REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
AUGUST 16, 2016

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Allen Green at 6:30 p.m.

Pledge of Allegiance

Silent Invocation

Roll Call:	Present:	Councilman Bob Ford Councilman Donald Burnette Councilman Scott Stiltner Vice Mayor Drew Bastian Mayor Allen Green
	Also Present:	Jake Johansson, City Manager Margaret T. Roberts, City Attorney Robin Fenwick, City Clerk

Portions of the Rules of Procedure as approved by City Council on May 3, 2016 were read by Robin Fenwick, City Clerk.

AGENDA APPROVAL

Items pulled for further discussion: 12(b) and 12(g)

> Motion to approve the agenda as amended was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried unanimously by roll call vote.

PUBLIC HEARING

5. Final Plat & Plans, License Agreement, and Concurrency and Fair-Share Agreement/Westport Reserve Subdivision, Case No. 16-50000002

> Motion to approve was made by Vice Mayor Bastian, and Seconded by Councilman Burnette.

Tim Burman, Planner, provided details of the item as requested. Staff recommended approval.

Michael Woods, Attorney for applicant, advised Council that the name on the License Agreement has changed to the HOA rather than the developer.

Motion to amend the original motion to include the revision of the License Agreement as stated was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried unanimously by voice vote.

Amended Motion carried 4-1 by roll call vote, with Councilman Burnette voting no.

BOARD APPOINTMENTS, INTERVIEWS, REPORTS

6. Citizen Advisory Committee for TPO

Bobby Ball provided details of the most recent CAC meeting.

7. Planning Commission Appointments

Steve Johnson, citizen, addressed Council regarding the need for continuity on the boards. He supports the re-appointment of Lance Green and Mike Arminio because of their previous service on the Planning Commission.

Tom Kehr, citizen, agreed with Mr. Johnson's comments and would like to see Mr. Green and Mr. Arminio re-appointed. He does not support the re-appointment of Mr. Frank Crooks.

Jack Goldey, citizen, also supports the re-appointment of Mr. Green and Mr. Arminio.

Vice Mayor Bastian believes Darrell Bofamy would be a good fit although he could not attend the Council meeting.

Motion to appoint Darrell Bofamy was made by Vice Mayor Bastian, and Seconded by Councilman Ford. Motion carried 3-2 by roll call vote with Councilman Burnette and Mayor Green voting no.

Motion to appoint Lance Green was made by Councilman Stiltner, and Seconded by Vice Mayor Bastian. Motion carried unanimously by roll call vote.

Motion to appoint Thomas Jordan was made by Councilman Burnette, and Seconded by Vice Mayor Bastian. Motion carried unanimously by roll call vote.

Motion to appoint Mike Arminio was made by Vice Mayor Bastian, and Seconded by Councilman Stiltner. Motion carried 4-1 by roll call vote with Councilman Ford voting no.

Councilman Burnette thanked Frank Crooks for his service on the Planning Commission. Mayor Green thanked him for his service throughout the community.

8. Golf Advisory Board Report

Al Angelone, Chairman, provided a report to Council regarding the most recent meeting of the Golf Advisory Board. Mayor Green asked that the Board consider a price increase to cover the budget needs. Councilman Ford asked Staff to look at the fencing issues at the golf course. He is concerned with safety issues with people wandering onto the course. He asked the Board to provide a recommendation to Council for building a fence.

9. Library Advisory Board Appointment

Danielle Elwood introduced herself to Council.

Motion to appoint Danielle Elwood to the Library Advisory Board was made by Vice Mayor Bastian, and Seconded by Councilman Stiltner. Motion carried unanimously by roll call vote.

<u>CITIZEN PARTICIPATION (Non-Agenda – 15 minutes)</u>

There were none.

<u>COUNCIL COMMENTS</u>

10. Comments/Concerns from Council Members

Councilman Ford asked that the Parks & Recreation Advisory Board to review the concern from citizens relating to golf balls being hit. Mr. Johansson said the property belongs to the school. Councilman Ford requested a quarterly report regarding the mitigation on the flooding issues. Mr. Johansson will pull the information from the weekly updates and provide it in one document.

Councilman Burnette asked for an update on the Dunlawton Avenue walklights. Mr. Johansson said there are more issues with the walklights than can be handled quickly. Some lights are owned by the city; some are privately owned. Wayne Clark, Community Development Director, explained the issues with the walklights in more detail.

G. CONSENT AGENDA

11. Approval of Minutes
    a. August 2, 2016 - Regular City Council Meeting
    b. August 9, 2016 - City Council Budget Workshop
12. Bid Awards and Contract Items
    a. Authorization of up to $1,430,000 in Encumbrance for Landfill Tipping Fees in FY2017
    b. Intent to Award RFP 16-21 Customer Portal Alerting System for Water Utilities to American Conservation & Billing Solutions, Inc. (AmCoBi)
    c. Allied Universal Corporation Change Order No 1 to the Standard Contract for Services, signed September 22, 2015
    d. Carmeuse Lime & Stone, Inc. - Change Order No 1 to the Standard Contract for Services, signed September 22, 2015
    e. Award of RFP #16-22, Disaster Debris Removal and Disposal Services
    f. CedarChem, LLC - Change Order No 1 to the Standard Contract for Services, signed September 22, 2015.
    g. First Addendum to Broker Service Agreement
    h. Change Order No. 1 with Ameritech Homes, Inc.
    i. Task Authorization No 3 to ATS Land Surveying, LLC for the Centerline Elevation Survey of Storm Water Drainage Swales
13. Historic Tree Removal, Badcock Home Furniture and More, 4610 S. Clyde Morris Boulevard
14. Historic Tree Removal – 267 Manhattan Way
15. Historic Tree Removal – 5566 Trailside Drive
16. FRDAP Unique Abilities Grant Application - Willow Run Playground ADA Improvements

Motion to approve the Consent Agenda as amended was made by Vice Mayor Bastian, and Seconded by Councilman Burnette. Motion carried unanimously by roll call vote.

Item #12(b) - Intent to Award RFP 16-21 Customer Portal Alerting System for Water Utilities to American Conservation & Billing Solutions, Inc. (AmCoBi)

Councilman Burnette asked for clarification on the item. Rick Wilson, Interim Public Utilities Director, said it is to notify customer when they have leaks. Customers will need to sign up for the program.

Motion to approve the award subject to the final contract documents being prepared and approved by the City Attorney was made by Councilman Burnette, and Seconded by Vice Mayor Bastian. Motion carried unanimously by roll call vote.

Item #12(g) - First Addendum to Broker Service Agreement

Matt Jones, Deputy City Attorney, asked that this item be pulled and returned to Staff until September 6, 2016. Council agreed.

REGULAR AGENDA

17. Crime Report

Tom Grimaldi, Police Chief, provided details from the most recent crime report and advised Council of the uptick in automobile burglaries, all other larcenies, and simple physical assaults. Councilman Ford thanked the Police Department for their help with a recent incident with a resident near him. He asked what Council can do to help with the 911 Dispatch system, specifically afterhours calls for assistance when it's not an emergency. Mr. Johansson is concerned with outsourcing the customer service that has traditionally been handled by staff. Councilman Stiltner thanked staff for the public relations campaign on social media. Councilman Burnette is happy to see the body cameras have been implemented.

18. 3rd Quarter Strategic Plan Update

Alan Rosen, Assistant City Manager, provided an update of the Strategic Plan for the third quarter.

19. Expires 9/30/16 Approval of Annual Contract with the Port Orange South Daytona Chamber of Commerce for Economic Development Services

Motion to approve the annual contract as presented was made by Councilman Burnette, and Seconded by Vice Mayor Bastian.

Debbie Connors, Executive Director, encouraged Council to approve the agreement as presented.

Motion carried unanimously by roll call vote.

COMMENTS

20. City Attorney Comments

Mr. Jones requested outside counsel to assist with the public records requests relating to the City logo. The money is available in the budget and should not exceed $5,000.

Motion to approve was made by Vice Mayor Bastian, and Seconded by Councilman Stiltner. Motion carried unanimously by roll call vote.

21. City Manager Comments

Mr. Johansson has worked with Sean Pittman to schedule a "Port Orange" day in Tallahassee. He introduced Lynn Stevens as the new Public Utilities Director to begin on or about September 12, 2016.

COUNCIL COMMITTEE REPORTS

22. City Council Committee Reports
    a. ArtHaus – Councilman Burnette reported on the recent and upcoming events.
    b. Port Orange/South Daytona Chamber of Commerce – Councilman Burnette reported on the recent and upcoming events.
    c. Roundtable of Elected Officials – Mayor Green was unable to attend the meeting.

ADJOURNMENT: 8:10 p.m.

Mayor Allen Green

Attest:

Robin Fenwick, CMC
City Clerk