

CITY COUNCIL WORKSHOP MINUTES
LAKESIDE COMMUNITY CENTER
1999 CITY CENTER CIRCLE
SEPTEMBER 1, 2015

THE CITY COUNCIL WORKSHOP of the City of Port Orange was called to order by Mayor Allen Green at 5:00 p.m.

Pledge of Allegiance

Silent Invocation

Roll Call:	Present:	Councilman Bob Ford (arrived at 6:08 p.m.) Councilman Donald Burnette Councilman Scott Stiltner Vice Mayor Drew Bastian Mayor Allen Green
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Also Present:	Jake Johansson, City Manager Margaret T. Roberts, City Attorney Robin Fenwick, City Clerk
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4. Enterprise Funds, Internal Service Funds and Capital Budget Discussion

David Harden, Interim Assistant City Manager, discussed enterprise and internal service funds. Major changes to the funds were discussed.

Councilman Burnette asked if the Facilities Manager has looked at the items listed for repairs to facilities. Mr. Harden said the list is from the Facilities Manager.

Newton White, citizen, doesn't support the cost of a Contract Administrator for the waste management contract. He asked if a transparent earnings and loss statement will be provided.

Ted Nofall, citizen, asked why a PowerPoint was not provided ahead of the meeting date/time. He asked for a schedule of the general fund transfers that funds the accounts discussed by Mr. Harden. Mr. Nofall expressed concerns about hiring a contract administrator to handle the waste contract.

Mayor Green asked if the City is in control of Yorktowne Blvd. He asked Mr. Johansson to look into funding relating to the project.

Branford Adumuah, Public Works Director, advised that the Contract Administrator is more than an administrator of contracts. This position will handle public information, recycle initiative, etc. It is a full time job for more efficiency. The asset management software will allow Public Works to be proactive. Mr. Johansson advised that the

organization will become more metric-based as these software programs are implemented.

Tracey Riehm, Finance Director, discussed the need for a new financial system.

Mr. Harden continued with discussion relating to the Capital Improvement Program budget, to include the city funds for recreation facilities, building special revenue, capital projects (gas tax), transportation impact, general capital replacement, golf course, and building maintenance, as well as Federal TPO Grant funding accounts, FDOT and other grants, and the west side sports complex. Funded and unfunded projects were reviewed. Council can make changes as necessary.

Mr. Nofall is concerned that there are additional monies going into other accounts from the general fund. He asked where the Spruce Creek sidewalk project is located and if it meets the 5% design fee cap. He asked if the grants are booked when they are applied for or received. Mr. Harden said the powerpoint from this meeting will be provided as a public record. Ms. Riehm advised that the transfers are recorded within the funds. Wayne Clark, CD Director, explained the Spruce Creek sidewalk project. The estimates are provided by the TPO. There are no design costs at this time. Staff will get back to Mr. Nofall regarding the Bolerjack report.

Sara Jones, citizen, asked that Mayor Green speak into the microphone.

Councilman Burnette asked why the Ryanwood project was taken out of the CIP. Mr. Harden explained that there are several pieces to the project so it is in a few different funds.

Councilman Stiltner asked about the pipe lining project request. Mr. Johansson said an inspection of the pipe will happen first and then lining the pipe will occur. If issues are determined, Staff will come to City Council.

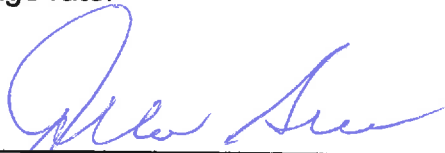
Councilman Ford asked if the flow through the canals in Ryanwood will be changed. Mr. Harden said it will be looked at by the consultant. Councilman Ford asked that details to support the requests be provided to Council. Mr. Harden advised that most of the money discussed in the CIP is for years away. Details will be provided as it gets closer. Councilman Ford asked if the Buschman Park trailer should be kept. Mr. Harden said yes, the Parks Department is making good use of it and Frank Flagg, Facility Manager, has inspected it and said it is a solid building.

Mr. Harden asked for direction regarding the general fund. He said the budget is balanced at 3% above roll back and will include the Emergency Manager position, a second Assistant City Attorney, and will address compression issues with Staff.

Mr. Johansson asked for clarification on the City Center Market moving to the old PD. There has not been a vote as of yet. Consensus of Council is to keep them in the Circle and not move to the old PD.

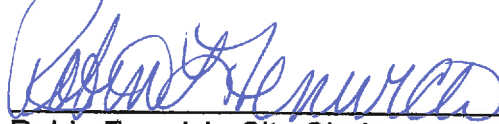
Mr. Noftall encouraged Council to direct Staff to go to roll back. He believes there are transfers not being scrutinized that effect the millage rate.

ADJOURNMENT: 6:31 p.m.



Mayor Allen Green

Attest:



Robin Fenwick, City Clerk

