



PORT ORANGE CITY COUNCIL WORKSHOP

Council Chambers

Wednesday, July 24, 2019 @ 5:15 PM

WORKSHOP AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Workshop** of the City Council to be held for the following purposes:

OPENING

1. Silent Invocation
2. Pledge of Allegiance
3. Roll Call

DISCUSSION ITEMS

4. Operating Budget Discussion

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 7/24/2019

Consent item: No

SUBJECT: (4) Operating Budget Discussion

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION:

SUMMARY: Continuation of the July 18, 2019 Council Workshop.

Staff will take this opportunity to brief and explain the General Fund Budget, leading economic indicators, Revenue estimates and Expense estimates based on current information.

The General Fund Budget will consist of a baseline budget (turn the page) to include items obligated for in the previous year such as:

ERP

Full year of Transport

Union pay obligations

ADA Transition plan

REC Community Center

Personnel hired partial year adjustments

Professional Development of staff (Training).

Additionally, the city manager has added Per Diem rates consistent with Federal Government rates which add to the cost minimally.

This baseline budget will be provided based on Council comments at a previous workshop indicating the same level of service and not cutting any current programs in transition (ADA, ERP). The Ala Carte menu are items staff feels are necessary for one or more of the strategic goals identified in the City Council Strategic Plan.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	GF Budget Presentation - FINAL 7-24-19 SRN.pptx	GF Budget Presentation - FINAL 7-24- 19 SRN.pdf
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Robin Fenwick

Created/Initiated - 7/22/2019



FY 2020 BUDGET WORKSHOP GENERAL FUND PRESENTATION

**BUDGET OFFICE
JULY 24, 2019**



TODAY'S GOAL

TO PROVIDE INFORMATION FOR COUNCIL
IN ORDER TO DETERMINE PRELIMINARY
MAXIMUM MILLAGE RATE
FOR NEXT FISCAL YEAR.

MUST BE SUBMITTED BY AUGUST 4th



Purpose / Agenda



Once the preliminary millage rate is set...

It **CAN** be lowered



It **CANNOT** be raised



**MAX MILLAGE VOTE
JULY 30**



CITY STRATEGIC GOALS

- Goal 1 – Public Safety
- Goal 2 – Infrastructure
- Goal 3 – Quality of Life
- Goal 4 – Economic Development
- Goal 5 – Fiscal Sustainability
- Goal 6 – Organizational Excellence

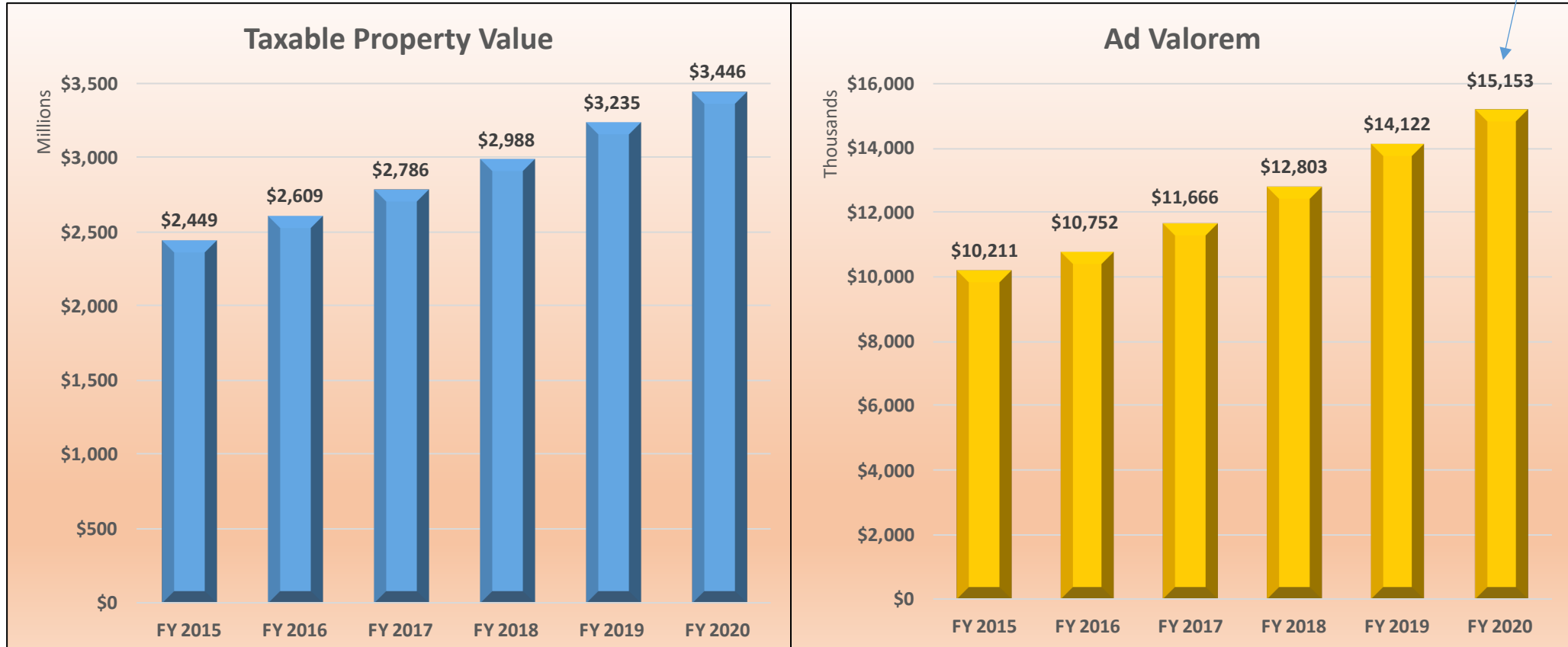


RECAP FROM LAST MEETING



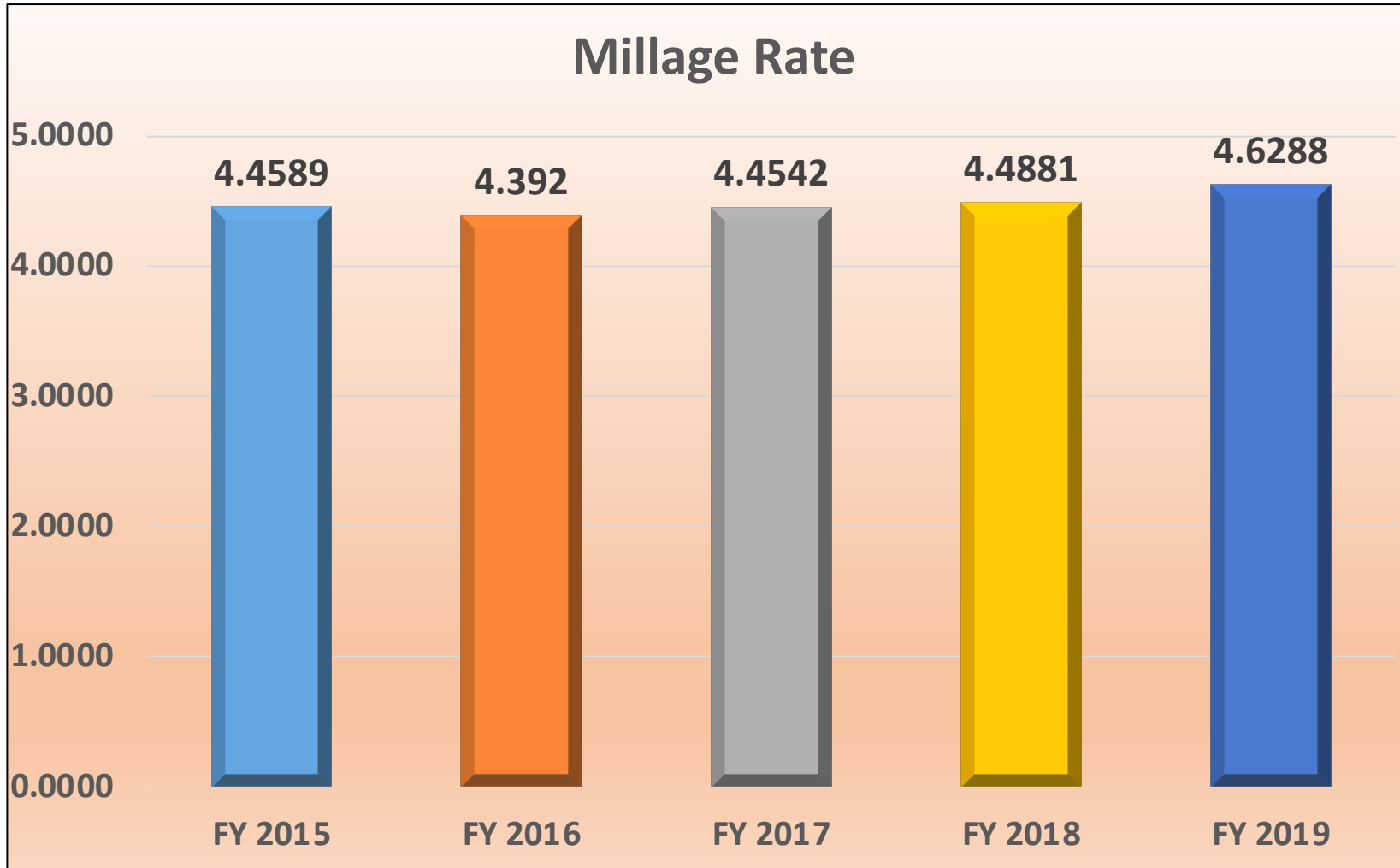
Preliminary Revenue Analysis

Projected at current Millage 4.6288



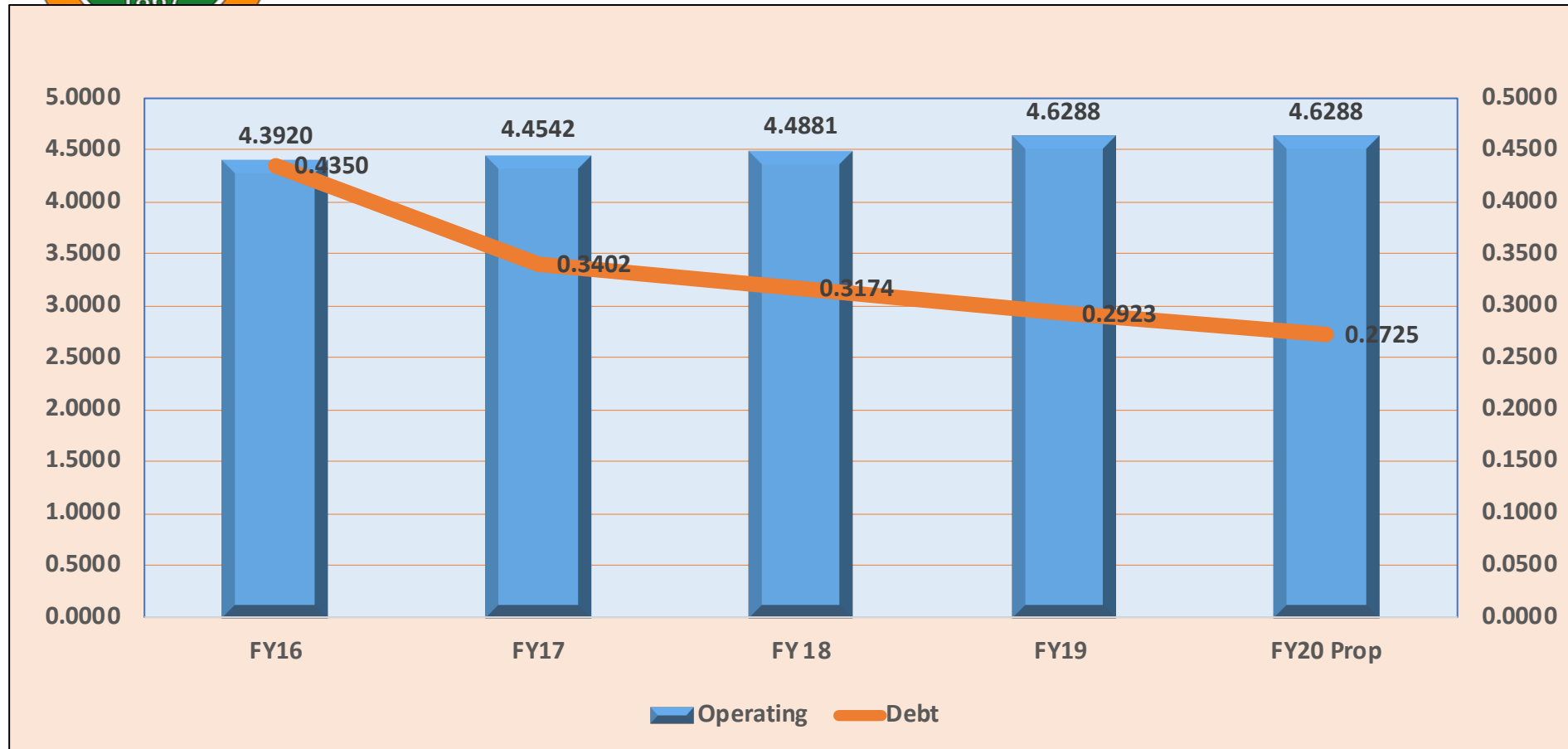


Preliminary Revenue Analysis





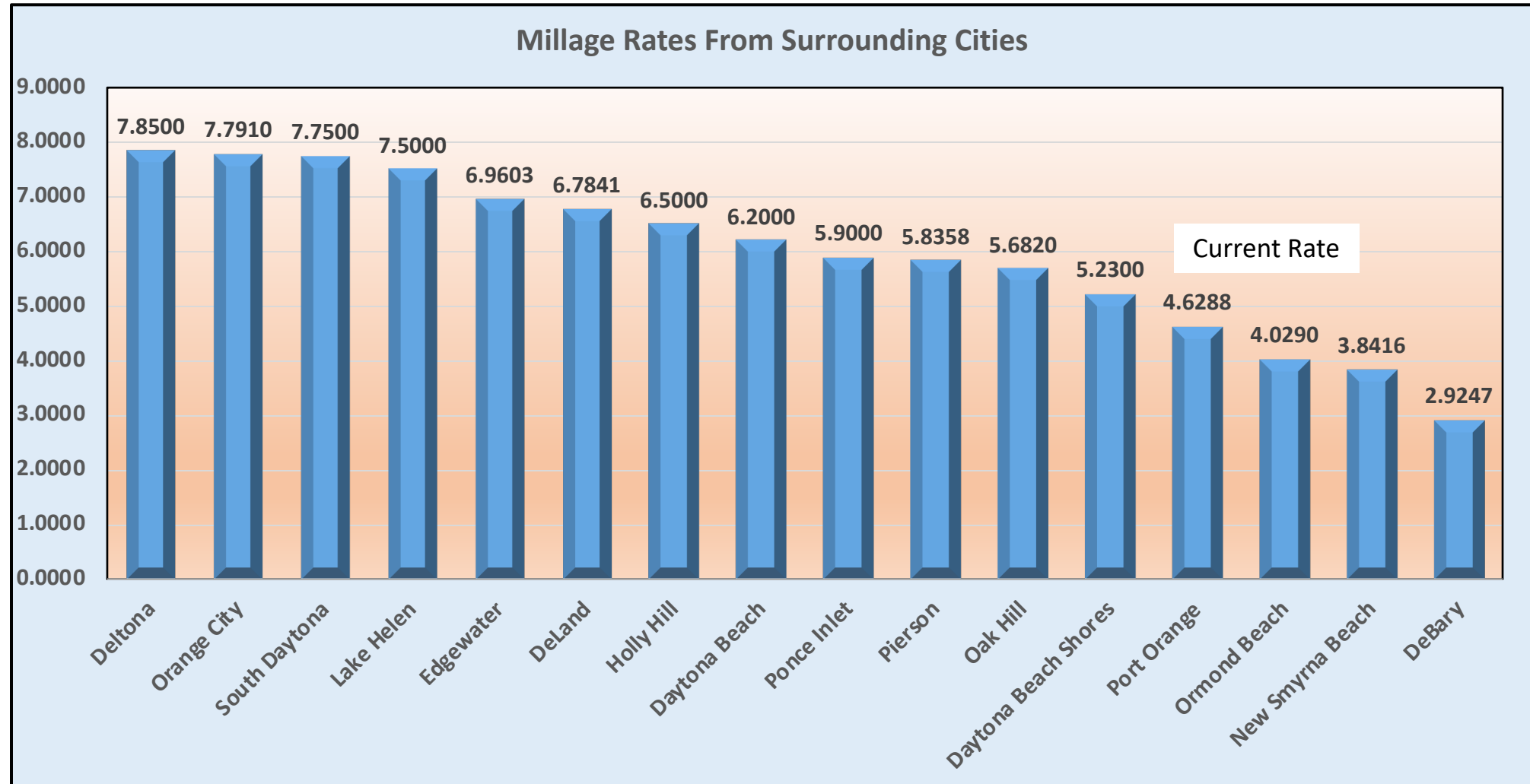
TOTAL MILLAGE



Millage	FY16	FY17	FY 18	FY19	FY20 Prop
Operating	4.3920	4.4542	4.4881	4.6288	4.6288
Debt	0.4350	0.3402	0.3174	0.2923	0.2725
Total	4.827	4.7944	4.8055	4.9211	4.9013



MILLAGE RATE COMPARISON



FY20 Millage Scenarios

Millage Rate	% Over Roll Back	Total Taxes	Chg from FY19	
4.8081	10.00%	\$ 15,739,508	\$ 586,946	
4.7862	9.50%	15,667,817	515,255	
4.7644	9.00%	15,596,454	443,892	
4.7425	8.50%	15,524,764	372,202	
4.7207	8.00%	15,453,401	300,838	
4.6988	7.50%	15,381,710	229,148	
4.6770	7.00%	15,310,347	157,785	
4.6551	6.50%	15,238,656	86,094	
4.6333	6.00%	15,167,293	14,731	Rev at Mil Rate
4.6288	5.90%	15,152,562	0	\$ 1,030,471
4.6114	5.50%	15,095,603	-56,960	973,511
4.5896	5.00%	15,024,239	-128,323	902,148
4.5677	4.50%	14,952,549	-200,013	830,458
4.5458	4.00%	14,880,858	-271,704	758,767
4.5240	3.50%	14,809,495	-343,067	687,404
4.5021	3.00%	14,737,805	-414,758	615,713
4.4803	2.50%	14,666,442	-486,121	544,350
4.4584	2.00%	14,594,751	-557,811	472,660
4.4366	1.50%	14,523,388	-629,174	401,297
4.4147	1.00%	14,451,697	-700,865	329,606
4.3710	Rollback	14,308,644	-843,919	186,552

***Represents adopted FY2019 millage rate**

Rollback Percent below last Year (Does not include 95% adj) -5.57%

General Fund Budget Presentation July 24, 2019

\$ 3,484,228,924	2019 Taxable Value	
-22,230,739	Eastport CRA	
-16,166,536	Town Center CRA	
\$ 3,445,831,649	2019 Taxable Value excluding CRAs	
\$ 15,152,562	Revenue at Current Millage	
3,273,540	Value of 1 mil @ 95%	
327,354	0.1 mil	
163,677	0.05 mils	
81,839	0.025 mils	
40,919	0.0125 mils	
\$ 248,800,596	2019 Tax Roll Increase	
54,753,992	Net Additions/Deletions	
\$ 194,046,604	2019 Net Tax Roll Increase	



GENERAL FUND PRESENTATION



General Fund Assumptions

The Baseline Budget (turn the page)

- Same level of service
- Not cutting any current programs in transition (ADA, ERP)
- Includes items obligated for in the previous year such as:
 - ERP (WorkDay)
 - Full year of Transport
 - Union pay obligations
 - ADA Transition plan
 - REC Community Center
 - Personnel hired partial year adjustments
 - Professional Development of staff (Training)
- GSA Per Diem Rates minimal cost

Not Included

- The A La Carte menu –
 - Staff Recommendations -necessary to meet one or more of the Strategic Plan Goals
- General Fund Capital Projects



PRELIMINARY FY20 REVENUES AND EXPENDITURES



PRELIMINARY FY20 REVENUES

GENERAL FUND REVENUES BY SOURCE - FY19, \$ CHG, % CHG, FY20 FORECAST



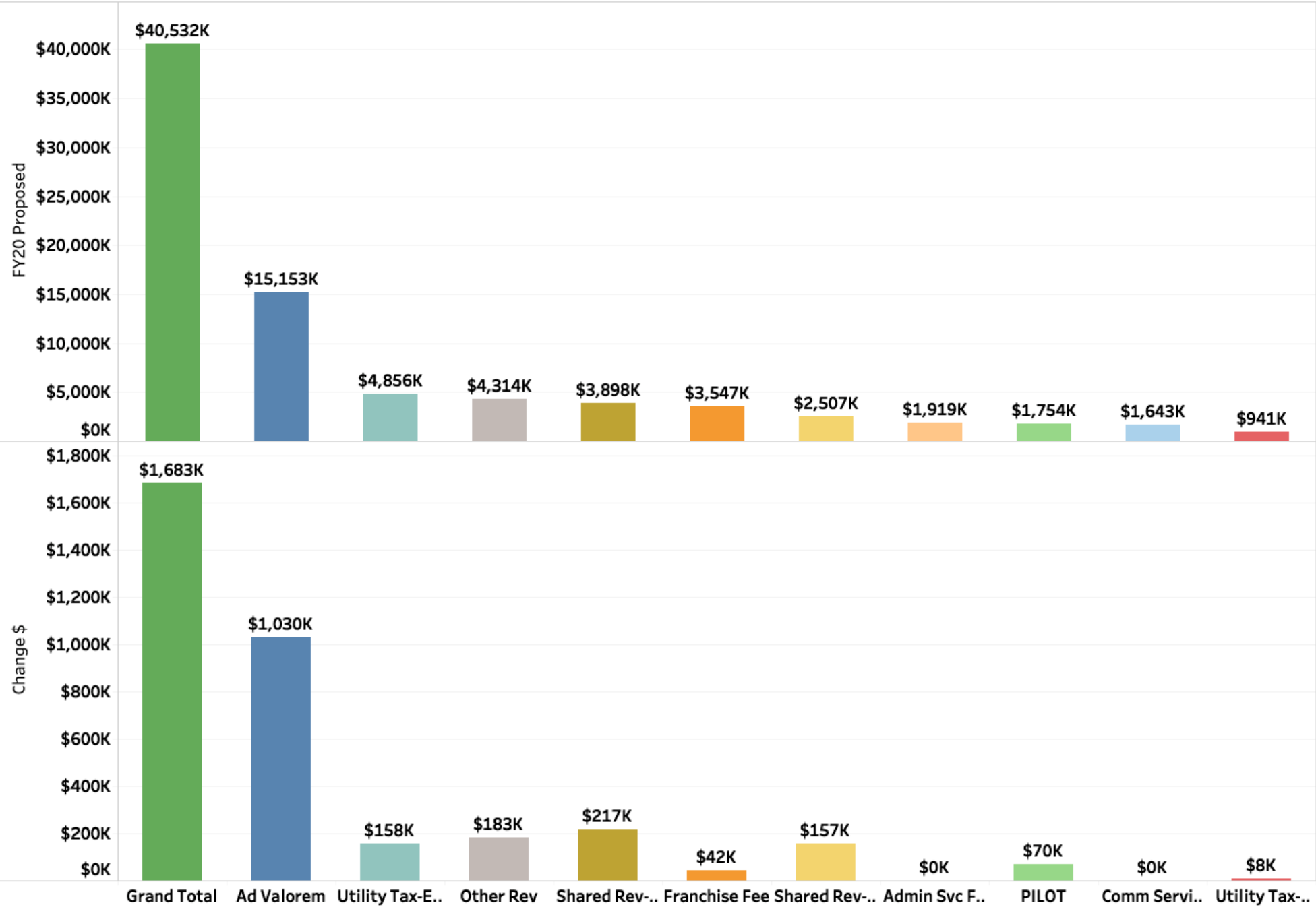
Top Nine Revenues- ..	FY19 Adopted	Change \$	FY20 Proposed =	Change %	% TOTAL
Grand Total	\$38,666,550	\$1,682,626	\$40,532,036	4.4%	100.0%
Ad Valorem	\$14,122,091	\$1,030,471	\$15,152,562	7.3%	37.4%
Utility Tax-Elec	\$4,697,961	\$158,321	\$4,856,282	3.4%	12.0%
Other Rev	\$4,131,204	\$182,860	\$4,314,064	4.4%	10.6%
Shared Rev-1/2 c	\$3,680,896	\$217,173	\$3,898,069	5.9%	9.6%
Franchise Fee	\$3,504,988	\$42,060	\$3,547,048	1.2%	8.8%
Shared Rev-Other	\$2,349,592	\$157,423	\$2,507,015	6.7%	6.2%
Admin Svc Fees	\$1,918,872	\$0	\$1,918,872	0.0%	4.7%
PILOT	\$1,684,622	\$69,619	\$1,754,241	4.1%	4.3%
Comm Service Tax	\$1,643,092	\$0	\$1,643,092	0.0%	4.1%
Utility Tax-Water	\$933,232	\$7,559	\$940,791	0.8%	2.3%

GENERAL FUND REVENUES BY SOURCE - FY19, \$ CHG, % CHG, FY20 FORECAST, % TOTAL



Ad Valorem \$14,122,091 \$1,030,471 7.3% \$15,152,562 37.4%	Other Rev \$4,131,204 \$182,860 4.4% \$4,314,064 10.6%	Shared Rev-1/2 c \$3,680,896 \$217,173 5.9% \$3,898,069 9.6%	
		Franchise Fee \$3,504,988 \$42,060 1.2% \$3,547,048 8.8%	Admin Svc Fees \$1,918,872 \$0 0.0% \$1,918,872 4.7%
		PILOT \$1,684,622 \$69,619 4.1% \$1,754,241 4.3%	
	Shared Rev-Other \$2,349,592 \$157,423 6.7% \$2,507,015 6.2%	Comm Service Tax \$1,643,092 \$0 0.0% \$1,643,092 4.1%	Utility Tax-Water \$933,232 \$7,559 0.8% \$940,791 2.3%
Utility Tax-Elec \$4,697,961 \$158,321 3.4% \$4,856,282 12.0%			

GENERAL FUND REVENUES BY SOURCE - FY 20 VS. FY19





PRELIMINARY FY20 EXPENSES

GENERAL FUND DEPARTMENTS - FY20 IN COMPARISON TO PRIOR YEARS

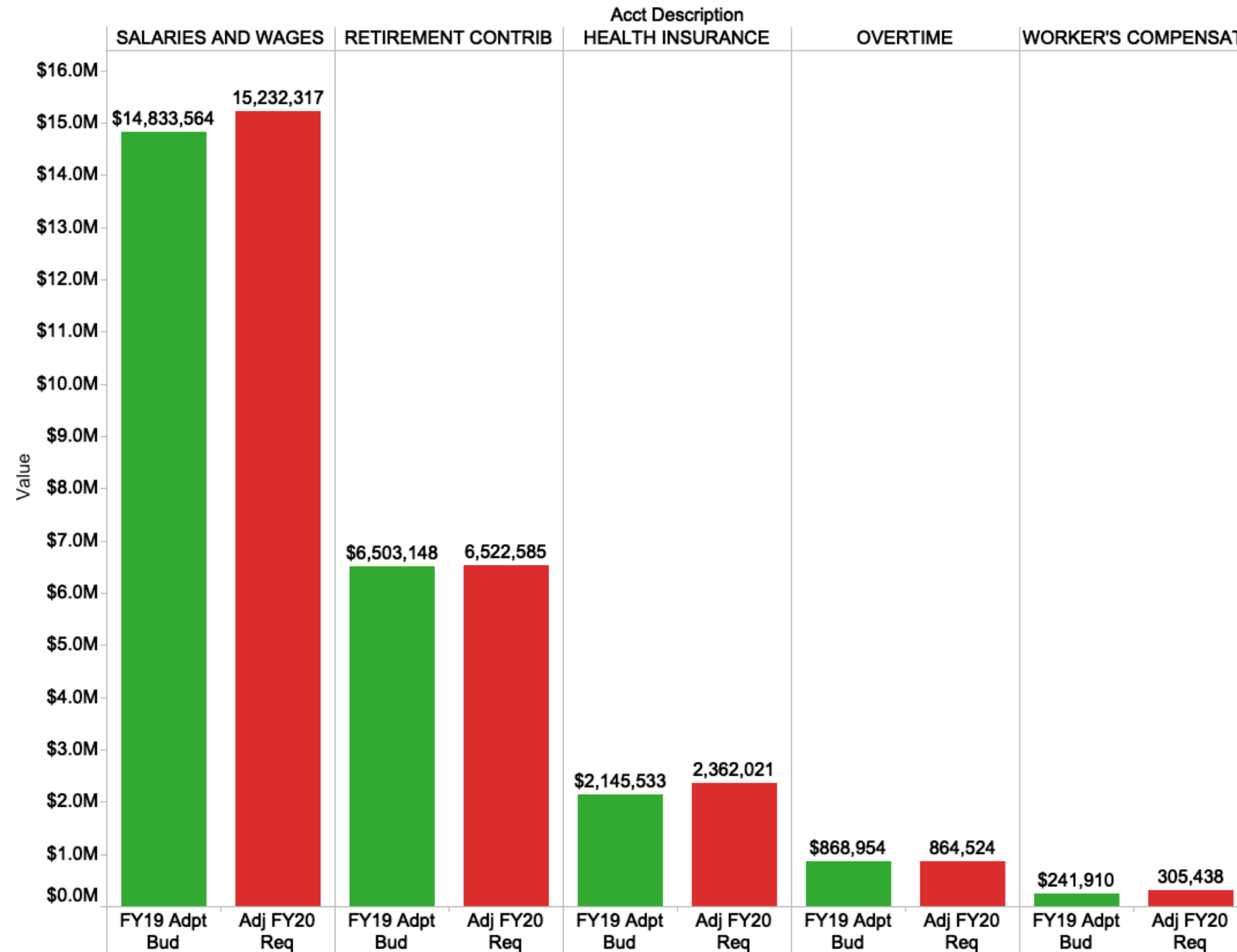
Department Totals	Sum of FY17 Actual	Sum of FY18 Actual	FY19 Adpt Bud	\$ FY19 vs FY20	% FY19 vs FY20	Adj FY20 Req
POLICE	12,526,074	13,521,921	\$14,479,153	\$297,887	2.1%	14,777,040
FIRE	8,377,336	8,969,552	\$9,441,375	\$286,801	3.0%	9,728,176
PARKS	3,398,065	3,734,538	\$4,153,253	\$84,762	2.0%	4,238,015
NON-DEPT	12,905,834	5,266,779	\$3,042,305	\$349,061	11.5%	3,391,366
PUBLIC WORKS	2,488,804	2,439,883	\$2,821,781	\$116,825	4.1%	2,938,606
FINANCE	1,116,526	1,153,305	\$1,232,362	\$71,974	6.2%	1,304,336
COM DEV	990,970	956,105	\$1,199,913	\$21,492	1.8%	1,221,405
CITY ATTY	622,236	653,448	\$676,746	\$36,040	5.3%	712,786
CITY MGR	556,130	552,845	\$591,160	\$20,838	3.5%	611,998
ADMIN SVCS	354,649	407,064	\$494,035	\$20,534	4.2%	514,569
CITY CLERK	331,772	296,473	\$339,356	\$37,112	10.9%	376,468
MAYOR-COUNCIL	189,549	183,540	\$195,111	\$18,301	9.4%	213,412
GRAND TOTAL	43,857,945	38,135,453	\$38,666,550	\$1,361,627	3.5%	40,028,177



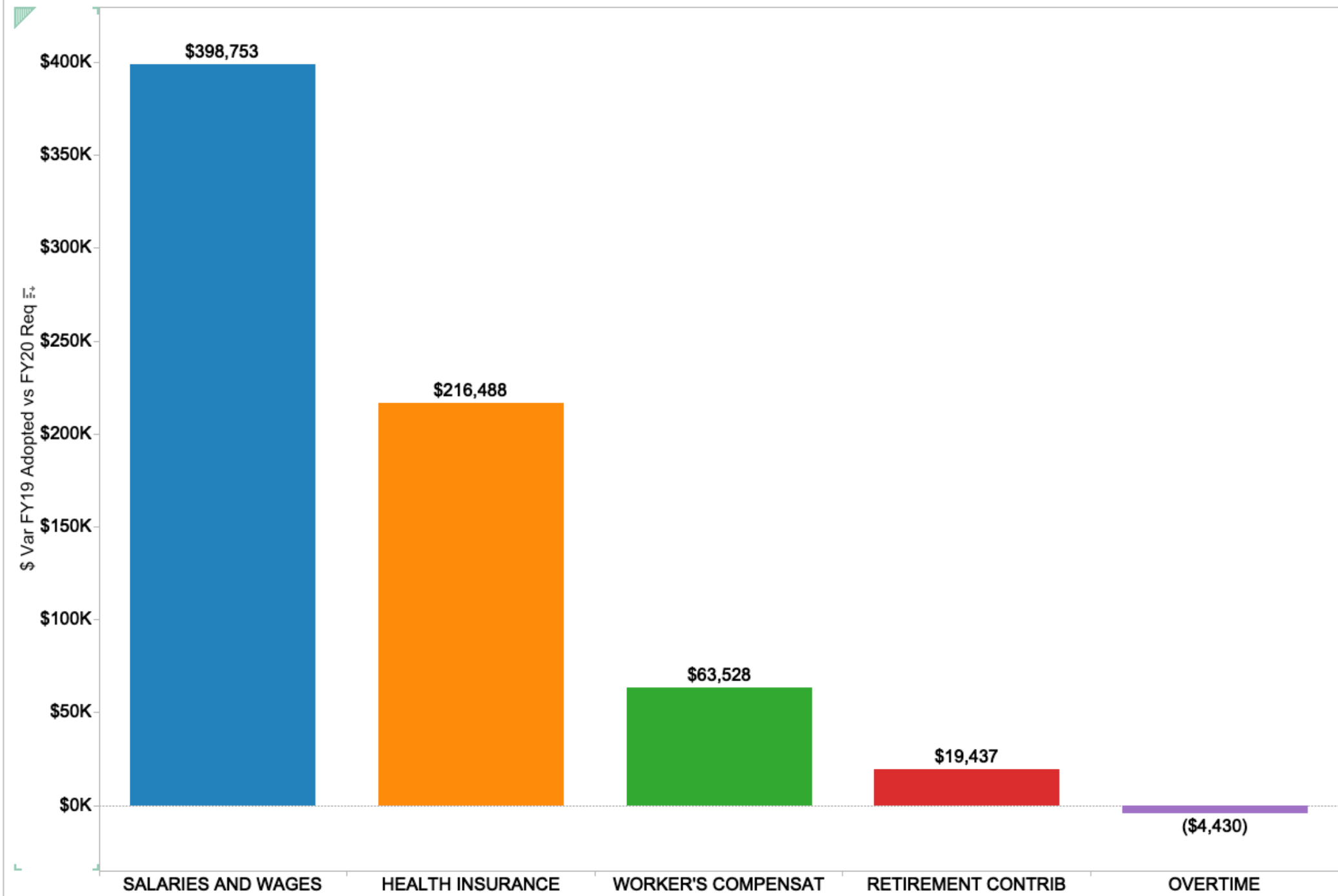
GENERAL FUND DEPARTMENTS - FY19 ADOPTED BUDGET - \$ AND % CHANGE FROM PRIOR YEAR - FY20 PROPOSED BUDGET

POLICE \$14,479,153 \$297,887 2.1% \$14,714,200	PARKS \$4,153,253 \$84,762 2.0% \$4,238,015		NON-DEPT \$3,042,305 \$349,061 11.5% \$3,393,366	
	PUBLIC WORKS \$2,821,781 \$116,825 4.1% \$2,938,606		COM DEV \$1,199,913 \$21,492 1.8% \$1,221,405	CITY ATTY
	FINANCE \$1,232,362 \$71,974 6.2%		CITY MGR \$591,160 \$20,838	CITY CLERK
FIRE \$9,441,375 \$286,801 3.0% \$9,639,858			ADMIN SVCS \$494,035	

PERSONNEL SERVICES DRIVERS



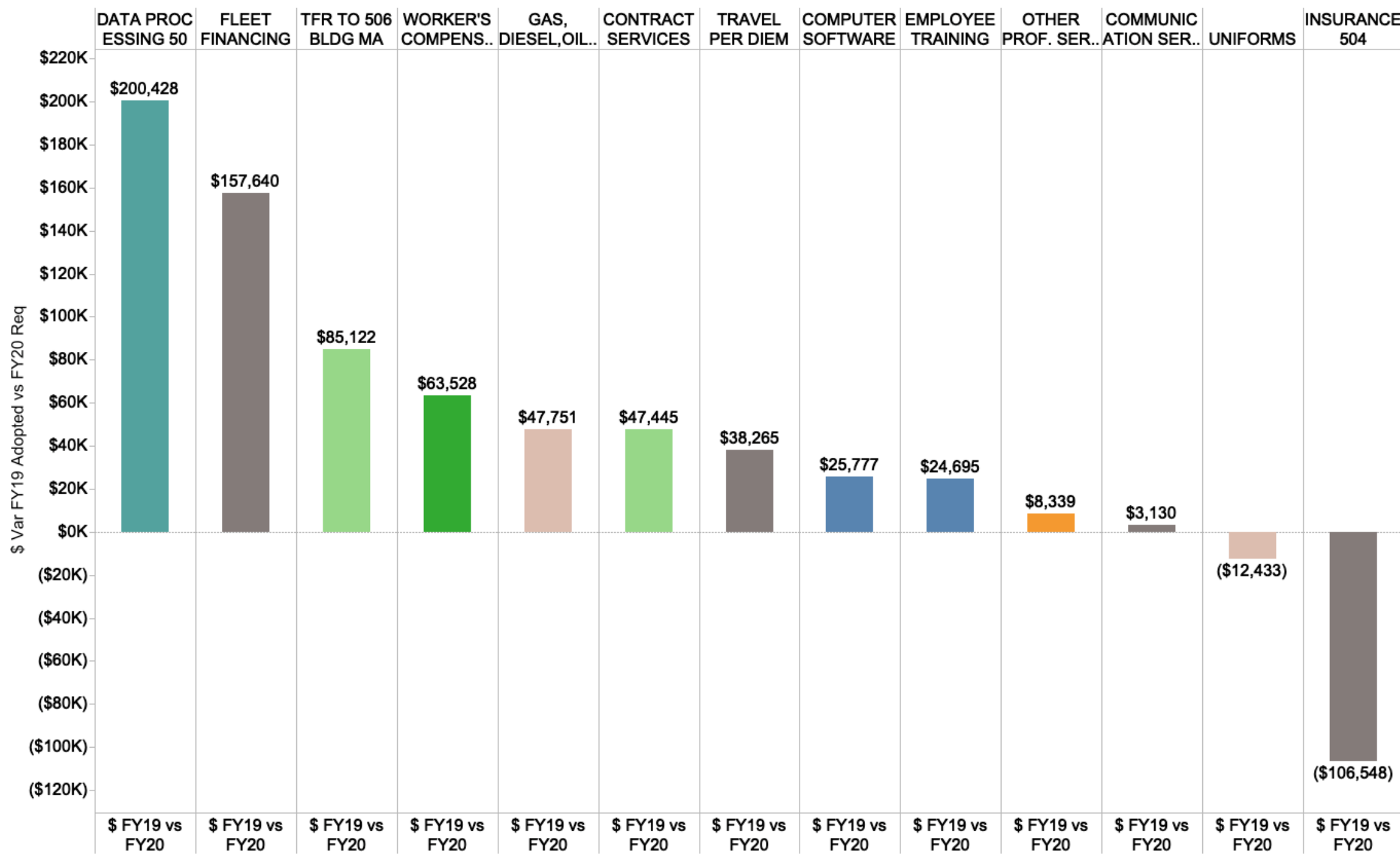
PERSONNEL SERVICES DRIVERS - CHANGE FROM PRIOR YEAR



OPERATIONS DRIVERS

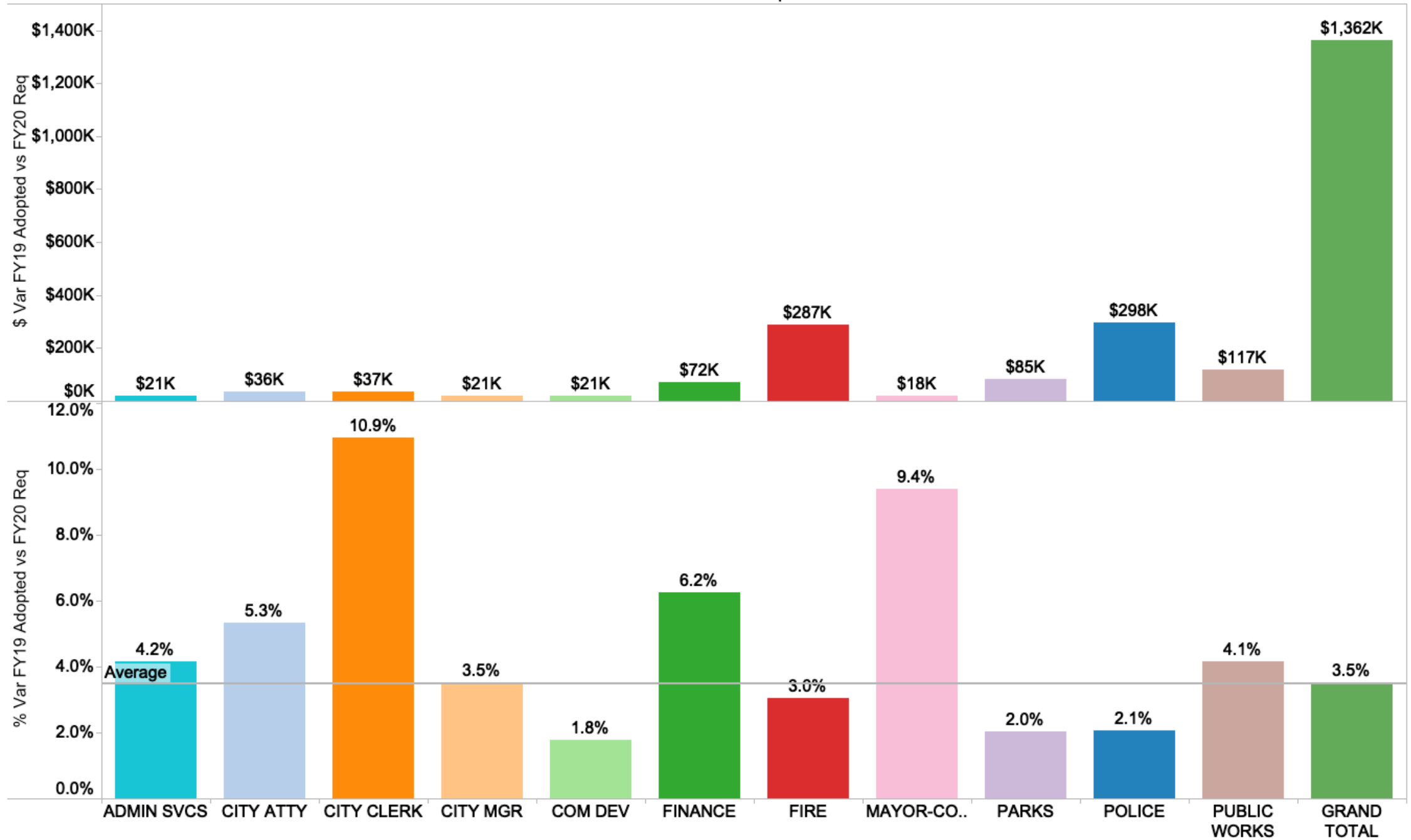
Acct Description	FY19 Adpt Bud	Adj FY20 Req	\$ FY19 vs FY20
FLEET FINANCING	\$1,300,657	\$1,458,297	\$157,640
TFR TO 506 BLDG MA	\$1,368,226	\$1,453,348	\$85,122
DATA PROCESSING 50	\$1,061,296	\$1,261,724	\$200,428
INSURANCE 504	\$900,099	\$793,551	(\$106,548)
CONTRACT SERVICES	\$394,116	\$441,561	\$47,445
GAS,DIESEL,OIL,& G	\$367,090	\$414,841	\$47,751
OTHER PROF. SERVIC	\$357,880	\$366,219	\$8,339
WORKER'S COMPENSAT	\$241,910	\$305,438	\$63,528
UNIFORMS	\$209,890	\$197,457	(\$12,433)
COMMUNICATION SERV	\$151,694	\$154,824	\$3,130
EMPLOYEE TRAINING	\$91,680	\$116,375	\$24,695
TRAVEL PER DIEM	\$68,417	\$106,682	\$38,265
COMPUTER SOFTWARE	\$37,530	\$63,307	\$25,777
Grand Total	\$6,550,485	\$7,133,624	\$583,139

OPERATIONS DRIVERS - CHANGE FROM PRIOR YEAR

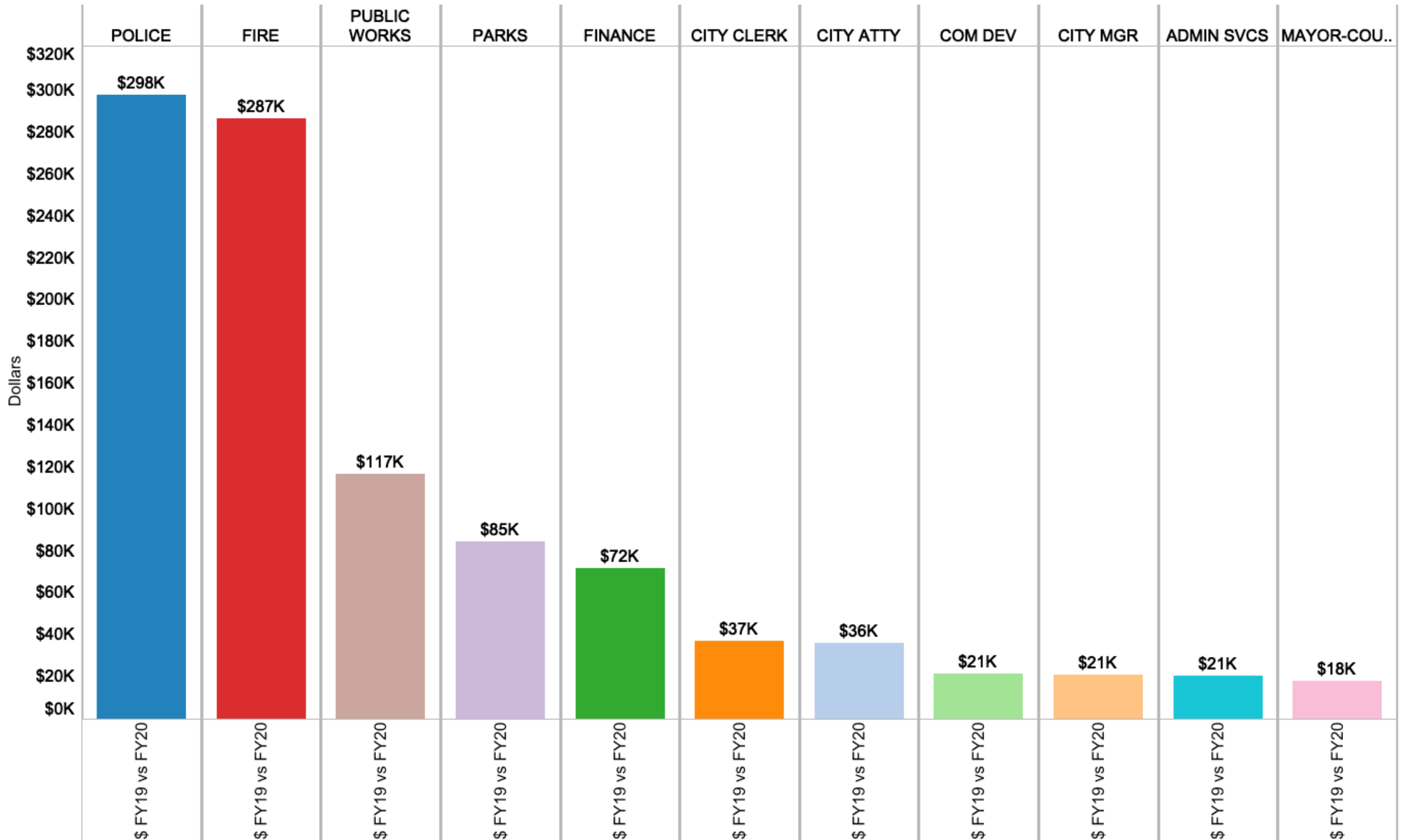


GENERAL FUND DEPARTMENTS - PROPOSED FY 20 CHANGE FROM FY19

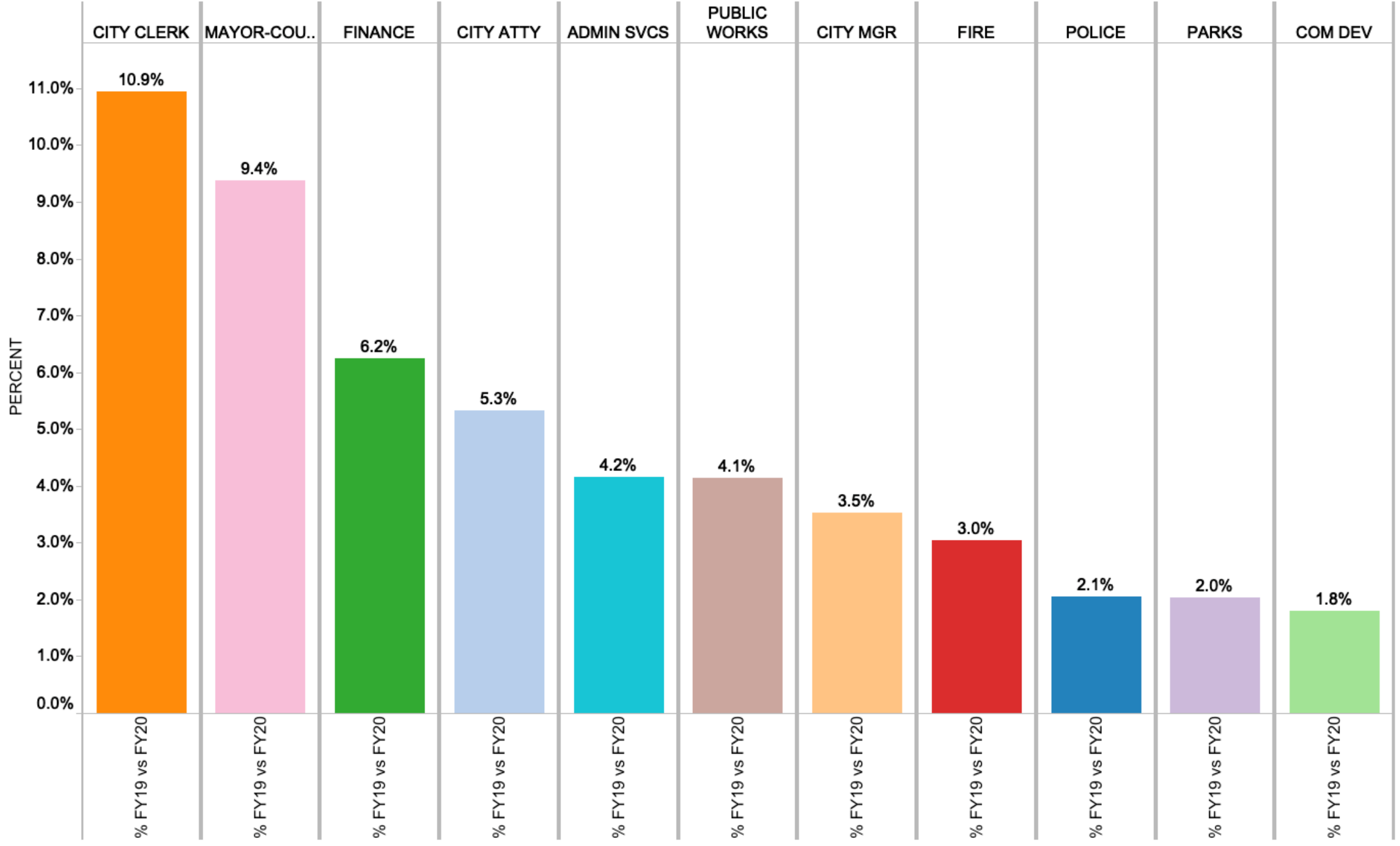
Acct Description



GENERAL FUND DEPARTMENTS - COMPARISON OF DOLLAR CHANGE FROM PRIOR FISCAL YEAR



GENERAL FUND DEPARTMENTS - COMPARISON OF PERCENT CHANGE FROM PRIOR FISCAL YEAR





Workday Implementation Commitments

Description	Amount	Dept
Finance - Accounting Supervisor (6 months)	33,716	Finance
Finance - Internal Auditor	33,716	Finance
HR - Training Administrator (For Six Months Only)	27,588	HR
Sub Total - Personnel	95,020	
Workday Rising Conference Travel	1,680	CM
Workday Rising Conference Registration	1,700	CM
Workday Rising Conference Travel	3,000	FIN
Workday Rising Conference Registration	4,500	FIN
Workday Rising Conference Travel	2,000	HR
Workday Open Enrollment Travel	2,000	HR
Workday Rising Conference Registration	1,695	HR
Workday Open Enrollment Registration	2,100	HR
Workday Rising Conference Travel	2,000	IT
Workday Rising Conference Registration	1,695	IT
Workday Training Obligation Year 2	30,227	IT
Workday Lease and Replacement Fund Payback	159,236	IT
Workday Annual Subscription Fee	278,922	IT
Workday -Ipads to Replace Timeclocks	7,500	IT
Workday -Ipad minis for Barcode Scanning	800	IT
Workday Compatible Barcode Printer	1,399	IT
Sub Total - Operating Expenses	500,454	
Total Workday Expenditures FY20	595,474	



REVENUE AND EXPENSE SUMMARY



REVENUE AND EXPENSE SUMMARY

	FY 19 ADOPTED	FY 20 PROPOSED	CHANGE
REVENUE	\$38,666,550	\$40,532,036	\$41,865,486
EXPENSE	<u>38,666,550</u>	<u>40,028,177</u>	<u>1,361,627</u>
CHANGE	\$0	\$503,859	\$503,859

**GENERAL FUND BALANCE OVER 30% POLICY
AVAILABLE FOR COUNCIL APPROPRIATION
~ \$500,000**

**FEMA REIMBURSEMENT
EXPECTED IN APPROXIMATELY 18 MONTHS
~ \$2,800,000**

FEMA HURRICANE REIMBURSEMENT STATUS

IRMA August 30, 2017 – September 13, 2017	Amount
Total Requested	\$2,657,405
Total Received	5,164
Balance Due	\$2,652,241

Matthew September 28, 2016 – October 10, 2016	Amount
Total Requested	\$6,906,592
Total Received	6,709,920
Balance Due	\$196,672



Total	Amount
Total Requested	\$9,563,997
Total Received	6,715,084
Balance Due	\$2,848,913





A LA CARTE REQUESTS



PERSONNEL SUMMARY

PERSONNEL BY DEPARTMENT									
					Prpsd	Req	Current		
Department	FY 16	FY 17	FY 18	FY 19	FY20	FY 20	Vacancies	Requests	Vacancies
<u>General Fund</u>									
Mayor and Council	-	-	-	-					
City Manager	3.70	3.00	5.00	5.00	6.00	1.00	-	Mgt Analyst	
City Attorney	4.50	4.50	4.50	4.50	5.50	1.00	-	Sr. Admin Asst	
City Clerk	3.58	4.00	4.00	4.00	4.00	-	-		
Finance	13.77	15.50	16.40	15.40	17.40	2.00	1.00	Acctg Supv, Int Auditor	Budget Anal
Human Resources	3.00	4.00	4.00	5.00	6.00	1.00	-	Tgn Coord	
Community Developm	16.42	17.17	17.17	11.96	11.96	-	2.00		Const Insp; Prin Plnr
Fire Services	59.50	59.50	60.50	64.50	65.50	1.00	-	Admin Asst	
Police ****	108.79	110.88	112.88	122.88	131.88	9.00	10.00	4 Off, 1 CSO, 3 Code, 1 Cust	7 Off, CSO, Crim Anal, Evid Tech
Public Works	18.50	19.50	19.60	19.51	19.51				
Parks Maintenance	24.28	28.23	27.83	28.13	28.13	-	6.00		Admin asst, Equip op, Lanscp Qual As Mrg, 3 Maint
Recreation**	8.74	9.51	13.06	13.06	13.06	-	2.00		2 Maint
Athletics	7.39	8.07	8.85	8.90	8.90	-	3.00		3 Pgm Ldrs
pogTV*****	0.73	0.33	-	-	-	-	-		
Total General Fund:	272.90	284.19	293.79	302.84	317.84	15.00	24.00		
Percent Change	5.4%	4.1%	3.4%	3.1%	5.0%				



PERSONNEL SUMMARY PER 1,000 POPULATION

PERSONNEL BY DEPARTMENT

(Per 1,000 Population)

	Approved	Approved	Approved	Approved	Proposed
Department	FY 16	FY 17	FY 18	FY 19	FY20
Population	58,656	59,315	59,625	61,009	61,600
Percent Change	2.1%	1.1%	0.5%	2.3%	1.0%
General Fund					
Mayor and Council	-	-	-	-	
City Manager	0.06	0.05	0.08	0.08	0.10
City Attorney	0.08	0.08	0.08	0.07	0.09
City Clerk	0.06	0.07	0.07	0.07	0.07
Finance	0.23	0.26	0.28	0.25	0.29
Human Resources	0.05	0.07	0.07	0.08	0.10
Community Development (CD) ****	0.28	0.29	0.29	0.20	0.20
Fire Services	1.01	1.00	1.01	1.06	1.07
Police ****	1.85	1.87	1.89	2.01	2.16
Public Works	0.32	0.33	0.33	0.32	0.32
Parks Maintenance	0.41	0.48	0.47	0.46	0.46
Recreation**	0.15	0.16	0.22	0.21	0.21
Athletics	0.13	0.14	0.15	0.15	0.15
pogTV*****	0.01	0.01	0.00	0.00	0.00
Total General Fund:	4.65	4.79	4.93	4.96	5.21
Percent Change	-2.2%	3.0%	2.8%	0.7%	5.0%



PROJECT PRIORITIES

- IMPERATIVE – SAFETY
- ESSENTIAL – LOSE MONEY
- IMPORTANT – EFFICIENCY AND EFFECTIVENESS
- DESIRABLE – NICE TO HAVE



A LA CARTE REQUEST SUMMARY

GF Department	Amount
Non-Departmental	\$135,000
City Manager	57,077
City Attorney	10,489
Human Resources	28,838
Police	763,569
Fire	125,570
Parks	149,500
Total GF Dept	\$1,270,043

Non- GF Department	Amount
Fund 501 - IT	\$56,129
Fund 504 - Risk	37,146
Fund 503 – Veh Maint	20,800
Total Non-GF Dept	\$114,075

TOTAL A LA CARTE
\$1,314,118



NON-DEPARTMENTAL

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
Non Departmental	Pension Plans Consulting Services	\$75,000	0.0229		1	5
	Strategic Plan Update - Consulting Services	\$60,000	0.0183		2	5,6



ADMINISTRATIVE SERVICES DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Prriority</u> <u>1</u>
Adm Svcs -HR	HR Administrator-Training Coordinator (4/20)	\$27,588	0.0084		
	Training Coordinator-Additional Costs	\$1,250	0.0004		



CITY ATTORNEY DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>
City Attorney	New Position - Administrative Assistant (Net)	\$9,390	0.0029	
	Position @ 10 mos \$32,688 offsets \$23,298			
	Reclass - Sr Admin Asst to Paralegal (GF*)	\$1,099	0.0003	
	* Fund 504 - Risk covers 50%			



CITY MANAGER DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
City Manager	Management Analyst	\$57,077	0.0174			



FIRE DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Priority</u>	<u>Goal</u>
Fire	No Expansion in services - OT (6 mo) for Weekend Sat/Sun 12 hr shift	\$15,000	0.0046	Imperative	1
Fire	Add - Administrative Assistant	\$38,535	0.0118	Imperative	1
Fire	Exercise Equipment	\$7,000	0.0021	Important	6
Fire	Truck for Inspector	\$22,000	0.0067	Important	6
Fire	Fire station equip; Bed frames (10)	\$6,700	0.0020	Imperative	1
Fire	Fire station equip; Recliners (22)	\$15,840	0.0048	Important	3
Fire	Fire station equip; Office Chairs (52)	\$12,220	0.0037	Important	3
Fire	Fire station equip; Desks	\$4,650	0.0014	Important	3
Fire	Fire station equipment shipping	\$3,625	0.0011	Important	3



POLICE DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Important</u>	<u>6</u>
Police	Police Officer with gear, equipment and vehicles (4 @ 112,633 per PO)	\$450,532	0.1376		
Police	Community Service Officer (FT) Front Office, equipment, uniforms, no vehicle	\$47,987	0.0147		
Police	Reclass Evidence Technician to Evidence Supervisor	\$5,562	0.0017		
Police	Custodian (FT)	\$32,995	0.0101		
PD Code Enforcement	Code Enforcement Officers (3 FT) with associated costs; Training, Per Diem, Cell phones, Uniforms, Equipment, Membership Dues (\$51,998 per Officer)	\$155,993	0.0477		
PD Code Enforcement	Code Enforcement Officers - Vehicles	\$70,500	0.0215		



<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Priority</u>	<u>Goal</u>
Parks	Turf Machine for fields -	\$15,000	0.0046	Imperative	5
Parks	HVAC Replacement Adult Ctr	\$18,000	0.0055	Important	1 & 2
Parks	Infield renovations City Ctr Flds 1,2&3	\$32,500	0.0099		2
Parks	Palm Tree trimming - City Maint Contract	\$19,000	0.0058		3
Parks	Resod one outfield at City Ctr (1 per yr)	\$65,000	0.0199		2



OTHER NON-GENERAL FUND DEPARTMENTS

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>
Non - General Fund			
A La Carte requests for Internal Service funds impact the GF at approximately 65%			
Fund 501 - IT	Add - Information Security Administrator	\$65,802	
	Additional costs related to new position	\$4,250	
	Multifactor Authentication	\$6,800	
	Increased Access control for Data Center	\$3,500	
	A/V cameras for Annex Training Room for remote council Broadcasts	\$6,000	
	Total IT Request - \$86,352 / GF = 65%	\$56,129	0.0171
Fund 504 - RISK	Diversity and Inclusion Officer (\$57,147)	\$37,146	0.0108
Fnd 503 -Vehicle Maint	Purchase new Forklift (65% of \$32,000)	\$20,800	0.0060



GENERAL CAPITAL 317 FUND REQUEST FOR FY20



PROJECT PRIORITIES

- IMPERATIVE – SAFETY
- ESSENTIAL – LOSE MONEY
- IMPORTANT – EFFICIENCY AND EFFECTIVENESS
- DESIRABLE – NICE TO HAVE



General Capital 317 Fund - Requests for FY20

General Capital 317 Fund - Requests for FY20					
CM Rank	Priority	Project	Department	Goal	FY20 Request (\$000)
1	Imperative	Playground Replacements (Grant Contingent \$100K)	Parks & Rec.	QOL/Safety	\$ 200
2	Imperative	Gear Extractor and Dryers	Fire	Org. Excellence	44
3	Essential	Ball Field Lamp Replacement	Parks & Rec.	Savings	332
4	Essential	City Hall Repurposing (Must be designed first)	Public Works	Org. Excellence	125
5	Essential	City Hall Building HVAC	Public Works	Savings	300
6	Essential	(Port Orange) Down Under Revitalization	Comm. Dvlp.	Quality of Life	95
7	Important	REC Center Remodel (contingent on Grant)	Parks & Rec.	Org. Excellence	400
8	Desirable	I-95 Gateway Signage	Comm. Dvlp.	Quality of Life	115
9	Important/Essential	Parks Maintenance Storage	Parks & Rec.	Org. Excellence	39
10	Important	Training facility/Tower	Fire	Public Safety	108
11	Imperative	*Resurface Parking Lots- City Facilities/Parks	Public Works	QOL/Safety	100
12	Important	Work Shop	Public Works	Org. Excellence	73
13	Essential	PW Admin Building HVAC	Public Works	Org. Excellence	200
14	Important	Floating Docks Design South Side Causeway Park	Parks & Rec.	Quality of Life	42
15	Important	Concession Restroom Design	Parks & Rec.	Quality of Life	30
16	Desirable	Audio Visual Upgrades	Info. Tech.	Org. Excellence	21
17	Desirable	Drone Program (Grant Only)	Fire	Public Safety	16
Other		Purchase of Dave's Pest Control Property	City Manager	Quality of Life	1,150
		Grand Total 317 Fund Requests:	\$ 3,390		
	* If delayed, moves toward Imperative - Causeway Roads 1st Priority				



Council Comments / Guidance