

CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
FEBRUARY 23, 2016

THE CITY COUNCIL WORKSHOP MEETING of the City of Port Orange was called to order by Mayor Allen Green at 6:30 p.m.

Pledge of Allegiance

Silent Invocation

Roll Call:	Present:	Councilman Bob Ford Councilman Donald Burnette Councilman Scott Stiltner Vice Mayor Drew Bastian Mayor Allen Green
	Also Present:	Jake Johansson, City Manager Margaret T. Roberts, City Attorney Robin Fenwick, City Clerk

Rules of Procedure as approved by City Council on December 2, 2014, specifically page 3, portions of letter (e) and #9 (a-e) were read by Robin Fenwick, City Clerk.

DISCUSSION ITEMS:

5. Possible options for use of \$1.3 million to be received from the sale of City property behind Lowes (3875 Yorktowne Blvd. Lot 8, Port Orange Gateway Center Replat for proposed Assisted Living Facility)

Wayne Clark, Community Development Director, discussed the options available to Council. The funds are not restricted.

Council Members discussed their thoughts on the options presented and other options they would like Council to consider.

Yorktowne extension was not a top priority of Council. Flooding and drainage were a high priority interest. Council would like to see Phase 1B of Riverwalk fully funded.

6. Administration of Solid Waste Collection Services

Branford Adumuah, Public Works Director, provided background details regarding the current level of service being provided relating to the solid waste contract with Waste Pro. Mr. Adumuah explored the option of outsourcing the service. He is looking for a staff member who can perform daily inspections and audits of routes to ensure garbage, recyclable material, bulk items, and yard waste have been properly and timely collected. He wants this position to address and follow up on all customer complaints and concerns. This position will also utilize the asset management software, among other

duties, including verification of the number of commercial roll-off dumpsters in the field. He also wants the new person to handle public education, organize hazardous material collections, and update the solid waste ordinances.

Mr. Adumuah does not recommend outsourcing the services discussed above. The consultant is more expensive and will provide fewer services. He would then need someone to manage the contract with the consultant.

Council agreed to move forward with the hiring of an in-house Solid Waste Manager. Council asked that Staff ensure the position is classified correctly.

Ted Nofall, citizen, addressed Council regarding his concerns with contract administration within the City.

7. Discussion on options and procurement strategy for biosolids management at the Reclaimed Water Plant

Andy Neff, Public Utilities Director, provided background of the current biosolids management, the need for options centered on long term cost control and risk management. He explained the stabilization levels that can be employed to reduce public health concerns for disposal. The City currently has no process for stabilization. He discussed his concerns with the current contractor, as well as contract issues.

Diana Fye, Purchasing Manager, discussed the idea to issue an Invitation to Negotiate instead of a Request for Proposal. Staff requested Council consensus to proceed with an ITN procurement process for potential biosolids management solutions and determine optimum solution for biosolids management. Mr. Neff advised that an ITN is not listed in the current purchasing ordinances, which would also need to be updated.

Council agreed to the recommendations as presented.

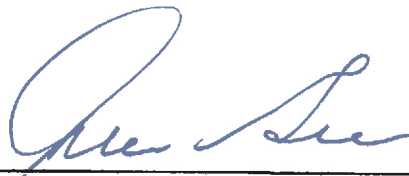
8. Monthly Financial Report

Tracey Riehm, Finance Director, provided details of the financial report for January 2016. She asked Council to clarify the monies provided to the golf course for the renovations. She needs to provide further details to the auditor.

Mr. Nofall addressed his concerns regarding the golf course. He encouraged Council to privatize the pro shop because it is losing money every month. He believes the financial report needs to be more comprehensive rather than "cherry picked".

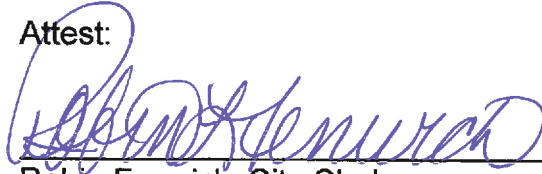
Mr. Johansson asked Council to clarify their request with the actuaries presenting reports vs. joint meetings with the pension plans. Council would like the actuaries to present their reports to Council on the same night if they are available. Council also requested that the Chairman of each pension plan be present.

Special City Council Meeting
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ADJOURNMENT: 8:22 p.m.



Mayor Allen Green

Attest:



Robin Fenwick, City Clerk