT 320	
						320	
102-1000-552.52-15	POSTAL SERVICE	0	0	100	100	0	100
	LEVEL 2 TEXT MAILING COSTS TO SEND AMENDED PLAN TO TAXING AUTHORITIES BY CERTIFIED MAIL AS REQUIRED BY FLORIDA STATUTE. FUNDS NEEDED IF PLAN IS AMENDED.					TEXT AMT 100	
						100	
102-1000-552.54-00	DUES & MEMBERSHIPS	548	548	550	550	485	550
	LEVEL 2 TEXT FLORIDA REDEVELOPMENT ASSOCIATION MEMBERSHIP \$745 ANNUALLY SPLIT BETWEEN EASTPORT AND TOWN CENTER CRA'S = \$372.50 DEPARTMENT OF ECONOMIC OPPORTUNITY MEMBERSHIP \$175 ANNUALLY AS REQUIRED BY STATE STATUTE.					TEXT AMT 375 175 550	
* OPERATING EXPENSE		5,775	6,032	7,003	7,003	6,071	6,825
102-1000-581.91-72	TRF TO 217 EASTPORT NOTE	176,673	177,066	182,163	182,163	182,163	240,790
	LEVEL 2 TEXT FUND FY20 DEBT SERVICE IN 217 FUND (KF 7-11-19)					TEXT AMT 240,790 240,790	
* TRANSFERS		176,673	177,066	182,163	182,163	182,163	240,790

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
102-1000-552.99-10	CONTINGENCY	0	0	18,567	18,567	0	0
*	NON-OPERATING EXPENSE	0	0	18,567	18,567	0	0
**	NON DEPARTMENTAL	182,448	183,098	207,733	207,733	188,234	247,615
***	NON DEPARTMENTAL	182,448	183,098	207,733	207,733	188,234	247,615
****	TAX INCREMENT EASTPORT	361,011	380,781	415,466	415,466	398,055	495,230

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
TAX INCREMENT TOWN CENTER							
103-0000-311.10-00	CURRENT AD VALOREM	52,470	57,551	61,880	61,880	61,734	69,502
	LEVEL 2 TEXT					TEXT AMT	
	PROPERTY VALUE 16,166,536 X 4.5461 MILLS PER 1,000 AT 95% = 69,819					69,819	
	***** KF 9/5/19						

	PROPERTY VALUE 16,166,536 X 4.5254 MILLS PER 1,000 AT 95% = 69,502 PER CC 1ST PH 9/11/19						317-
	KF 9/16/19						
						69,502	
103-0000-334.69-03	#VO-PO-14-106 RIVERWALK	20,893	0	0	0	0	0
103-0000-334.69-04	#VO-PO-15-107 RIVERWALK	124,477	92,804	0	0	0	0
103-0000-337.70-10	ECHO 15-10 RIVERWALK PH I	356,646	2,057	0	0	0	0
103-0000-338.15-00	TAX INCREMENT FUNDS	87,525	88,183	88,623	88,623	88,319	101,814
	LEVEL 2 TEXT					TEXT AMT	
	COUNTY TIF - 16,166,536 X 6.2747 MILLS PER 1000 AT 95% = \$96,368					96,368	
	HALIFAX HOSPITAL TIF - 16,166,536 X 0.3546 MILLS PER 1000 AT 95% = \$5,446					5,446	
	***** KF 8/5/19						
						101,814	
103-0000-349.30-00	PROPERTY TAX RECOVERY	3,129	0	0	0	0	0
103-0000-361.10-00	INTEREST EARNINGS-INVESTM	1,319	1,395	1,000	1,000	4,625	1,317
	LEVEL 2 TEXT					TEXT AMT	
	INITIAL PROJECTION					1,000	

	ADJUST FOR CC 1ST PH 9/11/19					317	
						1,317	
103-0000-362.00-00	RENTS & ROYALTIES	0	0	0	0	2,550	0
103-0000-362.13-00	KONA ICE	0	300	0	1,800	1,800	1,500
	LEVEL 2 TEXT					TEXT AMT	
	FY20 CONCESSIONAIRE KF					1,500	
						1,500	
103-0000-362.14-00	SANDY POINT PROG SPORTS	1,600	2,400	0	2,400	2,400	2,000
	LEVEL 2 TEXT					TEXT AMT	
	FY20 CONCESSIONAIRE					2,000	
						2,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
103-0000-362.15-00	CARDWELL LEASE	2,000	0	0	0	0	0
103-0000-369.90-00	MISC REVENUE	7	7	0	0	6	0
103-0000-381.50-00	TRANSFER FROM 508 FUND	0	0	325,000	325,000	0	297,888
	LEVEL 2						
	TEXT					TEXT	AMT
	TRANSFER FROM LOAN POOL 508 TO COVER DEBT SRVC						325,000
	DECREASE TO BALANCE FUND 8/19 KF						27,444-
	INCREASE TO BALANCE FUND BASED ON REVISED						332
	MILLAGE RATE 4.5461 KF 9/5/19						297,888
103-0000-381.73-00	TRANSFER FROM 317 FUND	5,000	0	0	0	0	0
*		655,066	244,697	476,503	480,703	161,434	474,021
**	TAX INCREMENT TOWN CENTER	655,066	244,697	476,503	480,703	161,434	474,021
***	TAX INCREMENT TOWN CENTER	655,066	244,697	476,503	480,703	161,434	474,021

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
103-1000-552.34-14	CONTRACT SERVICES OTHER	1,112	0	0	9,600	11,507	0
103-1000-552.43-10	ELECTRICAL SERVICES	472	482	500	500	445	500
	LEVEL 2 TEXT					TEXT AMT	
	FUNDING FOR 3999 S. RIDGEWOOD AVE. MONUMENT SIGN LIGHTING. DEVELOPER'S MDA REQUIRES MAINTENANCE OF MONUMENT SIGN AND LIGHT. SOME FUNDS ARE RESERVED IN CASE MAINTENANCE IS REQUIRED BY THE CITY.						500

							500
103-1000-552.43-12	WATER/SEWER / UTILITY	572	691	1,200	1,200	691	1,200
	LEVEL 2 TEXT					TEXT AMT	
	FUNDING FOR UTILITY BILL FOR PENNA COURT PROPERTY (21.60/MONTH)AND FUNERAL HOME PROPERTY (36.00/MONTH). FUNDS REMAIN TO COVER PENNA COURT AND RESERVED IN CASE MAINTENANCE IS REQUIRED FOR SIGN AT 3999 RIDGEWOOD AVE.						1,200

							1,200
103-1000-552.43-14	DRAINAGE	267	455	480	480	585	480
	LEVEL 2 TEXT					TEXT AMT	
	4 UNITS(ERU'S) @ \$38.36/MONTH. LOCATION ID 567 3571 RIDGEWOOD AVE. (FUNERAL HOME) CUSTOMER ACCOUNT 145809-567						480

							480
103-1000-552.45-10	COMMERCIAL POLICY INS	5,383	5,670	6,300	6,300	5,669	5,966
	LEVEL 2 TEXT					TEXT AMT	
	FLORIDA MUNICIPAL TRUST INSURANCE LIABILITY INSURANCE FOR CRA PROPERTY.						5,966

	KF 8/5/19 PER QUOTE FROM RISK						5,966
103-1000-552.49-03	ADVERTISING EXPENSE	0	0	800	800	0	800
	LEVEL 2 TEXT					TEXT AMT	
	PUBLIC HEARING ADS FOR PLAN CHANGES IF/WHEN DONE AND ADVERTISING FOR CRA MEETINGS WHEN HELD						800

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	OUTSIDE REGULARLY SCHEDULED ANNUAL MEETINGS @ APPROX. \$375 EACH						800
103-1000-552.49-19	TAXES, LICENSES, AND FEES	3,755	0	3,930	0	0	4,350
	LEVEL 2 TEXT					TEXT AMT	
	FUNDING FOR PROPERTY TAXES AND CRA TAXES *****						4,350
							4,350
103-1000-552.52-00	OTHER OPERATING SUPPLIES	0	8	0	0	0	0
103-1000-552.52-15	POSTAL SERVICE	0	0	100	100	0	100
	LEVEL 2 TEXT					TEXT AMT	
	MAILING COSTS TO SEND AMENDED PLAN TO TAXING AUTHORITIES BY CERTIFIED MAIL AS REQUIRED BY FLORIDA STATUTE. FUNDS NEEDED IF PLAN IS AMENDED.						100
							100
103-1000-552.54-00	DUES & MEMBERSHIPS	548	548	550	550	485	550
	LEVEL 2 TEXT					TEXT AMT	
	FLORIDA REDEVELOPMENT ASSOCIATION MEMBERSHIP \$745 ANNUALLY SPLIT BETWEEN EASTPORT AND TOWN CENTER CRA'S = \$372.50						375
	DEPARTMENT OF ECONOMIC OPPORTUNITY MEMBERSHIP \$175 ANNUALLY AS REQUIRED BY STATE STATUTE.						175
							550
* OPERATING EXPENSE		12,109	7,854	13,860	19,530	19,382	13,946
103-1000-552.61-00	LAND	0	1,219,416	0	0	0	0
103-1000-552.63-97	PROJ CAPITAL OUTLAY	544,874	167,383	0	0	0	0
* CAPITAL OUTLAY		544,874	1,386,799	0	0	0	0
103-1000-552.72-11	INTEREST INTERNAL LOANS	39,566	44,486	49,363	49,363	0	49,363
	LEVEL 2 TEXT					TEXT AMT	
	INT ON INTERFUND LOAN OF \$44K FROM 001 FUND						880
	INT ON FY15 \$114,000 FROM 001 FUND						2,280
	INT ON FY15 \$180,500 FROM 001 FUND						3,610
	INT ON FY10 \$410,000 LOAN POOL LOAN						10,342
	INT ON FY12 \$294,725 LOAN POOL LOAN						5,895
	INT ON FY14 \$210,000 LOAN POOL LOAN						3,150
	INT ON FY15 \$279,964 LOAN POOL LOAN						4,200

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNC	FY2020 CM REQUEST
		INT ON FY16	\$304,029	LOAN POOL	LOAN			4,561
		INT ON FY17	\$310,000	LOAN POOL	LOAN			4,650
		INT ON FY18	\$328,000	LOAN POOL	LOAN			4,920
		INT ON FY19	\$325,000	LOAN POOL	LOAN			4,875
								49,363
*	DEBT SERVICE	39,566	44,486	49,363	49,363		0	49,363
103-1000-552.83-00	OTHER GRANTS & AIDS	0	85	5,974	5,440		0	5,974
		LEVEL 2	TEXT FY20 ECONOMIC INCENTIVE				TEXT AMT	5,974
								5,974
*	GRANTS & AIDE	0	85	5,974	5,440		0	5,974
103-1000-581.91-78	TFR TO 218 TWN CTR BOND	404,591	402,374	404,814	404,814		371,080	404,738
		LEVEL 2	TEXT FUND FY20 DEBT SERVICE ON TOWN CENTER IN 218 FUND				TEXT AMT	403,988
			FUND FY20 OTHER DEBT SERVICE FEES IN 218 FUND					750
								404,738
*	TRANSFERS	404,591	402,374	404,814	404,814		371,080	404,738
103-1000-552.99-10	CONTINGENCY	0	0	2,492	1,556		0	0
*	NON-OPERATING EXPENSE	0	0	2,492	1,556		0	0
**	NON DEPARTMENTAL	1,001,140	1,841,598	476,503	480,703		390,462	474,021
***	NON DEPARTMENTAL	1,001,140	1,841,598	476,503	480,703		390,462	474,021
****	TAX INCREMENT TOWN CENTER	1,656,206	2,086,295	953,006	961,406		551,896	948,042

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
RECREATION FACILITIES							
106-0000-347.59-00	RENTAL	0	33,750	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
	ALL RENT REVENUE IS BUDGETED IN 106-0000-362-01-00						
	NT 04-23-18						
106-0000-361.10-00	INTEREST EARNINGS-INVESTM	3,308	3,087	3,000	3,000	5,108	3,000
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20 KF 8/12/19					3,000	
						3,000	
106-0000-362.01-00	YMCA RENTAL	70,740	178,086	218,738	218,738	218,738	223,608
	LEVEL 2 TEXT					TEXT AMT	
	PER NEW CONTRACT, DATED 12/12/17 RENT REV IS:						
	10/01/19-12/31/19 - \$18,363.45 PER MONTH					55,090	
	01/01/20-09/30/20 - \$18,724.22 PER MONTH					168,518	
						223,608	
106-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	200,844	0	0
*		74,048	214,923	221,738	422,582	223,846	226,608
**	RECREATION FACILITIES	74,048	214,923	221,738	422,582	223,846	226,608
***	RECREATION FACILITIES	74,048	214,923	221,738	422,582	223,846	226,608

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
106-1000-572.34-14	CONTRACT SERVICES OTHER	0	0	2,000	2,000	0	2,000
	LEVEL 2 TEXT UPDATED FOR FY20 KF					TEXT AMT 2,000 2,000	
106-1000-572.43-10	ELECTRICAL SERVICES	709	0	2,500	2,500	0	2,500
	LEVEL 2 TEXT UPDATED FOR FY20 KF 8/12/19					TEXT AMT 2,500 2,500	
106-1000-572.46-15	YMCA REPAIR & MAINTENANCE	2,500	0	5,000	9,244	7,773	5,000
	LEVEL 2 TEXT UPDATED FOR FY20 KF					TEXT AMT 5,000 5,000	
* OPERATING EXPENSE		3,209	0	9,500	13,744	7,773	9,500
106-1000-572.62-00	BUILDING AND IMP. TO	0	0	0	0	47,435	0
106-1000-572.63-97	PROJ CAPITAL OUTLAY	58,930	42,731	117,000	365,917	240,837	0
	LEVEL 2 TEXT NO CIP PROJECTS FOR FY20 KF					TEXT AMT	
* CAPITAL OUTLAY		58,930	42,731	117,000	365,917	288,272	0
106-1000-572.91-22	TRANSFER TO 001	0	630,127	0	0	0	0
* TRANSFERS		0	630,127	0	0	0	0
106-1000-572.99-10	CONTINGENCY	0	0	95,238	42,921	0	217,108
	LEVEL 2 TEXT ESTIMATE TO BALANCE THE FUND					TEXT AMT 217,108 217,108	
* NON-OPERATING EXPENSE		0	0	95,238	42,921	0	217,108
** NON DEPARTMENTAL		62,139	672,858	221,738	422,582	296,045	226,608

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
***	NON DEPARTMENTAL	62,139	672,858	221,738	422,582	296,045	226,608
****	RECREATION FACILITIES	136,187	887,781	443,476	845,164	519,891	453,216

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
BUILDING SPECIAL REV FUND							
109-0000-322.10-00	BUILDING	1,796,900	2,039,701	1,500,000	1,500,000	1,763,660	1,700,000
	LEVEL 2 TEXT BASE PROJECTION UPDATED FOR FY20				KF	TEXT AMT 1,700,000 1,700,000	
109-0000-329.10-04	EDUCATION & TRAINING FEE	1,871	4,931	4,500	4,500	0	4,500
	LEVEL 2 TEXT BASE PROJECTION					TEXT AMT 4,500 4,500	
109-0000-329.10-06	INSPECTION FEES	43,170	66,720	30,000	30,000	61,170	50,000
	LEVEL 2 TEXT RE-INSPECTION FEES ARE RECORDED IN THIS ACCOUNT *** INCREASE BASED ON HISTORICAL DATA KF 8/12/19					TEXT AMT 50,000 50,000	
109-0000-329.10-07	ARCHIVING FEE-BUILDING	31,970	33,520	25,000	25,000	29,470	25,000
	LEVEL 2 TEXT BASE PROJECTION *** INCREASE BASED ON HISTORICAL DATA (TP 7/17/18)					TEXT AMT 22,000 3,000 25,000	
109-0000-361.10-00	INTEREST EARNINGS-INVESTM	9,969	11,059	9,000	9,000	53,059	15,000
	LEVEL 2 TEXT UPDATED FOR FY20 KF					TEXT AMT 15,000 15,000	
109-0000-369.90-00	MISC REVENUE	271	266	0	0	186	0
109-0000-389.10-00	APPROPRIATED FUND BAL	0	0	12,413	464,020	0	183,059
	LEVEL 2 TEXT 08/2019 - ESTIMATE TO BALANCE FUND 9/18/19 FUND NEW POSITION IN FY20 0/16/2019 - EST TO BALANCE FUND					TEXT AMT 100,308 56,640 26,111 183,059	
109-0000-389.40-00	APPROPRIATED TRAINING FB	0	0	7,700	7,700	0	7,700
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2 TRAINING REGISTRATION						7,000
	INSPECTOR PARTIAL SALARY (WAS \$19K FY17)						
	NEW INSPECTOR PARTIAL SALARY (WAS \$12K IN FY17)						700
	****UPDATED FOR FY19 (TP 7/17/18)						7,700
*		1,884,151	2,156,197	1,588,613	2,040,220	1,907,545	1,985,259
**	BUILDING SPECIAL REV FUND	1,884,151	2,156,197	1,588,613	2,040,220	1,907,545	1,985,259
***	BUILDING SPECIAL REV FUND	1,884,151	2,156,197	1,588,613	2,040,220	1,907,545	1,985,259

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
COMMUNITY DEVELOPMENT BUILDING DIVISION							
109-1901-515.12-00	SALARIES AND WAGES	561,148	572,117	679,349	672,849	603,475	724,889
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					661,416	
	ADD/INCENTIVE PAY					22,501	
	A LA CARTE - BLDG INPS					40,972	
						724,889	
109-1901-515.14-00	OVERTIME	76,595	64,773	45,000	45,000	38,179	60,000
	LEVEL TEXT					TEXT AMT	
	2 OVERTIME NEEDED TO ADDRESS PEAK INSPECTION AND					60,000	
	PLAN REVIEW VOLUME DAYS. WORKLOAD CONTINUES TO						
	TYPICALLY EXCEED 20 INSPECTIONS PER DAY PER						
	INSPECTOR. WORKLOAD HAS GONE UP SUBSTANTIALLY						
	WITH THE ECONOMIC RECOVERY AND SUBSTANTIAL WEST						
	SIDE RESIDENTIAL DEVELOPMENT.						
	*NEW - OVERTIME ALSO NEEDED TO ADDRESS						
	IMPLEMENTATION OF BUILDING PERMIT SOFTWARE.						
						60,000	
109-1901-515.15-10	CERTIFICATIONS/LICENSES	125	1,210	750	750	0	0
	LEVEL TEXT					TEXT AMT	
	2 LICENSE RENEWALS - MOVED TO 55-02						
109-1901-515.21-00	FICA TAXES	46,288	45,806	55,421	55,421	46,300	60,052
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					60,052	
	WAGE INCREASE					60,052	
109-1901-515.22-00	RETIREMENT CONTRIBUTIONS	79,849	79,961	98,392	98,392	96,947	116,224
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF - PENSION					65,891	
	CURRENT STAFF - ICMA					50,333	
	WAGE INCREASE						
						116,224	
109-1901-515.23-00	HEALTH INSURANCE	71,656	85,854	101,003	101,003	91,413	108,441
	LEVEL TEXT					TEXT AMT	
	2 HEALTH					101,346	
	DENTAL					5,333	
	LIFE					1,762	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	WAGE INCREASE LIFE						108,441
109-1901-515.24-00	WORKER'S COMPENSATION	4,797	5,271	4,957	4,957	5,918	8,179
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 8,179 8,179	
109-1901-515.26-00	EAP BENEFIT	305	362	513	513	488	606
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 606 606	
-----		-----		-----		-----	
*	PERSONNEL SERVICES	840,763	855,354	985,385	978,885	882,720	1,078,391
109-1901-515.31-13	OTHER PROF. SERVICES	0	720	0	21,714	8,920	0
109-1901-515.31-63	PROJECT PROFESSIONAL SERV	0	0	0	45,000	0	0
109-1901-515.34-14	CONTRACT SERVICES OTHER	134,983	156,211	200,000	315,608	300,805	380,000
	LEVEL 2 TEXT FUNDING PROJECT TO OUTSOURCE SCANNING OF PAST YEARS (1980-2020) PLANS AND PERMITS. ONCE COMPLETE FUNDS WILL NOT BE NEEDED IN THE THE FUTURE. FUNDING FOR OUTSIDE AGENCIES FOR INSPECTORS, BUILDING PLAN REVIEW & OTHER SERVICES INCLUDING FRONT COUNTER TEMPORARY SUPPORT. FUNDS FOR CONTRACT INSPECTORS AND PLAN REVIEWERS ARE NOT SPENT UNLESS THERE IS STAFF TURNOVER OR HIGH WORKLOAD. THIS SUPPORT WILL REDUCE OT NEEDS AND REDUCE PHYSICAL DEMANDS ON INSPECTIONS STAFF DURING PEAK WORKLOADS. EXPENDITURES IN THIS LINE MAY BE OFFEST WITH REVENUE FROM PERMIT REVIEW FEES BECUASE USE WOULD LIKELY BE THE RESULT OF HIGHER BUILDING ACTIVITY THAN NORMAL. *NEW - FUNDING FOR INITIAL TECHNICAL SUPPORT FROM THE SELECTED VENDOR FOR IMPLEMENTATION OF NEW ELECTRONIC PERMITTING SOFTWARE. THIS WOULD INCLUDE INTERGRATION WITH NAVILINE, WORKDAY, ETC., AND DATA CONVERSION (EXISTING BUILDING PERMITS AND ADDRESSING).					TEXT AMT 30,000 250,000 100,000 380,000	
109-1901-515.34-15	TEMP HELP SERVICE FEE	0	779	0	11,495	11,495	10,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	LEVEL 2 TEXT					TEXT AMT	
							10,000
							10,000
109-1901-515.40-00	TRAVEL PER DIEM	250	0	0	0	0	0
109-1901-515.40-01	BUILD DIV TRAVEL & TRAIN	3,516	6,588	7,700	4,488	3,907	8,500
	LEVEL 2 TEXT					TEXT AMT	
							8,500
							8,500
109-1901-515.40-10	EMPLOYEE TRAINING	0	5,566	0	0	0	0
109-1901-515.41-00	COMMUNICATION SERVICES	11,357	12,296	9,895	10,395	8,944	12,000
	LEVEL 2 TEXT					TEXT AMT	
							12,000
							12,000
109-1901-515.44-13	FLEET FINANCING	17,724	24,255	26,148	26,148	23,969	24,408
	LEVEL 2 TEXT					TEXT AMT	
							24,408
							24,408
109-1901-515.45-19	VEHICLE INSURANCE	1,547	1,731	2,857	2,857	2,619	2,857
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	UPDATED FOR FY20						2,857 2,857
109-1901-515.46-11	REGULAR MAINT/INSP EQUIP	2,124	2,160	3,000	3,000	1,916	3,000
	LEVEL 2 TEXT SERVICE CONTRACTS/OFFICE EQUIPMENT OFFICE COPY MACHINE INCL MONTHLY MAINT & OVERAGE CHARGES. THE KONICA MINOLTA COPIER LEASE ENDS IN AUGUST 2022.					TEXT AMT 3,000	3,000
109-1901-515.46-12	VEH MAINT/REPAIR	4,932	7,791	13,000	13,000	4,136	15,281
	LEVEL 2 TEXT BASE					TEXT AMT 15,281 15,281	
109-1901-515.46-27	ANNUAL FLEET MAINT CHRG	0	1,855	1,855	1,855	1,855	1,855
109-1901-515.47-00	PRINTING & BINDING	1,222	1,037	1,000	1,000	756	0
109-1901-515.49-01	ADVERTISING	0	483	0	0	0	0
109-1901-515.49-02	COMPUTER SOFTWARE	0	0	0	560	560	75,000
	LEVEL 2 TEXT *NEW - LICENSE FOR SELECTIVE BUILDING PERMIT REVIEW AND PLAN REVIEW SOFTWARE. THIS WILL BE A YEARLY EXPENDITURE TO MAINTAIN THE SELECTED PERMIT REVIEW SOFTWARE AND PLAN REVIEW SOFTWARE.					TEXT AMT 75,000	75,000
109-1901-515.49-16	COMPUTER HARDWARE	0	0	0	659	754	10,000
	LEVEL 2 TEXT *NEW - COMPUTER HARDWARE (COMPUTER OR IPAD AND SCANNER 11X17) TO CREATE 3 KIOSK FOR CUSTOMERS TO ENTER BUILDING PERMITS ONLINE AND PAY FOR PERMITS/RE-INSPECTIONS IN LOBBY. MOBILE TABLETS FOR INSPECTORS,BUILDING OFFICIAL AND DEPUTY BUILDING OFFICIAL (7). MONITORS FOR PERMITS TECHS STATIONS (5).					TEXT AMT 10,000	10,000
109-1901-515.49-19	TAXES, LICENSES, AND FEES	0	558	30,000	30,000	270	30,000
	LEVEL 2 TEXT NEW: 12% OF CITYWIDE CREDIT CARD FEES PROCESSED THROUGH CUSTOMER SERVICE *PREVIOUSLY ALL FEES WERE CHARGED TO THE WATER					TEXT AMT 30,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
				SEWER FUND IN 401-0100 BUT APPROX. 12% COME FROM THE BUILDING SUBSYSTEMS. **				30,000
109-1901-515.49-61	DATA PROCESSING 501	80,417	86,845	96,768	96,768	88,704		118,429
	LEVEL 2			TEXT UPDATED FOR FY20 KF 9/18/19 ***			TEXT AMT	118,429
								118,429
109-1901-515.49-64	INSURANCE 504	24,346	34,400	41,130	41,130	37,703		37,095
	LEVEL 2			TEXT UPDATED FOR FY20			TEXT AMT	37,095
								37,095
109-1901-515.49-66	TFR TO 506 BLDG MAINT FD	67,803	77,397	73,005	73,005	66,921		76,590
	LEVEL 2			TEXT UPDATED FOR FY20			TEXT AMT	76,590
								76,590
109-1901-515.49-90	ADMIN SERVICE FEES	42,701	52,330	67,970	67,970	62,306		71,438
	LEVEL 2			TEXT UPDATED FOR FY20 KF 8/9/19			TEXT AMT	71,438
								71,438
109-1901-515.51-00	OFFICE SUPPLIES	3,031	3,509	3,000	3,315	2,638		3,000
	LEVEL 2			TEXT STANDARD OFFICE SUPPLIES FOR BUILDING DIVISION.			TEXT AMT	3,000
								3,000
109-1901-515.52-00	OTHER OPERATING SUPPLIES	1,733	1,606	1,500	1,975	1,974		2,500
	LEVEL 2			TEXT OFFICE EQUIPMENT. PLACARDS,INSPECTINS NOTICES, PERMIT APPLICATION FORMS,BUSINESS CARDS FIELD TOOLS AND EQUIPMENT, MISCELLANEOUS GEAR AND EMERGENCY PREPAREDNESS EQUIPMENT, DISASTER ASSESSMENT SUPPLIES, MISC. *NEW - INCREASE FOR FUNDS TO PURCHASE NECESSARY TOOLS AND EQUIPMENT FOR NEW INSPECTORS.			TEXT AMT	2,500
								2,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
109-1901-515.52-10	GAS,DIESEL,OIL,& GREASE	6,702	7,716	9,200	9,200	4,361	12,100
	LEVEL 2 TEXT					TEXT AMT	
	EST UNLEADED 4,400 GALLONS @ \$2.75 PER GALLON						12,100
	**UPDATED \$/GAL 6/13/19 KF						
	*NEW - INCREASE TO COVER GAS CONSUMPTION FOR NEW INSPECTORS.						12,100
109-1901-515.52-12	UNIFORMS	838	677	2,500	2,000	966	2,500
	LEVEL 2 TEXT					TEXT AMT	
	UNIFORMS AND SAFETY BOOTS FOR BUILDING INSPECTORS, PLANS EXAMINER, AND PERMIT TECHS. 8 STAFF WITH EXTENSIVE FIELD WORK ON CONSTRUCTION SITES REQUIRES REGULAR REPLACEMENT. PRIOR YEAR EXPENSES VARIED WITH CONTRACT TYPE AND STAFF TURNOVER. DECREASE IS DUE TO CHANGE IN VENDORS.						2,500
109-1901-515.52-15	POSTAL SERVICE	517	1,232	5,000	5,000	1,640	5,000
	LEVEL 2 TEXT					TEXT AMT	
	MISCELLANEOUS MAILINGS INCLUDING NOTICES TO APPLICANTS CONCERNING EXPIRATION OF PERMITS. FUNDING FOR MAILING OF BUSINESS TAX RENEWAL FORMS. 1ST MAILING IN JULY (APPROX. 3,000 MAILINGS) 2ND MAILING IN DECEMBER (APPROX. 1,500 MAILINGS). FOR ANY DELINQUENT APPROX. 3,000 BUSINESS TAX CERTIFICATES ARE EXPECTED TO BE MAILED ONCE RENEWED.						5,000
109-1901-515.54-00	DUES & MEMBERSHIPS	3,573	3,290	4,700	4,700	3,890	4,700
	LEVEL 2 TEXT					TEXT AMT	
	MEMBERSHIP DUES FOR PROFESSIONAL ORGANIZATIONS SUCH AS: BUILDING OFFICIALS ASSOCIATION, INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS INTERNATIONAL CODE COUNCIL, AND OTHER PROFESSIONAL MEMBERSHIPS FOR BUILDING STAFF AND PERMIT LICENSING TECHS.						1,700

	FLORIDA BENCHMARKING CONSORTIUM (FBC) ANNUAL MEMBERSHIP. MEMBERSHIP FEE. INCREASE \$200 TO COVER MEMBERSHIP TO FLORIDA ASSOCIATION OF BUSINESS TAX OFFICIALS (FABTO).						3,000
							4,700

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109-1901-515.54-01	BOOKS & SUBSCRIPTIONS	1,986	6,267	3,000	3,000	1,961	3,000
	LEVEL 2 TEXT					TEXT AMT	
							2,000
	BOOKS AND MAGAZINE SUBSCRIPTIONS. NEW CODE BOOKS AND COMMENTARIES ARE PURCHASED LATE IN FY. INCONSISTENT SPENDING IN THIS LINE DUE TO PURCHASING UPDATES TO THE FL BUILDING CODE THAT TYPICALLY OCCUR IN 3 YEAR CYCLES. FY18 WAS CODE PURCHASING CYCLE YEAR.						1,000
							3,000
109-1901-515.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,000
	LEVEL 2 TEXT					TEXT AMT	
	LICENSE RENEWALS FOR INTERNATIONAL CODE COUNCIL, INSPECTOR/PLANS EXAMINER LICENSES FOR BUILDING STAFF AND SR PERMIT TECHS AND BUKLDING PERMIT COORDINATOR.						650
	* NEW INCREASE DUE TO LICENSE FOR 2 NEW INSPECTORS						100
							250
							1,000
*	OPERATING EXPENSE	411,302	497,299	603,228	795,842	643,970	910,253
109-1901-515.64-15	ADP EQUIPMENT	0	0	0	265,493	6,275	0
*	CAPITAL OUTLAY	0	0	0	265,493	6,275	0
109-1901-515.99-10	CONTINGENCY	0	0	0	0	0	3,385-
	LEVEL 2 TEXT					TEXT AMT	
	LRC 9/16/2019 - ESTIMATE TO BAL FUND						3,385-
							3,385-
*	NON-OPERATING EXPENSE	0	0	0	0	0	3,385-
**	BUILDING DIVISION	1,252,065	1,352,653	1,588,613	2,040,220	1,532,965	1,985,259
***	COMMUNITY DEVELOPMENT	1,252,065	1,352,653	1,588,613	2,040,220	1,532,965	1,985,259
****	BUILDING SPECIAL REV FUND	3,136,216	3,508,850	3,177,226	4,080,440	3,440,510	3,970,518

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ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
CDBG SPECIAL REVENUE FUND							
110-0000-331.19-27	CDBG MISCELLANEOUS	253,223	341,825	327,971	615,525	53,230	347,231
	LEVEL TEXT						
	2 CDBG FY19 ACTION PLAN						347,231
							*APPROVED BY COUNCIL ON 8/06/19
							347,231
110-0000-361.10-00	INTEREST EARNINGS-INVESTM	776	893	0	0	2,916	0
*		----- 253,999	----- 342,718	----- 327,971	----- 615,525	----- 56,146	----- 347,231
**	CDBG SPECIAL REVENUE FUND	----- 253,999	----- 342,718	----- 327,971	----- 615,525	----- 56,146	----- 347,231
***	CDBG SPECIAL REVENUE FUND	----- 253,999	----- 342,718	----- 327,971	----- 615,525	----- 56,146	----- 347,231

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
COMMUNITY DEVELOPMENT							
ADMINISTRATION							
110-1904-554.12-00	SALARIES AND WAGES	0	1,641	0	0	0	0
110-1904-554.21-00	FICA TAXES	0	119	0	0	0	0
110-1904-554.22-00	RETIREMENT CONTRIBUTIONS	0	206	0	0	0	0
110-1904-554.23-00	HEALTH INSURANCE	0	14	0	0	0	0
	LEVEL 2 TEXT HEALTH					TEXT AMT	
110-1904-554.24-00	WORKER'S COMPENSATION	0	2	0	0	0	0
110-1904-554.26-00	EAP BENEFIT	0	1	0	0	0	0
* PERSONNEL SERVICES		0	1,983	0	0	0	0
110-1904-554.31-13	OTHER PROFESSIONAL SERV	20,937	13,563	65,294	65,294	12,000	69,446
	LEVEL 2 TEXT PLANNING & ADMINISTRATION (P&A) BUDGET FROM THE CDBG FY2019 ACTION PLAN					TEXT AMT 69,446	
						69,446	
110-1904-554.34-14	CONTRACT SERVICES OTHER	0	0	0	37,296	0	0
* OPERATING EXPENSE		20,937	13,563	65,294	102,590	12,000	69,446
110-1904-554.61-00	LAND	0	110,737	0	239,263	47,585	0
110-1904-554.63-97	PROJ CAPITAL OUTLAY	230,937	203,241	262,677	273,672	63,905	277,785
	LEVEL 2 TEXT HOWES ST STORMWATER IMPROVEMENTS PROJECT					TEXT AMT 277,785	
						277,785	
* CAPITAL OUTLAY		230,937	313,978	262,677	512,935	111,490	277,785
** ADMINISTRATION		251,874	329,524	327,971	615,525	123,490	347,231
*** COMMUNITY DEVELOPMENT		251,874	329,524	327,971	615,525	123,490	347,231
**** CDBG SPECIAL REVENUE FUND		505,873	672,242	655,942	1,231,050	179,636	694,462

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	CAP. IMP. SINKING FUND						
201-0000-381.16-00	TRANSFER FROM 001	1,125	0	0	0	0	0
	LEVEL 2						
	TEXT					TEXT AMT	
	COVER ADMIN FEE AND AUDIT CONF FEE FOR 97 CAP						
	IMPRVMNT RV REF BONDS						
						ADMIN FEE	1,100
						AUDIT CONFIRMATION FEE	25
	REMOVE TRANSFER - FINAL PAYMT HAS BEEN MADE						1,125-
	(LP 6-8-17)						
*		----- 1,125	----- 0	----- 0	----- 0	----- 0	----- 0
**	CAP. IMP. SINKING FUND	----- 1,125	----- 0	----- 0	----- 0	----- 0	----- 0
***	CAP. IMP. SINKING FUND	----- 1,125	----- 0	----- 0	----- 0	----- 0	----- 0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
201-1000-581.91-22	TRANSFER TO 001	1,125	0	0	0	0	0
*	TRANSFERS	1,125	0	0	0	0	0
**	NON DEPARTMENTAL	1,125	0	0	0	0	0
***	NON DEPARTMENTAL	1,125	0	0	0	0	0
****	CAP. IMP. SINKING FUND	2,250	0	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
'06 &'16 GO BOND DEBT SRV							
214-0000-311.10-00	CURRENT AD VALOREM	899,758	914,606	901,022	901,022	899,063	902,020
	LEVEL TEXT					TEXT AMT	
	2 **FROM DR420DEBT - 3,484,228,924 X 0.2725 MILLS PER 1,000 @ 95% = \$902,020					902,020	
						902,020	
214-0000-311.20-00	DELINQUENT	18,384	7,265	0	0	15,546	0
214-0000-311.30-00	INTEREST DELINQ. TAXES	1,895	0	0	0	0	0
214-0000-361.10-00	INTEREST EARNINGS-INVESTM	3,361	5,032	2,000	2,000	11,508	2,000
	LEVEL TEXT					TEXT AMT	
	2 INTEREST EARNINGS ESTIMATE KF 8/12/19					2,000	
						2,000	
-----		-----	-----	-----	-----	-----	-----
*		923,398	926,903	903,022	903,022	926,117	904,020
-----		-----	-----	-----	-----	-----	-----
**	'06 &'16 GO BOND DEBT SRV	923,398	926,903	903,022	903,022	926,117	904,020
-----		-----	-----	-----	-----	-----	-----
***	'06 &'16 GO BOND DEBT SRV	923,398	926,903	903,022	903,022	926,117	904,020

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
214-1000-517.71-10	PRINCIPAL PAYMENT BONDS	540,000	485,000	495,000	495,000	495,000	505,000
	LEVEL TEXT					TEXT AMT	
	2 04/01/20 PRINCIPAL					505,000	
						505,000	
214-1000-517.72-10	INTEREST BONDS	362,668	415,869	406,170	406,170	406,169	396,270
	LEVEL TEXT					TEXT AMT	
	2 10/01/2019 INTEREST					198,135	
	04/01/2020 INTEREST					198,135	
						396,270	
214-1000-517.73-00	OTHER DEBT SERVICE	750	750	1,852	1,852	750	2,750
	LEVEL TEXT					TEXT AMT	
	2 FY20 OTHER DEBT SERVICE					2,750	
						2,750	
*	DEBT SERVICE	903,418	901,619	903,022	903,022	901,919	904,020
**	NON DEPARTMENTAL	903,418	901,619	903,022	903,022	901,919	904,020
***	NON DEPARTMENTAL	903,418	901,619	903,022	903,022	901,919	904,020
****	'06 &'16 GO BOND DEBT SRV	1,826,816	1,828,522	1,806,044	1,806,044	1,828,036	1,808,040

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
EASTPORT TAX INC NOTE							
217-0000-361.10-00	INTEREST EARNINGS-INVESTM	78	78	0	0	1,465	0
217-0000-381.71-00	TRANSFER FROM EASPORT 102	176,673	177,066	182,163	182,163	182,163	240,790
	LEVEL TEXT					TEXT AMT	
	2 DEBT SERVICE TRANSFER FROM 102 FUND					240,790	
						240,790	
*		----- 176,751	----- 177,144	----- 182,163	----- 182,163	----- 183,628	----- 240,790
**	EASTPORT TAX INC NOTE	----- 176,751	----- 177,144	----- 182,163	----- 182,163	----- 183,628	----- 240,790
***	EASTPORT TAX INC NOTE	----- 176,751	----- 177,144	----- 182,163	----- 182,163	----- 183,628	----- 240,790

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL								
NON DEPARTMENTAL								
217-1000-517.71-10	PRINCIPAL PAYMENT BONDS	115,000	120,000	130,000	130,000		130,000	195,000
		LEVEL	TEXT				TEXT	AMT
		2	10/01/19 PRINCIPAL					195,000
								195,000
217-1000-517.72-10	INTEREST BONDS	61,673	57,065	52,163	52,163		52,163	45,790
		LEVEL	TEXT				TEXT	AMT
		2	10/01/2019 INTEREST					24,807
			04/01/2020 INTEREST					20,983
								45,790
*	DEBT SERVICE	176,673	177,065	182,163	182,163		182,163	240,790
**	NON DEPARTMENTAL	176,673	177,065	182,163	182,163		182,163	240,790
***	NON DEPARTMENTAL	176,673	177,065	182,163	182,163		182,163	240,790
****	EASTPORT TAX INC NOTE	353,424	354,209	364,326	364,326		365,791	481,580

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2007 TWN CTR BOND DEBT SV							
218-0000-361.10-00	INTEREST EARNINGS-INVESTM	475	681	0	0	2,797	0
218-0000-381.57-00	TRANSFER FROM 103	404,591	402,374	404,814	404,814	371,080	404,738
	LEVEL TEXT					TEXT AMT	
	2 2007 TOWN CTR FY20 DEBT SERVICE P&I					403,988	
	FUND OTHER FY20 DEBT SERV 73-00					750	
						404,738	
*		405,066	403,055	404,814	404,814	373,877	404,738
**	2007 TWN CTR BOND DEBT SV	405,066	403,055	404,814	404,814	373,877	404,738
***	2007 TWN CTR BOND DEBT SV	405,066	403,055	404,814	404,814	373,877	404,738

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
218-1000-517.71-10	PRINCIPAL PAYMENT BONDS	175,000	180,000	190,000	190,000	190,000	200,000
	LEVEL TEXT					TEXT AMT	
	2 04/01/20 PRINCIPAL					200,000	
						200,000	
218-1000-517.72-10	INTEREST BONDS	226,841	219,623	212,064	212,064	212,063	203,988
	LEVEL TEXT					TEXT AMT	
	2 10/01/2019 INTEREST					101,994	
	04/01/2020 INTEREST					101,994	
						203,988	
218-1000-517.73-00	OTHER DEBT SERVICE	750	750	2,750	2,750	750	750
	LEVEL TEXT					TEXT AMT	
	2 OTHER DEBT SERVICE - FEES					750	
						750	
*	DEBT SERVICE	402,591	400,373	404,814	404,814	402,813	404,738
**	NON DEPARTMENTAL	402,591	400,373	404,814	404,814	402,813	404,738
***	NON DEPARTMENTAL	402,591	400,373	404,814	404,814	402,813	404,738
****	2007 TWN CTR BOND DEBT SV	807,657	803,428	809,628	809,628	776,690	809,476

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2014 CAPITAL IMPV BOND							
220-0000-361.10-00	INTEREST EARNINGS-INVESTM	1,402	652	2,000	2,000	7,375	2,000
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 2,000 2,000	
220-0000-381.16-00	TRANSFER FROM 001	331,000	0	448,635	448,635	448,635	446,385
	LEVEL 2 TEXT 2014 CAP IMPRV BOND (38.8% OF \$1,150,475 DEBT SRV)					TEXT AMT 446,385 446,385	
220-0000-381.21-00	TRANSFER FRM DRAINAGE	83,223	83,137	83,252	83,252	83,252	82,834
	LEVEL 2 TEXT 2014 CAP IMPRV BOND (7.2% OF \$1,150,475)					TEXT AMT 82,834 82,834	
220-0000-381.56-00	TRANSFER FROM 506	624,173	623,525	624,390	624,390	624,390	621,257
	LEVEL 2 TEXT 2014 CAPITAL IMPRV BOND (54% OF \$1,150,475)					TEXT AMT 621,257 621,257	
*		1,039,798	707,314	1,158,277	1,158,277	1,163,652	1,152,476
**	2014 CAPITAL IMPV BOND	1,039,798	707,314	1,158,277	1,158,277	1,163,652	1,152,476
***	2014 CAPITAL IMPV BOND	1,039,798	707,314	1,158,277	1,158,277	1,163,652	1,152,476

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
220-1000-517.71-10	PRINCIPAL PAYMENT BONDS	530,000	545,000	565,000	565,000	565,000	585,000
	LEVEL TEXT					TEXT AMT	
	2 FY20 PRINCIPAL 2014 CAP IMPR BOND					585,000	
						585,000	
220-1000-517.72-10	INTEREST BONDS	625,875	609,675	587,477	587,477	587,475	564,476
	LEVEL TEXT					TEXT AMT	
	2 10/01/2019 INTEREST					288,088	
						276,388	
						564,476	
220-1000-517.73-00	OTHER DEBT SERVICE	750	775	5,800	5,800	750	3,000
	LEVEL TEXT					TEXT AMT	
	2 ADMIN FEE FROM BNY MELLON					750	
						250	
						2,000	
						3,000	
* DEBT SERVICE		1,156,625	1,155,450	1,158,277	1,158,277	1,153,225	1,152,476
** NON DEPARTMENTAL		1,156,625	1,155,450	1,158,277	1,158,277	1,153,225	1,152,476
*** NON DEPARTMENTAL		1,156,625	1,155,450	1,158,277	1,158,277	1,153,225	1,152,476
**** 2014 CAPITAL IMPV BOND		2,196,423	1,862,764	2,316,554	2,316,554	2,316,877	2,304,952

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
CAPITAL PROJECTS FUND							
301-0000-312.41-00	1-6¢ LOCAL OPTION GAS TAX	749,335	768,856	725,098	725,098	563,208	731,451
	LEVEL 2 TEXT DEPT OF REVENUE 7/10/19 ESTIMATE \$769,948 @ 95% 08/12/19 KF					TEXT AMT 731,451 731,451	
301-0000-312.42-00	1-5¢ LOCAL OPTION FUEL	565,155	572,440	578,234	578,234	417,730	536,633
	LEVEL 2 TEXT DEPT OF REVENUE 7/10/19 ESTIMATE \$564,877 @ 95% 08/12/19 KF					TEXT AMT 536,633 536,633	
301-0000-331.49-22	FDOT LAP 435591 1 5868 01	0	0	0	0	159,513	0
301-0000-334.49-22	FDOT LAP 435591 1 5868 01	0	0	0	559,000	0	0
301-0000-361.10-00	INTEREST EARNINGS-INVESTM	17,551	18,119	7,000	7,000	58,109	15,000
	LEVEL 2 TEXT UPDATED FOR FY20 KF					TEXT AMT 15,000 15,000	
301-0000-369.90-00	MISC REVENUE	10,255	250	0	0	0	0
301-0000-389.10-00	APPROPRIATED FUND BAL	0	0	277,333	2,949,405	0	271,260
	LEVEL 2 TEXT PRELIMINARY ESTIMATE TO BALANCE FUND					TEXT AMT 271,260 271,260	
*		1,342,296	1,359,665	1,587,665	4,818,737	1,198,560	1,554,344
**	CAPITAL PROJECTS FUND	1,342,296	1,359,665	1,587,665	4,818,737	1,198,560	1,554,344
***	CAPITAL PROJECTS FUND	1,342,296	1,359,665	1,587,665	4,818,737	1,198,560	1,554,344

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
PUBLIC WORKS							
PUBLIC WORKS							
301-4300-541.31-13	OTHER PROF. SERVICES	65,053	16,653	0	101,954	98,450	0
301-4300-541.31-63	PROJECT PROFESSIONAL SERV	0	0	0	161,153	161,152	0
301-4300-541.34-14	CONTRACT SERVICES OTHER	0	0	0	4,133	4,132	0
301-4300-541.44-13	FLEET FINANCING	90,064	113,089	122,315	122,315	112,122	128,494
LEVEL 2	TEXT						TEXT AMT
	FLEET FINANCE AS OF 6-14-19 KF						128,494
	*****						128,494
301-4300-541.46-00	REPAIR & MAINT. SERVICES	3,402	3,600	3,600	3,600	3,600	3,600
LEVEL 2	TEXT						TEXT AMT
	OMI001 OAK STREET RR CROSSING SIGNAL MAINT FY20						1,800
	OMI002 CHARLES ST RR CROSSING SIGNAL MAINT FY20						1,800
							3,600
301-4300-541.46-03	TRAFFIC SIGNAL MAINT	0	0	0	26,072	11,850	0
301-4300-541.49-20	EQUIP & OTHER NON-CAPITAL	4,195	5,448	6,750	6,750	0	0
LEVEL 2	TEXT						TEXT AMT
	*BARRICADES WITH SOLAR LIGHTS- QUANTITY (40)						
	*TRAFFIC CONES- \$35/EACH, QUANTITY (50)						
	*** MOVED TO 301 4300 541 5200 FY20 ***						

301-4300-541.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	0	6,750
LEVEL 2	TEXT						TEXT AMT
	UNRESTRICTED GAS TAX						
	A.) PURCHASE OF TRAFFIC CONES - 50 EA @\$35						1,750
	B.) BARRICADES WITH SOLAR LIGHTS - 40 TOTAL						5,000

	MOVED FROM 301 4300 541 4920 FOR PROPER FUNDING						

							6,750
301-4300-541.53-63	PROJECT RD MATERIAL/SUPP	350,400	288,798	365,000	717,622	492,369	365,000
LEVEL 2	TEXT						TEXT AMT
	OMI007 SIDEWALK REPAIR						300,000
	IMI002 STRIPING PROGRAM						25,000
	IMI001 SIGNAGE						15,000
	IMI006 GUARDRAIL RENEWAL PROGRAM						25,000
	UPDATED BY JLW 6/10/19						

							365,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
* OPERATING EXPENSE		513,114	427,588	497,665	1,143,599	883,675	503,844
301-4300-541.63-97	PROJ CAPITAL OUTLAY	447,628	790,481	1,090,000	3,103,413	2,092,820	1,050,500
	LEVEL TEXT TEXT AMT						
	2 *FY20 CIP JLW 6/10/19						

	UNRESTRICTED GAS TAX PROJECTS:						
	CURB&GUARD RAIL REPLACEMENT						237,000
	SCHOOL CROSSING/INTERSECTION SAFETY - MVD TO OPR						

	RESTRICTED GAS TAX PROJECTS:						
	IMI011 WB DUNLAWTON AVE RIGHT TURN LN AT CITY CTR						1,500
	DUNLAWTON AVE EXISTING LEFT TURN LANE EXTENSION						2,000
	NB CLYDE MORRIS RIGHT TURN @ REED CANAL						2,000
	NB CLYDE MORRIS RIGHT TURN @ MADELINE AVE						2,000
	SB CLYDE MORRIS RIGHT TURN @ WILLOW RUN						2,000
	SB CLYDE MORRIS RIGHT TURN @ MADELINE AVE						2,000
	SPRUCE CREEK ELM SCHOOL ED TAYLOR RD RIGHT TURN						2,000
	& PED IMPV						
	FY2020 PAVING PROGRAM						800,000

							1,050,500
301-4300-541.64-00	MACH & EQUIPMENT	0	34,896	0	0	0	0
301-4300-541.64-15	ADP EQUIPMENT	10,699	8,651	0	10,012	10,012	0
* CAPITAL OUTLAY		458,327	834,028	1,090,000	3,113,425	2,102,832	1,050,500
301-4300-541.99-10	CONTINGENCY	0	0	0	2,713	0	0
* NON-OPERATING EXPENSE		0	0	0	2,713	0	0
** PUBLIC WORKS		971,441	1,261,616	1,587,665	4,259,737	2,986,507	1,554,344

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	PUBLIC WORKS-GRANT EXP						
301-4310-541.63-97	PROJ CAPITAL OUTLAY	0	0	0	559,000	559,000	0
*	CAPITAL OUTLAY	0	0	0	559,000	559,000	0
**	PUBLIC WORKS-GRANT EXP	0	0	0	559,000	559,000	0
***	PUBLIC WORKS	971,441	1,261,616	1,587,665	4,818,737	3,545,507	1,554,344
****	CAPITAL PROJECTS FUND	2,313,737	2,621,281	3,175,330	9,637,474	4,744,067	3,108,688

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
TRANS CAPITAL PROJECTS							
306-0000-325.10-00	CAPITAL IMPROVEMENT	0	73,615	0	0	157,647	0
306-0000-361.10-00	INTEREST EARNINGS-INVESTM	5,888	6,353	0	0	23,599	0
	LEVEL 2 TEXT						
	FY11 INITIAL PROJECTION						
306-0000-384.48-00	D R HORTON CAP IMPV AGREE	0	0	0	0	99,177	0
306-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	213,495	0	0
-----		-----		-----		-----	
*		5,888	79,968	0	213,495	280,423	0
-----		-----		-----		-----	
**	TRANS CAPITAL PROJECTS	5,888	79,968	0	213,495	280,423	0
-----		-----		-----		-----	
***	TRANS CAPITAL PROJECTS	5,888	79,968	0	213,495	280,423	0

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	PUBLIC WORKS						
	PUBLIC WORKS						
306-4300-541.49-11	BAD DEBT EXPENSE	20,123	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	20,123	0	0	0	0	0
306-4300-541.63-00	IMP. OTHER THAN BLDGS	0	0	0	213,495	0	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	0	0	0	213,495	0	0
306-4300-541.72-10	INTEREST BONDS/BANS	6,230	0	0	0	828	0
		-----	-----	-----	-----	-----	-----
*	DEBT SERVICE	6,230	0	0	0	828	0
		-----	-----	-----	-----	-----	-----
**	PUBLIC WORKS	26,353	0	0	213,495	828	0
		-----	-----	-----	-----	-----	-----
***	PUBLIC WORKS	26,353	0	0	213,495	828	0
		-----	-----	-----	-----	-----	-----
****	TRANS CAPITAL PROJECTS	32,241	79,968	0	426,990	281,251	0

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FIRE IMPACT FEE FUND						
311-0000-324.11-00	RESIDENTIAL PUBLIC SAFETY	48,060	75,870	234,900	234,900	120,420	129,600
	LEVEL 2 TEXT 2 BASED ON ESTIMATES PROVIDED BY CD 7/05/19					TEXT AMT 129,600 129,600	
311-0000-324.12-00	COMMERCIAL PUBLIC SAFETY	105,062	59,300	11,288	11,288	20,998	48,300
	LEVEL 2 TEXT 2 BASED ON ESTIMATES PROVIDED BY CD 7/05/18					TEXT AMT 48,300 48,300	
311-0000-361.10-00	INTEREST EARNINGS-INVESTM	2,245	2,510	3,000	3,000	10,352	3,000
	LEVEL 2 TEXT 2 UPDATED FOR FY20					TEXT AMT 3,000 3,000	
311-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	30	0	369,658
	LEVEL 2 TEXT 2 8/19/19 - ESTIMATE TO BALANCE FUND ***** ADJUST FOR ADMIN FEE 2% OF IMPACT FEE REV KF 9/16/19					TEXT AMT 367,100 2,558 369,658	
*		----- 155,367	----- 137,680	----- 249,188	----- 249,218	----- 151,770	----- 550,558
**	FIRE IMPACT FEE FUND	----- 155,367	----- 137,680	----- 249,188	----- 249,218	----- 151,770	----- 550,558
***	FIRE IMPACT FEE FUND	----- 155,367	----- 137,680	----- 249,188	----- 249,218	----- 151,770	----- 550,558

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	FIRE SERVICES						
	FIRE SERVICES						
311-3100-522.49-90	ADMIN SERVICE FEES	3,062	2,703	1,000	1,000	917	3,558
	LEVEL 2					TEXT AMT	
							1,000
							2,558
							3,558
*	OPERATING EXPENSE	3,062	2,703	1,000	1,000	917	3,558
311-3100-522.62-00	BUILDINGS AND IMP. TO	0	0	75,000	75,000	4,010	547,000
	LEVEL 2					TEXT AMT	
							547,000
							547,000
311-3100-522.64-00	MACH & EQUIPMENT	0	0	150,000	116,730	116,066	0
*	CAPITAL OUTLAY	0	0	225,000	191,730	120,076	547,000
311-3100-522.99-10	CONTINGENCY	0	0	23,188	56,488	0	0
	LEVEL 2					TEXT AMT	
*	NON-OPERATING EXPENSE	0	0	23,188	56,488	0	0
**	FIRE SERVICES	3,062	2,703	249,188	249,218	120,993	550,558
***	FIRE SERVICES	3,062	2,703	249,188	249,218	120,993	550,558
****	FIRE IMPACT FEE FUND	158,429	140,383	498,376	498,436	272,763	1,101,116

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
TRANSPORTATION IMPACT FEE							
312-0000-324.31-00	RESIDENTIAL TRANSPORTATIO	283,289	103,631	70,000	70,000	98,910	70,000
	LEVEL 2 TEXT AWAITING UPDATED ESTIMATES FROM DEPT 8/12/19					TEXT AMT 70,000 70,000	
312-0000-324.32-00	COMMERCIAL TRANSPORTATION	105,324	64,713	70,000	70,000	57,543	70,000
	LEVEL 2 TEXT AWAITING UPDATED ESTIMATES FROM DEPT 8/12/19					TEXT AMT 70,000 70,000	
312-0000-325.10-00	CAPITAL IMPROVEMENT	0	70,000	0	0	0	0
312-0000-334.49-14	FDOT LAP 433666-1-58/6801	2,145	0	0	0	0	0
312-0000-334.49-15	FDOT LAP 43550013801	15,820	0	0	0	0	0
312-0000-334.49-16	FDOT LAP 435536-1-38-01	46,147	0	0	0	0	0
312-0000-334.49-19	FDOT LAP 435539-1-38-01	47,812	9,470	0	4,177	0	0
312-0000-334.49-20	FDOT LAP 4355001-58/68-01	0	285,335	0	0	11,114	0
312-0000-334.49-21	FDOT LAP 4355361-58/68-01	0	198,005	0	0	0	0
312-0000-361.10-00	INTEREST EARNINGS-INVESTM	6,964	10,692	5,000	5,000	31,500	5,000
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 5,000 5,000	
312-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	420,808	0	0
*		507,501	741,846	145,000	569,985	199,067	145,000
**	TRANSPORTATION IMPACT FEE	507,501	741,846	145,000	569,985	199,067	145,000
***	TRANSPORTATION IMPACT FEE	507,501	741,846	145,000	569,985	199,067	145,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
PUBLIC WORKS							
PUBLIC WORKS							
312-4300-541.31-63	PROJECT PROFESSIONAL SERV	0	3,826	0	11,456	1,887	0
312-4300-541.49-90	ADMIN SERVICE FEES	7,772	3,367	2,800	2,800	2,567	2,800
	LEVEL 2		TEXT UPDATED FOR FY20			TEXT	AMT
							2,800
							2,800

*	OPERATING EXPENSE	7,772	7,193	2,800	14,256	4,454	2,800
312-4300-541.63-97	PROJ CAPITAL OUTLAY	33,677	160,901	13,000	422,352	27,339	100,000
	LEVEL 2		TEXT			TEXT	AMT
			FY20 CIP PROJECTS 8/12/19 KF				
			MADELINE AVENUE EAST AND BRUNER RD SIDEWALK/TRAIL				23,000
			MADELINE AVENUE (WEST) SIDEWALK				28,000
			SIDEWALK GAP PROJECT				1,000
			YORKTOWNE BLVD NORTH SECTION				46,000
			WILLIAMSON BLVD AND WILLOW RUN SIDEWALK				2,000
							100,000

*	CAPITAL OUTLAY	33,677	160,901	13,000	422,352	27,339	100,000
312-4300-541.99-10	CONTINGENCY	0	0	129,200	129,200	0	42,200
	LEVEL 2		TEXT			TEXT	AMT
			ESTIMATE TO BALANCE FUND				42,200
							42,200

*	NON-OPERATING EXPENSE	0	0	129,200	129,200	0	42,200

**	PUBLIC WORKS	41,449	168,094	145,000	565,808	31,793	145,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	PUBLIC WORKS-GRANT EXP						
312-4310-541.63-97	PROJ CAPITAL OUTLAY	109,762	494,405	0	4,177	0	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	109,762	494,405	0	4,177	0	0
		-----	-----	-----	-----	-----	-----
**	PUBLIC WORKS-GRANT EXP	109,762	494,405	0	4,177	0	0
		-----	-----	-----	-----	-----	-----
***	PUBLIC WORKS	151,211	662,499	145,000	569,985	31,793	145,000
		-----	-----	-----	-----	-----	-----
****	TRANSPORTATION IMPACT FEE	658,712	1,404,345	290,000	1,139,970	230,860	290,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2006 GO BOND CONSTRUCTION							
314-0000-361.10-00	INTEREST EARNINGS-INVESTM	5,582	14,510	0	0	20,960	0
314-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	994,042	0	0
-----		-----	-----	-----	-----	-----	-----
*		5,582	14,510	0	994,042	20,960	0
-----		-----	-----	-----	-----	-----	-----
**	2006 GO BOND CONSTRUCTION	5,582	14,510	0	994,042	20,960	0
-----		-----	-----	-----	-----	-----	-----
***	2006 GO BOND CONSTRUCTION	5,582	14,510	0	994,042	20,960	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	NON DEPARTMENTAL						
	NON DEPARTMENTAL						
314-1000-521.61-00	LAND	0	0	0	3,000	3,000	0
314-1000-521.63-97	PROJ CAPITAL OUTLAY	36,922	42,500	0	991,042	961,306	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	36,922	42,500	0	994,042	964,306	0
		-----	-----	-----	-----	-----	-----
**	NON DEPARTMENTAL	36,922	42,500	0	994,042	964,306	0
		-----	-----	-----	-----	-----	-----
***	NON DEPARTMENTAL	36,922	42,500	0	994,042	964,306	0
		-----	-----	-----	-----	-----	-----
****	2006 GO BOND CONSTRUCTION	42,504	57,010	0	1,988,084	985,266	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
PARKS & REC CAPITAL PROJ							
315-0000-361.10-00	INTEREST EARNINGS-INVESTM	195	0	0	0	0	0
*		195	0	0	0	0	0
**	PARKS & REC CAPITAL PROJ	195	0	0	0	0	0
***	PARKS & REC CAPITAL PROJ	195	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
	RECREATION						
	RECREATION						
315-5100-572.63-97	PROJ CAPITAL OUTLAY	16,623	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	16,623	0	0	0	0	0
315-5100-581.91-22	TRANSFER TO 001	21,639	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	TRANSFERS	21,639	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	RECREATION	38,262	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
***	RECREATION	38,262	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
****	PARKS & REC CAPITAL PROJ	38,457	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2006 ECO DEV BOND CONSTR							
316-0000-361.10-00	INTEREST EARNINGS-INVESTM	62	64	0	0	209	0
316-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	13,219	0	0
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*		62	64	0	13,219	209	0
-----		-----	-----	-----	-----	-----	-----
**	2006 ECO DEV BOND CONSTR	62	64	0	13,219	209	0
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***	2006 ECO DEV BOND CONSTR	62	64	0	13,219	209	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
316-1000-552.63-00	IMP. OTHER THAN BLDGS	0	0	0	13,219	0	0
*	CAPITAL OUTLAY	0	0	0	13,219	0	0
**	NON DEPARTMENTAL	0	0	0	13,219	0	0
***	NON DEPARTMENTAL	0	0	0	13,219	0	0
****	2006 ECO DEV BOND CONSTR	62	64	0	26,438	209	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
GENERAL CAPITAL FUND							
317-0000-334.49-17	FDOT JPA 43785415801	0	0	0	850,000	0	0
317-0000-334.49-18	FDOT JPA 43785815801	90,720	206,087	0	0	0	0
317-0000-334.69-05	VOPO17-122E CausewayDocks	0	250,000	0	0	0	0
317-0000-334.69-06	VOPO17-123E NorthCswyDock	0	0	0	200,000	0	0
317-0000-337.20-00	PUBLIC SAFETY	0	0	0	800,000	575,760	0
317-0000-337.70-08	ECHO CORACI PHASE IV	42,011	10,289	0	0	0	0
317-0000-337.70-09	ECHO 15-09 TRAIN DEPOT	526	0	0	0	0	0
317-0000-361.10-00	INTEREST EARNINGS-INVESTM	11,036	20,248	2,500	2,500	24,927	2,500
	LEVEL 2 TEXT					TEXT AMT	
						2,500	
						2,500	
317-0000-381.16-00	TRANSFER FROM 001	2,482,000	849,522	200,000	614,000	200,000	200,000
	LEVEL 2 TEXT					TEXT AMT	
						200,000	
						200,000	
317-0000-381.56-00	TRANSFER FROM 506	0	31,700	0	0	0	0
317-0000-381.78-00	TRANSFER FROM 505 FUND	0	22,000	0	0	0	0
317-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	2,130,605	0	0
	-----	-----	-----	-----	-----	-----	-----
*		2,626,293	1,389,846	202,500	4,597,105	800,687	202,500
	-----	-----	-----	-----	-----	-----	-----
**	GENERAL CAPITAL FUND	2,626,293	1,389,846	202,500	4,597,105	800,687	202,500
	-----	-----	-----	-----	-----	-----	-----
***	GENERAL CAPITAL FUND	2,626,293	1,389,846	202,500	4,597,105	800,687	202,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
317-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	0	19,687	0	0	1,955	0
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	0	19,687	0	0	1,955	0
317-1000-519.62-00	BUILDINGS AND IMP. TO	62,583	1,538,037	0	901,823	878,224	0
317-1000-519.63-97	PROJ CAPITAL OUTLAY	1,095,457	1,332,611	200,000	1,757,282	787,017	200,000
		LEVEL	TEXT	TEXT AMT			
		2	FY20 CIP PROJECT:				
			ADA TRANSITION PLAN PHII				
				200,000			
				200,000			
317-1000-519.64-00	MACH & EQUIPMENT	1,424	192,811	0	88,000	17,338	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	1,159,464	3,063,459	200,000	2,747,105	1,682,579	200,000
317-1000-581.91-64	TRANSFER TO 103 FUND	5,000	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	TRANSFERS	5,000	0	0	0	0	0
317-1000-519.99-10	CONTINGENCY	0	0	2,500	0	0	2,500
		-----	-----	-----	-----	-----	-----
*	NON-OPERATING EXPENSE	0	0	2,500	0	0	2,500
		-----	-----	-----	-----	-----	-----
**	NON DEPARTMENTAL	1,164,464	3,083,146	202,500	2,747,105	1,684,534	202,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	GRANT ACTIVITY						
317-1010-519.63-97	PROJ CAPITAL OUTLAY	100,800	446,007	0	1,850,000	705,390	0
*	CAPITAL OUTLAY	100,800	446,007	0	1,850,000	705,390	0
**	GRANT ACTIVITY	100,800	446,007	0	1,850,000	705,390	0
***	NON DEPARTMENTAL	1,265,264	3,529,153	202,500	4,597,105	2,389,924	202,500
****	GENERAL CAPITAL FUND	3,891,557	4,918,999	405,000	9,194,210	3,190,611	405,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2014 CAP IMPV BOND CONSTR						
320-0000-361.10-00	INTEREST EARNINGS-INVESTM	9,219	33	0	0	105	0
*		9,219	33	0	0	105	0
**	2014 CAP IMPV BOND CONSTR	9,219	33	0	0	105	0
***	2014 CAP IMPV BOND CONSTR	9,219	33	0	0	105	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
320-1000-519.63-97	PROJ CAPITAL OUTLAY	1,969,869	0	0	0	0	0
*	CAPITAL OUTLAY	1,969,869	0	0	0	0	0
**	NON DEPARTMENTAL	1,969,869	0	0	0	0	0
***	NON DEPARTMENTAL	1,969,869	0	0	0	0	0
****	2014 CAP IMPV BOND CONSTR	1,979,088	33	0	0	105	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
W&S O&M REVENUE FUND							
401-0000-331.51-16	HURRICANE MATTHEW	54,361	0	0	0	0	0
401-0000-334.51-16	HURRICANE MATTHEW	9,060	0	0	0	0	0
401-0000-343.31-00	WATER SALES	11,523,925	11,372,700	11,713,586	11,713,586	10,526,661	11,549,161
LEVEL	TEXT					TEXT AMT	
2	ESTIMATED BASED ON HISTORICAL TREND 8/22/19 KF					11,549,161	
						11,549,161	
401-0000-343.33-00	WATER ENGERY ADJ CHARGE	6-	842-	0	0	19	0
401-0000-343.34-00	HYDRANT RENTAL	45,885	46,397	46,010	46,010	45,523	46,010
LEVEL	TEXT					TEXT AMT	
2	INSIDE RT (UT @ 121 X \$9 X 12 MOS)					13,070	
	DBS HYDR RENTAL (VIA AR @ 85 X \$135/YR)					11,475	
	VC HYDR RENTAL (VIA AR @ 159 X \$135/YR)					21,465	
	REMAIN FLAT FOR FY20 KF 8/22/19						
	**RATE RESO 14-82 INSIDE RT @ \$9.00/MO						
	OUTSIDE RT @ \$11.25/MO					46,010	
401-0000-343.51-00	SEWER SERVICE	10,582,904	10,696,578	10,699,267	10,699,267	9,984,406	10,952,495
LEVEL	TEXT					TEXT AMT	
2	ESTIMATED BASED ON HISTORICAL TREND KF 8/22/19					10,952,495	
						10,952,495	
401-0000-343.52-00	RECLAIMED WATER	1,394,255	1,339,976	1,438,539	1,438,539	1,272,531	1,396,342
LEVEL	TEXT					TEXT AMT	
2	ESTIMATED BASED ON HISTORICAL TREND KF 8/22/19					1,396,342	
						1,396,342	
401-0000-343.53-00	RECLAIMED BACKFLOW FEE	254,766	264,284	271,961	271,961	251,841	277,167
LEVEL	TEXT					TEXT AMT	
2	ESTIMATED BASED ON HISTORICAL TREND KF 8/22/19					277,167	
						277,167	
401-0000-343.54-00	DAYT BCH SHORES SEWER	1,114,257	1,124,359	1,124,724	1,124,724	1,006,288	1,112,343
LEVEL	TEXT					TEXT AMT	
2	ESTIMATED BASED ON HISTORICAL TREND 8/22/19 KF					1,112,343	
						1,112,343	
401-0000-343.58-00	SW SERVICE PONCE INLET	973,458	994,554	990,020	990,020	823,311	1,009,423
LEVEL	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	ESTIMATED BASED ON HISTORICAL TREND KF 8/22/19					1,009,423 1,009,423	
401-0000-343.59-00	SEWER ENERGY ADJ CHARGE	7-	904-	0	0	18	0
401-0000-343.63-00	SEWER CONNECT	15,018	41,233	32,028	32,028	7,000	10,000
LEVEL 2	TEXT ESTIMATED BASED ON HISTORICAL TREND 8/22/19 KF					TEXT AMT 10,000 10,000	
401-0000-343.64-00	RECLAIMED WATER CONNECT	88,136	101,420	96,694	96,694	33,725	50,000
LEVEL 2	TEXT ESTIMATED BASED ON HISTORICAL TREND 8/22/19 KF					TEXT AMT 50,000 50,000	
401-0000-343.65-00	WATER CONNECTION	238,776	228,841	190,384	190,384	152,026	170,000
LEVEL 2	TEXT ESTIMATED BASED ON HISTORICAL TREND 8/22/19 KF					TEXT AMT 170,000 170,000	
401-0000-343.66-00	SERVICE CHARGE/ LATE FEE	599,898	548,540	558,721	558,721	499,781	560,000
LEVEL 2	TEXT ESTIMATED BASED ON HISTORICAL TREND 8/22/19 KF					TEXT AMT 560,000 560,000	
401-0000-349.12-00	ENGINEERING FEES	0	20	0	0	0	0
401-0000-361.10-00	INTEREST EARNINGS-INVESTM	69,133	87,229	92,445	92,445	333,408	50,000
LEVEL 2	TEXT ESTIMATED BASED ON HISTORICAL TREND 8/22/19 KF					TEXT AMT 50,000 50,000	
401-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	971-	0	0	0	0	0
401-0000-365.10-00	SCRAP SALES	69,833	32,158	20,000	20,000	20,715	20,000
LEVEL 2	TEXT FLAT BUDGET FOR FY20					TEXT AMT 20,000 20,000	
401-0000-369.90-00	MISC REVENUE	44,127	37,508	25,000	25,000	15,095	25,000
LEVEL 2	TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND					TEXT AMT 25,000 25,000	

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0100-536.12-00	CUSTOMER SERVICE CUSTOMER SERVICE SALARIES AND WAGES	394,661	411,960	461,276	441,043	419,352	461,902
	LEVEL 2 TEXT					TEXT AMT	
							461,902
							461,902
401-0100-536.12-11	COMPENSATED ABSENCE	1,409-	5,126-	0	0	0	0
401-0100-536.14-00	OVERTIME	3,393	5,896	6,500	6,500	3,827	6,000
	LEVEL 2 TEXT					TEXT AMT	
							6,000
							6,000
401-0100-536.21-00	FICA TAXES	26,357	27,645	35,795	35,795	28,591	35,803
	LEVEL 2 TEXT					TEXT AMT	
							35,803
							35,803
401-0100-536.22-00	RETIREMENT CONTRIBUTIONS	45,927	47,917	58,905	58,905	51,891	57,956
	LEVEL 2 TEXT					TEXT AMT	
							8,065
							49,891
							57,956
401-0100-536.23-00	HEALTH INSURANCE	75,321	78,292	92,502	92,502	81,132	99,218
	LEVEL 2 TEXT					TEXT AMT	
							93,152
							4,902
							1,164
							99,218
401-0100-536.24-00	WORKER'S COMPENSATION	354	411	459	459	493	557
	LEVEL 2 TEXT					TEXT AMT	
							557

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
							557
401-0100-536.25-00	UNEMPLOYMENT COMP	0	0	0	0	993	0
401-0100-536.26-00	OPEB / EAP BENEFIT	355	393	490	490	436	540
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	
							540
							540
*	PERSONNEL SERVICES	544,959	567,388	655,927	635,694	586,715	661,976
401-0100-536.31-13	OTHER PROF. SERVICES	2,069	3,000	0	0	0	35,000
	LEVEL 2 TEXT					TEXT AMT	
							35,000
							35,000
401-0100-536.31-16	AUDIT FEE	22,000	22,000	22,400	22,400	22,400	22,400
	LEVEL 2 TEXT					TEXT AMT	
							22,400
							22,400
							22,400
401-0100-536.34-14	CONTRACT SERVICES OTHER	2,501	3,710	4,300	5,775	5,572	4,200
	LEVEL 2 TEXT					TEXT AMT	
							200
							4,000
							4,200
401-0100-536.34-15	TEMP HELP SERVICE FEE	3,182	4,447	0	20,233	20,232	0
401-0100-536.40-00	TRAVEL PER DIEM	0	0	1,000	1,000	0	1,000
	LEVEL 2 TEXT					TEXT AMT	
							1,000
							1,000
401-0100-536.40-10	EMPLOYEE TRAINING	1,155	12,824	2,500	2,500	0	2,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
	LEVEL 2 TEXT						TEXT AMT	
	2 CUSTOMER SERVICE TRAINING FOR 13 EMPLOYEES@ \$208EA						2,500 2,500	
401-0100-536.41-00	COMMUNICATION SERVICES	990	594	4,800	3,000		1,211	3,000
	LEVEL 2 TEXT						TEXT AMT	
	2 BHN AND TW MONTHLY PHONE CHARGES \$400 PER MONTH						3,000 3,000	
401-0100-536.44-10	EQUIP/OTHER RENTAL/LEASE	1,903	1,477	0	1,500		1,500	1,500
	LEVEL 2 TEXT						TEXT AMT	
	2 CUSTOMER SERVICE COPIER						1,500 1,500	
401-0100-536.44-13	FLEET CHARGES	20,171	20,171	10,086	10,086		9,246	10,086
	LEVEL 2 TEXT						TEXT AMT	
	2 FLEET FINANCE AS OF 06-18-18 NT						10,086 10,086	
401-0100-536.46-10	GENERAL EQUIP MAINT	2,445	2,413	4,330	2,830		1,000	2,830
	LEVEL 2 TEXT						TEXT AMT	
	2 CREDITRON SCANNING MACHINE HARDWARE MAINTENANCE						830	
	MISC SAFE REPAIRS/SERVICES						1,000	
	OTHER MISC REPAIRS/DRIVE THRU ETC.						1,000 2,830	
401-0100-536.46-11	REGULAR MAINT/INSP EQUIP	0	24	0	0		0	0
401-0100-536.46-16	BUILDING MAINT	0	0	0	4,325		4,325	0
401-0100-536.46-36	SOFTWARE MAINTENANCE	12,148	12,148	12,900	13,901		13,901	13,901
	LEVEL 2 TEXT						TEXT AMT	
	2 CREDITRON SCANNING MACHINE SOFTWARE MAINTENANCE						13,901 13,901	
401-0100-536.47-00	PRINTING AND BINDING	37,773	43,874	40,380	40,380		38,429	40,430
	LEVEL 2 TEXT						TEXT AMT	
	2 PRINT/PRODUCE UTILITY BILLS - INFOSEND						36,000	
	(THIS IS BASED ON \$3000 PER MONTH) (WAS IN 31-13)							
	EXTENSION FORMS - 4,000							380
	AFTER HOURS CONNECT							200
	YARD/GARAGE SALE PERMITS - 1,500							500
	ANIMAL LICENSES - 500							200

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	ACTUAL ANIMAL DOG/CAT METAL TAG TS - 500						300
	NEW SERVICE APPLICATIONS						350
	PRE-NUMBERED ADJUSTMENT FORMS -10,000						500
	PROFESSIONAL PRINT- FLYERS TO CUSTOMERS IN MONTHLY BILLS						2,000 40,430
401-0100-536.49-04	OTHER CHARGES FOR SERVICE	21,528	21,917	22,312	22,312	22,312	22,713
	LEVEL 2 TEXT 2020 COST FOR TOWN OF PONCE BILLING- THIRD AMENDMENT TO INTERLOCAL AGREEMENT BETWWEN PONCE AND THE CITY OF PORT ORANGE DATED 4/18/17					TEXT AMT 22,713 22,713	
401-0100-536.49-14	FURN & FIXTURE NON-CAP	0	2,404	2,500	2,500	836	44,000
	LEVEL 2 TEXT TO REPLACE WORKSTATIONS IN CS CALL CENTER REPLACEMENT OF FRONT COUNTER IN CS LOBBY AREA& INSTALL AN ADDITIONAL CASH DRAWER					TEXT AMT 24,000 20,000 44,000	
401-0100-536.49-16	COMPUTER HARDWARE	1,380	2,990	0	0	0	0
401-0100-536.49-19	TAXES, LICENSES, AND FEES	195,611	238,488	224,040	224,040	252,231	266,000
	LEVEL 2 TEXT SUNGARD PAYMENT FEES -(CLICK2GOV WEB PAYMENTS) CREDIT CARD FEES - AMERICAN EXPRESS, DISCOVER, MERCHANT FEES, ETC. (AVERAGING APPROX. \$21,500/MONTH) ***** NOTE: THE CREDIT CARD FEES, ETC. HAD PREVIOUSLY BEEN CHARGED TO 401-0300-536-49-19 AND WERE MOVED HERE IN FY16. *****					TEXT AMT 8,000 258,000 266,000	
401-0100-536.49-20	EQUIP & OTHER NON-CAPITAL	163	340	2,100	1,099	1,291	2,100
	LEVEL 2 TEXT CASH RECEIPT PRINTERS- 3 @ \$550 FRONT COUNTER CREDIT CARD MACHINE 3 @ \$150					TEXT AMT 1,650 450 2,100	
401-0100-536.49-66	TFR TO 506 BLDG MAINT FD	36,987	31,796	35,505	35,505	32,546	36,914
	LEVEL TEXT					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
2	UPDATED FOR FY20						36,914 36,914
401-0100-536.51-00	OFFICE SUPPLIES	4,641	4,860	5,000	5,000	2,309	5,000
	LEVEL 2 TEXT MISC OFFICE SUPPLIES					TEXT AMT	5,000 5,000
401-0100-536.52-00	OTHER OPERATING SUPPLIES	2,057	970	1,000	1,000	1,939	1,000
	LEVEL 2 TEXT PRINTER INK & TONER AND MISCELLANEOUS ITEMS					TEXT AMT	1,000 1,000
401-0100-536.52-12	UNIFORMS	2	1	0	0	0	0
401-0100-536.52-15	POSTAL SERVICE	118,259	106,745	146,704	146,704	146,026	146,704
	LEVEL 2 TEXT INFOSEND SERVICES- \$11,5917*12 MONTHS					TEXT AMT	145,504
	BULK MAIL PERMIT						200
	LOCK BOX/PO BOX FEE						500
	FED EX/CERTIFIED MAILING/POSTAGE MACHINE						500
							146,704
*	OPERATING EXPENSE	486,965	537,193	541,857	566,090	577,306	661,278
**	CUSTOMER SERVICE	1,031,924	1,104,581	1,197,784	1,201,784	1,164,021	1,323,254
***	CUSTOMER SERVICE	1,031,924	1,104,581	1,197,784	1,201,784	1,164,021	1,323,254

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0200-533.12-00	WATER PRODUCTION 1987 BOND PROJECTS SALARIES & WAGES	925,519	893,178	931,545	906,545	767,295	890,538
	LEVEL 2 TEXT					TEXT AMT	
						CURRENT STAFF	884,538
						ADD/INCENTIVE PAY	6,000
							890,538
401-0200-533.12-11	COMPENSATED ABSENCE	17,745-	27,489-	0	0	0	0
401-0200-533.12-16	RETIREMENT SEVERENCE	0	0	0	0	7,000	0
401-0200-533.14-00	OVERTIME	81,439	82,814	65,000	90,000	97,522	65,000
	LEVEL 2 TEXT					TEXT AMT	
						OVERTIME FOR SHIFT COVERAGE AS NEEDED	65,000

							65,000
401-0200-533.15-10	CERTIFICATION/LICENSES	1,400	607	2,700	2,700	1,339	0
	LEVEL 2 TEXT					TEXT AMT	
						MOVED TO 5502 IN FY20	

401-0200-533.21-00	FICA TAXES	71,567	68,823	76,248	76,248	63,355	73,112
	LEVEL 2 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	73,112
							73,112
401-0200-533.22-00	RETIREMENT CONTRIBUTIONS	111,327	105,644	124,240	124,240	108,696	122,334
	LEVEL 2 TEXT					TEXT AMT	
						CURRENT STAFF - PENSION	46,586
						CURRENT STAFF - ICMA & OTHER PENSION	75,748
						WAGE INCREASE	
							122,334
401-0200-533.23-00	HEALTH INSURANCE	133,047	125,980	139,888	139,888	120,624	149,920
	LEVEL 2 TEXT					TEXT AMT	
						HEALTH	140,467
						DENTAL	7,391
						LIFE	2,062
							149,920
401-0200-533.24-00	WORKER'S COMPENSATION	17,797	19,264	17,610	17,610	19,678	21,649
	LEVEL 2 TEXT					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
2	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						21,649 21,649
401-0200-533.25-00	UMEMPLOYMENT COMP	0	0	0	0	825	0
401-0200-533.26-00	EAP BENEFIT	709	655	711	711	642	782
LEVEL	TEXT					TEXT	AMT
2	CURRENT STAFF						782 782
*	PERSONNEL SERVICES	1,325,060	1,269,476	1,357,942	1,357,942	1,186,976	1,323,335
401-0200-533.31-13	OTHER PROF. SERVICES	6,004	1,479	15,300	5,300	1,799	15,300
LEVEL	TEXT					TEXT	AMT
2	PROFESSIONAL SERVICES DETAIL: A.) VOLUSIA COUNTY HEALTH DEPARTMENT - PERMIT MODIFICATION FEES B.) FLA DEPARTMENT OF HEALTH - TESTING REQ \$70/MONTH = \$840 ANNUAL ESTIMATE C.) BIOLOGICAL CONSULTING CONTRACT - MULTI YEAR *****						15,300
401-0200-533.34-11	LANDFILL SERVICES	38,295	37,364	45,000	40,000	40,000	52,325
LEVEL	TEXT					TEXT	AMT
2	ACET RECYCLING CONTRACT FOR LIME SLUDGE REMOVAL *****						52,325 52,325
401-0200-533.34-14	CONTRACT SERVICES OTHER	29,805	65,027	112,756	96,256	91,709	112,756
LEVEL	TEXT					TEXT	AMT
2	VENDOR CONTRACTS FOR REPAIR/INSTALL SVC: A.) HACH COMPANY- ANNUAL MAINTENANCE B.) GROUND STORAGE TANK INSPECTION C.) DATA FLOW, INC D.) ECONOMY ELECTRIC - PIGGYBACK AGREEMENT E.) FLAIR INC, - PIGGYBACK AGREEMENT F.) SECURITY SYSTEM MAINTENANCE G.) STEWARTS ELECTRIC - PIGGYBACK AGREEMENT H.) OTHER CONTRACT SERVICES I.) GENERATOR PREVENTATIVE MAINTENANCE *****						112,756

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
401-0200-533.34-20	MOWING CONTRACT SERVICE	12,480	12,480	0	0	0	0
	LEVEL 2 TEXT ALL MOWING HAS BEEN MOVED TO ADMIN SERVICES UNDER 401 0900 536 3420 IN FY2019 *****						
401-0200-533.40-00	TRAVEL PER DIEM	5,339	1,567	5,500	3,000	564	3,500
	LEVEL 2 TEXT TRAVEL FOR STATE MANDATED LICENSING *****						
						3,500	3,500
401-0200-533.40-10	EMPLOYEE TRAINING	3,705	1,408	4,250	4,250	3,495	3,000
	LEVEL 2 TEXT EMPLOYEE TRAINING DETAIL: CERTIFICATION AND TECHNICAL TRAINING CLASSES *****						
							3,000
401-0200-533.41-00	COMMUNICATION SERVICES	14,854	14,299	15,315	15,315	12,032	16,260
	LEVEL 2 TEXT COMMUNICATIONS DETAIL: A.) EJ WARD - GPS INCREASED FEE IN FY19-20 B.) AT&T - CELL PHONES & AIR CARDS BASED ON ACTUAL C.) CENTREX / ST OF FLA DEPT OF MGMT - FAX LINES BASED ON ACTUAL D.) ST OF FLA DEPT OF MGMT LOCAL AND LONG DISTANCE E.) SPECTRUM - BUSINESS VIDEO BASED ON ACTUAL F.) SPECTRUM - BASED ACTUAL *****						
							16,260
401-0200-533.43-10	ELECTRICAL SERVICES	418,117	415,303	500,000	460,000	385,816	500,000
	LEVEL 2 TEXT ELECTRICAL DETAIL: WATER PLANT, WELLS, AND GATES ** NOTE: FY16 TOTAL ACTUAL \$408,128.00 FY17 TOTAL ACTUAL \$418,117.16 FY18 CURRENT MONTHLY AVG \$35,465.66 NO INCREASE REQUEST FOR FY20 *****						
							500,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
						500,000	
401-0200-533.43-12	WATER/SEWER SERVICES	1,825	985	1,278	1,278	1,046	1,278
	LEVEL 2 TEXT					TEXT AMT	
	UTILITY BILLS FOR THE FOLLOWING LOCATIONS:					1,278	
	#43689-24909 - 4400 WELLFIELD DR (AVG \$50/MTH)						
	#43689-24909 - 4400 WELLFIELD DR (AVG \$40/MTH)						
	#123-11147 - 5837 TRAILWOOD DRIVE (AVE \$16.50/MTH)						

						1,278	
401-0200-533.43-14	DRAINAGE	3,399	3,909	3,912	3,912	3,909	3,912
	LEVEL 2 TEXT					TEXT AMT	
	DRAINAGE CHARGES FOR THE FOLLOWING LOCATION:					3,912	
	#43689-24909 - 4400 WELLFIELD DRIVE (\$117.30/MHLY)						
	#43689-24909 - 4400 WELLFIELD DRIVE (\$181.22 MHLY)						
	BASED ON ACTUAL CHARGES						

						3,912	
401-0200-533.44-10	EQUIP/OTHER RENTAL/LEASE	260	749	2,060	1,060	528	2,060
	LEVEL 2 TEXT					TEXT AMT	
	RENTALS & LEASES DETAIL:					2,060	
	A.) EMERGENCY EQUIPMENT RENTAL AS NEEDED						
	B.) DOCUMENT TECH - COPIER FEES BASED ON ACTUAL						

						2,060	
401-0200-533.44-14	INVENTORY SHORT/OVER	20-	125	0	0	0	0
401-0200-533.45-19	VEHICLE INSURANCE	1,547	4,327	5,143	5,143	4,714	5,143
	LEVEL 2 TEXT					TEXT AMT	
	VEHICLE & ROLLING STOCK INSURANCE					5,143	
	TO BE MODIFIED BY FINANCE						

						5,143	
401-0200-533.46-10	GENERAL EQUIP MAINT	69,274	70,995	124,500	153,000	146,599	160,000
	LEVEL 2 TEXT					TEXT AMT	
	GENERAL EQ MAINTENANCE DETAIL:					160,000	
	A.) LAB EQUIPMENT REPAIR / MAINTENANCE						
	B.) BARNEY'S PUMP						
	C.) CARL ERIC JOHNSON						
	D.) GENERATOR PREVENTATIVE MAINTENANCE						

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	E.) DIGITAL CONTROL COMPANY						
	F.) FLUID CONTROLS						
	G.) MKI (MOSS KELLY INC)						
	H.) RJH TECHNICAL SERVICES						
	I.) TOMCO2						
	J.) WATER TREATMENT & CONTROLS						
	K.) WESTECH ENGINEERING						
	L.) CENTRAL FLORIDA CONTROLS						
	M.) OTHER REPAIRS / MAINTENANCE SERVICES AS NEEDED						

							160,000
401-0200-533.46-11	REGULAR MAINT/INSP EQUIP	0	776	1,000	0	469	1,000
	LEVEL 2						
	TEXT					TEXT	AMT
	MAINTENANCE INSPECTION SERVICES DETAIL:						1,000
	A.) FIRE EXTINGUISHERS						
	B.) PLANT EQUIPMENT SERVICES						
	C.) SECURITY SYSTEMS						
	D.) OFFICE / SHOP EQUIPMENT						
	E.) STORORAGE TANK INSPECTION						
	F.) HOIST INSPECTION						1,000
401-0200-533.46-12	VEH MAINT/REPAIR	28,853	25,510	25,000	25,000	11,584	29,387
	LEVEL 2						
	TEXT					TEXT	AMT
	VEHCLES & ROLLING STOCK MAINTENANCE						29,387

							29,387
401-0200-533.46-16	BUILDING MAINT	2,764	332	2,000	1,500	202	20,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						20,000
	MINOR BUILDING REPAIRS						
	PAINTING OF EXTERIOR						
	RESTROOM REB						
	- INCREASED IN FY20 FOR MAJOR REHAB OF AGING CITY FACIITY						

							20,000
401-0200-533.46-27	ANNUAL FLEET MAINT CHARGE	0	2,915	2,915	2,915	2,915	2,915
	LEVEL 2						
	TEXT					TEXT	AMT
	ANNUAL FLEET CHARGE TO BE UPDATED BY FINANCE						2,915

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
*****							2,915
401-0200-533.49-01	ADVERTISING	0	178	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
	ALL FUNDING WILL BE FUNDED IN 0900 ADMIN BUDGET						

401-0200-533.49-14	FURN. & FIXTURES NON-CAP	0	0	0	7,000	6,636	0
	LEVEL 2 TEXT					TEXT AMT	
	NO FUNDING REQUEST FOR FY20						

401-0200-533.49-16	COMPUTER HARDWARE	0	1,380	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
	NO FUNDING REQUEST FOR FY20						

401-0200-533.49-19	TAXES, LICENSE, AND FEES	21,000	21,000	21,025	21,025	21,000	21,500
	LEVEL 2 TEXT					TEXT AMT	
	WATER PLANT ANNUAL OPERATING PERMIT FEES						21,500

						21,500	
401-0200-533.49-20	EQUIP & OTHER NON-CAPITAL	0	4,962	7,000	7,570	7,570	6,000
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL: PRESSURE WASHER						6,000
	LAB EQUIPMENT						

						6,000	
401-0200-533.51-00	OFFICE SUPPLIES	1,829	91	2,500	2,500	199	2,000
	LEVEL 2 TEXT					TEXT AMT	
	MISC OFFICE SUPPLIES AS NEEDED						2,000

						2,000	
401-0200-533.52-00	OTHER OPERATING SUPPLIES	9,950	11,936	15,000	25,000	24,518	25,000
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL: NEW SAFETY PROGRAM						25,000
	HAND TOOLS, SAFETY SUPPLIES (PPE'S)						
	RAIN GEAR, RUBBER BOOTS						
	VARIOUS CONSUMABLE SUPPLIES						

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST

							25,000
401-0200-533.52-10	GAS,DIESEL,OIL,& GREASE	28,732	23,287	41,499	41,499	39,414	36,000
	LEVEL 2 TEXT DETAIL: A.) VEHICLES, ROLLING STOCK, EQUIPMENT REGULAR FUEL: 2,261 GAL EST @ \$2.75 = \$6,218 DIESEL FUEL: 4,113 GAL EST @ \$3.25 = \$13,368 B.) GENTRY OIL - EMERGENCY GENERATOR FILL UPS C.) SPECIALIZED OILS / LUBRICANTS *****					TEXT AMT 36,000	
							36,000
401-0200-533.52-11	JANITORIAL SUPPLIES	1,750	1,649	2,000	2,000	1,999	2,500
	LEVEL 2 TEXT MISC CLEANING SUPPLIES AS NEEDED *****					TEXT AMT 2,500	
							2,500
401-0200-533.52-12	UNIFORMS	3,117	2,563	5,635	3,635	1,100	6,000
	LEVEL 2 TEXT DETAIL: UNIFORMS - REPLACEMENT & NEW EMPLOYEE 19 POSITIONS BOOT ALLOWANCE PER NAGE AGREEMENT (\$165) 17 POSITIONS *****					TEXT AMT 6,000	
							6,000
401-0200-533.52-16	MEDICAL & LAB SUPPLIES	23,364	25,463	30,000	30,000	31,433	30,000
	LEVEL 2 TEXT DETAIL: FISHER SCIENTIFIC HACH COMPANY PURCHASE OF VARIOUS LAB SUPPLIES AS NEEDED *****					TEXT AMT 30,000	
							30,000
401-0200-533.52-18	REP & MAINT SUPPLIES	59,563	44,971	90,000	87,192	81,761	90,000
	LEVEL 2 TEXT VENDORS THAT ARE USED FOR REPAIR PARTS AND SUPPLIES TO MAINTAIN EXISTING EQUIPMENT					TEXT AMT 90,000	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	A.) AAA FENCE						
	B.) CONSOLIDATED ELECTRIC DISTRIBUTORS INC						
	C.) DAYTONA BOLT & NUT						
	D. GRAINGER, INC						
	E.) HOME DEPOT						
	F.) INTERSTATE BATTERY						
	G.) LOWES						
	H.) SUMNER HARDWARE						
	I.) MISC. PUMP AND EQUIPMENT MANUFACTURERS						

							90,000
401-0200-533.52-19	CHEMICALS	477,247	486,821	582,350	618,350	619,162	700,000
	LEVEL TEXT					TEXT AMT	
	2						
	A.) LIQ CARBON DIOXIDE						
	B.) LIQ SODIUM HYPOCHLORITE						
	C.) HIGH CALCIUM QUICKLIME						
	D.) HYDROFLUOSILLICIC ACID						
	E.) ANIONIC POLYMER						
	F.) LIQ AMMONIUM SULFITE						

	CONTRACTS ARE CURRENTLY BASED ON APPROVED BUDGET						585,000

	ADJ INCREASE BY 10% FOR CIP CONTRACT INCREASES						58,500
	8/20/19 ADJ REQUESTED BY DEPT						56,500
							700,000
401-0200-533.54-00	DUES & MEMBERSHIPS	560	560	1,000	500	0	500
	LEVEL TEXT					TEXT AMT	
	2						
	DETAIL:						500
	FWPOA MEMBERSHIP						
	FRWA MEMBERSHIP						
	SEDA MEMBERSHIP						

							500
401-0200-533.54-01	BOOKS & SUBSCRIPTIONS	0	0	425	163	517	250
	LEVEL TEXT					TEXT AMT	
	2						
	DETAIL:						250
	VARIOUS SAFETY MATERIALS						

							250
401-0200-533.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	2,700
	LEVEL TEXT					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2	STATE CERTIFICATIONS, CDL LICENSES AND CDL RENEWALS MOVED FROM 1510 TO 55-02 IN FY20 *****						2,700
							2,700
* OPERATING EXPENSE		1,263,613	1,284,411	1,664,363	1,664,363	1,542,690	1,851,286
401-0200-533.63-97	PROJ CAPITAL OUTLAY	0	0	50,000	100,000	0	90,000
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED PER CIP 8/16/19 KF						
	WWP003 WTP R&R EQUIPMENT						25,000
	NON CIP - CONTROL ROOM BUILT IN CABINETS						15,000
	URPXXX - WTR MAIN REPL PRIOR TO PW IMPR FR 403						50,000
	KF 9/16/19						90,000
401-0200-533.63-99	FIXED ASSET TRANSFERS	5,225-	0	0	0	0	0
401-0200-533.64-00	MACH & EQUIPMENT	5,225	0	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
	NO FUNDING REQUESTED FY20						

401-0200-533.64-97	PROFESSIONAL SERVICES	0	0	0	50,000	0	25,000
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED PER CIP 8/19/19 KF						
	MME003 WTP TELEMETRY INSTRUMENT CONTROL SYSTEM						25,000
							25,000
* CAPITAL OUTLAY		0	0	50,000	150,000	0	115,000
** 1987 BOND PROJECTS		2,588,673	2,553,887	3,072,305	3,172,305	2,729,666	3,289,621
*** WATER PRODUCTION		2,588,673	2,553,887	3,072,305	3,172,305	2,729,666	3,289,621

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
NON DEPARTMENTAL BOND PROJECTS							
401-0300-536.22-99	NON CASH GASB 68 EXPENSE	93,047	55,249-	0	0	0	0
401-0300-536.26-01	OPEB	85,810	29,508	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	178,857	25,741-	0	0	0	0
401-0300-536.44-13	FLEET CHARGES	4,207	2,104	0	0	0	0
401-0300-536.49-19	TAXES, LICENSES, AND FEES	643	0	0	1,143	1,142	1,500
		LEVEL	TEXT				TEXT AMT
		2	*FY20-COUNTY TAX BILL - FOR CITY OWNED PROPERTIES				1,500
		ACCOUNT 401-0100-536-49-19 CUSTOMER SRVC. DIV.					
		(CREDIT CARD FEES AND MERCHANT FEES)					
							1,500
401-0300-536.49-61	DATA PROCESSING 501	411,417	412,665	460,281	460,281	421,924	563,311
		LEVEL	TEXT				TEXT AMT
		2	UPDATED FOR FY20 KF 9/18/19				563,311

							563,311
401-0300-536.49-64	INSURANCE 504	190,357	205,554	298,879	298,879	273,972	275,481
		LEVEL	TEXT				TEXT AMT
		2	UPDATED FOR FY20				275,481
							275,481
401-0300-536.49-90	ADMIN SERVICE FEES	772,970	802,581	894,355	894,355	819,825	880,416
		LEVEL	TEXT				TEXT AMT
		2	UPDATED FOR FY20 KF 8/9/19				880,416

							880,416
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	1,379,594	1,422,904	1,653,515	1,654,658	1,516,863	1,720,708
401-0300-536.63-97	PROJ CAPITAL OUTLAY	7,991	282,709	500,000	2,128,903	246,284	250,000
		LEVEL	TEXT				TEXT AMT
		2	UPDATED PER FY20 CIP 8/19/19 KF				
		URP001 - FIELD OPS WATER SYSTEM REPLACEMENTS					200,000
		MMP001 - ENG - UTILITIES MAPPING					50,000

							250,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0300-536.63-99	FIXED ASSET TRANSFERS	3,952-	282,709-	0	0	0	0
401-0300-536.69-99	FA CAP INTEREST OFFSET	4,039-	0	0	0	0	0
* CAPITAL OUTLAY		0	0	500,000	2,128,903	246,284	250,000
401-0300-536.72-10	INTEREST BONDS	170,441	39,556-	0	0	0	0
401-0300-536.73-02	AMORTIZATION EXP	123,733	102,760	0	0	0	0
* DEBT SERVICE		294,174	63,204	0	0	0	0
401-0300-599.96-10	SINKING (402,413,417,418)	3,892,624	4,177,768	4,184,172	4,184,172	3,835,491	4,169,432
	LEVEL 2 TEXT					TEXT AMT	
						4,169,432	
	*** TRANSFER TO 417 FOR 2012 W/S DEBT ***						
	*** UPDATED FOR FY20 KF 8/16/19 ***						
						4,169,432	
401-0300-599.96-12	TO 418 SRLF DEBT SERVICE	2,604,611	2,604,611	2,604,618	2,604,618	2,387,567	2,458,940
	LEVEL 2 TEXT					TEXT AMT	
						295,479	
						614,277	
						145,678	
						914,136	
						489,370	
						2,458,940	
401-0300-599.96-13	TO 403 W/S R&R FUND	2,400,000	2,500,000	2,500,000	2,500,000	2,291,667	2,500,000
	LEVEL 2 TEXT					TEXT AMT	
						2,500,000	
						2,500,000	
* TRANSFERS		8,897,235	9,282,379	9,288,790	9,288,790	8,514,725	9,128,372
401-0300-536.99-02	DEPRECIATION EXPENSE	5,662,058	5,665,349	0	0	0	0
401-0300-536.99-50	COMPRESSION RESERVE	0	0	0	75,355	0	0
* NON-OPERATING EXPENSE		5,662,058	5,665,349	0	75,355	0	0
** BOND PROJECTS		16,411,918	16,408,095	11,442,305	13,147,706	10,277,872	11,099,080

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
401-0301-581.91-25	INTER FUND TRANSFERS IN LIEU OF TAX TRANSFER	1,219,069	1,258,858	1,278,288	1,278,288	1,171,764	1,417,754
	LEVEL 2						
	TEXT						
	UPDATED FOR FY20 KF 8/9/19						1,333,544

	ADJUST TO INCLUDED DEBT MILLAGE IN PILOT						84,210
	KF 9/16/19						1,417,754
*	TRANSFERS	1,219,069	1,258,858	1,278,288	1,278,288	1,171,764	1,417,754
**	INTER FUND TRANSFERS	1,219,069	1,258,858	1,278,288	1,278,288	1,171,764	1,417,754
***	NON DEPARTMENTAL	17,630,987	17,666,953	12,720,593	14,425,994	11,449,636	12,516,834

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0400-535.12-00	*WASTEWATER TREATMENT WASTEWATER TREATMENT SALARIES AND WAGES	857,144	876,245	998,937	973,937	829,267	1,010,273
	LEVEL TEXT TEXT AMT						
	2 CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					1,005,773	
	ADD PAY - 3,000 AND \$1,500					4,500	
						1,010,273	
401-0400-535.12-11	COMPENSATED ABSENCE	19,159-	918-	0	0	0	0
401-0400-535.12-16	RETIREMENT SEVERENCE	0	0	0	0	7,000	0
401-0400-535.14-00	OVERTIME	134,992	121,311	100,000	125,000	140,808	100,000
	LEVEL TEXT TEXT AMT						
	2 SHIFT COVERAGE, CALL OUT FOR LIFT STATION MECH					100,000	

						100,000	
401-0400-535.15-10	CERTIFICATION/LICENSES	1,025	584	2,500	2,500	975	0
	LEVEL TEXT TEXT AMT						
	2 MOVED TO 5502 IN FY20						

401-0400-535.21-00	FICA TAXES	69,346	69,997	84,080	84,080	69,587	84,949
	LEVEL TEXT TEXT AMT						
	2 CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					84,949	
	WAGE INCREASE					84,949	
401-0400-535.22-00	RETIREMENT CONTRIBUTIONS	123,401	124,717	165,535	165,535	151,551	172,270
	LEVEL TEXT TEXT AMT						
	2 CURRENT STAFF					125,788	
	CURRENT STAFF - ICMA & OTHER RETIREMET					46,482	
						172,270	
401-0400-535.23-00	HEALTH INSURANCE	139,369	141,432	169,002	169,002	135,791	181,277
	LEVEL TEXT TEXT AMT						
	2 HEALTH					170,039	
	DENTAL					8,947	
	LIFE					2,291	
						181,277	
401-0400-535.24-00	WORKER'S COMPENSATION	13,003	15,089	17,317	17,317	16,385	21,306
	LEVEL TEXT TEXT AMT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
		2	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)				21,306 21,306
401-0400-535.26-00	EAP BENEFIT	752	768	861	861	794	947
		LEVEL 2	TEXT CURRENT STAFF			TEXT AMT	947 947
* PERSONNEL SERVICES		1,319,873	1,349,225	1,538,232	1,538,232	1,352,158	1,571,022
401-0400-535.31-13	OTHER PROF. SERVICES	20,197	21,291	47,300	43,455	40,001	40,000
		LEVEL 2	TEXT PROFESSIONAL SERVICES DETAIL: A.) MISC ENGINEERING REQUEST B.) BIOLOGICAL CONSULTING SERVICES - CA5934 C.) BIOLOGICAL CONSUTING SERVICES - DEP REDUCED IN FY20 *****			TEXT AMT	40,000 40,000
401-0400-535.34-11	LANDFILL SERVICES	0	399,690	489,250	489,250	489,250	539,035
		LEVEL 2	TEXT BIOSOLIDS REMOVAL AND DISPOSAL SHELLEY'S ENVIRONMENTAL CONTRACT 2% CPI INCREASE PER CONTRACT *** NEW SUBDISION GOING ON-LINE *****			TEXT AMT	489,250 9,785 40,000 539,035
401-0400-535.34-14	CONTRACT SERVICES OTHER	528,242	85,651	179,050	162,050	156,261	180,000
		LEVEL 2	TEXT CONTRACT PROFESSIONAL SERVICES DETAIL: A.) CLEAR WATERS LONG LEAF - LAKE MANAGEMENT B.) HACH EQUIPMENT WARRANTY PLUS SERVICE CONTRACT C.) CLEANING 5 MASTER 2 TIMES PER YEAR MOVED FROM CIP TO OPERATING (SSP010) D.) GENERATOR PREVENTATIVE MAINTENANCE E.) DATA FLOW SYSTEMS, INC. F.) ECONOMY ELECTRIC H.) FLAIR, INC I.) SECURITY SYSTEM MAINTENANCE AS NEEDED J.) STEWARTS ELECTRIC			TEXT AMT	180,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	K.) OTHER CONTRACT SERVICES AS NEEDED NO INCREASE FY20 *****						
						180,000	
401-0400-535.34-20	MOWING CONTRACT SERVICE	50,880	50,881	0	0	0	0
	LEVEL TEXT 2 MOWING CONTRACT HAS BEEN MOVED TO ADMIN UNDER 401 0900 536 3420 IN FY19 *****					TEXT AMT	
401-0400-535.40-00	TRAVEL PER DIEM	2,390	2,111	3,500	3,500	1,416	3,500
	LEVEL TEXT 2 TRAVEL DETAIL: OUT OF TOWN TRAINING EXPENSE (HOTEL, MEALS, ETC,) NO INCREASE FY20 *****					TEXT AMT	
						3,500	
401-0400-535.40-10	EMPLOYEE TRAINING	5,408	3,317	5,000	5,000	5,511	5,000
	LEVEL TEXT 2 EMPLOYEE TRAINING DETAIL: A.) CERTIFICATIONS AND TECHNICAL TRAINING CLASSES NO INCREASE FY20 *****					TEXT AMT	
						5,000	
401-0400-535.41-00	COMMUNICATION SERVICES	12,822	14,790	14,035	14,035	14,980	15,500
	LEVEL TEXT 2 COMMUNICATIONS SERVICES DETAIL: A.) EJ WARD - GPS - BASED ON INCREASE \$7.16/VEH B.) AT&T - CELL PHONES AND AIRCARDS, BASED ON BASED ON FY19 ACTUAL C.) CENTREX / ST OF FL DEPT OF MANAGEMENT VARIOUS FAX LINES AND LAND LINES FY18 ACTUAL D.) ST OF FL DEPT OF MGMT - LONG AND LOCAL DIST E.) SPECTRUM - BUSINESS VIDEO, BASED ON FY18 ACTUAL F.) SPECTRUM - CABLE TV, BASED ON FY18 ACTUAL G.) AT&T - LIFT STATION SIM CARD COMMUNICATIONS INCREASE IN FY20 *****					TEXT AMT	
						15,500	
						15,500	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0400-535.43-10	ELECTRICAL SERVICES	763,583	818,860	820,000	820,000	735,817	850,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAILS AS FOLLOWS:						
	* RECLAIMED WATER PLANT (2 METERS)						820,000
	* CENTRAL LAB						
	* LAB OPERATIONS (RUTH STREET)						
	* WAREHOUSE & METER SHOP						
	* FIELD OPERATIONS SHOP						
	* RECHARGE RESERVOIR PUMP STATION & GST						
	* MEMORIAL, CYPRESS HEAD POND, KEN BURNS, WILLIAMSON BLVD PUMPS						
	* APPROX 106 VARIOUS LIFT STATIONS						
	3.5% INCREASE FPL(\$20,500) NEW LIFT STAT (9,500)						30,000

							850,000
401-0400-535.43-12	WATER/SEWER SERVICES	4,990	4,928	6,349	6,349	5,162	6,500
	LEVEL 2						
	TEXT					TEXT	AMT
	UTILITY BILLS FOR THE FOLLOWING LOCATIONS:						
	* #21969-20959 825 OAK STREET						1,148
	* #21967-20958 825 OAK STREET LAB						2,379
	* #123-39868 RECLAIMED @ 704 DUNLAWTON						561
	* #123-39869 RECLAIMED @ 539 RUTH ST						561
	* #133881-38002 RECLAIMED @ 3889 SUNSET COVE						260

	PONCE INLET WATER BILLS FOR LIFT STATIONS						
	* 4356 SO PENINSULA DRIVE						240
	* 4369 SO ATLANTIC DRIVE						240
	* 4668 SO PENINSULA DRIVE (MASTER)						240
	* ADDITIONAL FUNDING FOR ANY HIGH BILLS DUE TO LEAKS						871

							6,500
401-0400-535.43-14	DRAINAGE	1,899	2,184	2,185	2,185	2,184	2,200
	LEVEL 2						
	TEXT					TEXT	AMT
	DRAINAGE UTILITY BILLS FOR FOLLOWING LOCATION:						
	#21969-20959 OAK STREET						2,200

							2,200
401-0400-535.44-10	EQUIP/OTHER RENTAL/LEASE	3,285	4,394	5,040	27,040	6,344	5,500
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						5,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	A.) BRYSON CRANE CONTRACT B.) DOCUMENT TECHNOLOGIES *****						5,500
401-0400-535.45-19	VEHICLE INSURANCE	1,160	3,894	5,143	5,143	4,714	5,143
	LEVEL TEXT					TEXT AMT	
	2 INSURANCE COVERAGE FOR VEHICLES AND ROLLING STOCK FY19 \$428.58 MTHLY - FINANCE TO MODIFY *****					5,143	
						5,143	
401-0400-535.46-10	GENERAL EQUIP MAINT	126,402	150,452	208,000	161,952	140,897	233,944
	LEVEL TEXT					TEXT AMT	
	2 VENDORS UNDER CONTRACT FOR EQ MAINT SERVICES:					250,000	
	A.) BARNEY'S PUMP B.) CARL ERIC JOHNSON C.) GENERATOR MAINTENANCE D.) DIGITAL CONTROL COMPANY E.) EUTEK / HYDRO INTERNATIONAL F.) FLUID CONTROLS G.) KELLER ANGELLIS DESIGN H.) FJ NUGENT I.) SANDERS COMPANY J.) WATER TREATMENT & CONTROLS K.) XYLEM WATER SOLUTIONS USA L.) DENORA WATER TECH M.) OTHER REPAIRS / MAINTENANCE SERVICES AS NEEDED (BELTS FOR PRESSES, MISC PARTS AND REPAIRS ***** ADJUSTMENT TO BALANCE FOR FINAL BUDGET HEARING KF 9/19/19					16,056-	
						233,944	
401-0400-535.46-11	REGULAR MAINT/INSP EQUIP	2,019	30,766	17,000	12,000	2,830	10,000
	LEVEL TEXT					TEXT AMT	
	2 MAINTENANCE INSPECTION DETAIL:					10,000	
	A.) FIRE EXTINGUISHERS B.) MISC. INSPECTION SERVICES (HOIST) C.) EQUIPMENT TETING D.) FLOW MWETER INSPECTION REDUCE FY20 *****					10,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0400-535.46-12	VEH MAINT/REPAIR	24,593	31,326	20,000	20,000	20,297	23,510
	LEVEL 2 TEXT					TEXT AMT	
							23,510
							23,510
401-0400-535.46-16	BUILDING MAINT	1,246	958	1,000	6,000	4,298	6,000
	LEVEL 2 TEXT					TEXT AMT	
							6,000
							6,000
401-0400-535.46-27	ANNUAL FLEET MAINT CHARGE	0	7,951	7,951	7,951	7,951	7,951
	LEVEL 2 TEXT					TEXT AMT	
							7,951
							7,951
401-0400-535.46-36	SOFTWARE MAINTENANCE	0	0	0	0	0	3,500
	LEVEL 2 TEXT					TEXT AMT	
							3,500
							3,500
401-0400-535.49-01	ADVERTISING	30	355	0	0	0	0
401-0400-535.49-02	COMPUTER SOFTWARE	50	0	0	0	0	0
401-0400-535.49-14	FURN. & FIXTURES NON-CAP	0	0	0	0	0	7,000
	LEVEL 2 TEXT					TEXT AMT	
							7,000
							7,000
401-0400-535.49-16	COMPUTER HARDWARE	0	8,286	0	0	0	0
401-0400-535.49-19	TAXES, LICENSE, & FEES	7,000	6,675	7,500	7,500	6,125	7,500
	LEVEL 2 TEXT					TEXT AMT	
							7,500
							7,500

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							7,500
401-0400-535.49-20	EQUIP & OTHER NON-CAPITAL	0	3,532	8,100	10,100	9,901	12,000
	LEVEL 2 TEXT					TEXT AMT	
	HACH COMPOSIT SAMPLER AT WRF						12,000
	THREE NEW CL17 HACH CHLORINE ANALYXZERS						
	LOCATED AT REAERATION WEIR, OAK STREET						
	REUSE TANK, AND RIVER FLOW						
	INCREASED FY20						

							12,000
401-0400-535.51-00	OFFICE SUPPLIES	1,794	3,186	5,000	5,000	2,883	3,000
	LEVEL 2 TEXT					TEXT AMT	
	VARIOUS OFFICE SUPPLIES AS NEEDED						3,000
	REDUCED FY20						

							3,000
401-0400-535.52-00	OTHER OPERATING SUPPLIES	16,720	29,963	30,000	57,000	50,354	35,000
	LEVEL 2 TEXT					TEXT AMT	
	OPERATING SUPPLIES (HAND TOOLS, NUTS, BOLTS, ETC)						35,000
	SAFTERY SUPPLIES, PPE'S						
	CONSUMABLES :						
	GLOVES, RAIN GEAR, RUBBER BOOTS						
	NUTS, BOLTS, BATTERIES						
	INCREASED FY20						

							35,000
401-0400-535.52-10	GAS,DIESEL,OIL,& GREASE	31,343	41,053	33,500	40,500	39,036	42,500
	LEVEL 2 TEXT					TEXT AMT	
	VEHICLES AND ROLLING STOCK, MISC EQUIPMENT						15,000
	A.) FLEET DETAIL:						
	4 - TRUCKS WITH HEAVY CRANES						
	4 - TRUCKS WITHOUT CRANES						
	1 - VAN (INSTRUMENT CONTROL TECHS)						
	1 - SEMI - YARD DOG						
	REGULAR FUEL: 1,818 GAL @ \$2.75 = \$5,000						
	DIESEL FUEL: 3,077 GAL @ \$3.25 = \$10,000						
	***UPDATED \$/GAL 6/14/19 KF						
	B.) GENTRY OIL - FUEL FOR EMERGENCY GENERATORS						25,000
	C.) SPECIALTIES SYNTHETIC OILS						2,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							42,500
401-0400-535.52-11	JANITORIAL SUPPLIES	2,487	2,111	3,000	3,000	2,972	3,000
	LEVEL 2 TEXT SUPPLIES FOR CLEANING FACILITIES NO INCREASE FY20 *****						3,000
401-0400-535.52-12	UNIFORMS	4,641	8,060	7,295	7,295	6,201	7,300
	LEVEL 2 TEXT DETAIL: NEW / REPLACEMENT UNIFORMS FOR 23 POSITIONS BOOT ALLOWANCE PER NAGE CONTRACT \$165/EMP TOTAL OF 21 POSITIONS INCREASED IN FY20 *****						7,300
401-0400-535.52-16	MEDICAL & LAB SUPPLIES	7,905	18,953	20,000	21,000	18,698	20,000
	LEVEL 2 TEXT LAB SUPPLIES DETIAL: A.) FISHER SCIENTIFIC B.) HACH COMPANY NO INCREASED IN FY20 *****						20,000
401-0400-535.52-18	REP & MAINT SUPPLIES	74,406	73,897	90,000	85,000	80,843	90,000
	LEVEL 2 TEXT REPAIR AND MAINTENANCE SUPPLIES DETAIL: A.) GRAINGER B.) VENDORS THAT ARE USED FOR REPAIR PARTS AND SUPPLIES TO MAINTAIN FACILITY OPERATIONS * AAA FENCE * CONSOLIDATED ELECTRIC DITRIBUTORS INC * DAYTONA BOLT & NUT * HD SUPPLY WATERWORKS * HOME DEPOT * INTERSTATE BATTERY * LOWES * SUMNER HARDWARE * WALMART C.) MISC PUMP AND EQUIPMENT MANUFACTURER PARTS						90,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	D.) MISC TUBING, PIPES, FITTINGS, VALVES, ELECTRICAL RELAYS, ETC. *****						90,000
401-0400-535.52-19	CHEMICALS	533,552	652,525	765,000	765,000	747,174	800,000
	LEVEL TEXT TEXT AMT						
	2 A.) LIQ SODIUM HYPOCHLORITE						765,000
	B.) M POLYALUMINUM						
	C.) RECYCLED METHANOL (NO LONGER USE)						
	D.) EMULSION POLYMER						
	E.) MAGNESIUM HYDROXIDE SLURRY						
	F.) METHANOL (NO LONGER USE)						
	G.) LIQ SODIUM BISULFITE						
	H.) GLYCERIN (REPLACES METHANOL)						

	8/20/19 - LRC ADJ REQUESTED BY DEPT						35,000
							800,000
401-0400-535.54-00	DUES & MEMBERSHIPS	330	0	390	390	270	350
	LEVEL TEXT TEXT AMT						
	2 FWPCOA						350

	REDUCED FY20						350
401-0400-535.54-01	BOOKS & SUBSCRIPTIONS	199	0	500	500	384	350
	LEVEL TEXT TEXT AMT						
	2 SAFETY TRAINING MATERIALS						350

	REDUCED FY20						350
401-0400-535.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	2,500
	LEVEL TEXT TEXT AMT						
	2 STATE CERTIFICATIONS, CDL LICENSES AND CDL RENEWALS						2,500
	MOVED FROM 1510 IN FY20						

							2,500
* OPERATING EXPENSE		2,229,573	2,482,040	2,801,088	2,788,195	2,602,754	2,967,783

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0400-535.62-00	BUILDINGS AND IMP. TO	0	0	0	14,500	14,500	0
401-0400-535.63-00	IMP. OTHER THAN BLDGS	12,800	0	0	0	0	0
401-0400-535.63-97	PROJ CAPITAL OUTLAY	34,974	733,131	1,130,000	2,222,839	870,298	1,100,000
	LEVEL 2						
	TEXT					TEXT	AMT
	UPDATED PER FY20 CIP 8/19/19 KF						
	SSP002 - WATER RECLAMATION FACILITY R&R						50,000
	URH001 - SEWER SYSTEM REHAB-FIELD OPS/COMMONWEALTH						750,000

	SSP015 - WRF OPS BUILDING EXPANSION FR 403						300,000
	KF 9/16/19						
							1,100,000
401-0400-535.63-99	FIXED ASSET TRANSFERS	47,774-	863,299-	0	0	34,125-	0
401-0400-535.64-00	MACH & EQUIPMENT	10,029	130,169	0	9,048	8,785	10,000
	LEVEL 2					TEXT	AMT
	TEXT						
	PURCHASE DUMP TRAILER FOR LIFT STATION MECHANIC						10,000

							10,000
401-0400-535.64-97	PROJ PROFESSIONAL SRVCS	0	0	0	130,000	0	80,000
	LEVEL 2					TEXT	AMT
	TEXT						
	UPDATED PER FY20 CIP 8/19/19 KF						
	MME003 - WATER RECLAMATION FACIITY TELEMETRY						80,000

							80,000
401-0400-536.63-99	FIXED ASSET TRANSFERS	10,029-	0	0	0	0	0
*	CAPITAL OUTLAY	0	1	1,130,000	2,376,387	859,458	1,190,000
401-0400-535.99-02	DEPRECIATIN EXPENSE	0	19,851	0	0	0	0
*	NON-OPERATING EXPENSE	0	19,851	0	0	0	0
**	WASTEWATER TREATMENT	3,549,446	3,851,117	5,469,320	6,702,814	4,814,370	5,728,805
***	*WASTEWATER TREATMENT	3,549,446	3,851,117	5,469,320	6,702,814	4,814,370	5,728,805

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
401-0500-536.12-00	METER SHOP METER SHOP SALARIES AND WAGES	298,918	233,960	256,054	256,054	214,226	260,686
	LEVEL 2						
	TEXT					TEXT	AMT
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						260,686
	WAGE INCREASE						260,686
401-0500-536.12-11	COMPENSATED ABSENCE	4,717-	17,883-	0	0	0	0
401-0500-536.12-16	RETIREMENT SEVERENCE	0	0	0	0	14,000	0
401-0500-536.14-00	OVERTIME	71,158	46,817	15,000	32,082	28,459	15,000
	LEVEL 2						
	TEXT					TEXT	AMT
	AFTER HOURS CALL OUTS AND EMERGENCIES						15,000

	NO OVERTIME ALLOCATION FOR ZMI044 IN FY20						

							15,000
401-0500-536.15-10	CERTIFICATION/LICENSES	0	125	1,000	1,000	150	0
	LEVEL 2						
	TEXT					TEXT	AMT
	MOVED TO 5502 IN FY20						

401-0500-536.21-00	FICA TAXES	26,921	19,451	20,743	20,743	19,067	21,095
	LEVEL 2						
	TEXT					TEXT	AMT
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						21,095
							21,095
401-0500-536.22-00	RETIREMENT CONTRIBUTIONS	42,876	28,116	33,119	33,119	31,573	35,944
	LEVEL 2						
	TEXT					TEXT	AMT
	CURRENT STAFF - PENSION						14,591
	CURRENT STAFF - ICMA AND OTHER PENSION						21,353
							35,944
401-0500-536.23-00	HEALTH INSURANCE	61,202	44,758	58,580	58,580	50,610	62,855
	LEVEL 2						
	TEXT					TEXT	AMT
	HEALTH						59,144
	DENTAL						3,112
	LIFE						599
	WAGE INCREASE LIFE						
							62,855
401-0500-536.24-00	WORKER'S COMPENSATION	5,304	4,050	4,978	4,978	4,518	5,482

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	A.) AT&T MOBILIIY - CELL PHONES & AIRCARDS BASED ON FY19 ACTUAL BILLING B.) EJ WARD - GPS SERVICES BASED ON \$7.16/VEH NEW COST C.) CENTREX - ST OF FLA DEPT OF MANAGEMENT FAX LINES AND LAND LINES BASED ON FY ACTUAL *****						4,100
401-0500-536.44-10	EQUIP/OTHER RENTAL/LEASE	78	252	100	264	264	275
	LEVEL 2 TEXT RENTAL / LEASE DETAIL: DOCUMENT TECHNOLOGY INCREASED IN FY20 DUE TO VENDOR COST *****					TEXT AMT 275	275
401-0500-536.45-19	VEHICLE INSURANCE	3,480	3,894	5,143	5,143	4,714	5,143
	LEVEL 2 TEXT TO BE MODIFIED BY FINANCE *****					TEXT AMT 5,143	5,143
401-0500-536.46-10	GENERAL EQUIP MAINT	0	818	5,000	5,000	0	4,000
	LEVEL 2 TEXT MAINTENANCE / REPAIR OF METER READING DEVICES DECREASED FY20 *****					TEXT AMT 4,000	4,000
401-0500-536.46-11	REGULAR MAINT/INSP EQUIP	938	2,673	1,920	1,920	288	2,000
	LEVEL 2 TEXT MAINTENANCE INSPECTION SERVICES: A.) TYCO INTERGRATED BASED ON FY19 ACTUAL B.) ADDITIONAL INSPECTION SERVICES AS NEEDED *****					TEXT AMT 2,000	2,000
401-0500-536.46-12	VEH MAINT/REPAIR	13,288	17,186	8,400	8,400	5,914	9,874
	LEVEL 2 TEXT VEHICLE REPAIR SERVICES					TEXT AMT 9,874	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
		*****					9,874
401-0500-536.46-27	ANNUAL FLEET MAINT CHARGE	0	3,445	3,445	3,445	3,445	3,445
	LEVEL 2 TEXT ANNUAL FLEET MAINT CHARGES TO BE MODIFIED BY FINANCE *****					TEXT AMT 3,445	
							3,445
401-0500-536.47-00	PRINTING AND BINDING	0	548	1,000	1,000	644	500
	LEVEL 2 TEXT DOOR TAGS REQUIRED FOR CUSTOMER NOTIFICATIONS AND BUSINESS CARDS FOR STAFF REDUCED IN FY20 *****					TEXT AMT 500	
							500
401-0500-536.49-02	COMPUTER SOFTWARE	39,000	0	0	0	0	0
401-0500-536.49-20	EQUIP & OTHER NON-CAPITAL	2,299	0	5,000	5,000	4,850	6,000
	LEVEL 2 TEXT REPLACEMENT OF 2 HAND HELD PROGRAMMERS APPROX \$3,000 EA INCREASED IN FY20 *****					TEXT AMT 6,000	
							6,000
401-0500-536.49-31	NON-CAP RPLMT MTR INSTALL	0	0	0	0	0	50,000
	LEVEL 2 TEXT METER MAINTENANCE / REPAIRS AND REPLACEMENT NEW FY20 *****					TEXT AMT 50,000	
							50,000
401-0500-536.49-66	TFR TO 506 BLDG MAINT FD	9,484	10,442	11,317	11,317	10,374	11,794
	LEVEL 2 TEXT UPDATED FOR FY20 *****					TEXT AMT 11,794	
							11,794
401-0500-536.51-00	OFFICE SUPPLIES	2,806	3,781	4,000	4,000	4,000	4,000
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
		2		PURCHASE OF VARIOUS OFFICE SUPPLIES AS NEEDED NO INCREASE FY20 *****			4,000
							4,000
401-0500-536.52-00	OTHER OPERATING SUPPLIES	7,949	3,652	8,000	7,836	1,498	8,000
	LEVEL 2 TEXT VARIOUS OPERATING SUPPLIES NOT REPLATED TO OFFICE SUPPLIES EXAMPLES: BUG SPRAY, SAFETY EQUIP, GLOVES, HAND TOOLS, PAPER PRODUCTS NO INCREASE FY20 *****					TEXT AMT	8,000
							8,000
401-0500-536.52-10	GAS,DIESEL,OIL,& GREASE	13,183	12,707	15,000	15,000	12,219	15,000
	LEVEL 2 TEXT ROLLING STOCK & VEHICLES REGULAR ONLY: 5,454 GAL @ \$2.75 NO INCREASE FY20 *****					TEXT AMT	15,000
							15,000
401-0500-536.52-12	UNIFORMS	0	578	3,320	3,320	32	3,000
	LEVEL 2 TEXT NEW / REPLACEMENT UNIFORMS FOR 8 POSITIONS BOOT ALLOWNCE PER NAGE AGREEMENT FOR 8 POSITIONS REDUCED FY20 *****					TEXT AMT	3,000
							3,000
401-0500-536.52-18	REP & MAINT SUPPLIES	42,713	25,706	50,000	50,000	51,090	50,000
	LEVEL 2 TEXT THIS LINE ITEM IS USED TO PURCHASE REPAIR PARTS, METER BOXES, LIDS, ETC THAT ARE NOT PROJECT RELATED NO INCREASE FY20 *****					TEXT AMT	50,000
							50,000
401-0500-536.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,000
	LEVEL 2 TEXT STATE CERTIFICATIONS AND RENEWALS					TEXT AMT	1,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017	FY2018	FY2019	FY2019	FY2019	FY2020
		Actual	Actual	Orig/Adopted	Adjusted	Y-T-D ACTUAL	
			Prelim	Budget	Budget	INCLD ENCMBRNCE	CM REQUEST
*****							1,000
*	OPERATING EXPENSE	201,759	133,741	192,405	192,405	164,259	243,331
**	METER SHOP	703,746	493,365	582,179	599,261	527,129	644,722
***	METER SHOP	703,746	493,365	582,179	599,261	527,129	644,722

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0800-536.12-00	W/S DISTRIBUTION WATER DISTRIBUTION SALARIES AND WAGES	632,814	670,906	798,116	797,616	635,497	884,224
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	883,224
						ADD INCENTIVE PAY	1,000
							884,224
401-0800-536.12-11	COMPENSATED ABSENCE	3,837	17,797-	0	0	0	0
401-0800-536.14-00	OVERTIME	140,329	129,718	65,000	83,427	63,067	50,000
	LEVEL 2					TEXT AMT	
						CALLOUT AND EMERGENCIES	50,000

							50,000
401-0800-536.15-10	CERTIFICATION/LICENSES	807	1,421	2,000	2,000	1,021	0
	LEVEL 2					TEXT AMT	
						MOVED TO 5502 IN FY20	

401-0800-536.21-00	FICA TAXES	55,198	56,351	66,048	66,048	50,506	71,481
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	71,481

							71,481
401-0800-536.22-00	RETIREMENT CONTRIBUTIONS	94,250	97,939	123,428	123,428	110,316	138,262
	LEVEL 2					TEXT AMT	
						CURRENT STAFF PENSION	84,637
						CURRENT STAFF ICMA & OTHER PENSIONS	53,625
							138,262
401-0800-536.23-00	HEALTH INSURANCE	115,017	124,365	168,619	168,619	108,347	196,647
	LEVEL 2					TEXT AMT	
						HEALTH	184,825
						DENTAL	9,725
						LIFE	2,097
						WAGE INCREASE LIFE	

							196,647
401-0800-536.24-00	WORKER'S COMPENSATION	10,025	12,253	13,432	13,432	13,986	17,630
	LEVEL 2					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) ***						17,630
							17,630
401-0800-536.25-00	UNEMPLOYMENT COMP	0	0	0	500	1,067	0
401-0800-536.26-00	OPEB / EAP BENEFIT	664	664	861	861	638	1,030
LEVEL	TEXT					TEXT	AMT
2	CURRENT STAFF ***						1,030
							1,030
* PERSONNEL SERVICES		1,052,941	1,075,820	1,237,504	1,255,931	984,445	1,359,274
401-0800-536.34-14	CONTRACT SERVICES OTHER	133,410	165,159	187,000	145,309	35,085	220,000
LEVEL	TEXT					TEXT	AMT
2	OTHER PROFESSIONAL CONTRACT SERVICES DETAIL:						
	A.) RESIDENTIAL BACKFLOW INSPECTIONS						138,000
	B.) ANNUAL CLEANING OF LIFT STATIONS						25,000
	C.) SUNSHINE ONE CALL - SERVICES LOCATES						5,000
	D.) FLAIR, INC.						5,000
	E.) INSTALLATION OF PORTABLE WATER LINE STOPS						11,000
	F.) VARIOUS PROFESSIONAL SERVICES, RESIDENTIAL PLUMBING REPAIRS CAUSED BY THE CITY						1,000
	G.) CONCRETE SERVICES CONTRACT - FY20, THIS ITEM HAS BEEN MOVED FROM ACCOUNT 5300 FOR PROPER ACCOUNT FUNDING						35,000

							220,000
401-0800-536.40-00	TRAVEL PER DIEM	321	834	2,000	2,000	0	1,000
LEVEL	TEXT					TEXT	AMT
2	TRAVEL DETAIL:						
	TRAVEL EXPENSES FOR MEALS, HOTELS, PARKING, ETC						1,000
	DECREASE FY20						

							1,000
401-0800-536.40-10	EMPLOYEE TRAINING	1,917	3,326	4,400	4,400	3,611	4,400
LEVEL	TEXT					TEXT	AMT
2	EMPLOYEE TRAINING DETAIL:						
	A.) CUES TRAINING FOR TV TRUCK, 2 EMPL @ \$1,200 EA						4,400
	B.) RTIFICATION TRAINING						

		FY2017 Actual	FY2018 Actual	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
ACCOUNT NUMBER	ACCOUNT DESCRIPTION						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	FIRE EXTINGUISHERS *****						1,000
401-0800-536.46-12	VEH MAINT/REPAIR	51,404	52,137	45,000	45,000	44,567	52,897
	LEVEL 2 TEXT MONTHLY VEHICLE MAINTENANCE TRANSFERS INCREASED IN FY20 TO COVER COST OF NEW CAPITAL EQUIPMENT BEING PURCHASED IN FY20 AND BASED ON FY20 ACTUAL EXPENSES *****					TEXT AMT 52,897	
							52,897
401-0800-536.46-16	BUILDING MAINT	2,605	4,014	4,000	47,635	42,798	4,000
	LEVEL 2 TEXT DISTRIBUTION BUILDING MAINTENANCE COLLECTIONS BUILDING MAINTENANCE CONVERSION OF THE RECORDS STORAGE AREA NO INCREASE FY20 *****					TEXT AMT 4,000	
							4,000
401-0800-536.46-18	CONT MAINT/COMM EQUIP	67	0	0	0	0	0
	LEVEL 2 TEXT NO LONGER NEEDED IN FY19 *****					TEXT AMT	
401-0800-536.46-27	ANNUAL FLEET MAINT CHARGE	0	20,538	20,538	20,538	20,538	20,538
	LEVEL 2 TEXT ANNUAL FLEET MAINT CHARGE TO BE MODIFIED BY FINANCE *****					TEXT AMT 20,538	
							20,538
401-0800-536.46-36	SOFTWARE MAINTENANCE	3,000	3,000	5,000	5,000	3,000	5,000
	LEVEL 2 TEXT INFRAMAP ANNUAL SOFTWARE SUPPORT NO INCREASE FY20 *****					TEXT AMT 5,000	
							5,000
401-0800-536.47-00	PRINTING AND BINDING	0	303	500	500	0	500
	LEVEL 2 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
2	PRINTING OF MISC CUSTOMER NOTIFICATIONS LOCATE TICKETS						250 250
	NO INCREASE FY20 *****						500
401-0800-536.49-20	EQUIP & OTHER NON-CAPITAL	1,559	6,114	5,000	16,165	11,165	5,000
LEVEL 2	TEXT REPLACEMENT OF AGING NON CAPITAL EQUIPMENT STREET SAW ROOT CUTTER					TEXT AMT	5,000
	NO INCREASE FY20 *****						5,000
401-0800-536.49-31	NON-CAP RPLMT MTR INSTALL	730,714	605,475	187,000	241,811	133,713	0
LEVEL 2	TEXT PROJECT COMPLETE, NO FUNDING REQUIRED FY20 *****					TEXT AMT	
401-0800-536.49-33	NON-CAP NEW MTR INSTALLS	100,987	131,994	100,000	200,000	135,595	0
LEVEL 2	TEXT MOVED TO 5282 FOR ERP ACCOUNT CHANGES *****					TEXT AMT	
401-0800-536.51-00	OFFICE SUPPLIES	1,826	1,746	2,000	2,000	0	2,000
LEVEL 2	TEXT MISC. OFFICE SUPPLIES FOR DISTRIBUTION CREW COLLECTIONS CREW					TEXT AMT	2,000
	NO INCREASE FY20 *****						2,000
401-0800-536.52-00	OTHER OPERATING SUPPLIES	37,290	40,996	68,500	68,500	45,857	68,500
LEVEL 2	TEXT OTHER OPERATING SUPPLIES DETAIL: A.) MISC OPERATING SUPPLIES (HAND TOOLS, RAGS, PAPER PRODUCTS, GLOVES, ETC.) B.) RAIN GEWAR, RUBBOR BOOTS AND SAFETY SUPPLIES C.) VALVE INSERTIONS, LINE STOPS, AND LATERAL REPAIRS (3 @ \$5500 EA)					TEXT AMT	68,500
	NO INCREASE FY20 *****						68,500

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
401-0800-536.52-10	GAS,DIESEL,OIL,& GREASE	24,600	26,443	30,000	30,000	25,958	30,000
	LEVEL 2 TEXT VEHICLES, ROLLING STOCK, AND GAS POWERED EQ REGULAR FUEL: 3,636 GAL @ \$2.75 = \$10,000 DIESEL FUEL: 6,153 GAL @ \$3.25 = \$20,000 NO INCREASE FY20 *****					TEXT AMT 30,000	
						30,000	
401-0800-536.52-11	JANITORIAL SUPPLIES	1,020	2,601	3,500	3,500	2,431	3,500
	LEVEL 2 TEXT DISTRIBUTION AND COLLECTIONS BUILDING CLEANING SUPPLIES AND SUPPLIES TO CLEAN VEHICLES NO INCREASE FY20 *****					TEXT AMT 3,500	
						3,500	
401-0800-536.52-12	UNIFORMS	6,841	7,277	9,300	9,300	5,521	7,000
	LEVEL 2 TEXT DETAIL: UNIFORMS - NEW AND REPLACEMENT FPR 22 POSITIONS BOOT ALLOWANCE PER NAGE CONTRACT 20 POSITIONS @ \$165/PER EMPL REDUCED FY20 *****					TEXT AMT 7,000	
						7,000	
401-0800-536.52-18	REP & MAINT SUPPLIES	121,332	63,234	150,000	150,000	112,307	150,000
	LEVEL 2 TEXT REPAIR & MAINTENANCE DETAIL: A.) REPAIR PARTS FOR THE WATER, RECLAIMED WATER AND SEWER SYSTEM B.) HYDRANT MAINTENANCE PARTS AND SUPPLIES NO INCREASE FY20 *****					TEXT AMT 150,000	
						150,000	
401-0800-536.52-82	NON-CAP NEW MTR INSTALLS	0	0	0	0	0	150,000
	LEVEL 2 TEXT NEW METER INSTALLATIONS, BACKFLOWS, VARIOUS INSTALLATION PARTS NEW CONSTRUCTION					TEXT AMT 150,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	MOVED FROM 4933 IN FY20 *****						
						150,000	
401-0800-536.53-00	ROAD MATERIAL & SUPPLY	17,114	26,072	27,500	77,500	28,120	15,000
	LEVEL 2 TEXT					TEXT AMT	
	ROAD MATERIALS & SUPPLIES DETAIL:					35,000	
	A.) CONCRETE REPAIRS AFTER FIELD CREWS HAVE REPAIRED SERVICE LEAKS FOR POTABLE WATER, RECLAIMED WATER, AND SEWER * THIS LINE ITEM WAS MOVED TO 3414, AS IT RELATES TO A CONTRACT FOR SERVICES - SPARKS					35,000-	
	B.) SOD FOR RESTORATION					10,000	
	C.) PURCHASE OF CONCRETE FOR SMALL REPAIRS DONE BY CITY CREWS *****					5,000	
						15,000	
401-0800-536.54-00	DUES & MEMBERSHIPS	0	0	450	450	0	0
	LEVEL 2 TEXT					TEXT AMT	
	NO FUNDING REQUEST FY20 *****						
401-0800-536.54-01	BOOKS & SUBSCRIPTIONS	210	0	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
	NO REQUEST FOR FY20 *****						
401-0800-536.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	2,000
	LEVEL 2 TEXT					TEXT AMT	
	STATE CERTIFICATIONS, CDL LICENSES AND CDL RENEWALS MOVED FROM 1510 IN FY20 *****					2,000	
						2,000	
* OPERATING EXPENSE		1,264,010	1,193,789	907,198	1,117,818	680,014	796,915
401-0800-533.63-97	PROJ CAPITAL OUTLAY	0	0	0	0	0	300,000
	LEVEL 2 TEXT					TEXT AMT	
	NEW PROJECT - FIELD OPS NEW FACILITY FR 403 KF 9/16/19					300,000	
						300,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0800-536.63-97	PROJ CAPITAL OUTLAY	17,988	0	0	96,485	0	25,000
	LEVEL 2						
	TEXT					TEXT	AMT
	UPDATED PER FY20 CIP 8/19/19 KF						
	URL007 - UTILITY CORRDIATION & RELOCATION						25,000
	*****						25,000
401-0800-536.63-99	FIXED ASSET TRANSFERS	41,080-	279,278-	0	0	450,629-	0
401-0800-536.64-00	MACH & EQUIPMENT	10,865	260,000	465,000	488,596	488,276	175,000
	LEVEL 2					TEXT	AMT
	TEXT						
	DETAIL:						
	PURCHASE OF A NEW 8" THOMPSON SILENT NIGHT						40,000
	PUMP - PARTIAL FUNDING IN 505 FUND (\$40,000)						
	COLLECTIONS - SEEKER CAMERA						8,000
	NEW TRUCK FOR NEW POSTIONS THAT WERE ADDED IN FY19						45,000

	CIP DETAIL:						
	ZMI044 - TOWER UPGRADE						60,000
	UPDATED BY JLW 5/18/19						

	NEW TRUCK FOR FIELD OPS						22,000
	(CONFIRMED WITH JLW - LP 6/13/19)						175,000
401-0800-536.64-15	ADP EQUIPMENT	0	0	0	0	0	56,000
	LEVEL 2					TEXT	AMT
	TEXT						
	CIP DETAIL:						56,000
	ZMI044 - SOFTWARE UPGRADE						
	UPDATED BY JLW 5/18/19						
	*****						56,000
401-0800-536.64-31	CAP NEW METER INSTALLS	0	19,278	100,000	155,722	0	25,000
	LEVEL 2					TEXT	AMT
	TEXT						
	UPDATED PER FY20 CIP 8/19/19 KF						
	ZMI044 - LARGE METER REPLACEMENT						25,000
	*****						25,000
* CAPITAL OUTLAY		12,227-	0	565,000	740,803	37,647	581,000
401-0800-536.99-02	DEPRECIATION EXPENSE	0	4,655	0	0	0	0

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
*	NON-OPERATING EXPENSE	0	4,655	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	WATER DISTRIBUTION	2,304,724	2,274,264	2,709,702	3,114,552	1,702,106	2,737,189

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0824-536.12-00	UTILITIES LAB DIVISION SALARIES AND WAGES	182,902	176,805	219,002	219,002	177,293	227,831
	LEVEL 2 TEXT					TEXT AMT	
							227,831
							227,831
401-0824-536.12-11	COMPENSATED ABSENCE	10,370-	6,647	0	0	0	0
401-0824-536.14-00	OVERTIME	9,810	5,336	8,500	8,500	5,690	7,500
	LEVEL 2 TEXT					TEXT AMT	
							7,500
							7,500
401-0824-536.15-10	CERTIFICATION/LICENSES	75	0	500	500	75	0
	LEVEL 2 TEXT					TEXT AMT	
401-0824-536.21-00	FICA TAXES	13,725	14,118	17,408	17,408	13,685	18,006
	LEVEL 2 TEXT					TEXT AMT	
							18,006
							18,006
401-0824-536.22-00	RETIREMENT CONTRIBUTIONS	23,655	23,103	30,325	30,325	27,744	32,661
	LEVEL 2 TEXT					TEXT AMT	
							16,724
							15,937
							32,661
401-0824-536.23-00	HEALTH INSURANCE	19,649	22,120	36,756	36,756	27,607	39,443
	LEVEL 2 TEXT					TEXT AMT	
							36,965
							1,945
							533
							39,443
401-0824-536.24-00	WORKER'S COMPENSATION	2,932	3,441	4,176	4,176	4,427	5,639
	LEVEL 2 TEXT					TEXT AMT	
							5,639

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	WAGE INCREASE						5,639
401-0824-536.26-00	OPEB / EAP BENEFIT	144	150	187	187	158	206
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	206 206

*	PERSONNEL SERVICES	242,522	251,720	316,854	316,854	256,679	331,286
401-0824-536.31-13	OTHER PROF. SERVICES	48,932	0	0	0	0	0
	LEVEL 2 TEXT					TEXT AMT	
401-0824-536.34-14	CONTRACT SERVICES OTHER	0	66,129	114,000	112,500	92,998	125,000
	LEVEL 2 TEXT					TEXT AMT	
	OUTSIDE LAB SERVICES						125,000
	A.) PACE ANALYTICAL						
	B.) FLOWER CHEMICAL						
	C.) MISC. PRETREATMENT SAMPLING STATIONS						
	D.) UCMR 4						
	E.) FLAIR						
	F.) MISC. CONTRACT SERVICES AS NEEDED						
	G.) GENERATOR PREVENTATIVE MAINTENANCE						
	*****						125,000
401-0824-536.40-00	TRAVEL PER DIEM	50	611	1,500	2,200	1,400	2,500
	LEVEL 2 TEXT					TEXT AMT	
	ESTIMATED TRAVEL EXPENSES FOR EMPLOYEES						2,500
	TO ATTEND TECHNICAL CONFERENCES						
	INCREASED FY20 FOR NEW STALL						
	*****						2,500
401-0824-536.40-10	EMPLOYEE TRAINING	705	2,504	4,000	3,300	1,915	3,000
	LEVEL 2 TEXT					TEXT AMT	
	EMPLOYEE TRAINING DETAIL:						3,000
	TECHNICAL TRAINING CLASSES, SAFETY TRAINING						
	MANAGEMENT COURSES						
	NELAC, FSEA, FRWA, FIPA						
	REDUCED BY \$1,000 THAT WAS ADDED TO THE TRAVEL ACT						

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							3,000
401-0824-536.41-00	COMMUNICATION SERVICES	667	888	890	890	1,192	1,000
	LEVEL 2 TEXT COMMUNICATIONS DETAIL: A.) EJ WARD (GPS) INCREASED TO \$7.16 B.) AT&T, CALL OUT PHONE BASED ON AN AVERAGE INCREASE IN FEES INCREASED IN FY20 *****					TEXT AMT 1,000	1,000
							1,000
401-0824-536.45-19	VEHICLE INSURANCE	1,160	865	1,143	1,143	1,048	1,143
	LEVEL 2 TEXT TO BE MODIFIED BY FINANCE *****					TEXT AMT 1,143	1,143
							1,143
401-0824-536.46-10	GENERAL EQUIP MAINT	0	3,624	2,500	2,500	0	2,500
	LEVEL 2 TEXT DETAIL: LAB EQUIPMENT MAINTENANCE GENERATOR REPAIRS AS NEEDED NO INCREASE FY20 *****					TEXT AMT 2,500	2,500
							2,500
401-0824-536.46-11	REGULAR MAINT/INSP EQUIP	480	480	500	500	480	500
	LEVEL 2 TEXT DETAIL: FIRE EXTINGUISHERS, BALANCES, WEIGHTS CALIBRATION OF EQUIPMENT NO INCREASE FY20 *****					TEXT AMT 500	500
							500
401-0824-536.46-12	VEH MAINT/REPAIR	371	312	2,000	2,000	492	2,351
	LEVEL 2 TEXT VEHICLE MONTHLY MAINTENANCE *****					TEXT AMT 2,351	2,351
							2,351
401-0824-536.46-16	BUILDING MAINT	0	3,490	2,500	500	0	15,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	LEVEL 2 TEXT DETAIL: EXTERIOR - PAINTING AND PRESSURE WASHING INCREASE DUE TO AGING FACILITY *****						
						TEXT AMT	
							15,000
							15,000
401-0824-536.46-27	ANNUAL FLEET MAINT CHARGE	0	795	795	795	795	795
	LEVEL 2 TEXT ANNUAL FLEET MAINTENANCE TO BE MODIFIED BY FINANCE *****					TEXT AMT	
							795
							795
401-0824-536.49-14	FURN & FIXTURE NON-CAP	40	345	0	0	0	0
401-0824-536.49-16	COMPUTER HARDWARE	972	0	0	0	0	0
401-0824-536.49-19	TAXES, LICENSES, AND FEES	1,500	1,500	2,000	2,000	1,200	2,500
	LEVEL 2 TEXT ANNUAL LICENSE FOR LAB CERTIFICATION INCREASED IN FY20 *****					TEXT AMT	
							2,500
							2,500
401-0824-536.49-20	EQUIP & OTHER NON-CAPITAL	7,290	1,444	1,000	2,500	1,286	2,500
	LEVEL 2 TEXT REPLACE VARIOUS LAB EQUIPMENT USED FOR TESTING INCREASED FY20 *****					TEXT AMT	
							2,500
							2,500
401-0824-536.51-00	OFFICE SUPPLIES	1,497	1,498	2,000	2,000	1,502	2,000
	LEVEL 2 TEXT PURCHASE OF VARIOUS OFFICE SUPPLIES NO INCREASE FY20 *****					TEXT AMT	
							2,000
							2,000
401-0824-536.52-00	OTHER OPERATING SUPPLIES	1,363	1,997	2,000	4,000	2,905	2,000
	LEVEL 2 TEXT MISC SUPPLIES OTHER THAN OFFICE SUPPLIES NO INCREASE FY20 *****					TEXT AMT	
							2,000
							2,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
401-0824-536.52-10	GAS,DIESEL,OIL,& GREASE	1,072	1,400	1,938	1,938		1,292	1,500
	LEVEL 2 TEXT VEHICLE FUEL ONLY REGULAR FUEL: 545 GAL @ 2.75 REDUCED IN FY20 *****						TEXT AMT 1,500	1,500
401-0824-536.52-11	JANITORIAL SUPPLIES	1,597	991	1,200	1,200		1,000	1,200
	LEVEL 2 TEXT MISC OFFICE CLEANING SUPPLIES NO INCREASE FY20 *****						TEXT AMT 1,200	1,200
401-0824-536.52-12	UNIFORMS	619	813	1,660	1,660		460	1,700
	LEVEL 2 TEXT DETAIL: UNIFORMS - NEW AND REPLACEMENT FOR 5 POSITIONS BOOT ALLOWANCE PER NAGE AGREEMENT FOR 4 POSITIONS \$165/ANNUAL NO INCREASE FY20 *****						TEXT AMT 1,700	1,700
401-0824-536.52-16	MEDICAL/LAB SUPPLIES	38,593	36,658	40,000	40,000		38,336	43,000
	LEVEL 2 TEXT DETAIL: PURCHASE OF VARIOUS SUPPLIES FOR LAB OPERATIONS VENDORS AS FOLLOWS: HARDY DIAGNOSTICS IDEXX DISTRIBUTORS FISHER SCIENTIFIC HACH COMPANY MISC LAB SUPPLIES NOT COVERED UNDER THE ABOVE CONTRACTS INCREASED FY20, DUE TO ACTUAL *****						TEXT AMT 43,000	43,000
401-0824-536.52-18	REP & MAINT SUPPLIES	905	0	400	400		0	400
	LEVEL 2 TEXT						TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2 MISC REPAIRS SUPPLIES						400
	NO INCREASE FY20						
	*****						400
401-0824-536.54-00	DUES & MEMBERSHIPS	305	180	500	500	347	500
	LEVEL TEXT					TEXT AMT	
	2 FWPCOA, FRWA, FIPA, FSEA ANNUAL DUES						500
	NO INCREASE FY20						
	*****						500
401-0824-536.54-01	BOOKS & SUBSCRIPTIONS	758	299	500	500	350	500
	LEVEL TEXT					TEXT AMT	
	2 DETAIL:						500
	SAFETY TRAINING MATERIALS						
	METHOD REFERANCE MATERIALS						
	NO INCREASE FY20						
	*****						500
401-0824-536.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	100
	LEVEL TEXT					TEXT AMT	
	2 EMPLOYEE LAB CERTIFICATIONS / RENEWALS						100
	OPERATORS CETIFICATIONS						
	MOVED FROM 1510 IN FY20						
	*****						100
* OPERATING EXPENSE		108,876	126,823	183,026	183,026	148,998	211,689
401-0824-536.64-00	MACH & EQUIPMENT	12,227	0	0	0	0	5,500
	LEVEL TEXT					TEXT AMT	
	2 NEW QUANTITRAY SEALER NEW FY20						5,500
	EQUIPMENT WILL BE USED DAILY WITH NEW						
	CERTICIATION						
	*****						5,500
* CAPITAL OUTLAY		12,227	0	0	0	0	5,500

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
**	UTILITIES LAB DIVISION	363,625	378,543	499,880	499,880	405,677	548,475
***	W/S DISTRIBUTION	2,668,349	2,652,807	3,209,582	3,614,432	2,107,783	3,285,664

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	LEVEL 2 TEXT					TEXT AMT	
						HEALTH 81,914	
						DENTAL 4,310	
						LIFE 2,134	
						WAGE INCREASE LIFE 88,358	
401-0900-536.24-00	WORKER'S COMPENSATION	4,706	5,546	6,032	6,032	5,620	6,105
	LEVEL 2 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) 6,105	
						6,105	
401-0900-536.26-00	OPEB / EAP BENEFIT	276	338	419	419	381	456
	LEVEL 2 TEXT					TEXT AMT	
						CURRENT STAFF 456	
						456	
* PERSONNEL SERVICES		872,985	905,062	935,748	935,748	807,847	929,978
401-0900-536.31-00	PROFESSIONAL SERVICES	0	0	0	3,500	0	0
401-0900-536.31-12	LEGAL SERVICES	0	27,289	0	5,000	5,000	0
401-0900-536.31-13	OTHER PROF. SERVICES	21,994	7,476	80,000	149,392	91,587	80,000
	LEVEL 2 TEXT					TEXT AMT	
						VARIOUS CONSULTANTS/ RIGHT OF WAY SERVICES	
						DETAIL AS FOLLOWS:	
						A.) RIGHT OF WAY ISSUES 20,000	
						B.) SURVEYS AND MISC REPORTS 5,000	
						C.) ANNUAL FINANCE REPORT CONDITION ASSESSMENT 15,000	
						D.) ENGINEERING STUDIES 20,000	
						E.) COUNCIL REQUEST STUDIES 10,000	
						F.) MISC.CM AND LEGAL REQUEST 5,000	
						G.) UNFORESEEN ISSUES 5,000	

						80,000	
401-0900-536.34-14	CONTRACT SERVICES OTHER	0	0	0	2,605	4,682	0
401-0900-536.34-20	MOWING CONTRACT SERVICE	0	0	63,360	63,360	63,336	74,000
	LEVEL 2 TEXT					TEXT AMT	
						DETAIL: 50,200	
						PUBLIC UTILITIES FACILITIES AND LIFT STATIONS	
						LANDSCAPING	
						ITB 19-24 IS BEING DRAFTED. THIS BID WILL BE	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	REPLACING BRAUNS LAWNS AND KB LAWNS, BOTH CONTRACT WILL EXPIRE 9/30/19 EXPECTING AN INCREASE RECLAIMED LAKE MOWING ITB 16-25 WITH ROCKING B ENTERPRISES INCREASED FY20 DUE TO NEW BIDS *****						10,000 13,800 74,000
401-0900-536.40-00	TRAVEL PER DIEM	52	0	500	500	0	2,500
	LEVEL 2 TEXT TRAVEL ALLOWANCE FOR MEALS / HOTEL EXPENSES *****					TEXT AMT	2,500 2,500
401-0900-536.40-10	EMPLOYEE TRAINING	942	4,005	39,100	4,075	900	40,000
	LEVEL 2 TEXT EMPLOYEE TRAINING: A.) 4 - ONE DAY EVENTS @ \$150 EACH B.) 3 - THREE DAY EVENTS @ \$500 EACH C.) UTILITY MANAGEMENT TRAINING SCHOOL D.) ENGINEERS PDS (2) E.) SAFETY TRAINING *****					TEXT AMT	600 1,500 1,000 1,500 35,400 40,000
401-0900-536.41-00	COMMUNICATION SERVICES	5,087	5,555	5,351	5,351	4,599	6,500
	LEVEL 2 TEXT COMMUNICATIONS DETAIL: A.) AT&T MOBILITY - CELL PHONE & AIR CARDS B.) EJ WARD = GPS INCREASE IN FY20 DUE TO NEW CONTRACTS AND THE ADDITION OF THE GENERATOR MECHANIC VEHICLE *****					TEXT AMT	6,500 6,500
401-0900-536.44-10	EQUIP/OTHER RENTAL/LEASE	13,585	14,934	14,600	16,214	15,646	16,500
	LEVEL 2 TEXT EQUIPMENT RENTAL / LEASING DETAIL: A.) FEC ANNUAL RIGHT OF WAY LICENSE AGREEMENT B.) DOCUMENT TECHNOLOGY - COPIER SERVICES INCLUDING STAPLES / TONER THAT IS PURCHASED DIRECTLY FROM MANUFACTUROR INCREASE IN FY20 DUE TO FEC INCREASE AND					TEXT AMT	12,500 4,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	AN INCREASE FOR THE COPIER *****						16,500
401-0900-536.45-19	VEHICLE INSURANCE	5,414	1,298	1,143	1,143	1,048	1,143
	LEVEL 2 TEXT TO BE MODIFIED BY FINANCE *****					TEXT AMT 1,143	1,143
401-0900-536.46-10	GENERAL EQUIP MAINT	0	0	500	927	927	500
	LEVEL 2 TEXT MISC OFFICE EQUIPMENT MAINTENANCE AS NEEDED *****					TEXT AMT 500	500
401-0900-536.46-11	REGULAR MAINT/INSP EQUIP	0	0	600	0	0	600
	LEVEL 2 TEXT MISC. OFFICE EQUIPMENT INSPECTION SVC *****					TEXT AMT 600	600
401-0900-536.46-12	VEH MAINT/REPAIR	939	5,861	2,000	4,000	5,185	2,351
	LEVEL 2 TEXT REPAIR & MAINTENANCE OF DEPT VEHICLES *****					TEXT AMT 2,351	2,351
401-0900-536.46-16	BUILDING MAINT	0	0	5,000	5,000	4,015	10,000
	LEVEL 2 TEXT SOUND PROOFING ADMIN OFFICES AT DLH ANNEX *****					TEXT AMT 10,000	10,000
401-0900-536.46-27	ANNUAL FLEET MAINT CHARGE	0	1,060	1,060	1,060	1,060	1,060
	LEVEL 2 TEXT ANNUAL FLEET MAINTENANCE CHARGES TO BE MODIFIED BY FINANCE ***** FINANCE: PLEASE ADD THE VEHICLE FOR THE GENERATOR MECHANIC TO BE PURCHASED FY20 *****					TEXT AMT 1,060	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							1,060
401-0900-536.46-36	SOFTWARE MAINTENANCE	0	0	0	0	740	13,509
	LEVEL 2 TEXT					TEXT AMT	
							1,200
	NEW IN FY20 - ICPR STORMWATER MODELING						500
	AUTO CAD FOR UTILITIES ENGINEERS						2,000
	AUTO CAD FOR PUBLIC WORKS ENGINEER						4,435
	NEW FY20 - WATER GEMS (WATER SYSTEM MODELING)						3,844
	NEW FY20 - SEWER GEMS (SEWER SYSTEM MODELING)						1,530
	MISC ANNUAL FEES						13,509
401-0900-536.47-00	PRINTING AND BINDING	149	60	200	200	78	500
	LEVEL 2 TEXT					TEXT AMT	
							500
	FLYERS, NOTICES, MISC FORMS, BUSINESS CARDS						
	INCREASED FY20, EXPECTING TO PRINT MORE						
	PUBLIC NOTICE INFORMATION						
	*****						500
401-0900-536.48-04	PUB RELATION ACTIVITY	844	1,777	2,500	900	316	2,500
	LEVEL 2 TEXT					TEXT AMT	
							2,500
	VARIOUS SUPPLIES FOR FAMILY DAYS AND						
	COMMUNITY AWARENESS						
	*****						2,500
401-0900-536.49-01	ADVERTISING	349	713	2,000	2,000	1,072	2,000
	LEVEL 2 TEXT					TEXT AMT	
							2,000
	VARIOUS ADVERTISEMENTS REQUIREMENTS AND						
	JOB POSTINGS						
	*****						2,000
401-0900-536.49-02	COMPUTER SOFTWARE	2,288	0	1,000	0	0	36,491
	LEVEL 2 TEXT					TEXT AMT	
	ENGINEERING SOFTWARE PURCHASES NEW FY20						18,477
	A.) WATER GEM'S - WATER SYSTEM MODELING						16,014
	B.) SEWER GEM'S - SEWER SYSTEM MODELING						2,000
	C.) MISC. SOFTWARE NOT INCLUDED ABOVE						
	*****						36,491

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0900-536.49-14	FURN & FIXTURE NON-CAP	0	0	25,000	50,814	50,704	5,000
	LEVEL 2 TEXT					TEXT AMT	
	MISC.ITEMS AS NEEDED						5,000
	REDUCED IN FY20						
	*****						5,000
401-0900-536.49-16	COMPUTER HARDWARE	0	1,717	0	0	0	0
401-0900-536.49-19	TAXES, LICENSES, AND FEES	0	931	0	0	50	0
401-0900-536.49-20	EQUIP & OTHER NON-CAPITAL	15,612	0	0	8,266	8,266	0
	LEVEL 2 TEXT					TEXT AMT	
	NON CAPITAL EQ - TO REPLACE AGING ITEMS						5,000
	BUDGET ITEM REMOVED CM MEETING						5,000-

401-0900-536.49-66	TFR TO 506 BLDG MAINT FD	92,900	71,864	76,207	76,207	69,856	79,095
	LEVEL 2 TEXT					TEXT AMT	
	*****						79,095
	UPDATED FOR FY20						
							79,095
401-0900-536.51-00	OFFICE SUPPLIES	6,009	5,925	6,000	7,500	5,688	6,500
	LEVEL 2 TEXT					TEXT AMT	
	MISC OFFICE SUPPLIES						6,500
	PENS, PAPER, PRINTER INK, VARIOUS OFFICE SUPPLIES						
	INCREASED FY20, BASED ON ACTUAL						
	*****						6,500
401-0900-536.52-00	OTHER OPERATING SUPPLIES	11,897	7,221	8,000	11,500	11,603	28,500
	LEVEL 2 TEXT					TEXT AMT	
	MISC SUPPLIES OTHER THAN OFFICE SUPPLIES						8,500
	MISC. TOOLS AND EQUIPMENT FOR THE GENERATOR						20,000
	MECHANIC						
	*****						28,500
401-0900-536.52-10	GAS,DIESEL,OIL,& GREASE	1,339	1,581	1,500	1,500	1,864	2,000
	LEVEL 2 TEXT					TEXT AMT	
	VEHICLES ONLY						

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	REGULAR FUEL: 727 GAL @ \$2.75 INCREASED IN FY20 TO COVER THE GENERATOR MECHANIC VEHICLE *****						2,000
							2,000
401-0900-536.52-12	UNIFORMS	1,098	612	1,180	1,180	471	5,000
	LEVEL 2 TEXT DETAIL: UNIFORMS - NEW AND REPLACEMENT BOOT ALLOWANCE PER NAGE AGREEMENT INCLUDING THE NEW POSITION OF GENERATOR MECHANIC *****					TEXT AMT	5,000
							5,000
401-0900-536.52-15	POSTAL SERVICE	1,949	1,147	1,000	500	79	500
	LEVEL 2 TEXT POSTAGE REDUCED IN FY20 BASED ON ACTUAL EXPENSES *****					TEXT AMT	500
							500
401-0900-536.54-00	DUES & MEMBERSHIPS	6,535	1,294	7,110	748	270	10,000
	LEVEL 2 TEXT DUES AND MEMBERSHIP DETAIL: A.) AMERICAN WATER WORKS ASSOCIATION B.) NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS (2) C.) RIGHT OF WAY ASSOCIATION - IRWA D.) RIGHT OF WAY PARALEGAL ASSOCIATION - NALA E.) ST OF FL REAL ESTATE BROKER LICENSES F.) FL WATER & POLLUTION CONTROL OPR ASSOCIATION G.) SOUTH EAST WATER ASSOCIATION H.) FLORIDA STORMWATER ASSOCIATION I.) ANNUAL NOTARY RENEWAL FOR ROW AGENT J.) FWEF K.) MISC ITEMS NOT LISTED ABOVE *****					TEXT AMT	3,750 598 240 150 72 100 600 2,200 105 400 1,785
							10,000
401-0900-536.54-01	BOOKS & SUBSCRIPTIONS	186	505	500	342	342	500
	LEVEL 2 TEXT SAFETY, OSHA, WATER INDUSTRY PUBLICATIONS NO INCREASE FY20 *****					TEXT AMT	500

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
							500
401-0900-536.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	2,000
	LEVEL 2 TEXT					TEXT	AMT
	FLORIDA BOARD OF ENGINEERS RENEWALS						2,000
	DEP						
	RIGHT OF WAY AGENT						
	STATE LICENSE RENEWALS						
	*****						2,000
*	OPERATING EXPENSE	189,168	162,825	345,411	423,784	349,384	429,249
401-0900-536.63-97	PROJ CAPITAL OUTLAY	0	0	0	26,500	3,500	0
401-0900-536.63-99	FIXED ASSET TRANSFERS	27,224-	0	0	0	6,004-	0
401-0900-536.64-00	MACH & EQUIPMENT	27,224	0	0	10,254	10,254	66,000
	LEVEL 2 TEXT					TEXT	AMT
	NEW ADDITION						
	TRUCK FOR GENERATOR MECHANIC						46,000
	TRAILER FOR MOUNTING PORTABLE GENERATOR						20,000
	*****						66,000
*	CAPITAL OUTLAY	0	0	0	36,754	7,750	66,000
**	UTILITY ADMINSTRATION	1,062,153	1,067,887	1,281,159	1,396,286	1,164,981	1,425,227

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
401-0901-536.12-00	UTILITY WAREHOUSE SALARIES AND WAGES	70,311	73,578	73,575	73,575	73,370	75,793
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					TEXT AMT 75,793 75,793	
401-0901-536.12-11	COMPENSATED ABSENCE	313	249-	0	0	0	0
401-0901-536.14-00	OVERTIME	16,230	11,886	5,000	9,264	3,801	5,000
	LEVEL 2 TEXT WAREHOUSE ON CALL FOR STOREKEEPER OFFICE ASSISTANT - OFFICE COVERAGE & BACKFLOW ISSUES					TEXT AMT 5,000 5,000	
401-0901-536.21-00	FICA TAXES	6,497	6,116	6,013	6,013	5,764	6,183
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 6,183 6,183	
401-0901-536.22-00	RETIREMENT CONTRIBUTIONS	10,153	10,992	14,250	14,250	14,197	15,921
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 15,921 15,921	
401-0901-536.23-00	HEALTH INSURANCE	14,123	14,640	14,660	14,660	9,489	15,730
	LEVEL 2 TEXT HEALTH DENTAL LIFE WAGE INCREASE LIFE					TEXT AMT 14,786 778 166 15,730	
401-0901-536.24-00	WORKER'S COMPENSATION	722	883	847	1,139	1,105	1,133
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 1,133 1,133	
401-0901-536.26-00	OPEB / EAP BENEFIT	75	75	75	75	78	82
	LEVEL 2 TEXT					TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	CURRENT STAFF						82 82
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*	PERSONNEL SERVICES	118,424	117,921	114,420	118,976	107,804	119,842
401-0901-536.34-14	CONTRACT SERVICES OTHER	0	0	0	281	281	0
401-0901-536.40-10	EMPLOYEE TRAINING	0	96	450	450	125	200
LEVEL	TEXT					TEXT AMT	
2	EMPLOYEE TRAINING DETAIL: A.) SCHOOLS, SEMINARS, CONFERENCES, STAFF TRAINING B.) WAREHOUSE MANAGEMENT TRAINING C.) CROSS CONNECTION TRAINING REDUCED FY20 *****						200
							200
401-0901-536.41-00	COMMUNICATION SERVICES	577	529	420	420	392	600
LEVEL	TEXT					TEXT AMT	
2	COMMUNICATION SERVICES AS FOLLOWS: A.) AT&T CELL PHONE FOR ON CALL NO INCREASE FY20 *****						600
							600
401-0901-536.44-10	EQUIP/OTHER RENTAL/LEASE	200	252	240	240	240	250
LEVEL	TEXT					TEXT AMT	
2	EQUIPMENT RENTAL / LEASING DETAIL: A.) DOCUMENT TECHNOLOGY - COPIER SERVICES *****						250
							250
401-0901-536.45-19	VEHICLE INSURANCE	387	0	0	0	0	0
401-0901-536.46-10	GENERAL EQUIP MAINT	54	0	500	500	179	0
LEVEL	TEXT					TEXT AMT	
2	NO FUNDING REQUEST FY20 *****						
401-0901-536.46-11	REGULAR MAINT/INSP EQUIP	1,194	980	980	980	1,438	1,200
LEVEL	TEXT					TEXT AMT	
2	MAINTENANCE INSPECTION SERVICE DETAIL: A.) TYCO INTEGRATED - WAREHOUSE SECURITY B.) CERTIFIED ELECTRONICS - ANNUAL INCREASED FY20						1,200

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST

							1,200
401-0901-536.46-12	VEH MAINT/REPAIR	908	3,593	3,000	3,000	514	3,526
	LEVEL 2 TEXT					TEXT	AMT
							3,526
							3,526
401-0901-536.46-16	BUILDING MAINT	147	300	600	600	713	600
	LEVEL 2 TEXT					TEXT	AMT
							600
							600
401-0901-536.46-27	ANNUAL FLEET MAINT CHARGE	0	530	530	530	530	530
	LEVEL 2 TEXT					TEXT	AMT
							530
							530
401-0901-536.49-02	COMPUTER SOFTWARE	790	790	800	800	0	800
	LEVEL 2 TEXT					TEXT	AMT
							800
							800
401-0901-536.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	0	0	1,400
	LEVEL 2 TEXT					TEXT	AMT
							1,400
							1,400
401-0901-536.49-66	TFR TO 506 BLDG MAINT FD	15,929	10,060	17,212	17,212	15,778	17,816
	LEVEL 2 TEXT					TEXT	AMT
							17,816
							17,816

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
401-0901-536.51-00	OFFICE SUPPLIES	2,500	0	2,500	2,500	1,974	2,000
	LEVEL 2 TEXT PURCHASE OF VARIOUS OFFICE SUPPLIES REDUCED FY20 BASED ON ACTUAL *****					TEXT AMT 2,000	2,000
401-0901-536.52-00	OTHER OPERATING SUPPLIES	4,945	1,070	6,000	5,719	638	5,000
	LEVEL 2 TEXT PURCHASE OF VARIOUS NON-OFFICE RELATED SUPPLIES REDUCED FY20 BASED ON ACTUAL *****					TEXT AMT 5,000	5,000
401-0901-536.52-10	GAS,DIESEL,OIL,& GREASE	320	322	600	600	386	600
	LEVEL 2 TEXT PURCHASE OF LP GAS FOR FORKLIFTS NO INCREASE FY20 *****					TEXT AMT 600	600
401-0901-536.52-12	UNIFORMS	0	0	665	665	0	500
	LEVEL 2 TEXT DETAIL: UNIFORMS - REPLACEMENT AND NEW BOOT ALLOWANCE PER NAGE AGREEMENT (\$165) REDUCED FY20 BASED ON ACTUAL *****					TEXT AMT 500	500
401-0901-536.52-15	POSTAL SERVICE	1,231	876	1,200	1,200	177	250
	LEVEL 2 TEXT MAILING OF BACKFLOW LETTERS FOR COMPLIANCE - CERTIFIED MAILING REDUCED FY20, PROCEDURE CHANGES *****					TEXT AMT 250	250
401-0901-536.54-01	BOOKS & SUBSCRIPTIONS	247	0	0	0	0	0
	LEVEL 2 TEXT NO FUNDING REQUIREMENT					TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST

*	OPERATING EXPENSE	29,429	19,398	35,697	35,697	23,365	35,272
**	UTILITY WAREHOUSE	147,853	137,319	150,117	154,673	131,169	155,114
***	UTILITY ADMINISTRATION	1,210,006	1,205,206	1,431,276	1,550,959	1,296,150	1,580,341
****	W&S O&M REVENUE FUND	60,334,134	64,107,551	55,366,078	62,535,098	49,060,999	56,738,482

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
W/S R&R FUND (A)							
403-0000-334.38-00	ST JOHNS WATER MANAGEMENT	216,611	0	0	0	0	0
403-0000-361.10-00	INTEREST EARNINGS-INVESTM	12,455	19,464	5,000	5,000	78,304	5,000
	LEVEL TEXT					TEXT AMT	
	2 UPDATED FOR FY20					5,000	
						5,000	
403-0000-369.90-00	MISC REVENUE	29,820	0	0	0	0	0
403-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	5,384,553	0	0
403-0000-399.10-12	FRM 401 WATER/SEWER REV	2,400,000	2,500,000	2,500,000	2,500,000	2,291,667	2,500,000
	LEVEL TEXT					TEXT AMT	
	2 UPDATED FOR FY20					2,500,000	
						2,500,000	
*-----		2,658,886	2,519,464	2,505,000	7,889,553	2,369,971	2,505,000
**-----		2,658,886	2,519,464	2,505,000	7,889,553	2,369,971	2,505,000
***-----		2,658,886	2,519,464	2,505,000	7,889,553	2,369,971	2,505,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
403-0200-533.44-13	WATER PRODUCTION 1987 BOND PROJECTS FLEET FINANCING	316,294	299,747	319,194	319,194	292,595	314,960
	LEVEL 2 TEXT FLEET FINANCE AS OF 06-14-19 KF					TEXT AMT 314,960 314,960	
*	OPERATING EXPENSE	316,294	299,747	319,194	319,194	292,595	314,960
403-0200-533.63-97	PROJ CAPITAL OUTLAY	188,412	326,194	500,000	1,340,650	784,240	850,000
	LEVEL 2 TEXT					TEXT AMT	
	URP001 FIELD OPS WATER SYSTEM REPLACEMENTS					300,000	
	WWW005 PRODUCTION WELL REPLACEMENT					25,000	
	WWP003 WTP R&R EQUIPMENT					200,000	
	WWP### WTP SOFTENER REPLACEMENT					145,000	
	ZMI### CITY WIDE CLASS PIPE REPLACEMENT					180,000	
	URP### WTR MAIN REPL PRIOR TO PW IMPRVMTS					50,000	

	URP### WTR MAIN REPL PRIOR TO PW IMPRVMTS TO 401					50,000-	
	KF 9/16/19						
						850,000	
403-0200-533.63-99	FIXED ASSET TRANSFERS	222,637-	326,194-	0	0	700,838-	0
403-0200-533.64-97	PROFESSIONAL SERVICES	34,225	0	0	52,676	0	0
*	CAPITAL OUTLAY	0	0	500,000	1,393,326	83,402	850,000
**	1987 BOND PROJECTS	316,294	299,747	819,194	1,712,520	375,997	1,164,960
***	WATER PRODUCTION	316,294	299,747	819,194	1,712,520	375,997	1,164,960

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL BOND PROJECTS							
403-0300-536.63-97	PROJ CAPITAL OUTLAY	0	0	0	350,000	167,625	0
403-0300-536.63-99	FIXED ASSET TRANSFERS	0	2,665-	0	0	0	0
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*	CAPITAL OUTLAY	0	2,665-	0	350,000	167,625	0
403-0300-536.99-10	CONTINGENCY	0	0	275,806	0	0	290,040
	LEVEL					TEXT	AMT
	2						290,040
							290,040
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*	NON-OPERATING EXPENSE	0	0	275,806	0	0	290,040
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**	BOND PROJECTS	0	2,665-	275,806	350,000	167,625	290,040
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***	NON DEPARTMENTAL	0	2,665-	275,806	350,000	167,625	290,040

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
*WASTEWATER TREATMENT							
WASTEWATER TREATMENT							
403-0400-535.46-10	GENERAL EQUIP MAINT	0	0	0	140,000	93,519	0
403-0400-535.46-24	R&R LIFT STATIONS	0	16,430	0	0	0	0
403-0400-535.46-63	PROJECT REPAIR & MAINT	0	4,968	0	0	0	0
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*	OPERATING EXPENSE	0	21,398	0	140,000	93,519	0
403-0400-535.63-97	PROJ CAPITAL OUTLAY	136,080	411,221	1,350,000	3,577,812	492,283	990,000
LEVEL TEXT TEXT AMT							
2 UPDATED PER FY20 CIP 8/19/19 KF							
MMM003 WRF TELEMETY INSTRUMENT CONTROL SYSTEM						40,000	
SSP002 WRF - R&R						250,000	
SSP012 WRF - ELECTRIC SYSTEM REPAIR/REPL						500,000	
SSP015 WRF - OPERATIONS BUILDING EXPANSION						300,000	
SLS002 WRF - REPLACE EXISTING LIFT STATIONS						200,000	
SSP018 GENERATOR REPLACEMENTS						1,000,000	

SSP015 WRF - OPERATIONS BUILDING EXPANSION TO 401						300,000-	
SSP012 WRF - ELECTRIC SYSTEM REPAIR/REPL DEFER						500,000-	
SSP018 GENERATOR REPLACEMENTS						500,000-	
KF 9/16/19							
						990,000	
403-0400-535.63-99	FIXED ASSET TRANSFERS	333,917-	522,842-	0	0	14,383-	0
403-0400-535.64-97	PROJ PROFESSIONAL SRVCS	6,077	114,286	60,000	340,588	144,023	60,000
LEVEL TEXT TEXT AMT							
2 CIP: WRF - TELEMETRY INSTRUMENT/CTRL SYS- MME003							
						60,000	
						60,000	
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*	CAPITAL OUTLAY	191,760-	2,665	1,410,000	3,918,400	621,923	1,050,000
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**	WASTEWATER TREATMENT	191,760-	24,063	1,410,000	4,058,400	715,442	1,050,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	SRF PROJECTS/OTHR GRANTS						
403-0410-535.63-97	PROJ CAPITAL OUTLAY	191,760	0	0	0	0	0
*	CAPITAL OUTLAY	191,760	0	0	0	0	0
**	SRF PROJECTS/OTHR GRANTS	191,760	0	0	0	0	0
***	*WASTEWATER TREATMENT	0	24,063	1,410,000	4,058,400	715,442	1,050,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	METER SHOP						
	METER SHOP						
403-0500-536.49-31	NON-CAP RPLMT MTR INSTALL	41,935	0	0	0	0	0
*	OPERATING EXPENSE	41,935	0	0	0	0	0
**	METER SHOP	41,935	0	0	0	0	0
***	METER SHOP	41,935	0	0	0	0	0

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
403-0800-533.63-97	W/S DISTRIBUTION WATER DISTRIBUTION PROJ CAPITAL OUTLAY	63,234	94,948	0	1,768,633	559,181	0
	LEVEL TEXT					TEXT AMT	
	2 UPDATED PER FY20 CIP 8/19/19 KF						
	NEW FIELD OPERATIONS - NEW FACILITY					300,000	

	NEW FIELD OPERATIONS - NEW FACILITY TO 401					300,000-	
	KF 9/16/19						
403-0800-533.63-99	FIXED ASSET TRANSFERS	63,234-	94,948-	0	0	514,200-	0
*	CAPITAL OUTLAY	0	0	0	1,768,633	44,981	0
**	WATER DISTRIBUTION	0	0	0	1,768,633	44,981	0
***	W/S DISTRIBUTION	0	0	0	1,768,633	44,981	0
****	W/S R&R FUND (A)	3,017,115	2,840,609	5,010,000	15,779,106	3,674,016	5,010,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	IMPACT FEE						
405-0000-324.21-00	RESIDENTIAL PHYSICAL ENVI	0	0	0	0	1,805	0
405-0000-324.21-30	RESIDENTIAL WATER	250,995	494,715	150,000	150,000	303,560	150,000
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 150,000 150,000	
405-0000-324.21-50	RESIDENTIAL SEWER	288,368	559,909	150,000	150,000	283,582	150,000
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 150,000 150,000	
405-0000-324.22-00	COMMERCIAL PHYSICAL ENVIR	0	0	0	0	1,868	0
405-0000-324.22-30	COMMERCIAL WATER	603,815	77,542	150,000	150,000	98,052	150,000
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 150,000 150,000	
405-0000-324.22-50	COMMERCIAL SEWER	625,163	712,089	150,000	150,000	93,902	150,000
	LEVEL 2 TEXT BASED ON PRIOR YEAR					TEXT AMT 150,000 150,000	
405-0000-361.10-00	INTEREST EARNINGS-INVESTM	9,401	19,575	1,000	1,000	93,813	1,000
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 1,000 1,000	
405-0000-369.90-00	MISC REVENUE	38,477	0	0	0	0	0
405-0000-389.10-00	APPROPRIATED FUND BAL	0	0	1,011,000	3,997,930	0	1,211,000
	LEVEL 2 TEXT AMOUNT NEEDED TO BALANCE THE FUND 9/18/19					TEXT AMT 1,211,000 1,211,000	
*		1,816,219	1,863,830	1,612,000	4,598,930	876,582	1,812,000
**	IMPACT FEE	1,816,219	1,863,830	1,612,000	4,598,930	876,582	1,812,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
***	IMPACT FEE	1,816,219	1,863,830	1,612,000	4,598,930	876,582	1,812,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	WATER PRODUCTION						
	1987 BOND PROJECTS						
405-0200-533.63-97	PROJ CAPITAL OUTLAY	0	0	0	458,552	0	0
*	CAPITAL OUTLAY	0	0	0	458,552	0	0
**	1987 BOND PROJECTS	0	0	0	458,552	0	0
***	WATER PRODUCTION	0	0	0	458,552	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	NON DEPARTMENTAL BOND PROJECTS						
405-0300-536.49-90	ADMIN SERVICE FEES	34,993	36,410	12,000	12,000	11,000	12,000
*	OPERATING EXPENSE	34,993	36,410	12,000	12,000	11,000	12,000
**	BOND PROJECTS	34,993	36,410	12,000	12,000	11,000	12,000
***	NON DEPARTMENTAL	34,993	36,410	12,000	12,000	11,000	12,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
405-0400-535.63-97	*WASTEWATER TREATMENT WASTEWATER TREATMENT PROJ CAPITAL OUTLAY	39,171	30,255	600,000	2,051,618	0	500,000
	LEVEL 2 TEXT UPDATED PER FY20 CIP 8/19/19 KF SSP016 WRF NUTRIENT REMOVAL PROCESS IMPROVMTS					500,000 500,000	
405-0400-535.63-99	FIXED ASSET TRANSFERS	39,171-	30,255-	0	0	0	0
*	CAPITAL OUTLAY	0	0	600,000	2,051,618	0	500,000
**	WASTEWATER TREATMENT	0	0	600,000	2,051,618	0	500,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
405-0401-535.63-97	WASTEWATER COLLECTION PROJ CAPITAL OUTLAY	0	0	50,000	222,608	69,350	25,000
	LEVEL 2 TEXT UCP001 CITY COST PARTICIPATION UPDATED PER FY20 CIP 8/19/19 KF					TEXT AMT 25,000 25,000	
*	CAPITAL OUTLAY	0	0	50,000	222,608	69,350	25,000
**	WASTEWATER COLLECTION	0	0	50,000	222,608	69,350	25,000
***	*WASTEWATER TREATMENT	0	0	650,000	2,274,226	69,350	525,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
405-0800-533.63-97	W/S DISTRIBUTION WATER DISTRIBUTION PROJ CAPITAL OUTLAY	83,500	1,406	950,000	1,854,152	0	1,275,000
	LEVEL 2 TEXT					TEXT AMT	
	2 UPDATED PER FY20 CIP 8/19/19 KF						
	URP001 FIELD OPS WATER SYSTEM REPLACEMENTS					500,000	
	UET001 ENG - WATER SYSTEM EXTENSIONS/UPSIZING					50,000	
	URP### RIDGEWOOD AVE WATER MAIN REPLACEMENT					700,000	
	UCP001 ENG - CITY COST PARTICIPATION PROJECT					25,000	
						1,275,000	
405-0800-533.63-99	FIXED ASSET TRANSFERS	83,500-	1,406-	0	0	0	0
*	CAPITAL OUTLAY	0	0	950,000	1,854,152	0	1,275,000
**	WATER DISTRIBUTION	0	0	950,000	1,854,152	0	1,275,000
***	W/S DISTRIBUTION	0	0	950,000	1,854,152	0	1,275,000
****	IMPACT FEE	1,851,212	1,900,240	3,224,000	9,197,860	956,932	3,624,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	SOLID WASTE						
410-0000-331.51-16	HURRICANE MATTHEW	4,770	0	0	0	0	0
410-0000-334.51-16	HURRICANE MATTHEW	673	0	0	0	0	0
410-0000-343.41-00	GARBAGE-CURBSIDE	5,251,862	5,350,724	5,406,000	5,406,000	4,974,700	5,466,030
	LEVEL TEXT					TEXT AMT	
	2 BASED ON HISTORICAL DATA					5,466,030	
						5,466,030	
410-0000-343.42-00	ENERGY FEE-GARBAGE	617,097	629,866	625,014	625,014	589,522	643,497
	LEVEL TEXT					TEXT AMT	
	2 BASED ON HISTORICAL DATA					643,497	
						643,497	
410-0000-343.43-00	LANDFILL FEE	17-	1,522-	0	0	8	0
410-0000-343.44-00	COMMERCIAL-GARBAGE CONTAI	1,193,776	1,236,115	1,210,000	1,210,000	1,171,115	1,287,287
	LEVEL TEXT					TEXT AMT	
	2 BASED ON HISTORICAL DATA					1,287,287	
						1,287,287	
410-0000-343.46-00	COMMERCIAL-ROLL OFF	31,895	34,870	20,000	20,000	31,680	25,000
	LEVEL TEXT					TEXT AMT	
	2 PROJECTION BASED ON HISTORICAL DATA					25,000	
						25,000	
410-0000-343.66-00	SERVICE CHARGE/ LATE FEE	0	0	0	0	28	0
410-0000-361.10-00	INTEREST EARNINGS-INVESTM	14,055	15,137	20,000	20,000	45,549	20,000
	LEVEL TEXT					TEXT AMT	
	2 FLAT PROJ BASED ON FY19 ESTIMATE					20,000	
	*****					20,000	
410-0000-369.90-00	MISC REVENUE	5	7	0	0	10	0
410-0000-369.97-00	RECYCLING PROCEEDS	34,062	511-	0	0	80	0
	LEVEL TEXT					TEXT AMT	
	2 PER DEPARTMENT NO MARKET FOR RECYCLABLES						
410-0000-389.10-00	APPROPRIATED FUND BAL	0	0	410,402	426,402	0	400,196

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	LEVEL						
	2						
	TEXT						
	ESTIMATE TO BALANCE FUND 8/23/19 KF						
	LRC 9/16/19 ADJ TO BALANCE FUND						
						TEXT AMT	
							393,356
							6,840
							400,196
*		7,148,178	7,264,686	7,691,416	7,707,416	6,812,692	7,842,010
**	SOLID WASTE	7,148,178	7,264,686	7,691,416	7,707,416	6,812,692	7,842,010
***	SOLID WASTE	7,148,178	7,264,686	7,691,416	7,707,416	6,812,692	7,842,010

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
410-6100-534.12-00	SOLID WASTE SOLID WASTE ADMIN. SALARIES & WAGES	165,502	127,908	181,562	181,051	172,385	187,015
	LEVEL 2 TEXT					TEXT AMT	
							187,015
							187,015
410-6100-534.12-10	CAR ALLOWANCE	0	61	0	511	433	450
	LEVEL 2 TEXT					TEXT AMT	
							450
							450
410-6100-534.12-11	COMPENSATED ABSENCE	22,279-	2,596	0	0	0	0
410-6100-534.14-00	OVERTIME	2,023	1,348	1,000	1,000	1,177	1,000
	LEVEL 2 TEXT					TEXT AMT	
							1,000
							1,000
410-6100-534.21-00	FICA TAXES	10,676	9,877	13,934	13,934	12,537	14,387
	LEVEL 2 TEXT					TEXT AMT	
							14,387
							14,387
410-6100-534.22-00	RETIREMENT CONTRIBUTIONS	16,669	13,607	21,862	21,862	22,535	23,137
	LEVEL 2 TEXT					TEXT AMT	
							23,137
							23,137
410-6100-534.22-99	NON CASH GASB 68 EXPENSE	2,752	1,634-	0	0	0	0
410-6100-534.23-00	HEALTH INSURANCE	19,686	21,836	28,162	28,162	28,068	30,214
	LEVEL 2 TEXT					TEXT AMT	
							28,241
							1,486
							487
							30,214

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
410-6100-534.24-00	WORKER'S COMPENSATION	741	456	1,030	1,030	681	646
	LEVEL 2 TEXT CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.) WAGE INCREASE ***					TEXT AMT 646	
						646	
410-6100-534.26-00	OPEB / EAP BENEFIT	99	110	143	143	149	157
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 157 157	
410-6100-534.26-01	OPEB	3,468	878	0	0	0	0
* PERSONNEL SERVICES		199,337	177,043	247,693	247,693	237,965	257,006
410-6100-534.31-16	AUDIT FEE	4,950	4,950	5,040	5,040	5,040	5,040
	LEVEL 2 TEXT 9% OF ANNUAL AUDIT FEE \$56,000 *****					TEXT AMT 5,040 5,040	
410-6100-534.34-11	LANDFILL SERVICES	1,523,132	1,510,554	1,547,983	1,547,983	1,546,797	1,579,000
	LEVEL 2 TEXT VOLUSIA COUNTY LANDFILL FY20 INCREASE PER NEW HOMES ESTIMATE 2% *****					TEXT AMT 1,547,983 31,017	
						1,579,000	
410-6100-534.34-14	CONTRACT SERVICES OTHER	4,698,010	4,801,001	4,988,054	4,991,554	4,977,996	5,062,023
	LEVEL 2 TEXT DETAIL: A.) WASTE PRO CONTRACT B.) 4% INCREASE FOR GROWTH ON WASTE PRO C.) 1.28% CIP INCREASE ON WASTE PRO D.) SHARPES CONTAINER PROGRAM E.) GEL CURBSIDE RECYCLING-EST \$17,283 PER MTH					TEXT AMT 4,609,527 184,382 68,221 500 207,400	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
*** USA STREET SWEEPING AGREEMENT HAS BEEN MOVED TO DRAINAGE FUND IN FY20 ***** LRC 9/16/2019 ADJ TO BALANCE							8,007- 5,062,023
410-6100-534.34-15	TEMP HELP SERVICE FEE	7,539	2,812	0	0	0	0
410-6100-534.40-00	TRAVEL PER DIEM	0	0	500	480	30	500
	LEVEL 2 TEXT					TEXT AMT	
	TRAVEL EXPENSE FOR ATTENDANCE AT MUNICIPAL SOLID WASTE COLLECTION SYSTEM TRAINING (OUT OF TOWN) *****						500
							500
410-6100-534.40-10	EMPLOYEE TRAINING	0	0	1,259	1,259	0	1,300
	LEVEL 2 TEXT					TEXT AMT	
	SWANA SOLID WASTE TRAINING-MUNICIPAL SOLID WASTE COLLECTION SYSTEMS TRAINING *****						1,300
							1,300
410-6100-534.41-00	COMMUNICATION SERVICES	810	1,108	1,286	1,286	1,131	1,310
	LEVEL 2 TEXT					TEXT AMT	
	COMMUNICATION DETAIL: AT & T CELL PHONE SERVICES (1@ \$60/MTH) EJ WARD-GPS FLEET MONITORING (1@ \$7.16) AIR CARD (\$42/MTH) INCREASED DUE TO GPS CONTRACT WITH EJ WARD *****						720 86 504
							1,310
410-6100-534.43-10	ELECTRICAL SERVICES	1,170	0	0	0	0	0
410-6100-534.44-13	FLEET FINANCING	0	4,475	4,475	4,475	4,102	2,238
	LEVEL 2 TEXT					TEXT AMT	
	FLEET FINANCE AS OF 06-14-19 KF *****						2,238
							2,238
410-6100-534.45-19	VEHICLE INSURANCE	387	433	571	571	523	571
	LEVEL 2 TEXT					TEXT AMT	
	ONE VEHICLE ASSIGNED TO 410 *****						571
							571

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
410-6100-534.46-12	VEH MAINT/REPAIR	1,539	2,184	2,250	2,250	2,238	2,645
	LEVEL 2 TEXT					TEXT AMT	
	ONE VEHICLE ASSIGNED TO 410						2,645
	*****						2,645
410-6100-534.46-27	ANNUAL FLEET MAINT CHARGE	0	265	265	265	265	265
	LEVEL 2 TEXT					TEXT AMT	
	REMAINS FLAT FOR FY20						265
	*****						265
410-6100-534.46-36	SOFTWARE MAINTENANCE	0	1,270	8,470	8,470	1,270	1,270
	LEVEL 2 TEXT					TEXT AMT	
	ANNUAL LUCITY SOFTWARE MAINT.						1,270
	SPLIT FUNDED BETWEEN 001/410/412/506						
	*****						1,270
410-6100-534.47-00	PRINTING AND BINDING	0	0	0	6,500	0	0
410-6100-534.49-16	COMPUTER HARDWARE	0	1,439	0	0	0	0
410-6100-534.49-19	LICENSES, TAXES & FEES	0	35	0	0	0	0
410-6100-534.49-61	DATA PROCESSING 501	171,132	194,319	228,995	228,995	209,912	280,254
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20 9/18/19						280,254
	***						280,254
410-6100-534.49-64	INSURANCE 504	6,295	6,678	10,188	10,188	9,339	9,972
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20						9,972
							9,972
410-6100-534.49-66	TFR TO 506 BLDG MAINT FD	6,628	10,105	10,326	10,326	9,466	11,037
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20						11,037
							11,037
410-6100-534.49-90	ADMIN SERVICE FEES	336,904	365,017	414,148	414,148	379,636	412,610
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2			UPDATED FOR FY20 KF 8/9/19			412,610 412,610
410-6100-534.51-00	OFFICE SUPPLIES	0	222	250	250	23	250
	LEVEL 2			TEXT OFFICE SUPPLIES-PAPER, PENS, ETC. *****		TEXT AMT	250 250
410-6100-534.52-00	OTHER OPERATING SUPPLIES	245	300	1,500	1,457	533	1,500
	LEVEL 2			TEXT OTHER OPERATING SUPPLIES EXAMPLES: GLOVES, SAFETY EQUIPMENT, TOOLS, ETC. SHARPS CONTAINERS MOVED FROM FIRE FOR FY19 *****		TEXT AMT	1,000 500 1,500
410-6100-534.52-10	GAS,DIESEL,OIL, & GREASE	1,562	2,681	2,250	2,250	2,353	2,250
	LEVEL 2			TEXT EST UNLEADED 818 GAL @ \$2.75 PER GALLON *****		TEXT AMT	2,250 2,250
410-6100-534.52-12	UNIFORMS	117	123	123	143	140	150
	LEVEL 2			TEXT UNIFORM RENTAL EXPENSE FOR THE SOLID WASTE MANAGER *****		TEXT AMT	150 150
410-6100-534.54-00	DUES & MEMBERSHIPS	300	0	180	223	190	250
	LEVEL 2			TEXT ANNUAL MEMBERSHIP FEES FOR SWANA *****		TEXT AMT	250 250
* OPERATING EXPENSE		6,760,720	6,909,971	7,228,113	7,238,113	7,150,984	7,374,435
410-6100-534.63-97	PROJ CAPITAL OUTLAY	0	0	0	16,000	0	0
410-6100-534.63-99	REPAIR & MAINTENANCE	30,500-	0	0	0	0	0
410-6100-534.64-15	ADP EQUIPMENT	30,500	0	0	0	0	0

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
*	CAPITAL OUTLAY	0	0	0	16,000	0	0
410-6100-534.99-02	DEPRECIATION EXPENSE	5,194	11,124	0	0	0	0
410-6100-534.99-10	CONTINGENCY	0	0	10,000	0	0	0
		-----	-----	-----	-----	-----	-----
*	NON-OPERATING EXPENSE	5,194	11,124	10,000	0	0	0
		-----	-----	-----	-----	-----	-----
**	SOLID WASTE ADMIN.	6,965,251	7,098,138	7,485,806	7,501,806	7,388,949	7,631,441

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
INTERFUND TRANSFERS							
410-6101-581.91-25	IN LIEU OF TAX TRANSFER	204,831	202,457	205,610	205,610	188,476	210,569
		LEVEL 2	TEXT UPDATED FOR FY20	KF	8/9/19	TEXT AMT 210,569 210,569	
*	TRANSFERS	204,831	202,457	205,610	205,610	188,476	210,569
**	INTERFUND TRANSFERS	204,831	202,457	205,610	205,610	188,476	210,569
***	SOLID WASTE	7,170,082	7,300,595	7,691,416	7,707,416	7,577,425	7,842,010
****	SOLID WASTE	14,318,260	14,565,281	15,382,832	15,414,832	14,390,117	15,684,020

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
DRAINAGE CONST OPERATING							
412-0000-325.10-00	CAPITAL IMPROVEMENT	3,341	0	0	0	0	0
412-0000-325.20-00	CHARGES FOR PUBLIC SERVIC	3,920,262	4,542,151	4,481,278	4,481,278	4,458,560	4,481,278
	LEVEL TEXT TEXT AMT						
	2 INITIAL ESTIMATE						
	38,224 ERU'S X \$115 X 96% = \$4,219,930					4,219,930	
	*BILLED ON PROP. TAX BILLS THROUGH COUNTY						
	BILLED ON UTILITY BILLS:						
	DC: \$41.4 X 2,284 UNITS = \$95,095.80						
	DC25: \$10.35 X 30 UNITS = \$310.50						
	DC50: \$20.70 X 59 UNITS = \$1,221.30						
	DR: \$73.60 X 2,386 UNITS = \$175,609.60						
	UTILITY BILLED TOTAL: \$272,237.20 X 96%=\$261,348					261,348	
						4,481,278	
412-0000-331.51-16	HURRICANE MATTHEW	78,548	0	0	0	0	0
412-0000-331.51-18	FEMAHMGP H0112 No.428386R	0	0	0	644,250	0	0
412-0000-334.21-16	CAMBRIDGE CANAL LP64041	27,773	377,899	0	0	0	0
412-0000-334.21-17	LP64042FLOOD MIT VIRG MON	0	0	0	1,500,000	0	0
412-0000-334.36-02	WHITE ACRES FY16	439,786	0	0	0	0	0
412-0000-334.51-16	HURRICANE MATTHEW	8,566	0	0	0	0	0
412-0000-361.10-00	INTEREST EARNINGS-INVESTM	15,623	26,404	26,700	26,700	80,730	26,700
412-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	73,278-	0	0	0	0	0
412-0000-369.90-00	MISC REVENUE	260	382	0	0	393	0
412-0000-389.10-00	APPROPRIATED FUND BAL	0	0	490,172	2,494,800	0	644,849
	LEVEL TEXT TEXT AMT						
	2 PRELIMINARY ESTIMATE TO BALANCE THE FUND 8/23/19					588,223	

	ADJUST TO INCLUDE DEBT MILLAGE IN PILOT					13,269	
	KF 9/16/19						
	LRC ADDITIONAL TO BALANCE					43,357	
						644,849	
412-0000-399.10-59	FRM 414 DRNAGE BOND SINKN	476,559	1,122,737	0	0	0	0
*		4,897,440	6,069,573	4,998,150	9,147,028	4,539,683	5,152,827
**	DRAINAGE CONST OPERATING	4,897,440	6,069,573	4,998,150	9,147,028	4,539,683	5,152,827
***	DRAINAGE CONST OPERATING	4,897,440	6,069,573	4,998,150	9,147,028	4,539,683	5,152,827

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
412-1800-541.12-00	DRAINAGE UTILITY DRAINAGE UTILITY SALARIES AND WAGES	506,737	447,349	613,391	600,796	608,827	646,287
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.)	645,837
						WAGE INCREASE	
						CAR ALLOWANCE	450
							646,287
412-1800-541.12-10	CAR ALLOWANCE	0	61	0	511	433	0
412-1800-541.12-11	COMPENSATED ABSENCE	1,485	4,734	0	0	0	0
412-1800-541.14-00	OVERTIME	26,853	11,665	5,000	8,876	15,180	10,000
	LEVEL 2					TEXT AMT	
						CALL OUT FOR EMERGENCIES	10,000
						INCREASED IN FY20 BASED ON ACTUAL	

							10,000
412-1800-541.15-10	CERTIFICATION/LICENSES	0	457	300	300	75	0
	LEVEL 2					TEXT AMT	
						MOVED TO 5502 IN FY20	

412-1800-541.21-00	FICA TAXES	39,060	33,650	47,280	47,280	46,128	50,180
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.)	50,180
						WAGE INCREASE	
							50,180
412-1800-541.22-00	RETIREMENT CONTRIBUTIONS	65,451	64,639	94,424	94,424	106,832	106,790
	LEVEL 2					TEXT AMT	
						CURRENT STAFF - PENSION	71,586
						CURRENT STAFF - ICMA & OTHER PENSION	35,204
						WAGE INCREASE	
							106,790
412-1800-541.22-99	NON CASH GASB 68 EXPENSE	13,492	8,012-	0	0	0	0
412-1800-541.23-00	HEALTH INSURANCE	82,482	86,835	121,199	121,199	112,417	130,881
	LEVEL 2					TEXT AMT	
						HEALTH	122,650
						DENTAL	6,454
						LIFE	1,777
							130,881

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
412-1800-541.24-00	WORKER'S COMPENSATION	7,513	11,239	10,991	35,991	24,905	22,271
	LEVEL 2 TEXT					TEXT AMT	
							22,271
							22,271
412-1800-541.25-00	UNEMPLOYMENT COMP	3,003	273	0	0	0	0
412-1800-541.26-00	OPEB / EAP BENEFIT	465	455	618	618	622	683
	LEVEL 2 TEXT					TEXT AMT	
							683
							683
412-1800-541.26-01	OPEB	13,444	4,981	0	0	0	0
*	PERSONNEL SERVICES	759,985	658,326	893,203	909,995	915,419	967,092
412-1800-541.31-13	OTHER PROF. SERVICES	33,036	56,004	39,471	66,475	56,794	74,500
	LEVEL 2 TEXT					TEXT AMT	
							5,029
							40,000
							17,191
							12,280
							74,500
412-1800-541.31-16	AUDIT FEE	3,850	3,850	3,920	3,920	3,920	3,920
	LEVEL 2 TEXT					TEXT AMT	
							3,920
							3,920
412-1800-541.31-63	PROJECT PROFESSIONAL SERV	0	8,438	40,000	40,000	25,000	40,000
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	EMERGENCY DRAINAGE ENGINEERING SERVICES						20,000
	ENGINEERING DESIGN FOR DRAINAGE IMPROV						20,000
	*****						40,000
412-1800-541.34-14	CONTRACT SERVICES OTHER	77,724	80,858	100,930	89,571	68,829	321,500
LEVEL	TEXT					TEXT	AMT
2	DETAIL:						
	A.) AQUATIC PLANT MANAGEMENT SERVICES CONTRACT						45,000
	B.) ALUM STATION SVC - NO LONGER NEEDED FY20						
	C.) CONCRETE REPAIR SERVICES - SPARKS CONCRETE						35,000
	D.) MISC. CONTRACT SERVICES FOR LARGER REPAIRS						10,000
	AS NEEDED						
	E.) GENERATOR PREVENTATIVE MAINTENANCE (CAMBRIDGE)						1,500
	F.) STREET SWEEPING						230,000
							321,500
412-1800-541.34-15	TEMP HELP SERVICE FEE	5,555	16,000	0	584	583	0
412-1800-541.34-20	MOWING CONTRACT SERVICE	0	70,791	80,000	80,000	75,222	85,000
LEVEL	TEXT					TEXT	AMT
2	ANNUAL MOWING PROGRAM FOR RETENTION PONDS						85,000
	NEW ITB 19-22 IN PROCESS						

	EXPECTING AN INCREASE DUE TO BID SPECIFICATION						
	MODIFICATIONS AND AREAS ADDED						
	*****						85,000
412-1800-541.40-00	TRAVEL PER DIEM	1,056	382	1,000	1,000	0	500
LEVEL	TEXT					TEXT	AMT
2	OUT OF TOWN EXPENSES (MEALS, HOTELS, PARKING)						500
	*****						500
412-1800-541.40-10	EMPLOYEE TRAINING	3,004	1,376	4,870	4,870	2,814	4,900
LEVEL	TEXT					TEXT	AMT
2	EMPLOYEE TRAINING DETAIL:						
	STORMWATER OPERATOR CERTIFICATION (4 @ 250)						1,000
	MAINTENANCE OF TRAFFIC CERTIFICATION -						630
	MOT (6 @ \$105)						
	PUMP OPERATOR COURSE (2 @ \$150)						300
	APWA CONFERENCE						600
	VACCON OPERATOR COURSE (2 @ \$150)						300
	STORMWATER EROSION & SEDIMENT CONTROL (NPDES)						290

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	(1 @ \$290) SUPERVISOR TRAINING						780
	SAFETY TRAINING						1,000

							4,900
412-1800-541.41-00	COMMUNICATION SERVICES	2,063	2,745	3,745	3,745	4,504	3,745
	LEVEL 2 TEXT					TEXT AMT	
	COMMUNICATION DETAIL:						
	AT&T CELL PHONE SERVICES (3 @ \$60/MTH)						2,160
	EJ WARD- GPS FLEET MONITORING (13 @ 6.95)						1,085
	AIR CARD						500

							3,745
412-1800-541.44-10	EQUIP/OTHER RENTAL/LEASE	0	9,232	8,500	9,695	10,996	10,000
	LEVEL 2 TEXT					TEXT AMT	
	FEC STORMWATER DISCHARGE OUTLET						9,694
	2.5% ANNUAL INCREASE						306

							10,000
412-1800-541.44-13	FLEET FINANCING	256,018	268,742	213,056	213,056	195,301	194,812
	LEVEL 2 TEXT					TEXT AMT	
	FLEET FINANCE AS OF 6-14-19 KF						202,929
	LRC ADJ TO BALANCE 9/16						8,117-
							194,812
412-1800-541.45-19	VEHICLE INSURANCE	5,414	7,355	6,286	6,286	5,762	6,286
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY19						6,286
							6,286
412-1800-541.46-10	GENERAL EQUIP MAINT	10,651	567	67,500	67,500	12,007	67,500
	LEVEL 2 TEXT					TEXT AMT	
	GENERAL EQUIPMENT MAINTENANCE DETAIL:						
	GENERATOR MAINTENANCE CAMBRIDGE PUMP -OVER 10 YEAR						2,500
	MISC EQUIPMENT MAINTENANCE AS NEEDED						5,000
	REHAB/MAINTENANCE NINE (9) PORTABLE PUMPS-NEW FY19						15,000
	PUMP STATION R & R (1-CAMBRIDGE) - MOVED FROM 3414						25,000
	RETENTION POND FOUNTAIN MAINTENANCE, REPAIR & INST						20,000

							67,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
412-1800-541.46-12	VEH MAINT/REPAIR	125,553	115,633	120,000	120,000	138,262	141,059
	LEVEL 2	TEXT	*****				TEXT AMT
		UPDATED FOR FY20					141,059
							141,059
412-1800-541.46-27	ANNUAL FLEET MAINT CHARGE	0	21,598	21,598	21,598	21,598	21,598
	LEVEL 2	TEXT					TEXT AMT
		TO BE MODIFIED BY FINANCE					21,598
							21,598
412-1800-541.46-30	DRAINAGE PROJECTS	15,760	15,760-	0	0	0	0
412-1800-541.46-36	SOFTWARE MAINTENANCE	0	6,618	7,818	7,818	4,680	7,818
	LEVEL 2	TEXT					TEXT AMT
		DETAIL:					
		A.) LUCITY - ANNUAL SOFTWARE MAINTENANCE					4,680
		SPLIT FUNDED (001,410,412,506)					
		B.) ICP4 SOFTWARE & TECH SUPPORT LICENSES					1,200
		C.) AUTO CAD ANNUAL SUPPORT					1,938
		*****					7,818
412-1800-541.46-41	VEHICLE REPAIR - EXTERNAL	0	2,938	0	9,986	7,798	20,000
	LEVEL 2	TEXT					TEXT AMT
		EXTERNAL REPAIRS FOR THE KAISER, VACCON, ETC					20,000
		NEW ITEM FY20					
		*****					20,000
412-1800-541.47-00	PRINTING AND BINDING	2,167	0	0	0	0	0
412-1800-541.49-01	ADVERTISING	295	0	0	0	0	0
412-1800-541.49-16	COMPUTER HARDWARE	0	0	2,000	2,000	880	3,500
	LEVEL 2	TEXT					TEXT AMT
		LAP TOP - RUGGED					3,500
		FOR SUPERVISOR					
		*****					3,500
412-1800-541.49-19	LICENSES, TAXES, FEES	11,200	500	11,700	11,700	0	0
	LEVEL 2	TEXT					TEXT AMT
		NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM					

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	(NPDES) PERMIT. GENERAL PERMIT FOR STORMWATER DISCHARGE. **NOTE: \$11,700 FEE IS ONLY DUE FOR PERMITTING FEES ONCE EVERY TWO YEARS. THE ANNUAL FEE MS4 DUE IN FY21 ** ***** NO FUNDING REQUIREMENT FOR FY2020 *****						
412-1800-541.49-20	EQUIP & OTHER NON-CAPITAL	13,318	18,792	6,400	6,400	2,174	8,700
	LEVEL TEXT TEXT AMT						
	2 DETAIL:						
	A.) WEEDEATER 2 @ \$400 EA						800
	B.) DITCH BUCKET & QUICK COUPLER FOR MINI EXCAVATOR						3,000
	C.) CHAINSAW 2 @ \$400 EA						800
	D.) POLE SAW						600
	E.) COMPACTOR - JUMPING JACK						3,500
	*****						8,700
412-1800-541.49-61	DATA PROCESSING 501	168,123	188,324	232,101	232,101	212,759	284,056
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR FY20 9/18/19						284,056
	***						284,056
412-1800-541.49-64	TFR TO 504 SELF INSUR FD	33,456	33,794	47,737	47,737	43,759	45,135
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR FY20						45,135
							45,135
412-1800-541.49-66	TRF TO 506 BLDG MAINT FD	45,894	47,537	39,178	39,178	35,913	40,537
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR FY20						40,537
							40,537
412-1800-541.49-90	ADMIN SERVICE FEES	89,086	91,679	138,046	138,046	126,542	115,154
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR FY20 KF 8/9/19						115,154
							115,154
412-1800-541.51-00	OFFICE SUPPLIES	0	525	1,000	1,000	64	500
	LEVEL TEXT TEXT AMT						

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
2	MISC. OFFICE SUPPLIES *****						500
							500
412-1800-541.52-00	OTHER OPERATING SUPPLIES	20,435	19,425	16,500	16,500	16,238	20,000
LEVEL 2	TEXT DETAIL: A.) SAFETY EQUIPMENT - EYE PROTECTION, GLOVES, EAR PLUGS, ETC B.) FIELD EQUIPMENT - SHOVELS, BROOMS, RAKES, ETC C.) CONSUMABLES - RAGS, HAND TOOLS, WEED EATER STRING, OILS FOR MIXED GAS *****						20,000
412-1800-541.52-10	GAS,DIESEL,OIL,& GREASE	21,364	32,040	31,250	31,250	31,628	31,250
LEVEL 2	TEXT UNLEADED - EST 1,545 GAL @ \$2.75 DIESEL- EST 8,307 GAL @ \$3.25 *****						31,250
412-1800-541.52-12	UNIFORMS	2,655	3,010	4,980	4,980	6,500	6,000
LEVEL 2	TEXT DETAIL: UNIFORMS - RENTAL, NEW AND REPLACEMENT FOR 12 POSITIONS BOOT ALLOWANCE PER NAGE AGREEMENT FOR 12 POSITIONS AT \$165 EA *****						6,000
412-1800-541.52-15	POSTAL SERVICE	8,634	0	0	0	0	0
412-1800-541.52-17	AGRICULTURE SUPPLIES	6,542	3,217	26,000	26,000	10,884	26,000
LEVEL 2	TEXT DETAIL: A.) SOD B.) HYDRO SEED MIXTURE C.) MISC. MATERIALS FOR RESTORATION *****						26,000
412-1800-541.52-18	REP & MAINT SUPPLIES	0	0	25,000	25,000	5,846	25,000
LEVEL	TEXT						

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2						25,000
	DETAIL: A.) MISC. CONSTRUCTION MATERIALS PIPE PURCHASES, CATCH BASINS, DRAINAGE GRATES, REBAR, IRON, ETC. *****						25,000
412-1800-541.52-19	CHEMICALS	0	0	1,000	1,000	0	0
	LEVEL 2					TEXT AMT	
	TEXT CHEMICALS: ALUM POWDER FOR ALUM TREATMENT PLANT NO LONGER IN USE *****						
412-1800-541.53-00	ROAD MATERIAL & SUPPLY	0	0	6,000	26,000	6,561	35,000
	LEVEL 2					TEXT AMT	
	TEXT ROAD MATERIALS DETAILS: A.) CRUSHED CONCRETE B.) ROCK C.) ROAD BASE D.) CONCRETE MATERIALS FOR WORK PERFORMED IN HOUSE *****					35,000	
412-1800-541.54-00	DUES & MEMBERSHIPS	699	0	670	670	212	670
	LEVEL 2					TEXT AMT	
	TEXT ANNUAL MEMBERSHIP FEES FOR AMERICAN PUBLIC WORKS ASSOCIATION (2) FLORIDA STORMWATER ASSOCIATION DUES *****						320
							350
							670
412-1800-541.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	300
	LEVEL 2					TEXT AMT	
	TEXT DETAIL: CDL - EQUIPMENT OPR (2) HEAVY EQUIPMENT OPR (2) CREW CHIEF SUPERVISOR *****						300
							300
*	OPERATING EXPENSE	963,552	1,096,210	1,308,256	1,355,666	1,134,030	1,644,940

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
412-1800-541.63-97	PROJ CAPITAL OUTLAY	570,520	992,922	999,000	2,548,961	195,125	1,414,641
	LEVEL 2 TEXT					TEXT AMT	
	2 UPDATED PER FY20 CIP KF 8/19/19						
	DIP069 - HOWES STREET STORMWATER IMPV					1,064,641	
	DIP075 - DRAINAGE PIPE R&R					350,000	

						1,414,641	
412-1800-541.63-99	FIXED ASSET TRANSFERS	1,028,230-	1,011,961-	0	0	392,106-	0
412-1800-541.64-00	MACH & EQUIPMENT	58,927	19,039	31,500	421,965	388,876	12,000
	LEVEL 2 TEXT					TEXT AMT	
	2 DETAIL:						
	ENCLOSED TRAILER					6,000	
	REVERSABLE PLATE COMPACTOR					6,000	

						12,000	
412-1800-541.69-99	FA CAP INTEREST OFFSET	10,630-	0	0	0	0	0
*	CAPITAL OUTLAY	409,413-	0	1,030,500	2,970,926	191,895	1,426,641
412-1800-541.72-10	INTEREST BONDS/BANS	7,548	5,513	0	0	0	0
*	DEBT SERVICE	7,548	5,513	0	0	0	0
412-1800-599.96-31	414 DRAINAGE BOND SINKING	1,465,211	1,476,449	1,482,215	1,482,215	1,358,697	807,923
	LEVEL 2 TEXT					TEXT AMT	
	2 2005 STORM					222,935	
	2008 STORM PAID OFF IN FY19						
	2003B CAP IMPRVMNT PAID OFF IN FY19						
	5100 SRF					107,669	
	5150 SRF					475,319	
	OTHER DEBT SRVC IN 73-00					2,000	

	UPDATED FOR FY20 KF 8/16/19						

						807,923	
*	TRANSFERS	1,465,211	1,476,449	1,482,215	1,482,215	1,358,697	807,923
412-1800-541.99-02	DEPRECIATION EXPENSE	1,324,970	1,354,352	0	0	0	0
*	NON-OPERATING EXPENSE	1,324,970	1,354,352	0	0	0	0

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		-----	-----	-----	-----	-----	-----
**	DRAINAGE UTILITY	4,111,853	4,590,850	4,714,174	6,718,802	3,600,041	4,846,596

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
INTERFUND TRANSFERS							
412-1801-581.91-25	IN LIEU OF TAX TRANSFER	187,758	195,098	200,724	200,724	183,997	223,397
	LEVEL TEXT TEXT AMT						
	2 REVISED FOR FY20 KF 8/9/19						210,128

	ADJUST TO INCLUDE DEBT MILLAGE IN PILOT						13,269
	KF 9/16/19						223,397
412-1801-581.91-29	TRANSFER TO 220 FUND	83,223	83,137	83,252	83,252	83,252	82,834
	LEVEL TEXT TEXT AMT						
	2 2014 CAP IMPRV BOND (7.2% OF \$1,150,475)						82,834
	UPDATED FOR FY20 KF 8/16/19						82,834
*	TRANSFERS	270,981	278,235	283,976	283,976	267,249	306,231
**	INTERFUND TRANSFERS	270,981	278,235	283,976	283,976	267,249	306,231

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	DRAINAGE GRANTS						
412-1810-541.63-97	PROJ CAPITAL OUTLAY	409,413	0	0	1,500,000	0	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	409,413	0	0	1,500,000	0	0
		-----	-----	-----	-----	-----	-----
**	DRAINAGE GRANTS	409,413	0	0	1,500,000	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	DRAINAGE GRANTS 2						
412-1811-541.63-97	PROJ CAPITAL OUTLAY	0	0	0	644,250	0	0
*	CAPITAL OUTLAY	0	0	0	644,250	0	0
**	DRAINAGE GRANTS 2	0	0	0	644,250	0	0
***	DRAINAGE UTILITY	4,792,247	4,869,085	4,998,150	9,147,028	3,867,290	5,152,827
****	DRAINAGE CONST OPERATING	9,689,687	10,938,658	9,996,300	18,294,056	8,406,973	10,305,654

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	DRAINAGE BOND SINKING						
414-0000-361.10-00	INTEREST EARNINGS-INVESTM	5,333	3,517	0	0	14,202	3,500
	LEVEL TEXT					TEXT AMT	
	2 UPDATED FOR FY20 KF 8/16/19					3,500	3,500
414-0000-399.10-21	FRM 412 DRAINAGE CONST OP	1,465,211	1,476,449	1,482,215	1,482,215	1,358,697	807,923
	LEVEL TEXT					TEXT AMT	
	2 2005 STORM					222,935	
	2008 STORM PAID OFF IN FY19						
	2003B CAP IMPRVMT PAID OFF IN FY19						
	5100 SRF					107,669	
	5150 SRF					475,319	
	OTHER DEBT SRVC 73-00					2,000	
						807,923	
*		1,470,544	1,479,966	1,482,215	1,482,215	1,372,899	811,423
**	DRAINAGE BOND SINKING	1,470,544	1,479,966	1,482,215	1,482,215	1,372,899	811,423
***	DRAINAGE BOND SINKING	1,470,544	1,479,966	1,482,215	1,482,215	1,372,899	811,423

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	DRAINAGE UTILITY						
	DRAINAGE UTILITY						
414-1800-541.71-10	PRINCIPAL PAYMENT BONDS	0	0	1,154,848	1,154,848	1,154,847	502,269
	LEVEL TEXT					TEXT AMT	
	2 2003B PAID OFF IN FY19						
	SRF 5100					102,152	
	SRF 5150					400,117	
	2005 STORM NO PRINCIPAL DUE IN FY20						
	2008 STORM PAID OFF IN FY19						
	UPDATED FOR FY20 KF 8/16/19						
						502,269	
414-1800-541.72-10	INTEREST BONDS/BANS	355,611	340,506	323,517	323,660	323,658	303,655
	LEVEL TEXT					TEXT AMT	
	2 2003B PAID OFF IN FY19						
	SRF 5100					5,517	
	SRF 5150					75,203	
	2005 STORM					222,935	
	2008 STORM PAID OFF IN FY19						
	UPDATED FOR FY20 KF 8/16/19						
						303,655	
414-1800-541.73-00	OTHER DEBT SERVICE	750	750	3,850	3,707	750	5,499
	LEVEL TEXT					TEXT AMT	
	2 2005 STORM OTHER DEBT SERVICE						
	UPDATED FOR FY20 KF 8/16/19					2,000	
						3,499	
						5,499	
*	DEBT SERVICE	356,361	341,256	1,482,215	1,482,215	1,479,255	811,423
414-1800-599.96-33	412 DRAINAGE CONST OPERAT	476,559	1,122,737	0	0	0	0
*	TRANSFERS	476,559	1,122,737	0	0	0	0
**	DRAINAGE UTILITY	832,920	1,463,993	1,482,215	1,482,215	1,479,255	811,423
***	DRAINAGE UTILITY	832,920	1,463,993	1,482,215	1,482,215	1,479,255	811,423
****	DRAINAGE BOND SINKING	2,303,464	2,943,959	2,964,430	2,964,430	2,852,154	1,622,846

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	WETLAND MITIGATION CREDIT						
416-0000-361.10-00	INTEREST EARNINGS-INVESTM	6,081	6,123	5,000	5,000	17,016	5,000
	LEVEL 2 TEXT 2 UPDATED FOR FY20					TEXT AMT 5,000 5,000	
416-0000-389.10-00	APPROPRIATED FUND BAL	0	0	105,300	116,845	0	126,270
	LEVEL 2 TEXT 2 08/19/19 LRC - ESTIMATE TO BALANCE FUND					TEXT AMT 126,270 126,270	
*		6,081	6,123	110,300	121,845	17,016	131,270
**	WETLAND MITIGATION CREDIT	6,081	6,123	110,300	121,845	17,016	131,270
***	WETLAND MITIGATION CREDIT	6,081	6,123	110,300	121,845	17,016	131,270

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL BOND PROJECTS								
416-0300-536.12-00	SALARIES AND WAGES	0	0	23,058	23,058		0	23,750
	LEVEL 2	TEXT					TEXT	AMT
		CITY FORESTER (50%)						23,750
								23,750
416-0300-536.21-00	FICA TAXES	0	0	1,764	1,764		0	1,764
	LEVEL 2	TEXT					TEXT	AMT
		CITY FORESTER (50%)						1,764
								1,764
416-0300-536.22-00	RETIREMENT CONTRIBUTIONS	0	0	2,306	2,306		0	2,375
	LEVEL 2	TEXT					TEXT	AMT
		CITY FORESTER (50%)						2,375
								2,375
416-0300-536.23-00	HEALTH INSURANCE	0	0	3,853	3,853		0	3,948
	LEVEL 2	TEXT					TEXT	AMT
		CITY FORESTER (50%)						
		HEALTH						3,697
		DENTAL						195
		LIFE						56
								3,948
416-0300-536.24-00	WORKER'S COMPENSATION	0	0	434	434		0	530
	LEVEL 2	TEXT					TEXT	AMT
		CITY FORESTER (50%)						530
								530
416-0300-536.26-00	OPEB / EAP BENEFIT	0	0	19	19		0	19
	LEVEL 2	TEXT					TEXT	AMT
		CITY FORESTER (50%)						19
								19
* PERSONNEL SERVICES		0	0	31,434	31,434		0	32,386
416-0300-536.31-13	OTHER PROF. SERVICES	5,290	0	0	300		300	0
	LEVEL 2	TEXT					TEXT	AMT
		NO FUNDING REQUEST FY20						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
416-0300-536.34-14	CONTRACT SERVICES OTHER	29,019	29,538	76,775	65,520	50,105	76,775
	LEVEL 2						
	TEXT						
	CONTRACT PROFESSIONAL SERVICES DETAIL:						
	A.) BIOLOGIAL CONSULTING SERVICES						10,650
	B.) CLEAR WATERS LONG LEAF						16,125
	C.) DATA LOGGER REPAIRS (XYLEM - OI ANALYTICAL)						5,000
	D.) SURVEYING SERVICES						10,000
	E.) PERMIT MODIFICATIONS						10,000
	F.) MISC. PROFESSIONAL SERVICES AS NEEDED						25,000

							76,775
416-0300-536.34-20	MOWING CONTRACT SERVICE	4,000	0	0	0	0	0
416-0300-536.44-13	FLEET CHARGES	0	0	1,105	1,105	1,013	2,209
	LEVEL 2						
	TEXT						
	FLEET FINANCING FOR FORESTER VEHICLE (50%)						2,209

							2,209
416-0300-536.45-19	VEHICLE INSURANCE	0	0	285	285	0	285
	LEVEL 2						
	TEXT						
	VEH INS FOR VEH FOR CITY FORESTER 50%						285
	- VEHICLE TO BE PURCHASED FY20						

							285
416-0300-536.52-00	OTHER OPERATING SUPPLIES	0	0	610	610	0	610
	LEVEL 2						
	TEXT						
	DETAIL:						610
	VARIOUS HAND TOOLS, SAFETY SUPPLIES, RAIN GEAR,						
	RUBBER BOOTS, ETC						

							610
416-0300-536.52-10	GAS,DIESEL,OIL,& GREASE	0	0	91	91	0	1,005
	LEVEL 2						
	TEXT						
	FUEL FOR VEH FOR NEW FORESTER						1,005
	EST 365 GAL @ \$2.75 PER GAL						1,005
* OPERATING EXPENSE		38,309	29,538	78,866	67,911	51,418	80,884

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
416-0300-536.61-00	LAND	0	0	0	22,500	22,500	0
416-0300-536.64-00	MACH & EQUIPMENT	0	0	0	0	0	18,000
	LEVEL						
	2						
	TEXT					TEXT	AMT
	NEW VEHICLE - CITY FORESTER 50%						18,000
	- POSITION WAS APPROVED FY19, HOWEVER VEHICLE						
	HAS NOT BEEN PURCHASED. THIS REQUEST WILL						
	PROVIDE FUNDING FOR VEHICLE PURCHASE						

							18,000
*	CAPITAL OUTLAY	0	0	0	22,500	22,500	18,000
**	BOND PROJECTS	38,309	29,538	110,300	121,845	73,918	131,270
***	NON DEPARTMENTAL	38,309	29,538	110,300	121,845	73,918	131,270
****	WETLAND MITIGATION CREDIT	44,390	35,661	220,600	243,690	90,934	262,540

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2003 & 2012 WS DEBT SVC							
417-0000-361.10-00	INTEREST EARNINGS-INVESTM	6,738	5,486	5,000	5,000	37,419	5,000
	LEVEL TEXT					TEXT AMT	
	2 FUNDS OTHER DEBT SERVICE IN 73-00					5,000	
						5,000	
417-0000-399.10-12	FRM 401 WATER/SEWER REV	3,892,624	4,177,768	4,184,172	4,184,172	3,835,491	4,169,432
	LEVEL TEXT					TEXT AMT	
	2 TRANSFER FROM 401 FOR 2012 W/S NOTE					4,169,432	
						4,169,432	
		-----	-----	-----	-----	-----	-----
*		3,899,362	4,183,254	4,189,172	4,189,172	3,872,910	4,174,432
		-----	-----	-----	-----	-----	-----
**	2003 & 2012 WS DEBT SVC	3,899,362	4,183,254	4,189,172	4,189,172	3,872,910	4,174,432
		-----	-----	-----	-----	-----	-----
***	2003 & 2012 WS DEBT SVC	3,899,362	4,183,254	4,189,172	4,189,172	3,872,910	4,174,432

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL BOND PROJECTS							
417-0300-536.71-10	PRINCIPAL PAYMENTS BONDS	0	0	3,935,000	3,935,000	3,935,000	3,990,000
	LEVEL TEXT					TEXT AMT	
	2 2012 W/S NOTE FY20 PRINCIPAL					3,990,000 3,990,000	
417-0300-536.72-10	INTEREST BONDS	171,658	317,957	249,172	249,172	249,172	179,432
	LEVEL TEXT					TEXT AMT	
	2 10/01/19 INTEREST					107,272	
	4/01/20 INTEREST					72,160 179,432	
417-0300-536.73-00	OTHER DEBT SERVICE	0	0	5,000	5,000	0	5,000
*	DEBT SERVICE	171,658	317,957	4,189,172	4,189,172	4,184,172	4,174,432
417-0300-599.96-14	TO 401 W&S O&M REV	4,039	3,860,000	0	0	0	0
*	TRANSFERS	4,039	3,860,000	0	0	0	0
**	BOND PROJECTS	175,697	4,177,957	4,189,172	4,189,172	4,184,172	4,174,432
***	NON DEPARTMENTAL	175,697	4,177,957	4,189,172	4,189,172	4,184,172	4,174,432
****	2003 & 2012 WS DEBT SVC	4,075,059	8,361,211	8,378,344	8,378,344	8,057,082	8,348,864

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
ST REV LOAN FUND DEBT SER							
418-0000-361.10-00	INTEREST EARNINGS-INVESTM	3,027	3,243	0	0	6,292	0
418-0000-399.10-12	FRM 401 WATER/SEWER REV	2,604,611	2,604,611	2,604,618	2,604,618	2,387,567	2,458,940
	LEVEL TEXT					TEXT AMT	
	2 SRF 3030					295,479	
	SRF 5080					614,277	
	SRF 5090					145,678	
	SRF 513P					914,136	
	SRF 514S					489,370	
	UPDATED FOR FY20 KF 8/16/19						
						2,458,940	
*		2,607,638	2,607,854	2,604,618	2,604,618	2,393,859	2,458,940
**	ST REV LOAN FUND DEBT SER	2,607,638	2,607,854	2,604,618	2,604,618	2,393,859	2,458,940
***	ST REV LOAN FUND DEBT SER	2,607,638	2,607,854	2,604,618	2,604,618	2,393,859	2,458,940

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL BOND PROJECTS							
418-0300-536.71-10	PRINCIPAL PAYMENTS BONDS	0	0	2,280,364	2,280,364	1,760,574	2,201,582
	LEVEL TEXT					TEXT AMT	
	2 SRF 3030					242,243	
	SRF 5080					591,921	
	SRF 5090					143,475	
	SRF 513P					819,656	
	SRF 514S					404,287	
	UPDATED FOR FY20 KF 8/16/19						
						2,201,582	
418-0300-536.72-10	INTEREST BONDS	452,361	389,235	324,254	324,254	239,229	257,358
	LEVEL TEXT					TEXT AMT	
	2 SRF 3030					53,235	
	SRF 5080					22,355	
	SRF 5090					2,203	
	SRF 513P					94,480	
	SRF 514S					85,083	
	UPDATED FOR FY20 KF 8/16/19						
	LRC ADJ TO BALANCE FUND					2	
						257,358	
* DEBT SERVICE		452,361	389,235	2,604,618	2,604,618	1,999,803	2,458,940
418-0300-599.96-14	TO 401 W&S O&M REV	2,152,248	2,215,375	0	0	0	0
* TRANSFERS		2,152,248	2,215,375	0	0	0	0
** BOND PROJECTS		2,604,609	2,604,610	2,604,618	2,604,618	1,999,803	2,458,940
*** NON DEPARTMENTAL		2,604,609	2,604,610	2,604,618	2,604,618	1,999,803	2,458,940
**** ST REV LOAN FUND DEBT SER		5,212,247	5,212,464	5,209,236	5,209,236	4,393,662	4,917,880

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
FORESTRY MANAGEMENT							
420-0000-329.50-00	GOPHER TORTOISE RELOC FEE	141,300	128,400	25,000	25,000	39,825	25,000
	LEVEL TEXT						
	2 TWO ADDL PHASES PENDING PERMITTING					TEXT AMT	
							25,000
							25,000
420-0000-343.71-00	TIMBER/PALMETTO SALES	81,468	100,019	50,000	50,000	66,419	50,000
	LEVEL TEXT						
	2 ESTIMATED REVENUE BASED ON COPO-ALFORD TIMBER					TEXT AMT	
	CONTRACT CA5722						50,000
							50,000
420-0000-361.10-00	INTEREST EARNINGS-INVESTM	6,208	7,815	7,000	7,000	28,835	7,000
420-0000-362.00-00	RENTS & ROYALTIES	79,428	86,678	97,442	97,442	172,893	97,442
	LEVEL TEXT						
	2 SMOKEY HUNT CLUB LEASE					TEXT AMT	
							97,442
							97,442
420-0000-362.50-00	BILLBOARD RENTAL	35,464	36,020	35,000	35,000	47,341	35,000
420-0000-389.10-00	APPROPRIATED FUND BAL	0	0	21,090	26,603	0	41,288
	LEVEL TEXT						
	2 08/10/19 LRC - ESTIMATE TO BALANCE FUND					TEXT AMT	
							41,288
							41,288
* -----		343,868	358,932	235,532	241,045	355,313	255,730
** FORESTRY MANAGEMENT		343,868	358,932	235,532	241,045	355,313	255,730
*** FORESTRY MANAGEMENT		343,868	358,932	235,532	241,045	355,313	255,730

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL NON DEPARTMENTAL							
420-1000-536.12-00	SALARIES AND WAGES	0	0	23,058	23,058	0	23,750
	LEVEL 2					TEXT AMT	
						CITY FORESTER (50%)	23,750

							23,750
420-1000-536.21-00	FICA TAXES	0	0	1,764	1,764	0	1,764
	LEVEL 2					TEXT AMT	
						CITY FORESTER (50%)	1,764

							1,764
420-1000-536.22-00	RETIREMENT CONTRIBUTIONS	0	0	2,306	2,306	0	2,375
	LEVEL 2					TEXT AMT	
						CITY FORESTER (50%)	2,375

							2,375
420-1000-536.23-00	HEALTH INSURANCE	0	0	3,853	3,853	0	3,948
	LEVEL 2					TEXT AMT	
						CITY FORESTER (50%)	
						HEALTH	3,697
						DENTAL	195
						LIFE	56

							3,948
420-1000-536.24-00	WORKER'S COMPENSATION	0	0	434	434	0	530
	LEVEL 2					TEXT AMT	
						CITY FORESTER (50%)	530

							530
420-1000-536.26-00	OPEB / EAP BENEFIT	0	0	19	19	0	19
	LEVEL 2					TEXT AMT	
						CITY FORESTER (50%)	19

							19
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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
*	PERSONNEL SERVICES	0	0	31,434	31,434	0	32,386
420-1000-536.31-13	OTHER PROF. SERVICES	33,386	0	0	0	0	0
420-1000-536.31-63	PROJECT PROFESSIONAL SERV	18,700	0	0	0	0	0
420-1000-536.34-14	CONTRACT SERVICES OTHER	77,628	122,733	190,315	195,828	146,252	191,000
	LEVEL TEXT TEXT AMT						
	2 A.) CPH, INC - RELOCATION FEES						30,000
	B.) CPH, INC - CONTRACT AGREEMENT (CA4864)						40,000
	C.) MISC SURVEYING AS NEEDED						10,685
	D.) MISC FENCING - NEW & REPLACEMENT						5,000
	E.) CLEAR WATERS LONG LEAF (CA3124)						48,375
	F.) FLA DEPT OF AG - CONTROL BURNS						10,000
	G.) DATA LOGGER REPAIRS (XYLEM - OI ANALYTICAL)						5,000
	H.) CLEAR WATERS LONG LEAF (CA3124 - OTHER SVC)						16,940
	- FORESTRY MGMT PLANS \$5.00/ACRE						
	- BOUNDARY MARKING \$400/MILE						
	- CONTROL BURNS \$10.00/ACRE						
	- OTHER SERVICES \$40-\$80/HOUR						
	I.) TIMBER SALES / MARKING						25,000

	ADDITIONAL FUNDING IN 3414 - CONTRACT SERVICES						

							191,000
420-1000-536.34-20	MOWING CONTRACT SERVICE	11,192	11,191	11,192	11,192	11,216	11,200
	LEVEL TEXT TEXT AMT						
	2 MOWING SERVICES PER BID 16-25						11,200
	CONTRACT CA5502						

							11,200
420-1000-536.44-13	FLEET CHARGES	0	0	1,105	1,105	1,013	2,209
	LEVEL TEXT TEXT AMT						
	2 FLEET FINANCE AS OF 6-14-19 KF						2,209
							2,209
420-1000-536.45-19	VEHICLE INSURANCE	0	0	285	285	0	285
	LEVEL TEXT TEXT AMT						
	2 VEH INS FOR VEH FOR CITY FORESTER 50%						285

							285
420-1000-536.49-20	EQUIP & OTHER NON-CAPITAL	2,150	0	610	610	0	650
	LEVEL TEXT TEXT AMT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2	MISC ITEMS NEEDED FOR CITY FORESTER 50% *****						650
							650
420-1000-536.52-10	GAS,DIESEL,OIL,& GREASE	0	0	591	591	0	0
*	OPERATING EXPENSE	143,056	133,924	204,098	209,611	158,481	205,344
420-1000-536.63-99	FIXED ASSET TRANSFERS	6,080-	0	0	0	0	0
420-1000-536.64-00	MACH & EQUIPMENT	6,080	0	0	0	0	18,000
	LEVEL TEXT					TEXT	AMT
	2 NEW VEHICLE FOR CITY FORESTER						18,000 18,000
*	CAPITAL OUTLAY	0	0	0	0	0	18,000
**	NON DEPARTMENTAL	143,056	133,924	235,532	241,045	158,481	255,730
***	NON DEPARTMENTAL	143,056	133,924	235,532	241,045	158,481	255,730
****	FORESTRY MANAGEMENT	486,924	492,856	471,064	482,090	513,794	511,460

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	DEFERRED CONST RESERVE						
421-0000-334.49-10	HMPG GRANT DUNLAWTON POND	5-	0	0	0	0	0
421-0000-361.10-00	INTEREST EARNINGS-INVESTM	3,732	0	0	0	0	0
421-0000-369.90-00	MISC REVENUE	27,896	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*		31,623	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	DEFERRED CONST RESERVE	31,623	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
***	DEFERRED CONST RESERVE	31,623	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
BOND PROJECTS							
421-0300-599.96-14	TO 401 W&S O&M REV	542,609	0	0	0	0	0
*	TRANSFERS	542,609	0	0	0	0	0
**	BOND PROJECTS	542,609	0	0	0	0	0
***	NON DEPARTMENTAL	542,609	0	0	0	0	0
****	DEFERRED CONST RESERVE	574,232	0	0	0	0	0

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FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	GOLF COURSE OPERATING						
450-0000-347.36-00	GOLF COURSE REST RENT	20,392	600	1,200	1,200	1,209	1,200
	LEVEL 2 TEXT RESTAURANT RENT (\$100 FOR 12 MONTHS)					TEXT AMT 1,200 1,200	
450-0000-347.36-01	AGENT	15,788	121,455	0	0	0	0
450-0000-347.36-02	UTILITY PORTION	0	6,750	16,200	16,200	17,586	16,200
	LEVEL 2 TEXT RESTAURANT UTILITY (\$1,350 X 12MO)					TEXT AMT 16,200 16,200	
450-0000-347.50-01	AGENT	1,260,181	1,230,258	1,313,498	1,313,498	998,691	1,313,498
	LEVEL 2 TEXT AGENT REQUEST					TEXT AMT 1,313,498 1,313,498	
450-0000-347.51-00	CITY SURCHARGE R&R	39,356	36,815	39,300	39,300	28,735	39,300
450-0000-347.51-01	GOLF COURSE	39,356	36,815	0	0	0	0
450-0000-361.10-00	INTEREST EARNINGS-INVESTM	1,240	336	0	0	1,015	0
450-0000-369.90-00	MISC REVENUE	6,019	43	0	0	75	0
450-0000-381.16-00	TRANSFER FROM 001	0	10,000	0	10,000	0	0
450-0000-381.62-00	TRANSFER FROM 508 FUND	0	1,729,491	87,544	87,544	0	81,573
	LEVEL 2 TEXT TRANSFER FROM LOAN POOL TO BALANCE THE FUND LRC FY20 ADJ					TEXT AMT 87,544 5,971- 81,573	
450-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	89,513	0	0
*		1,382,332	3,172,563	1,457,742	1,557,255	1,047,311	1,451,771
**	GOLF COURSE OPERATING	1,382,332	3,172,563	1,457,742	1,557,255	1,047,311	1,451,771
***	GOLF COURSE OPERATING	1,382,332	3,172,563	1,457,742	1,557,255	1,047,311	1,451,771

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
BOND PROJECTS							
450-0300-579.31-12	LEGAL SERVICES	2,877	0	0	0	0	0
450-0300-579.34-00	OTHER CONTRACT SERVICES	1,551-	1,148-	0	0	1-	0
450-0300-579.46-16	BUILDING REPAIRS	4,304	9,883	0	5,362	5,375	0
450-0300-579.49-19	TAXES, LICENSES, FEES	89	350	0	0	0	0
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*	OPERATING EXPENSE	5,719	9,085	0	5,362	5,374	0
450-0300-599.96-29	451 GOLF CRS CAP RESERVE	39,356	36,815	0	0	0	0
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*	TRANSFERS	39,356	36,815	0	0	0	0
450-0300-579.99-02	DEPRECIATION EXPENSE	157,619	149,919	0	0	0	0
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*	NON-OPERATING EXPENSE	157,619	149,919	0	0	0	0
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**	BOND PROJECTS	202,694	195,819	0	5,362	5,374	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	SURCHARGE / R&R						
450-0350-579.31-13	OTHER PROF. SERVICES	0	849	0	0	0	0
450-0350-579.46-16	BUILDING REPAIRS	11,844	0	20,000	30,000	11,950	20,000
	LEVEL TEXT						
	2 *PLACEHOLDER FOR FY19 CIP PROJECTS* 04-26-18 NT						
	CANOPY FOR MAINTENANCE FACILITY					20,000	
						20,000	
450-0350-579.49-20	EQUIP & OTHER NON-CAPITAL	3,890	5,000	0	0	0	0
*	OPERATING EXPENSE	15,734	5,849	20,000	30,000	11,950	20,000
450-0350-579.64-00	MACH & EQUIPMENT	0	0	0	84,151	84,000	0
*	CAPITAL OUTLAY	0	0	0	84,151	84,000	0
**	SURCHARGE / R&R	15,734	5,849	20,000	114,151	95,950	20,000
***	NON DEPARTMENTAL	218,428	201,668	20,000	119,513	101,324	20,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
* ADMINISTRATION								
450-5300-579.34-01	AGENT	1,172,146	1,091,675	1,298,780	1,298,780		842,882	1,298,780
	LEVEL	TEXT				TEXT AMT		
	2	ORIGINAL - CASH BASIS				1,298,780		
						1,298,780		
450-5300-579.36-01	AGENT	18,162	160,565	0	0		0	0
450-5300-579.44-13	FLEET FINANCING	122,903	128,061	138,962	138,962		127,382	132,991
	LEVEL	TEXT				TEXT AMT		
	2	GOLF CARTS				77,335		
		GOLF OTHER				55,656		
		FLEET FINANCE AS OF 06-14-19 KF						
						132,991		
		-----	-----	-----	-----	-----		-----
*	OPERATING EXPENSE	1,313,211	1,380,301	1,437,742	1,437,742		970,264	1,431,771
		-----	-----	-----	-----	-----		-----
**	ADMINISTRATION	1,313,211	1,380,301	1,437,742	1,437,742		970,264	1,431,771
		-----	-----	-----	-----	-----		-----
***	*	1,313,211	1,380,301	1,437,742	1,437,742		970,264	1,431,771
		-----	-----	-----	-----	-----		-----
****	GOLF COURSE OPERATING	2,913,971	4,754,532	2,915,484	3,114,510		2,118,899	2,903,542

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
INFORMATION TECHNOLOGY								
501-0000-341.20-12	WATER AND SEWER FD (401)	411,417	412,665	460,281	460,281		421,924	563,311
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 563,311 563,311	
501-0000-341.20-16	GENERAL FUND (001)	892,151	933,850	1,061,296	1,061,296		972,855	1,298,833
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 1,298,833 1,298,833	
501-0000-341.20-17	SOLID WASTE FUND (410)	171,132	194,319	228,995	228,995		209,912	280,254
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 280,254 280,254	
501-0000-341.20-21	DRAINAGE FUND (412)	168,123	188,324	232,101	232,101		212,759	284,056
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 284,056 284,056	
501-0000-341.20-24	VEHICLE MAINT. FD (503)	42,357	44,010	49,249	49,249		45,145	60,273
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 60,273 60,273	
501-0000-341.20-56	BUILDING MAINT. FD (506)	7,958	10,877	12,585	12,585		11,536	15,402
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 15,402 15,402	
501-0000-341.20-69	CD BLDG SPECIAL REV 109	80,417	86,845	96,768	96,768		88,704	118,429
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 118,429 118,429	
501-0000-361.10-00	INTEREST EARNINGS-INVESTM	950	854	1,500	1,500		2,862	1,500
501-0000-369.90-00	MISC REVENUE	2,333	0	0	0		964	0
501-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	25,101		0	23
	LEVEL TEXT						TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		2	ESTIMATE TO BALANCE FUND 8/23/19 KF 9/20/19 ADJ TO BALANCE FUND LRC				252 229- 23
		-----	-----	-----	-----	-----	-----
*		1,776,838	1,871,744	2,142,775	2,167,876	1,966,661	2,622,081
		-----	-----	-----	-----	-----	-----
**	INFORMATION TECHNOLOGY	1,776,838	1,871,744	2,142,775	2,167,876	1,966,661	2,622,081
		-----	-----	-----	-----	-----	-----
***	INFORMATION TECHNOLOGY	1,776,838	1,871,744	2,142,775	2,167,876	1,966,661	2,622,081

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
501-0700-519.12-00	INFORMATION TECHNOLOGY INFORMATION TECHNOLOGY SALARIES AND WAGES	597,755	593,944	650,777	650,777		628,024	733,449
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	733,449
							WAGE INCREASE	

							733,449	
501-0700-519.12-11	COMPENSATED ABSENCE	144-	12,383	0	0		0	0
501-0700-519.14-00	OVERTIME	6,928	2,342	0	99		140	0
501-0700-519.21-00	FICA TAXES	41,994	42,904	49,793	49,793		45,380	56,114
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	56,114
							WAGE INCREASE	

							56,114	
501-0700-519.22-00	RETIREMENT CONTRIBUTIONS	71,227	71,973	88,880	88,880		88,988	101,530
	LEVEL 2						TEXT AMT	
							CURRENT STAFF- PENSION	38,025
							ICMA & OTHER PENSION	63,505

							WAGE INCREASE	
							101,530	
501-0700-519.23-00	HEALTH INSURANCE	78,003	74,309	94,046	94,046		77,968	112,750
	LEVEL 2						TEXT AMT	
							HEALTH	105,350
							DENTAL	5,543
							LIFE	1,857

							112,750	
501-0700-519.24-00	WORKER'S COMPENSATION	625	590	1,068	1,068		757	878
	LEVEL 2						TEXT AMT	
							CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	878
							WAGE INCREASE	

							878	
501-0700-519.26-00	EAP BENEFIT	414	416	478	478		487	587
	LEVEL						TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
	2 CURRENT STAFF ***						587
							587
* PERSONNEL SERVICES		796,802	798,861	885,042	885,141	841,744	1,005,308
501-0700-519.31-13 OTHER PROF. SERVICES		14,342	37,491	11,250	14,842	14,483	11,250
	LEVEL TEXT					TEXT AMT	
	2 CISCO VOIP ENGINEERING SERVICES (75 HOURS)					11,250	11,250
501-0700-519.34-14 CONTRACT SERVICES OTHER		15,767	32,847	45,991	52,799	46,197	39,401
	LEVEL TEXT					TEXT AMT	
	2 BARRACUDA CLOUD OFFSITE BACKUP					14,186	
	NETWORK & FIBER OPTIC CABLING					3,000	
	CENTREX PHONE/FAX LINES					375	
	CIVICPLUS WEBSITE HOSTING & MAINTENANCE					11,840	
	ELECTRICAL SERVICES & REPAIR					1,500	
	CENTRAL SQUARE CUSTOM MODULE SUPPORT					5,000	
	*VMWARE AMAZON WEB SVCS DISASTER RECOVERY SERVER						
	**BARRACUDA OFFICE 365 - NO LONGER NEEDED						

	ACCESS CONTROL FOR DATA CENTER						3,500
	APPROVED AS A LA CARTE 9/11/19 CC 1ST PH						
	KF 9/18/19						
							39,401
501-0700-519.40-00 TRAVEL PER DIEM		4,241	5,603	4,500	4,500	7,109	5,250
	LEVEL TEXT					TEXT AMT	
	2 TRAVEL/LODGING EXPENSES RELATED TO TRAINING					5,250	
	*INCREASED DUE TO ADDITIONAL PROFESSIONAL						
	DEVELOPMENT*						
							5,250
501-0700-519.40-10 EMPLOYEE TRAINING		10,576	10,255	13,325	14,325	18,950	47,790
	LEVEL TEXT					TEXT AMT	
	2 GLOBAL KNOWLEDGE IT TRAINING:NETWORK ADM, SR IT						
	SPEC, IT SPECIALIST						9,000
	FLGISA ANNUAL CONFERENCE: SYSTEM ADM/IT MGR/STAFF						
	MEMBER						1,275
	*WORKDAY RISING CONFERENCE:ADM DIR/IT STAFF MEM						1,695
	*MS IGNITE CONFERENCE: SYSTEM ADM/IT SPECIALIST						2,000
	*FDLE CJIS: IT MGR						275

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
		LEVEL	TEXT			TEXT	AMT
		2	UPDATED FOR FY19				1,143 1,143
501-0700-519.46-10	GENERAL EQUIP MAINT	33,985	41,472	68,449	57,214	36,845	68,454
		LEVEL	TEXT			TEXT	AMT
		2	ACOM CHECK PRINTERS & HARDWARE				2,241
			*IBM ISERIES/AS400 CITY HALL				
			*IBM I SERIES/AS400-POPD BACKUP				
			CISCO SMARTNET-CORE 4510 SWITCH AT CITY HALL				9,000
			**IBM MATRIX PRINTERS				
			IBM OPTICAL LIBRARY & DISK EXPANSION				6,315
			IT MULTIFUNCTION PRINTER/SCANNER/FAX				600
			IT DATACENTER FIRE ALARM MAINTENANCE				900
			***IT DATACENTER APC UPS BATTERY BACKUP				4,900
			CITY WIDE SURVEILLANCE CAMERA MAINT				6,500
			INCREASED DUE TO ADDITION OF ANNEX CAMERAS				
			ALIENVault INTRUSION DETECTION MAINT -INCREASED				9,000
			DUE TO AT&T ACQUISITION				
			BARRACUDA BACKUP 895-1 YR INSTANT REPLACEMENT				6,599
			BARRACUDA BACKUP 895 SOFTWARE & FIRMWARE UPDATES				5,399
			DATRIUM DVX NETSHELF STORAGE APPLICEN - INCREASED				10,000
			DUE TO ANTICIPATED ADDITIONAL SERVERS				
			TRICASTER TCI POG TV STUDIO APPLICANCE ANNUAL				7,000
			MAINT **NEW**				
			**REMOVED - NO LONGER NEEDED				
			*REMOVED DUE TO PURCHASE OF NEW ISERIES				
			***ADDED BACK				
							68,454
501-0700-519.46-12	VEH MAINT/REPAIR	2,019	1,742	3,000	3,000	0	3,526
		LEVEL	TEXT			TEXT	AMT
		2	UPDATED FOR FY20				3,526 3,526
501-0700-519.46-18	CONT MAINT/COMM EQUIP	182	0	0	0	0	0
		LEVEL	TEXT			TEXT	AMT
		2	***REPAIR/REPLACEMENT-PHONES & DATA CARDS				
			MOVED TO 41-00				
501-0700-519.46-27	ANNUAL FLEET MAINT CHARGE	0	530	530	530	530	530
501-0700-519.46-36	SOFTWARE MAINTENANCE	181,276	191,362	179,568	182,569	176,457	436,657
		LEVEL	TEXT			TEXT	AMT
		2	SUNGARD NAVILINE ANNUAL MAINTENANCE CONTRACT				93,167

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FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	*DROPPING MAINT ON FIN/HR/PAYROLL AFTER 6 MONTHS CD AND UTILITY BILLING INCLUDED FOR 12 MONTHS ACOM SOFTWARE MODULES ARCGIS SERVER SOFTWARE MAINTENANCE SYMANTEC ENTERPRISE VAULT EMAIL ARCHIVE ONBASE DOCUMENT IMAGING SOFTWARE EXECUTIME TIME & ATTENDANCE-1 YEAR-UNKNOWN IF CONTRACT CAN BE RENEWED FOR 3 MONTHS ONLY HAPPY FOX HELPDESK SOFTWARE ZIPCODE SOFTWARE GENETEC SURVEILLANCE SOFTWARE VMWARE HORIZON VIRTUALIZATION STANDARD SOFTWARE LICENSES KNOWBE4.COM SECURITY AWARENESS TRAINING SOFTWARE (14.40 PER USER - 479 USERS) **NEW** WORKDAY ANNUAL SUBSCRIPTION FEE						8,111 7,900 5,370 7,985 4,962 3,760 2,500 4,000 13,083 6,897 278,922 436,657
501-0700-519.49-02	COMPUTER SOFTWARE	90,526	95,258	111,874	115,774	103,035	127,599
	LEVEL TEXT TEXT AMT						
	2 ANTI-MALWARE SOFTWARE *REMOVE DUE TO IMPLEMENTATION OF NEW FIREWALL IN FY 19 CITYWIDE OFF 365 SHAREPOINT/OFFICE/ONEDRIVE/EMAIL *INCREASED TO PROVIDE EVERY EMPLOYEE 365 LICENSE FOR WORKDAY DAMEWARE REMOTE SUPPORT SOFTWARE ADOBE PHOTOSHOP GRAPHIC DESIGN (2 LICENSES) *REMOVED-ADD TO ALA CARTE MICROSOFT SERVER CLIENT ACCESS LICENSES FOXIT PHANTOM PDF EDITING SOFTWARE *INCREASE DUE TO PURCHASE OF BUSINESS ADDITION TO ACHIEVE ADA COMPLIANCE WEB EOC SOFTWARE - ACTUAL ANNUAL SUBSCRIPTION DOCUSIGN E SIGNATURE SOFTWARE FOR PAPERLESS INITIATIVE - 35@\$300 - ACTUAL **NEW** ***** MULTIFACTOR AUTHENTICATOR APPROVED IN A AL CARTE 9/11/19 CC 1ST PH KF 9/18/19						85,000 950 7,500 3,500 13,349 10,500 6,800 127,599
501-0700-519.49-16	COMPUTER HARDWARE	89,270	79,247	52,000	54,353	61,738	65,199
	LEVEL TEXT TEXT AMT						
	2 APC DESKTOP BATTERY BACKUPS-BASED ON REPLACEMENT SCHEDULE DESKTOP PERIPHERALS & COMPONENTS						5,000 8,500

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FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	MONITORS FOR NEW & EXISTING EES						8,000
	DESKTOP SCANNERS						1,000
	CISCO IP PHONE REPLACEMENTS						8,000
	THIN CLIENTS FOR VIRTUAL DESKTOP ACCESS FOR NEW AND EXISTING EMPLOYEES (25@\$400)						10,000
	NUCS FOR TRADITIONAL DESKTOP ACCESS (25 @ \$500)						12,500
	NOTEBOOK PERIPHERAL & COMPONENTS PER PD NOTEBOOK REPLACEMENT SCHEDULE IN CIP **NEW**						2,500
	IPADS TO REPLACE TIMECLOCKS FOR WORKDAY (15 @ \$500) **NEW**						7,500
	IPAD MINI FOR BARCODE SCANNING FOR WORKDAY (2 @ \$400) **NEW**						800
	WORKDAY COMPATIBLE BARCODE PRINTER **NEW**						1,399
							65,199
501-0700-519.49-19	LICENSES, TAXES & FEES	0	9	0	136	151	0
501-0700-519.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	3,712	3,712	0
501-0700-519.49-64	INSURANCE 504	25,045	24,789	35,657	35,657	32,687	34,589
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 34,589 34,589	
501-0700-519.49-66	TRF TO 506 BLDG MAINT FD	37,917	42,161	53,718	53,718	49,242	56,921
	LEVEL 2 TEXT UPDATED FOR FY20 KF 7/16/19					TEXT AMT 56,921 56,921	
501-0700-519.49-90	ADMIN SERVICES FEES	92,621	117,044	120,315	120,315	110,289	127,042
	LEVEL 2 TEXT UPDATED FOR FY20 KF 7/16/19					TEXT AMT 127,042 127,042	
501-0700-519.51-00	OFFICE SUPPLIES	0	5,449	3,000	8,000	4,900	3,000
	LEVEL 2 TEXT MISCELLANEOUS OFFICE SUPPLIES					TEXT AMT 3,000 3,000	
501-0700-519.52-00	OTHER OPERATING SUPPLIES	7,679	5,261	2,550	3,550	4,964	2,050
	LEVEL 2 TEXT MOBILE PHONE/TABLET ACCESSORIES ETHERNET PATCH CABLES FIBER OPTIC PATCH CABLES					TEXT AMT 300 200 300	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	USB THUMB DRIVES						500
	GIS PLOTTER INK -REDUCED BASED ON PAPERLESS INIT						500
	PC TECHNICIAN TOOLS & SUPPLIES						250
							2,050
501-0700-519.52-10	GAS, DIESEL, OIL & GREASE	302	310	718	718	391	550
	LEVEL 2 TEXT					TEXT AMT	
	FUEL 200 GALS @ \$2.75						550
	**UPDATED \$/GAL 6/13/19 KF						550
501-0700-519.52-15	POSTAL SERVICE	12	49	100	100	55	100
501-0700-519.54-00	DUES & MEMBERSHIPS	779	200	250	250	200	250
	LEVEL 2 TEXT					TEXT AMT	
	FLGISA MEMBERSHIP						250
							250
501-0700-519.54-01	BOOKS & SUBSCRIPTIONS	0	248	250	250	566-	0
	LEVEL 2 TEXT					TEXT AMT	
	REMOVED-NOT NEEDED						
*	OPERATING EXPENSE	1,016,856	1,116,689	1,254,645	1,273,912	1,143,143	1,616,773
501-0700-519.64-00	MACH & EQUIPMENT	0	0	0	4,875	4,875	0
501-0700-519.64-15	ADP EQUIPMENT	0	0	0	860	0	0
*	CAPITAL OUTLAY	0	0	0	5,735	4,875	0
501-0700-519.99-02	DEPRECIATION EXPENSE	4,085	1,325	0	0	0	0
501-0700-519.99-10	CONTINGENCY	0	0	3,088	3,088	0	0
	LEVEL 2 TEXT					TEXT AMT	
	TO BALANCE FUND						
*	NON-OPERATING EXPENSE	4,085	1,325	3,088	3,088	0	0
**	INFORMATION TECHNOLOGY	1,817,743	1,916,875	2,142,775	2,167,876	1,989,762	2,622,081
***	INFORMATION TECHNOLOGY	1,817,743	1,916,875	2,142,775	2,167,876	1,989,762	2,622,081
****	INFORMATION TECHNOLOGY	3,594,581	3,788,619	4,285,550	4,335,752	3,956,423	5,244,162

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
	VEHICLE MAINTENANCE SER.							
503-0000-331.51-16	HURRICANE MATTHEW	10,271	0	0	0		0	0
503-0000-334.51-16	HURRICANE MATTHEW	1,220	0	0	0		0	0
503-0000-341.20-12	WATER AND SEWER FD (401)	120,355	172,071	142,634	142,634		125,786	161,130
	LEVEL TEXT						TEXT AMT	
	2 UPDATED FOR FY20						125,257	
	ADD ANNUAL FLEET MAINT CHARGES - FLAT						37,234	
	9/20/19 ADJ FOR 46-12 LRC						1,361-	
							161,130	
503-0000-341.20-16	GENERAL FUND (001)	542,756	752,535	757,784	757,784		767,962	861,536
	LEVEL TEXT						TEXT AMT	
	2 UPDATED FOR FY20						695,775	
	ADD ANNUAL FLEET MAINT CHARGES - FLAT						166,580	
	9/20/19 ADJ FOR 46-12						819-	
							861,536	
503-0000-341.20-17	SOLID WASTE FUND (410)	1,539	2,449	2,515	2,515		2,443	2,910
	LEVEL TEXT						TEXT AMT	
	2 UPDATED FOR FY20						2,535	
	ADD ANNUAL FLEET MAINT CHARGES -FLAT						265	
	9/20/10 ADJ FOR 46-12 LRC						110	
							2,910	
503-0000-341.20-19	IT FUND (501)	2,019	2,272	3,530	3,530		590	4,056
	LEVEL TEXT						TEXT AMT	
	2 UPDATED FOR FY20						3,365	
	ADD ANNUAL FLEET MAINT CHARGES - FLAT						530	
	9/20/19 ADJ FOR 46-12 LRC						161	
							4,056	
503-0000-341.20-21	DRAINAGE FUND (412)	125,553	134,606	141,598	141,598		159,860	162,657
	LEVEL TEXT						TEXT AMT	
	2 UPDATED FOR FY20						139,433	
	ADD ANNUAL FLEET MAINT CHARGES - FLAT						21,598	
	9/20/19 ADJ FOR 46-12 LRC						1,626	
							162,657	
503-0000-341.20-56	BUILDING MAINT. FD (506)	7,811	10,203	6,855	6,855		5,127	7,732
	LEVEL TEXT						TEXT AMT	
	2 UPDATED FOR FY20						5,935	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	ADD ANNUAL FLEET MAINT CHARGES - FLAT 9/20/19 ADJ FOR 46-12 LRC						1,855 58- 7,732
503-0000-341.20-69	CD BLDG SPECIAL REV 109	4,932	9,646	14,855	14,855	5,991	17,136
	LEVEL 2 TEXT UPDATED FOR FY20 ADD ANNUAL FLEET MAINT CHARGES - FLAT 9/20/19 ADJ FOR 46-12 LRC					TEXT AMT 14,942 1,855 339 17,136	
503-0000-361.10-00	INTEREST EARNINGS-INVESTM	384	407	500	500	1,658	2,000
	LEVEL 2 TEXT FY 20 ESTIMATE 9/20/19 ADJ TO BALANCE FUND LRC					TEXT AMT 500 1,500 2,000	
503-0000-369.90-00	MISC REVENUE	1,393	1,462	0	0	1,865	5,327
	LEVEL 2 TEXT 9/20/19 ADJ TO BALANCE FUND LRC					TEXT AMT 5,327 5,327	
*		818,233	1,085,651	1,070,271	1,070,271	1,071,282	1,224,484
**	VEHICLE MAINTENANCE SER.	818,233	1,085,651	1,070,271	1,070,271	1,071,282	1,224,484
***	VEHICLE MAINTENANCE SER.	818,233	1,085,651	1,070,271	1,070,271	1,071,282	1,224,484

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
503-4500-519.12-00	VEHICLE MAINTENANCE VEHICLE MAINTENANCE SALARIES AND WAGES	229,321	236,125	249,875	249,875	214,137	249,440
	LEVEL 2 TEXT					TEXT AMT	
							249,440
							249,440
503-4500-519.12-11	COMPENSATED ABSENCE	3,861	12,945-	0	0	0	0
503-4500-519.14-00	OVERTIME	15,865	5,330	5,000	5,000	3,115	5,000
	LEVEL 2 TEXT					TEXT AMT	
							5,000
							5,000
503-4500-519.15-10	CERTIFICATIONS/LICENSES	0	0	750	750	0	0
	LEVEL 2 TEXT					TEXT AMT	
							19,468
503-4500-519.21-00	FICA TAXES	18,591	16,228	19,503	19,503	15,677	19,468
	LEVEL 2 TEXT					TEXT AMT	
							19,468
503-4500-519.22-00	RETIREMENT CONTRIBUTIONS	32,315	31,189	36,619	36,619	31,142	34,226
	LEVEL 2 TEXT					TEXT AMT	
							9,152
							25,074
							34,226
503-4500-519.23-00	HEALTH INSURANCE	44,294	46,489	51,343	51,343	43,336	55,073
	LEVEL 2 TEXT					TEXT AMT	
							51,751
							2,723
							599
							55,073
503-4500-519.24-00	WORKER'S COMPENSATION	3,093	3,252	3,532	3,532	3,537	4,584

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST

							3,850
503-4500-519.41-00	COMMUNICATION SERVICES	1,852	1,958	2,042	2,042	1,638	2,754
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						
	A.) AT&T CELL PHONES						1,648
	B.) EJ WARD - GPS FLEET MONITORING						602
	C.) AIR CARD FOR GENERATOR MECH'S COMPUTER						504

							2,754
503-4500-519.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	1,560	1,559	1,600
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						
	AIRGAS OXYGEN & ACETELYNE CYLINDER ANNUAL RENTAL						1,600
	FOR WELDING						

							1,600
503-4500-519.44-13	FLEET FINANCING	31,400	37,035	42,443	38,786	35,554	40,348
	LEVEL 2 TEXT					TEXT AMT	
	FLEET FINANCE AS OF 6-14-19 KF						40,348

							40,348
503-4500-519.45-19	VEHICLE INSURANCE	2,707	3,029	4,572	4,572	4,191	4,572
	LEVEL 2 TEXT					TEXT AMT	
	TO BE MODIFIED BY FINANCE						4,572

							4,572
503-4500-519.46-10	GENERAL EQUIP MAINT	30,491	11,273	14,000	15,710	15,351	21,500
	LEVEL 2 TEXT					TEXT AMT	
	DETAIL:						
	A.) EJ WARD FUEL SYSTEM REPLACEMENT PARTS						8,500
	TERMINALS & CANCEIVERS)						
	B.) MISC. MAINTENANCE & REPAIRS OF SHOP EQUIPMENT						1,000
	C.) FUEL PUMP REPAIRS AS NEEDED						9,000
	E.) SHOP VEHICLE LIFT MAINTENANCE						3,000

							21,500

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FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
503-4500-519.46-11	REGULAR MAINT/INSP EQUIP	2,550	7,152	9,500	3,500	4,000	32,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						9,500
	A.) FUEL TANK TIGHTNESS TESTING & INTERSTITIAL						22,500
	MONITORING INSPECTION PER DEP REQUIREMENT						
	** NOTE: ESTIMATE ONLY **						

							32,000
503-4500-519.46-18	CONT MAINT/COMM EQUIP	0	0	500	0	0	0
503-4500-519.46-36	SOFTWARE MAINTENANCE	0	2,950	10,195	12,556	12,556	8,300
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						
	A.) EJ WARD FUEL SYSTEM SOFTWARE SUPPORT & MAINT.						3,500
	B.) RTA ANNUAL SOFTWARE MAINTENANCE FEES						4,800

							8,300
503-4500-519.46-41	VEHICLE REPAIR - EXTERNAL	0	7,172	40,000	125,000	130,177	135,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAILS:						135,000
	VEHICLE & EQUIPMENT REPAIRS COMPLETED BY						
	EXTERNAL VENDORS						

							135,000
503-4500-519.49-01	ADVERTISING	0	581	0	0	0	0
503-4500-519.49-02	COMPUTER SOFTWARE	3,095	0	0	0	0	0
	LEVEL 2						
	TEXT					TEXT	AMT
	MOVED TO 46.36						
503-4500-519.49-19	LICENSES, TAXES & FEES	0	0	2,050	2,050	425	2,600
	LEVEL 2						
	TEXT					TEXT	AMT
	DETIL:						
	A.) FUEL TANK MONITORING CERTIFICATIONS						2,050
	B.) FUEL TANK ANNUAL REGISTRATION FEES						550
	** ESTIMATED ONLY **						

							2,600
503-4500-519.49-20	EQUIP & OTHER NON-CAPITAL	4,075	0	5,000	5,163	5,163	5,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						5,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	A.) SPECIALIZED MECH TOOLS B.) REPLACEMENT OF AGING EQUIPMENT *****						5,000
503-4500-519.49-61	DATA PROCESSING 501	42,357	44,010	49,249	49,249	45,145	60,273
	LEVEL 2 TEXT UPDATED FOR FY20 KF 9/18/19 ***					TEXT AMT 60,273	60,273
503-4500-519.49-64	INSURANCE 504	13,232	14,165	20,376	20,376	18,678	18,274
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 18,274 18,274	
503-4500-519.49-66	TRF TO 506 BLDG MAINT FD	33,136	50,517	51,626	51,626	47,324	55,186
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 55,186 55,186	
503-4500-519.49-90	ADMIN SERVICES FEES	49,639	50,021	61,451	61,451	56,330	62,625
	LEVEL 2 TEXT UPDATED FOR FY20 KF 8/9/19					TEXT AMT 62,625 62,625	
503-4500-519.51-00	OFFICE SUPPLIES	0	819	574	574	353	500
	LEVEL 2 TEXT OFFICE SUPPLIES (PAPER, PENS, TONER, INK, ETC) *****					TEXT AMT 500	500
503-4500-519.52-00	OTHER OPERATING SUPPLIES	19,921	23,526	25,000	24,216	25,226	25,000
	LEVEL 2 TEXT DETAIL: A.) SHOP SUPPLIES - RAGS, ABSORBENT MATERIALS, ETC B.) SAFETY SUPPLIES - EYE PROTECTION, GLOVES, ETC C.) HAND TOOLS D.) CONSUMABLES - NUTS, BOLTS, ETC E.) USED OIL QUARTERLY DISPOSAL TO 34-14 IN FY20 *****					TEXT AMT 25,000	25,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
503-4500-519.52-07	OBSOLETE INVENTORY	902	0	0	0	0	0
503-4500-519.52-10	GAS, DIESEL, OIL & GREASE	3,385	2,884	4,088	4,088	2,554	3,300
	LEVEL 2 TEXT DETAIL: UNLEADED - EST 545 GAL @ \$2.50 DIESEL - EST 553 GAL @ \$3.00 *****					TEXT AMT 1,500 1,800 3,300	
503-4500-519.52-12	UNIFORMS	2,967	2,677	3,990	3,990	3,989	5,000
	LEVEL 2 TEXT DETAIL: A.) UNIFORMS SERVICES INCLUDING RENTAL & CLEANING B.) BOOT ALLOWANCE PER NAGE AGREEMENT \$165 PER POSITION *****					TEXT AMT 5,000 5,000	
503-4500-519.52-20	VEHICLE PARTS	363,977	415,738	275,000	251,000	267,891	300,000
	LEVEL 2 TEXT DETAIL: PURCHASE OF VARIOUS PARTS FOR REPAIRS TO THE CITY FLEET OF VEHICLES, ROLLING STOCK AND EQUIP *****					TEXT AMT 300,000 300,000	
503-4500-519.52-27	BULK OIL & GREASE	12,047	5,434	13,000	13,000	9,846	13,000
	LEVEL 2 TEXT DETAIL: PURCHASE OF BULK OIL, GREASE, ANTIFREEZE & DEF ** CHARGED BACK TO DEPARTMENTS AS USED ** *****					TEXT AMT 13,000 13,000	
503-4500-519.52-75	VEHICLE ACCESSORIES	0	0	60,000	5,000	7,769	25,000
	LEVEL 2 TEXT DETAILS: PURCHASE OF VARIOUS ACCESSORIES INCLUDING BED LINERS, WINDOW TINT, TOOL BOXES, ETC. *****					TEXT AMT 25,000 25,000	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
503-4500-519.54-00	DUES & MEMBERSHIPS	549	549	600	0	0	600
	LEVEL 2						
	TEXT						
	DETAIL:						
	A.) NATIONAL ASSOCIATION OF FLEET ADMIN - NAFA						500
	B.) FLA ASSOC. OF GOVERNMENTAL FLEET ADMIN -FLAGFA						100
	*****						600
503-4500-519.54-01	BOOKS & SUBSCRIPTIONS	0	0	2,000	2,350	2,349	4,445
	LEVEL 2						
	TEXT						
	DETAIL:						
	A.) SUBSCRIPTION FOR LIGHT DUTY VEHICLES						1,500
	DIAGNOSIS AND SCHEMATICS						
	B.) SUBSCRIPTION FOR CUMMINS INLINE ENGINE						500
	DIAGNOSTIC						
	C.) ANNUAL INTERNET SUBS FOR VEHICLE DIAGNOSTIC						1,500
	D.)VOLUSIA CNTY OIL PRICE INFO SRVC						250
	E.) ANNUAL SUBS - DIAGNOSTIC COMPUTERS						695
							4,445
503-4500-519.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	400
	LEVEL 2						
	TEXT						
	DETAIL:						
	CDL LICENSES AND RENEWALS						400
	** MOVED FROM 1510 IN FY20						
	*****						400
* OPERATING EXPENSE		620,928	683,419	702,106	703,387	702,313	834,627
503-4500-519.63-99	FIXED ASSET TRANSFERS	5,699-	11,289-	0	0	0	0
503-4500-519.64-00	MACH & EQUIPMENT	5,699	5,142	0	0	0	55,000
	LEVEL 2						
	TEXT						
	DETAIL:						
	A.) FORKLIFT - USED				NEW FY20		32,000
	B.) SMALL GENERATOR TRAILER						8,000
	C.) LARGE GENERATOR TRAILER						15,000

	MOVED TO A LA CARTE -						32,000-
	FORKLIFT APPROVED A LA CARTE 9/11/19 CC 1ST PH						32,000
	KF 9/18/19						55,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
503-4500-519.64-09	MOTOR VEHICLE ADDITIONS	0	6,147	0	0	0	0
*	CAPITAL OUTLAY	0	0	0	0	0	55,000
503-4500-519.99-02	DEPRECIATION EXPENSE	35,849	36,699	0	0	0	0
503-4500-519.99-10	CONTINGENCY	0	0	1,281	0	0	33,222-
	LEVEL						
	2						
	TEXT						
	9/16/19 LRC ESTIMATE TO BALANCE						33,722-
	ADJ TO BALANCE FUND						500
							33,222-
*	NON-OPERATING EXPENSE	35,849	36,699	1,281	0	0	33,222-
**	VEHICLE MAINTENANCE	1,004,356	1,046,024	1,070,271	1,070,271	1,013,494	1,224,484
***	VEHICLE MAINTENANCE	1,004,356	1,046,024	1,070,271	1,070,271	1,013,494	1,224,484
****	VEHICLE MAINTENANCE SER.	1,822,589	2,131,675	2,140,542	2,140,542	2,084,776	2,448,968

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
RISK MANAGEMENT FUND								
504-0000-331.51-16	HURRICANE MATTHEW	498	0	0	0		0	0
504-0000-334.51-16	HURRICANE MATTHEW	83	0	0	0		0	0
504-0000-341.20-12	WATER AND SEWER FD (401)	190,357	205,554	298,879	298,879		273,972	275,481
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 275,481 275,481	
504-0000-341.20-16	GENERAL FUND (001)	564,052	656,218	900,099	900,099		825,093	793,551
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 793,551 793,551	
504-0000-341.20-17	SOLID WASTE FUND (410)	6,295	6,678	10,188	10,188		9,339	9,972
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 9,972 9,972	
504-0000-341.20-19	IT FUND (501)	25,045	24,789	35,657	35,657		32,687	34,589
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 34,589 34,589	
504-0000-341.20-20	W/C PERSONAL SERVICES	245,192	315,897	329,652	329,652		378,670	429,018
	LEVEL 2 TEXT UPDATED FOR FY20 KF 8/22/19						TEXT AMT 429,018 429,018	
504-0000-341.20-21	DRAINAGE FUND (412)	33,456	33,794	47,737	47,737		43,759	45,135
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 45,135 45,135	
504-0000-341.20-24	VEHICLE MAINT. FD (503)	13,232	14,165	20,376	20,376		18,678	18,274
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 18,274 18,274	
504-0000-341.20-41	VEHICLE INSURANCE	100,158	115,518	158,871	158,871		145,630	159,440
	LEVEL TEXT						TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	2 UPDATED FOR FY20						159,440 159,440
504-0000-341.20-56	BUILDING MAINT. FD (506)	18,203	17,504	25,120	25,120	23,028	24,695
	LEVEL 2 TEXT 2 UPDATED FOR FY20					TEXT AMT 24,695 24,695	
504-0000-341.20-69	CD BLDG SPECIAL REV 109	24,346	34,400	41,130	41,130	37,703	37,095
	LEVEL 2 TEXT 2 UPDATED FOR FY20					TEXT AMT 37,095 37,095	
504-0000-361.10-00	INTEREST EARNINGS-INVESTM	7,457	5,477	7,000	7,000	12,514	7,000
504-0000-366.90-05	DISASTER DONATIONS	0	0	0	0	654	0
504-0000-369.30-00	INS. PROCEEDS	72,022	111,777	0	36,574	36,333	0
504-0000-369.90-00	MISC REVENUE	122	43,372	0	0	53,157	0
504-0000-389.10-00	APPROPRIATED FUND BAL	0	0	100,000	237,350	0	25,229
	LEVEL 2 TEXT 2 FY20 -APPROPRIATION TO COVER ANTICIPATED POLICY INCREASES AS A RESULT OF LEGISLATIVE CHANGES TO THE CANCER PRESUMPTION LAWS 9/16/19 - ADJ TO BAL FUND					TEXT AMT 20,000 5,229 25,229	
*		1,300,518	1,585,143	1,974,709	2,148,633	1,891,217	1,859,479
**	RISK MANAGEMENT FUND	1,300,518	1,585,143	1,974,709	2,148,633	1,891,217	1,859,479
***	RISK MANAGEMENT FUND	1,300,518	1,585,143	1,974,709	2,148,633	1,891,217	1,859,479

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BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	2 CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE						238 238
504-1000-519.26-00	EAP BENEFIT	106	115	122	122	127	134
	LEVEL TEXT TEXT AMT						
	2 CURRENT STAFF						134 134
* PERSONNEL SERVICES		258,993	278,182	280,873	281,873	276,213	294,037
504-1000-519.31-13	OTHER PROF. SERVICES	58,500	60,900	60,900	60,900	60,900	9,700
	LEVEL TEXT TEXT AMT						
	2 INFECTION CONTROL PROGRAM PREVENTION CARE						2,500
	DRUG AND ALCOHOL TESTING (P/A, RANDOMS, R/S)						7,200 9,700
504-1000-519.34-14	CONTRACT SERVICES OTHER	12,895	22,621	32,200	32,200	10,507	83,400
	LEVEL TEXT TEXT AMT						
	2 SAFETY TRAINING						2,500
	CONSULTING SERVICES						7,500
	EMPLOYEE SAFETY PROGRAMS						2,000
	REMEDIAL AND REFRESHER PROFESSIONAL TRAINING FOR EMPLOYEES						5,000
	SOUTHEASTERN SECURITY CONSULTANTS DRIVER RECORDS						5,500
	***BROWN & BROWN BROKER FEE HEALTH & WELLNESS						58,500
	***IBNR ACTUARIAL SERVICES						2,400
	***MOVED FROM ACCT # 31-13						83,400
504-1000-519.40-00	TRAVEL PER DIEM	87	366	750	750	657	1,500
	LEVEL TEXT TEXT AMT						
	2 EMPLOYEE TRAVEL PER DIEM						1,500
	INCLUDES ADDITIONAL TRAVEL FOR PROF DEVELOPMENT						1,500
504-1000-519.40-10	EMPLOYEE TRAINING	1,037	672	1,750	1,750	1,309	2,000
	LEVEL TEXT TEXT AMT						
	2 *MANDATED OR SPECIALIZED TRAINING						2,000
	*INCREASED TO INCLUDE ADDITIONAL TRAINING						
	*CONTINUING LEGAL EDUCATION; SAFETY/RISK SEMINARS						2,000

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
504-1000-519.41-00	COMMUNICATION SERVICES	849	953	960	960	748	960
	LEVEL 2 TEXT					TEXT AMT	
							720
							240
							960
504-1000-519.44-10	EQUIP/OTHER RENTAL/LEASE	864	865	870	870	865	0
	LEVEL 2 TEXT					TEXT AMT	
504-1000-519.45-10	COMMERCIAL POLICY INS	781,880	858,440	913,253	839,808	653,940	674,567
	LEVEL 2 TEXT					TEXT AMT	
							5,830
							54,930
							34,327
							3,057
							6,035
							1,364
							10,751
							92,808
							87,492
							52,651
							19,998
							5,289
							238,545
							4,126
							2,337
							44,852
							75
							100
							10,000
							674,567
504-1000-519.45-16	WORKERS COMP INSURANCE	305,266	366,356	371,456	443,751	438,651	429,018
	LEVEL 2 TEXT					TEXT AMT	
							429,018
							429,018
504-1000-519.45-20	CLAIMS LOSS	186,718	197,987	195,000	354,409	277,190	195,000
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	UNDER DEDUCTIBLE ANNUAL CLAIMS LOSS & UNCOVERED EMPLOYMED EXPENSES					195,000	
						195,000	
504-1000-519.45-23	CHANGE IN IBNR	62,000	18,000-	0	0	0	0
504-1000-519.46-36	SOFTWARE MAINTENANCE	316	316	310	310	0	0
504-1000-519.47-00	PRINTING AND BINDING	61	84	400	400	282	0
	LEVEL TEXT					TEXT AMT	
2	PRINTING EXPENSE ASSOCIATED WITH THIS COPIER TRANSFERRED TO CITY CLERK BUDGET						
504-1000-519.49-16	COMPUTER HARDWARE	1,809	0	0	0	0	0
504-1000-519.49-19	LICENSES, TAXES & FEES	724	710	650	650	590	650
	LEVEL TEXT					TEXT AMT	
2	ADMIN SERVICES WELLS FARGO BANKING FEES NOTE: IN CONJUNCTION WITH ALTERNATIVE SERVICES CONCEPTS WORKERS' COMP CASE MANAGEMENT)					650	
						650	
504-1000-519.49-90	ADMIN SERVICES FEES	104,589	99,868	111,798	111,798	102,482	115,645
	LEVEL TEXT					TEXT AMT	
2	UPDATED FOR FY20 KF 8/9/19					115,645 115,645	
504-1000-519.51-00	OFFICE SUPPLIES	3,110	1,613	1,254	1,254	234	1,000
	LEVEL TEXT					TEXT AMT	
2	OFFICE SUPPLIES (PAPER,PENS,FOLDERS,BINDERS, ETC.)					1,000 1,000	
504-1000-519.52-00	OTHER OPERATING SUPPLIES	867	0	550	700	702	1,750
	LEVEL TEXT					TEXT AMT	
2	OTHER GOVERNMENTAL EDUCATIONAL/INSTRUCTOR SERVICES ***SAFETY PROMOTIONS ***SAFETY ADVISORY COMMITTEE ***NEW					250 500 1,000 1,750	
504-1000-519.52-10	GAS, DIESEL, OIL & GREASE	70	0	0	0	0	0
504-1000-519.52-15	POSTAL SERVICE	22	34	30	30	32	30
	LEVEL TEXT					TEXT AMT	
2	DOT AND DFW NOTIFICATION LETTERS WORKERS' COMP, LIABILITY CORRESPONDENCE					10 20 30	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
504-1000-519.54-00	DUES & MEMBERSHIPS	984	1,455	1,505	1,505	839	1,535
	LEVEL 2 TEXT					TEXT AMT	
							250
							100
							150
							400
							35
							600
							1,535
504-1000-519.54-01	BOOKS & SUBSCRIPTIONS	268-	36	200	200	0	200
	LEVEL 2 TEXT					TEXT AMT	
							200
							200
504-1000-519.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,500
	LEVEL 2 TEXT					TEXT AMT	
							1,500
							1,500
* OPERATING EXPENSE		1,522,380	1,595,276	1,693,836	1,852,245	1,549,928	1,518,455
504-1000-519.63-99	FIXED ASSET TRANSFERS	0	53,478-	0	0	0	0
504-1000-519.64-00	MACH & EQUIPMENT	0	53,478	0	14,515	14,514	0
* CAPITAL OUTLAY		0	0	0	14,515	14,514	0
504-1000-519.99-02	DEPRECIATION EXPENSE	206	4,812	0	0	0	0
504-1000-519.99-10	CONTINGENCY	0	0	0	0	0	46,987
	LEVEL 2 TEXT					TEXT AMT	
							20,000
							28,240
							1,253-
							46,987
* NON-OPERATING EXPENSE		206	4,812	0	0	0	46,987
** NON DEPARTMENTAL		1,781,579	1,878,270	1,974,709	2,148,633	1,840,655	1,859,479

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
***	NON DEPARTMENTAL	1,781,579	1,878,270	1,974,709	2,148,633	1,840,655	1,859,479
****	RISK MANAGEMENT FUND	3,082,097	3,463,413	3,949,418	4,297,266	3,731,872	3,718,958

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
LEASE & REPLACEMENT FUND							
505-0000-341.20-01	FLEET RENTAL GENERAL FD	1,046,347	1,139,886	1,300,657	1,300,657	1,195,621	1,474,930
	LEVEL 2	TEXT	UPDATED FOR FY20 8/22/19 KF			TEXT AMT	
						1,474,930	
						1,474,930	
505-0000-341.20-02	FLEET RENTAL DRAINAGE 412	256,018	268,742	213,056	213,056	195,301	202,929
	LEVEL 2	TEXT	FLEET FINANCE AS OF 06-14-19 KF			TEXT AMT	
						202,929	
						202,929	
505-0000-341.20-03	FLEET RENTAL GAS TAX	90,064	113,089	122,315	122,315	112,122	128,494
	LEVEL 2	TEXT	FLEET FINANCE AS OF 06-14-19 KF			TEXT AMT	
						128,494	
						128,494	
505-0000-341.20-04	FLEET RENTAL W/S R&R	316,294	299,747	319,194	319,194	292,595	314,960
	LEVEL 2	TEXT	FLEET FINANCE AS OF 06-14-19 KF			TEXT AMT	
						314,960	
						314,960	
505-0000-341.20-05	FLEET RENTAL GARB. R&R	0	4,475	4,475	4,475	4,102	2,238
	LEVEL 2	TEXT	FLEET FINANCE AS OF 06-14-19 KF			TEXT AMT	
						2,238	
						2,238	
505-0000-341.20-06	FLEET RENTAL D/P (501)	309,943	339,245	426,417	426,417	390,882	476,189
	LEVEL 2	TEXT	FLEET FINANCE AS OF 06-14-19 KF			TEXT AMT	
						476,189	
						476,189	
505-0000-341.20-07	FLEET RENTAL VEH MNT 503	31,400	37,035	42,443	42,443	35,554	40,348
	LEVEL 2	TEXT	FLEET FINANCE AS OF 06-14-19 KF			TEXT AMT	
						40,348	
						40,348	
505-0000-341.20-08	FLEET RENTAL GOLF 450	122,903	128,061	138,962	138,962	127,382	132,991
	LEVEL 2	TEXT	LEASE FOR EQUIPMENT AS OF 06-14-19 KF			TEXT AMT	
						55,656	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	LEASE FOR GOLF CARTS AS OF 6-14-19 KF						77,335 132,991
505-0000-341.20-10	FLEET RENTAL CD BLDG 109	17,724	24,255	26,148	26,148	23,969	24,408
	LEVEL 2 TEXT FLEET FINANCE AS OF 06-14-19 KF					TEXT AMT 24,408 24,408	
505-0000-341.20-14	FLEET FIN. RENTAL	24,378	22,275	10,086	10,086	9,246	0
505-0000-341.20-15	FLEET RENTAL BLDG MT 506	9,050	21,041	25,138	25,138	23,043	25,138
	LEVEL 2 TEXT FLEET FINANCE AS OF 06-14-19 KF					TEXT AMT 25,138 25,138	
505-0000-341.20-22	TRANSFER FROM 416	0	0	1,105	1,105	1,013	2,209
	LEVEL 2 TEXT FLEET FINANCE AS OF 6-14-19 KF					TEXT AMT 2,209 2,209	
505-0000-341.20-23	TRANSFER FROM 420	0	0	1,105	1,105	1,013	2,209
	LEVEL 2 TEXT FLEET FINANCE AS OF 6-14-19 KF					TEXT AMT 2,209 2,209	
505-0000-361.10-00	INTEREST EARNINGS-INVESTM	12,129	14,735	20,000	20,000	33,653	20,000
505-0000-364.02-00	INSURANCE PROCEEDS PD	1,975-	0	0	0	0	0
505-0000-364.41-00	EQUIPMENT	0	0	0	0	174,357	0
505-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	130,936	246,536	0	0	0	0
505-0000-369.90-00	MISC REVENUE	0	27	0	0	47	0
505-0000-381.16-00	TRANSFER FROM 001	305,000	450,000	0	995,580	995,580	0
505-0000-389.10-00	APPROPRIATED FUND BAL	0	0	25,899	3,335,321	0	0
*		2,670,211	3,109,149	2,677,000	6,982,002	3,615,480	2,847,043
**	LEASE & REPLACEMENT FUND	2,670,211	3,109,149	2,677,000	6,982,002	3,615,480	2,847,043
***	LEASE & REPLACEMENT FUND	2,670,211	3,109,149	2,677,000	6,982,002	3,615,480	2,847,043

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
505-1000-519.31-63	PROJECT PROFESSIONAL SRVC	0	80,125	0	13,500	13,500	0
505-1000-519.40-00	TRAVEL PER DIEM	0	0	0	0	3,403	0
505-1000-519.40-10	EMPLOYEE TRAINING	0	0	0	0	660	0
505-1000-519.49-02	COMPUTER SOFTWARE	0	0	0	14,045	0	0
505-1000-519.49-16	COMPUTER HARDWARE	71,468	61,232	30,000	75,477	43,289	30,000
LEVEL 2		TEXT				TEXT	AMT
		IT PROJECT - PUBLIC SAFETY TECHNOLOGY REFRESH					30,000
		BASED ON FLEET FINANCING SCHEDULE 8/23/19 KF					30,000
505-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	18,226	43,218	0	26,896	2,088	0
* OPERATING EXPENSE		89,694	184,575	30,000	129,918	62,940	30,000
505-1000-519.63-97	PROJ CAPITAL OUTLAY	17,699	95,980	0	3,519,196	3,170,765	0
505-1000-519.63-99	FIXED ASSET TRANSFERS	1,593,987-	2,840,542-	0	0	1,730,533-	0
505-1000-519.64-00	MACH & EQUIPMENT	1,079,022	2,721,057	2,234,000	2,858,079	2,614,224	2,133,000
LEVEL 2		TEXT				TEXT	AMT
		*FY20 VEHICLES					1,343,000
		*FY20 EQUIPMENT					790,000
		EQUIPMENT: FIRE-EMERG TRAFFIC CONTROL - \$167K					
		EQUIPMENT: FIRE-THERMAN IMAGING CAMERAS - \$16K					
		BASED ON FLEET FINANCING SCHEDULE 8/23/19 KF					2,133,000
505-1000-519.64-06	COMMUNICATIONS EQUIPMENT	0	3,037	0	0	0	0
505-1000-519.64-15	ADP EQUIPMENT	497,266	20,469	413,000	469,735	202,469	163,000
LEVEL 2		TEXT				TEXT	AMT
		*FY20 EQUIPMENT - IT PROJECTS					163,000
		CITY MUNICIPAL NETWORK - \$50,000					
		MAINTAIN HARDWARE INFRASTRUCTURE - \$35,000					
		VIRTUAL DESKTOP INFRASTRUCTURE - \$50,000					
		ARC GIS ENTERPRISE UPGRADE - \$28,000					
		BASED ON FLEET FINANCING SCHEDULE 8/23/19 KF					163,000
* CAPITAL OUTLAY		0	1	2,647,000	6,847,010	4,256,925	2,296,000
505-1000-519.91-73	TRANSFER TO 317 GEN CP RP	0	22,000	0	0	0	0
* TRANSFERS		0	22,000	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
505-1000-519.99-02	DEPRECIATION EXPENSE	1,818,731	2,064,541	0	0	0	0
505-1000-519.99-10	CONTINGENCY	0	0	0	5,074	0	521,043
		LEVEL	TEXT			TEXT	AMT
		2	ESTIMATE TO BALANCE FUND 8/23/19 KF				521,043 521,043
*	NON-OPERATING EXPENSE	1,818,731	2,064,541	0	5,074	0	521,043
**	NON DEPARTMENTAL	1,908,425	2,271,117	2,677,000	6,982,002	4,319,865	2,847,043
***	NON DEPARTMENTAL	1,908,425	2,271,117	2,677,000	6,982,002	4,319,865	2,847,043
****	LEASE & REPLACEMENT FUND	4,578,636	5,380,266	5,354,000	13,964,004	7,935,345	5,694,086

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
BUILDING MAINTENANCE							
506-0000-331.51-16	HURRICANE MATTHEW	26,798	0	0	0	0	0
506-0000-334.51-16	HURRICANE MATTHEW	4,141	0	0	0	0	0
506-0000-341.20-12	WATER AND SEWER FD (401)	155,300	124,162	140,241	140,241	128,554	145,620
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 145,620 145,620	
506-0000-341.20-16	GENERAL FUND (001)	1,785,954	1,848,052	2,048,690	2,048,690	1,877,966	2,204,001
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 2,204,001 2,204,001	
506-0000-341.20-17	SOLID WASTE FUND (410)	6,628	10,105	10,326	10,326	9,466	11,036
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 11,036 11,036	
506-0000-341.20-19	IT FUND (501)	37,917	42,161	53,718	53,718	49,242	56,921
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 56,921 56,921	
506-0000-341.20-21	DRAINAGE FUND (412)	45,894	47,537	39,178	39,178	35,913	40,537
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 40,537 40,537	
506-0000-341.20-24	VEHICLE MAINT. FD (503)	33,136	50,517	51,626	51,626	47,324	55,186
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 55,186 55,186	
506-0000-341.20-69	CD BLDG SPECIAL REV 109	67,803	77,397	73,005	73,005	66,921	76,590
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 76,590 76,590	
506-0000-361.10-00	INTEREST EARNINGS-INVESTM	2,702	3,283	3,000	3,000	8,015	3,000
506-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	6,053-	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
506-0000-369.90-00	MISC REVENUE	585	484	0	0	250	0
506-0000-389.10-00	APPROPRIATED FUND BAL	0	0	99,673	219,310	0	11,438
	LEVEL TEXT					TEXT	AMT
	2 9/16/2019 - ADJ TO BAL FUND						11,438 11,438
*		2,160,805	2,203,698	2,519,457	2,639,094	2,223,651	2,604,329
**	BUILDING MAINTENANCE	2,160,805	2,203,698	2,519,457	2,639,094	2,223,651	2,604,329
***	BUILDING MAINTENANCE	2,160,805	2,203,698	2,519,457	2,639,094	2,223,651	2,604,329

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
BUILDING MAINTENANCE							
BUILDING MAINTENANCE							
506-4200-539.12-00	SALARIES AND WAGES	210,499	276,843	313,376	313,376	264,904	323,075
	LEVEL TEXT					TEXT AMT	
	2 REG, SICK BUY BACK, ACCRUAL PAYOUTS					322,075	
						1,000	
						323,075	
506-4200-539.12-11	COMPENSATED ABSENCE	4,561	744	0	0	0	0
506-4200-539.14-00	OVERTIME	6,649	5,646	4,000	10,000	10,395	8,000
	LEVEL TEXT					TEXT AMT	
	2 AFTER HOURS CALL OUTS					8,000	
	CALLOUTS, GENERATOR, HVAC, AND EVENTS						

						8,000	
506-4200-539.15-10	CERTIFICATIONS/LICENSES	0	75	0	75	75	0
506-4200-539.21-00	FICA TAXES	15,223	19,145	24,286	24,286	18,771	25,257
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					25,257	
						25,257	
506-4200-539.22-00	RETIREMENT CONTRIBUTIONS	30,000	39,148	50,145	50,145	47,992	54,752
	LEVEL TEXT					TEXT AMT	
	2 PENSION					39,796	
	ICMA & OTHER PENSION					14,956	
						54,752	
506-4200-539.23-00	HEALTH INSURANCE	36,520	50,670	64,746	64,746	52,034	69,476
	LEVEL TEXT					TEXT AMT	
	2 HEALTH					65,280	
	DENTAL					3,435	
	LIFE					761	
	WAGE INCREASE LIFE						
	LIFE						
						69,476	
506-4200-539.24-00	WORKER'S COMPENSATION	4,779	7,367	8,323	8,323	7,414	13,138
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					13,138	
						13,138	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
506-4200-539.26-00	EAP BENEFIT	228	297	330	330	316	364
	LEVEL 2 TEXT					TEXT AMT	
							364
							364
* PERSONNEL SERVICES		308,459	399,935	465,206	471,281	401,901	494,062
506-4200-539.31-13	OTHER PROF. SERVICES	1,025	0	1,500	1,425	720	1,500
	LEVEL 2 TEXT					TEXT AMT	
							1,500
							1,500
506-4200-539.34-14	CONTRACT SERVICES OTHER	15,224	12,352	17,555	17,555	15,953	22,830
	LEVEL 2 TEXT					TEXT AMT	
							3,230
							6,000
							750
							750
							8,500
							3,000
							600
							22,830
506-4200-539.34-70	CONT SRVCS GENERATOR PM	0	0	15,000	15,000	15,000	25,000
	LEVEL 2 TEXT					TEXT AMT	
							25,000
							25,000
506-4200-539.40-10	EMPLOYEE TRAINING	0	0	700	700	630	2,250
	LEVEL 2 TEXT					TEXT AMT	
							700
							1,550

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST

							2,250
506-4200-539.41-00	COMMUNICATION SERVICES	1,016	1,041	2,495	2,495	939	2,536
	LEVEL 2 TEXT DETAIL: AT&T CELL PHONE SERVICES EJ WARD - GPS MONITORING SERVICES *****						2,200 336 2,536
506-4200-539.43-10	ELECTRICAL SERVICES	491,022	483,942	490,000	490,000	451,430	502,250
	LEVEL 2 TEXT DETAIL: A.) FPL ELECTRIC BILLS FOR ALL BUILDINGS DOES NOT INCLUDE PUBLIC UTILITIES FACILITIES B.) 2.5% ANTICIPATED INCREASE *****						490,000 12,250 502,250
506-4200-539.43-12	WATER/SEWER SERVICES	151,166	142,245	150,000	150,000	170,971	163,000
	LEVEL 2 TEXT DETAIL: WATER & SEWER (UTILITY BILLING) FOR ALL FACILITIES ** DOES NOT INCLUDE PUBLIC UTILITIES FACILITIES *****						163,000 163,000
506-4200-539.43-14	DRAINAGE	45,507	53,195	53,000	53,000	54,510	53,500
	LEVEL 2 TEXT DETAIL: DRAINAGE - UTILITY BILLING FEES FOR ALL *****						53,500
506-4200-539.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	1,500	0	0	1,500
	LEVEL 2 TEXT RENTAL OF AERIAL LIFTS/SCISSORS LIFT **NOTE: FOR USE IN AREAS AT CITY HALL WHERE THE BUCKET TRUCK CAN NOT GAIN ACCESS FOR PRESSURE WASHING OF THE BUILDING *****						1,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
							1,500
506-4200-539.44-13	FLEET FINANCING	9,050	21,041	25,138	25,138	23,043	25,138
	LEVEL 2 TEXT					TEXT	AMT
							25,138
							25,138
506-4200-539.45-19	VEHICLE INSURANCE	1,547	1,731	2,286	2,286	2,096	2,286
	LEVEL 2 TEXT					TEXT	AMT
							2,286
							2,286
506-4200-539.46-10	GENERAL EQUIP MAINT	33,383	42,664	14,500	48,044	45,008	16,000
	LEVEL 2 TEXT					TEXT	AMT
							3,000
							2,000
							2,000
							4,500
							2,500
							2,000
							16,000
506-4200-539.46-11	REGULAR MAINT/INSP EQUIP	19,259	16,577	23,100	23,100	16,576	23,100
	LEVEL 2 TEXT					TEXT	AMT
							3,200
							4,000
							2,000
							2,000
							1,500
							6,000
							2,500
							1,900
							23,100
506-4200-539.46-12	VEH MAINT/REPAIR	7,811	8,348	5,000	5,000	3,272	5,877

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	LEVEL 2					TEXT AMT	
						UPDATED FOR FY20	5,877

							5,877
506-4200-539.46-16	BUILDING MAINT	162,494	227,460	257,800	215,532	173,818	259,975
	LEVEL 2					TEXT AMT	
						DETAIL:	
						A.) OVERHEAD DOOR MAINTENANCE & REPAIRS	15,000
						B.) A/C MAINTENANCE & REPAIRS	80,000
						C.) ELECTRICAL MAINTENANCE & REPAIRS	55,000
						D.) LIBRARY FOUNTAIN MAINTENANCE	750
						E.) LOCK AND DOOR CLOSURE MAINTENANCE & REPAIRS	10,000
						F.) MINOR ROOF REPAIRS	10,000
						G.) PLUMBING REPAIRS & MAINTENANCE	10,000
						H.) FIRE ALARM PANEL REPLACEMENT (NEW PROJECT)	45,000
						I.) REPLACEMENT OF DAMAGED LIGHT POLES	15,000
						J.) FIRE STATION #72 RENOVATIONS	22,450
						K.) FIRE STATION #75 RENOVATIONS	17,575
						L.) ADA COMPLIANT DOORS & DOOR HANDLES	10,000
						M.) REPLACEMENT OF CEILING TILES AT PUBLIC WORKS	4,000
						N.) FIRE STATION & CITY HALL ROOF CLEANING	6,200
						O.) ROOM NUMBERS AND SIGNS FOR CITY HALL	4,000

						FY20 CIP PLACEHOLDER JLW 6/10/19	
						NEW PRJ # - PUBLIC WORKS FENCE REPLACEMENT	50,000

						**** MOVED TO A LA CARTE	50,000-
						H -FIRE ALARM PANEL REPLACEMENT/TO BE DONE IN FY19	45,000-
							259,975
506-4200-539.46-27	FLEET MAINT /415 MSTR PLN	0	1,855	1,855	1,855	1,855	1,855
	LEVEL 2					TEXT AMT	
						TO BE MODIFIED BY FINANCE	1,855

							1,855
506-4200-539.46-36	SOFTWARE MAINTENANCE	0	1,270	1,270	1,270	1,270	1,270
	LEVEL 2					TEXT AMT	
						ANNUAL LUCITY SOFTWARE MAINT. (SPLIT FUNDED	1,270
						BETWEEN 001/410/412/506 FUNDS)	

							1,270

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
506-4200-539.46-42	GENERATOR REPAIR EXTERNAL	0	0	20,000	20,000	17,910	20,000
	LEVEL 2 TEXT DETAIL: GENERATOR REPAIR SERVICES HANDLED BY EXTERNAL VENDOR *****					TEXT AMT 20,000	
							20,000
506-4200-539.49-16	COMPUTER HARDWARE	0	0	1,000	1,000	440	0
506-4200-539.49-19	LICENSES, TAXES & FEES	0	300	0	300	300	300
	LEVEL 2 TEXT ANNUAL CERTIFICATIONS / OPERATING LICENSE RENEWALS FOR CITY HALL & POLICE DEPT ELEVATORS NEW FY20 *****					TEXT AMT 300	
							300
506-4200-539.49-20	EQUIP & OTHER NON-CAPITAL	4,899	1,420	4,200	4,200	3,533	3,400
	LEVEL 2 TEXT DETAIL: A.) CARPET EXTRACTOR REPLACEMENT *****					TEXT AMT 3,400	
							3,400
506-4200-539.49-61	DATA PROCESSING 501	7,958	10,877	12,585	12,585	11,536	15,402
	LEVEL 2 TEXT UPDATED FOR FY20 ***					TEXT AMT 15,402	
							15,402
506-4200-539.49-64	INSURANCE 504	18,203	17,504	25,120	25,120	23,028	24,695
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 24,695 24,695	
506-4200-539.49-90	ADMIN SERVICE FEES	68,794	74,807	92,489	92,489	84,782	105,855
	LEVEL 2 TEXT UPDATED FOR FY20 KF 8/9/19					TEXT AMT 105,855 105,855	
506-4200-539.51-00	OFFICE SUPPLIES	2,657	500	500	500	300	500
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	OFFICE SUPPLIES						500
	*****						500
506-4200-539.52-00	OTHER OPERATION SUPPLIES	18,083	12,626	15,000	20,000	19,860	25,000
LEVEL	TEXT					TEXT	AMT
2	DETAIL:						
	A.) PAINT & PAINTING SUPPLIES						8,000
	B.) MISC. MAINTENANCE SUPPLIES SUCH AS LIGHT FIXTURES, BOLTS, NUTS, SWITCHES, ETC						10,000
	C.) VARIOUS FILTERS FOR HVAC UNITS						500
	D.) VARIOUS HAND TOOLS, MOPS, BUCKETS, GARBAGE CANS, UTILITY CARTS, BROOMS, VACCUUM CLEANERS						4,000
	E.) SAFETY EQUIPMENT - EYE PROTECTIONS, GLOVES, ETC.						2,500
	*****						25,000
506-4200-539.52-10	GAS,DIESEL,OIL,& GREASE	4,037	5,562	5,730	5,730	4,808	5,730
LEVEL	TEXT					TEXT	AMT
2	DETAIL:						
	UNLEADED - EST 1,091 GAL @ \$2.75						3,000
	DIESEL - EST 840 GAL @ \$3.25						2,730
	*****						5,730
506-4200-539.52-11	JANITORIAL SUPPLIES	15,533	10,357	15,000	16,500	16,500	17,000
LEVEL	TEXT					TEXT	AMT
2	DETAIL:						17,000
	VARIOUS JANITORIAL CLEANING SUPPLIES FOR CITY FACILITIES						
	EXAMPLES - TOILET PAPER, PAPER TOWELS, CLEANING SUPPLIES, TRASH BAGS, ETC						
	*****						17,000
506-4200-539.52-12	UNIFORMS	51	893	2,820	2,820	1,465	2,350
LEVEL	TEXT					TEXT	AMT
2	DETAILS:						
	A.) UNIFORMS - NEW & REPLACEMENT (RENTAL)						1,690
	B.) BOOT ALLOWANCE PER NAGE AGREEMENT 4 POSITIONS						660
	*****						2,350

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
506-4200-539.52-76	GENERATOR PARTS	0	0	5,000	5,000	5,314	5,000
	LEVEL 2 TEXT DETAIL: MISC. GENERATOR PARTS FOR REPAIRS HANDLED IN-HOUSE *****					TEXT AMT 5,000	5,000
							5,000
*	OPERATING EXPENSE	1,078,719	1,148,567	1,262,143	1,258,644	1,166,867	1,335,099
506-4200-539.62-00	BUILDINGS AND IMP. TO	0	0	0	40,500	0	0
506-4200-539.63-97	PROJ CAPITAL OUTLAY	3,600	58,021	40,000	77,000	39,600	40,000
	LEVEL 2 TEXT DETAILS: KITCHEN CABINETS REPLACED AT FIRE STA 72 & 75 *****					TEXT AMT 40,000	40,000
							40,000
506-4200-539.63-99	FIXED ASSET TRANSFER	12,913-	143,301-	0	0	0	0
506-4200-539.64-00	MACH & EQUIPMENT	0	61,464	100,000	158,304	144,359	100,000
	LEVEL 2 TEXT NO REQUEST FOR OPERATIONAL ***** ** PLACE HOLDER FOR FY20 CIP JLW 6/10/19 OBM014 - STANDBY POWER GENERATORS R&R DOES NOT INCLUDE PUBLIC UTILITIES *****					TEXT AMT 100,000	100,000
							100,000
506-4200-539.64-04	FURNITURE & FIXTURES	0	23,390	0	0	0	0
	LEVEL 2 TEXT NO FUNDING REQUIREMENTS FOR FY19					TEXT AMT	
506-4200-539.64-15	IT EQUIPMENT/OTHER	9,313	425	0	1,557	1,557	0
	LEVEL 2 TEXT NO FUNDING REQUIREMENTS FOR FY19					TEXT AMT	
*	CAPITAL OUTLAY	0	1-	140,000	277,361	185,516	140,000
506-4200-539.91-22	TRANSFER TO 001	0	22,880	0	0	0	0
506-4200-539.91-73	TRANSFER TO 317 FUND	0	31,700	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		LEVEL 2	TEXT TO BE MODIFIED BY FINANCE			TEXT AMT	
506-4200-581.91-29	TRANSFER TO 220 FUND	624,173	623,525	624,390	624,390	624,390	621,257
		LEVEL 2	TEXT 2014 CAP IMPRV BOND (54% OF \$1,150,475 DEBT SRV)			TEXT AMT 621,257 621,257	
* TRANSFERS		624,173	678,105	624,390	624,390	624,390	621,257
506-4200-539.99-02	DEPRECIATION EXPENSE	84,600	30,241	0	0	0	0
506-4200-539.99-10	CONTINGENCY	0	0	27,718	7,418	0	13,911
		LEVEL 2	TEXT ESTIMATE TO BALANCE FUND 8/22/19 KF 9/16/2019 ADJ TO ABOVE			TEXT AMT 14,353 442- 13,911	
* NON-OPERATING EXPENSE		84,600	30,241	27,718	7,418	0	13,911
** BUILDING MAINTENANCE		2,095,951	2,256,847	2,519,457	2,639,094	2,378,674	2,604,329
*** BUILDING MAINTENANCE		2,095,951	2,256,847	2,519,457	2,639,094	2,378,674	2,604,329
**** BUILDING MAINTENANCE		4,256,756	4,460,545	5,038,914	5,278,188	4,602,325	5,208,658

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
LOAN POOL							
508-0000-361.10-00	INTEREST EARNINGS-INVESTM	13,108	8,839	10,000	10,000	35,262	10,000
508-0000-361.15-00	INTERNAL INTEREST EARNING	62,421	57,944	52,954	52,954	0	52,954
	LEVEL 2	TEXT				TEXT	AMT
		611 FUND INTERNAL INTEREST					10,361
		103 FUND INTERNAL INTEREST					42,593
							52,954
508-0000-389.10-00	APPROPRIATED FUND BAL	0	0	349,590	349,590	0	316,175
	LEVEL 2	TEXT				TEXT	AMT
		08/19/19 - ESTIMATE TO BALANCE FUND					316,175
							316,175
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*		75,529	66,783	412,544	412,544	35,262	379,129
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** LOAN POOL		75,529	66,783	412,544	412,544	35,262	379,129
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*** LOAN POOL		75,529	66,783	412,544	412,544	35,262	379,129

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
508-1000-590.91-32	TRANSFER TO 450/451 fund	0	1,729,491	87,544	87,544	0	81,573
	LEVEL 2 TEXT LOAN TO BALANCE THE FUND					TEXT AMT 81,573 81,573	
508-1000-590.91-54	TRANSFER TO 103 FUND	0	0	325,000	325,000	0	297,556
	LEVEL 2 TEXT TRANSFER TO THE 103 FUND FOR DEBT SERVICE DECREASE TRANSFER TO BALANCE 103 FUND					TEXT AMT 325,000 27,444- 297,556	

*	TRANSFERS	0	1,729,491	412,544	412,544	0	379,129

**	NON DEPARTMENTAL	0	1,729,491	412,544	412,544	0	379,129

***	NON DEPARTMENTAL	0	1,729,491	412,544	412,544	0	379,129

****	LOAN POOL	75,529	1,796,274	825,088	825,088	35,262	758,258

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
FIREFIGHTERS PENSION FUND							
603-0000-361.10-00	INTEREST EARNINGS-INVESTM	303,000	388,400	0	0	0	0
603-0000-361.22-00	DIVIDENDS	354,247	594,703	0	0	0	0
603-0000-361.32-00	FMV INCREASE (DECREASE)	1,994,002	875,570	0	0	0	0
603-0000-368.10-00	EMPLOYEE	209,651	217,736	0	0	0	0
603-0000-368.11-00	EMPLOYER	2,449,781	2,582,544	0	0	0	0
603-0000-368.21-00	FIRE SUPPLEMENTAL COMPENS	351,038	388,246	0	0	0	0
603-0000-369.90-00	MISC REVENUE	0	12,086	0	0	0	0
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*		5,661,719	5,059,285	0	0	0	0
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**	FIREFIGHTERS PENSION FUND	5,661,719	5,059,285	0	0	0	0
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***	FIREFIGHTERS PENSION FUND	5,661,719	5,059,285	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FIRE SERVICES						
	FIRE SERVICES						
603-3100-518.31-13	OTHER PROFESSIONAL SERV	57,973	69,199	0	0	0	0
603-3100-518.31-15	INVESTMENT ADVISORY	134,346	140,153	0	0	0	0
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*	OPERATING EXPENSE	192,319	209,352	0	0	0	0
603-3100-518.99-14	PENSION BENEFITS	2,436,218	2,534,625	0	0	0	0
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*	NON-OPERATING EXPENSE	2,436,218	2,534,625	0	0	0	0
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**	FIRE SERVICES	2,628,537	2,743,977	0	0	0	0
		-----	-----	-----	-----	-----	-----
***	FIRE SERVICES	2,628,537	2,743,977	0	0	0	0
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****	FIREFIGHTERS PENSION FUND	8,290,256	7,803,262	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE PENSION FUND							
604-0000-361.10-00	INTEREST EARNINGS-INVESTM	166,605	193,175	0	0	0	0
604-0000-361.22-00	DIVIDENDS	308,818	627,679	0	0	0	0
604-0000-361.32-00	FMV INCREASE (DECREASE)	2,825,467	2,187,995	0	0	0	0
604-0000-368.10-00	EMPLOYEE	355,777	375,306	0	0	0	0
604-0000-368.11-00	EMPLOYER	2,824,801	2,813,517	0	0	0	0
604-0000-368.22-00	POLICE RETIREMENT TRUST	397,680	444,090	0	0	0	0
604-0000-369.90-00	MISC REVENUE	0	1	0	0	0	0
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*		6,879,148	6,641,763	0	0	0	0
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**	POLICE PENSION FUND	6,879,148	6,641,763	0	0	0	0
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***	POLICE PENSION FUND	6,879,148	6,641,763	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE							
POLICE							
604-3200-518.31-13	OTHER PROFESSIONAL SERV	106,538	116,145	0	0	0	0
604-3200-518.31-17	INVESTMENT ADVISORY	237,571	60,229	0	0	0	0
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*	OPERATING EXPENSE	344,109	176,374	0	0	0	0
604-3200-518.99-14	PENSION BENEFITS	2,248,301	2,420,646	0	0	0	0
604-3200-518.99-19	ROLLOVER TO OTHER QUAL PL	8,695	4,511	0	0	0	0
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*	NON-OPERATING EXPENSE	2,256,996	2,425,157	0	0	0	0
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**	POLICE	2,601,105	2,601,531	0	0	0	0
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***	POLICE	2,601,105	2,601,531	0	0	0	0
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****	POLICE PENSION FUND	9,480,253	9,243,294	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
GEN EMPLOYEES PENSION							
605-0000-361.10-00	INTEREST EARNINGS-INVESTM	297,103	215,402	0	0	0	0
605-0000-361.22-00	DIVIDENDS	342,852	384,202	0	0	0	0
605-0000-361.32-00	FMV INCREASE (DECREASE)	2,986,405	3,392,185	0	0	0	0
605-0000-368.10-00	EMPLOYEE	26,927	27,379	0	0	0	0
605-0000-368.11-00	EMPLOYER	794,333	735,559	0	0	0	0
605-0000-368.32-00	EMPLOYEE ABT	360,185	291,504	0	0	0	0
605-0000-369.90-00	MISC REVENUE	1,489	3,201	0	0	0	0
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*		4,809,294	5,049,432	0	0	0	0
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**	GEN EMPLOYEES PENSION	4,809,294	5,049,432	0	0	0	0
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***	GEN EMPLOYEES PENSION	4,809,294	5,049,432	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
605-1000-518.31-13	OTHER PROFESSIONAL SERV	79,342	73,628	0	0	0	0
605-1000-518.31-15	INVESTMENT ADVISORY	106,600	79,497	0	0	0	0
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*	OPERATING EXPENSE	185,942	153,125	0	0	0	0
605-1000-518.99-14	PENSION BENEFITS	2,227,257	2,558,198	0	0	0	0
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*	NON-OPERATING EXPENSE	2,227,257	2,558,198	0	0	0	0
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**	NON DEPARTMENTAL	2,413,199	2,711,323	0	0	0	0
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***	NON DEPARTMENTAL	2,413,199	2,711,323	0	0	0	0
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****	GEN EMPLOYEES PENSION	7,222,493	7,760,755	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE BENEFIT TRST FUND							
606-0000-361.10-00	INTEREST EARNINGS-INVESTM	65	62	100	100	280	100
606-0000-366.90-00	PRIVATE DONATIONS	100	0	0	0	0	0
606-0000-366.90-32	HOLIDAY DONATIONS	1,348	540	0	0	846	0
606-0000-369.90-00	MISC REVENUE	312	461	0	0	97	0
606-0000-369.90-03	CRIME PREVENTION	0	3,000	0	8,000	18,403	0
606-0000-369.90-04	VICTIM ADVOCATE PROGRAM	0	48	0	0	2,225	0
606-0000-369.90-05	COKE/SNACK MACH. RECEIPTS	2,278	1,442	2,400	2,400	872	2,400
606-0000-389.10-00	APPROPRIATED FUND BAL	0	0	5,200	5,200	0	5,200
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*		4,103	5,553	7,700	15,700	22,723	7,700
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**	POLICE BENEFIT TRST FUND	4,103	5,553	7,700	15,700	22,723	7,700
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***	POLICE BENEFIT TRST FUND	4,103	5,553	7,700	15,700	22,723	7,700

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE POLICE 606-3200-521.40-00	TRAVEL PER DIEM	0	0	1,300	1,300	0	1,300
	LEVEL 2 TEXT TOUR DE FORCE, ANNUAL, FROM CP FUNDS					TEXT AMT 1,300 1,300	
606-3200-521.52-00	OTHER OPERATING SUPPLIES	4,126	2,455	4,000	12,000	7,933	4,000
	LEVEL 2 TEXT VENDING MACHINE, MISC EXPENSES, ANNUAL					TEXT AMT 4,000 4,000	
606-3200-521.52-02	CRIME PREVENTION	2,108	3,436	1,000	1,000	1,546	1,000
	LEVEL 2 TEXT CRIME PREVENTION EXPENSES					TEXT AMT 1,000 1,000	
606-3200-521.52-03	HOLIDAY DONATIONS PROGRAM	1,309	1,153	1,400	1,400	2,534	1,400
	LEVEL 2 TEXT HOLIDAY DONATIONS (VA, XMAS TOYS, ETC.) VA606					TEXT AMT 1,400 1,400	
606-3200-521.54-00	DUES & MEMBERSHIP	0	0	0	0	45	0
*	OPERATING EXPENSE	7,543	7,044	7,700	15,700	12,058	7,700
**	POLICE	7,543	7,044	7,700	15,700	12,058	7,700
***	POLICE	7,543	7,044	7,700	15,700	12,058	7,700
****	POLICE BENEFIT TRST FUND	11,646	12,597	15,400	31,400	34,781	15,400

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE FORFEITURE TRUST							
607-0000-351.11-00	CASH FORFEITURES	4,334	17,717	0	0	18,953	0
607-0000-361.10-00	INTEREST EARNINGS-INVESTM	3,339	5,081	1,000	1,000	12,902	1,000
607-0000-364.23-00	SALE OF LAND	242,144	0	0	0	0	0
607-0000-369.91-00	MISC REVENUE POLICE	0	38,743	0	0	0	0
607-0000-389.10-00	APPROPRIATED FUND BAL	0	0	440,000	1,085,071	0	388,904
		LEVEL	TEXT				
		2	DEPT REQUEST TO	BALANCE FUND	(08-14-19 LRC)	TEXT AMT	
						388,904	
						388,904	
607-0000-399.10-25	FRM 608 POLICE EVIDENCE	1,583	3,100	0	0	490	0
*		251,400	64,641	441,000	1,086,071	32,345	389,904
**	POLICE FORFEITURE TRUST	251,400	64,641	441,000	1,086,071	32,345	389,904
***	POLICE FORFEITURE TRUST	251,400	64,641	441,000	1,086,071	32,345	389,904

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE POLICE 607-3200-521.31-12	LEGAL SERVICES	11,051	6,584	50,000	50,000	12,320	15,000
	LEVEL 2 TEXT					TEXT AMT	
						ANNUAL LEGAL EXPENSES (CITY ATTORNEY & OTHER FEES)	15,000 15,000
607-3200-521.34-14	CONTRACT SERVICES OTHER	0	0	0	0	3,600	0
607-3200-521.40-10	EMPLOYEE TRAINING	0	0	0	8,800	4,804	0
607-3200-521.40-13	LAW ENFORCEMENT ED	0	1,612	5,000	5,000	5,217	11,000
	LEVEL 2 TEXT					TEXT AMT	
						TRAVEL/TRAINING FOR ITEMS THAT EXCEED 001 FUNDS	11,000 11,000
607-3200-521.43-10	ELECTRICAL SERVICES	670	0	0	0	0	0
607-3200-521.43-12	WATER/SEWER SERVICES	410	0	0	0	0	0
607-3200-521.46-10	GENERAL EQUIP MAINT	0	0	0	10,500	10,500	5,000
	LEVEL 2 TEXT					TEXT AMT	
						DEPT REQUEST	5,000 5,000
607-3200-521.49-02	COMPUTER SOFTWARE	0	0	39,000	39,000	0	0
607-3200-521.49-04	OTHER CHARGES FOR SERVICE	3,640	0	5,000	5,000	0	0
607-3200-521.49-19	TAXES, LICENSES, & FEES	4,253	0	0	0	0	0
607-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	7,922	48,107	75,000	105,719	45,668	25,000
	LEVEL 2 TEXT					TEXT AMT	
						VARIOUS NON-CAPITAL EQUIP. INCL. BUT NOT LIMIT TO: NEW OFC POS. (HANDGUN, SHOTGUN, AR) EQUIPMENT FOR ERT, MOTORS, CID, PATROL, CST, ETC.	25,000 25,000
607-3200-521.52-00	OTHER OPERATING SUPPLIES	125	5,448	50,000	37,263	12,075	15,000
	LEVEL 2 TEXT					TEXT AMT	
						FOR MISC UNFORESEEN NON-CAPITAL OPERATING EXPENSES THAT EXCEED 001 FUNDS	15,000 15,000
607-3200-529.40-00	TRAVEL PER DIEM	837	2,215	0	0	0	0
607-3200-529.40-10	EMPLOYEE TRAINING	1,423	450	3,000	3,000	0	0
607-3200-529.52-00	OTHER OPERATING SUPPLIES	15,564	6,619	10,000	10,000	1,750	0
* OPERATING EXPENSE		45,895	71,035	237,000	274,282	95,934	71,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
607-3200-521.63-97	PROJ CAPITAL OUTLAY	0	0	0	505,000		186,096	318,904
		LEVEL 2	TEXT LE PUB SAFETY TRAINING FACILITY				TEXT AMT 318,904 318,904	
607-3200-521.64-00	MACH & EQUIPMENT	3,318	61,562	204,000	298,289		75,863	0
		LEVEL 2	TEXT *****				TEXT AMT	
607-3200-521.64-99	K-9 Officer	5,640	0	0	8,500		8,500	0
*	CAPITAL OUTLAY	8,958	61,562	204,000	811,789		270,459	318,904
**	POLICE	54,853	132,597	441,000	1,086,071		366,393	389,904
***	POLICE	54,853	132,597	441,000	1,086,071		366,393	389,904
****	POLICE FORFEITURE TRUST	306,253	197,238	882,000	2,172,142		398,738	779,808

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	POLICE PROP & EVIDENCE						
608-0000-369.90-00	MISC REVENUE	0	5,240-	0	0	0	0
*		0	5,240-	0	0	0	0
**	POLICE PROP & EVIDENCE	0	5,240-	0	0	0	0
***	POLICE PROP & EVIDENCE	0	5,240-	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE							
POLICE							
608-3200-599.96-21	TRANSFER TO 607	1,583	3,100	0	0	490	0
*	TRANSFERS	1,583	3,100	0	0	490	0
**	POLICE	1,583	3,100	0	0	490	0
***	POLICE	1,583	3,100	0	0	490	0
****	POLICE PROP & EVIDENCE	1,583	2,140-	0	0	490	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
FIRE PROGRAM FUND							
609-0000-361.10-00	INTEREST EARNINGS-INVESTM	51	0	0	0	0	0
*		51	0	0	0	0	0
**	FIRE PROGRAM FUND	51	0	0	0	0	0
***	FIRE PROGRAM FUND	51	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FIRE SERVICES						
	FIRE SERVICES						
609-3100-522.64-00	MACH & EQUIPMENT	13,321	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	13,321	0	0	0	0	0
609-3100-599.96-01	001 GENERAL FUND	1,461	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	TRANSFERS	1,461	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	FIRE SERVICES	14,782	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
***	FIRE SERVICES	14,782	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
****	FIRE PROGRAM FUND	14,833	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	RECREATION IMPACT FUND						
611-0000-324.61-00	RESIDENTIAL CULTURE/RECRE	757,450	428,263	1,174,500	1,174,500	664,291	590,165
	LEVEL 2 TEXT 2 BASED ON SCHEDULE PROVIDED BY CD 7/05/19 \$655,739 X .9 = \$590,165					TEXT AMT 590,165	
						590,165	
611-0000-337.70-00	GRANT FROM LOCAL UNITS	0	0	0	400,000	0	0
611-0000-361.10-00	INTEREST EARNINGS-INVESTM	3,276	3,789	2,000	2,000	18,867	2,000
	LEVEL 2 TEXT 2 UPDATED FOR FY20					TEXT AMT 2,000 2,000	
611-0000-389.10-00	APPROPRIATED FUND BAL	0	0	446,431-	396,431-	0	37,207
	LEVEL 2 TEXT 2 ESTIMATE TO BAL FUND					TEXT AMT 37,207 37,207	
*		760,726	432,052	730,069	1,180,069	683,158	629,372
**	RECREATION IMPACT FUND	760,726	432,052	730,069	1,180,069	683,158	629,372
***	RECREATION IMPACT FUND	760,726	432,052	730,069	1,180,069	683,158	629,372

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
RECREATION RECREATION 611-5100-572.49-90	ADMIN SERVICE FEES	15,149	8,565	2,500	2,500	2,292	11,803
	LEVEL 2 TEXT UPDATED FOR FY20 2% OF IMPACT FEE REV \$590,165 X 2% = \$11,803					TEXT AMT 11,803 11,803	
* OPERATING EXPENSE		15,149	8,565	2,500	2,500	2,292	11,803
611-5100-572.63-97	PROJ CAPITAL OUTLAY	0	0	510,000	960,000	250	400,000
	LEVEL 2 TEXT FY20 CIP:REC CENTER REMODEL AND EXPANSION PHII					TEXT AMT 400,000 400,000	
* CAPITAL OUTLAY		0	0	510,000	960,000	250	400,000
611-5100-572.71-11	PRINCIPAL L/P	0	0	207,208	207,208	0	207,208
	LEVEL 2 TEXT PRINCIPAL ON \$1.6M LOAN FOR CORACI PARK					TEXT AMT 207,208 207,208	
611-5100-572.72-11	LOAN POOL INTEREST	29,625	20,227	10,361	10,361	0	10,361
	LEVEL 2 TEXT INTEREST ON \$1.6M LOAN FOR CORACI PARK					TEXT AMT 10,361 10,361	
* DEBT SERVICE		29,625	20,227	217,569	217,569	0	217,569
** RECREATION		44,774	28,792	730,069	1,180,069	2,542	629,372
*** RECREATION		44,774	28,792	730,069	1,180,069	2,542	629,372
**** RECREATION IMPACT FUND		805,500	460,844	1,460,138	2,360,138	685,700	1,258,744

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE EDUCATION TRUST							
615-0000-351.30-00	POLICE EDUCATION	9,836	10,723	10,000	10,000	11,142	10,000
615-0000-361.10-00	INTEREST EARNINGS-INVESTM	55	35	0	0	170	0
615-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	2,000	0	0
-----		-----	-----	-----	-----	-----	-----
*		9,891	10,758	10,000	12,000	11,312	10,000
-----		-----	-----	-----	-----	-----	-----
**	POLICE EDUCATION TRUST	9,891	10,758	10,000	12,000	11,312	10,000
-----		-----	-----	-----	-----	-----	-----
***	POLICE EDUCATION TRUST	9,891	10,758	10,000	12,000	11,312	10,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
POLICE							
POLICE							
615-3200-521.40-00	TRAVEL PER DIEM	0	455	0	0	1,261	0
615-3200-521.40-13	LAW ENFORCEMENT ED	11,467	6,784	10,000	12,000	9,513	10,000
	LEVEL						
	2						
	TEXT						
	OFFICER TRAINING ONLY						
*	OPERATING EXPENSE	11,467	7,239	10,000	12,000	10,774	10,000
**	POLICE	11,467	7,239	10,000	12,000	10,774	10,000
***	POLICE	11,467	7,239	10,000	12,000	10,774	10,000
****	POLICE EDUCATION TRUST	21,358	17,997	20,000	24,000	22,086	20,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
RECREATION SCHOLARSHIP							
621-0000-347.22-00	CONCESSION PROCEEDS	14,723	8,586	17,000	17,000	11,065	7,000
621-0000-347.35-00	GOLF TOURNAMENTS	9,240	7,420	8,000	8,000	7,840	10,000
621-0000-361.10-00	INTEREST EARNINGS-INVESTM	390	353	300	300	1,198	300
621-0000-366.95-00	MAYORS FUND RAISING	11,141	14,705	10,000	10,000	13,995	10,000
	LEVEL TEXT					TEXT	AMT
	2 GOLF TOURNAMENT CONTRIBUTIONS						10,000 10,000
621-0000-369.90-05	COKE/SNACK MACH. RECEIPTS	2,342	2,901	2,500	2,500	2,137	0
*		37,836	33,965	37,800	37,800	36,235	27,300
**	RECREATION SCHOLARSHIP	37,836	33,965	37,800	37,800	36,235	27,300
***	RECREATION SCHOLARSHIP	37,836	33,965	37,800	37,800	36,235	27,300

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
621-1000-572.40-00	TRAVEL PER DIEM	13,440	0	0	0	0	0
621-1000-572.49-20	EQUIP & OTHER NON-CAPITAL	3,105	0	0	0	0	0
621-1000-572.52-00	OTHER OPERATING SUPPLIES	11,380	12,147	12,450	12,450	10,264	12,450
	LEVEL TEXT					TEXT AMT	
	2 SCHOLARSHIP FUNDS-CONCESSION ITEMS,					12,000	
	SNACK MACHINE ITEMS						
	HOT DOGS,SODA,CHIPS,GATORAIDE,CANDY,ETC.						
	MISC. PREP ITEMS,CLEANING SUPPLIES,						
	HEALTH DEPT. INSPECTION FOR 3 CONCESSIONS						330
	@ \$110 EACH						120
	STAFF FOOD HANDLING CERTIFICATIONS \$40EA.						12,450
621-1000-572.52-20	GOLF TOURNAMENT EXPENSE	14,892	15,768	15,000	15,000	17,495	0
*	OPERATING EXPENSE	42,817	27,915	27,450	27,450	27,759	12,450
621-1000-572.83-00	OTHER GRANTS & AIDS	3,010	1,654	10,000	10,000	0	10,000
*	GRANTS & AIDE	3,010	1,654	10,000	10,000	0	10,000
621-1000-572.99-10	CONTINGENCY	0	0	350	350	0	4,850
	LEVEL TEXT					TEXT AMT	
	2 08/19/2019 - LRC ADJUST CONTINGENCY TO BALANCE FND					4,850	
						4,850	
*	NON-OPERATING EXPENSE	0	0	350	350	0	4,850
**	NON DEPARTMENTAL	45,827	29,569	37,800	37,800	27,759	27,300
***	NON DEPARTMENTAL	45,827	29,569	37,800	37,800	27,759	27,300
****	RECREATION SCHOLARSHIP	83,663	63,534	75,600	75,600	63,994	54,600

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
FEDERAL POLICE FORFEITURE							
625-0000-361.10-00	INTEREST EARNINGS-INVESTM	426	441	1,000	1,000	1,393	1,000
625-0000-389.10-00	APPROPRIATED FUND BAL	0	0	49,000	49,000	0	49,000
		-----	-----	-----	-----	-----	-----
*		426	441	50,000	50,000	1,393	50,000
		-----	-----	-----	-----	-----	-----
**	FEDERAL POLICE FORFEITURE	426	441	50,000	50,000	1,393	50,000
		-----	-----	-----	-----	-----	-----
***	FEDERAL POLICE FORFEITURE	426	441	50,000	50,000	1,393	50,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE							
POLICE							
625-3200-521.40-00	TRAVEL PER DIEM	0	0	0	2,856	2,321	5,000
	LEVEL 2 TEXT UNFORSEEN TRAVEL PER DIEM					TEXT AMT 5,000 5,000	
625-3200-521.40-10	EMPLOYEE TRAINING	0	0	0	750	750	0
625-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	0	2,898	0	0	0	0
625-3200-521.52-00	OTHER OPERATING SUPPLIES	0	0	25,000	21,394	0	45,000
	LEVEL 2 TEXT FOR UNFORESEEN NON-CAPITAL OPERATING EXPENSES THAT EXCEED 001 FUNDS					TEXT AMT 45,000 45,000	
*	OPERATING EXPENSE	0	2,898	25,000	25,000	3,071	50,000
625-3200-521.64-00	MACH & EQUIPMENT	0	0	25,000	25,000	0	0
*	CAPITAL OUTLAY	0	0	25,000	25,000	0	0
**	POLICE	0	2,898	50,000	50,000	3,071	50,000
***	POLICE	0	2,898	50,000	50,000	3,071	50,000
****	FEDERAL POLICE FORFEITURE	426	3,339	100,000	100,000	4,464	100,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	PO BUSINESS PK PROP OWNER						
634-0000-363.45-00	PO BUSINESS PARK POA	5,892	0	0	0	0	0
*		----- 5,892	----- 0	----- 0	----- 0	----- 0	----- 0
**	PO BUSINESS PK PROP OWNER	----- 5,892	----- 0	----- 0	----- 0	----- 0	----- 0
***	PO BUSINESS PK PROP OWNER	----- 5,892	----- 0	----- 0	----- 0	----- 0	----- 0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 12/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
634-1000-580.34-20	MOWING SERVICES	5,951	0	0	0	0	0
634-1000-580.43-12	LIBRARY IMPACT/UTILITY	471	0	0	0	0	0
634-1000-580.49-19	TAXES, LICENSES, AND FEES	70	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	6,492	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
**	NON DEPARTMENTAL	6,492	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
***	NON DEPARTMENTAL	6,492	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
****	PO BUSINESS PK PROP OWNER	12,384	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
		168,578,381	184,341,489	148,595,392	212,959,052	138,154,332	152,101,250



Proposed FY 2020 Budget Discussion

Second Public Hearing

September 30, 2019



Purpose / Agenda

- **Purpose:**

- Public Hearing and Discussion on Final Budget and Millage Rate for FY20

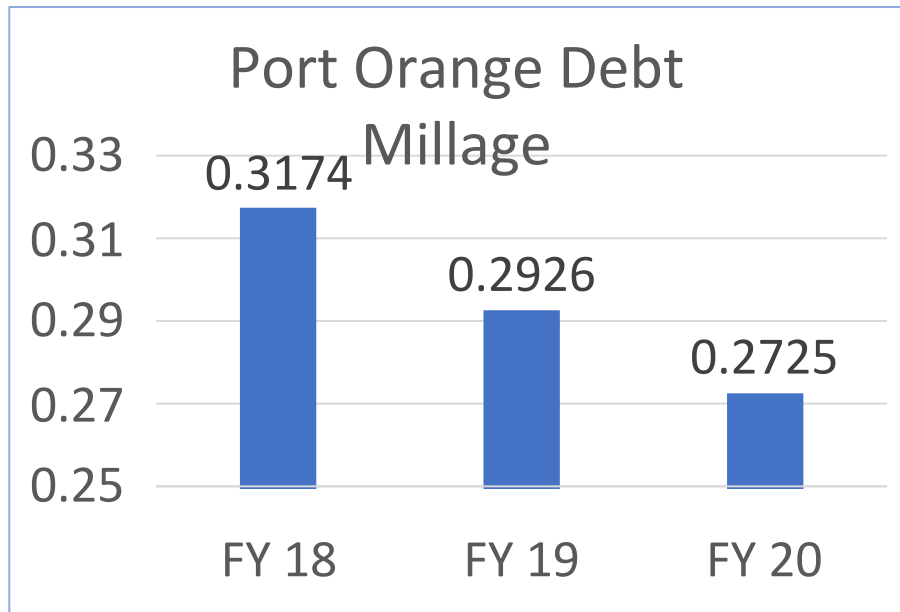
- **Agenda:**

- Resolution No. 19-52 - Adopting the Final Millage Rate - 4.5254/\$1,000 Operating and 0.2725 for Debt
- Resolution No. 19-53 - Adopting the Final Operating Budget - \$105,599,032
- Resolution No. 19-54 - Adopting the Final Capital Budget - \$10,377,087
- Resolution No. 19-55 - Adopting the Final Millage Rate for Town Center CRA Tax Increment District – 4.5254/\$1,000
- Resolution No. 19-56 - Adopting the Final Operating Budget for Town Center CRA Tax Increment District - \$474,021
- Resolution No. 19-57 - Adopting the Final Millage Rate for Eastport CRA Tax Increment District – 4.5254/\$1,000
- Resolution No. 19-58 - Adopting the Final Operating Budget Eastport CRA Tax Increment District - \$247,615



Proposed Operating Millage Details

Category	Millage
Rollback Rate	4.3710
Proposed Millage	<u>4.5254</u>
Millage over Rollback	0.1544
Percent over Rollback	3.53%
Value of 0.1 Mill	\$327,354



FY 20 Debt Service	Amount
Principal	\$505,000
Interest	396,270
Other Debt Service	750
Total Debt Service	\$902,020

FY 2020 Debt Rate of **0.2725** mills will generate revenue equal to our FY 2020 Debt Service Payments



Millage Rates

Change in Current and Proposed Millage Rates

Rate	FY 19 Adopted	FY 20 Proposed Millage	Change	% Change
Operating	4.6288	4.5254	-1.0340	-2.23%
Debt	0.2923	0.2725	-0.0198	-6.77%
Total	4.9211	4.7979	-0.1232	-2.50%



Summary of Budget Revenues for FY20

BUDGET SUMMARY CITY OF PORT ORANGE - FISCAL YEAR 2019-2020 *THE PROPOSED OPERATING BUDGET EXPENDITURES OF CITY OF PORT ORANGE ARE 3.3% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES								
General fund	4.5254							
Voted fund	0.2725							
	General Fund	Enterprise Funds	Internal Service Funds	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Total Funds	
CASH BALANCES BROUGHT FORWARD	\$ -	\$ 3,564,903	\$ 353,094	\$ 643,501	\$ -	\$ 678,125	\$ 5,239,623	
ESTIMATED REVENUES								
TAXES: Millage Per \$1,000								
Advalorem Tax: 4.5254	15,026,799	-	-	165,075	-	-	15,191,874	
Advalorem Tax: 0.2725 (voted debt)	-	-	-	-	902,020	-	902,020	
Sales and Use	3,898,069	-	-	-	-	1,268,084	5,166,153	
Franchise Taxes	3,565,789	-	-	-	-	-	3,565,789	
Utility Taxes	5,931,282	-	-	-	-	-	5,931,282	
Telecommunication Service Tax	1,643,092	-	-	-	-	-	1,643,092	
Insurance Premium Tax Fire	388,249	-	-	-	-	-	388,249	
State Police Retirement Contribution	444,091	-	-	-	-	-	444,091	
Business Tax	125,000	-	-	-	-	-	125,000	
Licenses & Permits	25,527	-	-	1,779,500	-	-	1,805,027	
Intergovernmental Revenue	2,848,884	-	-	589,049	-	-	3,437,933	
Charges for Service	3,560,071	35,974,953	11,088,497	17,000	-	-	50,640,521	
Special Assessments/Impact Fees	-	5,081,278	-	-	-	908,065	5,989,343	
Fines & Forfeitures	201,799	-	-	10,000	-	-	211,799	
Interest Revenue	106,770	123,200	94,954	24,117	4,000	27,500	380,541	
Miscellaneous Revenues	1,029,988	202,442	-	239,508	-	-	1,471,938	
Non Revenues	-	-	-	-	-	-	-	
Transfers from Other Funds	1,851,720	10,017,868	-	297,888	1,796,004	200,000	14,163,480	
Other Financing Sources	-	-	-	-	-	-	-	
Total Revenues and Other Financing Sources	40,647,130	51,399,741	11,183,451	3,122,137	2,702,024	2,403,649	111,458,132	
Total Estimated Revenues and Balances	\$ 40,647,130	\$ 54,964,644	\$ 11,536,545	\$ 3,765,638	\$ 2,702,024	\$ 3,081,774	\$ 116,697,755	



SUMMARY OF BUDGET EXPENSES BY FUNCTION FOR FY20

BUDGET SUMMARY

CITY OF PORT ORANGE - FISCAL YEAR 2019-2020

***THE PROPOSED OPERATING BUDGET EXPENDITURES OF CITY OF PORT ORANGE ARE 3.3% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES**

General fund 4.5254
Voted fund 0.2725

	General Fund	Enterprise Funds	Internal Service Funds	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Total Funds
EXPENDITURES/EXPENSES							
General Government	\$ 7,731,139	\$ -	\$ 8,553,087	\$ 1,985,259		\$ 202,500	\$ 18,471,985
Public Safety	24,844,250	-	-	457,604	-	550,558	25,852,412
Physical Environment		36,786,429	1,983,072	-		-	38,769,501
Transportation	2,990,781	4,850,096	-			1,699,344	9,540,221
Culture/Recreation	4,434,575	1,451,771	-	253,908	-	629,372	6,769,626
Debt Service	-	7,441,794	621,257	26,745	2,702,024		10,791,820
Housing & Urban Development	-	-	-	423,339	-	-	423,339
Transfers to Other Funds	646,385	4,434,554	379,129	618,783	-		6,078,851
Total Expenditures/Expenses	40,647,130	54,964,644	11,536,545	3,765,638	2,702,024	3,081,774	116,697,755
Reserves	-	-	-	-	-	-	-
Total Appropriated Expenditures and Reserves	\$ 40,647,130	\$ 54,964,644	\$ 11,536,545	\$ 3,765,638	\$ 2,702,024	\$ 3,081,774	\$ 116,697,755



Closing Remarks by CM

QUESTIONS



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (5) Resolution No. 19-64 - Re-Adopting the Final Millage Rate for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-64

SUMMARY: The attached Resolution will establish the City of Port Orange's Final Millage rate of 4.5254 mills for the FY20 (October 1, 2019 to September 30, 2020) Operating and Capital Budgets, and a Final Millage rate of .2725 mills for voter approved debt service.

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	RESOLUTION NO 19-64 - Final City Millage	RESOLUTION NO 19-64 - Final City Millage.pdf
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Robin Fenwick
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 10/25/2019
Approved - 10/28/2019
Approved - 10/29/2019
Approved - 10/30/2019
Final Approval - 10/31/2019

RESOLUTION NO. 19-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; RE-ADOPTING THE FINAL AD VALOREM PROPERTY TAX MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2020 (OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Notice of Proposed Tax Increase published on September 25, 2019, understated this year's proposed tax levy by \$173,763. In order to correct this mistake, the city has re-advertised the Notice of Proposed Tax Increase and Budget Summary and is holding a new millage and budget hearing in accordance with section 200.065(13), Florida Statutes.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the City's operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, the voters of the City of Port Orange approved the levy of additional millage necessary to fund debt service payments on bonds issued for public safety capital facilities; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative

millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, the city staff provided for the re-advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(13)(c) for the meeting of November 5, 2019; and

WHEREAS, the re-advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on October 31, 2019; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, at 5:30 PM on September 30, 2019, and at 5:00 PM on November 5, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The final millage rate for fiscal year 2020 for the City of Port Orange is hereby levied at 4.5254 mills per \$1,000.00 of valuation. This final millage rate is an 3.53% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for general government operating and capital purposes.

Section 2. The millage rate of .2725 mills per \$1,000.00 of valuation is hereby adopted as a voter approved levy of additional millage necessary to fund debt service payments for the 2016 general obligation refunding bonds issued for public safety capital facilities.

Section 3. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Adopted on the ____ day of November, 2019

Reviewed and Approved: _____
Matthew J. Jones, Deputy City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (6) Resolution No. 19-65 - Re-Adopting the Final Operating Budget for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-65

SUMMARY: The attached Resolution will establish the City of Port Orange's Final Operating Budget for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	RESOLUTION NO 19-65 - Final Operating Budget	RESOLUTION NO 19-65 - Final Operating Budget.pdf
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Robin Fenwick
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 10/25/2019
Approved - 10/28/2019
Approved - 10/29/2019
Approved - 10/30/2019
Final Approval - 10/31/2019

RESOLUTION NO. 19-65

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; RE-ADOPTING THE FINAL OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$105,599,032; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Notice of Proposed Tax Increase published on September 25, 2019, understated this year's proposed tax levy by \$173,763. In order to correct this mistake, the city has re-advertised the Notice of Proposed Tax Increase and Budget Summary and is holding a new millage and budget hearing in accordance with section 200.065(13), Florida Statutes.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, the city staff provided for the re-advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(13)(c) for the meeting of November 5, 2019; and

WHEREAS, the re-advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on October 31, 2019; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, at 5:30 PM on September 30, 2019, and at 5:00 PM on November 5, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are hereby appropriated for various funds:

001	General Fund	\$ 40,647,130
106	Recreation Facilities Fund	226,608
109	Building Special Revenue Fund	1,985,259
110	CDBG Special Revenue Fund	347,231
214	2006/2016 GO Debt Service Fund	904,020
217	2007 Eastport Note Debt Service	240,790
218	2007 Town Center Bond Debt Service Fund	404,738
220	Debt Service Fund 2014 Bonds	1,152,476
401	Water and Sewer O & M Revenue Fund	28,369,241
410	Solid Waste Fund	7,842,010
412	Stormwater Utility Operating Fund	5,152,827
414	Stormwater Utility Bond Sinking Fund	811,423
417	Debt Service Fund 2012 W/S Bonds	4,174,432
418	State Revolving Loan Fund Debt Service Fund	2,458,940
420	Forestry Management Fund	255,730
450	Golf Course Operating Fund	1,451,771
501	Information Technology Fund	2,622,081
503	Vehicle Maintenance Service Fund	1,224,484
504	Risk Management Fund	1,859,479
506	Building Maintenance Fund	2,604,329
508	Loan Pool Fund	379,129
606	Police Benefit Trust Fund	7,700
607	Police Forfeiture Trust Fund	389,904
615	Police Education Trust	10,000
621	Recreation Scholarship Fund	27,300

625	Federal Police Forfeiture	50,000
	TOTAL:	\$ 105,599,032

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby finally adopted.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

[REMAINDER OF PAGE LEFT BLANK]

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L Fenwick, MMC, City Clerk

Passed and adopted on the ____ day of November, 2019

Reviewed and Approved: _____
Matthew J. Jones, Deputy City Attorney

FY 2020: GENERAL FUND (#001)

PREPARED: September 5, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Taxes (4.5254 mills)	14,814,070
Delinquent Taxes & Interest	212,721
Sale and Use	832,340
Business Tax	125,000
Franchise Taxes	3,565,789
Utility Service Tax	5,931,282
Telecommunications Services Tax	1,643,092
License & Permits	25,527
Intergovernmental Revenue	6,746,953
Charges for Services	1,629,446
Fines & Foreitures	201,799
Interest Revenue	106,770
Miscellaneous Revenues	1,029,675
Admin. Fees	1,920,946
Transfers from other funds	1,861,720
Appropriated Equity	-
<u>TOTAL REVENUES:</u>	<u>40,647,130</u>

EXPENDITURES:

NonDepartmental	3,317,806
Mayor & Council	210,032
City Manager	616,707
City Attorney	728,992
City Clerk	370,689
Finance	1,321,479
Human Resources	568,017
Community Development	1,243,800
Fire Services	9,874,589
Police Services	14,969,662
Public Works	2,990,782
Parks Maintenance	2,782,161
Recreation	1,009,193
Athletics	643,221
<u>TOTAL EXPENDITURES:</u>	<u>40,647,130</u>

FY 2020: Recreation Facilities Fund (#106)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	-
Misc. Revenue	226,608
Appropriated Equity	-
TOTAL REVENUES:	226,608
<u>EXPENDITURES:</u>	
Non-Departmental	226,608
TOTAL EXPENDITURES:	226,608

FY 2020: Building Special Revenue Fund (#109)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
License & Permits	1,779,500
Charges for Service	-
Interest Earnings	15,000
Appropriated Equity	190,759
TOTAL REVENUES:	1,985,259
<u>EXPENDITURES:</u>	
Community Development-Building	1,985,259
TOTAL EXPENDITURES:	1,985,259

FY 2020: CDBG Special Revenue Fund (#110)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Federal Grant Revenue	<u>347,231</u>
TOTAL REVENUES:	<u><u>347,231</u></u>
 <u>EXPENDITURES:</u>	
Non-Departmental	<u>347,231</u>
TOTAL EXPENDITURES:	<u><u>347,231</u></u>

FY 2020: Debt Service Fund 2006/2016 GO Bonds (#214)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Tax	902,020
Appropriated Equity	-
Interest Revenue	2,000
TOTAL REVENUES:	904,020
<u>EXPENDITURES:</u>	
Debt Service	904,020
TOTAL EXPENDITURES:	904,020

FY 2020: Debt Service Fund Eastport Tax Inc Note (#217)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	<u>240,790</u>
TOTAL REVENUES:	<u><u>240,790</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>240,790</u>
TOTAL EXPENDITURES:	<u><u>240,790</u></u>

FY 2020: Debt Service Fund 2007 Town Center Tax Inc Bonds (#218)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	<u>404,738</u>
TOTAL REVENUES:	<u><u>404,738</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>404,738</u>
TOTAL EXPENDITURES:	<u><u>404,738</u></u>

FY 2020: Debt Service Fund 2014 Bonds (#220)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	2,000
Appropriated Equity	-
Transfers from other funds	<u>1,150,476</u>
TOTAL REVENUES:	<u><u>1,152,476</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>1,152,476</u>
TOTAL EXPENDITURES:	<u><u>1,152,476</u></u>

FY 2020: Water & Sewer O&M Fund (#401)

PREPARED: September 5, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	27,132,941
Interest Revenue	50,000
Miscellaneous Revenue	45,000
Appropriated Equity	1,141,300
TOTAL REVENUES:	28,369,241
<u>EXPENDITURES:</u>	
Non Departmental	12,500,739
Meter Readers	644,722
Customer Service	1,323,253
Water/Sewer Distribution	2,737,189
Water Production	3,289,621
Sewer Service	5,744,861
Lab	548,515
Warehouse	155,114
Administration	1,425,227
TOTAL EXPENDITURES:	28,369,241

FY 2020: Solid Waste Fund (#410)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	7,421,814
Miscellaenous Revenue	20,000
Appropriated Equity	400,196
TOTAL REVENUES:	7,842,010
<u>EXPENDITURES:</u>	
Solid Waste	7,842,010
TOTAL EXPENDITURES:	7,842,010

FY 2020: Drainage Fund (#412)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Fees	4,481,278
Interest Revenue	26,700
Appropriated Equity	644,849
TOTAL REVENUES:	5,152,827
<u>EXPENDITURES:</u>	
Drainage Utility	5,152,827
TOTAL EXPENDITURES:	5,152,827

FY 2020: Drainage Bond Sinking Fund (#414)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Earnings	3,500
Transfer from Other Funds	<u>807,923</u>
 TOTAL REVENUES:	 <u><u>811,423</u></u>
 <u>EXPENDITURES:</u>	
Debt Service	<u>811,423</u>
 TOTAL EXPENDITURES:	 <u><u>811,423</u></u>

FY 2020: W/S 2003 Bond Debt Service Fund (#417)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	5,000
Transfer from Other Funds	4,169,432
Appropriated Equity	-
TOTAL REVENUES:	4,174,432
<u>EXPENDITURES:</u>	
Debt Service	4,174,432
TOTAL EXPENDITURES:	4,174,432

FY 2020: State Revolving Loan Fund (#418)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfers from Other Funds	2,458,940
Appropriated Equity	-
TOTAL REVENUES:	2,458,940
<u>EXPENDITURES:</u>	
Debt Service	2,458,940
TOTAL EXPENDITURES:	2,458,940

FY 2020: Forestry Fund (#420)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Miscellaneous Revenue	97,442
Gopher Tortoise Reloc Fee	25,000
Timber Sales	50,000
Billboard Rental	35,000
Appropriated Equity	41,288
Interest Earnings	7,000
TOTAL REVENUES:	255,730
<u>EXPENDITURES:</u>	
Non-Departmental	255,730
TOTAL EXPENDITURES:	255,730

FY 2020: Golf Course Operating Fund (#450)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	1,370,198
Transfer	<u>81,573</u>
TOTAL REVENUES:	<u><u>1,451,771</u></u>
<u>EXPENDITURES:</u>	
Non Departmental	-
Surcharge/R&R	39,300
Administration/Agent	1,279,480
Fleet Financing	<u>132,991</u>
TOTAL EXPENDITURES:	<u><u>1,451,771</u></u>

FY 2020: Information Technology Fund (#501)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	2,620,558
Miscellaneous Revenue	1,500
Appropriated Equity	23
TOTAL REVENUES:	2,622,081
<u>EXPENDITURES:</u>	
Information Technology	2,622,081
TOTAL EXPENDITURES:	2,622,081

FY 2020: Vehicle Maintenance Fund (#503)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	1,217,159
Appropriated Equity	6,825
Misc. Revenue	500
TOTAL REVENUES:	1,224,484
<u>EXPENDITURES:</u>	
Vehicle Maintenance	1,224,484
TOTAL EXPENDITURES:	1,224,484

FY 2020: Risk Management Fund (#504)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	7,000
Charges for Service	1,827,250
Appropriated Equity	<u>25,229</u>
TOTAL REVENUES:	<u><u>1,859,479</u></u>
<u>EXPENDITURES:</u>	
Non-Departmental	<u>1,859,479</u>
TOTAL EXPENDITURES:	<u><u>1,859,479</u></u>

FY 2020: Building Maintenance Fund (#506)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	2,589,891
Interest Revenue	3,000
Appropriated Equity	11,438
TOTAL REVENUES:	2,604,329
<u>EXPENDITURES:</u>	
Building Maintenance	2,604,329
TOTAL EXPENDITURES:	2,604,329

FY 2020: Loan Pool Fund (#508)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	62,954
Appropriated Equity	<u>316,175</u>
TOTAL REVENUES:	<u><u>379,129</u></u>
 <u>EXPENDITURES:</u>	
Transfers	<u>379,129</u>
TOTAL EXPENDITURES:	<u><u>379,129</u></u>

FY 2020: POLICE BENEFIT TRST FUND (#606)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	2,500
Appropriated Equity	<u>5,200</u>
TOTAL REVENUES:	<u><u>7,700</u></u>
 <u>EXPENDITURES:</u>	
Police	<u>7,700</u>
TOTAL EXPENDITURES:	<u><u>7,700</u></u>

FY 2020: POLICE FORFEITURE TRST FUND (#607)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	-
Interest Revenue	1,000
Appropriated Equity	<u>388,904</u>
TOTAL REVENUES:	<u><u>389,904</u></u>
<u>EXPENDITURES:</u>	
Police - (pursuant to the Florida Contraband Forfeiture Act)	<u>389,904</u>
TOTAL EXPENDITURES:	<u><u>389,904</u></u>

FY 2020: POLICE EDUCATION TRST FUND (#615)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Police Education	<u>10,000</u>
TOTAL REVENUES:	<u><u>10,000</u></u>
<u>EXPENDITURES:</u>	
Police	<u>10,000</u>
TOTAL EXPENDITURES:	<u><u>10,000</u></u>

FY 2020: RECREATION SCHOLARSHIP FUND (#621)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	17,000
Interest Revenue	300
Misc Revenue	10,000
TOTAL REVENUES:	27,300
<u>EXPENDITURES:</u>	
Recreation	27,300
TOTAL EXPENDITURES:	27,300

FY 2020: FEDERAL POLICE FORFEITURE FUND (#625)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	1,000
Appropriated Equity	<u>49,000</u>
TOTAL REVENUES:	<u><u>50,000</u></u>
 <u>EXPENDITURES:</u>	
Police - (pursuant to Federal Forfeiture Regulations)	<u>50,000</u>
TOTAL EXPENDITURES:	<u><u>50,000</u></u>



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (7) Resolution No. 19-66 - Re-Adopting the Final Capital Budget for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-66

SUMMARY: The attached Resolution adopts the Final Capital Budget for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	RESOLUTION NO 19-66 - Final Capital Budget	RESOLUTION NO 19-66 - Final Capital Budget.pdf
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Robin Fenwick
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 10/25/2019
Approved - 10/28/2019
Approved - 10/29/2019
Approved - 10/30/2019
Final Approval - 10/31/2019

RESOLUTION NO. 19-66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, RE-ADOPTING THE FINAL CAPITAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE AMOUNT OF \$10,377,087; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION EXPENDITURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Notice of Proposed Tax Increase published on September 25, 2019, understated this year's proposed tax levy by \$173,763. In order to correct this mistake, the city has re-advertised the Notice of Proposed Tax Increase and Budget Summary and is holding a new millage and budget hearing in accordance with section 200.065(13), Florida Statutes.

WHEREAS, the City Council of the City of Port Orange approved the Capital Improvement Program for FY2020 – FY2025 by Resolution No. 19-37 on August 6, 2019; and

WHEREAS, the proposed program sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended program and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed program has been advertised in a newspaper of general circulation in the City with notice to all citizens that the program

is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the capital improvement program was conducted by the City Council on August 6, 2019, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida; and

WHEREAS, the City Council hereby adopts a final capital budget for fiscal year October 1, 2019 through September 30, 2020 as reflected herein; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, the city staff provided for the re-advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(13)(c) for the meeting of November 5, 2019; and

WHEREAS, the re-advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on October 31, 2019; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, at 5:30 PM on September 30, 2019, and at 5:00 PM on November 5, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

[THIS SPACE INTENTIONALLY LEFT BLANK]

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
301	Capital Projects	\$ 1,554,344
311	Fire Impact Fee Fund	550,558
312	Transportation Impact Fee	145,000
317	General Capital Projects Fund	202,500
403	W & S Renewal & Replacement	2,505,000
405	W & S Impact Fee	1,812,000
416	Wetland Mitigation Credit	131,270
505	Lease and Replacement	2,847,043
611	Recreation Impact Fee Fund	629,372
Total:		\$ 10,377,087

Section 2. The 2020 fiscal year (October 1, 2019 through September 30, 2020) capital budget for the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby finally adopted. A summary of the revenues and

appropriations by fund is attached hereto as Composite Exhibit A.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures for the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the ____ day of November, 2019

Reviewed and Approved: _____
Matthew J. Jones, Deputy City Attorney

COMPOSITE EXHIBIT A**Resolution Number: 19-66**

FY 2020 **Capital Projects Fund #301**
PREPARED: **9/19/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Gasoline Tax	1 - 6 cent	731,451
Gasoline Tax	1 - 5 cent	536,633
Interest Revenue		15,000
Appropriated Fund Equity		271,260
TOTAL REVENUES:		1,554,344

EXPENDITURES:

Public Works Expenditures	1,554,344
TOTAL EXPENDITURES:	1,554,344

COMPOSITE EXHIBIT A

Resolution Number: 19-66

FY 2020 **Fire Impact Fee Fund #311**
PREPARED: **9/19/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	3,000
Fire Impact Fee	177,900
Appropriated Fund Equity	369,658
TOTAL REVENUES:	<u>550,558</u>

EXPENDITURES:

Fire Services Expenditures	550,558
TOTAL EXPENDITURES:	<u>550,558</u>

COMPOSITE EXHIBIT A

Resolution Number: 19-66

FY 2020 Transportation Impact Fee Fund #312
PREPARED: 9/19/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Transportation Impact Fee	140,000
TOTAL REVENUES:	<u>145,000</u>

EXPENDITURES:

Public Works Expenditures	145,000
TOTAL EXPENDITURES:	<u>145,000</u>

COMPOSITE EXHIBIT A**Resolution Number: 19-66**

FY 2020 **General Capital Projects Fund #317**
PREPARED: **9/19/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Transfer from General Fund	200,000
Interest Revenue	2,500
TOTAL REVENUES:	202,500

EXPENDITURES:

Non-Departmental Expenditures	202,500
TOTAL EXPENDITURES:	202,500

COMPOSITE EXHIBIT A

Resolution Number: 19-66

FY 2020 Water and Sewer Renewal and Replacement Fund #403
PREPARED: 9/19/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Transfers from Other Funds	2,500,000
Interest Revenue	5,000
TOTAL REVENUES:	<u>2,505,000</u>

EXPENDITURES:

Water & Sewer Expenditures	2,505,000
TOTAL EXPENDITURES:	<u>2,505,000</u>

COMPOSITE EXHIBIT A

Resolution Number: 19-66

FY 2020 Water and Sewer Impact Fee Fund #405
PREPARED: 9/19/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Impact Fees	600,000
Interest Revenue	1,000
Appropriated Fund Equity	1,211,000
TOTAL REVENUES:	1,812,000

EXPENDITURES:

Water & Sewer Expenditures	1,812,000
TOTAL EXPENDITURES:	1,812,000

COMPOSITE EXHIBIT A

Resolution Number: 19-66

FY 2020 Wetland Mitigation Credit Fund #416
PREPARED: 9/19/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Appropriated Fund Equity	126,270

TOTAL REVENUES:	<u><u>131,270</u></u>
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EXPENDITURES:

Non-Departmental Expenditures	131,270
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TOTAL EXPENDITURES:	<u><u>131,270</u></u>
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COMPOSITE EXHIBIT A

Resolution Number: 19-66

FY 2020 Lease and Replacement Fund #505
PREPARED: 9/19/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	20,000
Transfer from Other Funds	2,827,043

TOTAL REVENUES:	<u><u>2,847,043</u></u>
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EXPENDITURES:

Non-Departmental Expenditures	2,847,043
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TOTAL EXPENDITURES:	<u><u>2,847,043</u></u>
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COMPOSITE EXHIBIT A

Resolution Number: 19-66

FY 2020 Recreation Impact Fee Fund #611
PREPARED: 9/19/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Recreation Impact Fees	590,165
Interest Revenue	2,000
Appropriated Fund Equity	37,207
TOTAL REVENUES:	<u>629,372</u>

EXPENDITURES:

Recreation Expenditures	629,372
TOTAL EXPENDITURES:	<u>629,372</u>



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (8) Resolution No. 19-67 - Re-Adopting the Final Millage Rate for FY20 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-67

SUMMARY: The attached Resolution will establish the Final Millage rate of 4.5254 mills for the Town Center Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	RESOLUTION NO 19-67 - Final Millage Rate for FY20 Town Center CRA	RESOLUTION NO 19-67 - Final Millage Rate for FY20 Town Center CRA.pdf
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Robin Fenwick
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 10/25/2019
Approved - 10/28/2019
Approved - 10/29/2019
Approved - 10/30/2019
Final Approval - 10/31/2019

RESOLUTION NO. 19-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; RE-ADOPTING THE FINAL AD VALOREM PROPERTY TAX MILLAGE RATE TO BE LEVIED FOR THE TOWN CENTER TAX INCREMENT DISTRICT, FOR FISCAL YEAR 2020 (OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Notice of Proposed Tax Increase published on September 25, 2019, understated this year's proposed tax levy by \$173,763. In order to correct this mistake, the city has re-advertised the Notice of Proposed Tax Increase and Budget Summary and is holding a new millage and budget hearing in accordance with section 200.065(13), Florida Statutes.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Town Center Tax increment district operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, the city staff provided for the re-advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(13)(c) for the meeting of November 5, 2019; and

WHEREAS, the re-advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on October 31, 2019; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, at 5:30 PM on September 30, 2019, and at 5:00 PM on November 5, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The final millage rate for fiscal year 2020 for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange is hereby levied at 4.5254 mills per \$1,000.00 of valuation. This final millage rate is a 3.53% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the ____ day of November, 2019.

Reviewed and Approved: _____
Matthew J. Jones, Deputy City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (9) Resolution No. 19-68 - Re-Adopting the Final Operating Budget for FY20 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-68

SUMMARY: The attached Resolution will establish the Final Operating budget for the Town Center CRA Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	RESOLUTION NO 19-68 -Final Operating Budget Town Center CRA	RESOLUTION NO 19-68 -Final Operating Budget Town Center CRA.pdf
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Robin Fenwick
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 10/25/2019
Approved - 10/28/2019
Approved - 10/29/2019
Approved - 10/30/2019
Final Approval - 10/31/2019

RESOLUTION NO. 19-68

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; RE-ADOPTING THE FINAL TOWN CENTER TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$474,021; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Notice of Proposed Tax Increase published on September 25, 2019, understated this year's proposed tax levy by \$173,763. In order to correct this mistake, the city has re-advertised the Notice of Proposed Tax Increase and Budget Summary and is holding a new millage and budget hearing in accordance with section 200.065(13), Florida Statutes.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Town Center Tax increment district of the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, the city staff provided for the re-advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(13)(c) for the meeting of November 5, 2019; and

WHEREAS, the re-advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on October 31, 2019; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, at 5:30 PM on September 30, 2019, and at 5:00 PM on November 5, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
103	Tax Increment Town Center Fund	<u>474,021</u>
TOTAL		\$ <u>474,021</u>

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby finally adopted.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures of the Town Center tax increment district of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be

effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed and adopted on the ____ day of November, 2019.

Reviewed and Approved: _____
Matthew J. Jones, Deputy City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 19-68

FY 2020: TAX INCREMENT TOWNCENTER FUND (#103)

PREPARED: September 20, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	69,502
Interest Revenue	1,317
Rentals	3,500
Intergovernmental Revenue	101,814
Transfer from other Funds	297,888
Property Tax Recovery	-
TOTAL REVENUES:	474,021
<u>EXPENDITURES:</u>	
Town Center Tax Increment expenses	474,021
TOTAL EXPENDITURES:	474,021



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (10) Resolution No. 19-69 - Re-Adopting the Final Millage Rate for FY20 for Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-69

SUMMARY: The attached Resolution will establish the Final Millage rate of 4.5254 mills for the Eastport Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	RESOLUTION NO 19-69 - Final Millage Rate for FY20 Eastporrt CRA	RESOLUTION NO 19-69 - Final Millage Rate for FY20 Eastporrt CRA.pdf
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Robin Fenwick
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 10/25/2019
Approved - 10/28/2019
Approved - 10/29/2019
Approved - 10/30/2019
Final Approval - 10/31/2019

RESOLUTION NO. 19-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; RE-ADOPTING THE FINAL AD VALOREM PROPERTY TAX MILLAGE RATE TO BE LEVIED FOR THE EASTPORT TAX INCREMENT DISTRICT, FOR FISCAL YEAR 2020 (OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Notice of Proposed Tax Increase published on September 25, 2019, understated this year's proposed tax levy by \$173,763. In order to correct this mistake, the city has re-advertised the Notice of Proposed Tax Increase and Budget Summary and is holding a new millage and budget hearing in accordance with section 200.065(13), Florida Statutes.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Eastport Tax increment district operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, the city staff provided for the re-advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(13)(c) for the meeting of November 5, 2019; and

WHEREAS, the re-advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on October 31, 2019; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, at 5:30 PM on September 30, 2019, and at 5:00 PM on November 5, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The final millage rate for fiscal year 2018 for the Community Redevelopment Agency for Eastport Business Center of the City of Port Orange is hereby levied at 4.5254 mills per \$1,000.00 of valuation. This final millage rate is a 3.53% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Adopted on the ____ day of November, 2019.

Reviewed and Approved:

Matthew J. Jones, Deputy City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 11/5/2019

Consent item: No

SUBJECT: (11) Resolution No. 19-70 - Re-Adopting the Final Operating Budget for FY20 Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-70

SUMMARY: The attached Resolution will establish the Final Operating budget for the Eastport CRA Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	RESOLUTION NO 19-70 - Final Operating Budget for Eastport CRA	RESOLUTION NO 19-70 - Final Operating Budget for Eastport CRA.pdf
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Robin Fenwick
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 10/25/2019
Approved - 10/25/2019
Approved - 10/29/2019
Approved - 10/30/2019
Final Approval - 10/31/2019

RESOLUTION NO. 19-70

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; RE-ADOPTING THE FINAL EASTPORT TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$247,615; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Notice of Proposed Tax Increase published on September 25, 2019, understated this year's proposed tax levy by \$173,763. In order to correct this mistake, the city has re-advertised the Notice of Proposed Tax Increase and Budget Summary and is holding a new millage and budget hearing in accordance with section 200.065(13), Florida Statutes.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Eastport Tax increment district of the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, the city staff provided for the re-advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.065(13)(c) for the meeting of November 5, 2019; and

WHEREAS, the re-advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on October 31, 2019; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, at 5:30 PM on September 30, 2019, and at 5:00 PM on November 5, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
102	Tax Increment Eastport Fund	<u>247,615</u>
TOTAL		\$ <u>247,615</u>

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the Community Redevelopment Agency for Eastport Business Center tax increment district of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby finally adopted.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures of the Eastport tax increment district of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed and adopted on the ____ day of November, 2019.

Reviewed and Approved: _____
Matthew J. Jones, Deputy City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 19-70

FY 2020: TAX INCREMENT EASTPORT FUND (#102)

PREPARED: September 20, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	95,573
Intergovernmental Revenue	140,004
Appropriated Fund Balance	9,638
Interest	2,400
TOTAL REVENUES:	247,615
<u>EXPENDITURES:</u>	
Eastport Tax Increment Expenses	247,615
TOTAL EXPENDITURES:	247,615