



PORT ORANGE CITY COUNCIL

SPECIAL MEETING

Council Chambers

Tuesday, September 24, 2019 @ 5:30 PM

SPECIAL MEETING AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting** of the City Council to be held for the following purposes:

OPENING

1. Silent Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARING

4. Discussion on Final Budget and Millage Rate for FY20
5. Resolution No. 19-52 - Adopting the Final Millage Rate for FY20
6. Resolution No. 19-53 - Adopting the Final Operating Budget for FY20
7. Resolution No. 19-54 - Adopting the Final Capital Budget for FY20
8. Resolution No. 19-55 - Adopting the Final Millage Rate for FY20 for Town Center CRA Tax Increment District
9. Resolution No. 19-56 - Adopting the Final Operating Budget for FY20 for Town Center CRA Tax Increment District
10. Resolution No. 19-57 - Adopting the Final Millage Rate for FY20 for Eastport CRA Tax Increment District
11. Resolution No. 19-58 - Adopting the Final Operating Budget for FY20 Eastport CRA Tax Increment District

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO

City Council Special Meeting/Workshop

September 24, 2019

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THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (4) Discussion on Final Budget and Millage Rate for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Discussion

SUMMARY: The City Manager will explain the first substantive issue to be discussed by city council, including the percentage increase in millage over the rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem tax revenues are being increased.

The procedure for the discussion of the final budget and millage rate and the consideration of the budget resolutions is attached for the city council's reference.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Guidelines for Mayor	Guide for September 24 2019 continuation.DOCX
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Kevin Fall
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

**Public Hearing for Adoption of Final Millage/Budget
September 24, 2019**

Agenda Item 4.

Announce the following:

The public hearing is now convened.

The Notice of Proposed Tax Increase and the Budget Summary are required to be published prior to the meeting tonight. The notice and summary were not published. Due to the circumstances beyond the control of the taxing authority, tonight's meeting will be continued. On September 30, 2019 at 5:30 P.M. the city council will consider the percentage increase in millage over the rolled-back rate necessary to fund the budget and the specific purposes for the increase in ad valorem revenues. A general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk.

Ask the City Manager to comment on the circumstances.

Recommended motion:

Move to recess this meeting until the continuation on September 30, 2019 at 5:30 P.M.

Council discussion.

Public comment.

Additional Council discussion.

Roll call/vote.

This meeting is recessed.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (5) Resolution No. 19-52 - Adopting the Final Millage Rate for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-52.

SUMMARY: The attached Resolution will establish the City of Port Orange's Final Millage rate of 4.5254 mills for the FY20 (October 1, 2019 to September 30, 2020) Operating and Capital Budgets, and a Final Millage rate of .2725 mills for voter approved debt service.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-52 Final City Millage	924&930 Reso. No. 19-52 Final City Millage.doc
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Kevin Fall
Margaret Roberts
Scott Neils
Jake Johansson
Robin Fenwick

Created/Initiated - 9/18/2019
Approved - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

RESOLUTION NO. 19-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE FINAL AD VALOREM PROPERTY TAX MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2020 (OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the City's operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, the voters of the City of Port Orange approved the levy of additional millage necessary to fund debt service payments on bonds issued for public safety capital facilities; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.0065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, and at 5:30 PM on September 30, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The final millage rate for fiscal year 2020 for the City of Port Orange is hereby levied at 4.5254 mills per \$1,000.00 of valuation. This final millage rate is an 3.53% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for general government operating and capital purposes.

Section 2. The millage rate of .2725 mills per \$1,000.00 of valuation is hereby adopted as a voter approved levy of additional millage necessary to fund debt service payments for the 2016 general obligation refunding bonds issued for public safety capital facilities.

Section 4. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Adopted on the ____ day of September, 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (6) Resolution No. 19-53 - Adopting the Final Operating Budget for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-53.

SUMMARY: The attached Resolution will establish the City of Port Orange's Final Operating Budget for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-53 Final Operating Budget for FY20	Version 2 9.20.19 for 924 and 930 Reso. No. 19-53 Final Operating Budget for FY20.doc
2.	1.2 Reso. No. 19-53 Final Operating Budget Exhibit A	1.2 Reso. No. 19-53 Final Operating Budget.xls

Kevin Fall
Margaret Roberts
Scott Neils
Jake Johansson
Robin Fenwick

Created/Initiated - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

RESOLUTION NO. 19-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE FINAL OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$105,599,032; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative

millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.0065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, and at 5:30 PM on September 30, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are hereby appropriated for various funds:

001	General Fund	\$ 40,647,130
106	Recreation Facilities Fund	226,608
109	Building Special Revenue Fund	1,985,259
110	CDBG Special Revenue Fund	347,231
214	2006/2016 GO Debt Service Fund	904,020
217	2007 Eastport Note Debt Service	240,790
218	2007 Town Center Bond Debt Service Fund	404,738
220	Debt Service Fund 2014 Bonds	1,152,476
401	Water and Sewer O & M Revenue Fund	28,369,241
410	Solid Waste Fund	7,842,010
412	Stormwater Utility Operating Fund	5,152,827
414	Stormwater Utility Bond Sinking Fund	811,423
417	Debt Service Fund 2012 W/S Bonds	4,174,432
418	State Revolving Loan Fund Debt Service Fund	2,458,940
420	Forestry Management Fund	255,730
450	Golf Course Operating Fund	1,451,771
501	Information Technology Fund	2,622,081
503	Vehicle Maintenance Service Fund	1,224,484
504	Risk Management Fund	1,859,479
506	Building Maintenance Fund	2,604,329
508	Loan Pool Fund	379,129
606	Police Benefit Trust Fund	7,700
607	Police Forfeiture Trust Fund	389,904
615	Police Education Trust	10,000
621	Recreation Scholarship Fund	27,300
625	Federal Police Forfeiture	50,000
	TOTAL:	\$ 105,599,032

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby finally adopted.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L Fenwick, MMC, City Clerk

Passed and adopted on the ____ day of September, 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

001	General Fund	\$ 40,647,130
106	Recreation Facilities Fund	226,608
109	Building Special Revenue Fund	1,985,259
110	CDBG Special Revenue Fund	347,231
214	2006/2016 GO Debt Service Fund	904,020
217	2007 Eastport Note Debt Service	240,790
218	2007 Town Center Bond Debt Service Fund	404,738
220	Debt Service Fund 2014 Bonds	1,152,476
401	Water and Sewer O & M Revenue Fund	28,369,241
410	Solid Waste Fund	7,842,010
412	Stormwater Utility Operating Fund	5,152,827
414	Stormwater Utility Bond Sinking Fund	811,423
417	Debt Service Fund 2012 W/S Bonds	4,174,432
418	State Revolving Loan Fund Debt Service Fund	2,458,940
420	Forestry Management Fund	255,730
450	Golf Course Operating Fund	1,451,771
501	Information Technology Fund	2,622,081
503	Vehicle Maintenance Service Fund	1,224,484
504	Risk Management Fund	1,859,479
506	Building Maintenance Fund	2,604,329
508	Loan Pool Fund	379,129
606	Police Benefit Trust Fund	7,700
607	Police Forfeiture Trust Fund	389,904
615	Police Education Trust	10,000
621	Recreation Scholarship Fund	27,300
625	Federal Police Forfeiture	50,000
TOTAL:		\$ 105,599,032

FY 2020: GENERAL FUND (#001)
 PREPARED: September 5, 2019
 FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Taxes (4.5254 mills)	14,814,070
Delinquent Taxes & Interest	212,721
Sale and Use	832,340
Business Tax	125,000
Franchise Taxes	3,565,789
Utility Service Tax	5,931,282
Telecommunications Services Tax	1,643,092
License & Permits	25,527
Intergovernmental Revenue	6,746,953
Charges for Services	1,629,446
Fines & Forfeitures	201,799
Interest Revenue	106,770
Miscellaneous Revenues	1,029,675
Admin. Fees	1,920,946
Transfers from other funds	1,861,720
Appropriated Equity	-
<u>TOTAL REVENUES:</u>	<u>40,647,130</u>
<u>EXPENDITURES:</u>	
NonDepartmental	3,317,806
Mayor & Council	210,032
City Manager	616,707
City Attorney	728,992
City Clerk	370,689
Finance	1,321,479
Human Resources	568,017
Community Development	1,243,800
Fire Services	9,874,589
Police Services	14,969,662
Public Works	2,990,782
Parks Maintenance	2,782,161
Recreation	1,009,193
Athletics	643,221
<u>TOTAL EXPENDITURES:</u>	<u>40,647,130</u>

FY 2020: Recreation Facilities Fund (#106)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	-
Misc. Revenue	226,608
Appropriated Equity	-
TOTAL REVENUES:	<u>226,608</u>
<u>EXPENDITURES:</u>	
Non-Departmental	<u>226,608</u>
TOTAL EXPENDITURES:	<u>226,608</u>

FY 2020: Building Special Revenue Fund (#109)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
License & Permits	1,779,500
Charges for Service	-
Interest Earnings	15,000
Appropriated Equity	<u>190,759</u>
TOTAL REVENUES:	<u>1,985,259</u>
<u>EXPENDITURES:</u>	
Community Development-Building	<u>1,985,259</u>
TOTAL EXPENDITURES:	<u>1,985,259</u>

FY 2020: CDBG Special Revenue Fund (#110)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Federal Grant Revenue	<u>347,231</u>
TOTAL REVENUES:	<u><u>347,231</u></u>
<u>EXPENDITURES:</u>	
Non-Departmental	<u>347,231</u>
TOTAL EXPENDITURES:	<u><u>347,231</u></u>

FY 2020: Debt Service Fund 2006/2016 GO Bonds (#214)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Tax	902,020
Appropriated Equity	-
Interest Revenue	2,000
TOTAL REVENUES:	904,020
<u>EXPENDITURES:</u>	
Debt Service	904,020
TOTAL EXPENDITURES:	904,020

FY 2020: Debt Service Fund Eastport Tax Inc Note (#217)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	<u>240,790</u>
TOTAL REVENUES:	<u><u>240,790</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>240,790</u>
TOTAL EXPENDITURES:	<u><u>240,790</u></u>

FY 2020: Debt Service Fund 2007 Town Center Tax Inc Bonds (#218)

PREPARED: September 5, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	<u>404,738</u>
TOTAL REVENUES:	<u><u>404,738</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>404,738</u>
TOTAL EXPENDITURES:	<u><u>404,738</u></u>

FY 2020: Debt Service Fund 2014 Bonds (#220)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	2,000
Appropriated Equity	-
Transfers from other funds	<u>1,150,476</u>
TOTAL REVENUES:	<u>1,152,476</u>
 <u>EXPENDITURES:</u>	
Debt Service	<u>1,152,476</u>
TOTAL EXPENDITURES:	<u>1,152,476</u>

FY 2020: Water & Sewer O&M Fund (#401)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	27,132,941
Interest Revenue	50,000
Miscellaneous Revenue	45,000
Appropriated Equity	1,141,300
TOTAL REVENUES:	28,369,241
<u>EXPENDITURES:</u>	
Non Departmental	12,500,739
Meter Readers	644,722
Customer Service	1,323,253
Water/Sewer Distribution	2,737,189
Water Production	3,289,621
Sewer Service	5,744,861
Lab	548,515
Warehouse	155,114
Administration	1,425,227
TOTAL EXPENDITURES:	28,369,241

FY 2020: Solid Waste Fund (#410)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	7,421,814
Miscellaenous Revenue	20,000
Appropriated Equity	<u>400,196</u>
TOTAL REVENUES:	<u>7,842,010</u>
<u>EXPENDITURES:</u>	
Solid Waste	<u>7,842,010</u>
TOTAL EXPENDITURES:	<u>7,842,010</u>

FY 2020: Drainage Fund (#412)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Fees	4,481,278
Interest Revenue	26,700
Appropriated Equity	<u>644,849</u>
TOTAL REVENUES:	<u>5,152,827</u>
<u>EXPENDITURES:</u>	
Drainage Utility	<u>5,152,827</u>
TOTAL EXPENDITURES:	<u>5,152,827</u>

FY 2020: Drainage Bond Sinking Fund (#414)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Earnings	3,500
Transfer from Other Funds	<u>807,923</u>
TOTAL REVENUES:	<u>811,423</u>
<u>EXPENDITURES:</u>	
Debt Service	<u>811,423</u>
TOTAL EXPENDITURES:	<u>811,423</u>

FY 2020: W/S 2003 Bond Debt Service Fund (#417)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	5,000
Transfer from Other Funds	4,169,432
Appropriated Equity	-
TOTAL REVENUES:	<u>4,174,432</u>
<u>EXPENDITURES:</u>	
Debt Service	<u>4,174,432</u>
TOTAL EXPENDITURES:	<u>4,174,432</u>

FY 2020: State Revolving Loan Fund (#418)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfers from Other Funds	2,458,940
Appropriated Equity	-
TOTAL REVENUES:	<u>2,458,940</u>
<u>EXPENDITURES:</u>	
Debt Service	<u>2,458,940</u>
TOTAL EXPENDITURES:	<u>2,458,940</u>

FY 2020: Forestry Fund (#420)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Miscellaneous Revenue	97,442
Gopher Tortoise Reloc Fee	25,000
Timber Sales	50,000
Billboard Rental	35,000
Appropriated Equity	41,288
Interest Earnings	7,000
TOTAL REVENUES:	<u>255,730</u>
<u>EXPENDITURES:</u>	
Non-Departmental	<u>255,730</u>
TOTAL EXPENDITURES:	<u>255,730</u>

FY 2020: Golf Course Operating Fund (#450)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	1,370,198
Transfer	<u>81,573</u>
TOTAL REVENUES:	<u><u>1,451,771</u></u>
<u>EXPENDITURES:</u>	
Non Departmental	-
Surcharge/R&R	39,300
Administration/Agent	1,279,480
Fleet Financing	<u>132,991</u>
TOTAL EXPENDITURES:	<u><u>1,451,771</u></u>

FY 2020: Information Technology Fund (#501)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	2,620,558
Miscellaneous Revenue	1,500
Appropriated Equity	23
TOTAL REVENUES:	<u>2,622,081</u>
<u>EXPENDITURES:</u>	
Information Technology	<u>2,622,081</u>
TOTAL EXPENDITURES:	<u>2,622,081</u>

FY 2020: Vehicle Maintenance Fund (#503)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	1,217,159
Appropriated Equity	6,825
Misc. Revenue	500
TOTAL REVENUES:	1,224,484
<u>EXPENDITURES:</u>	
Vehicle Maintenance	1,224,484
TOTAL EXPENDITURES:	1,224,484

FY 2020: Risk Management Fund (#504)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	7,000
Charges for Service	1,827,250
Appropriated Equity	<u>25,229</u>
TOTAL REVENUES:	<u><u>1,859,479</u></u>
 <u>EXPENDITURES:</u>	
Non-Departmental	<u>1,859,479</u>
TOTAL EXPENDITURES:	<u><u>1,859,479</u></u>

FY 2020: Building Maintenance Fund (#506)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	2,589,891
Interest Revenue	3,000
Appropriated Equity	11,438
TOTAL REVENUES:	<u>2,604,329</u>
<u>EXPENDITURES:</u>	
Building Maintenance	<u>2,604,329</u>
TOTAL EXPENDITURES:	<u>2,604,329</u>

FY 2020: Loan Pool Fund (#508)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	62,954
Appropriated Equity	<u>316,175</u>
TOTAL REVENUES:	<u><u>379,129</u></u>
<u>EXPENDITURES:</u>	
Transfers	<u>379,129</u>
TOTAL EXPENDITURES:	<u><u>379,129</u></u>

FY 2020: POLICE BENEFIT TRST FUND (#606)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	2,500
Appropriated Equity	<u>5,200</u>
TOTAL REVENUES:	<u><u>7,700</u></u>
<u>EXPENDITURES:</u>	
Police	<u>7,700</u>
TOTAL EXPENDITURES:	<u><u>7,700</u></u>

FY 2020: POLICE FORFEITURE TRST FUND (#607)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	-
Interest Revenue	1,000
Appropriated Equity	<u>388,904</u>
TOTAL REVENUES:	<u><u>389,904</u></u>
 <u>EXPENDITURES:</u>	
Police - (pursuant to the Florida Contraband Forfeiture Act)	<u>389,904</u>
TOTAL EXPENDITURES:	<u><u>389,904</u></u>

FY 2020: POLICE EDUCATION TRST FUND (#615)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Police Education	<u>10,000</u>
TOTAL REVENUES:	<u><u>10,000</u></u>
<u>EXPENDITURES:</u>	
Police	<u>10,000</u>
TOTAL EXPENDITURES:	<u><u>10,000</u></u>

FY 2020: RECREATION SCHOLARSHIP FUND (#621)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	17,000
Interest Revenue	300
Misc Revenue	<u>10,000</u>
TOTAL REVENUES:	<u><u>27,300</u></u>
<u>EXPENDITURES:</u>	
Recreation	<u>27,300</u>
TOTAL EXPENDITURES:	<u><u>27,300</u></u>

FY 2020: FEDERAL POLICE FORFEITURE FUND (#625)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	1,000
Appropriated Equity	<u>49,000</u>
TOTAL REVENUES:	<u>50,000</u>
<u>EXPENDITURES:</u>	
Police - (pursuant to Federal Forfeiture Regulations)	<u>50,000</u>
TOTAL EXPENDITURES:	<u>50,000</u>



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (7) Resolution No. 19-54 - Adopting the Final Capital Budget for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-54.

SUMMARY: The attached Resolution adopts the Final Capital Budget for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-54 Final Capital Budget	924&930 Reso. No. 19-54 Final Capital Budget.docx
2.	924 Reso. No. 19-54 Final Capital Budget Exhibit A	924 Reso. No. 19-54 Final Capital Budget Exhibit A.pdf

Kevin Fall
Margaret Roberts
Scott Neils
Jake Johansson
Robin Fenwick

Created/Initiated - 9/16/2019
Approved - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

RESOLUTION NO. 19-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL CAPITAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE AMOUNT OF \$10,377,087; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION EXPENDITURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange approved the Capital Improvement Program for FY2020 – FY2025 by Resolution No. 19-37 on August 6, 2019; and

WHEREAS, the proposed program sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended program and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed program has been advertised in a newspaper of general circulation in the City with notice to all citizens that the program is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the capital improvement program was conducted by the City Council on August 6, 2019, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida; and

WHEREAS, the City Council hereby adopts a final capital budget for fiscal year October 1, 2019 through September 30, 2020 as reflected herein; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.0065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, and at 5:30 PM on September 30, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

[THIS SPACE INTENTIONALLY LEFT BLANK]

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
301	Capital Projects	\$ 1,554,344
311	Fire Impact Fee Fund	550,558
312	Transportation Impact Fee	145,000
317	General Capital Projects Fund	202,500
403	W & S Renewal & Replacement	2,505,000
405	W & S Impact Fee	1,812,000
416	Wetland Mitigation Credit	131,270
505	Lease and Replacement	2,847,043
611	Recreation Impact Fee Fund	629,372

Section 2. The 2020 fiscal year (October 1, 2019 through September 30, 2020) capital budget for the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby finally adopted. A summary of the revenues and appropriations by fund is attached hereto as Composite Exhibit A.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures for the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the ____ day of September, 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A**Resolution Number: 19-54**

FY 2020 **Capital Projects Fund #301**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Gasoline Tax	1 - 6 cent	731,451
Gasoline Tax	1 - 5 cent	536,633
Interest Revenue		15,000
Appropriated Fund Equity		271,260
TOTAL REVENUES:		1,554,344

EXPENDITURES:

Public Works Expenditures	1,554,344
TOTAL EXPENDITURES:	1,554,344

COMPOSITE EXHIBIT A**Resolution Number: 19-54**

FY 2020 **Fire Impact Fee Fund #311**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	3,000
Fire Impact Fee	177,900
Appropriated Fund Equity	369,658

TOTAL REVENUES:	550,558
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EXPENDITURES:

Fire Services Expenditures	550,558
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TOTAL EXPENDITURES:	550,558
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COMPOSITE EXHIBIT A

Resolution Number: 19-54

FY 2020 **Transportation Impact Fee Fund #312**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Transportation Impact Fee	140,000

TOTAL REVENUES:	<u><u>145,000</u></u>
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EXPENDITURES:

Public Works Expenditures	145,000
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TOTAL EXPENDITURES:	<u><u>145,000</u></u>
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COMPOSITE EXHIBIT A**Resolution Number: 19-54**

FY 2020 **General Capital Projects Fund #317**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Transfer from General Fund	200,000
Interest Revenue	2,500
TOTAL REVENUES:	<u>202,500</u>

EXPENDITURES:

Non-Departmental Expenditures	202,500
TOTAL EXPENDITURES:	<u>202,500</u>

COMPOSITE EXHIBIT A

Resolution Number: 19-54

FY 2020 Water and Sewer Renewal and Replacement Fund #403
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Transfers from Other Funds	2,500,000
Interest Revenue	5,000
TOTAL REVENUES:	<u>2,505,000</u>

EXPENDITURES:

Water & Sewer Expenditures	2,505,000
TOTAL EXPENDITURES:	<u>2,505,000</u>

COMPOSITE EXHIBIT A

Resolution Number: 19-54

FY 2020 **Water and Sewer Impact Fee Fund #405**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Impact Fees	600,000
Interest Revenue	1,000
Appropriated Fund Equity	<u>1,211,000</u>
TOTAL REVENUES:	<u>1,812,000</u>

EXPENDITURES:

Water & Sewer Expenditures	1,812,000
TOTAL EXPENDITURES:	1,812,000

COMPOSITE EXHIBIT A

Resolution Number: 19-54

FY 2020 Wetland Mitigation Credit Fund #416
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Appropriated Fund Equity	126,270

TOTAL REVENUES:	131,270
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EXPENDITURES:

Non-Departmental Expenditures	131,270
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TOTAL EXPENDITURES:	131,270
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COMPOSITE EXHIBIT A**Resolution Number: 19-54**

FY 2020 **Lease and Replacement Fund #505**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	20,000
Transfer from Other Funds	2,827,043

TOTAL REVENUES:	2,847,043
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EXPENDITURES:

Non-Departmental Expenditures	2,847,043
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TOTAL EXPENDITURES:	2,847,043
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COMPOSITE EXHIBIT A**Resolution Number: 19-54**

FY 2020 **Recreation Impact Fee Fund #611**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Recreation Impact Fees	590,165
Interest Revenue	2,000
Appropriated Fund Equity	37,207

TOTAL REVENUES:	629,372
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EXPENDITURES:

Recreation Expenditures	629,372
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TOTAL EXPENDITURES:	629,372
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CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (8) Resolution No. 19-55 - Adopting the Final Millage Rate for FY20 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-55.

SUMMARY: The attached Resolution will establish the Final Millage rate of 4.5254 mills for the Town Center Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-55 Final Millage Rate for FY20 for Town Center CRA Tax Increment District	924&930 Reso. No. 19-55 Final Millage Rate for FY20 for Town Center CRA Tax Increment District.doc
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Kevin Fall
Margaret Roberts
Scott Neils
Jake Johansson
Robin Fenwick

Created/Initiated - 9/18/2019
Approved - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

RESOLUTION NO. 19-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE FINAL AD VALOREM PROPERTY TAX
MILLAGE RATE TO BE LEVIED FOR THE TOWN CENTER
TAX INCREMENT DISTRICT, FOR FISCAL YEAR 2020
(OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Town Center Tax increment district operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a

balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.0065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, and at 5:30 PM on September 30, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The final millage rate for fiscal year 2020 for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange is hereby levied at 4.5254 mills per \$1,000.00 of valuation. This final millage rate is a 3.53% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the ____ day of September, 2019.

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (9) Resolution No. 19-56 - Adopting the Final Operating Budget for FY20 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-56.

SUMMARY: The attached Resolution will establish the Final Operating budget for the Town Center CRA Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-56 Final Operating Budget	924&930 Reso. No. 19-56 Final Operating Budget.doc
2.	2.2 Reso. No. 19-56 Town Center Final Operating - Exhibit A	2.2 Reso. No. 19-56 Town Center Final Operating - Exhibit A.xls

Kevin Fall
Margaret Roberts
Scott Neils
Jake Johansson
Robin Fenwick

Created/Initiated - 9/16/2019
Approved - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

RESOLUTION NO. 19-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE FINAL TOWN CENTER TAX INCREMENT
DISTRICT OPERATING BUDGET FOR FISCAL YEAR
OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020;
SETTING FORTH ANTICIPATED SOURCES OF REVENUE
IN THE ESTIMATED AMOUNT OF \$474,021; SETTING
FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT;
PROVIDING FOR APPROPRIATION AND PROCEDURES;
AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Town Center Tax increment district of the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.0065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, and at 5:30 PM on September 30, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
103	Tax Increment Town Center Fund	<u>474,021</u>
TOTAL		\$ <u>474,021</u>

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby finally adopted.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures of the Town Center tax increment district of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed and adopted on the ____ day of September, 2019.

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 19-56

FY 2020: TAX INCREMENT TOWNCENTER FUND (#103)**PREPARED: September 20, 2019****FINANCE: Finance Staff**

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	69,502
Interest Revenue	1,317
Rentals	3,500
Intergovernmental Revenue	101,814
Transfer from other Funds	297,888
Property Tax Recovery	-
TOTAL REVENUES:	474,021
<u>EXPENDITURES:</u>	
Town Center Tax Increment expenses	474,021
TOTAL EXPENDITURES:	474,021



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (10) Resolution No. 19-57 - Adopting the Final Millage Rate for FY20 for Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-57.

SUMMARY: The attached Resolution will establish the Final Millage rate of 4.5254 mills for the Eastport Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-57 Final FY20 Millage Rate for Eastport CRA Tax Incentive District	924&930 Reso. No. 19-57 Final FY20 Millage Rate for Eastport CRA Tax Incentive District.doc
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Kevin Fall
Margaret Roberts
Scott Neils
Jake Johansson
Robin Fenwick

Created/Initiated - 9/16/2019
Approved - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

RESOLUTION NO. 19-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE FINAL AD VALOREM PROPERTY TAX
MILLAGE RATE TO BE LEVIED FOR THE EASTPORT TAX
INCREMENT DISTRICT, FOR FISCAL YEAR 2020
(OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Eastport Tax increment district operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a

balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.0065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, and at 5:30 PM on September 30, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The final millage rate for fiscal year 2018 for the Community Redevelopment Agency for Eastport Business Center of the City of Port Orange is hereby levied at 4.5254 mills per \$1,000.00 of valuation. This final millage rate is a 3.53% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Adopted on the ____ day of September, 2019.

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/24/2019

Consent item: No

SUBJECT: (11) Resolution No. 19-58 - Adopting the Final Operating Budget for FY20 Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-58.

SUMMARY: The attached Resolution will establish the Final Operating budget for the Eastport CRA Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-58 Final FY20 Operating Budget for Eastport CRA Tax Increment District	924&930 Reso. No. 19-58 Final FY20 Operating Budget for Eastport CRA Tax Increment District.doc
2.	3.2 Reso. No. 19-58 Eastport Final Operating - Exhibit A	3.2 Reso. No. 19-58 Eastport Final Operating - Exhibit A.xls

Kevin Fall
Margaret Roberts
Scott Neils
Jake Johansson
Robin Fenwick

Created/Initiated - 9/16/2019
Approved - 9/18/2019
Approved - 9/20/2019
Approved - 9/20/2019
Final Approval - 9/20/2019

RESOLUTION NO. 19-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE FINAL EASTPORT TAX INCREMENT
DISTRICT OPERATING BUDGET FOR FISCAL YEAR
OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020;
SETTING FORTH ANTICIPATED SOURCES OF REVENUE
IN THE ESTIMATED AMOUNT OF \$247,615; SETTING
FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT;
PROVIDING FOR APPROPRIATION AND PROCEDURES;
AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Eastport Tax increment district of the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, the City Council on September 11, 2019 duly adopted its tentative millage and tentative budget by Resolution Nos. 19-44 through 19-50, inclusive; and

WHEREAS, the City Council hereby finds that the publication of the advertisement for the Notice of Proposed Tax Increase and the Budget Summary intended for the council's consideration at the September 24, 2019 meeting was not published; and

WHEREAS, when staff entered the budget data, mapping conflicts occurred; staff was required to identify the mapping conflicts, to compute and validate each number contained in the Budget Summary, to compute and validate each number to obtain a balanced budget, and to finalize the Budget Summary and the Notice of the Proposed Tax Increase as required for the advertisement; and

WHEREAS, the City Council was aware of difficulties within the city's computer software system, and took affirmative action in December 2018 to replace the software by purchase and implementation of new financial software and expects a go-live date of January 1, 2020; and

WHEREAS, the City Council has determined that the circumstances that delayed the advertisement for the budget hearing of September 24, 2019 were beyond the control of the taxing authority; and

WHEREAS, the City Council determined that an additional special meeting of the City Council be called, noticed and advertised, as required by law, for September 30, 2019; and

WHEREAS, the City Council held the Special Meeting of September 24, 2019 and recessed the meeting for a continuation on September 30, 2019; and

WHEREAS, the City Council determined that the Special Meeting for September 30, 2019 was duly called, advertised and held for the continuation of the meeting of September 24, 2019, as authorized by Florida Statute, Section 200.065(2)(e)2.; and

WHEREAS, the city staff provided for the advertisement of the Notice of the Proposed Tax Increase and the Budget Summary as required by Florida Statutes, Section 200.0065(2)(d) for the meeting of September 30, 2019; and

WHEREAS, the advertisement for the Notice of the Proposed Tax Increase and the Budget Summary were duly published on September 25, 2019; and

WHEREAS, the notice for the continuation of the September 24, 2019 meeting to September 30, 2019 was duly published on September 25, 2019 consistent with the requirements of Florida Statutes, Section 200.065(2)(e)2; and

WHEREAS, a public hearing on the budget was conducted by the City Council at 5:30 PM on September 11, 2019, at 5:30 PM on September 24, 2019, and at 5:30 PM on September 30, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
102	Tax Increment Eastport Fund	<u>247,615</u>

TOTAL \$ 247,615

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the Community Redevelopment Agency for Eastport Business Center tax increment district of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby finally adopted.

Section 3. The budget finally adopted in the preceding section shall govern the expenditures of the Eastport tax increment district of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed and adopted on the ____ day of September, 2019.

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 19-58

FY 2020: TAX INCREMENT EASTPORT FUND (#102)

PREPARED: September 20, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	95,573
Intergovernmental Revenue	140,004
Appropriated Fund Balance	9,638
Interest	2,400
TOTAL REVENUES:	247,615
<u>EXPENDITURES:</u>	
Eastport Tax Increment Expenses	247,615
TOTAL EXPENDITURES:	247,615