



PORT ORANGE CITY COUNCIL

SPECIAL MEETING

Council Chambers

Wednesday, September 11, 2019 @ 5:30 PM

SPECIAL MEETING AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting** of the City Council to be held for the following purposes:

OPENING

1. Silent Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARING

4. Discussion of Tentative Millage Rate and Budget for FY20
5. Resolution No. 19-44 - Adopting the Tentative Millage Rate for FY20
6. Resolution No. 19-45 - Adopting the Tentative Operating Budget for FY20
7. Resolution No. 19-46 - Adopting the Tentative Capital Budget for FY20
8. Resolution No. 19-47 - Adopting the Tentative Millage Rate for FY20 for Town Center CRA Tax Increment District
9. Resolution No. 19-48 - Adopting the Tentative Operating Budget for FY20 for Town Center CRA Tax Increment District
10. Resolution No. 19-49 - Adopting the Tentative Millage Rate for FY20 for Eastport CRA Tax Increment District
11. Resolution No. 19-50 - Adopting the Tentative Operating Budget for FY20 for Eastport CRA Tax Increment District

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO

City Council Special Meeting/Workshop

September 11, 2019

Page 2 of 2

THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (4) Discussion of Tentative Millage Rate and Budget for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION:

SUMMARY:

The Mayor will make announcements and proceed as required by law.

The First Step is the Council discusses the tentative millage rate and the reason for the percentage increase in millage over the rolled back rate.

The Second Step is the Public speaks to comments and questions.

The Third Step is the Council discusses the tentative budget. If the city council alters the tentative budget as set forth in the corresponding resolution, then the city council shall not proceed with the adoption of any agenda items, until the Fourth Step is completed.

The Fourth Step is only required if the city council alters the budget. The finance director shall compute the resultant tentative millage rate and the percentage change as it relates to the rolled back rate. The estimated time to complete the computations is approximately 30 minutes.

The Fifth Step Council proceeds with Reading the first resolution for the tentative millage rate.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Discussion for Tentative Millage Rate and Budget for FY2020	Discussion for Tentative Millage Rate and Budget for FY2020.pdf
2.	Budget Presentation 1st Hearing Workshop 9-11-19	Budget Presentation 1st Hearing Workshop 9-11-19.pdf

Lupe Reyna-Coffin
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/5/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

**Public Hearing for Adoption of Tentative Millage/Budget
September 11, 2019**

Agenda Item 4.

Announce the following:

"The Fiscal Year (FY) 2020 Budget commences on October 1, 2019 and continues through September 30, 2020.

The public hearing is now convened to discuss the millage rate and budget. We will begin with the City of Port Orange City Council discussion of the tentative millage necessary to fund the FY2020 tentative budget for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center. The tentative millage rate to be levied is 4.5461 mills per \$1,000.00 of valuation and is an 4.01% increase in ad valorem tax revenues above the rolled-back rate. The rolled-back rate is 4.3710 mills per \$1,000.00 of valuation."

Ask the City Manager to comment on the increase in millage over the rolled-back rate and the specific purposes for the increase.

Ask for Council discussion, regarding the reasons for the increase in the final millage above the rolled back rate.

Announce the following:

"The Council will now hear comments regarding the proposed tentative millage. The general public shall be allowed to address the council, to make comments and to ask questions."

Ask for public comments.

Announce that Council will now review the tentative budget and discuss revisions, if any.

Ask council if any comments or revisions

If no revisions, then go to Agenda Item 5.

If revisions, changing the tentative budget from that presented in agenda package, then agree to revise the tentative budget. (do not vote to adopt and no formal motion - just consensus of Council to direct the manager to recompute the tentative millage and mark up the Resolution adopting the tentative millage rate, accordingly.)

Agenda Item 5.

Read Resolution No. 19-44 for City Millage.

Move to approve Resolution No. 19-44 adopting the City of Port Orange FY2020 tentative millage rate of 4.5461 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Announce the following:

"The adopted tentative millage rate of 4.5461 mills per \$1,000.00 of valuation is an 4.01% increase in ad valorem tax revenues above the rolled-back rate."

Agenda Item 6.

Read Resolution No. 19-45 for City Operating.

Motion to Approve Resolution No. 19-45 adopting the City of Port Orange FY2020 tentative operating budget. (Public Comment) (Roll call vote)

Agenda Item 7.

Read Resolution No. 19-46 for City Capital.

Motion to Approve Resolution No. 19-46 adopting the City of Port Orange FY2020 tentative capital budget. (Public Comment) (Roll call vote)

Agenda Item 8.

Read Resolution No. 19-47 for Town Center Millage.

Motion to Approve Resolution No. 19-47 adopting the Community Redevelopment Agency for Port Orange Town Center FY2020 tentative millage rate of 4.5461 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Agenda Item 9.

Read Resolution No. 19-48 for Town Center Operating.

Motion to Approve Resolution No. 19-48 adopting the Community Redevelopment Agency for Port Orange Town Center FY2020 tentative operating budget. (Public Comment) (Roll call vote)

Agenda Item 10.

Read Resolution No. 19-49 for Eastport Millage.

Motion to Approve Resolution No. 19-49 adopting the Community Redevelopment Agency for Eastport Business Center FY2020 tentative millage rate of 4.5461 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Agenda Item 11.

Read Resolution No. 19-50 for Eastport Operating.

Motion to Approve Resolution No. 19-50 adopting the Community Redevelopment Agency for Eastport Business Center FY2020 tentative operating budget. (Public Comment) (Roll call vote)

Ask for:

Motion to direct the City Clerk to publish an advertisement providing notice of the City of Port Orange City Council's intent to adopt the final millage rate and final operating and capital budget for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center complying with the budget summary requirements of law.

Announce the following:

"In addition to the foregoing general operating budget/millage levy, there is a voter approved millage levy of .2725 mills to fund the debt service for the 2016 general obligation refunding bonds issued for public safety capital facilities."

"A Public Hearing will be held on September 24, 2019, at 5:30 P.M. in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida, to discuss and adopt a final millage rate, the final operating and final capital budget for FY2020 for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center."

NOTE TO CLERK: Advertisement shall be published pursuant to Sections 200.065(2)(d); Section 200.065(3), Section 200.065(12) and 129.03(3)(b), Florida Statutes.



Proposed FY 2020 Budget Discussion

First Public Hearing

**For City Council Workshop
September 11, 2019**



Purpose / Agenda

- **Purpose:**

- Set Millage and Conduct First Hearing for FY20 Budget

- **Agenda:**

- Review Budget
- Review Ala Carte Items Approved
- Present Additional Possible Budget Savings
- Set Millage for First Reading



Hearing Dates

Max Millage was set at 4.5677

PUBLIC HEARINGS

First Public Hearing –

Wednesday, September 11, 2019

5:30PM

Second Public Hearing and Budget Adoption

Tuesday, September 24, 2019

5:30PM



FY20 BUDGET

CURRENT STATUS



Millage Rates

Change in Current and Proposed Millage Rates

Rate	FY 19 Adopted	FY 20 Proposed Millage	Change	% Change
Operating	4.6288	4.5461	-0.0827	-1.79%
Debt	0.2923	0.2725	-0.0198	-6.77%
Total	4.9211	4.8186	-0.1025	-2.08%



Property Tax Impact At Various Rates – By District

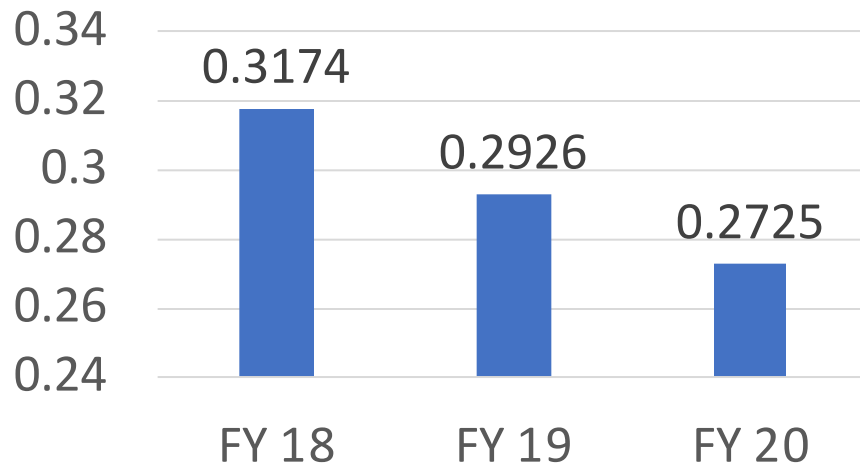
CM Budget Rate
Updated 4.01%

Rollback Rate

District 1 (Parcels=5,450)				District 2 (Parcels=4,626)		
Millage rate	Median just value	Median taxable value	Projected Annual Tax	Median just value	Median taxable value	Projected Annual Tax
4.5461	\$121,083	\$54,109	\$246	\$149,553	\$70,493	\$320
4.5458	\$121,083	\$54,109	\$246	\$149,553	\$70,493	\$320
4.5240	\$121,083	\$54,109	\$245	\$149,553	\$70,493	\$319
4.5021	\$121,083	\$54,109	\$244	\$149,553	\$70,493	\$317
4.4803	\$121,083	\$54,109	\$242	\$149,553	\$70,493	\$316
4.4584	\$121,083	\$54,109	\$241	\$149,553	\$70,493	\$314
4.4366	\$121,083	\$54,109	\$240	\$149,553	\$70,493	\$313
4.4147	\$121,083	\$54,109	\$239	\$149,553	\$70,493	\$311
4.3710	\$121,083	\$54,109	\$237	\$149,553	\$70,493	\$308
District 3 (Parcels=6,324)				District 4 (Parcels=6,230)		
Millage rate	Median just value	Median taxable value	Projected Annual Tax	Median just value	Median taxable value	Projected Annual Tax
4.5461	\$189,970	\$108,689	\$494	\$218,513	\$125,767	\$572
4.5458	\$189,970	\$108,689	\$494	\$218,513	\$125,767	\$572
4.5240	\$189,970	\$108,689	\$492	\$218,513	\$125,767	\$569
4.5021	\$189,970	\$108,689	\$489	\$218,513	\$125,767	\$566
4.4803	\$189,970	\$108,689	\$487	\$218,513	\$125,767	\$563
4.4584	\$189,970	\$108,689	\$485	\$218,513	\$125,767	\$561
4.4366	\$189,970	\$108,689	\$482	\$218,513	\$125,767	\$558
4.4147	\$189,970	\$108,689	\$480	\$218,513	\$125,767	\$555
4.3710	\$189,970	\$108,689	\$475	\$218,513	\$125,767	\$550



Port Orange Debt Millage



FY 20 Debt Service	Amount
Principal	\$505,000
Interest	396,270
Other Debt Service	750
Total Debt Service	\$902,020

FY 2020 Debt Rate of **0.2725** mills will generate revenue equal to our FY 2020 Debt Service Payments



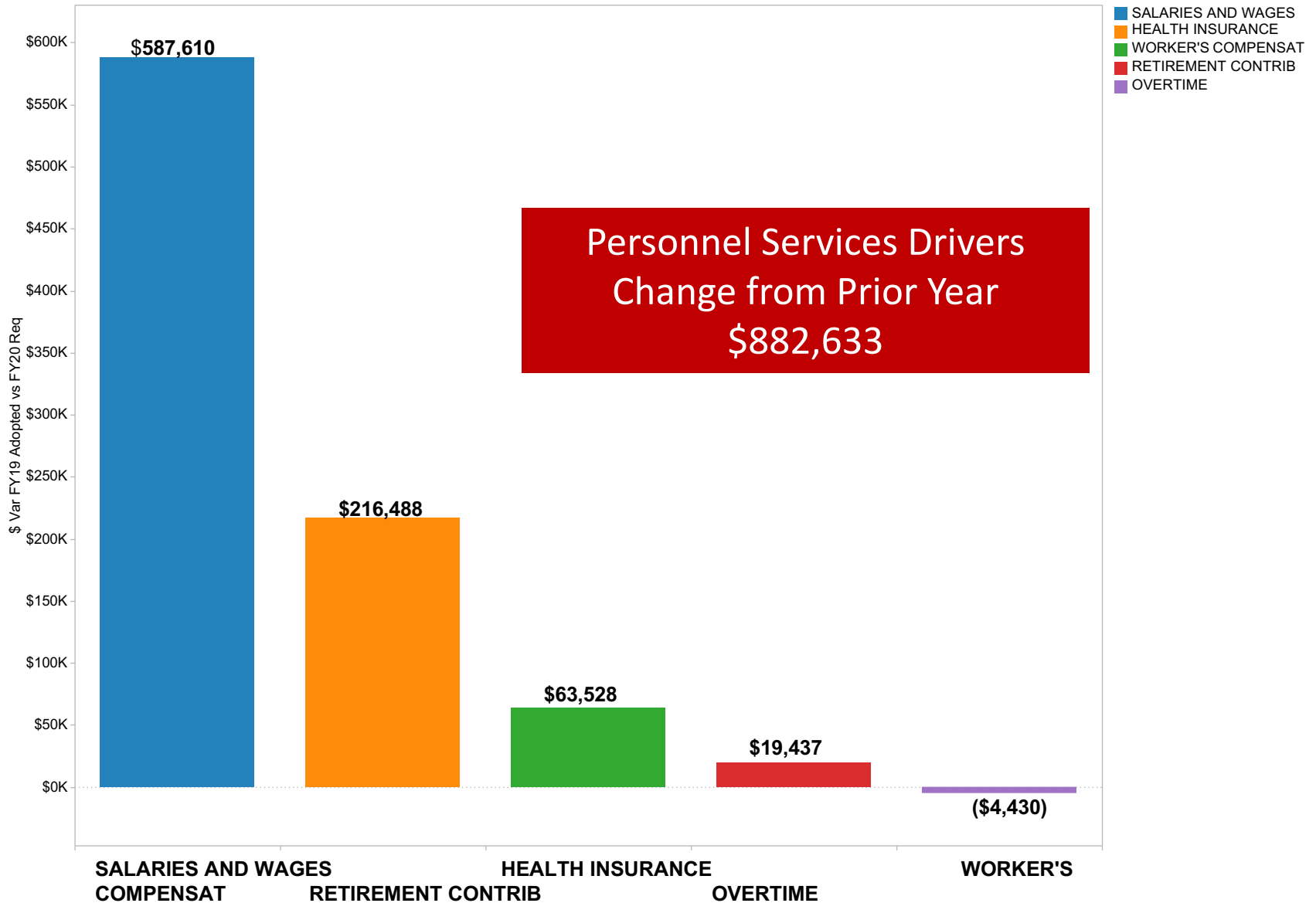
Ala Carte Selections 8/27/19

Department	Item/Project	FUNDED	IMPACT
Fire	Exercise Equipment	7,000	
Fire	Truck for Inspector	22,000	
Fire	Fire station equip; Bed frames (10) (90%)	6,030	
Fire	Fire station equip; Recliners (22) (90%)	14,256	
Fire	Fire station equip; Office Chairs (52) (90%)	10,998	
Fire	Fire station equip; Desks (90%)	4,185	
Fire	Fire station equipment shipping (90%)	3,263	
Fnd 503 -Vehicle Maint	Purchase new Forklift (65% of \$32,000)	20,800	
Parks	Turf Machine for fields -	15,000	
Parks	HVAC Replacement Adult Ctr	18,000	
Parks	Infield renovations City Ctr Flds 1,2&3	32,500	
	Increased Access control for Data Center (65%)	2,275	
		-	
Fund 501 - IT	Add - Information Security Administrator (65%) (9 mo)	34,150	0.0104
Police	Custodian Part Time (50% - no benefits)	12,625	0.0039
		-	
Adm Svcs -HR	HR Administrator-Training Coordinator (4/20)	28,838	0.0088
City Attorney	New Position - Administrative Assistant (Net) Position @ 10 mos \$32,688 offsets \$23,298	10,489	0.0032
Fire Option # 3	No Expansion in services - OT (6 mo) for Weekend Sat/Sun 12 hr shift	15,000	0.0046
Parks	Palm Tree trimming - City Maint Contract	19,000	0.0058
Parks	Resod one outfield at City Ctr (1 per yr)	65,000	0.0199
PD Code Enforcement	Code Enforcement Officers (3 FT) with associated costs; Training, Per Diem, Cell phones, Uniforms, Equipment, Membership Dues (\$51,998 per Officer) (2 Votes for 2, 2 votes for 1 Leave in at 2 officers) (1 @ 9 mo and 1 @ 6 mo)	64,998	0.0199
PD Code Enforcement	Code Enforcement Officers - Vehicles (\$23,500 EA) (2 Votes for 2, 2 votes for 1 Leave in at 2 vehicles)	47,000	0.0144
Police	Community Service Officer (FT) Front Office,	47,987	0.0147
Police	Reclass Evidence Technician to Evidence Supervisor	5,562	0.0017
IT 501 Gen Fund	Multifactor Authentication (65%)	4,420	0.0009
	Grand Total All Items Requested -	511,375	0.1080

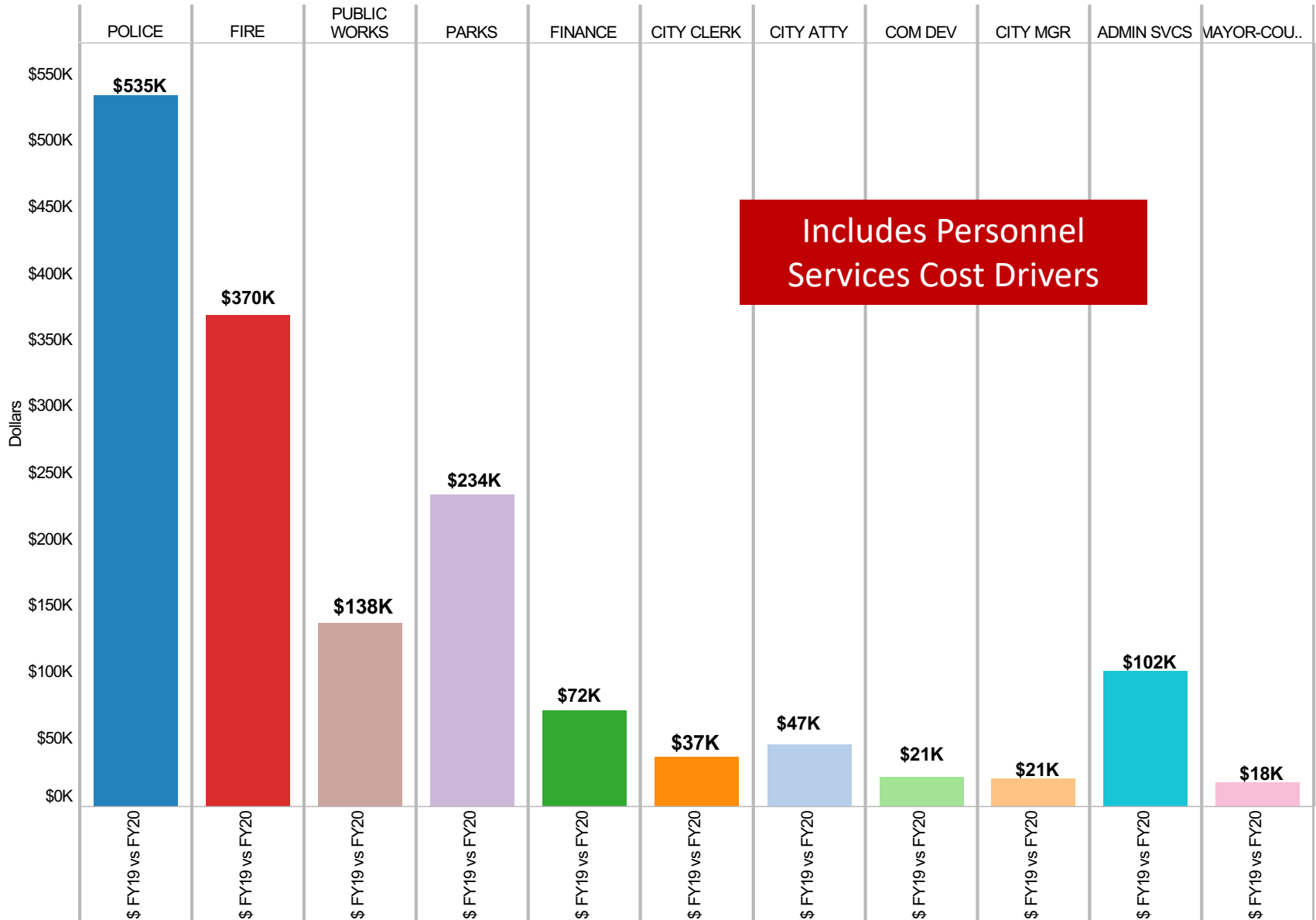
Category	Mill Rate
Rollback	4.3710
Max Millage	4.5677
Millage with Updated Ala Carte	4.5461
Ala Carte Mills	0.1080

Funded	Amount
Millage	\$355,069
Fund Bal	156,307
Total	\$511,375

PERSONNEL SERVICES DRIVERS - CHANGE FROM PRIOR YEAR



GENERAL FUND DEPARTMENTS - COMPARISON OF DOLLAR CHANGE FROM PRIOR FISCAL YEAR





OPERATIONS DRIVERS

Acct Description	FY19 AdptBud	AdjFY20 Req	\$ FY19 vs FY20
DATA PROCESSING 50	\$1,061,296	\$1,261,724	\$200,428
FLEET FINANCING	\$1,300,657	\$1,458,297	\$157,640
CONTRACT SERVICES	\$394,116	\$525,561	\$131,445
TFR TO 506 BLDG MA	\$1,368,226	\$1,453,348	\$85,122
WORKER'S COMPENSAT	\$241,910	\$305,438	\$63,528
GAS,DIESEL,OIL,& G	\$367,090	\$414,841	\$47,751
TRAVEL PER DIEM	\$68,417	\$106,682	\$38,265
COMPUTER SOFTWARE	\$37,530	\$70,002	\$32,472
EMPLOYEE TRAINING	\$91,680	\$116,375	\$24,695
OTHER PROF. SERVIC	\$357,880	\$366,219	\$8,339
COMMUNICATION SERV	\$151,694	\$154,824	\$3,130
UNIFORMS	\$209,890	\$197,457	(\$12,433)
INSURANCE 504	\$900,099	\$793,551	(\$106,548)
Grand Total	\$6,550,485	\$7,224,319	\$673,834

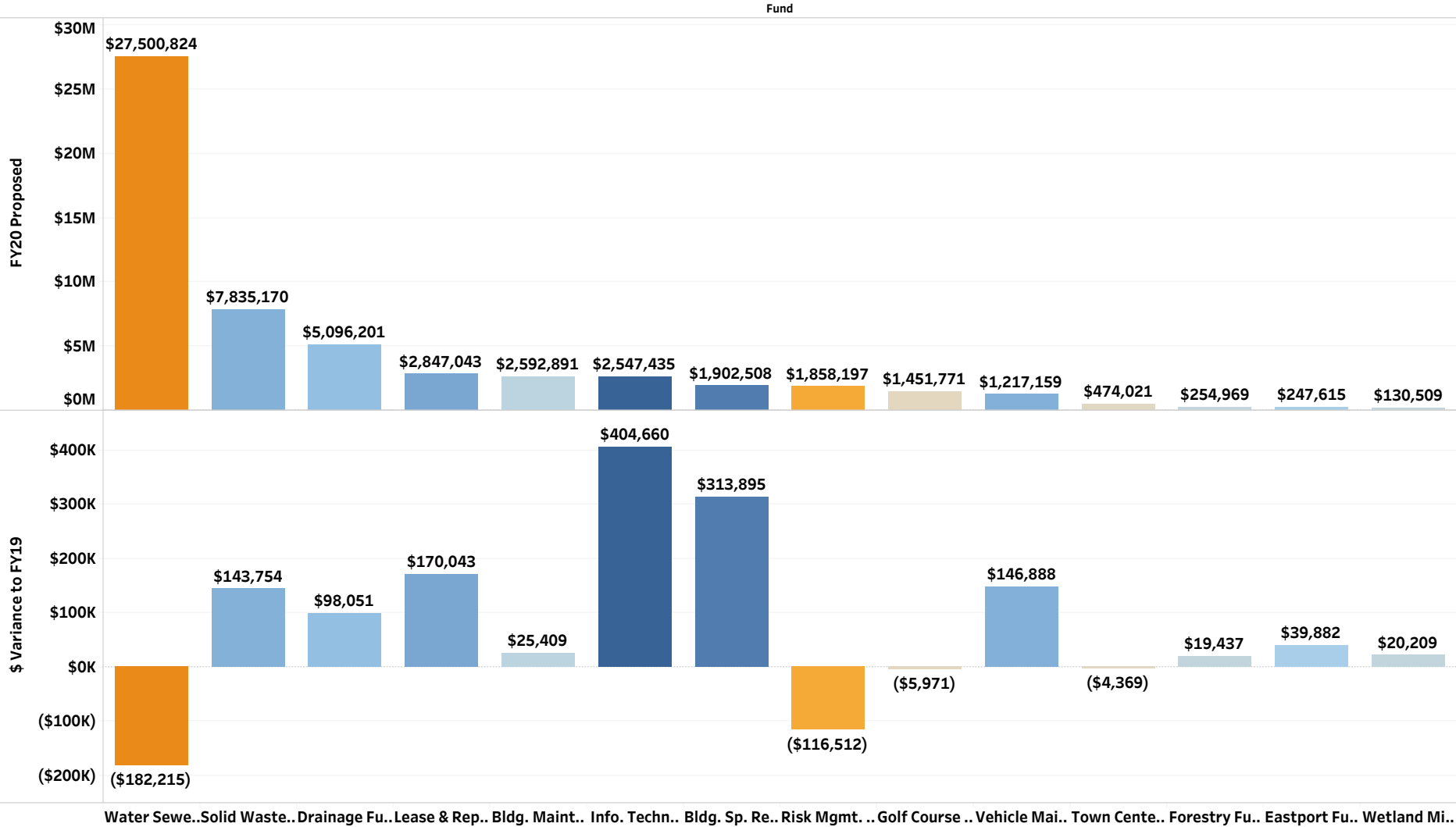


OTHER MAJOR FUNDS EXPENSES BY FUND BY CATEGORY

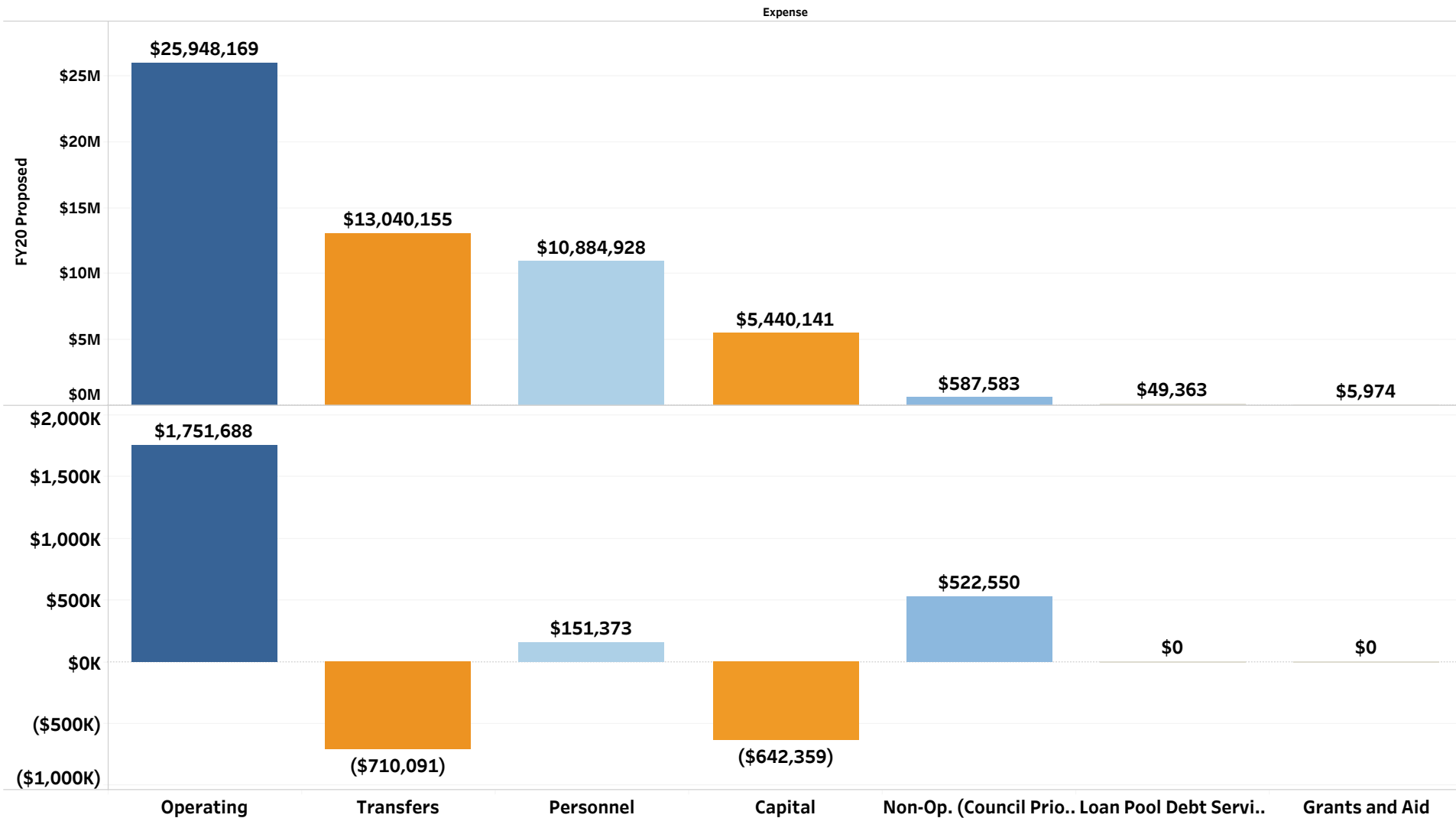
		Expense						
Fund	Grand Total	Personnel	Operating	Capital	Transfers	Non-Op. (Council Priorities, Contingency)	Loan Pool Debt Service	Grants and Aid
Water Sewer Fund 401	27,500,824	6,565,432	8,915,976	1,557,500	10,461,916			
Solid Waste Fund 410	7,835,170	250,561	7,374,040		210,569	0		
Drainage Fund 412	5,096,201	944,794	1,623,881	1,426,641	1,100,885	0		
Lease & Repl. Fund 505	2,847,043		30,000	2,296,000		521,043		
Bldg. Maintenance Fund 506	2,592,891	483,500	1,333,781	140,000	621,257	14,353		
Info. Technology Fund 501	2,547,435	930,662	1,616,773					
Bldg. Sp. Revenue Fund 109	1,902,508	997,920	904,588					
Risk Mgmt. Fund 504	1,858,197	287,555	1,518,455			52,187		
Golf Course Fund 450	1,451,771		1,431,771	20,000				
Vehicle Maintenance Fund 503	1,217,159	361,254	855,905			0		
Town Center Fund 103	474,021		13,946		404,738	0	49,363	5,974
Forestry Fund 420	254,969	31,625	223,344					
Eastport Fund 102	247,615		6,825		240,790	0		
Wetland Mitigation Fund 416	130,509	31,625	98,884			0		
Grand Total	55,956,313	10,884,928	25,948,169	5,440,141	13,040,155	587,583	49,363	5,974



MAJOR OTHER FUNDS - CHANGE FROM PRIOR YEAR BY FUND



MAJOR OTHER FUNDS - CHANGE FROM PRIOR YEAR BY EXPENSE CATEGORY





Proposed FY 2020 Budget

Adjustments to General Fund Budget



Proposed FY 2020 CM Adjustments

Department	Item/Project		IMPACT	CUM
City Clerk	Records Management - Purchase OnBase	(8,000)	(0.0024)	(0.0024)
City Manager	Post Leadership Graduation	(40)	(0.0000)	(0.0025)
City Manager	ICMA DC Armed Svc Intern	(1,620)	(0.0005)	(0.0030)
City Manager	Office Supplies	(430)	(0.0001)	(0.0031)
City Manager	ERP Completion Celebration	(1,500)	(0.0005)	(0.0035)
Human Resources	Citywide Training - Increase of \$5,000 - offset by \$9,600 reduction in CM	5,001	0.0015	(0.0020)
Mayor & Council	Student Gov Day Lunch	(130)	(0.0000)	(0.0021)
Mayor & Council	Freemanville Day Food	(450)	(0.0001)	(0.0022)
Mayor & Council	Travel Per Diem	(800)	(0.0002)	(0.0024)
Non- Departmental	CM Directed Training/ CW	(9,600)	(0.0029)	(0.0054)
Non- Departmental	Council Priorities	(61,500)	(0.0188)	(0.0242)
Police	Feral Cat Program	(16,000)	(0.0049)	(0.0290)
Police	Halifax Human Society	(10,000)	(0.0031)	(0.0321)
	Total	\$ (105,069)		
GF Departments	Updated allocation from Vehicle Maint Fund	\$ 88,498	0.0270	0.0270
	Grand Total All Items Requested -	(16,571)	(0.0051)	

Summary of General Fund Adjustments



SUMMARY			
	Adjustment	Rate	% > RB
Rate from Council Meeting 8/27/2019		4.5461	4.01%
Proposed Millage Adjustments			
Allocations from Vehicle Maintenance (Add)	\$ 88,498	0.0270	
City Manager Proposed Adjustments (Subtract)	(105,069)	(0.0321)	
Net Change to General Fund Budget	\$ (16,571)	(0.0051)	
Revised GF Millage with Adjustments		4.5410	
Percent over Rollback		3.89%	
1 mil	\$ 3,273,539		
.1 mils	\$ 327,354		
Roll Back Rate	\$ 4.3710		



Millage Rates

Change in Current and Proposed Millage Rates

Rate	FY 19 Adopted	FY 20 Adjusted Millage w/Chgs	Change	% Change
Operating	4.6288	4.5410	-0.0878	-1.90%
Debt	0.2923	0.2725	-0.0198	-6.77%
Total	4.9211	4.8135	-0.1076	-2.19%



Closing Remarks by CM

Guidance From Council

- Budget Adjustments
- Millage Rate



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (5) Resolution No. 19-44 - Adopting the Tentative Millage Rate for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-44.

SUMMARY: The attached Resolution will establish the City of Port Orange's Tentative Millage rate of 4.5461 mills for the FY20 (October 1, 2019 to September 30, 2020) Operating and Capital Budgets, and a Tentative Millage rate of .2725 mills for voter approved debt service.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-44 Tent Millage Rate	911 Reso. No. 19-44 Tent Millage Rate.doc
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Lupe Reyna-Coffin
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/3/2019
Approved - 9/5/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

RESOLUTION NO. 19-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE AD VALOREM PROPERTY TAX MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2020 (OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the City's operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, the voters of the City of Port Orange approved the levy of additional millage necessary to fund debt service payments on bonds issued for public safety capital facilities; and

WHEREAS, a public hearing on the proposed millage rate has been conducted by City Council at 5:30 P.M. on September 11, 2019, and will be conducted at 5:30 P.M. on September 24, 2019, in the City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The tentative millage rate for fiscal year 2020 for the City of Port Orange is hereby levied at 4.5461 mills per \$1,000.00 of valuation. This tentative millage rate is a 4.01% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for general government operating and capital purposes.

Section 2. The millage rate of 0.2725 mills per \$1,000.00 of valuation is hereby adopted as a voter approved levy of additional millage necessary to fund debt service payments on 2016 refunding bonds issued for public safety capital facilities.

Section 3. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Adopted on the _____ day of September 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (6) Resolution No. 19-45 - Adopting the Tentative Operating Budget for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-45.

SUMMARY: The attached Resolution will establish the City of Port Orange's Tentative Operating Budget for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-45 Tent Operating	911 Reso. No. 19-45 Tent Operating.doc
2.	Reso 19-45 Exhibit A	1.2 Reso. No. 19-45 Tent Operating Budget.xls

Lupe Reyna-Coffin
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/3/2019
Approved - 9/5/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

RESOLUTION NO. 19-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$104,456,369; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed budget has been conducted by the City Council at 5:30 P.M. on September 11, 2019 and will be conducted at 5:30 P.M. on September 24, 2019, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

001	General Fund	\$ 40,618,000
106	Recreation Facilities Fund	226,608
109	Building Special Revenue Fund	1,902,508
110	CDBG Special Revenue Fund	347,231
214	2006/2016 GO Debt Service Fund	904,020
217	2007 Eastport Note Debt Service	240,790
218	2007 Town Center Bond Debt Service Fund	404,738
220	Debt Service Fund 2014 Bonds	1,152,476
401	Water and Sewer O & M Revenue Fund	27,500,824
410	Solid Waste Fund	7,835,170
412	Stormwater Utility Operating Fund	5,096,201
414	Stormwater Utility Bond Sinking Fund	811,423
417	Debt Service Fund 2012 W/S Bonds	4,174,432
418	State Revolving Loan Fund Debt Service und	2,458,940
420	Forestry Management Fund	254,969
450	Golf Course Operating Fund	1,451,771
501	Information Technology Fund	2,547,435
503	Vehicle Maintenance Service Fund	1,217,659
504	Risk Management Fund	1,854,250
506	Building Maintenance Fund	2,592,891
508	Loan Pool Fund	379,129
606	Police Benefit Trust Fund	7,700
607	Police Forfeiture Trust Fund	389,904
615	Police Education Trust	10,000
621	Recreation Scholarship Fund	27,300
625	Federal Police Forfeiture	50,000

TOTAL: \$104,456,369

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby tentatively adopted.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L Fenwick, MMC, City Clerk

Passed and adopted on the _____ day of September 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

001	General Fund	\$ 40,618,000
106	Recreation Facilities Fund	226,608
109	Building Special Revenue Fund	1,902,508
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506	Building Maintenance Fund	2,592,891
508	Loan Pool Fund	379,129
606	Police Benefit Trust Fund	7,700
607	Police Forfeiture Trust Fund	389,904
615	Police Education Trust	10,000
621	Recreation Scholarship Fund	27,300
625	Federal Police Forfeiture	50,000
TOTAL:		\$ 104,456,369

FY 2020: GENERAL FUND (#001)
 PREPARED: September 5, 2019
 FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Taxes (4.5677 mills)	14,952,549
Delinquent Taxes & Interest	212,721
Sale and Use	832,340
Business Tax	125,000
Franchise Taxes	3,547,048
Utility Service Tax	5,922,073
Telecommunications Services Tax	1,643,092
License & Permits	25,527
Intergovernmental Revenue	6,505,104
Charges for Services	1,749,445
Fines & Forfeitures	331,799
Interest Revenue	48,253
Miscellaneous Revenues	1,049,936
Admin. Fees	1,918,872
Transfers from other funds	1,754,241
Appropriated Equity	-
<u>TOTAL REVENUES:</u>	<u>40,618,000</u>
<u>EXPENDITURES:</u>	
NonDepartmental	3,399,061
Mayor & Council	213,412
City Manager	611,998
City Attorney	723,275
City Clerk	376,468
Finance	1,304,336
Human Resources	595,636
Community Development	1,221,405
Fire Services	9,810,908
Police Services	15,014,580
Public Works	2,959,406
Parks Maintenance	2,760,056
Recreation	994,308
Athletics	633,151
<u>TOTAL EXPENDITURES:</u>	<u>40,618,000</u>

FY 2020: Recreation Facilities Fund (#106)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	-
Misc. Revenue	226,608
Appropriated Equity	-
TOTAL REVENUES:	<u>226,608</u>
<u>EXPENDITURES:</u>	
Non-Departmental	<u>226,608</u>
TOTAL EXPENDITURES:	<u>226,608</u>

FY 2020: Building Special Revenue Fund (#109)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
License & Permits	1,779,500
Charges for Service	-
Interest Earnings	15,000
Appropriated Equity	<u>108,008</u>
TOTAL REVENUES:	<u>1,902,508</u>
<u>EXPENDITURES:</u>	
Community Development-Building	<u>1,902,508</u>
TOTAL EXPENDITURES:	<u>1,902,508</u>

FY 2020: CDBG Special Revenue Fund (#110)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Federal Grant Revenue	<u>347,231</u>
TOTAL REVENUES:	<u><u>347,231</u></u>
<u>EXPENDITURES:</u>	
Non-Departmental	<u>347,231</u>
TOTAL EXPENDITURES:	<u><u>347,231</u></u>

FY 2020: Debt Service Fund 2006/2016 GO Bonds (#214)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Tax	902,020
Appropriated Equity	-
Interest Revenue	2,000
TOTAL REVENUES:	904,020
<u>EXPENDITURES:</u>	
Debt Service	904,020
TOTAL EXPENDITURES:	904,020

FY 2020: Debt Service Fund Eastport Tax Inc Note (#217)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	<u>240,790</u>
TOTAL REVENUES:	<u><u>240,790</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>240,790</u>
TOTAL EXPENDITURES:	<u><u>240,790</u></u>

FY 2020: Debt Service Fund 2007 Town Center Tax Inc Bonds (#218)

PREPARED: September 5, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	<u>404,738</u>
TOTAL REVENUES:	<u><u>404,738</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>404,738</u>
TOTAL EXPENDITURES:	<u><u>404,738</u></u>

FY 2020: Debt Service Fund 2014 Bonds (#220)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	2,000
Appropriated Equity	-
Transfers from other funds	<u>1,150,476</u>
TOTAL REVENUES:	<u><u>1,152,476</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>1,152,476</u>
TOTAL EXPENDITURES:	<u><u>1,152,476</u></u>

FY 2020: Water & Sewer O&M Fund (#401)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	27,132,941
Interest Revenue	50,000
Miscellaneous Revenue	45,000
Appropriated Equity	272,883
TOTAL REVENUES:	27,500,824
<u>EXPENDITURES:</u>	
Non Departmental	12,416,529
Meter Readers	635,185
Customer Service	1,308,387
Water/Sewer Distribution	2,420,047
Water Production	3,208,794
Sewer Service	5,414,619
Lab	540,113
Warehouse	151,715
Administration	1,405,435
TOTAL EXPENDITURES:	27,500,824

FY 2020: Solid Waste Fund (#410)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	7,421,814
Miscellaenous Revenue	20,000
Appropriated Equity	<u>393,356</u>
TOTAL REVENUES:	<u>7,835,170</u>
<u>EXPENDITURES:</u>	
Solid Waste	<u>7,835,170</u>
TOTAL EXPENDITURES:	<u>7,835,170</u>

FY 2020: Drainage Fund (#412)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Fees	4,481,278
Interest Revenue	26,700
Appropriated Equity	<u>588,223</u>
TOTAL REVENUES:	<u>5,096,201</u>
<u>EXPENDITURES:</u>	
Drainage Utility	<u>5,096,201</u>
TOTAL EXPENDITURES:	<u>5,096,201</u>

FY 2020: Drainage Bond Sinking Fund (#414)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Earnings	3,500
Transfer from Other Funds	<u>807,923</u>
TOTAL REVENUES:	<u>811,423</u>
<u>EXPENDITURES:</u>	
Debt Service	<u>811,423</u>
TOTAL EXPENDITURES:	<u>811,423</u>

FY 2020: W/S 2003 Bond Debt Service Fund (#417)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	5,000
Transfer from Other Funds	4,169,432
Appropriated Equity	-
TOTAL REVENUES:	<u>4,174,432</u>
<u>EXPENDITURES:</u>	
Debt Service	<u>4,174,432</u>
TOTAL EXPENDITURES:	<u>4,174,432</u>

FY 2020: State Revolving Loan Fund (#418)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfers from Other Funds	2,458,940
Appropriated Equity	-
TOTAL REVENUES:	<u>2,458,940</u>
<u>EXPENDITURES:</u>	
Debt Service	<u>2,458,940</u>
TOTAL EXPENDITURES:	<u>2,458,940</u>

FY 2020: Forestry Fund (#420)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Miscellaneous Revenue	97,442
Gopher Tortoise Reloc Fee	25,000
Timber Sales	50,000
Billboard Rental	35,000
Appropriated Equity	40,527
Interest Earnings	7,000
TOTAL REVENUES:	<u>254,969</u>
<u>EXPENDITURES:</u>	
Non-Departmental	<u>254,969</u>
TOTAL EXPENDITURES:	<u>254,969</u>

FY 2020: Golf Course Operating Fund (#450)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	1,370,198
Transfer	<u>81,573</u>
TOTAL REVENUES:	<u><u>1,451,771</u></u>
<u>EXPENDITURES:</u>	
Non Departmental	-
Surcharge/R&R	39,300
Administration/Agent	1,279,480
Fleet Financing	<u>132,991</u>
TOTAL EXPENDITURES:	<u><u>1,451,771</u></u>

FY 2020: Information Technology Fund (#501)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	2,545,683
Miscellaneous Revenue	1,500
Appropriated Equity	<u>252</u>
TOTAL REVENUES:	<u><u>2,547,435</u></u>
<u>EXPENDITURES:</u>	
Information Technology	<u>2,547,435</u>
TOTAL EXPENDITURES:	<u><u>2,547,435</u></u>

FY 2020: Vehicle Maintenance Fund (#503)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	1,217,159
Appropriated Equity	-
Misc. Revenue	500
TOTAL REVENUES:	<u>1,217,659</u>
<u>EXPENDITURES:</u>	
Vehicle Maintenance	<u>1,217,659</u>
TOTAL EXPENDITURES:	<u>1,217,659</u>

FY 2020: Risk Management Fund (#504)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	7,000
Charges for Service	1,827,250
Appropriated Equity	<u>20,000</u>
TOTAL REVENUES:	<u><u>1,854,250</u></u>
 <u>EXPENDITURES:</u>	
Non-Departmental	<u>1,854,250</u>
TOTAL EXPENDITURES:	<u><u>1,854,250</u></u>

FY 2020: Building Maintenance Fund (#506)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	2,589,891
Interest Revenue	3,000
Appropriated Equity	-
TOTAL REVENUES:	<u>2,592,891</u>
<u>EXPENDITURES:</u>	
Building Maintenance	<u>2,592,891</u>
TOTAL EXPENDITURES:	<u>2,592,891</u>

FY 2020: Loan Pool Fund (#508)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	62,954
Appropriated Equity	<u>316,175</u>
TOTAL REVENUES:	<u><u>379,129</u></u>
 <u>EXPENDITURES:</u>	
Transfers	<u>379,129</u>
TOTAL EXPENDITURES:	<u><u>379,129</u></u>

FY 2020: POLICE BENEFIT TRST FUND (#606)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	2,500
Appropriated Equity	<u>5,200</u>
TOTAL REVENUES:	<u><u>7,700</u></u>
<u>EXPENDITURES:</u>	
Police	<u>7,700</u>
TOTAL EXPENDITURES:	<u><u>7,700</u></u>

FY 2020: POLICE FORFEITURE TRST FUND (#607)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	-
Interest Revenue	1,000
Appropriated Equity	<u>388,904</u>
TOTAL REVENUES:	<u>389,904</u>
<u>EXPENDITURES:</u>	
Police - (pursuant to the Florida Contraband Forfeiture Act)	<u>389,904</u>
TOTAL EXPENDITURES:	<u>389,904</u>

FY 2020: POLICE EDUCATION TRST FUND (#615)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Police Education	<u>10,000</u>
TOTAL REVENUES:	<u><u>10,000</u></u>
<u>EXPENDITURES:</u>	
Police	<u>10,000</u>
TOTAL EXPENDITURES:	<u><u>10,000</u></u>

FY 2020: RECREATION SCHOLARSHIP FUND (#621)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	17,000
Interest Revenue	300
Misc Revenue	10,000
TOTAL REVENUES:	27,300
<u>EXPENDITURES:</u>	
Recreation	27,300
TOTAL EXPENDITURES:	27,300

FY 2020: FEDERAL POLICE FORFEITURE FUND (#625)
PREPARED: September 5, 2019
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	1,000
Appropriated Equity	<u>49,000</u>
TOTAL REVENUES:	<u><u>50,000</u></u>
<u>EXPENDITURES:</u>	
Police - (pursuant to Federal Forfeiture Regulations)	<u>50,000</u>
TOTAL EXPENDITURES:	<u><u>50,000</u></u>



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (7) Resolution No. 19-46 - Adopting the Tentative Capital Budget for FY20

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-46.

SUMMARY: The attached Resolution adopts the Tentative Capital Budget for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-46 Tent Capital Budget	911 Reso. No. 19-46 Tent Capital Budget.docx
2.	Reso 19-46 Exhibit A	4.2 Reso. No. 19-46 Exhibit A Tent Capital Budget FY20.xlsx

Lupe Reyna-Coffin
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/5/2019
Approved - 9/5/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

RESOLUTION NO. 19-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE CAPITAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE AMOUNT OF \$ 10,373,768; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION EXPENDITURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange approved the Capital Improvement Program for FY2020 – FY2025 by Resolution No. 19-37 on August 6, 2019; and

WHEREAS, the proposed program sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended program and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed program has been advertised in a newspaper of general circulation in the City with notice to all citizens that the program is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed program was conducted by the City Council at 6:30 PM on August 6, 2019, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida; and

WHEREAS, a public hearing on the Tentative Capital Budget was conducted by the City Council at 5:30 P.M. on September 11, 2019, and will be conducted at 5:30 P.M. on September 24, 2019 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida; and

WHEREAS, the City Council hereby adopts a tentative capital budget for fiscal year October 1, 2019 through September 30, 2020 as reflected herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
301	Capital Projects	\$ 1,554,344
311	Fire Impact Fee Fund	548,000
312	Transportation Impact Fee	145,000
317	General Capital Projects Fund	202,500
403	W & S Renewal & Replacement	2,505,000
405	W & S Impact Fee	1,812,000
416	Wetland Mitigation Credit	130,509
505	Lease and Replacement	2,847,043
611	Recreation Impact Fee Fund	629,372

Section 2. The 2020 fiscal year (October 1, 2019 through September 30, 2020) capital budget for the City of Port Orange for the Capital Projects Fund, Fire Impact Fee Fund, Transportation Impact Fee Fund, General Capital Projects Fund, Water and Sewer Renewal and Replacement Fund, Water and Sewer Impact Fee Fund, Wetland Mitigation Credit Fund, Lease and Replacement Fund, and Recreation Impact Fee Fund, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby tentatively adopted. An operating summary of the revenues and appropriations by fund is attached hereto as Composite Exhibit A.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures for the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Adopted on the _____ day of September 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 Capital Projects Fund #301
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Gasoline Tax	1 - 6 cent	731,451
Gasoline Tax	1 - 5 cent	536,633
Interest Revenue		15,000
Appropriated Fund Equity		271,260
TOTAL REVENUES:		<u>1,554,344</u>

EXPENDITURES:

Public Works Expenditures	1,554,344
TOTAL EXPENDITURES:	<u>1,554,344</u>

COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 Fire Impact Fee Fund #311
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	3,000
Fire Impact Fee	177,900
Appropriated Fund Equity	367,100

TOTAL REVENUES:	<u>548,000</u>
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EXPENDITURES:

Fire Services Expenditures	548,000
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TOTAL EXPENDITURES:	<u>548,000</u>
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COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 Transportation Impact Fee Fund #312
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Transportation Impact Fee	140,000

TOTAL REVENUES:	<u>145,000</u>
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EXPENDITURES:

Public Works Expenditures	145,000
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TOTAL EXPENDITURES:	<u>145,000</u>
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COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 General Capital Projects Fund #317
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Transfer from General Fund	200,000
Interest Revenue	2,500
TOTAL REVENUES:	202,500

EXPENDITURES:

Non-Departmental Expenditures	202,500
TOTAL EXPENDITURES:	202,500

COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 Water and Sewer Renewal and Replacement Fund #403
PREPARED: 9/5/19
FINANCE: Finance Staff

PROPOSED BUDGET

REVENUES:

Transfers from Other Funds	2,500,000
Interest Revenue	5,000
TOTAL REVENUES:	<u>2,505,000</u>

EXPENDITURES:

Water & Sewer Expenditures	2,505,000
TOTAL EXPENDITURES:	<u>2,505,000</u>

COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 **Water and Sewer Impact Fee Fund #405**
PREPARED: **9/5/19**
FINANCE: **Finance Staff**

	PROPOSED BUDGET
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REVENUES:

Impact Fees	600,000
Interest Revenue	1,000
Appropriated Fund Equity	<u>1,211,000</u>
TOTAL REVENUES:	<u>1,812,000</u>

EXPENDITURES:

Water & Sewer Expenditures	1,812,000
TOTAL EXPENDITURES:	<u>1,812,000</u>

COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 Wetland Mitigation Credit Fund #416
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Appropriated Fund Equity	125,509

TOTAL REVENUES:	<u>130,509</u>
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EXPENDITURES:

Non-Departmental Expenditures	130,509
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TOTAL EXPENDITURES:	<u>130,509</u>
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COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 Lease and Replacement Fund #505
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	20,000
Transfer from Other Funds	2,827,043

TOTAL REVENUES:	2,847,043
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EXPENDITURES:

Non-Departmental Expenditures	2,847,043
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TOTAL EXPENDITURES:	2,847,043
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COMPOSITE EXHIBIT A

Resolution Number: 19-46

FY 2020 Recreation Impact Fee Fund #611
PREPARED: 9/5/19
FINANCE: Finance Staff

	PROPOSED BUDGET
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REVENUES:

Recreation Impact Fees	590,165
Interest Revenue	2,000
Appropriated Fund Equity	37,207

TOTAL REVENUES:	<u>629,372</u>
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EXPENDITURES:

Recreation Expenditures	629,372
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TOTAL EXPENDITURES:	<u>629,372</u>
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CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (8) Resolution No. 19-47 - Adopting the Tentative Millage Rate for FY20 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-47.

SUMMARY: The attached Resolution will establish the Tentative Millage rate of 4.5461 mills for the Town Center tax increment district for FY20 (October 1, 2019 to September 30, 2020). CRA members are not required for this adoption but will be required prior to the final approval on the 24th. This goes for the other CRA related items as well.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-47 Tent Millage Rate Town Ctr CRA Tax Increment District	911 Reso. No. 19-47 Tent Millage Rate Town Ctr CRA Tax Increment District.doc
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Lupe Reyna-Coffin
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/5/2019
Approved - 9/5/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

RESOLUTION NO. 19-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE TENTATIVE AD VALOREM PROPERTY
TAX MILLAGE RATE TO BE LEVIED FOR THE TOWN
CENTER TAX INCREMENT DISTRICT, FOR FISCAL YEAR
2020 (OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Town Center Tax increment district operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a public hearing on the tentative millage rate has been conducted by City Council at 5:30 P.M. on September 11, 2019, and will be conducted at 5:30 P.M. on September 24, 2019, in the City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The tentative millage rate for fiscal year 2020 for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange is hereby levied at 4.5461 mills per \$1,000.00 of valuation. This tentative millage rate is a 4.01% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the _____ day of September 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (9) Resolution No. 19-48 - Adopting the Tentative Operating Budget for FY20 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-48.

SUMMARY: The attached Resolution will establish the tentative operating budget for the Town Center CRA tax increment district for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-48 Tent Operating Town Ctr CRA Tax Increment District	911 Reso. No. 19-48 Tent Operating Town Ctr CRA Tax Increment District.doc
2.	Reso 19-48 Exhibit A	2.2 Reso. No. 19-48 Town Center Tent Operating - Exhibit A.xls

Lupe Reyna-Coffin
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/5/2019
Approved - 9/6/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

RESOLUTION NO. 19-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE TOWN CENTER TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$474,021; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Town Center Tax increment district of the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed budget has been conducted by the City Council at 5:30 P.M. on September 11, 2019 and will be conducted at 5:30 P.M. on September 24, 2019, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
103	Tax Increment Town Center Fund	<u>\$474,021</u>

TOTAL \$474,021

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby tentatively adopted.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures of the Town Center tax increment district of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed and adopted on the _____ day of September 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 19-48

* TAX INCREMENT TOWNCENTER FUND (#103)

PREPARED: September 5, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	69,819
Interest Revenue	1,000
Rentals	3,500
Intergovernmental Revenue	101,814
Transfer from other Funds	297,888
Property Tax Recovery	-
TOTAL REVENUES:	<u>474,021</u>
<u>EXPENDITURES:</u>	
Town Center Tax Increment expenses	<u>474,021</u>
TOTAL EXPENDITURES:	<u>474,021</u>



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (10) Resolution No. 19-49 - Adopting the Tentative Millage Rate for FY20 for Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No.19-49.

SUMMARY: The attached Resolution will establish the Tentative Millage rate of 4.5461 mills for the Eastport Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-49 Tent Millage Rate Eastport CRA Tax Increment District	911 Reso. No. 19-49 Tent Millage Rate Eastport CRA Tax Increment District.doc
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Lupe Reyna-Coffin
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/5/2019
Approved - 9/5/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

RESOLUTION NO. 19-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE TENTATIVE PROPERTY AD VALOREM
TAX MILLAGE RATE TO BE LEVIED FOR THE EASTPORT
TAX INCREMENT DISTRICT, FOR FISCAL YEAR 2020
(OCTOBER 1, 2019 TO SEPTEMBER 30, 2020); AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Eastport Tax increment district operating and capital objectives for fiscal year 2020; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a public hearing on the tentative millage rate has been conducted by City Council at 5:30 P.M. on September 11, 2019, and will be conducted at 5:30 P.M. on September 24, 2019, in the City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The tentative millage rate for fiscal year 2020 for the Community Redevelopment Agency for Eastport Business Center of the City of Port Orange is hereby levied at 4.5461 mills per \$1,000.00 of valuation. This tentative millage rate is a 4.01% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the _____ day of September 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 9/11/2019

Consent item: No

SUBJECT: (11) Resolution No. 19-50 - Adopting the Tentative Operating Budget for FY20 for Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-50.

SUMMARY: The attached Resolution will establish the tentative operating budget for the Eastport CRA Tax Increment District for FY20 (October 1, 2019 to September 30, 2020).

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Reso. No. 19-50 Tent Operating Budget Eastport CRA Tax Increment District	911 Reso. No. 19-50 Tent Operating Budget Eastport CRA Tax Increment District.doc
2.	Reso 19-50 Exhibit A	3.2 Reso. No. 19-50 Eastport Tent Operating - Exhibit A.xls

Lupe Reyna-Coffin
Scott Neils
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 9/3/2019
Approved - 9/5/2019
Approved - 9/6/2019
Approved - 9/6/2019
Final Approval - 9/6/2019

RESOLUTION NO. 19-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE EASTPORT TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$247,615; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Eastport tax increment district of the City of Port Orange for fiscal year 2020 (October 1, 2019 to September 30, 2020) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed budget has been conducted by the City Council at 5:30 P.M. on September 11, 2019 and will be conducted at 5:30 P.M. on September 24, 2019, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
102	Tax Increment Eastport Fund	<u>\$247,615</u>
TOTAL		\$ 247,615

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2020 fiscal year operating budget for the Community Redevelopment Agency for Eastport Business Center tax increment district of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby tentatively adopted.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures of the Eastport tax increment district of the City during the ensuing fiscal year effective October 1, 2019 through September 30, 2020.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed and adopted on the _____ day of September 2019

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 19-50

FY 2018: TAX INCREMENT EASTPORT FUND (#102)

PREPARED: September 5, 2019

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	96,009
Intergovernmental Revenue	140,004
Appropriated Fund Balance	9,202
Interest	2,400
TOTAL REVENUES:	247,615
<u>EXPENDITURES:</u>	
Eastport Tax Increment Expenses	247,615
TOTAL EXPENDITURES:	247,615