



PORT ORANGE CITY COUNCIL WORKSHOP

Lakeside Community Center

1999 City Center Circle

Tuesday, September 1, 2015 @ 5:00 PM

WORKSHOP AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Workshop** of the City Council to be held for the following purposes:

OPENING

1. Pledge of Allegiance
2. Silent Invocation
3. Roll Call

DISCUSSION ITEMS

4. Enterprise Funds, Internal Service Funds and Capital Budget Discussion

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/01/2015

Consent item: No

SUBJECT: Enterprise Funds, Internal Service Funds and Capital Budget Discussion

DEPARTMENT: Finance

RECOMMENDED MOTION:

SUMMARY: Please be sure to bring your budget books for the funds to be discussed.

Project	Funding Account
No.:	No.:

ATTACHMENTS:

1.	PowerPoint	Capital Improvement Program FY16 - FY21 - No Sound - Revised 8-30-15.pdf
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Fenwick, Robin
Riehm, Tracey
Harden, David
Johansson, M. Jake

Created/Initiated - 08/21/2015
New -



Capital Improvement Program (CIP)

Fiscal Years 2016 – 2021

August 11, 2015

6:30 p.m.

(Revised 8/28/15)



Capital Improvement Program (CIP) Document Setup

FY16 – FY21 Table of Contents

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Capital Improvement Program (CIP) FY2016 – FY2021



Proposed FY2016 Projects

Total Requested / Proposed	<u>8/11/15</u>	<u>8/28/15</u>
• Identified Funding	\$ 11,828,000	\$ 11,618,000
• Contingent Funding	<u>1,932,000</u>	<u>2,157,000</u>
Total:	<u>\$ 13,760,000</u>	<u>\$ 13,775,000</u>

Proposed FY2016 – FY2021 Projects

Total Requested / Proposed	<u>8/11/15</u>	<u>8/28/15</u>
• Identified Funding	\$ 64,158,000	\$ 63,938,000
• Contingent Funding	26,247,000	27,820,000
• Requested Unfunded	<u>8,705,000</u>	<u>8,705,000</u>
Total:	<u>\$ 99,110,000</u>	<u>\$100,463,000</u>



Historical CIP Funding Sources

Historical CIP Funding Sources

Fund	Adopted FY11	Adopted FY12	Adopted FY13	Adopted FY14	Adopted FY15	Proposed FY16
Recreation Facilities Fund 106	36,000	-	138,000	-	-	56,000
Building Special Revenue Fund 109	-	-	-	-	-	305,000
Capital Projects Fund 301 (Gas Tax)	229,602	650,326	724,000	514,000	620,000	1,083,000
2004 Capital Imprvmnt Fund 307	-	-	-	20,000	-	-
Fire Impact Fee Fund 311	-	-	-	8,000	-	-
Transp. Impact Fee Fund 312	-	14,163	42,000	37,000	80,000	12,000
Recreation Capital Project Fund 315	-	-	-	100,000	-	-
General Capital Rplcmnt Fund 317	-	-	-	317,000	250,000	644,000
Water & Sewer Op Fund 401	-	-	-	-	1,115,000	2,308,000
W/S R & R Fund 403	1,170,000	1,190,000	2,258,000	2,086,000	2,180,000	2,325,000
W/S Impact Fee Fund 405	525,000	600,000	1,850,000	465,000	700,000	1,125,000
Drainage Fund 412	202,050	-	344,000	806,000	861,000	465,000
W/S Deferred Const. Fund 421	500,000	1,000,000	1,000,000	1,505,000	-	-
Golf Course Capital Fund 451 ¹	42,500	52,000	73,000	47,000	1,298,000	20,000
Lease & Replacement Fund 505	2,089,922	2,265,745	2,380,000	994,000	3,441,000	3,164,000
Building Maintenance Fund 506	-	-	-	-	-	111,000
Police Forfeiture Fund 607	-	250,000	-	-	-	-
Federal Police Forfeiture Fund 625	-	150,000	-	-	-	-
Total of Funding Sources:	4,795,074	6,172,234	8,809,000	6,899,000	10,545,000	11,618,000

¹A \$1.250M loan from the Loan Pool was the funding source for the majority of the Golf Course FY15 Adopted Projects.

FY16 CIP Projects with Identified Funding Sources



- **Recreation Facilities Fund 106** **\$ 56,000**
 - Air Conditioner Replacements – YMCA \$26K (page 50)
 - Lighting Replacements – YMCA \$30K (page 51)
- **Building Special Revenue Fund 109** **\$ 305,000**
 - Avolve ProjectDox Electronic Plans (ePlan) Review Software \$305K (page 56)

FY16 CIP Projects with Identified Funding Sources



- **Capital Projects Fund 301 (Gas Tax)** **\$ 1,083,000**
 - Road Pavement Inventory & Condition Assessment \$80K (page 59)
 - Dunlawton Walk Lights Refurbishment \$84K (page 60)
 - Ryanwood Entrance Culvert \$169K (page 61)
 - Dunlawton Ave Westbound Right Turn Lane Feasibility Study \$2K (page 62)
 - Road Resurfacing & Reconstruction \$748K (page 63)
- **Transportation Impact Fee Fund 312** **\$ 12,000**
 - North Spruce Creek Road Sidewalk \$1K (to fully fund Engr.) (page 66)
 - Victoria Gardens Blvd. Sidewalk \$1K (to fully fund Engr.) (page 67)
 - McDonald Road Sidewalk \$10K (page 68)

FY16 CIP Projects with Identified Funding Sources



- **General Capital Fund 317** **\$ 644,000**
 - Landscape Improvements at I-95 Interchange \$30K (page 74)
 - Traffic Signal – Crane Lakes Blvd. / Taylor Road \$200K (page 75)
 - Relocate EOC to the New Police Department \$77K (page 76)
 - Fence Replacement on 6 Tennis Courts \$25K (page 79)
 - Causeway Main Dock Refurbishment \$130K (page 80)
 - Playground Resurfacing: Willow Run & Airport Rd. \$80K (page 81)
 - Roof Replacement & Exterior Painting – Trailwood Dr. \$102K (page 82)

CIP FY16 Funding Sources / Projects



- Water & Sewer Operating Fund 401 **\$2,308,000**
 - Water System Replacements \$250K (page 107)
 - Utilities Mapping \$100K (page 117)
 - Utility Coordination and Relocation \$25K (page 147)
 - Meter Replacement Program \$873K (page 148)
 - Biosolids Treatment/Compost Facility \$900K (page 151)
 - Wastewater Treatment Plant Cleaning \$160K (page 153)

CIP FY16 Funding Sources / Projects (Continued)



- Water/Sewer R & R Fund 403² **\$ 2,325,000**
 - Water Supply Wells \$50K (page 105)
 - Water System Replacements \$425K (page 107)
 - Telemetry Instrument Control System \$180K (page 116)
 - Reclaimed Water Plant Renovations/Replacements \$320K
(pages 118 – 120)
 - Potable Water Plant Renovations/Replacements \$450K
(pages 133, 136, 137)
 - Master Utility Planning \$750K (page 152)
 - Riverwalk Utilities \$150K (page 154)

² The 403 Fund is funded by a \$2.4M transfer from the Water / Sewer Operating Fund 401.

CIP FY16 Funding Sources / Projects (Continued)



- **Water/Sewer Impact Fee Fund 405** **\$ 1,125,000**

Water Impact Fee Projects

- Water System Replacements A \$225K (page 107)
- Water System Extensions/Upsizing A \$50K (page 112)
- City Cost Participation \$25K (page 115)
- Master Utility Planning \$125K (page 152)
- Riverwalk Utilities \$50K (page 154)

Sewer Impact Fee Projects

- City Cost Participation \$25K (page 115)
- White Acres Central Wastewater Collection \$500K (page 150)
- Master Utility Planning \$125K (page 152)

CIP FY16 Funding Sources / Projects (Continued)



- **Drainage Fund 412** **\$ 465,000**
 - White Acres Drainage Improvements \$81K (page 156)
(Total project is \$831K less Contingent State Grant of \$750K)
 - Inventory, Condition Assessment & Survey of Drainage Sys.
\$384K (page 157)

- **Golf Course Capital Fund 451** **\$ 20,000**
 - A/C Unit Replacement in Maintenance Shop \$5K (page 174)
 - Course Drainage Improvements \$2K (page 174)
 - Repair Leaks \$3K (page 174)
 - Restaurant/Kitchen Area Upgrades \$5K (page 174)
 - Replace Driving Range Lights \$5K (page 174)

(This breakdown may change given the renovations currently taking place in FY15.)

CIP FY16 Funding Sources / Projects (Continued)



- **Lease & Replacement Fund 505** **\$ 3,164,000**
 - Fleet Replacement \$1.506M (various pages beginning on 178)
 - Cypress Head Equipment \$62K (page 206)
 - Dunlawton Electronic Sign Replacement \$22K (page 177)
 - Fire - 12 Lead Heart Monitors \$57K (page 179)
 - Fire - Self Contained Breathing Apparatus \$283K (page 182)
 - Fire - Extrication Equipment \$40K (page 183)
 - IT - Enterprise Resource Planning System \$600K (page 190)

CIP FY16 Funding Sources / Projects (Continued)



- **Lease & Replacement Fund 505 - continued**
 - IT - City Municipal Network \$75K (page 185)
 - IT - Maintain Hardware Infrastructure \$50K (page 186)
 - IT - Document Collaboration / EOC Software \$40K (page 187)
 - IT - Video Security Program \$40K (page 188)
 - IT - Public Safety Technology Refresh \$40K (page 189)
 - IT - Virtual Desktop Infrastructure \$250K (page 191)
 - IT - City Parks Wireless Infrastructure \$40K (page 192)
 - IT - EOC Backup Internet \$10K (page 193)
 - Parks & Rec. - Bleacher Replacement \$49K (page 195)

CIP FY16 Funding Sources / Projects (Continued)



- **Building Maintenance Fund 506** **\$ 111,000**
 - PD - Repair Exterior Stucco & Wall and Repaint \$38K (page 208)
 - Old PD – Remove and Replace Fuel Canopy \$33K (page 208)

Grand Total of FY16 Funded Projects	\$11,578,000
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Contingent/Proposed FY16 CIP Projects



- 1) White Acres Drainage Improvements \$750K
(State Grant) (page 213)
- 2) West Side Sports Complex \$860K
(Bond/Debt/Grant Funding) (page 218)
- 3) Williamson Blvd South Extension \$322K
(Developer Constructed) (page 225)
- 4) North Sp. Creek Rd. Sidewalk \$66K
(TPO Grant) (page 66)
- 5) Victoria Gardens Blvd. Sidewalk \$77K
(TPO Grant) (page 67)
- 6) McDonald Rd. Sidewalk \$78K
(TPO Grant) (page 68)
- 7) Herbert St. Sidewalk– East \$72K (TPO

Unfunded FY16 CIP Projects



Drainage/Stormwater Fund 412 - Unfunded

- 1) Storm Drain Pipe Lining \$842K
- 2) Tumblebrook Dr. Stormwater Improvements \$131K
- 3) Ryanwood Entrance Culvert \$79K
- 4) White Place & Riverside Drainage Imprv. \$80K

General Capital Fund 317 - Unfunded

- 1) Parks Maintenance Storage \$200K
- 2) Spruce Creek Canoe/Kayak Launch \$198K