

CITY COUNCIL SPECIAL MEETING/WORKSHOP MINUTES  
COUNCIL CHAMBERS, CITY HALL  
1000 CITY CENTER CIRCLE  
JULY 14, 2015

THE CITY COUNCIL SPECIAL MEETING/WORKSHOP of the City of Port Orange was called to order by Mayor Allen Green at 4:30 p.m.

Pledge of Allegiance

Silent Invocation

|            |          |                                                                                                                                |
|------------|----------|--------------------------------------------------------------------------------------------------------------------------------|
| Roll Call: | Present: | Councilman Bob Ford<br>Councilman Donald Burnette<br>Councilman Scott Stiltner<br>Vice Mayor Drew Bastian<br>Mayor Allen Green |
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| Also Present: | David Harden, Interim City Manager<br>Margaret T. Roberts, City Attorney<br>Robin Fenwick, City Clerk |
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SPECIAL MEETING

4. Discussion and Approval of City Manager Contract

Margaret Roberts, City Attorney, provided details of a change to the proposed contract that was previously provided to the Council.

Mayor Green advised that this base contract is less than the previous City Manager. He believes it is within an acceptable range. The contract is approximately \$6,000 less than the previous contract.

Motion to approve the contract as  
presented was made by Councilman  
Ford, and Seconded by Vice Mayor  
Bastian.

Councilman Ford believes it is reasonable and standard.

Severance was discussed by the City Attorney.

There were no public comments.

Temporary housing expenses were discussed briefly.

Council agreed to send Mr. Johansson to the Florida League of Cities conference beginning August 13, 2015.

Councilman Burnette asked for a goal setting workshop with Mr. Johansson soon after his start date.

Motion carried unanimously by roll call vote.

## WORKSHOP ITEMS

### 1. Budget

David Harden, City Manager, provided details of the stormwater budget, including the budget timeline, current forecast, future capital requests, and future capital ability to fund. Mr. Harden advised Council that a condition assessment is needed on the drainage system. To fund all requested projects, the stormwater drainage fee would need to be increased to \$146.00. Mr. Harden does not recommend that increase. Mr. Harden recommended keeping the fee the same this year, accept the budget, and re-assess after getting a better understanding of the needs of the City.

Councilman Stiltner supported the asset management system implementation.

Council is concerned with the cost of the rate study. Branford Adumuah, Public Works Director, advised that the rate hasn't been reviewed in several years. The fee will include interviews with staff, presentations with Council, workshops, etc. Mayor Green believes the assessment needs to be done before a rate assessment is completed. Councilman Ford wants to see the specific needs to warrant tax increases. He is not opposed to a condition assessment. He wants a drainage engineer hired immediately and wants a finance employee in Public Works. Mr. Harden advised that the drainage manager is in this year's budget and has been advertised. Mr. Adumuah advised that the utility rate study is completely different than a drainage rate study. There are laws to follow that need to be reviewed. He believes \$70,000 is very close to the actual cost as it is a lot of work.

Councilman Ford would rather see priorities be established as to those areas seeing flooding problems then move to other areas with less issues. Mr. Adumuah explained the needs of the department and the changes he is implementing, including employment and software needs that go hand in hand.

Councilman Ford asked if there could be savings by combining mowing of ditches with other mowing done by the City. Mr. Adumuah has provided recommendations to the City Manager regarding mowing done by Public Works. His recommendation is to reduce the 38% mowing resources to approximately 15%.

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Councilman Stiltner asked when the last condition assessment was done. Mr. Adumuah does not know that one has ever been done.

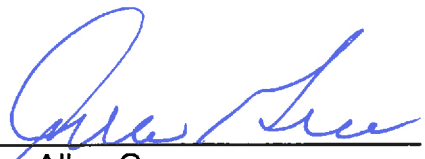
Council wants assurance that the requests of software and personnel will be maintained. Mr. Adumuah said 2-3 years from now, Council will be extremely happy. He has done this in previous cities with Council support and it has been successful.

Mike Gardner, citizen, discussed his questions and concerns with Mr. Adumuah prior to the meeting and a lot of his concerns were addressed. He agreed with the condition assessment and asset management system.

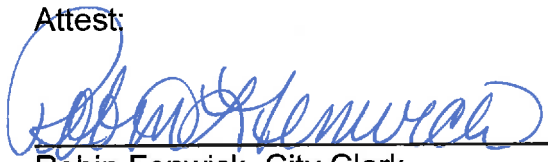
Newton White, citizen, asked for confirmation regarding the asset management system as it relates to mowing.

Council supported the asset management system and employment needs. Mr. Harden will identify areas for the condition assessment to be done first based on flooding needs.

ADJOURNMENT: 5:57 p.m.

  
\_\_\_\_\_  
Mayor Allen Green

Attest:

  
\_\_\_\_\_  
Robin Fenwick, City Clerk

