



AGENDA
PARKS & RECREATION ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Tuesday, October 15, 2019
Type of Meeting: Regular

Time: 5:15 PM
Location: Dorothy L. Hukill City Center Annex
Conference Room
1395 Dunlawton Avenue
Port Orange

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes - July 16, 2019
3. Consideration of Minutes - August 6, 2019
4. Discussion on Parks Partners
5. Discussion on RFP for Russell Property
6. Update on Foundation
7. Gamble Place Update

C. PARKS & RECREATION DIRECTOR'S REPORT

D. PUBLIC COMMENTS

E. BOARD COMMENTS

F. NEXT MEETING DATE

7. Next Meeting Date: January 21, 2019
8. Items for Next Agenda

G. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE **PARKS & RECREATION ADVISORY BOARD** WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED. NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771. UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
DOROTHY L. HUKILL CITY CENTER ANNEX
1395 DUNLAWTON AVENUE
PORT ORANGE, FLORIDA
JULY 16, 2019 AT 5:15 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Wiles at 5:15 p.m.

Present: Jack Wiles
Maria Mills-Benat
Julie Day
Michael Navarra
James Richard Jr
Mark Bowling
John Cameron

Absent: Bobby Ball (excused)
Patricia Barraco (excused)

Also Present: Susan Lovallo, Park and Recreation Director
Shelby Field, Assistant City Clerk

B. ELECTION OF OFFICERS

Chairman Wiles announced his leave from the Board and thanked everyone for the opportunity to serve.

Motion was made by Member Mills-Benat to nominate Vice Chairman Bowling for Chairman and Seconded by Member Navarra. Vice Chairman Bowling accepted the nomination. Motion carried unanimously by voice vote.

Motion was made by Member Navarra to nominate Member Ball for Vice Chairman pending his acceptance and Seconded by Member Day. Motion carried unanimously by voice vote.

C. DISCUSSION/ACTION

2. Consideration of Minutes - April 16, 2019

Motion was made by Member Cameron to approve the minutes from April 16, 2019 as presented and Seconded by Member Richard. Motion carried unanimously by voice vote.

3. Recommendation on Parks Partner

Susan Lovallo, Parks and Recreation Director, presented the application to become a parks partner from Port Orange Soccer Club. Staff recommends approval.

Bill Fredette-Huffman, applicant, explained why they broke away from Florida Elite Soccer and some of the steps they have already taken to get established independently.

Motion to accept Port Orange Soccer Club as a partner was made by Member Mills-Benat and Seconded by Member Richard.

Member Mills-Benat asked staff about Southwind's fields. Ms. Lovallo informed the Board about the work that has been done to fix the field and her desire for the soccer club to take over some of the maintenance. Member Mills-Benat asked the applicant what they are going to do for community involvement. Mr. Huffman responded they have built themselves back from the ground up and community involvement is part of their next phase.

Jack Wiles, citizen, asked the applicant about the space they will require in the future. Mr. Huffman responded they just want to get established at this point and don't have any plans of expanding quickly. Mr. Wiles also discussed the amount of money the soccer club would be making and what the City charges the parks partners and the rec programs.

Chairman Bowling also spoke to the field space and hopes the soccer club would be able to help find more field space if they need it in the future and wouldn't just rely on the City to provide it.

Member Navarra doesn't want to chase a potential partner away by chasing cost recovery numbers and then the fields don't get used.

Member Day inquired about the cost of uniforms. Mr. Huffman responded the uniforms are not included in the total fee and are \$200.

Motion carried unanimously by voice vote.

4. Dissolution of Foundation

Ms. Lovallo addressed the desire from some members to have the money donated for a foundation refunded. Member Mills-Benat asked if the money could be donated. Ms. Lovallo stated they could either offer individuals their money back or it could be donated to the Parks and Recreation scholarship.

Mr. Wiles offered to head the Foundation, if possible, as he no longer serves on the Board.

Member Cameron asked if there were any other trusts or foundations supporting the department. Ms. Lovallo responded that while Family Days does help the City the Foundation would have a narrower scope to help Parks and Rec preserve land.

Member Mills-Benat stated some of the difficulties come from putting the Foundation in someone's name and them taking all the responsibility for it as it's not a city foundation.

The Board decided to continue the item to attempt to find members for the Board.

D. PARKS & RECREATION DIRECTOR'S REPORT

Ms. Lovallo informed Chairman Bowling Parks and Rec is accepting a proclamation at Council tonight, July 16, 2019, if he would like to attend. She also spoke to the budget for next year and what Parks and Recreation needs for their projects. Everything is being redone at the Airport Road park. Ms. Lovallo informed the Board that an item is coming before Council asking to rename the boat ramps at Causeway Park after Senior Deputy Frank Scofield. Rec Rangers has been very successful with about 50 kids coming to the last event. Ms. Lovallo thanked Mr. Wiles for his time served on the Board and the help he has provided over the years.

E. PUBLIC COMMENTS

Robert Reinhausen, citizen, believes the cost of uniforms and what the kids pay shouldn't be part of the discussion.

F. BOARD COMMENTS

Member Cameron asked for an updated on how the Mayors golf tournament went. Ms. Lovallo responded it was very successful, they made just under \$5,000 and that goes into the scholarship program.

The Board thanked Mr. Wiles for his service and wished him well.

Mr. Wiles thanked the Board again for allowing him to serve for so long and thanked Ms. Lovallo for all her help.

G. NEXT MEETING DATE

5. Next Meeting Date: October 15, 2019

6. Items for Next Agenda

Discussion on RFP for Russell Property

Gamble Place Update

Discussion on Park Partners

Update on Foundation

H. ADJOURNMENT – 6:20 p.m.

Chairman Mark Bowling

PARKS AND RECREATION ADVISORY BOARD
SPECIAL MEETING
DOROTHY L. HUKILL CITY CENTER ANNEX
1395 DUNLAWTON AVENUE
PORT ORANGE, FLORIDA
AUGUST 6, 2019 AT 6:15 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Bowling at 6:11 p.m.

Present: Mark Bowling
Maria Mills-Benat
Julie Day
Michael Navarra
James Richard Jr
John Cameron
Bobby Ball
Patricia Barraco

Also Present: Susan Lovallo, Park and Recreation Director
Shelby Field, Assistant City Clerk

B. DISCUSSION/ACTION

2. Naming the Boat Ramp under the bridge at Causeway Park the "Frank Scofield Memorial Boat Ramp"

Susan Lovallo, Parks and Recreation Director, provided an overview of who Senior Deputy Frank Scofield was and the desire to rename the boat ramp.

Motion to rename the boat ramp under the bridge at Causeway Park the "Frank Scofield Memorial Boat Ramp" was made by Member Ball and Seconded by Member Navarra. Motion carried unanimously by voice vote.

C. ADJOURNMENT – 6:15pm

Chairman Mark Bowling