REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
SEPTEMBER 9, 2015

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Allen Green at 6:30 p.m.

Pledge of Allegiance

Silent Invocation

Roll Call:	Present:	Councilman Bob Ford Councilman Donald Burnette Councilman Scott Stiltner Vice Mayor Drew Bastian Mayor Allen Green
	Also Present:	David Harden, Interim City Manager Margaret T. Roberts, City Attorney Robin Fenwick, City Clerk

Motion to move #17 up on the agenda was made by Councilman Burnette, and Seconded by Councilman Ford. Motion carried unanimously by voice vote.

Margaret Roberts, City Attorney, asked that the Fire Chief confirm the capacity of the room for the number in attendance. Skip Irby, Fire Chief, confirmed there are enough seats for all in attendance currently.

PUBLIC HEARING

4. Appeal of Planning Commission denial of a variance for a 2-foot side setback for a garage apartment at 5216 Riverside Drive

Tim Burman, Planner, provided details of the appeal. Annette Kroha, applicant, advised Council of the appeal details. She has applied for a variance for a two-vehicle deep garage rather than two-vehicle wide.

Ms. Roberts asked Staff to provide details of the recommendation.

Mr. Burman advised that Staff's recommendation was to deny the request, as well as Planning Commission's recommendation. Staff reviewed the LDC and provided seven (7) criteria that were reviewed to determine the recommendation. The Code states it must meet all seven (7) criteria not just a few.

Jim Morris represents the applicant and discussed the evidence provided to the Planning Commission. He asked Council to approve the variance request of a two (2) foot set-back.

Councilman Ford is concerned with repairs and painting when the set back is reduced.

Councilman Burnette is concerned with future neighbors who may not be in agreement with the variance.

Vice Mayor Bastian believes the set-back was three (3) feet with the previous garage.

Councilman Stiltner agreed with Councilman Ford. He doesn't believe a two (2) foot set-back is enough to make repairs.

Mayor Green asked about the foundation, roof line, and drainage. Mr. Morris advised that the roof line drains north and south. The roof overhang will be on the property line. He said it is a cooperative effort with the current neighbors. Repairs can be done.

Motion to approve the appeal was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried 3-2 by roll call vote with Councilman Ford and Stiltner voting no after no public comments.

5. Second Reading - Ordinance No. 2015-28 - Enacting Section 2-276 Suspension and debarment

Mayor Green read Ordinance No. 2015-28.

ORDINANCE NO. 2015-28

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING CHAPTER 2, ARTICLE VI, DIVISION 2 TO ESTABLISH SECTION 2-276 REGARDING CONTRACTOR SUSPENSION AND DEBARMENT PROCEDURES AND CRITERION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2015-28 was made by Vice Mayor Bastian and Seconded by Councilman Burnette.

Motion carried unanimously by roll call vote after no public comments.

6. Discussion of Proposed Budget and Millage Rate FY15-16

Mayor Green opened the public hearing to discuss the tentative millage rate and budget for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center. The tentative millage rate to be levied is 4.3920 mills per $1,000.00 of valuation and is a 3% increase in ad valorem tax revenues above the rolled-back rate. The rolled-back rate is 4.2641 mills per $1,000.00 of valuation.

David Harden, Interim Assistant City Manager, provided an overview of the budget including major changes from last year.

Councilman Stiltner wants to make sure that the level of services treads back up. He supported the Emergency Manager position since it should not have been cut to begin with. He supported the budget as proposed. He was concerned that the budget doesn't include a second engineer in Community Development.

Vice Mayor Bastian wants to ensure that the proper tools are provided to the departments to do their jobs. He supported the budget as presented.

Councilman Burnette thanked Mr. Harden for capturing the essence of what Council has been looking for. He also thanked Tracey Riehm, Finance Director, and the Finance Department for their work on cleaning up the budget. He asked that Staff continue to look for more savings before second reading.

Councilman Ford is concerned that there is no metric to support the budget requests, as well as the equity used to balance the budget. He is also concerned with the addition of so many positions. He believes there are many positions that are underpaid. He wanted to see more increases to entry level positions, as well as solidifying the value of long term employees. He still wanted to see that addressed. He is concerned with planning and consultants. He wants to see more "foot soldiers" rather than too much bureaucracy. He wants more investment in the current employees. He has been told the Cody Study wasn't accurate. He doesn't support moving funds into the general fund from other funds.

Mr. Harden advised that there are employee increases included and some in contingency for labor negotiations. Staff attempted to address as much as possible from Council's direction.

Mayor Green said it is the Council's responsibility to establish what a quality community is and how to fund the needs of a quality community. He asked Council how much they want to reduce the budget by and from which accounts. He wants to give Staff the tools they need.

Mayor Green asked for public comments.

Ted Noftall, citizen, believes there is a lot of fluff in the budget and roll back can be achieved. He believes the budget has been a disaster.

Kim Kilpatrick, President Coastal PBA/PEA and citizen, addressed Council and advised that they are in support of the higher millage rate. She said the Police Department is losing valuable employees because of the pay scale.

Pat Marsh, City employee and citizen, asked for an explanation of the $420,000 for the Cody Study implementation.

Mike Gardner, citizen, had a hard time understanding the budget. He believes there are more cuts that should happen.

Mr. Harden advised that the $420,000 is the sum from every budget to cover pay increases for part two of the Cody Study.

Councilman Ford would like a reduction of one supervisor position from Parks and remove the $80,000 for the road study.

Vice Mayor Bastian doesn't believe the wages and benefits is enough. He would like to find funds to address those issues.

Councilman Burnette supported approving the resolutions presented and discussing reductions at second hearing.

Mr. Harden advised that the positions have been reduced to eleven months. Councilman Burnette asked the Department Heads to identify when a realistic start date would be for each new position.

Mayor Green asked Council Members to provide a list and justification for budget cuts to the City Manager so that Staff can address the requests on September 15, 2015.

Councilman Stiltner supported readdressing items they would like to be deleted prior to the second hearing.

7. Resolution No. 15-53 – Adopting the Tentative Millage Rate for FY15-16

Mayor Green read Resolution No. 15-53.

RESOLUTION NO. 15-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE

TENTATIVE PROPERTY TAX MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2015-2016; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Resolution No. 15-53 was made by Councilman Burnette and Seconded by Councilman Stiltner.

Mr. Noftall asked Council where the second list is regarding changes. He doesn't support a 3% millage rate increase.

Councilman Ford doesn't support the resolution.

Motion failed 2-3 by roll call vote with Councilman Ford, Vice Mayor Bastian and Mayor Green voting no.

Motion to reconsider Resolution 15-53 was made by Mayor Green, and Seconded by Councilman Burnette. Motion carried 3-2 by roll call vote with Councilman Ford and Vice Mayor Bastian voting no.

Mayor Green asked Council Members to identify items they want to cut or add and place a value on each item.

Councilman Burnette motion to approve Resolution 15-53 with a tentative of 4.38 mills per $1,000.00 valuation. There was no second.

Motion to approve as presented was made by Councilman Burnette, and Seconded by Councilman Stiltner. Motion carried 4-1 by roll call vote with Councilman Ford voting no.

Mayor Green announced the adopted tentative millage rate of 4.3920 mills per $1,000.00 of valuation is a 3% increase in ad valorem tax revenues above the rolled-back rate.

8. <u>Resolution No. 15-54</u> – Adopting the Tentative Operating Budget for FY15-16

Mayor Green read Resolution No. 15-54.

RESOLUTION NO. 15-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF $93,740,318; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Resolution No. 15-54
was made by Vice Mayor Bastian and
Seconded by Councilman Burnette.

Mr. Noftall asked if the loose ends about the budget will be fixed before second hearing.

Motion carried 4-1 by roll call vote with
Councilman Ford voting no.

9. Resolution No. 15-55 – Adopting the Tentative Capital Budget for FY15-16

Mayor Green read Resolution No. 15-55.

RESOLUTION NO. 15-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE CAPITAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE AMOUNT OF $9,410,440; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION EXPENDITURES; RATIFYING THE CAPITAL IMPROVEMENT PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Resolution No. 15-55
was made by Vice Mayor Bastian and
Seconded by Councilman Burnette.

Mr. Gardner asked where to send suggestions on the budget.

Mr. Noftall asked for a list of the transfers into the general fund.

Motion carried 4-1 by roll call vote with
Councilman Ford voting no.

10. Resolution No. 15-56 – Adopting the Tentative Millage Rate for FY15-16 for Town Center CRA Tax Increment District

Mayor Green read Resolution No. 15-56.

RESOLUTION NO. 15-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE PROPERTY TAX MILLAGE RATE TO BE LEVIED FOR THE TOWN CENTER TAX INCREMENT DISTRICT, FOR FISCAL YEAR 2015-2016; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Resolution No. 15-56
was made by Vice Mayor Bastian and
Seconded by Councilman Burnette.
Motion carried 4-1 by roll call vote with
Councilman Ford voting no after no
public comments.

11. Resolution No. 15-57 – Adopting the Tentative Operating Budget for FY15-16 for Town Center CRA Tax Increment District

Mayor Green read Resolution No. 15-57.

RESOLUTION NO. 15-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE TOWN CENTER TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF $443,659; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

Motion to approved Resolution No. 15-
57 was made by Vice Mayor Bastian
and Seconded by Councilman Burnette.
Motion carried 4-1 by roll call vote with

Councilman Burnette voting no after no public comments.

12. Resolution No. 15-58 – Adopting the Tentative Millage Rate for FY15-16 for Eastport CRA Tax Increment District

Mayor Green read Resolution No. 15-58.

RESOLUTION NO. 15-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE PROPERTY TAX MILLAGE RATE TO BE LEVIED FOR THE EASTPORT TAX INCREMENT DISTRICT, FOR FISCAL YEAR 2015-2016; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Resolution No. 15-58 was made by Vice Mayor Bastian and Seconded by Councilman Burnette. Motion carried 4-1 by roll call vote with Councilman Ford voting no after no public comments.

13. Resolution No. 15-59 – Adopting the Operating Budget for FY15-16 for Eastport CRA Tax Increment District

Mayor Green read Resolution No. 15-59.

RESOLUTION NO. 15-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE EASTPORT TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF $187,834; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Resolution No. 15-59 was made by Vice Mayor Bastian and Seconded by Councilman Burnette. Motion carried 4-1 by roll call vote with Councilman Burnette voting no after no public comments.

Motion to direct the City Clerk to publish an advertisement providing notice of the City of Port Orange City Council's intent to adopt the final millage rate and final operating and capital budgets for the City of Port Orange, the Community Redevelopment District for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center accompanied by an adjacent notice complying with the budget summary requirements of law was made by Vice Mayor Bastian and Seconded by Councilman Burnette. Motion carried unanimously by roll call vote.

Mayor Green announced that in addition to the forgoing general operating budget/millage levy, there is a voter approved millage levy of 0.4350 mills to fund the debt service for the 2006 general obligation bonds issued for public safety capital facilities. A public hearing will be held on September 22, 2015 at 6:30 p.m. in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida, to discuss and adopt a final millage rate, the final operating and capital budgets for FY 2015-2016 for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center.

City Council recessed at 8:29 p.m. to hold the Town Center and Eastport CRA meetings, minutes of which are under separate cover.

C. <u>TOWN CENTER CRA MEETING</u>

D. <u>EASTPORT CRA MEETING</u>

City Council reconvened at 8:34 p.m.

E. <u>AGENDA APPROVAL</u>

Items pulled: 32 (a) (b)

Motion to approve the agenda as amended was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried unanimously by voice vote.

BOARD APPOINTMENTS, INTERVIEWS, REPORTS

14. Police Pension Board Appointments

Motion to re-appoint Todd Traster to the Police Pension Board was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried 4-1 by voice vote with Mayor Green voting no.

Mr. Noftall is concerned with the composition of the Board.

Councilman Burnette is concerned that his qualifications were not presented.

Motion to appoint Warren Carmen as the fifth member to the Police Pension Board was made by Vice Mayor Bastian, and Seconded by Councilman Stiltner.

Councilman Ford agreed with Councilman Burnette. He would like the background provided.

Vice Mayor Bastian advised that he will need to attend trustee training school provided by the State.

Motion to table the item so that the qualifications of Warren Carmen can be gathered was made by Councilman Ford and Seconded by Councilman Burnette.

Mr. Noftall wants to see more efforts from the Council's appointments so that the fifth member is neutral.

Motion carried 3-2 by roll call vote with Councilman Stiltner and Vice Mayor Bastian voting no.

15. Environmental Advisory Board Update

Newton White, Chairman, provided details of the most recent Board meeting including the care of the tree roots at City Center. Irrigation is needed.

Councilman Ford would like a workshop regarding City Center Complex maintenance.

16. Report from Kemper Sports Management regarding Cypress Head Golf Course

Bob Duguette, General Manager, advised that the golf course greens are progressing well. The range has improved. They are planning for the November 1st re-opening. Hall Construction has begun the renovations on the dining hall.

Councilman Ford invited all to visit the course. He believes it is one of the best looking courses he's seen.

Councilman Burnette is concerned with some expenses on the course when it was closed. He asked that the Board review the finances with Kemper. Mr. Duguette advised that the legal issue related to liquor license issues. Other food items were donated because they were expired. Traveling expenses included travel for the new General Manager.

There were no public comments.

CITIZEN PARTICIPATION (Agenda)

17. Julie Shaw, CEO - Disability Solutions for Independent Living

John DeCary, Chairman of Disability Solutions for Independent Living, addressed Council regarding their upcoming events and services. He invited Council to attend this weekend's event at Lakeside Community Center. Julie Shaw, CEO, provided more details of their services. She asked Council to sponsor the event. Mayor Green thanked them for their service. Mr. DeCary encouraged Council to donate to the organization.

18. Stephen Gaddis/Request to Reduce Development Review Fee to Actual Costs

Stephen Gaddis, Business owner of Outfitters Shop, requested a reduction in the $4,000 development review fee to the actual costs for development of a parking lot adjacent to his business that he also owns.

Council supported the request. Mayor Green is concerned with setting a precedence. He asked Staff to include all costs.

Motion to approve was made by Councilman Ford, and Seconded by Vice Mayor Bastian. Motion carried unanimously by roll call vote.

CITIZEN PARTICIPATION (Non-Agenda – 15 minutes)

Mr. Gardner addressed Council regarding outsourcing governmental functions.

Mr. Noftall addressed Council regarding Council's role. He asked Council to consider Charter amendments regarding the authority of the City Manager. He asked for answers to the questions from Mr. Harden regarding the Dunlawton Pond Project.

COUNCIL COMMENTS

19. Comments/Concerns from Council Members

Councilman Burnette is concerned that there were no local candidates in the finalist pool for Police Chief. He advised that there is a poisonous animal permit within the City that should be tracked.

Councilman Stiltner advised that the new Emergency Management position is the one that would handle tracking those permits. He expressed concerns with the landscaping issues Staff has had recently with the contractors.

CONSENT AGENDA

20. Approval of Minutes
    a. August 11, 2015 - Special City Council Meeting
    b. August 18, 2015 - Regular City Council Meeting
21. Resolution No. 15-20 - Update to Standard Construction Details for Dunlawton Avenue Walklights M-14, M-15, M-16, and M-17
22. Resolution No. 15-50 - Revised Easement Vacation (Wawa at 1031 Dunlawton Ave.)
23. Resolution No. 15-51 - Ratifying and Accepting $74,659 for Victims of Crime Act (VOCA) Grant
24. Stormwater Maintenance Progress
25. Approval of Settlement - Jackie Robinson vs. Volusia County School Board, other individuals and the City of Port Orange
26. Approval of Settlement - Patricia Settle vs. Pamla H. Arnold and City of Port Orange
27. Authorization to Extend and Encumber $118,000.00 for FY16 with Flair Air Conditioning Inc. for HVAC, Refrigeration, and Ice Machine Services
28. Authorization to Extend and Encumber $25,600.00 for FY16 with D.G. Meyer Inc. for HVAC, Refrigeration and Ice Machine Services
29. Authorization to Extend and Encumber $117,000.00 for FY16 with Economy Electric Company
30. Southeast Regional Marine Patrol Interlocal Agreement
31. Interlocal Agreement with State Attorney's Office
32. Bid Awards and Contract Items

a. Award of RFP #15-27 for insurance for property, general/professional liability, auto, and workers' compensation coverage

b. Renewal of Wright Flood Insurance Company policy for the period from September 14, 2015 to September 13, 2016.

c. Approval of Contract for Services with Hach Company for Annual Maintenance of Hach monitoring equipment.

d. Contract with Sunstate Meter & Supply for Purchase of Water Meters

e. Change Order No. 1 to the Contract for Services with Xylem Water Solutions U.S.A.

f. Contract with Port Orange/South Daytona Chamber of Commerce

Motion to approve the Consent Agenda as amended was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried unanimously by roll call vote.

Item #32 (a) - Award of RFP #15-27 for insurance for property, general/professional liability, auto, and workers' compensation coverage

Vice Mayor Bastian asked if the best property coverage is being received. Paula DiChiara, Risk Manager, advised that the coverages were very similar with a difference being $130,000,000 is completely the City's; it is not split with other agencies covered in the pool.

Mayor Green advised that he spoke with Brown and Brown Insurance Representatives.

Alan Florez, Brown and Brown Insurance, recommended Council split the insurance coverage.

John Ligon, Florida League of Cities, discussed the insurance coverage provided and advised that splitting the coverage would be difficult. He said rates have been decreasing for a few years. Competitors are guaranteeing their rates for two years to keep the higher rate in place.

Councilman Stiltner has concerns that a summary report from the consultant was not included in the agenda packet. He believes the reduced deductible and two year rate guarantee are pluses for the City. He likes the idea of having a broker working for the City.

Vice Mayor Bastian supported a two year rate guarantee as an event can happen at any time. He wants to pursue splitting the policies.

Councilman Burnette wants to get the best rate and coverage and believes it could be done with split policies.

Councilman Ford asked the City Manager to provide a breakdown of the policies, as well as a legal discussion relating to splitting.

Motion to table the item until 9/15/15 for further discussion was made by Councilman Burnette, and Seconded by Vice Mayor Bastian. Motion carried unanimously by roll call vote.

Item #32 (b) - Renewal of Wright Flood Insurance Company policy for the period from September 14, 2015 to September 13, 2016

Vice Mayor Bastian asked if this was bid out. Ms. DiChiara advised that Brown and Brown assisted her in receiving quotes. This rate is the best deal available.

Motion to approve was made by Councilman Burnette, and Seconded by Councilman Ford. Motion carried unanimously by roll call vote.

REGULAR AGENDA

33. Interlocal Agreement with Volusia County for Traffic Signal Maintenance and Other Services

Motion to approve was made by Vice Mayor Bastian, and Seconded by Councilman Burnette.

Councilman Ford expressed concerns regarding the traffic lights on Dunlawton Avenue. He urged Council to review the traffic issues on Dunlawton Avenue. He will ask TPO for assistance.

Councilman Burnette feels the County is strong arming them into a three-year agreement.

Mr. Harden advised that the timing of the signals is handled by the County. The maintenance of the signals can be contracted out to another company. Council can take control of the signals and control the timing but it would be expensive.

Mr. Johansson will work with the City Manager in New Smyrna Beach to deal with the County.

Mr. White agreed with the issues on Dunlawton Avenue with the timing of the lights.

Motion carried 3-2 by roll call vote with Councilman Ford and Councilman Burnette voting no after no public comments.

34. City Center Market

Susan Lovallo, Parks & Recreation Director, provided details of the proposed agreement. Kelli Marks, City Center Market owner, said the move to the old Police Department tripled the number of vendors. She hasn't received any complaints so she can't address them. She has received over 100 signatures of support. She isn't comfortable with the previous agreement. She asked to shorten the contract to September 1 through May 31.

Councilman Ford wants to support the market.

Councilman Burnette supported working with the market and agreed to move to the old police department.

Motion to charge the market $10 per week in City Center Circle from September 1 – May 31 was made by Councilman Ford, and Seconded by Councilman Burnette.

Councilman Stiltner explained the issues with the market being on Dunlawton without permits.

Ms. Marks asked for signage at the old police department showing they have moved to the circle. Council declined.

Motion carried 4-1 by roll call vote with Mayor Green voting no.

35. Monthly Financial Report - July 2015

Tracey Riehm, Finance Director, provided details of the monthly financial report.

Councilman Burnette asked for a loss flow ratio report. Ms. Johansson said Staff is working on the report. He will get a timeline.

Councilman Stiltner asked for a thorough review of the YMCA financials. Membership is down; revenues are down.

Mr. White believes the rate increase affected those using the least amount of water.

Mr. Noftall asked for a statement regarding the surplus of funds.

36. Time and Attendance and Scheduling Software (RFP #15-05)

Alan Rosen, Interim Assistant City Manager, provided details regarding the time & attendance software proposals and committee recommendation to reject all bids. Staff discussed the audit comments with the auditor and received favorable remarks regarding Staff's research into this software. Process improvement analysis is needed before changes are made. Kronos sells the scheduling software separately.

Councilman Ford believes a new system is needed but now is not the time since a new financial system is coming soon.

Council agreed to reject all bids.

37. Cypress Head Golf Course
    a. Cypress Head Restaurant Renovations

Ms. Lovallo asked Council for direction regarding clubhouse renovation requests from Cypress Greens LLC. Frank Flagg, Facilities Manager, advised Council of the proposed costs of the renovations. Total estimate is $88,423.

Ms. Lovallo provided the priority list from the vendor. The vendor is also making other improvements.

Mayor Green asked for the total budget on the project. Ms. Lovallo advised there is still money left in the original budget of $500,000.

Mayor Green met with the owner of Cypress Greens LLC.

Councilman Ford advised this item hasn't been taken to the Golf Board. He asked if the Golf Board should be disbanded. Mr. Johansson will check on the process.

Motion to approve a 30 minute extension to the Council meeting was made by Councilman Burnette, and Seconded by Councilman Ford. Motion carried unanimously by voice vote.

Motion to approve was made by Councilman Ford, and Seconded by Councilman Burnette. Motion carried unanimously by voice vote after no public comments.

b. Lease agreement with Cypress Greens LLC

Motion to approve was made by Councilman Burnette, and Seconded by Vice Mayor Bastian.

Councilman Ford wants the agreement to be clear relating to the relationship with the restaurant and KemperSports. The restaurant needs to complete all restaurant items.

Motion carried unanimously by voice vote.

c. Addendum 2 to Kemper Sports Contract

Motion to approve was made by Councilman Burnette, and Seconded by Vice Mayor Bastian.

Councilman Ford is concerned with an unclear segregation of duties. Matt Jones, Assistant City Attorney, confirmed the agreement is clear on the duties of each party.

Mr. Noftall asked where in the agreement it specifies the segregation. Ms. Lovallo explained the need for the restaurant and golf course to work together.

Motion carried 4-1 by roll call vote with Councilman Ford voting no.

d. Change Order #1 with Hall Construction

Mr. Flagg explained the quote on the HVAC system that is needed.

Motion to approve was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried unanimously by roll call vote, after no public comments

e. Surcharge, Annual Passes, 20-Year Forecast

Mr. Rosen asked Council for direction on the surcharge and if annual passes are desired.

The recommendation from the Golf Board is to keep the surcharge and clarify the accounting and change the definition of what it can be used on.

Council agreed to do annual passes.

Councilman Ford thanked Mr. Rosen for his work.

Mr. Noftall asked where the $2.00 surcharge is going to be put. Councilman Ford advised that there is no change in the surcharge but a better policy will be in place for the capital expenses.

COMMENTS

38. City Attorney Comments

There were none.

39. City Manager Comments

The City Manager advised that the Police Chief finalists will be in town for the interviewing process on September 10 and 11, 2015.

COUNCIL COMMITTEE REPORTS

40. City Council Committee Reports

a. General Employee's Pension Board – There was nothing reported.

b. Police Pension Board – Councilman Bastian reported on the value of the plan.

c. Fire Pension Board – Councilman Ford reported that the plan was solid prior to the recent decline in the market.

d. River to Sea TPO Board – Councilman Ford reported that the Board agreed to a $700,000 study for a cross county road that runs parallel to County Road 415.

e. YMCA – Financial report provided by Ms. Riehm under item #35.

Mr. Noftall asked for information pertaining to the UAAL within the pension plans.

ADJOURNMENT: 11:27 p.m.

Mayor Allen Green

Attest:

Robin Fenwick, CMC
City Clerk