



PORT ORANGE CITY COUNCIL

SPECIAL MEETING

Council Chambers

Tuesday, July 30, 2019 @ 5:00 PM

SPECIAL MEETING AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting** of the City Council to be held for the following purposes:

OPENING

1. Silent Invocation
2. Pledge of Allegiance
3. Roll Call

ACTIONS ITEMS

4. Setting Maximum Operating and Debt Millage Rate for Fiscal Year 2020

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 7/30/2019

Consent item: No

SUBJECT: (4) Setting Maximum Operating and Debt Millage Rate for Fiscal Year 2020

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve the maximum operating millage of 4.7600 and maximum debt rate of 0.2725 for Fiscal Year 2020 along with the budget hearings to be held on Wednesday, September 11, 2019 and Tuesday, September 24, 2019 beginning at 5:30 p.m.

SUMMARY: The City is required to send our maximum millage rate to the Property Appraiser no later than Friday, August 2nd. Attached is the general fund budget discussion from the 7/18/19 and 7/24/19 Budget Workshops, a tally sheet for items remaining under consideration and the initial base budget request. Staff is working on revising revenue estimates and exploring potential funding alternatives for Council's consideration.

While State law does not require a resolution to set the maximum millage rate, it does require a majority vote.

The two public hearing dates for the tentative and final adoption of the FY20 Budget are scheduled for Wednesday, September 11, 2019 and Tuesday, September 24, 2019 respectively.

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	c - FY20 Budget Presentation for July CC Wrkshop 07-24-19	c - FY20 Budget Presentation for July CC Wrkshop 07-24-19.pdf
2.	FY20 NaviLine Budget Worksheet Detail GF ONLY (from 07-18-19)	FY20 NaviLine Budget Worksheet Detail GF ONLY (from 07-18-19).pdf
3.	FY20 GF Exp by Dept with NaviLine pending Adj as of 07242019	FY20 GF Exp by Dept with NaviLine pending Adj as of 07242019.pdf
4.	FY20 Tally Worksheet - 07242019	FY20 Tally Worksheet - 07242019.pdf
5.	c - FY20 Expenditure Comparison CC Wrkshop 07-24-19	c - FY20 Expenditure Comparison CC Wrkshop 07-24-19.pdf
6.	GF Budget Presentation - July 2019 7-18-19 SRN.pptx	GF Budget Presentation - July 2019 7-16-19 SRN.pptx.pdf

Robin Fenwick	Created/Initiated - 7/23/2019
Scott Neils	Approved - 7/26/2019
Alan Rosen	Approved - 7/26/2019
Robin Fenwick	Final Approval - 7/26/2019



FY 2020 BUDGET WORKSHOP GENERAL FUND PRESENTATION

**BUDGET OFFICE
JULY 24, 2019**



Purpose / Agenda

TODAY'S GOAL

TO PROVIDE INFORMATION FOR COUNCIL
IN ORDER TO DETERMINE PRELIMINARY
MAXIMUM MILLAGE RATE
FOR NEXT FISCAL YEAR.

MUST BE SUBMITTED BY AUGUST 4th



Purpose / Agenda



Once the preliminary millage rate is set...

It **CAN** be lowered



It **CANNOT** be raised



**MAX MILLAGE VOTE
JULY 30**



CITY STRATEGIC GOALS

- Goal 1 – Public Safety
- Goal 2 – Infrastructure
- Goal 3 – Quality of Life
- Goal 4 – Economic Development
- Goal 5 – Fiscal Sustainability
- Goal 6 – Organizational Excellence

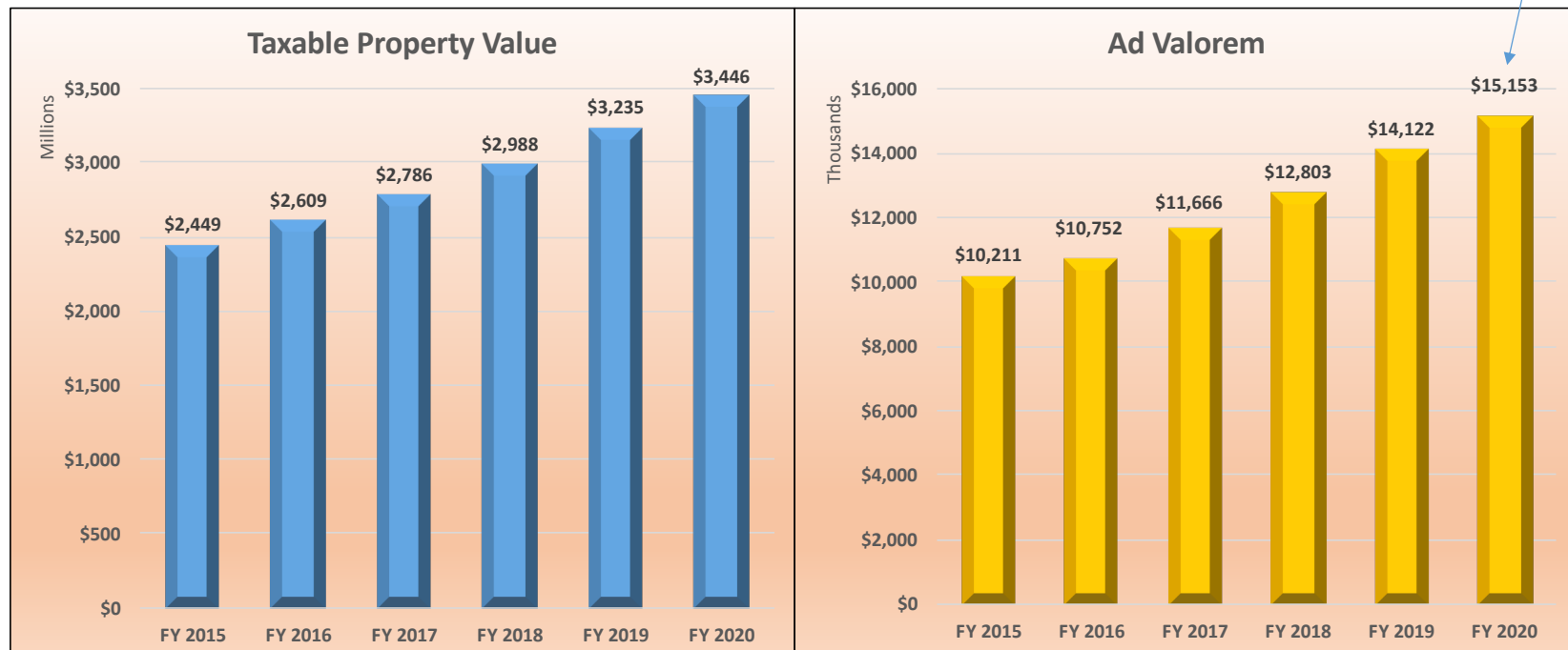


RECAP FROM LAST MEETING



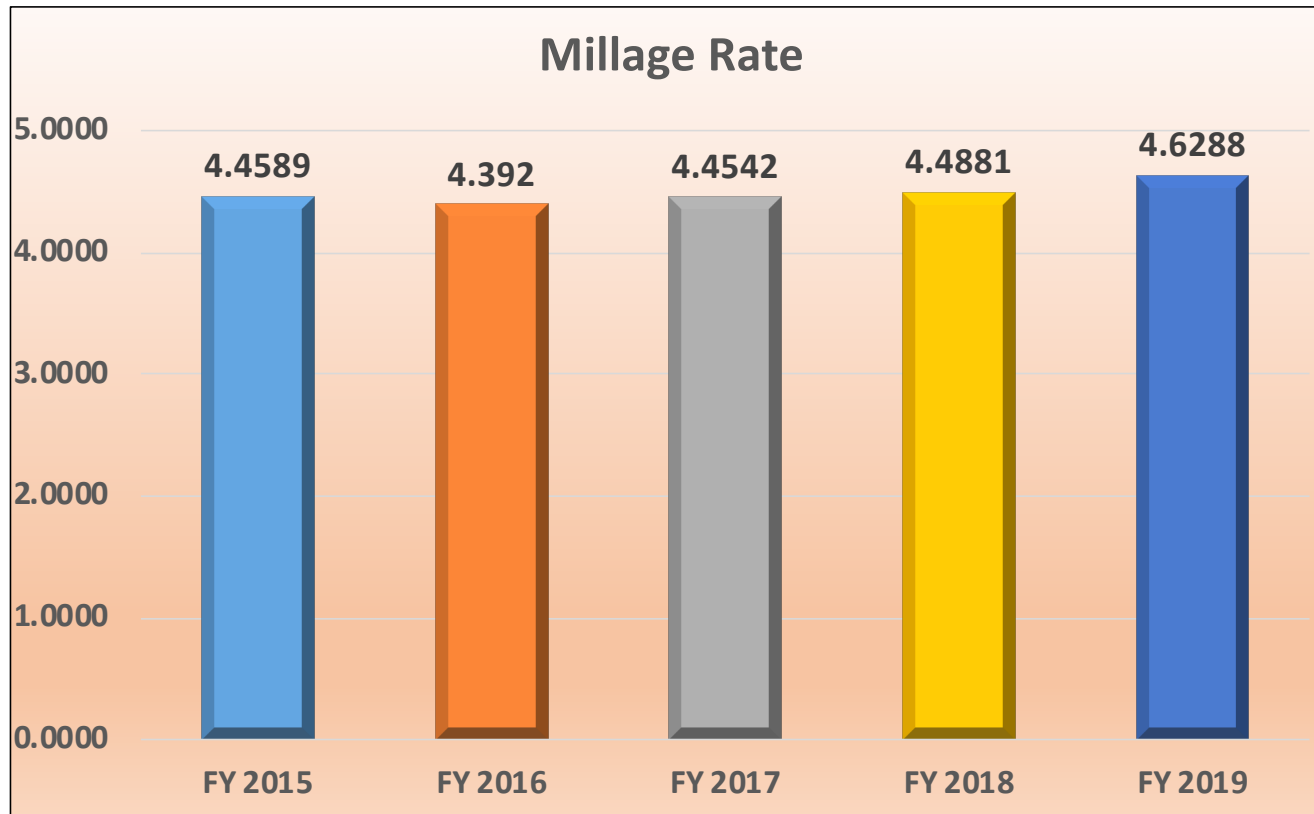
Preliminary Revenue Analysis

Projected at current Millage 4.6288



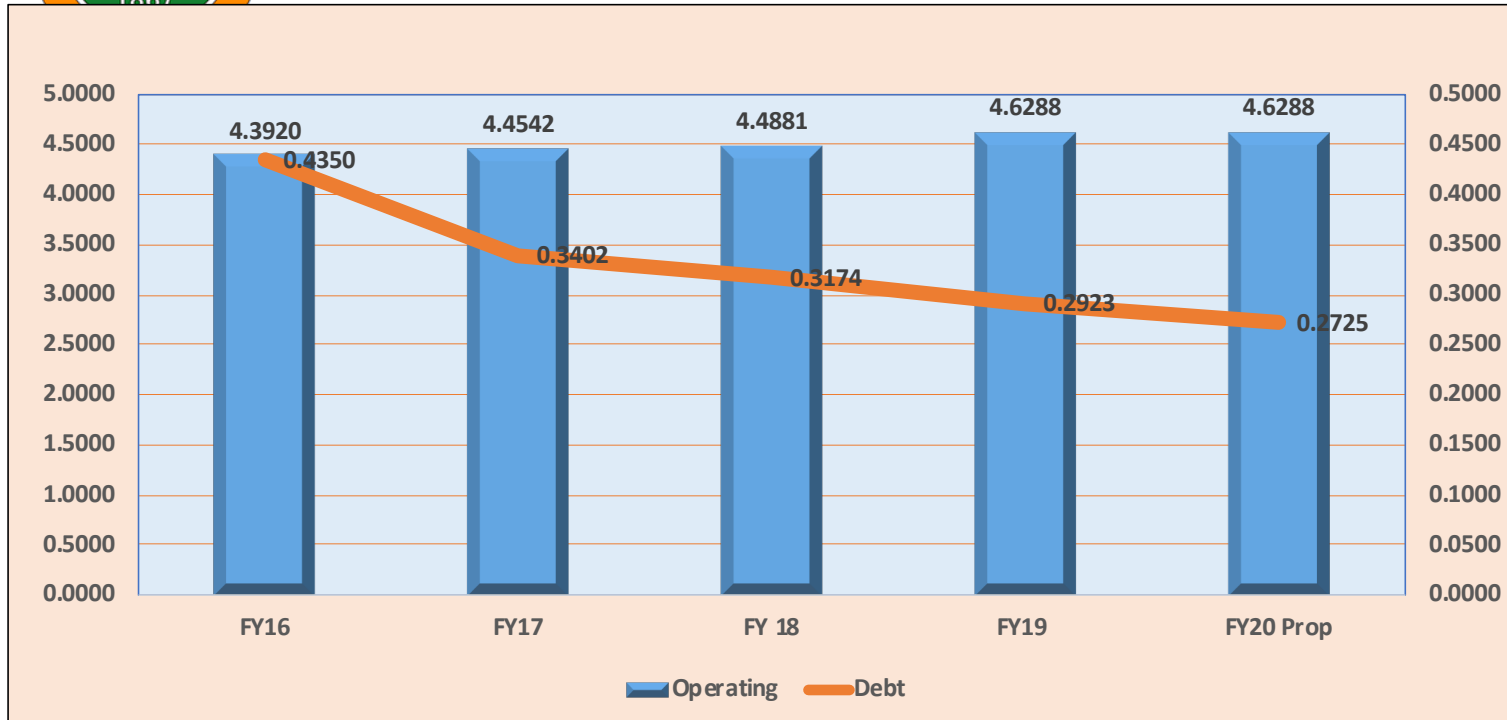


Preliminary Revenue Analysis





TOTAL MILLAGE



Millage	FY16	FY17	FY 18	FY19	FY20 Prop
Operating	4.3920	4.4542	4.4881	4.6288	4.6288
Debt	0.4350	0.3402	0.3174	0.2923	0.2725
Total	4.827	4.7944	4.8055	4.9211	4.9013

FY20 Millage Scenarios				
Millage Rate	% Over Roll Back	Total Taxes	Chg from FY19	
4.8081	10.00%	\$ 15,739,508	\$ 586,946	
4.7862	9.50%	15,667,817	515,255	
4.7644	9.00%	15,596,454	443,892	
4.7425	8.50%	15,524,764	372,202	
4.7207	8.00%	15,453,401	300,838	
4.6988	7.50%	15,381,710	229,148	
4.6770	7.00%	15,310,347	157,785	
4.6551	6.50%	15,238,656	86,094	
4.6333	6.00%	15,167,293	14,731	Rev at Mil Rate
4.6288	5.90%	15,152,562	0	\$ 1,030,471
4.6114	5.50%	15,095,603	-56,960	973,511
4.5896	5.00%	15,024,239	-128,323	902,148
4.5677	4.50%	14,952,549	-200,013	830,458
4.5458	4.00%	14,880,858	-271,704	758,767
4.5240	3.50%	14,809,495	-343,067	687,404
4.5021	3.00%	14,737,805	-414,758	615,713
4.4803	2.50%	14,666,442	-486,121	544,350
4.4584	2.00%	14,594,751	-557,811	472,660
4.4366	1.50%	14,523,388	-629,174	401,297
4.4147	1.00%	14,451,697	-700,865	329,606
4.3710	Rollback	14,308,644	-843,919	186,552
*Represents adopted FY2019 millage rate				
Rollback Percent below last Year (Does not include 95% adj)				-5.57%

General Fund Budget Presentation July 24, 2019

\$ 3,484,228,924	2019 Taxable Value	
-22,230,739	Eastport CRA	
-16,166,536	Town Center CRA	
\$ 3,445,831,649	2019 Taxable Value excluding CRAs	
\$ 15,152,562	Revenue at Current Millage	
3,273,540	Value of 1 mil @ 95%	
327,354	0.1 mil	
163,677	0.05 mils	
81,839	0.025 mils	
40,919	0.0125 mils	
\$ 248,800,596	2019 Tax Roll Increase	
54,753,992	Net Additions/Deletions	
\$ 194,046,604	2019 Net Tax Roll Increase	



GENERAL FUND PRESENTATION



General Fund Assumptions

The Baseline Budget (turn the page)

- Same level of service
- Not cutting any current programs in transition (ADA, ERP)
- Includes items obligated for in the previous year such as:
 - ERP (WorkDay)
 - Full year of Transport
 - Union pay obligations
 - ADA Transition plan
 - REC Community Center
 - Personnel hired partial year adjustments
 - Professional Development of staff (Training)
- GSA Per Diem Rates minimal cost

Not Included

- The A La Carte menu –
 - Staff Recommendations -necessary to meet one or more of the Strategic Plan Goals
- General Fund Capital Projects



PRELIMINARY FY20 REVENUES AND EXPENDITURES



PRELIMINARY FY20 REVENUES

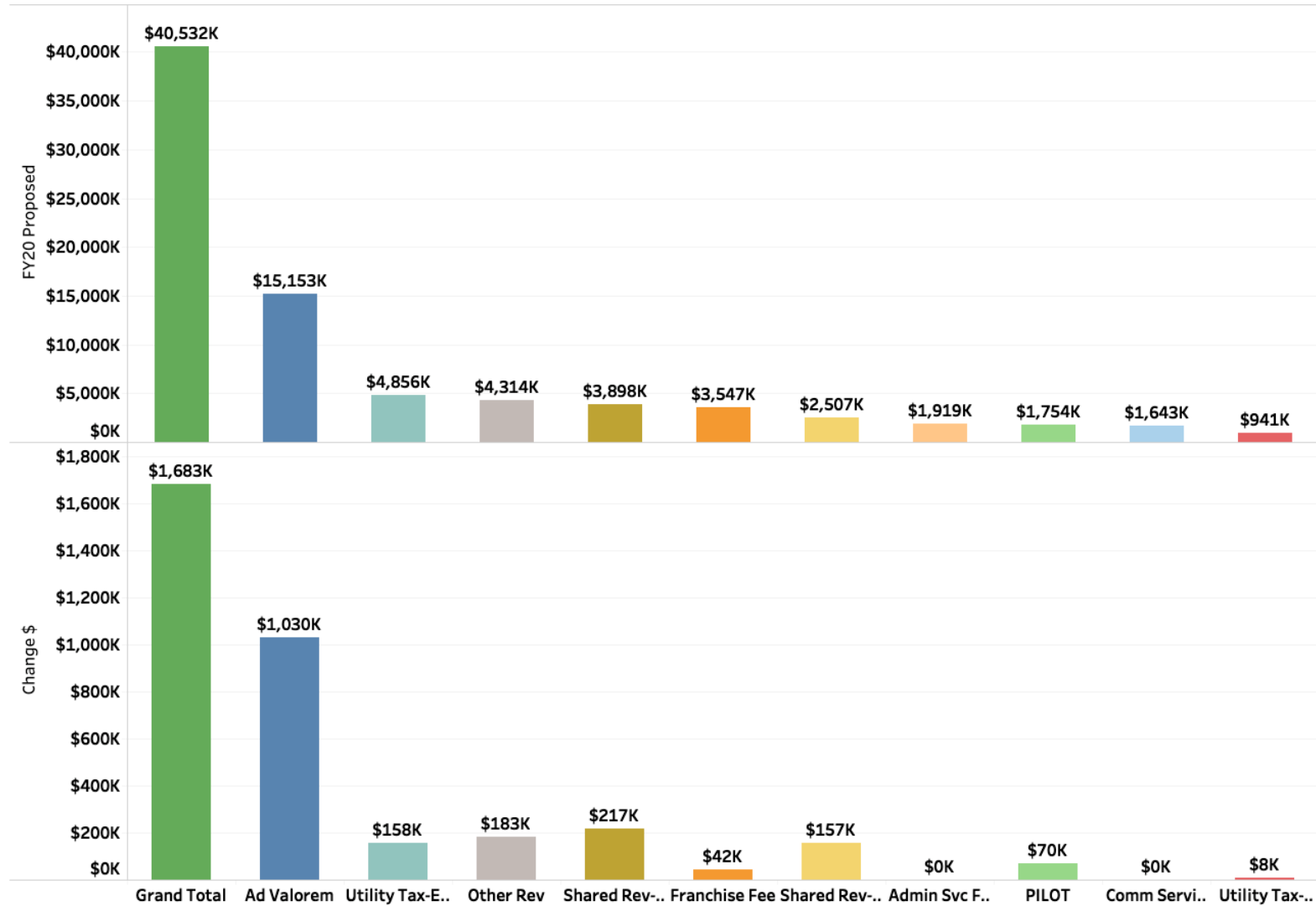
GENERAL FUND REVENUES BY SOURCE - FY19, \$ CHG, % CHG, FY20 FORECAST



Top Nine Revenues- ..	FY19 Adopted	Change \$	FY20 Proposed	Change %	% TOTAL
Grand Total	\$38,666,550	\$1,682,626	\$40,532,036	4.4%	100.0%
Ad Valorem	\$14,122,091	\$1,030,471	\$15,152,562	7.3%	37.4%
Utility Tax-Elec	\$4,697,961	\$158,321	\$4,856,282	3.4%	12.0%
Other Rev	\$4,131,204	\$182,860	\$4,314,064	4.4%	10.6%
Shared Rev-1/2 c	\$3,680,896	\$217,173	\$3,898,069	5.9%	9.6%
Franchise Fee	\$3,504,988	\$42,060	\$3,547,048	1.2%	8.8%
Shared Rev-Other	\$2,349,592	\$157,423	\$2,507,015	6.7%	6.2%
Admin Svc Fees	\$1,918,872	\$0	\$1,918,872	0.0%	4.7%
PILOT	\$1,684,622	\$69,619	\$1,754,241	4.1%	4.3%
Comm Service Tax	\$1,643,092	\$0	\$1,643,092	0.0%	4.1%
Utility Tax-Water	\$933,232	\$7,559	\$940,791	0.8%	2.3%

Ad Valorem \$14,122,091 \$1,030,471 7.3% \$15,152,562 37.4%	Other Rev \$4,131,204 \$182,860 4.4% \$4,314,064 10.6%	Shared Rev-1/2 c \$3,680,896 \$217,173 5.9% \$3,898,069 9.6%	
	Franchise Fee \$3,504,988 \$42,060 1.2% \$3,547,048 8.8%	Admin Svc Fees \$1,918,872 \$0 0.0% \$1,918,872 4.7%	PILOT \$1,684,622 \$69,619 4.1% \$1,754,241 4.3%
Utility Tax-Elec \$4,697,961 \$158,321 3.4% \$4,856,282 12.0%	Shared Rev-Other \$2,349,592 \$157,423 6.7% \$2,507,015 6.2%	Comm Service Tax \$1,643,092 \$0 0.0% \$1,643,092 4.1%	Utility Tax-Water \$933,232 \$7,559 0.8% \$940,791 2.3%

GENERAL FUND REVENUES BY SOURCE - FY 20 VS. FY19





PRELIMINARY FY20 EXPENSES

GENERAL FUND DEPARTMENTS - FY20 IN COMPARISON TO PRIOR YEARS

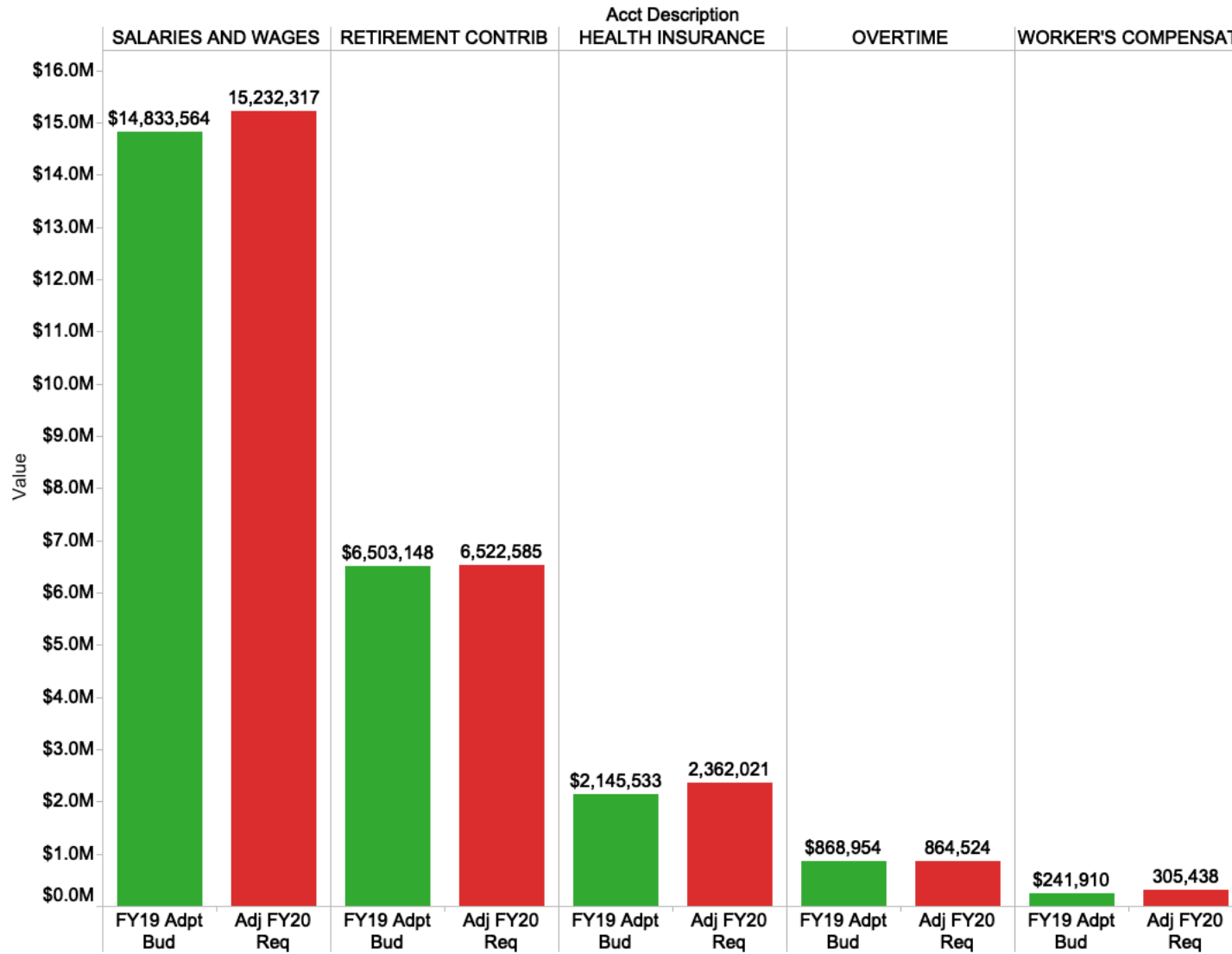
Department Totals	Sum of FY17 Actual	Sum of FY18 Actual	FY19 Adpt Bud	\$ FY19 vs FY20	% FY19 vs FY20	Adj FY20 Req
POLICE	12,526,074	13,521,921	\$14,479,153	\$297,887	2.1%	14,777,040
FIRE	8,377,336	8,969,552	\$9,441,375	\$286,801	3.0%	9,728,176
PARKS	3,398,065	3,734,538	\$4,153,253	\$84,762	2.0%	4,238,015
NON-DEPT	12,905,834	5,266,779	\$3,042,305	\$349,061	11.5%	3,391,366
PUBLIC WORKS	2,488,804	2,439,883	\$2,821,781	\$116,825	4.1%	2,938,606
FINANCE	1,116,526	1,153,305	\$1,232,362	\$71,974	6.2%	1,304,336
COM DEV	990,970	956,105	\$1,199,913	\$21,492	1.8%	1,221,405
CITY ATTY	622,236	653,448	\$676,746	\$36,040	5.3%	712,786
CITY MGR	556,130	552,845	\$591,160	\$20,838	3.5%	611,998
ADMIN SVCS	354,649	407,064	\$494,035	\$20,534	4.2%	514,569
CITY CLERK	331,772	296,473	\$339,356	\$37,112	10.9%	376,468
MAYOR-COUNCIL	189,549	183,540	\$195,111	\$18,301	9.4%	213,412
GRAND TOTAL	43,857,945	38,135,453	\$38,666,550	\$1,361,627	3.5%	40,028,177



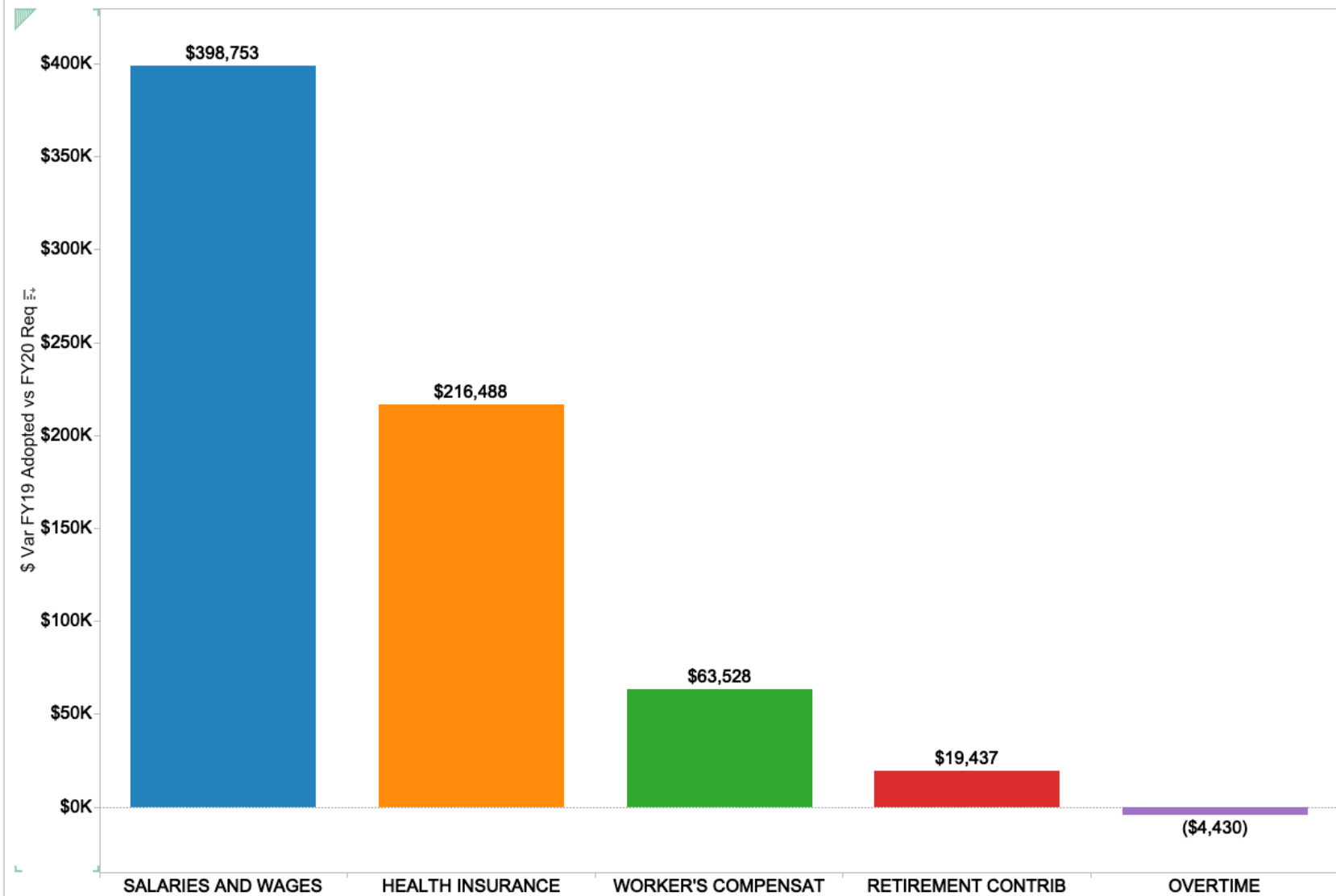
**GENERAL FUND DEPARTMENTS - FY19 ADOPTED BUDGET - \$ AND % CHANGE FROM PRIOR YEAR -
FY20 PROPOSED BUDGET**

POLICE \$14,479,153 \$297,887 2.1% \$14,714,200	PARKS \$4,153,253 \$84,762 2.0% \$4,238,015	NON-DEPT \$3,042,305 \$349,061 11.5% \$3,393,366	
		PUBLIC WORKS \$2,821,781 \$116,825 4.1% \$2,938,606	COM DEV \$1,199,913 \$21,492 1.8% \$1,221,405
FIRE \$9,441,375 \$286,801 3.0% \$9,639,858	FINANCE \$1,232,362 \$71,974 6.2%	CITY ATTY	
		CITY MGR \$591,160 \$20,838	CITY CLERK
		ADMIN SVCS \$494,035	

PERSONNEL SERVICES DRIVERS



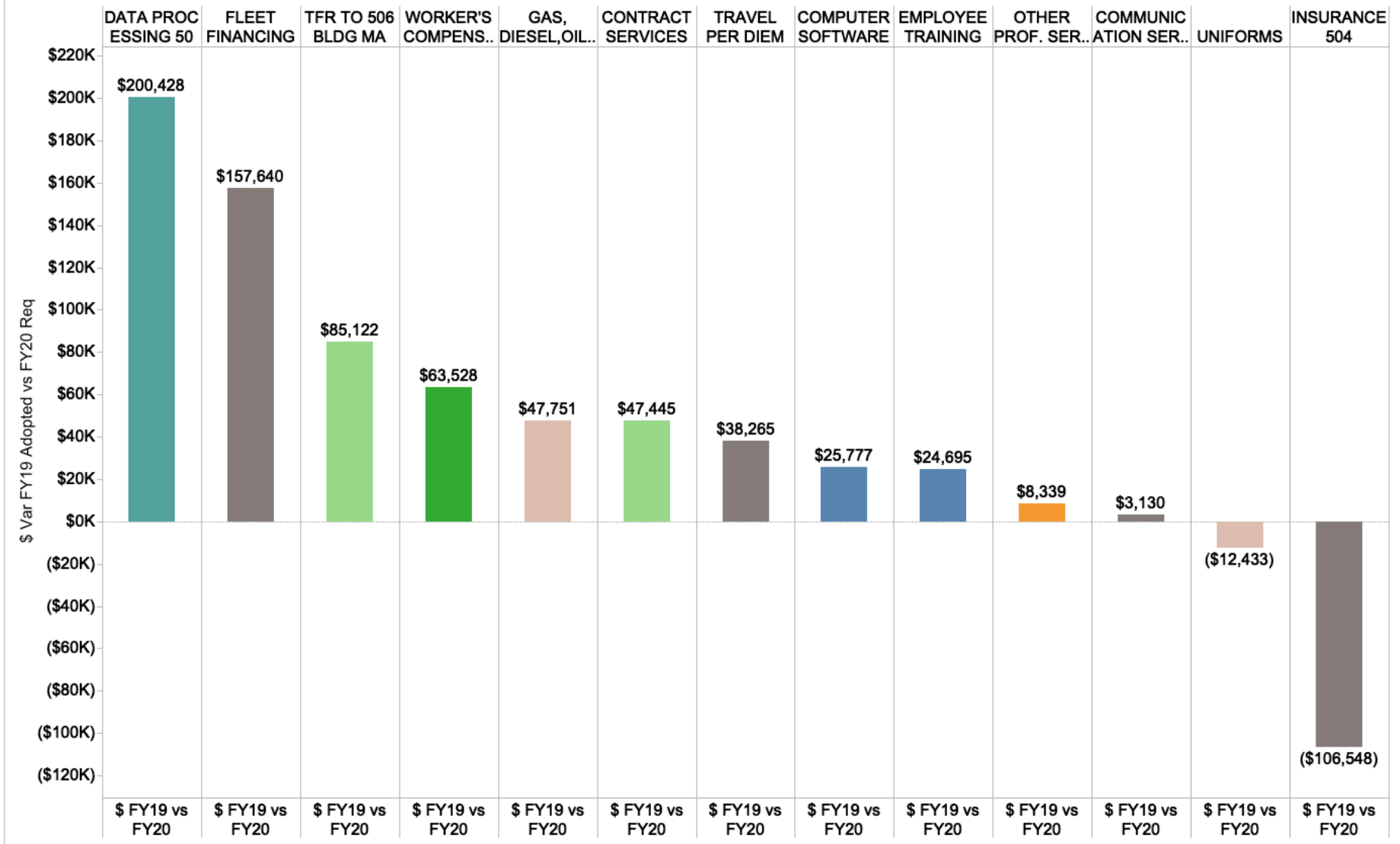
PERSONNEL SERVICES DRIVERS - CHANGE FROM PRIOR YEAR



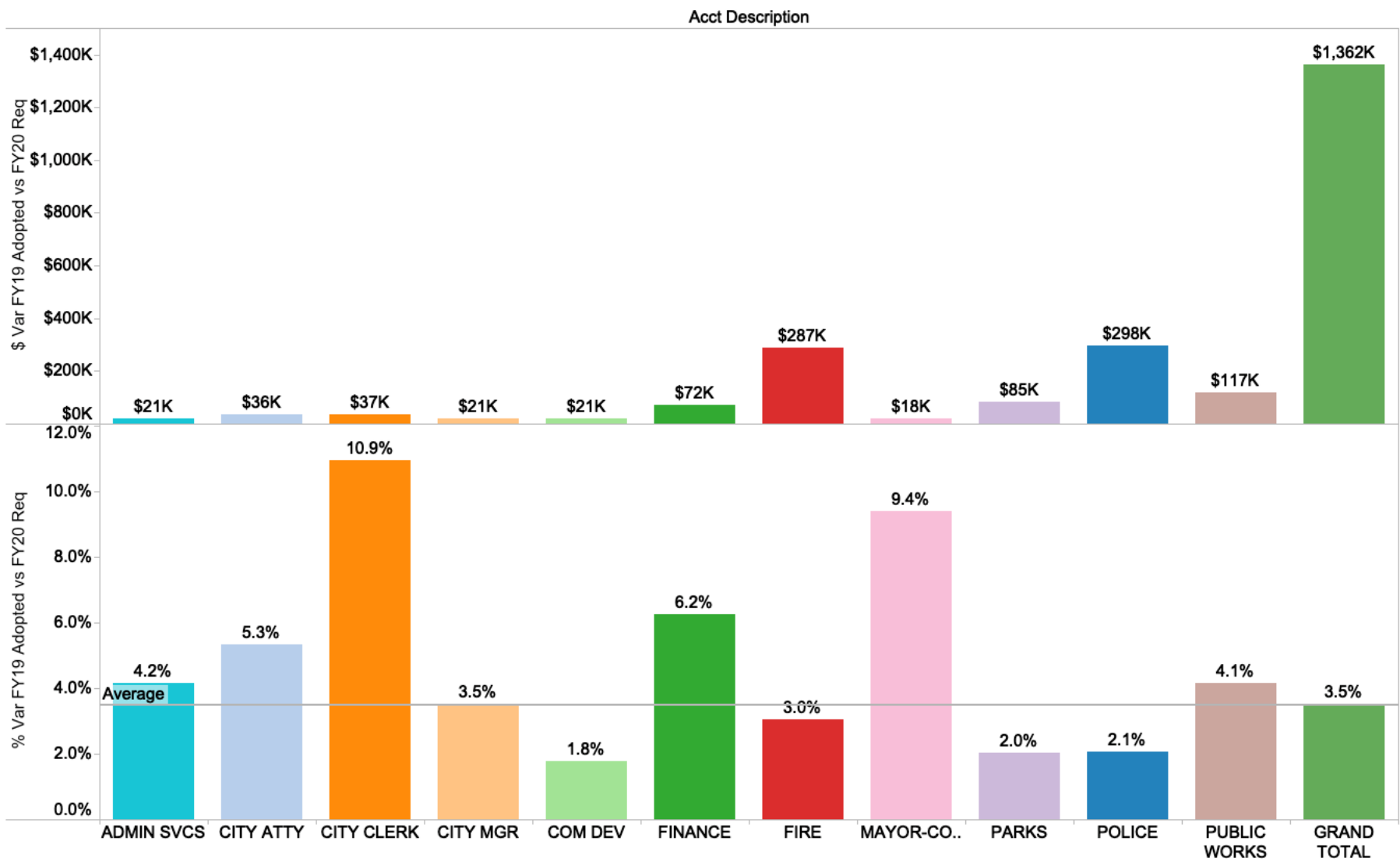
OPERATIONS DRIVERS

Acct Description	FY19 Adpt Bud	Adj FY20 Req	\$ FY19 vs FY20
FLEET FINANCING	\$1,300,657	\$1,458,297	\$157,640
TFR TO 506 BLDG MA	\$1,368,226	\$1,453,348	\$85,122
DATA PROCESSING 50	\$1,061,296	\$1,261,724	\$200,428
INSURANCE 504	\$900,099	\$793,551	(\$106,548)
CONTRACT SERVICES	\$394,116	\$441,561	\$47,445
GAS,DIESEL,OIL,& G	\$367,090	\$414,841	\$47,751
OTHER PROF. SERVIC	\$357,880	\$366,219	\$8,339
WORKER'S COMPENSAT	\$241,910	\$305,438	\$63,528
UNIFORMS	\$209,890	\$197,457	(\$12,433)
COMMUNICATION SERV	\$151,694	\$154,824	\$3,130
EMPLOYEE TRAINING	\$91,680	\$116,375	\$24,695
TRAVEL PER DIEM	\$68,417	\$106,682	\$38,265
COMPUTER SOFTWARE	\$37,530	\$63,307	\$25,777
Grand Total	\$6,550,485	\$7,133,624	\$583,139

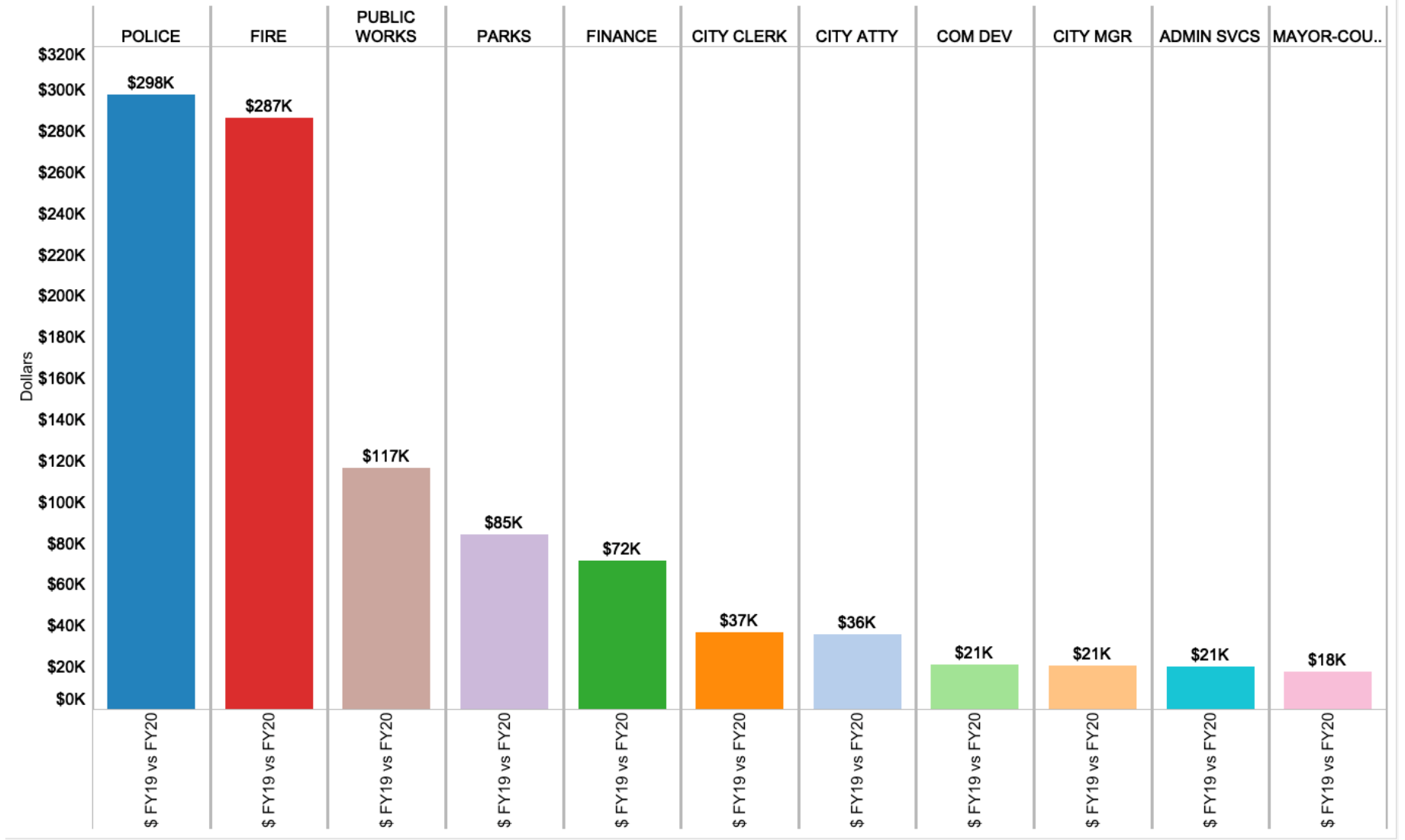
OPERATIONS DRIVERS - CHANGE FROM PRIOR YEAR



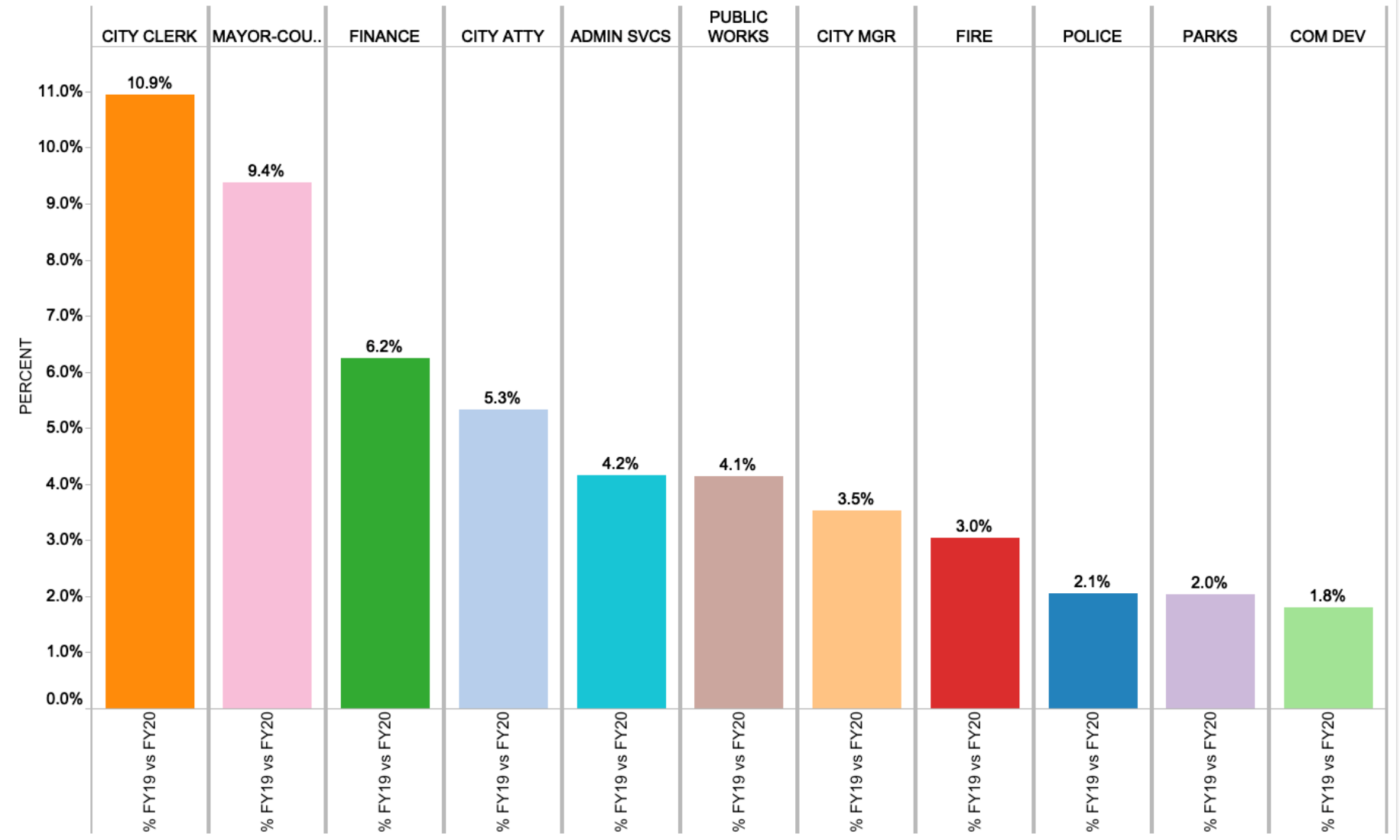
GENERAL FUND DEPARTMENTS - PROPOSED FY 20 CHANGE FROM FY19



GENERAL FUND DEPARTMENTS - COMPARISON OF DOLLAR CHANGE FROM PRIOR FISCAL YEAR



GENERAL FUND DEPARTMENTS - COMPARISON OF PERCENT CHANGE FROM PRIOR FISCAL YEAR





Workday Implementation Commitments

Description	Amount	Dept
Finance - Accounting Supervisor (6 months)	33,716	Finance
Finance - Internal Auditor	33,716	Finance
HR - Training Administrator (For Six Months Only)	27,588	HR
Sub Total - Personnel	95,020	
Workday Rising Conference Travel	1,680	CM
Workday Rising Conference Registration	1,700	CM
Workday Rising Conference Travel	3,000	FIN
Workday Rising Conference Registration	4,500	FIN
Workday Rising Conference Travel	2,000	HR
Workday Open Enrollment Travel	2,000	HR
Workday Rising Conference Registration	1,695	HR
Workday Open Enrollment Registration	2,100	HR
Workday Rising Conference Travel	2,000	IT
Workday Rising Conference Registration	1,695	IT
Workday Training Obligation Year 2	30,227	IT
Workday Lease and Replacement Fund Payback	159,236	IT
Workday Annual Subscription Fee	278,922	IT
Workday -Ipads to Replace Timeclocks	7,500	IT
Workday -Ipad minis for Barcode Scanning	800	IT
Workday Compatible Barcode Printer	1,399	IT
Sub Total - Operating Expenses	500,454	
Total Workday Expenditures FY20	595,474	

Dr. Scott Neils: Council Workshop July 24, 2019



REVENUE AND EXPENSE SUMMARY



REVENUE AND EXPENSE SUMMARY

	FY 19 ADOPTED	FY 20 PROPOSED	CHANGE
REVENUE	\$38,666,550	\$40,532,036	\$41,865,486
EXPENSE	<u>38,666,550</u>	<u>40,028,177</u>	<u>1,361,627</u>
CHANGE	\$0	\$503,859	\$503,859

**GENERAL FUND BALANCE OVER 30% POLICY
AVAILABLE FOR COUNCIL APPROPRIATION
~ \$500,000**

**FEMA REIMBURSEMENT
EXPECTED IN APPROXIMATELY 18 MONTHS
~ \$2,800,000**

FEMA HURRICANE REIMBURSEMENT STATUS

IRMA August 30, 2017 – September 13, 2017	Amount
Total Requested	\$2,657,405
Total Received	5,164
Balance Due	\$2,652,241

Matthew September 28, 2016 – October 10, 2016	Amount
Total Requested	\$6,906,592
Total Received	6,709,920
Balance Due	\$196,672



Total	Amount
Total Requested	\$9,563,997
Total Received	6,715,084
Balance Due	\$2,848,913



Dr. Scott Neils: Council Workshop July 24, 2019



A LA CARTE REQUESTS



PERSONNEL SUMMARY

PERSONNEL BY DEPARTMENT									
					Prpsd	Req	Current		
Department	FY 16	FY 17	FY 18	FY 19	FY20	FY 20	Vacancies	Requests	Vacancies
<u>General Fund</u>									
Mayor and Council	-	-	-	-					
City Manager	3.70	3.00	5.00	5.00	6.00	1.00	-	Mgt Analyst	
City Attorney	4.50	4.50	4.50	4.50	5.50	1.00	-	Sr. Admin Asst	
City Clerk	3.58	4.00	4.00	4.00	4.00	-	-		
Finance	13.77	15.50	16.40	15.40	17.40	2.00	1.00	Acctg Supv, Int Auditor	Budget Anal
Human Resources	3.00	4.00	4.00	5.00	6.00	1.00	-	Tgn Coord	
Community Developm	16.42	17.17	17.17	11.96	11.96	-	2.00		Const Insp; Prin Plnr
Fire Services	59.50	59.50	60.50	64.50	65.50	1.00	-	Admin Asst	
Police ****	108.79	110.88	112.88	122.88	131.88	9.00	10.00	4 Off, 1 CSO, 3 Code, 1 Cust	7 Off, CSO, Crim Anal, Evid Tech
Public Works	18.50	19.50	19.60	19.51	19.51				
Parks Maintenance	24.28	28.23	27.83	28.13	28.13	-	6.00		Admin asst, Equip op, Lanscp Qual As Mrg, 3 Maint
Recreation**	8.74	9.51	13.06	13.06	13.06	-	2.00		2 Maint
Athletics	7.39	8.07	8.85	8.90	8.90	-	3.00		3 Pgm Ldrs
pogTV*****	0.73	0.33	-	-	-	-	-		
Total General Fund:	272.90	284.19	293.79	302.84	317.84	15.00	24.00		
Percent Change	5.4%	4.1%	3.4%	3.1%	5.0%				



PERSONNEL SUMMARY PER 1,000 POPULATION

PERSONNEL BY DEPARTMENT					
(Per 1,000 Population)					
	Approved	Approved	Approved	Approved	Proposed
Department	FY 16	FY 17	FY 18	FY 19	FY20
Population	58,656	59,315	59,625	61,009	61,600
Percent Change	2.1%	1.1%	0.5%	2.3%	1.0%
General Fund					
Mayor and Council	-	-	-	-	
City Manager	0.06	0.05	0.08	0.08	0.10
City Attorney	0.08	0.08	0.08	0.07	0.09
City Clerk	0.06	0.07	0.07	0.07	0.07
Finance	0.23	0.26	0.28	0.25	0.29
Human Resources	0.05	0.07	0.07	0.08	0.10
Community Development (CD) ****	0.28	0.29	0.29	0.20	0.20
Fire Services	1.01	1.00	1.01	1.06	1.07
Police ****	1.85	1.87	1.89	2.01	2.16
Public Works	0.32	0.33	0.33	0.32	0.32
Parks Maintenance	0.41	0.48	0.47	0.46	0.46
Recreation**	0.15	0.16	0.22	0.21	0.21
Athletics	0.13	0.14	0.15	0.15	0.15
pogTV*****	0.01	0.01	0.00	0.00	0.00
Total General Fund:	4.65	4.79	4.93	4.96	5.21
Percent Change	-2.2%	3.0%	2.8%	0.7%	5.0%

Dr. Scott Neils: Council Workshop July 24, 2019



City Goals

PROJECT PRIORITIES

- IMPERATIVE – SAFETY
- ESSENTIAL – LOSE MONEY
- IMPORTANT – EFFICIENCY AND EFFECTIVENESS
- DESIRABLE – NICE TO HAVE



A LA CARTE REQUEST SUMMARY

GF Department	Amount
Non-Departmental	\$135,000
City Manager	57,077
City Attorney	10,489
Human Resources	28,838
Police	763,569
Fire	125,570
Parks	149,500
Total GF Dept	\$1,270,043

Non- GF Department	Amount
Fund 501 - IT	\$56,129
Fund 504 - Risk	37,146
Fund 503 – Veh Maint	20,800
Total Non-GF Dept	\$114,075

TOTAL A LA CARTE
\$1,314,118



NON-DEPARTMENTAL

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
Non Departmental	Pension Plans Consulting Services	\$75,000	0.0229		1	5
	Strategic Plan Update - Consulting Services	\$60,000	0.0183		2	5,6



ADMINISTRATIVE SERVICES DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority 1</u>
Adm Svcs -HR	HR Administrator-Training Coordinator (4/20)	\$27,588	0.0084		
	Training Coordinator-Additional Costs	\$1,250	0.0004		



CITY ATTORNEY DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>
City Attorney	New Position - Administrative Assistant (Net)	\$9,390	0.0029	
	Position @ 10 mos \$32,688 offsets \$23,298			
	Reclass - Sr Admin Asst to Paralegal (GF*)	\$1,099	0.0003	
	* Fund 504 - Risk covers 50%			



CITY MANAGER DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
City Manager	Management Analyst	\$57,077	0.0174			



FIRE DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Priority</u>	<u>Goal</u>
Fire	No Expansion in services - OT (6 mo) for Weekend Sat/Sun 12 hr shift	\$15,000	0.0046	Imperative	1
Fire	Add - Administrative Assistant	\$38,535	0.0118	Imperative	1
Fire	Exercise Equipment	\$7,000	0.0021	Important	6
Fire	Truck for Inspector	\$22,000	0.0067	Important	6
Fire	Fire station equip; Bed frames (10)	\$6,700	0.0020	Imperative	1
Fire	Fire station equip; Recliners (22)	\$15,840	0.0048	Important	3
Fire	Fire station equip; Office Chairs (52)	\$12,220	0.0037	Important	3
Fire	Fire station equip; Desks	\$4,650	0.0014	Important	3
Fire	Fire station equipment shipping	\$3,625	0.0011	Important	3

Dr. Scott Neils: Council Workshop July 24, 2019



POLICE DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Important</u>	<u>6</u>
Police	Police Officer with gear, equipment and vehicles (4 @ 112,633 per PO)	\$450,532	0.1376		
Police	Community Service Officer (FT) Front Office, equipment, uniforms, no vehicle	\$47,987	0.0147		
Police	Reclass Evidence Technician to Evidence Supervisor	\$5,562	0.0017		
Police	Custodian (FT)	\$32,995	0.0101		
PD Code Enforcement	Code Enforcement Officers (3 FT) with associated costs; Training, Per Diem, Cell phones, Uniforms, Equipment, Membership Dues (\$51,998 per Officer)	\$155,993	0.0477		
PD Code Enforcement	Code Enforcement Officers - Vehicles	\$70,500	0.0215		



<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Priority</u>	<u>Goal</u>
Parks	Turf Machine for fields -	\$15,000	0.0046	Imperative	5
Parks	HVAC Replacement Adult Ctr	\$18,000	0.0055	Important	1 & 2
Parks	Infield renovations City Ctr Flds 1,2&3	\$32,500	0.0099		2
Parks	Palm Tree trimming - City Maint Contract	\$19,000	0.0058		3
Parks	Resod one outfield at City Ctr (1 per yr)	\$65,000	0.0199		2



OTHER NON-GENERAL FUND DEPARTMENTS

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>
Non - General Fund			
A La Carte requests for Internal Service funds impact the GF at approximately 65%			
Fund 501 - IT	Add - Information Security Administrator	\$65,802	
	Additional costs related to new position	\$4,250	
	Multifactor Authentication	\$6,800	
	Increased Access control for Data Center	\$3,500	
	A/V cameras for Annex Training Room for remote council Broadcasts	\$6,000	
	Total IT Request - \$86,352 / GF = 65%	\$56,129	0.0171
Fund 504 - RISK	Diversity and Inclusion Officer (\$57,147)	\$37,146	0.0108
Fnd 503 -Vehicle Maint	Purchase new Forklift (65% of \$32,000)	\$20,800	0.0060



GENERAL CAPITAL 317 FUND REQUEST FOR FY20



City Goals

PROJECT PRIORITIES

- IMPERATIVE – SAFETY
- ESSENTIAL – LOSE MONEY
- IMPORTANT – EFFICIENCY AND EFFECTIVENESS
- DESIRABLE – NICE TO HAVE



General Capital 317 Fund - Requests for FY20

General Capital 317 Fund - Requests for FY20					
CM Rank	Priority	Project	Department	Goal	FY20 Request (\$000)
1	Imperative	Playground Replacements (Grant Contigent \$100K)	Parks & Rec.	QOL/Safety	\$ 200
2	Imperative	Gear Extractor and Dryers	Fire	Org. Excellence	44
3	Essential	Ball Field Lamp Replacement	Parks & Rec.	Savings	332
4	Essential	City Hall Repurposing (Must be designed first)	Public Works	Org. Excellence	125
5	Essential	City Hall Building HVAC	Public Works	Savings	300
6	Essential	(Port Orange) Down Under Revitalization	Comm. Dvlp.	Quality of Life	95
7	Important	REC Center Remodel (contingent on Grant)	Parks & Rec.	Org. Excellence	400
8	Desirable	I-95 Gateway Signage	Comm. Dvlp.	Quality of Life	115
9	Important/Essential	Parks Maintenance Storage	Parks & Rec.	Org. Excellence	39
10	Important	Training facility/Tower	Fire	Public Safety	108
11	Imperative	*Resurface Parking Lots- City Facilities/Parks	Public Works	QOL/Safety	100
12	Important	Work Shop	Public Works	Org. Excellence	73
13	Essential	PW Admin Building HVAC	Public Works	Org. Excellence	200
14	Important	Floating Docks Design South Side Causeway Park	Parks & Rec.	Quality of Life	42
15	Important	Concession Restroom Design	Parks & Rec.	Quality of Life	30
16	Desirable	Audio Visual Upgrades	Info. Tech.	Org. Excellence	21
17	Desirable	Drone Program (Grant Only)	Fire	Public Safety	16
Other		Purchase of Dave's Pest Control Property	City Manager	Quality of Life	1,150
Grand Total 317 Fund Requests:			\$ 3,390		
* If delayed, moves toward Imperative - Causeway Roads 1st Priority					

Dr. Scott Neils: Council Workshop July 24, 2019



Council Comments / Guidance

FY20 Base
Revenue & Expense Budgets
General Fund 001

For City Council Review

7/18/19

GENERAL FUND REVENUES BY SOURCE - FY19, \$ CHG, % CHG, FY20 FORECAST

Top Nine Revenues- ..	FY19 Adopted	Change \$	FY20 Proposed	Change %	% TOTAL
Grand Total	\$38,666,550	\$1,682,626	\$40,351,176	4.4%	100.0%
Ad Valorem	\$14,122,091	\$1,030,471	\$15,152,562	7.3%	37.6%
Utility Tax-Elec	\$4,697,961	\$158,321	\$4,856,282	3.4%	12.0%
Other Rev	\$4,131,204	\$2,000	\$4,133,204	0.0%	10.2%
Shared Rev-1/2 c	\$3,680,896	\$217,173	\$3,898,069	5.9%	9.7%
Franchise Fee	\$3,504,988	\$42,060	\$3,547,048	1.2%	8.8%
Shared Rev-Other	\$2,349,592	\$157,423	\$2,507,015	6.7%	6.2%
Admin Svc Fees	\$1,918,872	\$0	\$1,918,872	0.0%	4.8%
PILOT	\$1,684,622	\$69,619	\$1,754,241	4.1%	4.3%
Comm Service Tax	\$1,643,092	\$0	\$1,643,092	0.0%	4.1%
Utility Tax-Water	\$933,232	\$7,559	\$940,791	0.8%	2.3%

FY20 General Fund Expense Budget by Department (as of 07/16/2019)

Department (Division #)	FY19 Adopted	FY20 Prelim Req	\$ Variance	% Variance
Non-Departmental (1000)	\$ 3,042,305	\$ 3,393,366	\$ 351,061	11.5%
Operating	2,296,394	2,415,137	118,743	5.2%
Grants and Aid	35,776	36,606	830	2.3%
Transfers	648,635	646,385	(2,250)	-0.3%
Non-Op. (Compression Pool)	-	-	-	n/a
Non-Op. (Contingency)	61,500	295,238	233,738	380.1%
Mayor & Council (1100)	195,111	213,412	18,301	9.4%
Personnel	101,398	110,270	8,872	8.7%
Operating	93,713	103,142	9,429	10.1%
City Manager (1200)	591,160	611,998	20,838	3.5%
Personnel	495,158	507,515	12,357	2.5%
Operating	76,002	89,483	13,481	17.7%
Non-Op. (Contingency)	20,000	15,000	(5,000)	-25.0%
City Attorney (1300)	676,746	712,786	36,040	5.3%
Personnel	454,677	478,795	24,118	5.3%
Operating	222,069	233,991	11,922	5.4%
City Clerk (1500)	339,356	376,468	37,112	10.9%
Personnel	204,944	208,434	3,490	1.7%
Operating	134,412	168,034	33,622	25.0%

FY20 General Fund Expense Budget by Department (as of 07/16/2019)

Department (Division #)	FY19 Adopted	FY20 Prelim Req	\$ Variance	% Variance
Finance (1600)	1,232,362	1,303,336	70,974	5.8%
Personnel	1,090,943	1,142,317	51,374	4.7%
Operating	141,419	161,019	19,600	13.9%
Human Resources (1700)	494,035	528,010	33,975	6.9%
Personnel	355,633	353,282	(2,351)	-0.7%
Operating	138,402	174,728	36,326	26.2%
CD - Planning (1900)	614,799	632,413	17,614	2.9%
Personnel	509,514	506,504	(3,010)	-0.6%
Operating	105,285	125,909	20,624	19.6%
CD - Engr (1903)	585,114	588,992	3,878	0.7%
Personnel	458,256	453,322	(4,934)	-1.1%
Operating	126,858	135,670	8,812	6.9%
Fire (3100)	9,441,375	9,639,858	198,483	2.1%
Personnel	7,792,918	7,866,455	73,537	0.9%
Operating	1,642,457	1,766,603	124,146	7.6%
Capital	6,000	6,800	800	13.3%
Police / Code Enf (3200)	14,479,153	14,714,200	235,047	1.6%
Personnel	11,639,920	11,743,587	103,667	0.9%
Operating	2,725,233	2,962,113	236,880	8.7%
Capital	114,000	8,500	(105,500)	-92.5%

FY20 General Fund Expense Budget by Department (as of 07/16/2019)

Department (Division #)	FY19 Adopted	FY20 Prelim Req	\$ Variance	% Variance
Public Works (4300 & 4350)	2,821,781	2,938,606	116,825	4.1%
Personnel	1,017,143	1,072,769	55,626	5.5%
Operating	1,768,638	1,853,337	84,699	4.8%
Capital	36,000	12,500	(23,500)	-65.3%
Parks Maintenance (4400)	2,579,920	2,610,556	30,636	1.2%
Personnel	1,312,009	1,264,160	(47,849)	-3.6%
Operating	1,257,911	1,346,396	88,485	7.0%
Capital	-	-	-	n/a
Non-Op. (Contingency)	10,000	-	(10,000)	-100.0%
Recreation (51xx)	969,395	994,308	24,913	2.6%
Personnel	721,717	728,942	7,225	1.0%
Operating	247,678	265,366	17,688	7.1%
Athletics (5200)	603,938	633,151	29,213	4.8%
Personnel	407,715	412,628	4,913	1.2%
Operating	196,223	220,523	24,300	12.4%
Capital	-	-	-	n/a
Grand Total:	38,666,550	39,891,460	1,224,910	3.2%

SUMMARY

Personnel Cost	26,561,945	26,848,980	287,035
Operating	11,172,694	12,021,451	848,757
Grants and Aid	35,776	36,606	830
Transfers	648,635	646,385	(2,250)
Non Operating Contingency	91,500	310,238	218,738
Capital	156,000	27,800	(128,200)
Grand Total	38,666,550	39,891,460	1,224,910

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
NON DEPARTMENTAL							
NON DEPARTMENTAL							
001-1000-519.23-00	HEALTH INSURANCE	56,208	0	0	0	0	0
*	PERSONNEL SERVICES	56,208	0	0	0	0	0
001-1000-519.31-13	OTHER PROF. SERVICES	60,237	60,066	72,000	128,000	58,383	84,550
	LEVEL 2					TEXT AMT	
						*OPEB UPDATED EVERY 2 YEARS (LAST DONE IN FY18, DUE IN FY20)	10,000
						*OTHER MISC PROFESSIONAL SERVICES	30,000
						*NAVEX ETHICSPPOINT	2,550
						*CONSULTING SERVICES TO REVIEW MOVING CURRENT PENSION PLANS TO FRS (*NEW REQUEST IN FY20)	75,000
						*UPDATE CITY STRATEGIC PLAN (*NEW REQ IN FY20)	60,000
						*****MOVED TO A LA CARTE STRATEGIC PLAN UPDATE	60,000-
						REVIEW OF PENSION PLANS	75,000-
						*GOVERNMENTAL CONSULTING	42,000
							84,550
001-1000-519.31-63	PROJECT PROFESSIONAL SRVC	7,245,421	11,148	0	0	0	0
001-1000-519.31-65	PROJ PROF SRVC	417,365	2,145,738	0	0	0	0
001-1000-519.34-14	CONTRACT SERVICES OTHER	6,800	3,000	3,250	3,250	2,500	3,250
	LEVEL 2					TEXT AMT	
						DISCLOSURE/DISSEMINATION SERVICES WITH DIGITAL ASSURANCE CERTIFICATION LLC (DAC) (THIS SERVICE STARTED IN FY17)	2,500
						***** MATERIAL EVENT FILINGS BY DAC ESTIMATING 3 AT \$250/EACH FOR FY19	750

							3,250
001-1000-519.40-10	EMPLOYEE TRAINING	8,574	9,055	34,600	34,600	9,610	34,600
	LEVEL 2					TEXT AMT	
						*HR-CITYWIDE TRAINING (EDUCATIONAL REIMBURSEMENT)	25,000
						----- *CITY MANAGER DIRECTED TRAINING - CITY WIDE	9,600

							34,600
001-1000-519.44-13	FLEET FINANCING	601	0	0	0	0	0
001-1000-519.49-19	LICENSES, TAXES & FEES	6,565	635	1,000	1,000	10,750	1,000
	LEVEL 2					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
2	OTHER TAXES, LICENSES, & FEES						1,000 1,000
001-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	0	2,738	0	0	0	0
001-1000-519.49-61	DATA PROCESSING 501	892,151	933,850	1,061,296	1,061,296	795,972	1,261,724
LEVEL 2	TEXT UPDATED FOR FY20 KF 7/16/19 ***					TEXT AMT 1,261,724	
						1,261,724	
001-1000-519.49-64	INSURANCE 504	564,052	656,218	900,099	900,099	675,076	793,551
LEVEL 2	TEXT UPDATED FOR FY20					TEXT AMT 793,551 793,551	
001-1000-519.49-66	TRF TO 506 BLDG MAINT FD	321,584	107,030	224,149	224,149	168,112	236,462
LEVEL 2	TEXT UPDATED FOR FY20					TEXT AMT 236,462 236,462	
001-1000-519.52-00	OTHER OPERATING SUPPLIES	0	373	0	784	378	0
001-1000-519.52-02	SPECIAL INVENTORY ACCT	0	0	0	0	369,272	0
001-1000-519.52-17	AGRICULTURE SUPPLIES	0	0	0	36,475	13,605	0
001-1000-519.52-19	OTHER OPERATING-DONATED'	473	521	0	4,768	1,484	0
*	OPERATING EXPENSE	9,523,823	3,930,372	2,296,394	2,394,421	2,105,142	2,415,137
001-1000-519.63-97	PROJ CAPITAL OUTLAY	114,224	1,295	0	900	0	0
001-1000-519.64-00	MACH & EQUIPMENT	22,260	0	0	0	0	0
*	CAPITAL OUTLAY	136,484	1,295	0	900	0	0
001-1000-519.81-19	VOL CTY BUSINESS DEV CORP	35,194	35,590	35,776	35,776	35,775	36,606
LEVEL 2	TEXT TEAM VOLUSIA BUSINESS DEV PARTNERSHIP (\$0.50 PER CAPITA BASED OFF 61,009) VOLUSIA TPO/RIVER TO SEA TRANSPORTATION (.10 PER CAPITA BASED OFF 61,009) (LP 6/3/19)					TEXT AMT 30,505 6,101	
						36,606	
001-1000-519.83-00	OTHER GRANTS AND AID	35,000	0	0	0	0	0
*	GRANTS & AIDE	70,194	35,590	35,776	35,776	35,775	36,606

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
001-1000-581.90-58	TRF TO 207/220 DEBT SRVE	331,000	0	448,635	448,635	448,635	446,385
	LEVEL 2 TEXT TRANSFER TO 220 FUND FOR 2014 CAP IMPV BOND					TEXT AMT 446,385 446,385	
001-1000-581.91-30	TRANSFER TO 505	305,000	450,000	0	995,580	6,500	0
	LEVEL 2 TEXT BASED ON FY19-FY24 CIP DRAFT 1, NO TRANSFER TO THE 505 LEASE & REPLACEMENT FUND IS CURRENTLY ANTICIPATED. (04-24-18 NT) *****					TEXT AMT	
001-1000-581.91-51	TRANSFER TO 201	1,125	0	0	0	0	0
001-1000-581.91-70	TRANSFER TO 317 FUND	2,382,000	849,522	200,000	200,000	200,000	200,000
	LEVEL 2 TEXT BASED ON FY19-FY24 CIP DRAFT 1, NO TRANSFER TO THE 317 GENERAL CAPITAL FUND IS CURRENTLY ANTICIPATED. ALL 317 PROJECTS ARE UNFUNDED. (04-24-18 NT) ***** UPDATED TO INCLUDE ADA TRANSITION PLAN 8/2/18					TEXT AMT	
						200,000 200,000	
001-1000-581.91-73	TFR TO 317 GEN CP REPL FD	100,000	0	0	0	0	0
*	TRANSFERS	3,119,125	1,299,522	648,635	1,644,215	655,135	646,385
001-1000-519.99-10	CONTINGENCY	0	0	61,500	61,500	0	295,238
	LEVEL 2 TEXT COUNCIL PRIORITIES *** 8/28/18 CM CHANGES CM - OTHER OPERATING CONTINGENCIES					TEXT AMT 75,000 13,500- 233,738 295,238	
001-1000-519.99-50	COMPRESSION RESERVE	0	0	0	114,000	0	0
*	NON-OPERATING EXPENSE	0	0	61,500	175,500	0	295,238
**	NON DEPARTMENTAL	12,905,834	5,266,779	3,042,305	4,250,812	2,796,052	3,393,366
***	NON DEPARTMENTAL	12,905,834	5,266,779	3,042,305	4,250,812	2,796,052	3,393,366

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
MAYOR & COUNCIL							
MAYOR & COUNCIL							
001-1100-511.12-00	SALARIES AND WAGES	71,926	73,000	73,064	73,064	54,855	73,000
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 73,000 73,000	
001-1100-511.21-00	FICA TAXES	5,071	4,948	5,593	5,593	3,572	5,587
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 5,587 5,587	
001-1100-511.22-00	RETIREMENT CONTRIBUTION	78	0	465	465	0	0
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT	
001-1100-511.23-00	HEALTH INSURANCE	17,176	21,822	22,015	22,015	17,490	31,391
	LEVEL 2 TEXT HEALTH DENTAL LIFE					TEXT AMT 29,572 1,556 263 31,391	
001-1100-511.24-00	WORKER'S COMPENSATION	65	76	74	74	64	86
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 86 86	
001-1100-511.26-00	EAP BENEFIT	187	187	187	187	137	206
	LEVEL 2 TEXT CURRENT COUNCIL					TEXT AMT 206 206	
* PERSONNEL SERVICES		94,503	100,033	101,398	101,398	76,118	110,270
001-1100-511.31-13	OTHER PROF. SERVICES	20,065	20,000	20,000	20,000	20,000	20,000
	LEVEL 2 TEXT CHAMBER OF COMMERCE CONTRACT GOAL 4 ECONOMIC DEVELOPMENT					TEXT AMT 20,000 20,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1100-511.34-14	CONTRACT SERVICES OTHER	800	0	0	1,760	1,759	6,830
	LEVEL 2 TEXT					TEXT AMT	
							2,000
	STATE OF CITY (SPONSORED)						
	STUDENT GOVERNMENT DAY LUNCH (SPONSORED; MOVED						130
	FROM OTHER OPERATING SUPPLIES)						
	FREEMANVILLE DAY FOOD (MOVED FROM OTHER OPERATING						450
	SUPPLIES)						
	EMPLOYEE HOLIDAY CELEBRATION (MOVED FROM OTHER						4,250
	OPERATING SUPPLIES)						
	NOTE: MOST ITEMS MOVED FROM OTHER OPERATING SUPPL						
	GOAL 6: ORGANIZATIONAL EXCELLENCE						6,830
001-1100-511.40-00	TRAVEL PER DIEM	5,638	4,149	8,270	8,270	3,168	8,470
	LEVEL 2 TEXT					TEXT AMT	
							2,440
	3 COUNCIL TO FLC CONFERENCE @ \$813 EACH						600
	15 VLOC DINNERS @ \$40 EACH						5,430
	5 COUNCIL TO TALLAHASSEE (2 DAYS) @ \$1,086 EACH						
	GOAL 6: ORGANIZATIONAL EXCELLENCE						8,470
001-1100-511.40-10	EMPLOYEE TRAINING	0	0	0	0	0	1,740
	LEVEL 2 TEXT					TEXT AMT	
							1,740
	REGISTRATION FOR FLC CONFERENCE (3) MOVED FROM						1,740
	TRAVEL PER DIEM						
001-1100-511.41-00	COMMUNICATION SERVICES	1,009	25	0	0	0	0
001-1100-511.46-10	GENERAL EQUIP MAINT	23	13	50	50	0	50
	LEVEL 2 TEXT					TEXT AMT	
							50
	COPIER COST BASED ON CURRENT PRINT VOLUME						50
001-1100-511.48-04	PUB RELATION ACTIVITY	660	1,212	1,290	1,290	525	1,290
	LEVEL 2 TEXT					TEXT AMT	
							590
	FAMILY DAYS PROMOTIONAL ITEMS						700
	QUARTERLY NEWSLETTER @\$175/QTR						
	GOAL 6: ORGANIZATIONAL EXCELLENCE						1,290
001-1100-511.49-66	TRF TO 506 BLDG MAINT FD	51,951	46,026	50,543	50,543	37,907	52,592
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
2	UPDATED FOR FY 2020						52,592 52,592
001-1100-511.51-00	OFFICE SUPPLIES	390	64	0	0	0	0
001-1100-511.52-00	OTHER OPERATING SUPPLIES	5,541	2,885	4,010	4,010	4,467	450
LEVEL 2	TEXT OFFICIAL BUSINESS VISITOR REFRESH (H2O, COFFEE) ANNUAL RETIREE CELEBRATION MOST ITEMS MOVED TO CONTRACT SVCS OTHER GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT	100 350 450
001-1100-511.52-15	POSTAL SERVICE	11	17	40	40	0	20
LEVEL 2	TEXT BASED ON HISTORICAL ACTUALS AND CURRENT FORECAST					TEXT AMT	20 20
001-1100-511.54-00	DUES & MEMBERSHIPS	8,708	9,016	9,410	10,756	10,756	11,600
LEVEL 2	TEXT FLC DUES BASED ON EST. POP 61,009 * 0.13041229 INCREASE DUE TO CHANGE IN POP. AND MULTIPLYER VOLUSIA LEAGUE OF CITIES DUES (NO CHANGE) FL. LEAGUE OF MAYORS MEMBERSHIP TO MAYOR (NEW) GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT	8,000 2,000 1,600 11,600
* OPERATING EXPENSE		94,796	83,407	93,613	96,719	78,582	103,042
001-1100-511.83-00	OTHER GRANTS & AIDS	250	100	100	100	100	100
LEVEL 2	TEXT STEM AWARD GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT	100 100
* GRANTS & AIDE		250	100	100	100	100	100
** MAYOR & COUNCIL		189,549	183,540	195,111	198,217	154,800	213,412
*** MAYOR & COUNCIL		189,549	183,540	195,111	198,217	154,800	213,412

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
CITY MANAGER							
CITY MANAGER							
001-1200-512.12-00	SALARIES AND WAGES	349,716	436,217	458,566	458,566	346,948	467,090
	LEVEL 2 TEXT WAGES					TEXT AMT 467,090 467,090	
001-1200-512.12-10	CAR ALLOWANCE	8,400	8,400	8,400	8,400	6,461	8,400
	LEVEL 2 TEXT PER CM CONTRACT @ \$500/MONTH PER ACM CONTRACT @ \$200/MONTH					TEXT AMT 6,000 2,400 8,400	
001-1200-512.12-20	CAPITAL LABOR OFFSET	17,699-	95,980-	99,894-	99,894-	76,074-	100,445-
	LEVEL 2 TEXT ERP MANAGER (SALARY CHARGED TO ZMI054)					TEXT AMT 100,445- 100,445-	
001-1200-512.14-00	OVERTIME	9,225	111	1,000	1,000	0	1,000
	LEVEL 2 TEXT IN CASE OF HURRICANE OR OTHER EMERGENCY					TEXT AMT 1,000 1,000	
001-1200-512.21-00	FICA TAXES	25,534	31,464	35,803	35,803	24,802	36,456
	LEVEL 2 TEXT FICA					TEXT AMT 36,456 36,456	
001-1200-512.22-00	RETIREMENT CONTRIBUTIONS	44,156	53,665	59,153	59,153	47,450	61,033
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 61,033 61,033	
001-1200-512.23-00	HEALTH INSURANCE	18,673	29,893	31,490	31,490	23,988	33,211
	LEVEL 2 TEXT NOTE: CM HEALTH INS NOT TAKEN MEDICAL DENTAL LIFE					TEXT AMT 29,572 1,945 1,694 33,211	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-1200-512.24-00	WORKER'S COMPENSATION	354	437	453	453		427	564
	LEVEL 2 TEXT CURRENT STAFF						TEXT AMT	564 564
001-1200-512.25-00	UNEMPLOYMENT COMP	3	0	0	0		0	0
001-1200-512.26-00	EAP BENEFIT	66	130	187	187		131	206
	LEVEL 2 TEXT CURRENT STAFF						TEXT AMT	206
								206
* PERSONNEL SERVICES		438,428	464,337	495,158	495,158		374,133	507,515
001-1200-512.31-13	PROFESSIONAL SERVICES	40,525	16,435	0	2,400		2,400	0
	LEVEL 2 TEXT MOVED ALL CITY-WIDE TRAINING TO HR						TEXT AMT	
001-1200-512.40-00	TRAVEL PER DIEM	6,693	9,549	9,372	10,697		3,632	10,537
	LEVEL 2 TEXT						TEXT AMT	
	PORT ORANGE AND VOLUSIA DAYS							2,175
	FPRA CONFERENCE							745
	CHAMBER OF COMMERCE CM BREAKFAST (3)							60
	VLOC DINNERS (10 @ \$40 EACH)							400
	ICMA CONFERENCE							1,868
	FCCMA CONFERENCE (2)							1,678
	FCCMA SYMPOSIUM							271
	WORKDAY RISING							1,680
	POSD LEADERSHIP GRADUATION							40
	ICMA DC ARMED SERVICES INTERN ORIENTATION (SPONSORED BY ICMA)							1,620
	GOAL 6: ORGANIZATIONAL EXCELLENCE							10,537
001-1200-512.40-10	EMPLOYEE TRAINING	2,400	665	780	1,800		285	7,020
	LEVEL 2 TEXT						TEXT AMT	
	FPRA MONTHLY MEETINGS (PIO)							310
	FRPA CONFERENCE REGISTRATION (PIO)							850
	FMCA CONFERENCE REGISTRATION (PIO, LOCAL)							230
	ICMA CONFERENCE REGISTRATION (CM)							750
	FCCMA CONFERENCE REGISTRATION (2)							900

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	WORKDAY RISING CONFERENCE REGISTRATION						1,700
	EXECUTIVE ASSISTANT STAFF TRAINING						1,000
	FCCMA SYMPOSIUM REGISTRATION						80
	FCCMA DISTRICT II TRAINING REGISTRATION (2) LOCAL						100
	FCCMA WINTER INSTITUTE REGISTRATION (2)LOCAL						600
	WEBINARS FOR ANY STAFF INTERESTED (5)						500
	MOST INCREASES DUE TO MOVING REGISTRATION COSTS FROM TRAVEL PER DIEM AND CONTINGENCY TO THIS LINE PLUS ADDITIONS FOR PROFESSIONAL DEVELOPMENT GOAL 6: ORGANIZATIONAL EXCELLENCE						7,020
001-1200-512.41-00	COMMUNICATION SERVICES	3,880	3,710	2,150	2,285	1,123	2,330
	LEVEL TEXT TEXT AMT						
	2 2 CELL PHONES @ \$66.30/MONTH EACH						1,595
	1 CELL PHONE @ \$61.20/MONTH EACH						735
	MORE EXPENSIVE PHONES HAVE TEXT CAPTURING						2,330
001-1200-512.47-00	PRINTING AND BINDING	700	350	0	0	0	0
001-1200-512.48-04	PUB RELATION ACTIVITY	5,100	5,316	6,040	6,415	5,900	6,465
	LEVEL TEXT TEXT AMT						
	2 WSBB RADIO SHOW AT \$425/MO						5,100
	PORT ORANGE U T-SHIRTS						390
	NEW COUNCIL PHOTO, FRAME, ETC.						75
	MISC. PUBLIC INFORMATION PROJECTS						900
	GOAL 6: ORGANIZATIONAL EXCELLENCE						6,465
001-1200-512.49-14	FURN & FIXTURE NON-CAP	963	1,273	0	0	0	0
001-1200-512.49-16	COMPUTER HARDWARE	1,442	0	0	0	0	100
	LEVEL TEXT TEXT AMT						
	2 IPHONE REFRESH FOR ACM (5YRS OLD)						100
							100
001-1200-512.49-19	LICENSES, TAXES & FEES	200	0	0	0	0	0
001-1200-512.49-66	TFR TO 506 BLDG MAINT FD	51,729	45,986	52,580	52,580	39,435	54,846
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR 2020						54,846
							54,846
001-1200-512.51-00	OFFICE SUPPLIES	1,142	1,451	1,500	1,500	537	1,430
	LEVEL TEXT TEXT AMT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2						1,400 30 1,430
001-1200-512.52-00	OTHER OPERATING SUPPLIES	420	478	700	2,080	532	2,360
	LEVEL 2						
	TEXT					TEXT	AMT
	PO UNIVERSITY CELEBRATORY CAKE						55
	ERP COMPLETION CELEBRATION (PIZZA, KONA ICE, ETC.)						1,500
	ALL OTHER CONSUMABLES FOR OFFICE						805 2,360
001-1200-512.52-15	POSTAL SERVICE	71	41	100	100	100	110
	LEVEL 2						
	TEXT					TEXT	AMT
	BASED ON HISTORICAL ACTUALS & CURRENT FORECAST						110 110
001-1200-512.54-00	DUES AND MEMBERSHIPS	2,278	2,990	2,280	3,630	1,984	3,535
	LEVEL 2						
	TEXT					TEXT	AMT
	ICMA FOR CM (.008*159,807)						1,280
	ICMA FOR ACM (.008*129,156)						1,035
	FCCMA FOR CM (\$3/1,000 OF SALARY)						480
	FCCMA FOR ACM (\$3/1,000 OF SALARY)						390
	FPRA FOR PIO						250
	FMCA FOR PIO						100
	GOAL 6: ORGANIZATIONAL EXCELLENCE						3,535
001-1200-512.54-01	BOOKS & SUBSCRIPTIONS	159	264	500	500	96	750
	LEVEL 2						
	TEXT					TEXT	AMT
	PER CITY MANAGER CONTRACT						500
	CREDENTIALING COSTS FOR CM & ACM						250
	GOAL 6: ORGANIZATIONAL EXCELLENCE						750
* OPERATING EXPENSE		117,702	88,508	76,002	83,987	56,024	89,483
001-1200-512.64-00	MACH & EQUIPMENT	0	0	0	7,947	0	0
* CAPITAL OUTLAY		0	0	0	7,947	0	0
001-1200-512.99-10	CONTINGENCY	0	0	20,000	13,814	0	15,000
	LEVEL						
	TEXT					TEXT	AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2			REDUCED FROM ORIGINAL 2019 BUDGET OF \$20,000 TO \$15,000 DUE TO MOVEMENT OF KNOWN ITEMS INTO OPERATING BUDGET			15,000 15,000
*	NON-OPERATING EXPENSE	0	0	20,000	13,814	0	15,000
**	CITY MANAGER	556,130	552,845	591,160	600,906	430,157	611,998
***	CITY MANAGER	556,130	552,845	591,160	600,906	430,157	611,998

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
LEGAL SERVICES								
LEGAL SERVICES								
001-1300-514.12-00	SALARIES AND WAGES	317,830	332,106	338,538	338,538		259,956	356,803
	LEVEL 2 TEXT						TEXT AMT	
								356,803
								356,803
001-1300-514.12-10	CAR ALLOWANCE	3,600	3,600	3,600	3,600		2,769	3,600
	LEVEL 2 TEXT						TEXT AMT	
								3,600
								3,600
001-1300-514.12-20	CAP/OTHER LABOR OFFSET	6,390-	5,505-	0	0		2,840-	0
001-1300-514.14-00	OVERTIME	7,588	3,389	4,000	4,000		3,399	5,000
	LEVEL 2 TEXT						TEXT AMT	
								5,000
								5,000
001-1300-514.15-10	CERTIFICATION/LICENSES	1,065	2,236	1,350	1,350		940	0
	LEVEL 2 TEXT						TEXT AMT	
001-1300-514.21-00	FICA TAXES	23,615	24,445	26,484	26,484		19,315	27,882
	LEVEL 2 TEXT						TEXT AMT	
								27,882
								27,882
001-1300-514.22-00	RETIREMENT CONTRIBUTIONS	49,156	48,733	46,485	46,485		37,139	48,767
	LEVEL 2 TEXT						TEXT AMT	
								48,767
								48,767
001-1300-514.23-00	HEALTH INSURANCE	31,041	34,585	33,748	33,748		27,485	36,192
	LEVEL 2 TEXT						TEXT AMT	
								33,269

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	DENTAL						1,751
	LIFE						1,172
	WAGE INCREASE ON LIFE (TBD)						36,192
001-1300-514.24-00	WORKER'S COMPENSATION	260	307	304	304	282	366
	LEVEL 2 TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						366
	WAGE INCREASE						366
001-1300-514.26-00	EAP BENEFIT	162	169	168	168	142	185
	LEVEL 2 TEXT					TEXT AMT	
	CURRENT STAFF						185
							185
* PERSONNEL SERVICES		427,927	444,065	454,677	454,677	348,587	478,795
001-1300-514.31-12	LEGAL SERVICES	118,070	133,351	130,000	154,142	154,000	130,000
	LEVEL 2 TEXT					TEXT AMT	
	CITY HAS EXPERIENCED AN INCREASE IN COSTS FOR						130,000
	DEFENDING MULTIPLE GRIEVANCES AND FOR MEMORANDUMS						
	OF UNDERSTANDING. PROFESSIONAL SERVICES INCLUDE						
	PRIVATE ATTORNEYS SERVING AS SPECIAL LEGAL						
	COUNSEL FOR LABOR AND EMPLOYMENT, PENSION, BONDS,						
	CONTRACT AND CONSTRUCTION LITIGATION, LOCAL						
	PROSECUTIONS,ADMINISTRATIVE PROCEEDINGS, FIRE FEES						
	AND OTHER ASSESSMENTS,COURT REPORTERS, REAL ESTATE						
	CLOSING/TITLE AND OTHER PROFESSIONAL LEGAL						
	SERVICIES.						130,000
001-1300-514.31-13	OTHER PROF. SERVICES	2,999	0	0	3,789	0	0
001-1300-514.31-14	PROSCTR FEE/CODE SP MAG	0	3,600	20,000	20,000	10,000	20,000
	LEVEL 2 TEXT					TEXT AMT	
	BUDGETING HAS BEEN ASSIGNED TO LEGAL FOR CODE						20,000
	ENFORCEMENT TO COVER SPECIAL MAGISTRATE AND						
	OUTSIDE LEGAL COSTS AND FEES, AS NEEDED.						
	THIS EXPENSE WAS PREVIOUS FUNDED IN THE COMMUNITY						
	DEVELOPMENT AND POLICE DEPARTMENT BUDGETS.						20,000
001-1300-514.34-15	TEMP HELP SERVICE FEE	7,886	14,448	7,886	17,304	17,000	15,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	LEVEL TEXT					TEXT AMT	
	2 FINALIZE PROJECT STARTED IN FY2018 FOR PREPARING TRANSMITTING AND SAVING DOCUMENTS FOR STORAGE OF THE CLOSED FILE, REVIEWING THE FILE AND ASSIGNING THE CATEGORY FOR RETENTION AS REQUIRED BY LAW, OBTAINING ATTORNEY SIGN OFF AND DELIVERY OF THE FILE FOR STORAGE.					15,000	
						15,000	
001-1300-514.40-00	TRAVEL PER DIEM	4,131	3,809	5,000	6,840	4,514	5,200
	LEVEL TEXT					TEXT AMT	
	2 1. FL MUNICIPAL ATTORNEYS ASSOC (FMAA) JULY 3 ATTYS					2,450	
	2. FL ASSOC OF POLICE ATTORNEYS (FAPA) SEPT-OCT					600	
	3. FL LEAGUE OF CITIES (AUGUST)					300	
	4. INT'L MUNICIPIAL LAWYERS ASSOC (IMLA) SEPT					1,850	
						5,200	
001-1300-514.40-10	EMPLOYEE TRAINING	2,040	2,070	2,500	3,750	2,888	3,850
	LEVEL TEXT					TEXT AMT	
	2 REGISTRATION FOR VARIOUS REQUIRED TRAINING FOR VARIOUS COURSES FOR SPONSORS SHOWN IN 40-00					3,850	
						3,850	
001-1300-514.41-00	COMMUNICATION SERVICE	2,213	1,795	1,440	1,440	836	1,440
	LEVEL TEXT					TEXT AMT	
	2 AT&T MOBILITY - 2 EA. CELL PHONES (\$60/MONTH)					1,440	
						1,440	
001-1300-514.46-11	REGULAR MAINT/INSP EQUIP	620	308	800	800	307	800
	LEVEL TEXT					TEXT AMT	
	2 COPY MACHINE MAINTENANCE & SUPPORT					800	
						800	
001-1300-514.46-36	SOFTWARE MAINTENANCE	2,209	2,209	2,200	2,200	0	2,200
	LEVEL TEXT					TEXT AMT	
	2 MAINTENANCE & SUPPORT FOR LEGAL FILES SOFTWARE					2,200	
	8 LICENSES TOTAL ESTIMATED AT \$310/EACH						
	*7 CHARGED TO LEGAL \$310 X 7 = \$2,170						
	9 LICENSES ORIGINALLY PURCHASED IN COOPERATION WITH RISK MANAGEMENT / 7 MAINTAINED						
						2,200	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1300-514.49-66	TFR TO 506 BLDG MAINT FD	38,780	33,940	36,543	36,543	27,407	37,951
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 37,951 37,951	
001-1300-514.51-00	OFFICE SUPPLIES	3,074	2,272	3,000	3,000	1,131	3,000
	LEVEL 2 TEXT OFFICE SUPPLIES					TEXT AMT 3,000 3,000	
001-1300-514.52-00	OTHER OPERATING SUPPLIES	369	463	400	400	359	400
	LEVEL 2 TEXT OPERATING SUPPLIES					TEXT AMT 400 400	
001-1300-514.52-15	POSTAL SERVICE	308	162	350	350	101	350
	LEVEL 2 TEXT POSTAL SERVICE					TEXT AMT 350 350	
001-1300-514.54-00	DUES & MEMBERSHIPS	2,065	1,030	1,450	1,450	1,505	1,450
	LEVEL 2 TEXT 1. INTERNATIONAL MUNICIPAL LAWYERS ASSOC. (IMLA) 2. FLORIDA ASSOCIATION OF POLICE ATTORNEYS 3. VOLUSIA COUNTY BAR ASSOCIATION 4. NATL ASSOC OF LEGAL ASSISTANTS (NALA)					TEXT AMT 695 50 285 420 1,450	
001-1300-514.54-01	BOOKS & SUBSCRIPTIONS	9,545	9,926	10,500	11,120	10,909	10,700
	LEVEL 2 TEXT 1. THOMSON REUTERS - ONLINE RESEARCH/ONE BOOK 2. IMLA SUBSCRIPTION					TEXT AMT 10,500 200 10,700	
001-1300-514.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,650
	LEVEL 2 TEXT FL BAR ASSOCIATION \$350 PER ATTORNEY (3) FL BAR REGISTERED PARALEGAL \$150 PER PARALEGAL (2) FL BAR BOARD CERTIFICATION (JONES) ***MOVED FROM 15-10 FY20					TEXT AMT 1,050 300 300 1,650	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
*	OPERATING EXPENSE	194,309	209,383	222,069	263,128	230,957	233,991
**	LEGAL SERVICES	622,236	653,448	676,746	717,805	579,544	712,786
***	LEGAL SERVICES	622,236	653,448	676,746	717,805	579,544	712,786

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
CITY CLERK CITY CLERK 001-1500-513.12-00	SALARIES AND WAGES	129,579	117,627	146,097	146,097	102,149	147,658
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 147,658 147,658	
001-1500-513.14-00	OVERTIME	2,381	92	750	750	337	500
	LEVEL 2 TEXT TO COVER ADVISORY BOARD/COMMISSION MEETINGS					TEXT AMT 500 500	
001-1500-513.15-10	CERTIFICATIONS/LICENSES	190	106	150	271	271	0
	LEVEL 2 TEXT NOTARY PUBLIC CERTIFICATIONS & RENEWALS AS NEEDED \$150 BUDGETED IN 55-02					TEXT AMT	
001-1500-513.21-00	FICA TAXES	9,748	8,371	11,237	11,237	7,663	11,338
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 11,338 11,338	
001-1500-513.22-00	RETIREMENT CONTRIBUTIONS	12,450	10,643	17,071	17,071	12,788	17,119
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 17,119 17,119	
001-1500-513.23-00	HEALTH INSURANCE	21,355	17,496	29,346	29,346	17,133	31,478
	LEVEL 2 TEXT HEALTH INS DENTAL INS LIFE INS WAGE INCREASE ON LIFE					TEXT AMT 29,572 1,556 350 31,478	
001-1500-513.24-00	WORKER'S COMPENSATION	109	101	143	143	125	176
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 176	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							176
001-1500-513.26-00	EAP BENEFIT	112	90	150	150	104	165
	LEVEL 2 TEXT					TEXT AMT	
							165
							165

*	PERSONNEL SERVICES	175,924	154,526	204,944	205,065	140,570	208,434
001-1500-513.34-12	ELECTION SERVICES	0	0	0	138,000	41,386	0
	LEVEL 2 TEXT					TEXT AMT	
							38,000
	LOCAL DISCRETIONARY SALES SURTAX						
	SPECIAL ELECTION COST ALLOCATION OF \$500,000						

	1/2% TAX RATE - DEFAULT FORMULA						
	PORT ORANGE - DISTRIBUTION % => 7.573626%						
	PORT ORANGE - ESTIMATED AMOUNT => \$3,415,330						
	(OVERALL ESTIMATED AMOUNT - ALL => \$45,095,050)						

	ESTIMATED ELECTION COST => \$500,000 * .07573626						
	= \$37,868						

	(LP 6-12-18)						
	8/28/18 CM CHANGES - REMOVE SPECIAL ELECTION						38,000-
001-1500-513.34-14	CONTRACT SERVICES OTHER	32,141	23,771	15,940	16,691	16,690	19,390
	LEVEL 2 TEXT					TEXT AMT	
							3,390
	BIS DIGITAL RECORDING SYSTEM						1,000
	CROWN SHREDDING						15,000
	MUNICIPAL CODE CORP						
	**DECREASED CROWN SHREDDING NOW THAT THE WAREHOUSE						
	PROJECT IS COMPLETE.						
	INCREASED MUNICIPAL CODE CORP TO COVER ADMINISTRAT						
	FEES AND INCREASED ORDINANCES NEEDING CODIFICATION						
							19,390
001-1500-513.40-00	TRAVEL PER DIEM	506	1,977	2,000	1,500	533	4,000
	LEVEL 2 TEXT					TEXT AMT	
							3,500
	FLORIDA ASSOC OF CITY CLERK'S CONFERENCES						
	CITY CLERK & ASST CITY CLERK TO ATTEND 3						
	CONFERENCES FOR TRAINING.						
	FLORIDA RECORDS MANAGEMENT ASSOCIATION						500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	RECORDS MANAGER TO ATTEND ANNUAL CONFERENCE						4,000
001-1500-513.40-10	EMPLOYEE TRAINING	1,148	953	1,250	1,250	1,205	2,450
	LEVEL 2 TEXT					TEXT AMT	
							1,500
	FLORIDA ASSOC OF CITY CLERK'S CONFERENCE (X2) FOR CITY CLERK & ASST CITY CLERK						300
	FLORIDA RECORDS MANAGEMENT ASSOCIATION ANNUAL CONF FOR RECORDS MANAGEMENT COORDINATOR						200
	WEBINARS AS AVAILABLE						450
	2020 IIMC REGION III CONFERENCE IN ORLANDO FOR CITY CLERK & ASSIST CITY CLERK						2,450
001-1500-513.41-00	COMMUNICATION SERVICES	1,147	844	720	720	378	720
	LEVEL 2 TEXT					TEXT AMT	
							720
	SPECTRUM PHONE CHARGES MOVING TO IT IN FY 19						720
	CELL PHONE FOR CITY CLERK - \$59.37/MONTH						
001-1500-513.44-10	EQUIP/OTHER RENTAL/LEASE	3,616	3,567	3,570	3,570	3,567	4,370
	LEVEL 2 TEXT					TEXT AMT	
							3,500
	MAIL MACHINE LEASE						870
	COPY MACHINE LEASE (CLERK'S PORTION ONLY)						4,370
001-1500-513.46-36	SOFTWARE MAINTENANCE	0	0	0	3,465	3,465	3,465
	LEVEL 2 TEXT					TEXT AMT	
							3,465
	JUSTFOIA MAINTENANCE FEES						3,465
001-1500-513.47-00	PRINTING AND BINDING	219	157	500	500	500	500
	LEVEL 2 TEXT					TEXT AMT	
							500
	KONICA MINOLTA (ESTIMATE FOR CLERK'S COPIES)						500
001-1500-513.49-01	ADVERTISING	49,635	49,526	49,055	49,055	49,000	50,000
	LEVEL 2 TEXT					TEXT AMT	
							50,000
	LEGAL ADVERTISEMENTS						50,000
001-1500-513.49-02	COMPUTER SOFTWARE	7,200	8,775	10,665	7,200	7,200	31,200

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER		ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
		LEVEL	TEXT					TEXT	AMT
		2	CIVICPLUS/CIVICCLERK-AGENDA/BOARD MGMT SOFTWARE						7,200
			NEW REQUEST						
			RECORDS MANAGEMENT SOFTWARE CONVERSION & CONTRACT						24,000
			MANAGEMENT						
			ALTERNATIVE -PURCHASE OF THE ONBASE RECORDS MGMT						
			MODULE AT ESTIMATED COST OF \$10,000						31,200
001-1500-513.49-04			OTHER CHARGES FOR SERV	15,180	16,049	14,000	14,000	14,000	14,000
		LEVEL	TEXT					TEXT	AMT
		2	CLERK OF COURT (RECORDINGS)						500
			SIMPLIFILE (E-RECORDINGS)						13,500
									14,000
001-1500-513.49-20			EQUIP & OTHER NON-CAPITAL	1,479	0	0	0	0	0
001-1500-513.49-66			TFR TO 506 BLDG MAINT FD	38,915	32,677	33,330	33,330	24,998	34,407
		LEVEL	TEXT					TEXT	AMT
		2	UPDATED FOR FY20						34,407
									34,407
001-1500-513.51-00			OFFICE SUPPLIES	1,754	863	1,000	879	218	1,000
		LEVEL	TEXT					TEXT	AMT
		2	GENERAL OFFICE SUPPLIES FOR THE CLERK'S OFFICE						1,000
									1,000
001-1500-513.52-00			OTHER OPERATING SUPPLIES	1,209	961	750	750	700	750
		LEVEL	TEXT					TEXT	AMT
		2	INCLUDES NAME PLATES, HAND SANITIZER, & OTHER						750
			MISC. SUPPLIES						750
001-1500-513.52-15			POSTAL SERVICE	429	708	500	249	109	500
		LEVEL	TEXT					TEXT	AMT
		2	POSTAGE, USPS & OVERNIGHT MAIL						500
									500
001-1500-513.54-00			DUES & MEMBERSHIPS	1,050	765	765	765	885	765
		LEVEL	TEXT					TEXT	AMT
		2	IIMC MEMBERSHIP FOR CITY CLERK						200
			FACC MEMBERSHIP FOR CITY CLERK						125

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNC	FY2020 CM REQUEST
FINANCE								
001-1600-513.12-00	SALARIES AND WAGES	731,465	770,291	812,414	812,414		640,442	851,026
	LEVEL 2	TEXT					TEXT AMT	
		CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						851,026
		WAGE INCREASE						
		**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED						
		70%FIN/30%PU						
								851,026
001-1600-513.12-12	ADD'L SALARY & BENEFITS	4,000	0	0	0		0	0
001-1600-513.12-16	RETIREMENT SEVERENCE	0	0	0	0		7,000	0
001-1600-513.14-00	OVERTIME	14,945	12,149	3,409	3,409		642	3,409
	LEVEL 2	TEXT					TEXT AMT	
		REGULAR OVERTIME						10,000
		**						
		ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)						5,000-
		APPROX 50% OF OT FOR THIS FUNCTION						

		REDUCED TO KEEP PERS SVC LEVEL						1,591-
								3,409
001-1600-513.15-10	CERTIFICATIONS/LICENSES	0	0	0	0		384	0
	LEVEL 2	TEXT					TEXT AMT	
		CPA LICENSE						600
		PAID IN 2018, NOT DUE UNTIL 2020						600-
001-1600-513.21-00	FICA TAXES	54,274	57,669	62,419	62,419		48,073	65,375
	LEVEL 2	TEXT					TEXT AMT	
		CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						65,375
		WAGE INCREASE						
		**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED						
		70%FIN/30%PU						
								65,375
001-1600-513.22-00	RETIREMENT CONTRIBUTIONS	86,727	86,746	97,540	97,540		73,038	91,028
	LEVEL 2	TEXT					TEXT AMT	
		CURRENT STAFF						91,028
		WAGE INCREASE						
		**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED						
		70%FIN/30%PU						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
							91,028
001-1600-513.23-00	HEALTH INSURANCE	79,577	75,619	113,787	113,787	54,650	129,768
	LEVEL 2						
	TEXT						
	HEALTH						121,417
	DENTAL						6,400
	LIFE						1,951
	INCREASE ON LIFE						
	**						
							129,768
001-1600-513.24-00	WORKER'S COMPENSATION	645	752	797	797	704	953
	LEVEL 2						
	TEXT						
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						953
	WAGE INCREASE						
	**						
							953
001-1600-513.25-00	UNEMPLOYMENT COMP	0	685	0	0	0	0
001-1600-513.26-00	EAP BENEFIT	494	516	577	577	431	758
	LEVEL 2						
	TEXT						
	CURRENT STAFF						758
	**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED						
	70%FIN/30%PU						

							758
* PERSONNEL SERVICES		972,127	1,004,427	1,090,943	1,090,943	825,364	1,142,317
001-1600-513.31-13	OTHER PROF. SERVICES	0	3,360	0	11,640	6,640	0
001-1600-513.31-16	AUDIT FEE	24,200	24,200	27,140	27,140	24,640	27,140
	LEVEL 2						
	TEXT						
	UPDATE WITH FY 18 CONTRACT RENEWAL (CLB 6/4/18)						24,640
	*44% OF ANNUAL AUDIT FEE OF \$56,000						

	THE ANNUAL AUDIT FEE IS NOW ALLOCATED BASED						
	ON REVENUE AS FOLLOWS:						
	44% GENERAL FUND						
	40% WATER SEWER FUND						
	9% SOLID WASTE FUND						
	7% DRAINAGE FUND						

	100% TOTAL						

24

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							2,000
001-1600-513.46-16	BUILDING MAINT	0	646	0	0	0	0
001-1600-513.47-00	PRINTING AND BINDING	3,976	3,327	4,000	3,660	372	3,500
	LEVEL 2 TEXT					TEXT AMT	
	BUDGET BOOK					1,000	
	CAFR					700	
	BLANK CHECK STOCK					1,500	
	BUSINESS CARDS, MISC ITEMS					300	
						3,500	
001-1600-513.49-01	ADVERTISING	0	330	0	0	0	0
001-1600-513.49-02	COMPUTER SOFTWARE	3,595	10,477	7,100	7,100	439	9,920
	LEVEL 2 TEXT					TEXT AMT	
	3 SINGLE USER MONARCH LICENSES @ \$1,700/EA					5,100	
	SMARTPROCURE PURCHASING SOFTWARE					2,000	
	(SUBSCRIPTION RENEWS IN AUGUST EACH YEAR)						
	TABLEAU - ANALYTICS (SUBS - 3 EA AT \$840/EA.)					2,520	
	BID NOTIFICATION PACKAGE/RESEARCH SUBSCRIPTION					300	
						9,920	
001-1600-513.49-14	FURN. & FIXTURES NON-CAP	0	1,591	1,000	5,001	0	6,000
	LEVEL 2 TEXT					TEXT AMT	
	MISC OFFICE FURNITURE AS NEEDED FOR STAFF					6,000	
						6,000	
001-1600-513.49-16	COMPUTER HARDWARE	1,434	2,361	0	1,340	1,340	1,000
	LEVEL 2 TEXT					TEXT AMT	
	MISC FOR NEW POSITIONS - ACCTNT AND ACCTNG SUPR					1,000	
						1,000	
001-1600-513.49-19	LICENSES, TAXES & FEES	0	250	150	150	1,828	150
001-1600-513.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	1,000	0	0
001-1600-513.49-66	TFR TO 506 BLDG MAINT FD	74,553	63,153	67,963	67,963	50,972	70,731
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20					70,731	
						70,731	
001-1600-513.51-00	OFFICE SUPPLIES	12,908	7,441	8,000	8,000	8,351	8,000
	LEVEL 2 TEXT					TEXT AMT	
	MISCELLANEOUS SUPPLIES AS NEEDED FOR 19					8,000	
	STAFF POSITIONS						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
							8,000
001-1600-513.52-00	OTHER OPERATING SUPPLIES	4,230	3,783	4,000	4,000	597	4,000
	LEVEL 2 TEXT					TEXT AMT	
							4,000
							4,000
001-1600-513.52-15	POSTAL SERVICE	3,546	3,473	4,000	4,000	2,460	4,000
001-1600-513.54-00	DUES & MEMBERSHIPS	2,444	6,452	3,550	3,550	3,831	3,862
	LEVEL 2 TEXT					TEXT AMT	
							385
							356
							150
							220
							254
							595
							1,185
							165
							332
							220
							3,862
001-1600-513.54-01	BOOKS & SUBSCRIPTIONS	330	1,064	250	250	0	250
	LEVEL 2 TEXT					TEXT AMT	
							250
							250
*	OPERATING EXPENSE	144,399	148,878	141,419	166,060	111,507	161,019
**	FINANCE	1,116,526	1,153,305	1,232,362	1,257,003	936,871	1,303,336
***	FINANCE	1,116,526	1,153,305	1,232,362	1,257,003	936,871	1,303,336

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
HUMAN RESOURCES							
HUMAN RESOURCES							
001-1700-513.12-00	SALARIES AND WAGES	164,812	205,896	253,231	253,231	198,188	253,792
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE **					TEXT AMT 253,792	
						253,792	
001-1700-513.14-00	OVERTIME	475	603	5,600	4,030	45	1,000
	LEVEL 2 TEXT TO HANDLE HIGH WORKLOAD VOLUMES AT VARIOUS POINTS THROUGHOUT THE YEAR-FY END,CY END,OPEN ENROLLMENT **\$5,000 MOVED FROM FINANCE WHEN HR TOOK OVER PAYROLL FUNCTION IN FY 18 BUT HR TYPICALLY PAYS IN COMP TIME**					TEXT AMT 1,000	
						1,000	
001-1700-513.15-10	CERTIFICATIONS/LICENSES	0	897	1,900	1,900	825	0
	LEVEL 2 TEXT FPELRA CERTIFICATION (HR ADMIN) \$800 CPP CERTIFICATION HR/PAYROLL ADMIN \$380 SHRM-SCP CERTIFICATION (1 EE) ***** THESE 3 ITEMS ARE BEING MOVED TO OBJECT 55-02 BEGINNING IN FY20. (LP 6-6-19) *****					TEXT AMT 800 380 500 1,680-	
001-1700-513.21-00	FICA TAXES	11,838	14,198	19,805	19,805	13,814	19,495
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 19,495	
						19,495	
001-1700-513.22-00	RETIREMENT CONTRIBUTIONS	21,647	27,381	37,675	37,675	30,285	38,835
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE **					TEXT AMT 38,835	
						38,835	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1700-513.23-00	HEALTH INSURANCE	12,532	22,145	36,984	36,984	18,057	39,650
	LEVEL 2 TEXT					TEXT AMT	
							36,965
							1,945
							740
							39,650
001-1700-513.24-00	WORKER'S COMPENSATION	136	204	251	251	239	304
	LEVEL 2 TEXT					TEXT AMT	
							304
							304
001-1700-513.25-00	UNEMPLOYMENT COMP	0	0	0	1,570	1,569	0
001-1700-513.26-00	EAP BENEFIT	105	139	187	187	158	206
	LEVEL 2 TEXT					TEXT AMT	
							206
							206
* PERSONNEL SERVICES		211,545	271,463	355,633	355,633	263,180	353,282
001-1700-513.31-13	OTHER PROF. SERVICES	37,431	23,341	35,865	35,261	22,857	22,700
	LEVEL 2 TEXT					TEXT AMT	
							1,750
							16,075
							4,875
							22,700
001-1700-513.34-14	CONTRACT SERVICES OTHER	2,850	3,438	0	0	0	29,845
	LEVEL 2 TEXT					TEXT AMT	
							4,620
							1,275
							4,200
							10,750
							9,000
							29,845

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-1700-513.40-00	TRAVEL PER DIEM	7,623	2,288	3,000	3,000	3,352	6,000
	LEVEL 2 TEXT					TEXT AMT	
							4,000
							2,000
							6,000
001-1700-513.40-10	EMPLOYEE TRAINING	10,855	10,279	2,500	2,500	2,270	9,960
	LEVEL 2 TEXT					TEXT AMT	
							3,390
							720
							950
							300
							2,100
							2,500
							9,960
001-1700-513.40-16	CITYWIDE TRAINING	0	14,694	14,000	14,000	10,650	20,000
	LEVEL 2 TEXT					TEXT AMT	
							20,000
							20,000
001-1700-513.41-00	COMMUNICATION SERVICES	779	844	720	720	378	720
	LEVEL 2 TEXT					TEXT AMT	
							720
							720
001-1700-513.44-10	EQUIP/OTHER RENTAL/LEASE	864	865	865	865	864	865
	LEVEL 2 TEXT					TEXT AMT	
							865
							865
001-1700-513.46-16	BUILDING MAINT	983	0	0	0	0	0
001-1700-513.47-00	PRINTING AND BINDING	718	673	750	750	750	750
	LEVEL 2 TEXT					TEXT AMT	
							750
							750

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1700-513.49-01	ADVERTISING	2,702	936	1,500	1,500	519	1,500
	LEVEL 2 TEXT ADVERTISING					TEXT AMT 1,500 1,500	
001-1700-513.49-02	COMPUTER SOFTWARE	0	15,565	10,065	21,290	15,961	8,737
	LEVEL 2 TEXT GOVERNMENTJOBS.COM (NEOGOV) -FINAL YEAR **REMOVED: WORKBRIGHT (ONBOARDING SOFTWARE)					TEXT AMT 8,737 8,737	
001-1700-513.49-03	SERVICE AWARDS	6,837	9,631	10,315	10,315	7,074	10,338
	LEVEL 2 TEXT SERVICE AWARDS BASED UPON EMPLOYEES RECEIVING AN AWARD THIS YEAR 5 YRS 27 @ \$11.91 10 YRS 7 @ \$124.54 15 YRS 14 @ \$162.61 20 YRS 10 @ \$202.12 25 YRS 2 @ \$283.35 30-40 YRS 5 @ \$354.31 AWARDS LUNCHEON OTHER RECOGNITIONS					TEXT AMT 10,338	
001-1700-513.49-14	FURN. & FIXTURES NON-CAP	5,967	808	0	0	0	0
001-1700-513.49-19	LICENSES, TAXES & FEES	276	307	0	125	99	350
	LEVEL 2 TEXT CHILD SUPPORT ADMINISTRATION FEES					TEXT AMT 350 350	
001-1700-513.49-66	TFR TO 506 BLDG MAINT FD	58,622	45,872	51,076	51,076	38,307	52,783
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 52,783 52,783	
001-1700-513.51-00	OFFICE SUPPLIES	3,045	2,553	3,000	3,000	644	3,000
	LEVEL 2 TEXT OFFICE SUPPLIES					TEXT AMT 3,000 3,000	
001-1700-513.52-00	OTHER OPERATING SUPPLIES	919	1,639	2,500	2,500	946	2,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	LEVEL 2 TEXT					TEXT AMT	
							2,500
							2,500
001-1700-513.52-10	GAS,DIESEL,OIL,& GREASE	0	0	200	200	0	200
	LEVEL 2 TEXT					TEXT AMT	
							200
							200
001-1700-513.52-15	POSTAL SERVICE	388	554	500	500	300	500
	LEVEL 2 TEXT					TEXT AMT	
							500
							500
001-1700-513.54-00	DUES & MEMBERSHIPS	2,245	1,314	1,546	1,800	1,105	2,300
	LEVEL 2 TEXT					TEXT AMT	
							836
							200
							450
							225
							135
							254
							200
							2,300
001-1700-513.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,680
	LEVEL 2 TEXT					TEXT AMT	
							800
							380
							500
							1,680
*	OPERATING EXPENSE	143,104	135,601	138,402	149,402	106,076	174,728

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
**	HUMAN RESOURCES	354,649	407,064	494,035	505,035	369,256	528,010
***	HUMAN RESOURCES	354,649	407,064	494,035	505,035	369,256	528,010

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
COMMUNITY DEVELOPMENT PLANNING & DEV DIVISION								
001-1900-515.12-00	SALARIES AND WAGES	335,932	271,564	384,984	373,904		249,509	377,445
	LEVEL 2 TEXT						TEXT AMT	
								377,445
								377,445
001-1900-515.14-00	OVERTIME	1,837	2,255	0	0		2,072	2,500
	LEVEL 2 TEXT						TEXT AMT	
								2,500
								2,500
001-1900-515.15-10	CERTIFICATIONS/LICENSES	715	70	1,225	1,225		131	0
	LEVEL 2 TEXT						TEXT AMT	
001-1900-515.21-00	FICA TAXES	24,251	19,988	29,455	29,455		18,461	29,070
	LEVEL 2 TEXT						TEXT AMT	
								29,070
								29,070
001-1900-515.22-00	RETIREMENT CONTRIBUTIONS	34,487	28,685	40,637	40,637		28,863	39,884
	LEVEL 2 TEXT						TEXT AMT	
								39,884
								39,884
001-1900-515.23-00	HEALTH INSURANCE	32,320	26,140	49,663	49,663		26,165	53,222
	LEVEL 2 TEXT						TEXT AMT	
								49,594
								2,610
								1,018
								53,222
001-1900-515.24-00	WORKER'S COMPENSATION	2,470	2,281	3,299	3,299		1,433	4,107
	LEVEL 2 TEXT						TEXT AMT	

34

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	2						9,000
	*TRAINING & REQUIRED CONTINUING EDUCATION CLASSES FOR THE PLANNING STAFF AND DEPARTMENT DIRECTOR. REGISTRATIONS AND TRAVEL WHEN NEEDED FOR PLANNERS AND DIRECTOR OCCUR AFTER THE *STATE PLANNING CONFERENCE IN SEPTEMBER *WEBINARS *4 AICP PLANNERS REQUIRE CONTINUING EDUCATION FOR AICP CREDITS GOAL 6; OBJECTIVE 4						1,000
							10,000
001-1900-515.41-00	COMMUNICATION SERVICES	1,743	1,456	2,272	2,272	864	2,272
	LEVEL 2 TEXT PHONE LINES, MOBILE PHONES, AND OTHER COMMUNICATIONS *NEW-PURCHASE OF T-MOBILE 4G HOT SPOT FOR PLANNING STAFF TO ACCESS BUILDING PLAN FILES USING IPADS IN FIELD. GOAL 6; OBJECTIVE 2					TEXT AMT	2,272
							2,272
001-1900-515.44-13	FLEET FINANCING	2,572	1,286	0	0	0	0
	LEVEL 2 TEXT CLICK2GOV PLANNING & ENGINEERING AND CLICK2GOV BUSINESS LICENSES MODULES GOAL 6; OBJECTIVE 2 *** FY18 FINAL YEAR					TEXT AMT	1,286
							1,286-
001-1900-515.46-11	REGULAR MAINT/INSP EQUIP	2,124	2,157	3,000	3,000	1,915	3,000
	LEVEL 2 TEXT SERVICE CONTRACTS/OFFICE EQUIPMENT OFFICE COPY MACHINE INCL MTHLY MAINT & OVERAGE CHARGES. THE KONICA MINOLTA COPIER LEASE ENDS IN AUGUST 2022. GOAL 6; OBJECTIVE 2					TEXT AMT	3,000
							3,000
001-1900-515.46-36	SOFTWARE MAINTENANCE	0	0	500	500	0	500
	LEVEL 2 TEXT COVER MAINTENANCE COST OF THE GIS LICENSE GOAL 6; OBJECTIVE 2					TEXT AMT	500
							500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1900-515.47-00	PRINTING & BINDING	576	497	500	500	49	0
	LEVEL 2 TEXT					TEXT AMT	
001-1900-515.49-01	ADVERTISING	0	583	200	200	0	200
	LEVEL 2 TEXT					TEXT AMT	
	COSTS INCURRED FOR ADVERTISING OPEN STAFF POSITIONS ON TRADE ORGANIZATION SITES (APA, FAPA, ETC.)						200
	GOAL 6; OBJECTIVE 1						200
001-1900-515.49-02	COMPUTER SOFTWARE	0	20	0	0	171	0
001-1900-515.49-16	COMPUTER HARDWARE	0	0	0	0	0	500
	LEVEL 2 TEXT					TEXT AMT	
	*NEW - FUNDS TO PURCHASE MOBILE TABLET OR DEVICE FOR FIELD INSPECTIONS RELATED TO BUILDING PERMITS CONDUCTED BY PLANNING (ONE TIME COST).						500
							500
001-1900-515.49-66	TFR TO 506 BLDG MAINT FD	30,097	34,779	30,563	30,563	22,922	31,862
	LEVEL 2 TEXT					TEXT AMT	
	UPDATED FOR FY20						31,862
							31,862
001-1900-515.51-00	OFFICE SUPPLIES	2,455	2,483	2,750	3,000	1,619	3,000
	LEVEL 2 TEXT					TEXT AMT	
	STANDARD OFFICE SUPPLIES, BUSINESS CARDS AND OTHER GRAPHICS SUPPLIES FOR STAFF OF 6. ALSO COVERS SUPPLIES FOR PLANNING COMMISSION, DEVELOPMENT REVIEW COMMITTEE, DISTRIBUTION OF FEASIBILITY STUDIES FOR REVIEW BY CITY STAFF, AND PREPARATION OF APPLICATIONS FOR TPO PROJECTS.						3,000
	GOAL 3; OBJECTIVE 2						3,000
001-1900-515.52-00	OTHER OPERATING SUPPLIES	75	527	1,000	1,000	533	1,250
	LEVEL 2 TEXT					TEXT AMT	
	*POSTS AND PROTECTIVE SHEETING USED FOR PUBLIC HEARING SIGNS, ZONNING CHANGE SIGNS, VARIANCES, REZONINGS, PUDS, PCDS AND ZONING AMENDMENTS.						1,250
	*OFFICE EQUIPMENT AND FURNITURE, CAMERA EQUIPMENT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FOR SITE VISIT DOCUMENTATION, NOTIFICATIONS, AND FIELD TOOLS. *PURCHASE LIMITED FOOD FOR NEIGHBORHOOD & HOA MEETINGS. *PUBLIC EDUCATION MATERIALS. GOAL 6; OBJECTIVE 2 *****						1,250
001-1900-515.52-10	GAS,DIESEL,OIL,& GREASE	0	0	250	250	0	275
	LEVEL 2 TEXT EST 100 GALLONS @ \$2.75 PER GAL (\$/GAL-KF 6/13/18) WITH SWITCH FROM DIVISION CAR TO DEPARTMENT POOL CAR, THE USE OF A VEHICLE HAS REDUCED. GOAL 6; OBJECTIVE 4					TEXT AMT	275
							275
001-1900-515.52-15	POSTAL SERVICE	473	783	2,000	1,440	769	2,000
	LEVEL 2 TEXT POSTAGE FOR GENERAL OFFICE MAIL, CERTIFIED MAIL FOR PUBLIC HEARING NOTICES, (VARIANCES OR SPECIAL EXCEPTIONS), AND STATE PLANNING TRANSMITTAL. GOAL 6; OBJECTIVE 4					TEXT AMT	2,000
							2,000
001-1900-515.54-00	DUES & MEMBERSHIPS	4,129	2,499	4,500	4,500	3,032	4,500
	LEVEL 2 TEXT PLANNING STAFF AND DIRECTOR MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS INCLUDING APA, URBAN LAND INSTITUTE, ICSC AND INSTITUTE OF TRANSPORTATION ENGINEERS. SEVERAL RENEWALS OCCUR AFTER THE MIDPOINT OF THE FY. GOAL 6; OBJECTIVE 4					TEXT AMT	4,500
							4,500
001-1900-515.54-01	BOOKS & SUBSCRIPTIONS	349	761	750	750	308	750
	LEVEL 2 TEXT ZONING, TRANSPORTATION, TRADE MAGAZINE ONLINE SUBSCRIPTIONS, AND OTHER PUBLICATIONS SUCH AS PARKING AND TRIP GENERATION MANUALS. MONTHLY SUBSCRIPTION FEE FOR ADOBE CREATIVE CLOUD LICENSE. GOAL 6; OBJECTIVE 4					TEXT AMT	750
							750

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-1900-515.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	800
	LEVEL 2						
	TEXT AICP CERTIFICATION RENEWALS FOR PLANNING STAFF AND DIRECTOR					TEXT AMT	800
							800
*	OPERATING EXPENSE	50,973	80,235	105,285	143,240	85,295	125,909
001-1900-515.64-00	MACH & EQUIPMENT	0	0	0	7,160	7,160	0
*	CAPITAL OUTLAY	0	0	0	7,160	7,160	0
001-1900-515.99-10	CONTINGENCY	0	0	0	60,000	0	0
*	NON-OPERATING EXPENSE	0	0	0	60,000	0	0
**	PLANNING & DEV DIVISION	483,153	431,363	614,799	708,834	419,264	632,413

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
CODE ENFORCEMENT							
001-1902-515.12-00	SALARIES AND WAGES	245,187	120,787	0	0	0	0
001-1902-515.14-00	OVERTIME	1,380	12	0	0	0	0
001-1902-515.15-10	CERTIFICATIONS/LICENSES	0	130	0	0	0	0
001-1902-515.21-00	FICA TAXES	16,835	8,588	0	0	0	0
001-1902-515.22-00	RETIREMENT CONTRIBUTIONS	36,970	19,527	0	0	0	0
001-1902-515.23-00	HEALTH INSURANCE	35,425	19,508	0	0	0	0
001-1902-515.24-00	WORKER'S COMPENSATION	1,742	1,142	0	0	0	0
001-1902-515.26-00	EAP BENEFIT	186	104	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	337,725	169,798	0	0	0	0
001-1902-515.31-12	LEGAL SERVICES	10,004	3,100	0	0	0	0
001-1902-515.34-14	CONTRACT SERVICES OTHER	22,687	5,925	0	0	0	0
001-1902-515.40-00	TRAVEL PER DIEM	3,046	1,963	0	0	0	0
001-1902-515.41-00	COMMUNICATION SERVICES	7,896	4,900	0	0	0	0
001-1902-515.44-13	FLEET FINANCING	15,175	8,724	0	0	0	0
001-1902-515.45-19	VEHICLE INSURANCE	1,934	1,082	0	0	0	0
001-1902-515.46-11	REGULAR MAINT/INSP EQUIP	2,855	1,782	0	0	0	0
001-1902-515.46-12	VEH MAINT/REPAIR	5,838	3,455	0	0	0	0
001-1902-515.46-27	ANNUAL FLEET MAINT CHRG	0	1,325	0	0	0	0
001-1902-515.47-00	PRINTING & BINDING	89	500	0	0	0	0
001-1902-515.49-01	ADVERTISING	0	483	0	0	0	0
001-1902-515.49-19	TAXES, LICENSES, AND FEES	851	0	0	0	0	0
001-1902-515.49-66	TFR TO 506 BLDG MAINT FD	20,906	35,050	0	0	0	0
001-1902-515.51-00	OFFICE SUPPLIES	2,193	1,275	0	0	0	0
001-1902-515.52-00	OTHER OPERATING SUPPLIES	422	450	0	0	0	0
001-1902-515.52-10	GAS,DIESEL,OIL, & GREASE	4,574	3,516	0	0	0	0
001-1902-515.52-12	UNIFORMS	795	182	0	0	0	0
001-1902-515.52-15	POSTAL SERVICE	3,318	943	0	0	0	0
001-1902-515.54-00	DUES & MEMBERSHIPS	435	200	0	0	0	0
001-1902-515.54-01	BOOKS & SUBSCRIPTIONS	0	246	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	103,018	75,101	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	CODE ENFORCEMENT	440,743	244,899	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
ENGINEERING DIVISION							
001-1903-515.12-00	SALARIES AND WAGES	345,767	279,932	342,516	342,516	253,197	336,022
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	336,022
						WAGE INCREASE	336,022
001-1903-515.12-16	RETIREMENT SEVERENCE	0	0	0	0	7,000	0
001-1903-515.14-00	OVERTIME	7,015	2,144	6,500	6,500	1,191	6,500
	LEVEL 2					TEXT AMT	
						AVERAGE OF 6.5 HRS/WK FOR CONSTRUCTION INSPECTOR	6,500
						@ \$19/HR. (52 X 6.5 = 338 HRS)	
						CONSTRUCTION INSPECTION IS ANTICIPATED TO CONTINUE	
						AT FY19 LEVELS WITH APPROX. 20 ACTIVE DEVELOPMENT	
						SITES TO VISIT EACH DAY.	
						6.5 HOURS PER WEEK OVERTIME FOR CONSTRUCTION	
						INSPECTION TO MAINTAIN CURRENT PERFORMANCE.	
						GOAL 3 OBJECTIVES 2,3,4	6,500
001-1903-515.15-10	CERTIFICATIONS/LICENSES	198	610	550	550	89	0
	LEVEL 2					TEXT AMT	
						PROFESSIONAL LICENSE CERTIFICATIONS FOR	
						ENGINEERS AND DEPARTMENT MANAGER.	
						MOVE TO 55-02	
001-1903-515.21-00	FICA TAXES	25,691	20,580	26,704	26,704	18,568	26,206
	LEVEL 2					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	26,206
						WAGE INCREASE	26,206
001-1903-515.22-00	RETIREMENT CONTRIBUTIONS	40,992	28,864	39,032	39,032	30,023	38,384
	LEVEL 2					TEXT AMT	
						CURRENT STAFF	38,384
						WAGE INCREASE	38,384
001-1903-515.23-00	HEALTH INSURANCE	35,447	22,827	38,987	38,987	24,721	41,773
	LEVEL 2					TEXT AMT	
						HEALTH	38,838
						DENTAL	2,044
						LIFE	891

41

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	INEFFICIENT FOR RETRIEVAL AND TAKES UP VALUABLE SPACE. *****						
						10,000	
001-1903-515.40-00	TRAVEL PER DIEM	2,061	2,740	3,175	2,663	905	3,175
	LEVEL 2 TEXT FUNDS FOR TRAINING FOR REQUIRED CEU'S FOR MANAGER /LANDSCAPE ARCHITECT & PROFESSIONAL ENGINEERS. MOST TRAINING FOR THE ENGINEERING STAFF OCCURS AFTER THE MIDPOINT OF THE FY.					TEXT AMT 3,175	
						3,175	
001-1903-515.41-00	COMMUNICATION SERVICES	1,533	1,343	1,524	2,036	1,311	2,000
	LEVEL 2 TEXT FUNDING FOR MOBILE PHONE AND AIR CARD FOR THE CONSTRUCTION INSPECTOR. FULL TIME IN-HOUSE INSPECTOR IN THE FIELD ALL DAY. **REDUCED \$126.00- IN FY18, THE COST OF LONG DISTANCE FEES WERE CHARGE TO EACH DIVISION. IT WAS CALCULATED BY THE CITY'S SERVICE FEE DIVIDED BY THE NUMBER OF PHONES IN THE DIVISION. IN FY19, THE CITY PURCHASE A BUNDLE OF LONG DISTANCE MINUTES AT A LOWER COST AND WOULD BE BUDGETED IN IT. *NEW - T MOBILE 4G HOTSPOT TO ALLOW ENGINEERING STAFF TO ACCESS ONLINE BUILDING PERMIT DOCUMENTS IN THE FIELD INSTEAD OF USING PAPER COPIES.					TEXT AMT 2,000	
						2,000	
001-1903-515.44-13	FLEET FINANCING	4,733	9,942	9,942	9,942	7,457	9,942
	LEVEL 2 TEXT FLEET FINANCE AS OF 06-14-19 KF					TEXT AMT 9,942 9,942	
001-1903-515.45-19	VEHICLE INSURANCE	773	865	1,143	1,143	857	1,143
	LEVEL 2 TEXT UPDATED FOR FY19					TEXT AMT 1,143 1,143	
001-1903-515.46-11	REGULAR MAINT/INSP EQUIP	2,124	2,157	3,000	3,000	1,915	3,000
	LEVEL 2 TEXT SERVICE CONTRACTS/OFFICE EQUIPMENT					TEXT AMT 3,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	OFFICE COPY MACHINE INCL MONTHLY MAINT & OVERAGE CHARGES. THE KONICA MINOLTA COPIER LEASE ENDS IN AUGUST 2022.						3,000
001-1903-515.46-12	VEH MAINT/REPAIR	5,325	1,506	1,000	1,000	1,611	2,000
	LEVEL 2 TEXT MAINTENANCE FOR NORMAL WEAR AND TEAR ON 2 VEHICLES FULL TIME IN-HOUSE INSPECTOR DRIVING VEHICLE DAILY, PLUS INTERMITTENT DRIVING BY REST OF DIVISION THROUGHOUT THE FY FOR SITE INSPECTIONS.					TEXT AMT	2,000
							2,000
001-1903-515.46-27	ANNUAL FLEET MAINT CHRG	0	795	795	795	795	795
001-1903-515.46-36	SOFTWARE MAINTENANCE	0	0	1,200	1,200	0	1,200
	LEVEL 2 TEXT INTERCONNECTED CHANNEL AND POND ROUTING (ICPR) SUBSCRIPTION FOR STORMWATER DESIGN REVIEW GOAL 6; OBJECTIVE 2					TEXT AMT	1,200
							1,200
001-1903-515.47-00	PRINTING & BINDING	451	53	200	200	66	200
	LEVEL 2 TEXT TO PAY FOR PRINTING OF CRS OUTREACH MATERIAL, NPDES OUTREACH MATERIAL.					TEXT AMT	200
							200
001-1903-515.49-01	ADVERTISING	0	483	0	0	0	0
001-1903-515.49-02	COMPUTER SOFTWARE	1,200	1,200	0	0	127	0
001-1903-515.49-16	COMPUTER HARDWARE	0	0	150	150	0	3,850
	LEVEL 2 TEXT *NEW - TO PAY FOR MONITORS, LAPTOPS, AND DESK COMPUTER FOR STAFF TO IMPLEMENT DIGITAL BUILDING PERMIT PLAN REVIEW AND PAPERLESS WORK ENVIRONMENT IN THE OFFICE AND IN THE FIELD(ONE TIME COST IN FY20). GOAL 6; OBJECTIVE 2					TEXT AMT	3,850
							3,850
001-1903-515.49-66	TFR TO 506 BLDG MAINT FD	18,048	24,324	23,329	23,329	17,497	24,615
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT	24,615
							24,615

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-1903-515.51-00	OFFICE SUPPLIES	2,185	1,830	2,100	2,100	1,551	2,100
	LEVEL 2 TEXT STANDARD OFFICE SUPPLIES FOR STAFF OF 5.					TEXT AMT 2,100 2,100	
001-1903-515.52-00	OTHER OPERATING SUPPLIES	949	997	750	750	295	750
	LEVEL 2 TEXT OFFICE EQUIPMENT INCLUDING THUMB DRIVES AND CAD ITEMS FOR SMALL DESIGN PROJECTS, DIGITAL CAMERA, SD CARDS AND READERS, AND OFFICE FURNITURE. GOAL 6; OBJECTIVE 2					TEXT AMT 750 750	
001-1903-515.52-10	GAS,DIESEL,OIL,& GREASE	1,739	2,922	1,500	1,500	1,968	3,300
	LEVEL 2 TEXT EST 1200 GALLONS @ \$2.75/GALLON (\$/GAL KF 6/13/19) FULL TIME IN-HOUSE CONSTRUCTION INSPECTOR DRIVING VEHICLE ALL DAY THROUGHOUT PORT ORANGE TO DEVELOPMENT SITES AND INTERMITTENT USE BY REST OF STAFF FOR SITE INSPECTIONS.					TEXT AMT 3,300 3,300	
001-1903-515.52-12	UNIFORMS	84	172	300	300	0	300
	LEVEL 2 TEXT UNIFORMS FOR CONSTRUCTION INSPECTOR: SHIRTS, PANTS AND JACKET.					TEXT AMT 300 300	
001-1903-515.52-15	POSTAL SERVICE	160	118	325	325	294	325
	LEVEL 2 TEXT OCCASIONAL OFFICE MAILINGS, REQUIRED MAILINGS FOR CRS REPETITIVE LOSS AREA NOTIFICATIONS AND PUBLIC OUTREACH.					TEXT AMT 325 325	
001-1903-515.54-00	DUES & MEMBERSHIPS	150	665	625	625	60	625
	LEVEL 2 TEXT TO PAY FOR REQUIRED PROFESSIONAL MEMBERSHIPS AND PROFESSIONAL PUBLICATIONS. RENEWALS FOR ENGINEERING STAFF OCCUR AFTER THE MIDPOINT OF THE FY.					TEXT AMT 625	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
GOAL 6; OBJECTIVE 4							625
001-1903-515.54-01	BOOKS & SUBSCRIPTIONS	87	167	200	200	753	200
	LEVEL 2 TEXT CODE BOOKS, MANUALS AND OTHER PUBLICATIONS.					TEXT AMT 200 200	
001-1903-515.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	550
	LEVEL 2 TEXT PROFESSIONAL LICENSE CERTIFICATIONS FOR ENGINEERS AND DEPARTMENT MANAGER PE RENEWALS @ \$100 EACH IN ODD YEARS LANDSCAPE ARCHITECH RENEWAL @ \$350 IN ODD YEARS ***MOVED FROM 15-10 IN FY20					TEXT AMT 200 350 550	
*	OPERATING EXPENSE	95,483	167,258	126,858	131,358	74,962	135,670
**	ENGINEERING DIVISION	553,764	524,742	585,114	589,614	412,867	588,992
***	COMMUNITY DEVELOPMENT	1,477,660	1,201,004	1,199,913	1,298,448	832,131	1,221,405

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	FIRE SERVICES						
	FIRE SERVICES						
001-3100-522.12-00	SALARIES & WAGES	3,258,202	3,451,636	3,718,018	3,718,018	2,764,560	3,817,373
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (REG. SALARIES, SPECIALTY PAY, LEAVE BUY BACK, HOLIDAY PAY, ETC.)					3,817,373	
	SAL \$3,976,428-388,247+ADD/INCENTIVE PAY \$229,191						
	WAGE INCREASE						

						3,817,373	
001-3100-522.14-00	OVERTIME	206,223	231,902	288,900	288,900	164,432	228,940
	LEVEL TEXT					TEXT AMT	
	2 HISTORICAL BASE OVERTIME **INCLUDES 3% INCREASE**					215,940	
	**POTENTIAL COST FOR AHA/CPR CLASSES FOR CITIZENS					3,000	
	**SWAT MEDIC PROGRAM (2 MEDICS/SHIFT)					10,000	

	NEW: ADDITIONAL OT FOR TRANSPORT (TO RUN IN ITS CURRENT STATE: 5/WEEK, 12 HR SHIFTS)					74,880	
	**ADD SAT/SUN CONVERAGE 12 HR SHIFTS = \$15,000 =						
	\$89,880 FOR TRANSPORT OT						
	***24/7/365 COVERAGE = \$52,500 = \$127,380						
	**** MOVED TO A LA CARTE *****					74,880-	
						228,940	
001-3100-522.15-10	CERTIFICATION/LICENSES	2,895	0	2,960	2,960	2,515	0
	LEVEL TEXT					TEXT AMT	
	2 EMT AND PM CERTIFICATION RENEWALS					3,140	
	** REIMBURSEMENT COSTS FOR PERSONNEL RECEIVING DE AND OFFICER STATE CERTIFICATION					360	
	MOVED TO 55-02					3,500-	
001-3100-522.21-00	FICA TAXES	253,456	268,601	306,565	306,565	212,952	309,574
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF					309,574	
	WAGE INCREASE						

	N						
						309,574	
001-3100-522.22-00	RETIREMENT CONTRIBUTIONS	2,476,417	2,606,105	2,541,800	2,541,800	1,911,457	2,508,432
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	2 CURRENT STAFF -PENSION						2,397,109
	CURRENT STAFF -ICMA & OTHER PENSION						111,323

	WAGE INCREASE						2,508,432
001-3100-522.22-10	STATE INS PREMIUM TAX	351,038	388,246	388,247	388,247	0	388,247
	LEVEL TEXT					TEXT AMT	
	2 OFFSET WITH REVENUE (001-0000-312.51-00)						351,038

	UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18						351,038-
	TP						388,247
							388,247
001-3100-522.23-00	HEALTH INSURANCE	401,163	419,047	461,648	461,648	350,786	506,322
	LEVEL TEXT					TEXT AMT	
	2 HEALTH						473,152
	DENTAL						24,702
	LIFE						8,468
	INCREASE ON LIFE						

							506,322
001-3100-522.24-00	WORKER'S COMPENSATION	63,448	79,240	82,384	82,384	77,790	104,931
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF						104,931
	WAGE INCREASE						

							104,931
001-3100-522.25-00	UNEMPLOYMENT COMP	0	917	0	0	0	0
001-3100-522.26-00	EAP BENEFIT	1,931	2,027	2,396	2,396	1,768	2,636
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF						2,636

							2,636
* PERSONNEL SERVICES		7,014,773	7,447,721	7,792,918	7,792,918	5,486,260	7,866,455
001-3100-522.31-13	OTHER PROF. SERVICES	11,000	0	11,500	11,500	0	11,500
	LEVEL TEXT					TEXT AMT	
	2 POTENTIAL LT/BC PROMOTIONAL TESTING						11,500

48

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-3100-522.44-13	FLEET FINANCING	426,412	465,807	554,728	554,728	416,046	657,916
	LEVEL 2					TEXT AMT	
							652,124
							2,896
							2,896
							657,916
001-3100-522.45-19	VEHICLE INSURANCE	7,734	8,653	11,430	11,430	8,573	11,430
	LEVEL 2					TEXT AMT	
							11,430
							11,430
001-3100-522.46-10	GENERAL EQUIP MAINT	7,459	5,184	13,000	13,000	4,461	13,000
	LEVEL 2					TEXT AMT	
							5,000
							2,500
							1,500
							2,000
							1,500
							500
							13,000
001-3100-522.46-11	REGULAR MAINT/INSP EQUIP	18,672	27,852	37,800	37,800	19,681	41,700
	LEVEL 2					TEXT AMT	
							12,800
							3,200
							4,150
							3,200
							6,000
							2,500
							2,500
							500
							2,100
							850
							2,300
							1,600
							41,700

50

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							8,390
001-3100-522.49-14	FURN. & FIXTURES NON-CAP	20,521	5,773	2,000	2,000	599	2,000
	LEVEL 2 TEXT MISC FURNITURE ADDITIONS					TEXT AMT 2,000 2,000	
001-3100-522.49-16	COMPUTER HARDWARE	2,695	0	0	2,400	1,931	0
	LEVEL 2 TEXT AWAITING COUNTY DECISION ON FIREHOUSE SOFTWARE					TEXT AMT	
	***** \$2,400 IN FY19 ATTACHED TO PROJECT FIR025						
001-3100-522.49-19	TAXES, LICENSES, AND FEES	0	1,550	0	75	75	1,625
	LEVEL 2 TEXT ALS LICENSE RENEWAL EVERY 2 YEARS \$1625					TEXT AMT 1,625 1,625	
001-3100-522.49-20	EQUIP & OTHER NON-CAPITAL	6,579	3,919	3,500	5,000	506	7,000
	LEVEL 2 TEXT **TACTICAL VESTS FOR ALL STAFFING SEATS (14 @ \$500 = \$7,000) - SEEKING GRANT FUNDING BUT NOT OBTAINED TO DATE					TEXT AMT 7,000	
							7,000
001-3100-522.49-66	TFR TO 506 BLDG MAINT FD	380,421	460,671	445,666	445,666	334,249	452,390
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 452,390 452,390	
001-3100-522.51-00	OFFICE SUPPLIES	4,892	4,220	5,000	5,000	1,955	5,000
	LEVEL 2 TEXT PAPER SUPPLIES WRITING SUPPLIES COMPUTER/PRINTER REPLACEMENT REPAIR OFFICE MACHINE REPLACEMENT (CALCULATOR, LAMINATOR) CALENDARS & JOURNAL TYPE LOG BOOKS PRINTER CARTRIDGES					TEXT AMT 500 150 1,000 450 900 2,000 5,000	
001-3100-522.52-00	OPERATING SUPPLIES	35,455	26,599	36,300	35,991	14,120	37,390
	LEVEL 2 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2 BATTERIES						3,090
	SHOVELS/BROOMS/AXES/SMALL TOOL REPLACEMENT						2,884
	FIREFIGHTING FOAM						4,944
	STORAGE SHELVES/CONTAINERS/COMPARTMENT MATTING						2,060
	STATION & FACILITY EQUIP (VACUUMS, LOCKS, FANS						2,781
	BLOWERS, WINDOW COVERINGS, BUCKETS, RAGS ETC)						
	APPARATUS EQUIP (LIGHTING, SAWS, BLADES, AXES,						2,060
	EXTINGUISHERS, RADIO ACCESSORIES, WRENCHES, ETC)						
	FOOD PREP, CONSUMPTION AND SERVING EQUIPMENT						1,494
	MSA REPLACEMENT MASKS/PARTS						1,030
	HOSE: 1000' 5"; 1000' 2-1/2"; 1000' 1-3/4"						6,180
	COFFEE AND COFFEE SUPPLIES						2,575
	POWER TOOL REPLACEMENT						4,120
	REPLACE ROPE						1,545
	SCENE LIGHTS 2 @ 625						1,288
	MISC SUPPLIES						1,339
	**3% INCREASE ADDED DUE TO KNOWN VENDOR PRICE						
	INCREASE						
							37,390
001-3100-522.52-10	GAS,DIESEL,OIL,& GREASE	43,454	50,704	59,250	59,250	41,917	67,738
	LEVEL TEXT					TEXT AMT	
	2 EST UNLEADED FUEL - 2,650 GALS @ \$2.75 PER GAL						7,288
	EST LOW SULFUR DIESEL -18,600 GALS @ 3.25 PER GAL						60,450
	EST LOW SULFUR DYED DIESEL - ? GALS @ \$??/GAL						
	UPDATED ESTIMATED USAGE PROVIDED BY FLEET						
							67,738
001-3100-522.52-11	JANITORIAL SUPPLIES	7,395	9,599	9,250	9,250	4,059	9,528
	LEVEL TEXT					TEXT AMT	
	2 PAPER PRODUCTS (TOWELS, TOILET PAPER, ETC)						3,090
	CLEANING SUPPLIES FOR STATION & APPARATUS						3,605
	DRY-SORB FOR OIL SPILLS						1,030
	MOPS/BUCKETS/BRUSHES/COOLER/BROOMS/						1,288
	MISC SUPPLIES						515
							9,528
001-3100-522.52-12	UNIFORMS	51,551	62,342	89,582	108,007	55,990	77,350
	LEVEL TEXT					TEXT AMT	
	2 BRUSHFIRE GOGGLES, HELMETS, GEAR, RESPIRATORS						3,500
	SEARCH & RESCUE LIGHTS AND BULBS REPLACE						3,000
	NAME TAGS, COLLAR BRASS & BADGES						2,500
	NOMEX HOODS & BUNKER BOOTS						4,800
	UNIFORM T-SHIRTS, SWEATSHIRTS, KNIT CAPS, POLO						15,000
	UNIFORM PANTS, BELTS						9,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	HELMETS AND FACESHIELDS						6,000
	UNIFORMS NEEDS MISC.						1,800
	UNIFORM BOOTS (REPLACED AS NEEDED)						4,500
	REPLACE 10 SETS BUNKER GEAR @ \$2,325 EACH NFPA (1851 PLACES A 10 YEAR EXPIRATION DATE ON BUNKER GEAR & WE HAVE A CONTINOUS ROTATION OF EMPLOYEES THAT HAVE GEAR NEARING THE EXPIRATION DATE. WE REMOVE THE GEAR 2 YEARS EARLY & PLACE IN A POOL OF GEAR AVAILABLE TO ALL EMPLOYEES. EXPOSURE TO CONTAMINANTS REQUIRE GEAR TO BE TAKEN OUT OF SERVICE AND CLEANED.)						23,250
	BRUSHFIRE BOOTS						
	SURVIVOR FLASH LIGHTS						
	DRESS SHOES FOR EVENTS WHERE CLASS A/B IS WORN						2,500
	MISC GEAR						1,000
							77,350
001-3100-522.52-15	POSTAL SERVICE	3,921	144	500	500	226	500
	LEVEL 2 TEXT BASED ON CURRENT USAGE MAILING OF HAZARDOUS USE PERMITS DEPARTMENT ITEMS SENT FOR REPAIR CERTIFIED MAIL ITEMS					TEXT AMT	500
							500
001-3100-522.52-16	MEDICAL & LAB SUPPLIES	33,616	51,859	55,000	55,000	53,285	59,650
	LEVEL 2 TEXT **3% INCREASE** VARIOUS ITEMS AS FOLLOWS: OXYGEN AIRWAY ADJUNCTS & RELATED RESPIRATORY EQUIPMENT CARDIAC MONITOR SUPPLIES BASIC LIFE SUPPORT SUPPLIES DRUGS & SOLUTIONS AED PUBLIC ACCESS DEFIBRILLATOR PROGRAM SUPPLIES EMS TRAINING EQUIPMENT AND SUPPLIES MISC. MEDICAL SUPPLIES (GLOVES, SCOPES, BACKBOARD, BANDAGING, IV, CATHETER, ETC) OTHER MISC SUPPLIES ***** DUE TO FLUID AND DRUG SHORTAGES AND CHANGES IN MED PROTOCOL, PRICES HAVE INCREASED **NEW** TRANSPORT MEDICAL SUPPLIES (AVG \$250/MO X 12 = \$3000)					TEXT AMT	53,090
							1,500
							2,060
							3,000
							59,650
001-3100-522.52-17	CPR/EMS PROGRAM SUPPLIES	6,339	8,488	11,500	11,688	11,540	11,845

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	LEVEL 2					TEXT AMT	
						CARD STOCK FOR AHA TRAINING CENTER	6,180
						DVDS, BOOKS, INSTRUCTOR MATERIALS FOR AMERICAN HEART ASSOCIATION (AHA) TRAINING CENTER	
						*INCREASE DUE TO AHA UPDATE WHICH REQUIRES ALL NEW TRAINING MATERIALS AS WELL AS NEW AED'S FOR STUDENT/INSTRUCTOR CERTIFICATIONS	
						**INCREASE IN BUDGET DUE TO MONTHLY CPR CLASS GIVEN TO THE COMMUNITY. THIS COST WILL BE OFFSET BY THE MONIES RECEIVED FROM THE CLASSES AND RETURNED TO THE GENERAL FUND. IT ALSO INCLUDE THE PURCHASE OF 10 CPR MANIKINS.	2,060
						***OFFSET IN REVENUE TO COVER EXPENSES	
						**MANIKIN FEEDBACK DEVICES REQUIRED BY AHA	3,605
						***CPR & COMPANY OFFICER PROGRAMS HAVE GENERATED \$30,000 IN REVENUE ANTICIPATED IN FY19	
						ADDED 3% INCREASE	
							11,845
001-3100-522.52-18	SHARPS PROGRAM SUPPLIES	605	825	0	0	0	0
	LEVEL 2					TEXT AMT	
						REPLACEMENT SHARPS CONTAINERS FOR CITIZENS	
						THIS EXPENSE WILL BE IN PW SOLID WASTE BUDGET	
001-3100-522.54-00	DUES & MEMBERSHIPS	1,261	1,174	2,065	2,065	1,019	2,065
	LEVEL 2					TEXT AMT	
						INTL. ASSOC. OF FIRE CHIEFS	750
						FLORIDA FIRE CHIEFS ASSOC. (DEPT MEMBERSHIP)	665
						VOLUSIA COUNTY FIRE CHIEFS ASSOC (DEPT MEMBERSHIP)	150
						EAST CENTRAL FLORIDA FIRE INSPECTORS ASSOC.	200
						FLORIDA EMERGENCY PREPAREDNESS ASSOC.	100
						NATIONAL FIRE PROTECTION ASSOC.	200
							2,065
001-3100-522.54-01	BOOKS & SUBSCRIPTIONS	4,311	4,113	4,500	4,500	2,142	7,100
	LEVEL 2					TEXT AMT	
						NFPA CODES RENEWAL	1,500
						STATION LIBRARY FOR STAFF DEVELOPMENT.... THE DEPARTMENT IS REQUIRED PER CONTRACT TO FURNISH BOOKS RELATED TO PROMOTIONAL PROCESSES	2,000
						PURCHASE INSTRUCTOR MANUALS FOR IN-HOUSE TRAINING CLASSES. DRIVER ENGINEER, FIRE OFFICER, AND FIRE INSPECTOR SERIES.	1,000
						NEW BI-ANNUAL RECERT BOOKS (BLS, ACLS, PALS & ITLS X 20 SETS)	2,600

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
							7,100
001-3100-522.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	3,500
	LEVEL 2					TEXT	AMT
						EMT AND PM CERTIFICATION RENEWALS	3,140
						REIMBURSEMENT COSTS FOR PERSONNEL RECEIVING DE AND	360
						OFFICER STATE CERTIFICATIONS	3,500
*	OPERATING EXPENSE	1,341,861	1,483,518	1,642,457	1,737,180	1,259,681	1,766,603
001-3100-522.63-97	PROFESSIONAL SERVICES	0	22,203	6,000	7,130	2,548	0
001-3100-522.64-00	MACH & EQUIPMENT	20,702	16,110	0	27,422	27,415	6,800
	LEVEL 2					TEXT	AMT
						PORTABLE TRAINING PROPS - FORCIBLE ENTRY	6,800
							6,800
*	CAPITAL OUTLAY	20,702	38,313	6,000	34,552	29,963	6,800
001-3100-522.99-10	CONTINGENCY	0	0	0	3,810	0	0
*	NON-OPERATING EXPENSE	0	0	0	3,810	0	0
**	FIRE SERVICES	8,377,336	8,969,552	9,441,375	9,568,460	6,775,904	9,639,858
***	FIRE SERVICES	8,377,336	8,969,552	9,441,375	9,568,460	6,775,904	9,639,858

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
POLICE POLICE							
001-3200-521.12-00	SALARIES AND WAGES	5,010,128	5,289,078	5,748,307	5,730,152	3,970,512	5,714,775
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (SPECIALTY PAY, INCENTIVE PAY, SPECIAL DUTY PAY, LEAVE BUY BACK, ETC)NET OF STATE INS CONTRIBUTION \$444,091 WAGE INCREASE NEW: (4) POLICE OFFICERS REQUESTED TO A LA CARTE RECLASSED CRIME ANALYST ***					5,634,179 80,596	
						5,714,775	
001-3200-521.12-12	ADD. SALARY & BENEFITS	3,000	0	0	0	0	0
001-3200-521.12-16	RETIREMENT SEVERENCE	0	0	0	0	14,000	0
	LEVEL TEXT					TEXT AMT	
	2 EARLY RETIREMENT PAYMENT						
001-3200-521.14-00	OVERTIME	613,242	509,103	485,000	485,000	406,581	485,000
	LEVEL TEXT					TEXT AMT	
	2 DEPARTMENT OVERTIME- UNSCHEDULED OT (ERT, CID, SHIFT COVERAGE, CRITICAL INCIDENTS, LATE CALLS/ARREST, ETC.) SCHEDULED OT (BIKE WEEK, RACE WEEK, FAIRS, BIKETOBERFEST, 4TH OF JULY, YMCA RUNS, BUBB RUN, XMAS PARADE, ETC.)					485,000	
						485,000	
001-3200-521.21-00	FICA TAXES	406,727	420,300	476,915	476,915	318,678	474,350
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF WAGE INCREASE					474,350	
						474,350	
001-3200-521.22-00	RETIREMENT CONTRIBUTIONS	2,911,661	3,283,518	3,222,978	3,222,978	2,316,973	3,259,083
	LEVEL TEXT					TEXT AMT	
	2 CURRENT STAFF (INC CBA WAGE AGREEMENTS) WAGE INCREASE ***					3,259,083	
						3,259,083	
001-3200-521.22-10	STATE INS PREMIUM TAX	397,680	444,090	444,091	444,091	0	444,091
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2						
	OFFSET WITH REVENUE (001-0000-312.52-00)						397,680

	UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18						397,680-
	TP						444,091
							444,091
001-3200-521.23-00	HEALTH INSURANCE	632,851	693,572	850,586	850,586	544,481	923,434
	LEVEL TEXT						TEXT AMT
	2 HEALTH						864,981
	DENTAL						45,513
	LIFE						12,940
	INCREASE ON LIFE						
	LIFE						

							923,434
001-3200-521.24-00	WORKER'S COMPENSATION	78,102	95,512	101,879	101,879	87,972	124,056
	LEVEL TEXT						TEXT AMT
	2 CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY,						124,056
	WAGE INCREASE						

							124,056
001-3200-521.26-00	EAP BENEFIT	3,600	3,817	4,379	4,379	3,176	4,819
	LEVEL TEXT						TEXT AMT
	2 CURRENT STAFF						4,819
							4,819
001-3200-529.12-00	SALARY AND WAGES	0	105,226	208,494	208,494	152,508	211,697
	LEVEL TEXT						TEXT AMT
	2 CURRENT STAFF						204,196
	ADD PAY						7,501
							211,697
001-3200-529.14-00	OVERTIME	0	96	1,000	1,000	373	2,000
	LEVEL TEXT						TEXT AMT
	2 UNSCHEDULED OT (LATE CALLS, SIGN PICK UP, ETC.)						1,000

	NEW INCREASED DEMAND FOR SERVICE RESULTING IN						1,000
	MORE OVERTIME UTILIZATION						
							2,000
001-3200-529.15-10	CERTIFICATIONS/LICENSES	0	210	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-3200-529.21-00	FICA TAXES	0	7,565	16,030	16,030		11,049	16,350
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE						TEXT AMT 16,350 16,350	
001-3200-529.22-00	RETIREMENT CONTRIBUTIONS	0	15,251	41,519	41,519		30,389	41,961
	LEVEL 2 TEXT CURRENT STAFF PENSION WCURRENT STAFF ICMA & OTHER PENSION WAGE INCREASE						TEXT AMT 35,013 6,948 41,961	
001-3200-529.23-00	HEALTH INSURANCE	0	16,919	36,731	36,731		26,942	39,400
	LEVEL 2 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE						TEXT AMT 36,965 1,945 490 39,400	
001-3200-529.24-00	WORKER'S COMPENSATION	0	896	1,824	1,824		2,519	2,365
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE						TEXT AMT 2,365 2,365	
001-3200-529.26-00	EAP BENEFIT	0	89	187	187		150	206
	LEVEL 2 TEXT CURRENT STAFF						TEXT AMT 206 206	
* PERSONNEL SERVICES		10,056,991	10,885,242	11,639,920	11,621,765		7,886,303	11,743,587
001-3200-521.31-12	LEGAL SERVICES	642	146	1,000	1,000		680	1,000
	LEVEL 2 TEXT COURT DOCUMENTS FOR CID/SIU INVESTIGATIONS LAWSUITS/EMPLOYEE GRIEVANCES AND APPEALS FEES FOR WARRANTS, COURT ORDERS, ETC TO OBTAIN PHONE CALL SEARCHES AND RECORDS SUBPOENA MEDICAL RECORDS FOR INVESTIGATIONS						TEXT AMT 1,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	DOCUMENTS FOR MOTOR VEHICLE RECORD SEARCHES						1,000
001-3200-521.31-13	OTHER PROF. SERVICES	44,004	99,835	114,415	114,415	105,532	118,415
	LEVEL 2						
	TEXT					TEXT	AMT
	CALEA - NAT. ACCREDITATION FEES - ANNUAL FEES						4,595
	NEW CALEA ON SITE INSPECTION						1,500
	FLORIDA ACCREDITATION POWER STANDARDS DMS PROGRAM						300
	POLICE K-9 VET CARE/MED./SHOTS 4 DOGS						10,500
	POLICE K-9 BOARDING						1,000
	HOG TRAPPING SERVICES						500
	INTERPRETER SERVICES						500
	AGENCY TRANSCRIPTION COSTS - INVESTIGATIONS						5,000
	AFTER HOURS EMERGENCY ANIMAL CLINIC SERVICES						1,000
	FERAL CAT TNR PROGRAM - 90 COLONIES MANAGED BY						16,000
	CCFWA,MONTHLY COST INCREASING >\$3,000 HISTORICAL						
	METH LAB CLEAN UP COSTS (FDLE NO LONGER HANDLES)						2,970
	CID/INVESTIGATIVE SERVICES & FUNDS						
	MEDICAL RECORDS SEARCHES FOR INVESTIGATIONS						1,750
	PERSONS/PHONE/ADDRESS/ASSOCIATE SEARCHES						2,500
	EQUIFAX CREDIT CHECKS (INCREASED WORKLOAD)						1,500
	SOCIAL MEDIA/CELLULAR, MISC. SERVICES						1,000
	ANNUAL NSB FIRING RANGE FEE (AGREEMENT)						300
	HALIFAX HUMANE SOCIETY (MOVED FM 81-10)						65,000
	LETTR - FINDER DATA SHARING PROGRAM ANNUAL						2,500
	RENEWAL COST						
							118,415
001-3200-521.34-13	UNIFORM CLEANING	21,466	18,693	30,000	30,000	30,000	30,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DRY CLEANING SERVICES FOR DEPARTMENT TO INCLUDE						30,000
	ALTERATIONS, UNIFORM REPAIRS, PATCH SEWING, ZIPPER						
	REPLACEMENT, JAIL JUMPSUIT CLEANING, ETC						
							30,000
001-3200-521.34-14	CONTRACT SERVICES OTHER	68,904	68,904	70,000	70,000	79,596	76,032
	LEVEL 2						
	TEXT					TEXT	AMT
	AXON ENTERPRISES, BODY CAMERA LICENSING,						68,904
	EVIDENCE.COM LICENSING & DATA STORAGE.						
	ADDED 6 NEW BWC AND TASERS.						7,128
							76,032
001-3200-521.34-15	TEMP HELP SERVICE FEE	0	3,890	0	18,155	18,155	0
001-3200-521.35-00	INVESTIGATIONS	442	1,651	3,000	3,000	0	3,000
	LEVEL 2						
	TEXT					TEXT	AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	CID BUY MONEY REPLENISHMENT						3,000 3,000
001-3200-521.40-00	TRAVEL PER DIEM	8,525	9,621	10,000	12,000	8,285	35,000
LEVEL 2	TEXT TRAVEL FOR: FPCA, IACP, FDLE LAB RUNS, FBINAA, DRE, VFPCA, EVIDENCE COURIER RUNS, DRUG/GUN DESTRUCTS, CRIMINAL SUBPOENAS OUT OF COUNTY, STATE PAL, OUT OF COUNTY INTERVIEWS FOR DETECTIVES, & DEPT. TRAINING ***** *NEW* INCREASED CAREER DEVELOPMENT FOR STAFF. INCREASE IN DRUG DESTRUCTS					TEXT AMT 25,000	10,000 35,000
001-3200-521.40-10	EMPLOYEE TRAINING	12,598	16,529	15,000	15,000	13,502	20,400
LEVEL 2	TEXT VARIOUS TRAINING CLASSES FOR DEPARTMENT SWORN AND NON-SWORN PERSONNEL, ERT, CANINE, CSO, ACO, MOTORS, INVESTIGATIONS, ACCREDITATION, BACKGROUND INVESTIGATIONS, HIGH LIABILITY, MANAGEMENT CLASSES INTERNAL AFFAIRS TRAINING, PUBLIC RECORDS CLASSES, DEFENSIVE TACTICS, GROUND FIGHTING, COMBAT SHOOTING CLASSES, LEADERSHIP TRAINING, DUI/FSE, RADAR TRAINING, DEFENSIVE DRIVING, SEX CRIMES, HOSTAGE NEGOTIATIONS, ACCIDENT RECONSTRUCTION, TRAFFIC HOMICIDE TRAINING, FIELD TRAINING OFFICER CLASSES, INTERVIEWS AND INTERROGATIONS TRAINING, NARCOTICS TRAINING, ETC. INCREASING COST & TRAINING HOURS DUE TO DOJ & OTHER RECOMMENDED CHANGES TO TRAINING ***** *NEW* TRAINING FOR NEW K9 HANDLER *NEW* INCREASED TRAINING AND CAREER DEVELOPMENT FOR STAFF					TEXT AMT 15,000	2,400 3,000 20,400
001-3200-521.41-00	COMMUNICATION SERVICES	96,074	88,448	84,460	84,460	46,976	89,138
LEVEL 2	TEXT TELEPHONE SERVICES (AT&T, BELL SOUTH, IP PHONES) CELLULAR SERVICES(AT&T)-40 CELL PHONES AND 95 AIRCARDS FOR: PATROL, CID, SUPPORT SVC'S, ADMIN \$6,236 MONTHLY BRIGHTHOUSE NETWORK FOR INTERNET LINES (IT) CELL PHONE REPLACEMENT/SUPPLIES					TEXT AMT 9,000 76,512	1,050 500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
			***** *NEW*	AIRCARD COST FOR 4 NEW OFFICERS \$173 PER MONTH X 12 MONTHS = \$2076			2,076
							89,138
001-3200-521.44-10	EQUIP/OTHER RENTAL/LEASE	306	509	1,500	1,500	198	1,500
	LEVEL TEXT					TEXT AMT	
	2 RENTAL OF VEHICLES FOR THE SPECIAL INVESTIGATIONS UNIT FOR COVERT UNDERCOVER OPERATIONS AS THEIR ASSIGNED VEHICLES BECOME KNOWN. THESE VEHICLES CAN BE RENTED AS NEEDED BY THE DAY, WEEK OR MONTH.						1,500

	NEW LEASING OF 7 MOTORCYCLES \$625 PER BIKE, PER MONTH \$625 X 7 BIKES X 12 MONTHS = \$52,500						
	**LEASE TO BE FUNDED OUT OF THE 505 FUND IN FY20						1,500
001-3200-521.44-13	FLEET FINANCING	475,954	530,654	603,219	603,219	455,157	664,008
	LEVEL TEXT					TEXT AMT	
	2 FLEET FINANCE AS OF 06-14-19 KF						655,803
	INCREASE FOR 3 A LA CARTE PD VEHICLES - \$38K/EA						12,307

	DECREASE FOR 2 A LA CARTE PD-CC 08-22-18						4,102-
							664,008
001-3200-521.45-19	VEHICLE INSURANCE	43,312	48,471	69,149	69,149	51,862	69,149
	LEVEL TEXT					TEXT AMT	
	2 UPDATED FOR FY19						69,149
							69,149
001-3200-521.46-10	GENERAL EQUIP MAINT	12,913	16,780	34,300	34,300	10,165	32,135
	LEVEL TEXT					TEXT AMT	
	2 COPY MACHINE CHARGES-MAINTENANCE/REPAIR(8 COPIERS)						6,600
	MAINTENANCE ON: WINDOW TINT METERS,DUI INTOXILYZER LASER UNITS						1,174
	FIRE EXTINGUISHER MAINTENANCE (CARS)						1,200
	FIREARM MAINTENANCE (PISTOLS, SHOTGUNS, AR-15'S) ADDED 10 AR-15'S IN FY19						4,700
	LIVESCAN FINGERPRINT MAINT INCL. 12 RAPID ID UNITS						2,535
	PAPER SHREDDERS REPAIRS/MAINTENANCE						500
	TRAFFIC METRO COUNT DEVICES						500
	COMMUNITY SPEED TRAILER BATTERY REPLACEMENT (CY)						1,000
	TRAFFIC SIGN MAINT.						2,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	MESSAGE BOARD MAINTENANCE/REPAIRS/BATTERIES (CY)						1,500
	FITNESS/GYM EQUIPMENT SERVICE/MAINT.						1,500
	ANNUAL CALIBRATION OF SOUND METERS						600
	ALPR ANNUAL MAINTENANCE, EFF MARCH FY16						3,684
	EVIDENCE DRYER FILTERS REPLACED 4X ANNUALLY						2,142
	VIP GOLF CART MAINTENANCE/REPAIR (2 GOLF CARTS)						2,000
							32,135
001-3200-521.46-12	VEH MAINT/REPAIR	225,937	283,391	290,000	290,000	217,476	290,000
	LEVEL TEXT TEXT AMT						
	2 VEH. MAINTENANCE FOR PD FLEET						290,000
							290,000
001-3200-521.46-14	MOTORCYCLE MAINT	0	424	0	0	0	0
001-3200-521.46-16	BUILDING MAINT	36,078	34,854	36,000	41,000	39,976	55,000
	LEVEL TEXT TEXT AMT						
	2 BLDG SECURITY SYSTEM/ACCESS CONTROL MAINT CONTRACT						34,000
	NEW 5 YEAR SERVICE CONTRACT, SOLE SOURCE						
	BUILDING FIRE ALARM SYSTEM MONITORING						2,000

	NEW SURGE PROTECTION FOR DOOR ACCESS SYSTEM						19,000
	DUE TO PREVIOUS LIGHTNING STRIKES						
							55,000
001-3200-521.46-18	CONT MAINT/COMM EQUIP	32,831	36,273	54,550	54,550	35,520	54,550
	LEVEL TEXT TEXT AMT						
	2 COMM INT'L/HARRIS MONTHLY RADIO MAINTENANCE &						40,050
	REPAIRS FOR PORTABLE RADIOS, FLEET MOBILE RADIOS,						
	EMERGENCY LIGHT BAR REPAIRS, SIREN REPAIRS,						
	PA SYSTEM REPAIRS. LAPTOP PARTS AND ACCESSORIES,						
	CHARGE GUARDS AND NECESSARY RADIO REPLACEMENT PARTS						
	REPAIRS OF MOTORS HELMET HEADSETS/PTT SYSTEMS						2,000
	COMM. INT'L RADAR REPAIRS FOR 2 SPEED TRAILERS						2,000
	SEMI-ANNUAL RADAR/LASER MANDATED CALIBRATIONS						10,500
							54,550
001-3200-521.46-20	MARINE UNIT MAINTENANCE	362	99	4,000	2,000	0	0
	LEVEL TEXT TEXT AMT						
	2 MARINE UNIT MAINTENANCE FOR 2004 BOSTON WHALER						
	SHARED BY POPD, SDPD, PIPD AND NSBPD						
	NEW UNIT IS BEING DISSOLVED						
001-3200-521.46-27	ANNUAL FLEET MAINT CHARGE	0	71,420	71,420	71,420	71,420	71,420
001-3200-521.46-36	SOFTWARE MAINTENANCE	0	0	0	2,500	2,499	14,699
	LEVEL TEXT TEXT AMT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	*NEW* CELLBRITE ANNUAL RENEWAL FEE						3,700
	NEW ELVIS CITATION ANNUAL RENEWAL FEE						2,500
	NEW CI TECHNOLOGIES (IA PRO/BLUETEAM) ANNUAL FEE						2,499
	**NEW*ANNUAL RENEWAL COST:SOFTWARE SUITE FROM						
	"ALL TRAFFIC SOLUTIONS" SPEED SIGNS 4X1500						6,000
							14,699
001-3200-521.46-41	VEHICLE REPAIR - EXTERNAL	0	540	0	0	0	0
001-3200-521.47-00	PRINTING & BINDING	7,406	5,980	8,000	8,000	5,516	8,000
LEVEL 2	TEXT					TEXT AMT	
	LITOCRAFT, PRIDE, COUCHMAN:						8,000
	VARIOUS DEPARTMENT PRINTING OF FORMS, ARREST 707'S						
	VICTIM ADVOCATE BOOKLETS, DEPARTMENT STATIONARY,						
	ENVELOPES, DOMESTIC VIOLENCE MATERIALS, ANNUAL						
	REPORT, AGENCY BROCHURES, BUSINESS CARDS, ANIMAL						
	CITATIONS, WRITTEN WARNINGS, PARKING TICKETS,						
	RED TAGS, ACCREDITATION VEHICLE DECALS,						
	LAW ENFORCEMENT DIRECTORY, ETC.						8,000
001-3200-521.49-14	FURN. & FIXTURES NON-CAP	2,941	4,269	0	2,465	2,465	0
001-3200-521.49-16	COMPUTER HARDWARE	3,946	0	0	945	0	0
001-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	63,935	81,186	99,775	85,579	49,793	89,841
LEVEL 2	TEXT					TEXT AMT	
	DUTY GEAR (ASP, HANDCUFFS, HOLSTERS, BELTS, CASES,						6,600
	FLASHLIGHTS, BADGES, COLLAR BRASS,ETC...)						
	TASER CARTRIDGES - 25' FOR DUTY USE (150)						6,000
	REPLACEMENT FLARES (CRASH SCENES)						1,075
	AUDIO/VIDEO SURVEILLANCE EQUIP UNDERCOVER OPS						3,000
	REPLACEMENT PORTABLE RADIO BATTERIES (JAGUARS/MRK)						3,000
	BODY ARMOR -5 YEAR REPLACEMENT FOR 15 OFC, 12 NEW						31,698
	HIRES, 4 LOWER LEVEL INITIAL NEW HIRE WEAR						
	ANIMAL CONTROL AMMONIA READER SUPPLIES						500
	VEH. ELECTRONIC CITATION EQUIPMENT, REPLACEMENT						10,000
	PROGRAM, 2012 FDOT GRANT FUNDED (PRINTERS,						
	SIG. PADS, USB HUBS, MAG READERS, CABLES, ETC.)						
	RADAR REPLACEMENT (6) ANNUALLY (\$2,013 PER)						12,078
	COMPUTER FOR EVIDENCE TECHNICIAN						1,500

	NEW (4)OFC POS. EQUIP (EST. \$9,691 PER OFC)						38,764
	NEW MOTORCYCLE MOBILE RADIOS X 2						9,800
	2 OF 7 MOTORCYCLES HAVE NON-COMPLIANT P25						
	RADIOS. \$4,900 PER BIKE X 2 = \$9,800						
	NEW MOTORCYCLE RADAR UNITS X 2						4,590
	2 OF 7 MOTORCYCLES BEING REPLACED HAVE NO						
	RADAR UNITS. \$2,295 PER BIKE X 2 = \$4,590						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	NEW MOTORCYCLE LIGHTING EQUIP X 7 - ONE TIME COST FOR LIGHTING NOT INCLUDED WITH LEASE AGREEMENT AGREEMENT ADJUST ASSOCIATED COST OF 3 PO MOVED TO A LA CARTE ***LIGHTING FOR MOTORCYCLES IN FUND 505 FOR FY20						38,764- 89,841
001-3200-521.49-66	TFR TO 506 BLDG MAINT FD	405,094	548,946	627,176	627,176	470,382	693,763
	LEVEL 2 TEXT UPDATED FOR FY20					TEXT AMT 693,763 693,763	
001-3200-521.51-00	OFFICE SUPPLIES	26,188	22,920	29,000	26,535	20,135	29,000
	LEVEL 2 TEXT VARIOUS DEPARTMENT OFFICE SUPPLIES: (CD'S, DVD'S, PENS, PAPER CLIPS, PAPER, INVESTIGATOR NOTEBOOKS, CALCULATOR TAPE, LABEL SUPPLIES, STAPLES, POST IT PADS, FOLDERS, FILES, HANGING FOLDERS, BINDERS, BINDER CLIPS, CALENDARS, SCOTCH TAPE, BATTERIES, TONER CARTRIDGES FOR PATROL, EVIDENCE, DETECTIVES RECORDS, QUARTERMASTER, JAIL, ADMIN ASSISTANT) INK PRINTER CARTRIDGES FOR 12 DEPARTMENT PRINTERS FAX MACHINE PRINTER CARTRIDGES THERMAL PAPER FOR PATROL VEHICLE PRINTERS					TEXT AMT 22,500 2,000 2,000 2,500 29,000	
001-3200-521.52-00	OTHER OPERATING SUPPLIES	73,123	69,702	81,050	76,293	47,004	101,050
	LEVEL 2 TEXT DEPARTMENT AMMUNITION-QUALIFICATIONS/TRAINING/ERT LESS LETHAL/SIMS/TRAINING SUPPLIES PEPPER SPRAY REPLACEMENT CONF. LICENSE PLATE RENEWALS (27 PD CARS) REPLACEMENT FLEET REGISTRATIONS/TITLES (15 CARS) ACO DOG/CAT FOOD, SUPPLIES & EQUIP, FINGERPRINT KITS & CRIME SCENE SUPPLIES, QUARTERLY CITY MANAGER/VIP MEETINGS ANNUAL VIP AWARDS DINNER K-9 FOOD & SUPPLIES (5 POLICE DOGS) PLAQUES FOR RETIREMENTS, ETC PATROL/CID/ADMIN/EVIDENCE - MISC. SUPPLIES METH LAB TASK FORCE REPLACEMENT SUPPLIES INTOXILYZER SUPPLIES POLICE BICYCLE SUPPLIES (4 BICYCLES) ERT SUPPLIES (GAS, LESS LETHAL, SLINGS, STRAPS,					TEXT AMT 38,100 7,000 1,000 1,000 2,200 3,000 1,500 500 1,200 6,700 500 4,500 4,000 1,250 500 7,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	TARGETS, GAS MASK FILTERS, GOGGLES)<\$500						
	POLICE ID CARDS (POLICE/SHERIFFS PRESS)						300
	TRAFFIC SAFETY VESTS						300
	RAINGEAR						500
	NEW INCREASE COST FOR SPECIALIZED MARIJUANA						20,000
	TEST KITS AND LAB TESTING STEMMING FROM CHANGE						
	IN FLORIDA LAW						
							101,050
001-3200-521.52-09	PD GRANT OP. SUPPLIES	0	0	0	1	0	0
001-3200-521.52-10	GAS,DIESEL,OIL,& GREASE	176,806	208,875	229,650	229,650	152,891	262,150
	LEVEL TEXT TEXT AMT						
	2 90,000 GAL 87 OCTANE @ \$2.75 PER GAL						247,500
	2,000 GAL DIESEL @ \$3.25 PER GAL						6,500
	93 OCTANE FUEL ADDITIVE FOR 9 POLICE MOTORCYCLES						7,200
	NATURAL GAS FOR PD GENERATORS, HOT WATER HEATERS						950

	UPDATED \$/GAL 6/14/19 KF						
							262,150
001-3200-521.52-11	JANITORIAL SUPPLIES	7,534	6,752	7,000	7,000	5,542	7,000
	LEVEL TEXT TEXT AMT						
	2 JANITORIAL SUPPLIES: MOPS, GARBAGE BAGS,MOP HEADS,						7,000
	TRASH BAG LINERS, FLOOR CLEANING SUPPLIES, BROOMS,						
	COUNTER TOP CLEANER, BLEACH, SOAP DISPENSER						
	SUPPLIES, TOILET PAPER, PAPER TOWELS, STAINLESS						
	STEEL CLEANER, DISINFECTANTS, GLASS CLEANER,						
	CARPET CLEANER, KITCHEN/DISHWASHER SOAP, LYSOL,						
	TOILET SEAT COVERS, WET FLOOR SIGNS, DUSTING						
	SUPPLIES, SCRUB PADS, DUST PANS, SPONGES, SPRAY						
	CLEANERS, MAID CART SUPPLIES, MOP BUCKET/WRINGER						
	REPLACEMENT BRUSHES/SQUEEGEES FOR FLOOR SCRUBBER						
	REPLACEMENT VACUUM CLEANERS						
							7,000
001-3200-521.52-12	UNIFORMS	60,335	39,054	40,781	50,991	48,591	40,012
	LEVEL TEXT TEXT AMT						
	2 POLICE UNIFORM SHIRTS LONG/SHORT, SUMMER SHIRTS,						40,781
	PANTS, ANIMAL CONTROL UNIFORMS, CSO UNIFORMS, VIP						
	UNIFORMS, PATROL CSO UNIFORMS, RECORDS STAFF						
	UNIFORMS, EMERGENCY RESPONSE TEAM BDU'S,						
	HONOR GUARD UNIFORMS, SHOES, BOOTS, HATS, BALLCAPS						
	DUTY BELTS, MOTOR BREECHES, TIES, TIE PINS,						
	K-9 UNIFORMS, CUSTODIAN SHIRTS, WINTER JACKETS,						
	TRAINING INSTRUCTOR POLO'S, CPA SHIRTS,						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	DEPARTMENT PATCHES FOR UNIFORMS: (POLICE, VIPS) ***** *NEW* UNIFORMS FOR(4)NEW OFFICERS \$770 BUILT INTO FY19 BUDGET FOR(1)OFC WILL ALSO BE ALLOCATED FOR THESE POSITIONS ADJUST ASSOCIATED COST OF 3 PO MOVED TO A LA CARTE						2,995 3,764- 40,012
001-3200-521.52-15	POSTAL SERVICE	1,673	1,818	2,500	3,250	2,668	2,500
	LEVEL TEXT TEXT AMT						
	2 POST OFFICE SUPPLIES, STAMPS, ETC						1,500
	FEDERAL EXPRESS SHIPPING/POSTAL SUPPLIES						1,000 2,500
001-3200-521.52-16	MEDICAL & LAB SUPPLIES	6,558	7,081	7,850	7,850	5,186	7,850
	LEVEL TEXT TEXT AMT						
	2 TITER TESTING FOR EMPLOYEES						350
	TETANUS SHOTS						675
	VACCINATION PROGRAM						650
	TB TESTING AND VACCINES						250
	BIO HAZARD AND EXPOSURE SUPPLIES						225
	DRUG TESTING NOT COVERED BY RISK MANAGEMENT						200
	RABIES VACCINATION FOR ANIMAL CONTROL OFFICERS						250
	PPE SUPPLIES (GLOVES, SPIT SHIELDS, FIRST AID)						250
	STERI-CYCLE BIO-HAZARD WASTE MONTHLY PICK UP						1,500
	REPLACE 90 RPD KIT SUPPLIES (CELOX/BANDAGES)						2,500
	DEPT BREATH TEST (\$35 PER TEST) >\$1,000						1,000 7,850
001-3200-521.52-20	MARINE UNIT SUPPLIES/FUEL	1,025	0	0	0	0	0
	LEVEL TEXT TEXT AMT						
	2 MARINE UNIT MAINTENANCE AND SUPPLIES						
	ROLL TO 46-20						
001-3200-521.54-00	DUES & MEMBERSHIP	4,849	5,864	5,460	5,460	4,435	5,825
	LEVEL TEXT TEXT AMT						
	2 POWER DMS TRAINING DUES						1,800
	FLORIDA POLICE CHIEFS ASSOCIATION,FBINAA, EQUIFAX						3,625
	VOLUSIA POLICE CHIEFS ASSOCIATION, NOTARY PUBLIC						
	RENWALS, NAT. TACTICAL OFFICERS ASSOCIATION, INTL						
	CHIEFS OF POLICE ASSOCIATION, NAT. ASSOCIATION OF						
	CHIEFS OF POLICE, IAPE, CRIME STOPPERS OF NEW FLA.						
	AMAZON BUSINESS PRIME (QM SHIPPING), INTL. LAW						
	ENFORCEMENT TRAINING ASSOCIATION, CHAMBER OF						
	COMMERCE - CM BREAKFAST, LEA DATA TECHNOLOGIES,						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	K9 LEGAL UPDATES 3SI GPS TRACKING SYSTEM DUES						400 5,825
001-3200-521.54-01	BOOKS & SUBSCRIPTIONS	1,136	6,872	7,391	12,391	5,045	3,055
	LEVEL 2 TEXT ACCURINT, IPTM, DRUG BIBLES, NATIONAL NOTARY, LEXIS/NEXIS, IAPE, ETC CRIME REPORTS.COM (FOR WEBSITE) ANNUAL REPLACEMENT OF LAW MANUALS REDUCTION OF \$4,336 DUE TO ONLINE UTILIZATION					TEXT AMT 2,550 200 305 3,055	
001-3200-529.34-14	CONTRACT SERVICES	0	11,745	25,000	25,000	4,960	25,000
	LEVEL 2 TEXT CONTRACTED VENDORS FOR BUT NOT LIMITED TO; NUISANCE & CODE VIOLATION ABATEMENT SERVICES FOR MOWING, DEBRIS REMOVAL, SECURING PROPERTY, DEMOLITION, ETC.					TEXT AMT 25,000 25,000	
001-3200-529.40-00	TRAVEL PER DIEM	0	1,375	3,300	2,450	1,405	1,450
	LEVEL 2 TEXT TRAINING TO INCLUDE BUT NOT LIMITED TO F.A.C.E, FBC, FABTO. **\$1,850 TRANSFER TO 529-40-10**					TEXT AMT 1,450 1,450	
001-3200-529.40-10	EMPLOYEE TRAINING	0	0	0	850	840	1,850
	LEVEL 2 TEXT **TRANSFER FROM 40-00** REQUIRED CONFERENCE EVERY TWO YEARS TO GET CORRECT AMOUNT OF CEU'S NEEDED, STORMWATER INSPECTOR COURSE FOR(1)CODE OFFICER, CODE ENFORCEMENT PROFESSIONAL STATUS FOR (1)CODE OFFICER.					TEXT AMT 1,850 1,850	
001-3200-529.41-00	COMMUNICATION SERVICES	0	2,557	6,100	6,100	4,211	6,558
	LEVEL 2 TEXT MOBILE PHONES (5) AND AIR CARDS (5) FY19 BUDGET - \$6,100. ACTUAL MONTHLY COST = \$546.50 X 12 MONTHS = \$6558					TEXT AMT 6,558 6,558	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-3200-529.44-13	FLEET FINANCING	0	8,724	18,982	18,982		14,236	13,540
	LEVEL 2 TEXT FLEET FINANCE AS OF 06-14-19 KF						TEXT AMT 13,540 13,540	
001-3200-529.45-19	VEHICLE INSURANCE	0	1,081	2,857	2,857		2,143	2,857
	LEVEL 2 TEXT UPDATED FOR FY19						TEXT AMT 2,857 2,857	
001-3200-529.46-11	REGULAR MAINT/INSP EQUIP	0	458	2,150	2,150		1,670	1,800
	LEVEL 2 TEXT MAINTENANCE AGREEMENTS FOR COPIER, SOUND METERS, E						TEXT AMT 1,800 1,800	
001-3200-529.46-12	VEH MAINT/REPAIR	0	8,440	4,000	4,000		2,501	4,000
	LEVEL 2 TEXT **FY 19 BUDGET						TEXT AMT 4,000 4,000	
001-3200-529.46-27	ANNUAL FLEET MAINT CHARGE	0	1,325	2,650	2,650		2,650	2,650
	LEVEL 2 TEXT **FY 19 BUDGET						TEXT AMT 2,650 2,650	
001-3200-529.47-00	PRINTING & BINDING	0	195	500	500		0	500
	LEVEL 2 TEXT DOOR HANGERS, BUSINESS CARDS, CITATIONS & NOTICES						TEXT AMT 500 500	
001-3200-529.49-01	ADVERTISING	0	690	0	0		0	500
	LEVEL 2 TEXT *NEW* ADVERTISING FOR DEMOLITIONS WHERE OWNERS CANNOT BE LOCATED						TEXT AMT 500 500	
001-3200-529.49-66	TRF TO 506 BLDG MAINT FD	0	0	11,848	11,848		8,886	11,797
	LEVEL 2 TEXT UPDATED FOR FY20						TEXT AMT 11,797	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
							11,797
001-3200-529.51-00	OFFICE SUPPLIES	0	504	2,000	2,000	459	2,000
	LEVEL 2 TEXT STANDARD OFFICE SUPPLIES FOR STAFF OF 6					TEXT AMT 2,000 2,000	
001-3200-529.52-00	OTHER OPERATING SUPPLIES	0	629	500	500	12	500
	LEVEL 2 TEXT FIELD EQUIP. (I.E. STAKES, EMERGENCY EQUIP, & DISASTER ASSESSMENT SUPPLIES)					TEXT AMT 500 500	
001-3200-529.52-10	GAS, DIESEL, OIL, & GREASE	0	3,108	4,500	4,500	4,210	8,494
	LEVEL 2 TEXT EST 3,000 GAL @ \$2.75 PER GAL EST 75 GAL @ \$3.25 PER GAL **UPDATED \$/GAL 6/14/19 KF					TEXT AMT 8,250 244 8,494	
001-3200-529.52-12	UNIFORMS	0	0	1,000	1,000	1,048	1,500
	LEVEL 2 TEXT UNIFORMS FOR STAFF OF 6 (I.E. SHIRTS, JACKETS, PANTS, ETC.) ***** *NEW* CODE GIVEN NEW, STANDARDIZED, UNIFORM REQUIRMENTS IN FY19. BUDGET REQUEST TO COMPLETE OUTFITTING OF CURRENT CODE PERSONNEL.					TEXT AMT 1,000 500 1,500	
001-3200-529.52-15	POSTAL SERVICES	0	825	1,000	1,000	420	1,000
	LEVEL 2 TEXT **TRANSFER (\$3,500) TO COMM. DEV. \$1,000 STAYS W/CODE					TEXT AMT 1,000 1,000	
001-3200-529.54-00	ED/AWARE/TRMT/DUES&MEMBR	0	320	850	850	275	275
	LEVEL 2 TEXT FLORIDA ASSOC. OF CODE ENFORCEMENT, VOLUSIA ASSOC. OF CODE ENFORCEMENT **REDUCED DUE TO MEMBERSHIP IN ONLY 2 ORG**					TEXT AMT 275 275	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-3200-529.54-01	BOOKS/SUBSCRIPT/MEMBERSHP	0	0	350	350	0	350
	LEVEL 2 TEXT					TEXT AMT	
							350
							350
*	OPERATING EXPENSE	1,922,897	2,382,427	2,725,233	2,748,841	2,056,578	2,962,113
001-3200-521.64-00	MACH & EQUIPMENT	11,870	8,620	114,000	142,849	115,763	8,500
	LEVEL 2 TEXT					TEXT AMT	
							180,000
							180,000-
							8,500
							8,500
001-3200-521.64-22	GRANT CAPITAL	8,652	0	0	0	0	0
001-3200-529.64-15	COMPUTER EQUIPMENT	0	733	0	0	0	0
*	CAPITAL OUTLAY	20,522	9,353	114,000	142,849	115,763	8,500
001-3200-521.81-10	AIDS TO HUMANE SOCIETY	84,921	0	0	0	0	0
*	GRANTS & AIDE	84,921	0	0	0	0	0
**	POLICE	12,085,331	13,277,022	14,479,153	14,513,455	10,058,644	14,714,200
***	POLICE	12,085,331	13,277,022	14,479,153	14,513,455	10,058,644	14,714,200

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
PUBLIC WORKS							
PUBLIC WORKS							
001-4300-541.12-00	SALARIES AND WAGES	585,933	540,373	650,093	624,457	356,375	442,334
	LEVEL 2 TEXT					TEXT AMT	
							442,334
	CURRENT STAFF						
	WAGE INCREASE						
	BREAKOUT OF TWO DIVISIONS						

							442,334
001-4300-541.12-10	CAR ALLOWANCE	0	40	0	511	231	300
	LEVEL 2 TEXT					TEXT AMT	
							300
	DIRECTOR CAR ALLOWANCE						

							300
001-4300-541.14-00	OVERTIME	65,664	13,889	35,000	35,000	6,654	5,000
	LEVEL 2 TEXT					TEXT AMT	
							5,000
	CALL OUT FOR EMERGENCIES AND EVENT STAFFING						

							5,000
001-4300-541.15-10	CERTIFICATION/LICENSES	0	473	1,000	1,000	0	0
	LEVEL 2 TEXT					TEXT AMT	
	MOVED TO 5502 IN FY20						

001-4300-541.21-00	FICA TAXES	48,420	40,883	52,397	52,397	26,966	34,228
	LEVEL 2 TEXT					TEXT AMT	
							34,228
	CURRENT STAFF						
	WAGE INCREASE						

	BREAK OUT OF DIVISIONS						
							34,228
001-4300-541.22-00	RETIREMENT CONTRIBUTIONS	83,659	77,588	116,042	116,042	61,049	64,202
	LEVEL 2 TEXT					TEXT AMT	
							64,202
	CURRENT STAFF						
	WAGE INCREASE						
							64,202
001-4300-541.23-00	HEALTH INSURANCE	113,097	118,439	143,028	143,028	78,246	106,233
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	2 HEALTH DENTAL LIFE WAGE INCREASE ON LIFE ***** BREAKOUT OF TWO DIVISIONS						99,879 5,255 1,099 106,233
001-4300-541.24-00	WORKER'S COMPENSATION	14,643	17,811	18,853	18,853	17,033	14,545
	LEVEL 2 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) *****					TEXT AMT 14,545 14,545	
001-4300-541.25-00	UNEMPLOYMENT COMP	1,124	250	0	125	125-	0
001-4300-541.26-00	OPEB / EAP BENEFIT	596	616	730	730	430	556
	LEVEL 2 TEXT CURRENT STAFF *****					TEXT AMT 556 556	
* PERSONNEL SERVICES		913,136	810,362	1,017,143	992,143	546,859	667,398
001-4300-541.31-13	OTHER PROF. SERVICES	0	1,000	0	0	0	0
	LEVEL 2 TEXT *****					TEXT AMT	
001-4300-541.34-14	CONTRACT SERVICES OTHER	3,680	10,983	10,320	9,414	5,895	500
	LEVEL 2 TEXT DETAIL: FIBER OPTIC CABLE REPAIRS AS NEEDED *****					TEXT AMT 500 500	
001-4300-541.34-15	TEMP HELP SERVICE FEE	0	49,673	0	20,000	16,362	0
001-4300-541.34-20	MOWING CONTRACT SERVICE	631,015	600,994	739,507	739,507	681,599	0
	LEVEL 2 TEXT ALL MOWING IS LOCATED UNDER GROUNDS MAINTENANCE DIVISION 4350 AS OF FY20 *****					TEXT AMT	
001-4300-541.40-00	TRAVEL PER DIEM	1,561	0	500	0	0	600
	LEVEL 2 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	2						600
	DETAIL: OUT OF TOWN TRAVEL - MEALS, HOTELS, ETC *****						600
001-4300-541.40-10	EMPLOYEE TRAINING	1,836	1,510	3,810	17,410	17,072	3,800
	LEVEL TEXT						TEXT AMT
	2						
	EMPLOYEE TRAINING DETAIL:						
	A.) MAINTENANCE OF TRAFFIC (MOT) (3)						325
	B.) ASPHALT INSPECTION & MAINTENANCE (1 @ \$175)						175
	C.) APWA COBNFERENCE 2 @ \$250						500
	D.) SIGN TECH CERTIFICATION (2 @ \$365)						730
	E.) SAFETY TRAINING						2,070
	*****						3,800
001-4300-541.41-00	COMMUNICATION SERVICES	8,482	8,952	10,086	10,086	5,728	5,204
	LEVEL TEXT						TEXT AMT
	2						
	DETAIL:						
	A.) AT&T CELL PHONES (6 @ 61 PER MTH AVG)						4,392
	B.) ST OF FLA - FAX @ LAND LINES						380
	C.) EJ WARD - GPS MONITORING (5 @ 7.16/MTH)						432
	*****						5,204
001-4300-541.43-10	ELECTRICAL SERVICES	663,521	667,101	695,931	680,931	506,868	701,100
	LEVEL TEXT						TEXT AMT
	2						
	DETAIL:						
	A.) STREET LIGHTS						684,000
	2.5% INCREASE DUE TO NEW ADDITIONS						17,100
	*****						701,100
001-4300-541.44-10	EQUIP/OTHER RENTAL/LEASE	0	10,542	2,000	520	520	1,000
	LEVEL TEXT						TEXT AMT
	2						
	DETAIL:						
	A.) MISC. EQ RENTAL AS NEEDED						1,000
							1,000
001-4300-541.45-19	VEHICLE INSURANCE	6,574	8,220	12,001	12,001	9,001	6,001
	LEVEL TEXT						TEXT AMT
	2						
	TO BE MODIFIED BY FINANCE						6,001

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017	FY2018	FY2019	FY2019	FY2019	FY2020
		Actual	Actual	Orig/Adopted	Adjusted	Y-T-D ACTUAL	
			Prelim	Budget	Budget	INCLD ENCMBRNCE	CM REQUEST
DETAIL EQ LIST:							
ASSET 2163 - 2017 FORD F250							
ASSET 2164 - 2017 FORD F250							
ASSET 2173 - 2017 FORD F250							
ASSET 2129 - 2016 FORD F350 CRE CAB UTL TRUCK							
ASSET 1885 - 2012 FORD F350 2-3 UD DUMP TRUCK							
ASSET 9663 - 2015 TOWMASTER 16FT TILT TRAILER							
ASSET 9526 - 2014 CAT 259 SKID STREER LOADER							
ASSET 9501 - 2013 CAT CB24 ASPHALT ROLLER							
ASSET 9790 - 2016 FALCON ASPHALT TRAILER							
ASSET 9938 - 2016 AMERICAN SIGNAL ARROW BOARD							
ASSET 8649 - 2007 AMERICAN SIGNAL MESSAGE BOARD							
ASSET 8651 - 2007 AMERICAN SIGNAL MESSAGE BOARD							
ASSET 10219 - 2017 WANCO MESSAGE BOARD							
ASSET 10220 - 2017 WANCO MESSAGE BOARD							

							6,001
001-4300-541.46-03	TRAFFIC SIGNAL MAINT	918	26,097	40,000	40,000	40,000	40,000
	LEVEL 2	TEXT					TEXT AMT
		COUNTY OF VOL AGREEMENT FOR ANNUAL PREVENTATIVE					40,000
		MAINTENANCE INSPECTIONS 22 SIGNALS AND NOW					
		PAYING FOR LOCATES AS PART OF THE CURRENT REPAIRS					
		TO SCHOOL ZONE SIGNALS AND OTHER TRAFFIC					
		CONTROL DEVICES					

							40,000
001-4300-541.46-10	GENERAL EQUIP MAINT	1,932	652	6,100	6,839	6,999	1,600
	LEVEL 2	TEXT					TEXT AMT
		DETAIL:					1,600
		ASPHALT TAMP MACHINE, ELECTRONIC SIGNS					
		COPYTRONICS MAINTENANCE AGREEMENT					

							1,600
001-4300-541.46-11	REGULAR MAINT/INSP EQUIP	23,295	546	0	0	0	0
	LEVEL 2	TEXT					TEXT AMT
		COPYTRONICS MAINT AGREEMENT (MOVED TO 4610)					
001-4300-541.46-12	VEH MAINT/REPAIR	72,047	71,526	70,458	70,458	70,499	38,752
	LEVEL 2	TEXT					TEXT AMT
		BASED ON ACTUAL					38,752

							38,752

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017	FY2018	FY2019	FY2019	FY2019	ACTUAL ENCMBRNC	FY2020 CM REQUEST
		Actual	Actual Prelim	Orig/Adopted Budget	Adjusted Budget	Y-T-D INCLD		
001-4300-541.46-27	ANNUAL FLEET MAINT CHARGE	0	24,649	24,649	24,649		24,649	13,557
	LEVEL 2 TEXT						TEXT	AMT
								13,557
								13,557
001-4300-541.46-36	SOFTWARE MAINTENANCE	0	4,680	4,680	4,680		0	2,574
	LEVEL 2 TEXT						TEXT	AMT
								2,574
								2,574
001-4300-541.46-41	VEHICLE REPAIR - EXTERNAL	0	9,986	0	4,993		4,223	0
	LEVEL 2 TEXT						TEXT	AMT
001-4300-541.49-02	COMPUTER SOFTWARE	495	0	0	0		0	0
001-4300-541.49-16	COMPUTER HARDWARE	0	0	0	1,320		1,319	0
001-4300-541.49-19	LICENSES, TAXES, FEES	0	80	0	0		0	0
001-4300-541.49-20	EQUIP & OTHER NON-CAPITAL	18,241	4,831	7,400	2,000		0	8,500
	LEVEL 2 TEXT						TEXT	AMT
								4,000
								4,500
								8,500
001-4300-541.49-66	TRF TO 506 BLDG MAINT FD	39,196	63,576	55,792	55,792		41,844	26,782
	LEVEL 2 TEXT						TEXT	AMT
								26,782
								26,782
001-4300-541.51-00	OFFICE SUPPLIES	2,847	1,769	1,500	1,500		1,438	825
	LEVEL 2 TEXT						TEXT	AMT
								825
								825
001-4300-541.52-00	OTHER OPERATING SUPPLIES	20,594	15,086	16,000	23,230		18,295	8,000
	LEVEL TEXT						TEXT	AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2						8,000
	DETAIL:						
	A.) HAND TOOLS, SHOVELS, BLADES, BATTERIES, ETC						
	B.) SAFETY EQ - GLOVES, EYE PROTECTION, PPE						
	*****						8,000
001-4300-541.52-01	IRRIGATION	1,966	1,538	4,000	8,000	7,219	0
001-4300-541.52-10	GAS,DIESEL,OIL,& GREASE	30,232	33,384	35,340	35,340	28,740	17,670
	LEVEL						
	2						
	TEXT					TEXT	AMT
	UNLEADED-EST 2,583 GAL @ \$2.75						7,104
	DIESEL-EST 2,751 GAL @ \$3.25						8,941
	STANDBY GENERATOR EST 500 GAL @ \$3.25						1,625
	*****						17,670
001-4300-541.52-12	UNIFORMS	4,407	3,617	6,072	6,072	3,691	3,171
	LEVEL						
	2						
	TEXT					TEXT	AMT
	DETAIL:						
	A.) UNIFORMS - NEW & REPLACEMENTS (RENTAL)						2,016
	ALLOCATION FOR 7 POSITIONS						
	B.) BOOT ALLOWANCE PER NAGE AGREEMENT						1,155
	ALLOCATION FOR 7 POSITIONS						
	*****						3,171
001-4300-541.52-15	POSTAL SERVICE	20	64	100	100	38	55
	LEVEL						
	2						
	TEXT					TEXT	AMT
	MISC. MAILINGS						55
	*****						55
001-4300-541.52-17	AGRICULTURE SUPPLIES	12,779	432	8,000	18,000	10,364	0
001-4300-541.53-00	ROAD MATERIAL & SUPPLY	7,745	7,739	14,000	14,000	6,291	12,000
	LEVEL						
	2						
	TEXT					TEXT	AMT
	DETAIL:						
	A.) ASPHALT FOR POTHOLE AND SHOULDER REPAIRS						7,000
	B.) TACK						1,000
	C.) BASE						2,000
	D.) LIME ROCK						2,000
	*****						12,000
001-4300-541.54-00	DUES & MEMBERSHIPS	1,010	294	392	392	145	400
	LEVEL						
	TEXT					TEXT	AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2						
	DETAIL:						
	A.) APWA MEMBERSHIP						200
	B.) EROSION CONTROL						200

							400
001-4300-541.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	500
	LEVEL						
	2						
	TEXT					TEXT	AMT
	DETAIL:						
	CDL RENEWALS						500
	MOVED FROM 1510 IN FY20						

							500
*	OPERATING EXPENSE	1,554,393	1,629,521	1,768,638	1,807,234	1,508,799	892,591
001-4300-541.64-00	MACH & EQUIPMENT	21,275	0	36,000	40,997	40,996	5,000
	LEVEL						
	2						
	TEXT					TEXT	AMT
	DETAIL:						
	SHED						5,000

							5,000
001-4300-541.64-15	ADP EQUIPMENT	0	0	0	3,900	3,900	0
*	CAPITAL OUTLAY	21,275	0	36,000	44,897	44,896	5,000
**	PUBLIC WORKS	2,488,804	2,439,883	2,821,781	2,844,274	2,100,554	1,564,989

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
001-4350-541.12-00	PW GROUNDS SALARIES AND WAGES	0	0	0	0		0	253,980
	LEVEL 2 TEXT REGULAR STAFF						TEXT AMT 253,980 253,980	
001-4350-541.14-00	OVERTIME	0	0	0	0		0	10,000
	LEVEL 2 TEXT CALL OUTS FOR EMERGENCIES AND EVENTS *****						TEXT AMT 10,000 10,000	
001-4350-541.21-00	FICA TAXES	0	0	0	0		0	20,198
	LEVEL 2 TEXT CURRENT STAFF						TEXT AMT 20,198 20,198	
001-4350-541.22-00	RETIREMENT CONTRIBUTIONS	0	0	0	0		0	45,006
	LEVEL 2 TEXT CURRENT STAFF						TEXT AMT 45,006 45,006	
001-4350-541.23-00	HEALTH INSURANCE	0	0	0	0		0	62,870
	LEVEL 2 TEXT HEALTH DENTAL LIFE						TEXT AMT 59,144 3,112 614 62,870	
001-4350-541.24-00	WORKER'S COMPENSATION	0	0	0	0		0	12,988
	LEVEL 2 TEXT CURRENT STAFF						TEXT AMT 12,988 12,988	
001-4350-541.26-00	OPEB / EAP BENEFIT	0	0	0	0		0	329
	LEVEL 2 TEXT CURRENT STAFF - EAP						TEXT AMT 329 329	
* PERSONNEL SERVICES		0	0	0	0		0	405,371

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-4350-541.34-14	CONTRACT SERVICES OTHER	0	0	0	0	0	10,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						
	A.) UNSAFE & LARGE TREE REMOVAL AS NEEDED						10,000
	*****						10,000
001-4350-541.34-20	MOWING CONTRACT SERVICE	0	0	0	0	0	801,150
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						
	A.) MOWING CONTRACT - FACILITIES						107,841
	B.) MOWING CONTRACT - RIGHTS OF WAY						559,730
	C.) MOWING CONTRACT - PALM TREE TRIMMING						43,990
	D.) MOWING CONTRACT - MAIN THOROUGHFARE						70,000
	(US1 , DUNLAWTON & NOVA ROAD)						

	ITEMS B-D ARE CURRENTLY OUT FOR BID						

	PROJECT INCREASE DUE TO NEW BIDS AND CPI ADJ						19,589
	ON CURRENT CONTRACT (A) AT 2.44%						
	*****						801,150
001-4350-541.40-00	TRAVEL PER DIEM	0	0	0	0	0	600
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						
	OUT OF TOWN TRAVEL (MEALS, HOTELS, PARKING FEES)						600
	*****						600
001-4350-541.40-10	EMPLOYEE TRAINING	0	0	0	0	0	2,000
	LEVEL 2						
	TEXT					TEXT	AMT
	DETAIL:						
	A.) MAINTENANCE OF TRAFIC (MOT) (4 @ \$105 EA)						420
	B.) APWA CONFERENCE (2@ \$250 EA)						500
	C.) HERBICIDE CERTIFICATIONS & RECERTIFICATIONS						300
	(2 @ \$150 EA)						
	D.) SAFETY TRAINING						395
	E.) SUPERVISOR TRAINING						385
	*****						2,000
001-4350-541.41-00	COMMUNICATION SERVICES	0	0	0	0	0	3,196

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
	LEVEL 2	TEXT					TEXT AMT	
		DETAIL:						
		A.) AT&T CELL PHONES (3 @ \$61 PER MTH AVG)						2,196
		B.) EJ WARD - GPS MONITORING						1,000
		*****						3,196
001-4350-541.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	0	0		1,000
	LEVEL 2	TEXT					TEXT AMT	
		DETAIL:						
		MISC. EQUIPMENT RENTAL AS NEEDED						1,000
		*****						1,000
001-4350-541.45-19	VEHICLE INSURANCE	0	0	0	0	0		6,000
	LEVEL 2	TEXT					TEXT AMT	
		TO BE MODIFIED BY FINANCE						6,000
		*****						6,000
001-4350-541.46-10	GENERAL EQUIP MAINT	0	0	0	0	0		4,800
	LEVEL 2	TEXT					TEXT AMT	
		DETAIL:						
		MAINTENANCE OF MOWERS, SAWS, HEDGERS, BLOWERS, EDGERS, ETC.						4,800
		*****						4,800
001-4350-541.46-12	VEH MAINT/REPAIR	0	0	0	0	0		31,706
	LEVEL 2	TEXT					TEXT AMT	
		VEHICLE MAINTENANCE BASED ON ACTUAL						31,706
		*****						31,706
001-4350-541.46-27	ANNUAL FLEET MAINT CHARGE	0	0	0	0	0		11,092
	LEVEL 2	TEXT					TEXT AMT	
		TO BE MODIFIED BY FINANCE BASED ON FLEET						11,092
		*****						11,092
001-4350-541.46-36	SOFTWARE MAINTENANCE	0	0	0	0	0		2,106
	LEVEL	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
	2 LUCITY - ANNUAL SOFTWARE MAINTENANCE SPLIT FUNDED (001/410/412/506) *****						2,106
							2,106
001-4350-541.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	0	0	4,100
	LEVEL 2 TEXT DETAIL: A.) POLE SAWS (3 @ \$600 EA) B.) STIHL SAWS (2 @ \$800 EA) C.) IRRIGATION LINE LOCATOR *****					TEXT AMT	1,800 1,600 700 4,100
001-4350-541.49-66	TRF TO 506 BLDG MAINT FD	0	0	0	0	0	26,782
	LEVEL 2 TEXT UPDATED FOR FY20 *****					TEXT AMT	26,782 26,782
001-4350-541.51-00	OFFICE SUPPLIES	0	0	0	0	0	675
	LEVEL 2 TEXT MISC OFFICE SUPPLIES AS NEEDED *****					TEXT AMT	675 675
001-4350-541.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	0	9,000
	LEVEL 2 TEXT DETAIL: A.) HAND TOOLS - SHOVELS, CHAIN SAW BLADES, BATTERIES, RAKES, ETC B.) SAFETY SUPPLIES - GLOVES, EYE PROTECTION, RUBBER BOOTS, RAIN GEAR C.) PPE (PERSONAL PROTECTION EQUIPMENT) *****					TEXT AMT	9,000 9,000
001-4350-541.52-01	IRRIGATION	0	0	0	0	0	10,000
	LEVEL 2 TEXT PURCHASE OF MISC. IRRIGATION SUPPLIES AS NEEDED *****					TEXT AMT	10,000 10,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
001-4350-541.52-10	GAS,DIESEL,OIL,& GREASE	0	0	0	0	78	17,670
	LEVEL 2	TEXT				TEXT AMT	
		DETAIL:					
		UNLEADED-EST 2,583 GAL @ \$2.75					7,104
		DIESEL-EST 2,751 GAL @ \$3.25					8,941
		STANDBY GENERATOR EST-500 GAL @ \$3.25					1,625

						17,670	
001-4350-541.52-12	UNIFORMS	0	0	0	0	0	2,969
	LEVEL 2	TEXT				TEXT AMT	
		DETAIL:					
		A.) UNIFORMS - NEW & REPLACEMENT INCLUDING RENTAL BASED ON 8 POSITIONS					1,649
		B.) BOOT ALLOWANCE PER NAGE AGREEMENT \$165/EA BASED ON 8 POSITIONS					1,320

						2,969	
001-4350-541.52-17	AGRICULTURE SUPPLIES	0	0	0	0	0	15,000
	LEVEL 2	TEXT				TEXT AMT	
		DETAIL:					
		A.)SOD FOR VEGETATION ON MEDIANS AND RIGHT OF WAYS					10,000
		B.) VARIOUS LANDSCPE REPLACEMENT ITEMS FOR CITY FACILITIES					5,000

						15,000	
001-4350-541.54-00	DUES & MEMBERSHIPS	0	0	0	0	0	400
	LEVEL 2	TEXT				TEXT AMT	
		DETAIL:					
		A.) APWA MEMBERSHIP (1 @ \$200)					200
		B.) EROSION CONTROL					200

						400	
001-4350-541.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	500
	LEVEL 2	TEXT				TEXT AMT	
		DETAIL:					
		CDL & CDL RENEWALS = 3 EQ OPERATORS					500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
							500
*	OPERATING EXPENSE	0	0	0	0	78	960,746
001-4350-541.64-00	MACH & EQUIPMENT	0	0	0	0	0	7,500
	LEVEL 2						
	TEXT						
	DETAIL:						
	DUMP TRAILER						7,500
	*****						7,500
*	CAPITAL OUTLAY	0	0	0	0	0	7,500
**	PW GROUNDS	0	0	0	0	78	1,373,617
***	PUBLIC WORKS	2,488,804	2,439,883	2,821,781	2,844,274	2,100,632	2,938,606

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	PARKS MAINTENANCE						
	PARKS MAINTENANCE						
001-4400-572.12-00	SALARIES AND WAGES	686,937	767,709	870,410	870,410	643,929	816,346
	LEVEL 2 TEXT					TEXT AMT	
						816,346	
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						
	WAGE INCREASE TBD						

						816,346	
001-4400-572.14-00	OVERTIME	40,179	22,231	27,295	27,295	25,626	27,295
	LEVEL 2 TEXT					TEXT AMT	
						27,295	
	ORIGINAL BUDGET					27,295	
001-4400-572.15-10	CERTIFICATIONS/LICENSES	0	1,399	1,800	1,800	75	0
	LEVEL 2 TEXT					TEXT AMT	
	CDL LICENSES						
	CDL REIMBURSEMENT						
	PER NAGE CONTRACT						
	***MOVED TO 52-10 IN FY20						
001-4400-572.21-00	FICA TAXES	51,166	55,148	68,692	68,692	46,752	64,552
	LEVEL 2 TEXT					TEXT AMT	
						64,552	
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						
	WAGE INCREASE						

						64,552	
001-4400-572.22-00	RETIREMENT CONTRIBUTIONS	90,968	103,015	139,045	139,045	114,179	127,574
	LEVEL 2 TEXT					TEXT AMT	
						95,930	
	CURRENT STAFF - PENSION					31,644	
	CURRENT STAFF - ICMA & OTHER PENSION						

	WAGE INCREASE						
						127,574	
001-4400-572.23-00	HEALTH INSURANCE	120,793	152,828	186,802	186,802	127,600	208,223
	LEVEL 2 TEXT					TEXT AMT	
						195,917	
	HEALTH					10,311	
	DENTAL					1,995	
	LIFE						
	INCREASE ON LIFE						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
							208,223
001-4400-572.24-00	WORKER'S COMPENSATION	2,144	16,050	16,992	16,992	15,288	18,980
	LEVEL 2 TEXT					TEXT	AMT
							18,980
							18,980
001-4400-572.25-00	UNEMPLOYMENT COMPENSATION	237-	150	0	0	0	0
001-4400-572.26-00	EAP BENEFIT	720	788	973	973	752	1,190
	LEVEL 2 TEXT					TEXT	AMT
							1,190
							1,190
*	PERSONNEL SERVICES	992,670	1,119,318	1,312,009	1,312,009	974,201	1,264,160
001-4400-572.34-14	CONTRACT SERVICES OTHER	77,099	112,055	124,878	140,165	104,363	126,878
	LEVEL 2 TEXT					TEXT	AMT
							88,479
							15,000
							4,800
							3,128
							2,671
							1,300
							3,500
							2,000
							2,000
							4,000
							19,000
							19,000-
							126,878
001-4400-572.34-15	TEMP HELP SERVICE FEE	624	6,439	3,000	3,000	3,000	3,000
	LEVEL 2 TEXT					TEXT	AMT
							3,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
							3,000
001-4400-572.34-20	MOWING CONTRACT SERVICE	232,120	91,616	217,711	217,711	217,943	225,983
	LEVEL 2 TEXT					TEXT AMT	
							221,983
							4,000
							225,983
001-4400-572.40-00	TRAVEL PER DIEM	0	0	400	949	639	1,000
	LEVEL 2 TEXT					TEXT AMT	
							1,000
							1,000
001-4400-572.40-10	EMPLOYEE TRAINING	459	906	1,000	1,720	1,720	2,800
	LEVEL 2 TEXT					TEXT AMT	
							1,000
							900
							600
							300
							2,800
001-4400-572.41-00	COMMUNICATION SERVICES	2,611	1,809	4,000	4,000	2,960	4,000
	LEVEL 2 TEXT					TEXT AMT	
							4,000
							4,000
001-4400-572.43-10	ELECTRICAL SERVICES	563	0	0	0	0	0
001-4400-572.44-10	EQUIP/OTHER RENTAL/LEASE	16,696	20,289	21,800	21,800	16,296	22,700
	LEVEL 2 TEXT					TEXT AMT	
							3,600
							5,900
							5,259
							2,541
							4,500
							900

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
							22,700
001-4400-572.44-13	FLEET FINANCING	120,900	114,749	113,786	113,786	85,340	112,891
	LEVEL 2 TEXT					TEXT AMT	
							112,891
							112,891
001-4400-572.45-19	VEHICLE INSURANCE	6,961	8,220	11,430	11,430	8,573	11,430
	LEVEL 2 TEXT					TEXT AMT	
							11,430
							11,430
001-4400-572.46-10	GENERAL EQUIP MAINT	4,819	3,118	4,000	4,000	2,055	4,000
	LEVEL 2 TEXT					TEXT AMT	
							2,000
							2,000
							4,000
001-4400-572.46-12	VEH MAINT/REPAIR	60,428	69,666	55,746	55,746	49,787	70,000
	LEVEL 2 TEXT					TEXT AMT	
							70,000
							70,000
001-4400-572.46-16	BUILDING REPAIRS	86,832	136,274	106,157	105,869	104,984	106,157
	LEVEL 2 TEXT					TEXT AMT	
							14,000
							21,800
							27,000
							6,700
							6,900
							2,000
							8,557
							10,000
							5,000
							4,200
							106,157
001-4400-572.46-17	BALLFIELD MAINT.	37,707	36,975	49,554	35,038	30,400	51,054
	LEVEL 2 TEXT					TEXT AMT	
							34,054

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	FIELD DRY MARKER CLAY /TOP DRESS FIELD TOOLS, RAKES, MARKER STRING, ETC. ***INCREASE AMOUNT FOR PRICE AND VOLUME INCREASE REPLACE BASES HOME PLATES, PITCHING RUBBERS, PITCHING MOUNDS, ETC. SPORTS FIELD IRRIGATION REPAIRS & REPLACEMENTS CLOCK, VALVES, SPRINKLER HEADS, LINES, ETC. TEMPORARY FENCE REPLACEMENT FOR FIELDS						8,000 6,000 3,000 51,054
001-4400-572.46-27	ANNUAL FLEET MAINT CHARGE	0	22,130	22,130	22,130	22,130	22,130
001-4400-572.49-14	FURN. & FIXTURES NON-CAP	5,025	1,434	1,500	14,053	12,552	0
	LEVEL TEXT TEXT AMT						
001-4400-572.49-20	EQUIP & OTHER NON-CAPITAL	32,457	16,786	23,580	63,020	4,030	23,580
	LEVEL TEXT TEXT AMT						
	2 ** FURNITURE ** REDUCED BUDGET OF \$1,500						
	HAND TOOLS, SHOVELS, PRUNERS, DRILLS, HAMMERS, ETC.						5,800
	GAS POWER TOOLS, WEED EATERS, BLOWERS, EDGER, POLE SAW, CHAIN SAW, SPREADERS, ETC.						7,780
	REPLACEMENT PARK FURNITURE - TABLES, TRASH CANS, ETC., FOR ALL PARKS - PROJECT QPC054 (THIS \$10K WAS PREVIOUSLY BUDGETED IN 46-16)						10,000
							23,580
001-4400-572.49-66	TRF TO 506 BLDG MAINT FD	256,058	306,022	338,132	338,132	253,599	396,242
	LEVEL TEXT TEXT AMT						
	2 UPDATED FOR FY20						396,242
							396,242
001-4400-572.52-00	OTHER OPERATING SUPPLIES	5,595	4,713	13,500	13,195	4,863	14,000
	LEVEL TEXT TEXT AMT						
	2 EVENT FOOD AND SUPPLIES						2,500
	TAPE, ZIP TIES, CAUTION TAPE, SURVEY FLAGS, ETC.						3,500
	*** ADD *** INCREASE IN EVENTS						500
	RIVERWALK SPLASH PAD CHEMICALS						7,500
							14,000
001-4400-572.52-10	GAS, DIESEL, OIL, & GREASE	24,934	29,412	36,400	32,400	21,757	37,544
	LEVEL TEXT TEXT AMT						
	2 EST UNLEADED 7,625 @ \$2.75 PER GALLON						20,969
	EST DIESEL 4,600 & \$3.25 PER GALLON						14,950
	EST DIESEL FOR GENERATORS 500 @ \$3.25 PER GAL						1,625

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
**UPDATED \$/GAL 6/13/19 KF							37,544
001-4400-572.52-11	JANITORIAL SUPPLIES	13,311	21,313	23,000	23,000	12,004	23,000
	LEVEL 2 TEXT					TEXT AMT	
							23,000
							23,000
001-4400-572.52-12	UNIFORMS	5,858	8,876	10,735	10,735	6,548	10,735
	LEVEL 2 TEXT					TEXT AMT	
							6,550
							1,050
							3,135
							10,735
001-4400-572.52-17	AGRICULTURE SUPPLIES	12,397	17,008	32,500	32,500	15,473	32,500
	LEVEL 2 TEXT					TEXT AMT	
							12,000
							14,000
							6,500
							32,500
001-4400-572.52-18	REP & MAINT SUPPLIES	50,863	49,342	42,972	42,972	35,551	42,972
	LEVEL 2 TEXT					TEXT AMT	
							4,000
							5,400
							1,000
							2,000
							5,672
							17,400
							7,500
							42,972
001-4400-572.55-02	CERTIFICATIONS/LICENSES	0	0	0	0	0	1,800
	LEVEL 2 TEXT					TEXT AMT	
							1,200

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	CDL REIMB PER NAGE CONTRACT ***MOVED FROM 15-10***						600
							1,800
*	OPERATING EXPENSE	1,054,317	1,079,152	1,257,911	1,307,351	1,016,567	1,346,396
001-4400-572.63-00	IMP. OTHER THAN BLDGS	12,530	0	0	0	0	0
001-4400-572.63-97	PROJ CAPITAL OUTLAY	10,920	21,902	0	66,637	0	0
001-4400-572.64-00	MACH & EQUIPMENT	36,732	103,873	0	0	0	0
	LEVEL TEXT					TEXT	AMT
	2 *** ADD NEW *** TURF MACHINE FOR FIELDS *** MOVED TO LA CA CARTE PER CM MEETING						15,000 15,000-
*	CAPITAL OUTLAY	60,182	125,775	0	66,637	0	0
001-4400-581.91-32	TRANSFER TO 450/451	0	10,000	0	0	0	0
*	TRANSFERS	0	10,000	0	0	0	0
001-4400-572.99-10	CONTINGENCY	0	0	10,000	10,000	0	0
*	NON-OPERATING EXPENSE	0	0	10,000	10,000	0	0
**	PARKS MAINTENANCE	2,107,169	2,334,245	2,579,920	2,695,997	1,990,768	2,610,556
***	PARKS MAINTENANCE	2,107,169	2,334,245	2,579,920	2,695,997	1,990,768	2,610,556

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
RECREATION								
RECREATION								
001-5100-572.12-00	SALARIES AND WAGES	319,840	360,811	362,557	362,557		271,484	361,973
	LEVEL 2						TEXT AMT	
								361,973
								361,973
001-5100-572.12-16	RETIREMENT SEVERANCE	0	0	0	0		7,000	0
001-5100-572.14-00	OVERTIME	9,091	2,693	3,000	3,000		819	2,500
	LEVEL 2						TEXT AMT	
								3,000
								500-
								2,500
001-5100-572.21-00	FICA TAXES	24,629	27,342	27,968	27,968		20,510	27,887
	LEVEL 2						TEXT AMT	
								27,887
								27,887
001-5100-572.22-00	RETIREMENT CONTRIBUTIONS	45,645	50,278	61,512	61,512		49,529	64,810
	LEVEL 2						TEXT AMT	
								64,810
								64,810
001-5100-572.23-00	HEALTH INSURANCE	31,568	43,495	44,723	44,723		35,273	47,919
	LEVEL 2						TEXT AMT	
								44,358
								2,334
								1,227
								47,919
001-5100-572.24-00	WORKER'S COMPENSATION	884	4,367	4,725	4,725		2,797	5,110
	LEVEL 2						TEXT AMT	
								5,110

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	WAGE INCREASE (TBD) ***						5,110
001-5100-572.26-00	EAP BENEFIT	186	208	225	225	189	247
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 247 247	
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	431,843	489,194	504,710	504,710	387,601	510,446
001-5100-572.34-14	CONTRACT SERVICES OTHER	908	938	750	1,186	571	1,308
	LEVEL 2 TEXT COPIER SERVICES MOVE \$750 TO 5100-5200 FOR COPIER SERVICES *** NEW BRINKS DEPOSIT PICK UP SERVICES @ \$109 MONTHLY					TEXT AMT 750 750- 1,308 1,308	
001-5100-572.40-00	TRAVEL PER DIEM	1,425	2,847	2,000	2,000	1,014	3,200
	LEVEL 2 TEXT TRAVEL FOR: STATE CONFERENCE - 4 EMPLOYEES = \$1200 AGENCY SUMMIT - 2 EMPLOYEES= \$800 NATIONAL CONFERENCE - 2 EMPLOYEES = \$1200					TEXT AMT 3,200 3,200	
001-5100-572.40-10	EMPLOYEE TRAINING	1,228	2,040	2,020	2,020	1,514	2,800
	LEVEL 2 TEXT FRPA TRAINING 4 EMPLOYEES = \$1100 NRPA TRAINING 2 EMPLOYEES = \$1200 AGENCY SUMMIT 2 EMPLOYEES = \$500					TEXT AMT 2,800 2,800	
001-5100-572.41-00	COMMUNICATION SERVICES	15,085	15,381	15,056	15,056	8,605	15,056
	LEVEL 2 TEXT ST OF FL ANALOG LINES, FIRE ALARMS, CREDIT CARD MACHINES, FAX LINES AT&T CELL PHONES & SUMMER CAMP EMPLOYEES INTERNET LINES/ACCESS @ PARKS BUILDINGS					TEXT AMT 1,412 13,644	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
							15,056
001-5100-572.44-10	EQUIP/OTHER RENTAL/LEASE	0	212	0	0	0	0
001-5100-572.46-10	GENERAL EQUIP MAINT	3,500	3,500	3,700	3,700	3,750	3,700
	LEVEL 2 TEXT REC PRO MAINTENANCE					TEXT AMT 3,700 3,700	
001-5100-572.49-02	COMPUTER SOFTWARE	0	0	100	100	0	100
	LEVEL 2 TEXT PHOTO SHOP					TEXT AMT 100 100	
001-5100-572.49-14	FURN. & FIXTURES NON-CAP	1,603	1,762	2,000	6,580	3,870	2,000
	LEVEL 2 TEXT OFFICE FURNITURE & ACCESSORIES					TEXT AMT 2,000 2,000	
001-5100-572.49-19	LICENSES, TAXES & FEES	0	0	0	3,201	0	0
001-5100-572.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	4,420	4,419	0
001-5100-572.51-00	OFFICE SUPPLIES	3,938	4,598	4,200	4,200	2,245	4,200
	LEVEL 2 TEXT OFFICE SUPPLIES FOR P & R DEPARTMENT					TEXT AMT 4,200 4,200	
001-5100-572.52-00	OTHER OPERATING SUPPLIES	4,987	2,732	3,000	2,564	1,442	3,750
	LEVEL 2 TEXT MISC ITEMS FOR MEETINGS, TRAINING, PARKS BOARD, RIBBON CUTTING, NOTARY RENEWALS, ETC. * MOVED \$750 FROM 5100-3414 FOR COPIER					TEXT AMT 3,000 750 3,750	
001-5100-572.52-10	GAS, DIESEL, OIL, & GREASE	0	35	0	0	0	0
001-5100-572.52-15	POSTAL SERVICE	115	63	200	200	27	200
	LEVEL 2 TEXT POSTAL SERVICE					TEXT AMT 200 200	
001-5100-572.52-19	OTHER OPERATING- DONATED	0	0	0	500	0	0
001-5100-572.54-00	DUES & MEMBERSHIPS	1,130	1,340	2,160	2,160	790	2,160
	LEVEL 2 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
	2 DUES & MEMBERSHIPS						2,160
	FRPA MEMBERSHIP 4 EMPLOYEES						
	NRPA MEMBERSHIP 2 EMPLOYEES						2,160
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	33,919	35,448	35,186	47,887	28,247	38,474
		-----	-----	-----	-----	-----	-----
**	RECREATION	465,762	524,642	539,896	552,597	415,848	548,920

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
SPECIAL EVENTS CITY CNTR							
001-5101-572.12-00	SALARIES AND WAGES	220	9,292	18,452	18,452	8,249	10,774
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 10,774	
						10,774	
001-5101-572.21-00	FICA TAXES	17	711	1,413	1,413	631	826
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 826	
						826	
001-5101-572.24-00	WORKER'S COMPENSATION	0	179	349	349	205	253
	LEVEL 2 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 253	
						253	
001-5101-572.26-00	EAP BENEFIT	1	3	0	0	0	0
* PERSONNEL SERVICES		238	10,185	20,214	20,214	9,085	11,853
001-5101-572.34-14	CONTRACT SERVICES OTHER	18,166	23,960	28,600	28,600	18,729	18,000
	LEVEL 2 TEXT EVENTS- CONTRACT SERVICES, ENTERTAINMENT HALLOWEEN CONCERTS IN THE PARK SPRING FAIR 4TH OF JULY JAZZ FEST GET FIT CHRISTMAS FAMILY DAYS					TEXT AMT 28,600	
	** INCREASE IN SUPPLY COST						2,700
	** MOVE \$3,000 TO 5101-4410 FOR INFLATABLES						3,000-
	** MOVE \$3,000 TO 5126-4410 FOR INFLATABLES						3,000-
	** MOVE \$7,300 TO 5126-3414 FOR ENTERTAINMENT						7,300-
							18,000
001-5101-572.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	0	0	3,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
	LEVEL 2 TEXT					TEXT AMT	
	** MOVED FROM 5101-3414 EVENT INFLATABLES					3,000 3,000	
001-5101-572.48-03	FIREWORKS	19,500	29,500	20,000	20,000	19,500	20,000
	LEVEL 2 TEXT					TEXT AMT	
	JULY 4TH FIREWORKS PROGRAM					20,000 20,000	
001-5101-572.49-01	ADVERTISING	17,393	20,410	16,547	16,547	10,610	14,000
	LEVEL 2 TEXT					TEXT AMT	
	CITY EVENT ADVERTISING					14,547	
	HALLOWEEN,GET FIT,CONCERTS,ARTFEST,4TH OF JULY. CHRISTMAS PARADE, TREE LIGHTING,ETC. GRAPHIC DESIGN WORK					2,000 2,547-	
	**MOVED FUNDS OF \$2547.00 TO ACCT 5126-4901					14,000	
001-5101-572.49-16	COMPUTER HARDWARE	1,422	0	0	0	0	0
001-5101-572.49-19	LICENSES, TAXES & FEES	0	0	0	0	0	2,500
	LEVEL 2 TEXT					TEXT AMT	
	BMI & SESAC, ASCAP MUSIC LICENSE					2,500	
	** FUNDS MOVED FROM 5101-5200					2,500	
001-5101-572.52-00	OTHER OPERATING SUPPLIES	23,623	26,940	41,327	41,327	23,348	23,827
	LEVEL 2 TEXT					TEXT AMT	
	EVENT SUPPLIES- FAMILY DAYS HALLOWEEN GET FIT SPRING FAIR PARK OPENING DEDICATIONS,COMMUNITY MEETINGS JAZZFEST,4TH OF JULY,CHRISTMAS PROGRAMS					2,500-	
	** \$2500 MOVE TO LICENSES 5101-4919 ** PARTICIPATION SHIRTS, GET FIT, HOLIDAY CHOIR, BANNERS FOR CITY EVENTS,KIDS GAMES,GIVEAWAYS					15,000-	
	** MOVE \$15,000 TO RIVERWALK ACCT 5126-5200					23,827	
*	OPERATING EXPENSE	80,104	100,810	106,474	106,474	72,187	81,327

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5101-572.83-00	OTHER GRANTS & AIDS	12,000	0	0	0	0	0
*	GRANTS & AIDE	12,000	0	0	0	0	0
**	SPECIAL EVENTS CITY CNTR	92,342	110,995	126,688	126,688	81,272	93,180

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNCE	FY2020 CM REQUEST
	SUMMER RECREATION						
001-5106-572.12-00	SALARIES AND WAGES	55,952	52,723	68,172	68,172	28,199	68,172
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 68,172 68,172	
001-5106-572.14-00	OVERTIME	30	14	0	0	0	0
001-5106-572.21-00	FICA TAXES	4,282	4,034	5,216	5,216	2,157	5,216
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 5,216 5,216	
001-5106-572.24-00	WORKER'S COMPENSATION	97	1,083	1,283	1,283	659	1,595
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT 1,595 1,595	
-----		-----		-----		-----	
*	PERSONNEL SERVICES	60,361	57,854	74,671	74,671	31,015	74,983
001-5106-572.44-10	EQUIP/OTHER RENTAL/LEASE	22,920	25,285	33,000	33,000	22,135	32,500
	LEVEL 2 TEXT					TEXT AMT	
	VOLUSIA COUNTY BUSSES FOR FIELD TRIPS & CAMP T-REC					25,500	
	** DEDUCT \$4,000 TO ADD TO 5106-5200 FOR INCREASE COSTS IN TRIP ENTRY FEES					4,000-	
	SCHOOL RENTAL					4,500	
	*** NEW ADD ADDITIONAL SCHOOL RENTAL SPACE DUE TO REC REMODEL.					4,500	
	JUMPING BEANS INFLATABLES RENTAL					3,000	
	** DEDUCT \$1,000 TO ADD TO 5106-5200 DUE TO INCREASE COSTS FOR FIELD TRIP SUPPLIES					1,000-	
						32,500	
001-5106-572.47-00	PRINTING AND BINDING	335	0	0	0	0	0
001-5106-572.52-00	OTHER OPERATING SUPPLIES	30,188	24,017	16,500	16,500	2,634	21,500
	LEVEL 2 TEXT					TEXT AMT	
	FIELD TRIPS FOR TEEN SITE AND ELEMENTARY SITE ENTRY FEES FOR THEME PARKS, ETC.					16,500	
	GAMES, MEGAPHONES, ARTS & CRAFTS, ETC.						
	*** ADDED FROM 5106-4410 TO COVER INCREASED COSTS FOR FIELD TRIPS, ENTRY FEES, PICNIC ITEMS, AND SUPPLIES					5,000	
						21,500	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
001-5106-572.52-12	UNIFORMS	1,951	1,948	2,200	2,200	2,201	2,200
	LEVEL 2						
	TEXT STAFF & CAMPER UNIFORMS						
							2,200
							2,200
-----		-----					
*	OPERATING EXPENSE	55,394	51,250	51,700	51,700	26,970	56,200
-----		-----					
**	SUMMER RECREATION	115,755	109,104	126,371	126,371	57,985	131,183

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
ADULT ACTIVITY								
001-5109-572.12-00	SALARIES AND WAGES	37,676	35,821	42,690	42,690		29,458	43,446
	LEVEL 2						TEXT AMT	
								43,446
								43,446
001-5109-572.14-00	OVERTIME	1,407	712	1,000	1,000		1,725	1,500
	LEVEL 2						TEXT AMT	
								1,000
								500
								1,500
001-5109-572.21-00	FICA TAXES	2,834	2,644	3,344	3,344		2,247	3,439
	LEVEL 2						TEXT AMT	
								3,439
								3,439
001-5109-572.22-00	RETIREMENT CONTRIBUTIONS	3,411	3,571	4,500	4,500		3,388	4,567
	LEVEL 2						TEXT AMT	
								4,567
								4,567
001-5109-572.23-00	HEALTH INSURANCE	6,924	7,314	7,333	7,333		5,802	7,868
	LEVEL 2						TEXT AMT	
								7,393
								389
								86
								7,868
001-5109-572.24-00	WORKER'S COMPENSATION	38	175	187	187		750	1,019
	LEVEL 2						TEXT AMT	
								1,019

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
		***					1,019
001-5109-572.26-00	EAP BENEFIT	37	38	37	37	32	41
	LEVEL 2 TEXT CURRENT STAFF					TEXT AMT	41 41
* PERSONNEL SERVICES		52,327	50,275	59,091	59,091	43,402	61,880
001-5109-572.31-13	OTHER PROF. SERVICES	1,500	1,500	1,500	2,000	1,750	1,500
	LEVEL 2 TEXT BANDS FOR DANCES & EVENTS					TEXT AMT	1,500 1,500
001-5109-572.34-14	CONTRACT SERVICES OTHER	2,508	2,333	2,000	2,000	1,344	2,000
	LEVEL 2 TEXT FLOOR WAXING & CLEANING, WINDOW CLEANING					TEXT AMT	2,000 2,000
001-5109-572.46-11	REGULAR MAINT/INSP EQUIP	485	395	800	1,027	928	800
	LEVEL 2 TEXT FIRE SPRINKLER INSPECTIONS					TEXT AMT	800 800
001-5109-572.49-20	EQUIP & OTHER NON-CAPITAL	4,486	0	0	0	0	0
001-5109-572.52-00	OTHER OPERATING SUPPLIES	5,378	5,252	5,500	4,773	1,601	7,000
	LEVEL 2 TEXT REFRESHMENTS/FOOD FOR CLUB PARTIES, SHELIVING, CENTER SUPPLIES, DANCE DECORATIONS, ETC.					TEXT AMT	5,500
	*** INCREASE SUPPLIES FOR PROGRAMS DUE TO HIGHER ATTENDANCE						1,500 7,000
* OPERATING EXPENSE		14,357	9,480	9,800	9,800	5,623	11,300
** ADULT ACTIVITY		66,684	59,755	68,891	68,891	49,025	73,180

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNC	FY2020 CM REQUEST
LAKE SIDE CENTER								
001-5125-572.12-00	SALARIES AND WAGES	44,754	40,838	47,153	47,153		37,564	51,766
	LEVEL 2						TEXT AMT	
								51,766
								51,766
001-5125-572.14-00	OVERTIME	1,088	1,010	1,000	1,000		1,284	2,000
	LEVEL 2						TEXT AMT	
								1,000
								1,000
								2,000
001-5125-572.21-00	FICA TAXES	3,501	3,200	3,687	3,687		2,972	4,115
	LEVEL 2						TEXT AMT	
								4,115
								4,115
001-5125-572.22-00	RETIREMENT CONTRIBUTIONS	3,513	3,192	3,565	3,565		2,867	3,565
	LEVEL 2						TEXT AMT	
								3,461
								104
								3,565
001-5125-572.23-00	HEALTH INSURANCE	6,190	5,962	7,335	7,335		5,508	7,868
	LEVEL 2						TEXT AMT	
								7,393
								389
								86
								7,868
001-5125-572.24-00	WORKER'S COMPENSATION	49	199	254	254		617	425
	LEVEL 2						TEXT AMT	
								425
								425
001-5125-572.26-00	EAP BENEFIT	37	40	37	37		32	41
	LEVEL						TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
2	CURRENT STAFF						41 41
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	59,132	54,441	63,031	63,031	50,844	69,780
001-5125-572.34-14	CONTRACT SERVICES OTHER	7,539	5,692	6,580	9,292	9,143	7,680
	LEVEL TEXT					TEXT AMT	
	2 MONITOR SECURITY SYSTEM & BI-ANNUAL SYSTEM INSPEC						730
	COASTAL CLEAR WINDOW CLEANING						3,000
	PLANT PEOPLE SERVICES						1,500
	LINEN CLEANING SERVICES						500
	PEST SPRAY SERVICE						350
	FIRE SUPPRESSION SERVICE & INSPECTION						500
	** MOVED FUNDS FROM 5125-4901 TO COVER INCREASE						1,100
	COSTS OF CONTRACT SERVICES						7,680
001-5125-572.41-00	COMMUNICATION SERVICES	126	74	0	0	0	0
001-5125-572.43-10	ELECTRICAL SERVICES	17,135	14,730	16,800	16,800	11,643	16,800
	LEVEL TEXT					TEXT AMT	
	2 FPL ELECTRIC SERVICE						16,500
	TECO GAS SERVICE \$25 MONTHLY						300
							16,800
001-5125-572.46-16	BUILDING REPAIRS	13,712	10,081	13,838	13,838	9,692	13,838
	LEVEL TEXT					TEXT AMT	
	2 CEILING TILES, PAINT TOUCH-UP, ETC.						2,000
	RE-SEAL FLOORS KITCHEN & BATHROOMS						2,000
	PLUMBING REPAIRS						135
	AUDIO VISUAL EQUIPMENT MAINT - SOUND STAGE						1,630
	FRIDGE/FREEZER AND ICE MACHINE SERVICE						1,673
	CARPET CLEANING SERVICES						1,200
	ROTO ROOTER SEWER SERVICE/CLEANING						1,200
	PAINT RESTROOMS AND KITCHEN						4,000
							13,838
001-5125-572.49-01	ADVERTISING	252	2,281	2,500	2,500	400	1,400
	LEVEL TEXT					TEXT AMT	
	2 NEWS JOURNAL, FLYERS, MARKETING MATERIALS, ETC.						2,500
	** MOVED TO 5125 -3414						1,100-
							1,400
001-5125-572.49-19	LICENSES, TAXES & FEES	160	190	200	200	0	200

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		LEVEL 2	TEXT HEALTH DEPT.			TEXT AMT	
							200
							200
001-5125-572.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	2,000	2,000	0
001-5125-572.52-00	OTHER OPERATING SUPPLIES	5,747	3,276	4,000	4,000	2,739	4,000
		LEVEL 2	TEXT BUILDING SUPPLIES, TABLE CLOTHS, TABLE & CHAIR REPLACEMENTS, TABLE DECORATIONS, MISC. KITCHEN ITEMS, SIGNAGE REPLACEMENT, ETC.			TEXT AMT	
							4,000
							4,000
001-5125-572.52-12	UNIFORMS	0	645	600	600	601	600
		LEVEL 2	TEXT STAFF UNIFORMS			TEXT AMT	
							600
							600
* OPERATING EXPENSE		----- 44,671	----- 36,969	----- 44,518	----- 49,230	----- 36,218	----- 44,518
** LAKESIDE CENTER		----- 103,803	----- 91,410	----- 107,549	----- 112,261	----- 87,062	----- 114,298

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-5126-572.34-14	CONTRACT SERVICES OTHER	0	0	0	0	0	7,300
	LEVEL 2						
	TEXT					TEXT	AMT
	* CREATED RIVERWALK EVENTS 5126 ACCT ENTERTAINMENT						7,300
	* FUNDING MOVED FROM 5101-3414						7,300
001-5126-572.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	0	0	8,700
	LEVEL 2						
	TEXT					TEXT	AMT
	RIVERWALK INFLATABLES						3,000
	*FUNDING MOVED FROM 5101-3414						5,700
	*** NEW CHRISTMAS TREE RENTAL						8,700
001-5126-572.49-01	ADVERTISING	0	0	0	0	0	2,547
	LEVEL 2						
	TEXT					TEXT	AMT
	RIVERWALK ADVERTISING						2,547
	** FUNDS MOVED FROM 5101-4901						2,547
001-5126-572.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	0	15,000
	LEVEL 2						
	TEXT					TEXT	AMT
	RIVERWALK EVENT SUPPLIES						15,000
	BANNERS,SOUND & VIDEO EQUIPMENT, SIGNAGE,GIVEAWAYS						
	** FUNDING MOVED FROM 5101-5200						15,000
* OPERATING EXPENSE		0	0	0	0	0	33,547
** SPECIAL EVENTS RIVERWALK		0	0	0	0	0	33,547
*** RECREATION		844,346	895,906	969,395	986,808	691,192	994,308

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2020 CM REQUEST
ATHLETICS								
ATHLETICS								
001-5200-579.12-00	SALARIES AND WAGES	199,201	236,133	289,808	289,808		220,765	288,614
	LEVEL 2						TEXT AMT	
								288,614
								288,614
001-5200-579.14-00	OVERTIME	5,921	485	5,500	5,500		1,537	5,500
	LEVEL 2						TEXT AMT	
								5,500
								5,500
001-5200-579.21-00	FICA TAXES	14,701	17,059	22,600	22,600		15,987	22,507
	LEVEL 2						TEXT AMT	
								22,507
								22,507
001-5200-579.22-00	RETIREMENT CONTRIBUTIONS	17,524	23,853	34,129	34,129		27,385	35,534
	LEVEL 2						TEXT AMT	
								35,534
								35,534
001-5200-579.23-00	HEALTH INSURANCE	24,635	35,885	51,327	51,327		40,306	55,067
	LEVEL 2						TEXT AMT	
								51,751
								2,723
								593
								55,067
001-5200-579.24-00	WORKER'S COMPENSATION	315	3,368	4,089	4,089		4,010	5,118
	LEVEL 2						TEXT AMT	
								5,118
								5,118
001-5200-579.26-00	EAP BENEFIT	136	214	262	262		219	288
	LEVEL						TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNC	FY2020 CM REQUEST
2	CURRENT STAFF						288 288
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	262,433	316,997	407,715	407,715	310,209	412,628
001-5200-579.34-14	CONTRACT SERVICES OTHER	75,893	70,638	86,048	86,048	83,795	86,048
	LEVEL TEXT					TEXT AMT	
	2 YOUTH & ADULT UMPIRES AND SCOREKEEPERS					81,585	
						4,463	
						86,048	
001-5200-579.40-00	TRAVEL PER DIEM	3,029	3,016	1,900	1,900	1,880	2,400
	LEVEL TEXT					TEXT AMT	
	2 ATHLETIC CONFERENCE / FRPA 3 EMPLOYEES					1,200	
						1,200	
						2,400	
001-5200-579.40-10	EMPLOYEE TRAINING	1,151	1,743	2,220	2,220	1,133	2,600
	LEVEL TEXT					TEXT AMT	
	2 ATHLETIC CONFERENCE / FRPA 6 EMPLOYEES					1,800	
						800	
						2,600	
001-5200-579.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	1,500	1,500	21,500
	LEVEL TEXT					TEXT AMT	
	2 ** ADD **SCHOOL GYM RENTAL FOR REC REMODEL					20,000	
						1,500	
						21,500	
001-5200-579.49-01	ADVERTISING	2,140	1,805	2,600	2,600	893	2,600
	LEVEL TEXT					TEXT AMT	
	2 ATHLETIC ADVERTISING, FLYERS, ADS, RACK CARDS, ETC.					2,000	
						600	
						2,600	
001-5200-579.49-02	COMPUTER SOFTWARE	2,606	2,966	3,600	3,600	1,330	3,960
	LEVEL TEXT					TEXT AMT	
	2 SERVER FEES TO SUPPORT REC- ALERT					3,600	
						360	
						3,960	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D INCLD ENCMBRNC	FY2020 CM REQUEST
001-5200-579.49-14	FURN. & FIXTURES NON-CAP	0	5,641	1,500	1,500	1,106	1,500
	LEVEL 2 TEXT FURNITURE REPLACEMENT & REPAIRS					TEXT AMT 1,500 1,500	
001-5200-579.49-19	TAXES, LICENSES, FEES	16,658	14,628	4,800	4,800	4,722	4,800
	LEVEL 2 TEXT CREDIT CARD MERCHANT FEES,VISA,MASTER CARD,AM EXP, TELECHECK					TEXT AMT 4,800 4,800	
001-5200-579.49-20	EQUIP & OTHER NON-CAPITAL	0	3,938	0	0	0	0
001-5200-579.52-00	OTHER OPERATING SUPPLIES	27,662	32,804	34,185	42,685	27,974	34,185
	LEVEL 2 TEXT YOUTH & ADULT EQUIP.,BASKETBALLS, BASEBALLS, BATS, HELMETS, PITCHING MACHINE, KICKBALLS, CATCHER GLOVES, PENNIES, SOFTBALL MASKS, SOCCER, NETS,GOALS,VOLLEYBALL, ETC. MISC SUPPLIES FOR SPECIAL ACTIVITIES,TRYOUTS, YOUTH CLINICS,STAFF MEETINGS,ETC. YOUTH & ADULT & SENIOR GAMES TROPHIES / AWARDS SENIOR GAMES EQUIPMENT & AWARDS PICKLEBALL EQUIPMENT POP-UP PARK - FOOD & SUPPLIES BANNERS INCREASE IN BANNERS FOR SPONSORS					TEXT AMT 10,395 2,940 12,075 2,175 600 1,000 3,500 1,500 34,185	
001-5200-579.52-12	UNIFORMS	54,317	49,573	58,620	57,833	52,077	58,620
	LEVEL 2 TEXT UNIFORMS FOR YOUTH SPORTS ADULT SPORTS CHAMPIONSHIP SHIRTS SENIOR GAMES SHIRTS					TEXT AMT 55,900 1,520 1,200 58,620	
001-5200-579.52-15	POSTAL SERVICE	0	2	0	0	0	0
001-5200-579.52-16	MEDICAL & LAB SUPPLIES	661	636	750	750	556	750
	LEVEL 2 TEXT FIRST AID ITEMS -ICE PACKS,BANDAIDS,GLOVES,ETC.					TEXT AMT 750 750	
001-5200-579.54-00	DUES & MEMBERSHIPS	0	0	0	0	0	1,560

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020

ACCOUNTING PERIOD 10/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2017 Actual	FY2018 Actual Prelim	FY2019 Orig/Adopted Budget	FY2019 Adjusted Budget	FY2019 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2020 CM REQUEST
		LEVEL	TEXT			TEXT	AMT
		2	*** ADD DUES & MEMBERSHIPS				1,560
			FRPA 6 EMPLOYEES \$960				
			ABC 2 EMPLOYEES \$600				1,560
*	OPERATING EXPENSE	184,117	187,390	196,223	205,436	176,966	220,523
**	ATHLETICS	446,550	504,387	603,938	613,151	487,175	633,151
***	ATHLETICS	446,550	504,387	603,938	613,151	487,175	633,151
****	GENERAL FUND	43,903,892	38,135,453	38,666,550	40,527,727	28,508,834	39,891,460
		43,903,892	38,135,453	38,666,550	40,527,727	28,508,834	39,891,460

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
NON DEPARTMENTAL NON DEPARTMENTAL										
001-1000-519.23-00	HEALTH INSURANCE	56,208	0	0	0	0	0		0	0
001-1000-519.31-13	OTHER PROF. SERVIC	60,237	60,066	72,000	128,000	58,383	84,550	-2,000	82,550	10,550
001-1000-519.31-63	PROJECT PROFESSION	7,245,421	11,148	0	0	0	0		0	0
001-1000-519.31-65	PROJ PROF SRVC	417,365	2,145,738	0	0	0	0		0	0
001-1000-519.34-14	CONTRACT SERVICES	6,800	3,000	3,250	3,250	2,500	3,250		3,250	0
001-1000-519.40-10	EMPLOYEE TRAINING	8,574	9,055	34,600	34,600	9,129	34,600		34,600	0
001-1000-519.44-13	FLEET FINANCING	601	0	0	0	0	0		0	0
001-1000-519.49-19	LICENSES, TAXES &	6,565	635	1,000	1,000	10,610	1,000		1,000	0
001-1000-519.49-20	EQUIP & OTHER NON-	0	2,738	0	0	0	0		0	0
001-1000-519.49-61	DATA PROCESSING 50	892,151	933,850	1,061,296	1,061,296	707,531	1,261,724		1,261,724	200,428
001-1000-519.49-64	INSURANCE 504	564,052	656,218	900,099	900,099	600,067	793,551		793,551	-106,548
001-1000-519.49-66	TRF TO 506 BLDG MA	321,584	107,030	224,149	224,149	149,433	236,462		236,462	12,313
001-1000-519.52-00	OTHER OPERATING SU	0	373	0	784	378	0		0	0
001-1000-519.52-02	SPECIAL INVENTORY	0	0	0	0	99,271	0		0	0
001-1000-519.52-17	AGRICULTURE SUPPLI	0	0	0	36,475	13,605	0		0	0
001-1000-519.52-19	OTHER OPERATING-DO	473	521	0	4,768	1,484	0		0	0
001-1000-519.63-97	PROJ CAPITAL OUTLA	114,224	1,295	0	900	0	0		0	0
001-1000-519.64-00	MACH & EQUIPMENT	22,260	0	0	0	0	0		0	0
001-1000-519.81-19	VOL CTY BUSINESS D	35,194	35,590	35,776	35,776	35,775	36,606		36,606	830
001-1000-519.83-00	OTHER GRANTS AND A	35,000	0	0	0	0	0		0	0
001-1000-581.90-58	TRF TO 207/220 DEB	331,000	0	448,635	448,635	448,635	446,385		446,385	-2,250
001-1000-581.91-30	TRANSFER TO 505	305,000	450,000	0	995,580	6,500	0		0	0
001-1000-581.91-51	TRANSFER TO 201	1,125	0	0	0	0	0		0	0
001-1000-581.91-70	TRANSFER TO 317 FU	2,382,000	849,522	200,000	200,000	200,000	200,000		200,000	0
001-1000-581.91-73	TFR TO 317 GEN CP	100,000	0	0	0	0	0		0	0
001-1000-519.99-10	CONTINGENCY	0	0	61,500	61,500	0	295,238		295,238	233,738
001-1000-519.99-50	COMPRESSION RESERV	0	0	0	114,000	0	0		0	0
	TOTAL Non Departmental	12,905,834	5,266,779	3,042,305	4,250,812	2,343,301	3,393,366	-2,000	3,391,366	349,061
MAYOR & COUNCIL										
001-1100-511.12-00	SALARIES AND WAGES	71,926	73,000	73,064	73,064	49,240	73,000		73,000	-64
001-1100-511.21-00	FICA TAXES	5,071	4,948	5,593	5,593	3,209	5,587		5,587	-6
001-1100-511.22-00	RETIREMENT CONTRIB	78	0	465	465	0	0		0	-465
001-1100-511.23-00	HEALTH INSURANCE	17,176	21,822	22,015	22,015	15,644	31,391		31,391	9,376
001-1100-511.24-00	WORKER'S COMPENSAT	65	76	74	74	57	86		86	12
001-1100-511.26-00	EAP BENEFIT	187	187	187	187	125	206		206	19
	PERSONNEL SERVICES-MC	94,503	100,033	101,398	101,398	68,275	110,270	0	110,270	8,872
001-1100-511.31-13	OTHER PROF. SERVIC	20,065	20,000	20,000	20,000	20,000	20,000		20,000	0
001-1100-511.34-14	CONTRACT SERVICES	800	0	0	1,760	1,759	6,830		6,830	6,830
001-1100-511.40-00	TRAVEL PER DIEM	5,638	4,149	8,270	8,270	3,133	8,470		8,470	200
001-1100-511.40-10	EMPLOYEE TRAINING	0	0	0	0	0	1,740		1,740	1,740
001-1100-511.41-00	COMMUNICATION SERV	1,009	25	0	0	0	0		0	0
001-1100-511.46-10	GENERAL EQUIP MAIN	23	13	50	50	0	50		50	0
001-1100-511.48-04	PUB RELATION ACTIV	660	1,212	1,290	1,290	350	1,290		1,290	0
001-1100-511.49-66	TRF TO 506 BLDG MA	51,951	46,026	50,543	50,543	33,695	52,592		52,592	2,049
001-1100-511.51-00	OFFICE SUPPLIES	390	64	0	0	0	0		0	0
001-1100-511.52-00	OTHER OPERATING SU	5,541	2,885	4,010	4,010	4,467	450		450	-3,560
001-1100-511.52-15	POSTAL SERVICE	11	17	40	40	0	20		20	-20
001-1100-511.54-00	DUES & MEMBERSHIPS	8,708	9,016	9,410	10,756	10,756	11,600		11,600	2,190
001-1100-511.83-00	OTHER GRANTS & AID	250	100	100	100	100	100		100	0
OPERATING EXPENSES	OPERATING EXPENSES-MC	95,046	83,507	93,713	96,819	74,260	103,142	0	103,142	9,429
										0
	TOTAL-MC	189,549	183,540	195,111	198,217	142,535	213,412	0	213,412	18,301

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	CITY MANAGER									
001-1200-512.12-00	SALARIES AND WAGES	349,716	436,217	458,566	458,566	312,254	467,090		467,090	8,524
001-1200-512.12-10	CAR ALLOWANCE	8,400	8,400	8,400	8,400	5,815	8,400		8,400	0
001-1200-512.12-20	CAPITAL LABOR OFFS	-17,699	-95,980	-99,894	-99,894	-34,124	-100,445		-100,445	-551
001-1200-512.14-00	OVERTIME	9,225	111	1,000	1,000	0	1,000		1,000	0
001-1200-512.21-00	FICA TAXES	25,534	31,464	35,803	35,803	22,213	36,456		36,456	653
001-1200-512.22-00	RETIREMENT CONTRIB	44,156	53,665	59,153	59,153	42,888	61,033		61,033	1,880
001-1200-512.23-00	HEALTH INSURANCE	18,673	29,893	31,490	31,490	21,460	33,211		33,211	1,721
001-1200-512.24-00	WORKER'S COMPENSAT	354	437	453	453	386	564		564	111
001-1200-512.25-00	UNEMPLOYMENT COMP	3	0	0	0	0	0		0	0
001-1200-512.26-00	EAP BENEFIT	66	130	187	187	116	206		206	19
	PERSONNEL SERVICES-CM	438,428	464,337	495,158	495,158	371,008	507,515	0	507,515	12,357
001-1200-512.31-13	PROFESSIONAL SERVI	40,525	16,435	0	2,400	2,400	0		0	0
001-1200-512.40-00	TRAVEL PER DIEM	6,693	9,549	9,372	10,697	3,492	10,537		10,537	1,165
001-1200-512.40-10	EMPLOYEE TRAINING	2,400	665	780	1,800	285	7,020		7,020	6,240
001-1200-512.41-00	COMMUNICATION SERV	3,880	3,710	2,150	2,285	1,123	2,330		2,330	180
001-1200-512.47-00	PRINTING AND BINDI	700	350	0	0	0	0		0	0
001-1200-512.48-04	PUB RELATION ACTIV	5,100	5,316	6,040	6,415	5,900	6,465		6,465	425
001-1200-512.49-14	FURN & FIXTURE NON	963	1,273	0	0	0	0		0	0
001-1200-512.49-16	COMPUTER HARDWARE	1,442	0	0	0	0	100		100	100
001-1200-512.49-19	LICENSES, TAXES &	200	0	0	0	0	0		0	0
001-1200-512.49-66	TFR TO 506 BLDG MA	51,729	45,986	52,580	52,580	35,053	54,846		54,846	2,266
001-1200-512.51-00	OFFICE SUPPLIES	1,142	1,451	1,500	1,500	523	1,430		1,430	-70
001-1200-512.52-00	OTHER OPERATING SU	420	478	700	2,080	481	2,360		2,360	1,660
001-1200-512.52-15	POSTAL SERVICE	71	41	100	100	98	110		110	10
001-1200-512.54-00	DUES AND MEMBERSHI	2,278	2,990	2,280	3,630	1,984	3,535		3,535	1,255
001-1200-512.54-01	BOOKS & SUBSCRIPTI	159	264	500	500	96	750		750	250
001-1200-512.64-00	MACH & EQUIPMENT	0	0	0	7,947	0	0		0	0
001-1200-512.99-10	CONTINGENCY	0	0	20,000	13,814	0	15,000		15,000	-5,000
	OPERATING EXPENSES-CM	117,702	88,508	96,002	105,748	51,435	104,483	0	104,483	8,481
										0
	TOTAL-CM	556,130	552,845	591,160	600,906	422,443	611,998	0	611,998	20,838

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	CITY ATTORNEY									
001-1300-514.12-00	SALARIES AND WAGES	317,830	332,106	338,538	338,538	232,314	356,803		356,803	18,265
001-1300-514.12-10	CAR ALLOWANCE	3,600	3,600	3,600	3,600	2,492	3,600		3,600	0
001-1300-514.12-20	CAP/OTHER LABOR OF	-6,390	-5,505	0	0	-2,840	0		0	0
001-1300-514.14-00	OVERTIME	7,588	3,389	4,000	4,000	3,135	5,000		5,000	1,000
001-1300-514.15-10	CERTIFICATION/LICE	1,065	2,236	1,350	1,350	300	0		0	-1,350
001-1300-514.21-00	FICA TAXES	23,615	24,445	26,484	26,484	17,268	27,882		27,882	1,398
001-1300-514.22-00	RETIREMENT CONTRIB	49,156	48,733	46,485	46,485	33,544	48,767		48,767	2,282
001-1300-514.23-00	HEALTH INSURANCE	31,041	34,585	33,748	33,748	23,704	36,192		36,192	2,444
001-1300-514.24-00	WORKER'S COMPENSAT	260	307	304	304	253	366		366	62
001-1300-514.26-00	EAP BENEFIT	162	169	168	168	128	185		185	17
	PERSONNEL EXPENSES-CA	427,927	444,065	454,677	454,677	310,298	478,795	0	478,795	24,118
001-1300-514.31-12	LEGAL SERVICES	118,070	133,351	130,000	154,142	154,000	130,000		130,000	0
001-1300-514.31-13	OTHER PROF. SERVIC	2,999	0	0	3,789	0	0		0	0
001-1300-514.31-14	PROSCTR FEE/CODE S	0	3,600	20,000	20,000	10,000	20,000		20,000	0
001-1300-514.34-15	TEMP HELP SERVICE	7,886	14,448	7,886	17,304	17,000	15,000		15,000	7,114
001-1300-514.40-00	TRAVEL PER DIEM	4,131	3,809	5,000	6,840	3,203	5,200		5,200	200
001-1300-514.40-10	EMPLOYEE TRAINING	2,040	2,070	2,500	3,750	1,838	3,850		3,850	1,350
001-1300-514.41-00	COMMUNICATION SERV	2,213	1,795	1,440	1,440	807	1,440		1,440	0
001-1300-514.46-11	REGULAR MAINT/INSP	620	308	800	800	307	800		800	0
001-1300-514.46-36	SOFTWARE MAINTENAN	2,209	2,209	2,200	2,200	0	2,200		2,200	0
001-1300-514.49-66	TFR TO 506 BLDG MA	38,780	33,940	36,543	36,543	24,362	37,951		37,951	1,408
001-1300-514.51-00	OFFICE SUPPLIES	3,074	2,272	3,000	3,000	1,060	3,000		3,000	0
001-1300-514.52-00	OTHER OPERATING SU	369	463	400	400	337	400		400	0
001-1300-514.52-15	POSTAL SERVICE	308	162	350	350	20	350		350	0
001-1300-514.54-00	DUES & MEMBERSHIPS	2,065	1,030	1,450	1,450	1,505	1,450		1,450	0
001-1300-514.54-01	BOOKS & SUBSCRIPTI	9,545	9,926	10,500	11,120	10,291	10,700		10,700	200
001-1300-514.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	1,650		1,650	1,650
	OPEARATING EXPENSES-CA	194,309	209,383	222,069	263,128	224,730	233,991	0	233,991	11,922
										0
	TOTAL-CA	622,236	653,448	676,746	717,805	535,028	712,786	0	712,786	36,040

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	CITY CLERK									
001-1500-513.12-00	SALARIES AND WAGES	129,579	117,627	146,097	146,097	90,632	147,658		147,658	1,561
001-1500-513.14-00	OVERTIME	2,381	92	750	750	337	500		500	-250
001-1500-513.15-10	CERTIFICATIONS/LIC	190	106	150	271	271	0		0	-150
001-1500-513.21-00	FICA TAXES	9,748	8,371	11,237	11,237	6,821	11,338		11,338	101
001-1500-513.22-00	RETIREMENT CONTRIB	12,450	10,643	17,071	17,071	11,444	17,119		17,119	48
001-1500-513.23-00	HEALTH INSURANCE	21,355	17,496	29,346	29,346	14,693	31,478		31,478	2,132
001-1500-513.24-00	WORKER'S COMPENSAT	109	101	143	143	111	176		176	33
001-1500-513.26-00	EAP BENEFIT	112	90	150	150	92	165		165	15
	PERSONNEL EXPENSES-CC	175,924	154,526	204,944	205,065	124,401	208,434	0	208,434	3,490
										0
001-1500-513.34-12	ELECTION SERVICES	0	0	0	138,000	41,386	0			0
001-1500-513.34-14	CONTRACT SERVICES	32,141	23,771	15,940	16,691	14,524	19,390		19,390	3,450
001-1500-513.40-00	TRAVEL PER DIEM	506	1,977	2,000	1,500	533	4,000		4,000	2,000
001-1500-513.40-10	EMPLOYEE TRAINING	1,148	953	1,250	1,250	1,205	2,450		2,450	1,200
001-1500-513.41-00	COMMUNICATION SERV	1,147	844	720	720	378	720		720	0
001-1500-513.44-10	EQUIP/OTHER RENTAL	3,616	3,567	3,570	3,570	3,567	4,370		4,370	800
001-1500-513.46-36	SOFTWARE MAINTENAN	0	0	0	3,465	3,465	3,465		3,465	3,465
001-1500-513.47-00	PRINTING AND BINDI	219	157	500	500	500	500		500	0
001-1500-513.49-01	ADVERTISING	49,635	49,526	49,055	49,055	49,000	50,000		50,000	945
001-1500-513.49-02	COMPUTER SOFTWARE	7,200	8,775	10,665	7,200	7,200	31,200		31,200	20,535
001-1500-513.49-04	OTHER CHARGES FOR	15,180	16,049	14,000	14,000	14,000	14,000		14,000	0
001-1500-513.49-20	EQUIP & OTHER NON-	1,479	0	0	0	0	0		0	0
001-1500-513.49-66	TFR TO 506 BLDG MA	38,915	32,677	33,330	33,330	22,220	34,407		34,407	1,077
001-1500-513.51-00	OFFICE SUPPLIES	1,754	863	1,000	879	218	1,000		1,000	0
001-1500-513.52-00	OTHER OPERATING SU	1,209	961	750	750	700	750		750	0
001-1500-513.52-15	POSTAL SERVICE	429	708	500	249	103	500		500	0
001-1500-513.54-00	DUES & MEMBERSHIPS	1,050	765	765	765	885	765		765	0
001-1500-513.54-01	BOOKS & SUBSCRIPTI	220	354	367	367	304	367		367	0
001-1500-513.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	150		150	150
	OPERATING EXPENSES-CC	155,848	141,947	134,412	272,291	160,188	168,034	0	168,034	33,622
										0
	TOTAL-CC	331,772	296,473	339,356	477,356	284,589	376,468	0	376,468	37,112

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	FINANCE									
001-1600-513.12-00	SALARIES AND WAGES	731,465	770,291	812,414	812,414	544,531	851,026		851,026	38,612
001-1600-513.12-12	ADD'L SALARY & BEN	4,000	0	0	0	0	0		0	0
001-1600-513.12-16	RETIREMENT SEVEREN	0	0	0	0	7,000	0		0	0
001-1600-513.14-00	OVERTIME	14,945	12,149	3,409	3,409	607	3,409		3,409	0
001-1600-513.15-10	CERTIFICATIONS/LIC	0	0	0	0	384	0		0	0
001-1600-513.21-00	FICA TAXES	54,274	57,669	62,419	62,419	40,901	65,375		65,375	2,956
001-1600-513.22-00	RETIREMENT CONTRIB	86,727	86,746	97,540	97,540	65,870	91,028		91,028	-6,512
001-1600-513.23-00	HEALTH INSURANCE	79,577	75,619	113,787	113,787	48,520	129,768		129,768	15,981
001-1600-513.24-00	WORKER'S COMPENSAT	645	752	797	797	633	953		953	156
001-1600-513.25-00	UNEMPLOYMENT COMP	0	685	0	0	0	0		0	0
001-1600-513.26-00	EAP BENEFIT	494	516	577	577	386	758		758	181
	PERSONNEL EXPENSES-FI	972,127	1,004,427	1,090,943	1,090,943	708,832	1,142,317	0	1,142,317	51,374
001-1600-513.31-13	OTHER PROF. SERVIC	0	3,360	0	11,640	6,640	0		0	0
001-1600-513.31-16	AUDIT FEE	24,200	24,200	27,140	27,140	24,640	27,140		27,140	0
001-1600-513.34-14	CONTRACT SERVICES	246	534	750	750	420	750		750	0
001-1600-513.34-15	TEMP HELP SERVICE	4,678	7,677	0	0	0	0		0	0
001-1600-513.40-00	TRAVEL PER DIEM	2,948	2,884	4,500	6,212	4,919	9,500		9,500	5,000
001-1600-513.40-10	EMPLOYEE TRAINING	2,735	4,227	5,000	10,288	1,095	8,200		8,200	3,200
001-1600-513.41-00	COMMUNICATION SERV	1,089	1,215	2,016	2,016	576	2,016		2,016	0
001-1600-513.46-10	GENERAL EQUIP MAIN	994	0	0	0	0	0		0	0
001-1600-513.46-11	REGULAR MAINT/INSP	493	433	2,000	2,000	1,093	2,000		2,000	0
001-1600-513.46-16	BUILDING MAINT	0	646	0	0	0	0		0	0
001-1600-513.47-00	PRINTING AND BINDI	3,976	3,327	4,000	3,660	372	3,500		3,500	-500
001-1600-513.49-01	ADVERTISING	0	330	0	0	0	0		0	0
001-1600-513.49-02	COMPUTER SOFTWARE	3,595	10,477	7,100	7,100	439	9,920	1,000	10,920	3,820
001-1600-513.49-14	FURN. & FIXTURES N	0	1,591	1,000	5,001	0	6,000		6,000	5,000
001-1600-513.49-16	COMPUTER HARDWARE	1,434	2,361	0	1,340	1,340	1,000		1,000	1,000
001-1600-513.49-19	LICENSES, TAXES &	0	250	150	150	1,828	150		150	0
001-1600-513.49-20	EQUIP & OTHER NON-	0	0	0	1,000	0	0		0	0
001-1600-513.49-66	TFR TO 506 BLDG MA	74,553	63,153	67,963	67,963	45,309	70,731		70,731	2,768
001-1600-513.51-00	OFFICE SUPPLIES	12,908	7,441	8,000	8,000	7,838	8,000		8,000	0
001-1600-513.52-00	OTHER OPERATING SU	4,230	3,783	4,000	4,000	242	4,000		4,000	0
001-1600-513.52-15	POSTAL SERVICE	3,546	3,473	4,000	4,000	1,939	4,000		4,000	0
001-1600-513.54-00	DUES & MEMBERSHIPS	2,444	6,452	3,550	3,550	3,831	3,862		3,862	312
001-1600-513.54-01	BOOKS & SUBSCRIPTI	330	1,064	250	250	0	250		250	0
	OPERATING EXPENSES-FI	144,399	148,878	141,419	166,060	102,521	161,019	1,000	162,019	20,600
										0
	TOTAL-FI	1,116,526	1,153,305	1,232,362	1,257,003	811,353	1,303,336	1,000	1,304,336	71,974

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	ADMINISTRATIVE SERVICES-HR									
001-1700-513.12-00	SALARIES AND WAGES	164,812	205,896	253,231	253,231	178,627	253,792		253,792	561
001-1700-513.14-00	OVERTIME	475	603	5,600	4,030	29	1,000		1,000	-4,600
001-1700-513.15-10	CERTIFICATIONS/LIC	0	897	1,900	1,900	825	0		0	-1,900
001-1700-513.21-00	FICA TAXES	11,838	14,198	19,805	19,805	12,467	19,495		19,495	-310
001-1700-513.22-00	RETIREMENT CONTRIB	21,647	27,381	37,675	37,675	27,357	38,835		38,835	1,160
001-1700-513.23-00	HEALTH INSURANCE	12,532	22,145	36,984	36,984	16,161	39,650		39,650	2,666
001-1700-513.24-00	WORKER'S COMPENSAT	136	204	251	251	216	304		304	53
001-1700-513.25-00	UNEMPLOYMENT COMP	0	0	0	1,570	1,569	0		0	0
001-1700-513.26-00	EAP BENEFIT	105	139	187	187	143	206		206	19
	PERSONNEL SERVICES-HR	211,545	271,463	355,633	355,633	237,394	353,282	0	353,282	-2,351
001-1700-513.31-13	OTHER PROF. SERVIC	37,431	23,341	35,865	35,261	22,527	22,700	-6,046	16,654	-19,211
001-1700-513.34-14	CONTRACT SERVICES	2,850	3,438	0	0	0	29,845	-4,250	25,595	25,595
001-1700-513.40-00	TRAVEL PER DIEM	7,623	2,288	3,000	3,000	1,444	6,000	-1,000	5,000	2,000
001-1700-513.40-10	EMPLOYEE TRAINING	10,855	10,279	2,500	2,500	1,920	9,960	-1,695	8,265	5,765
001-1700-513.40-16	CITYWIDE TRAINING	0	14,694	14,000	14,000	10,650	20,000		20,000	6,000
001-1700-513.41-00	COMMUNICATION SERV	779	844	720	720	378	720		720	0
001-1700-513.44-10	EQUIP/OTHER RENTAL	864	865	865	865	864	865		865	0
001-1700-513.46-16	BUILDING MAINT	983	0	0	0	0	0		0	0
001-1700-513.47-00	PRINTING AND BINDI	718	673	750	750	750	750		750	0
001-1700-513.49-01	ADVERTISING	2,702	936	1,500	1,500	519	1,500		1,500	0
001-1700-513.49-02	COMPUTER SOFTWARE	0	15,565	10,065	21,290	15,961	8,737		8,737	-1,328
001-1700-513.49-03	SERVICE AWARDS	6,837	9,631	10,315	10,315	9,000	10,338		10,338	23
001-1700-513.49-14	FURN. & FIXTURES N	5,967	808	0	0	0	0		0	0
001-1700-513.49-19	LICENSES, TAXES &	276	307	0	125	81	350		350	350
001-1700-513.49-66	TFR TO 506 BLDG MA	58,622	45,872	51,076	51,076	34,051	52,783		52,783	1,707
001-1700-513.51-00	OFFICE SUPPLIES	3,045	2,553	3,000	3,000	604	3,000		3,000	0
001-1700-513.52-00	OTHER OPERATING SU	919	1,639	2,500	2,500	913	2,500	-250	2,250	-250
001-1700-513.52-10	GAS,DIESEL,OIL,& G	0	0	200	200	0	200	-200	0	-200
001-1700-513.52-15	POSTAL SERVICE	388	554	500	500	244	500		500	0
001-1700-513.54-00	DUES & MEMBERSHIPS	2,245	1,314	1,546	1,800	511	2,300		2,300	754
001-1700-513.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	1,680		1,680	1,680
	OPERATING EXPENSESHR	143,104	135,601	138,402	149,402	100,417	174,728	-13,441	161,287	22,885
										0
	TOTAL-HR	354,649	407,064	494,035	505,035	337,811	528,010	-13,441	514,569	20,534
										0

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
										0
	COMMUNITY DEVELOPMENT-PL									0
001-1900-515.12-00	SALARIES AND WAGES	335,932	271,564	384,984	373,904	225,113	377,445		377,445	-7,539
001-1900-515.14-00	OVERTIME	1,837	2,255	0	0	1,902	2,500		2,500	2,500
001-1900-515.15-10	CERTIFICATIONS/LIC	715	70	1,225	1,225	131	0		0	-1,225
001-1900-515.21-00	FICA TAXES	24,251	19,988	29,455	29,455	16,669	29,070		29,070	-385
001-1900-515.22-00	RETIREMENT CONTRIB	34,487	28,685	40,637	40,637	26,064	39,884		39,884	-753
001-1900-515.23-00	HEALTH INSURANCE	32,320	26,140	49,663	49,663	23,261	53,222		53,222	3,559
001-1900-515.24-00	WORKER'S COMPENSAT	2,470	2,281	3,299	3,299	1,404	4,107		4,107	808
001-1900-515.26-00	EAP BENEFIT	168	145	251	251	158	276		276	25
	PERSONNEL SERVICES-CD-PL	432,180	351,128	509,514	498,434	294,702	506,504	0	506,504	-3,010
001-1900-515.31-12	LEGAL SERVICES	0	19,815	0	16,265	16,265	0		0	0
001-1900-515.31-13	OTHER PROF. SERVIC	0	7,195	37,000	46,225	9,226	50,000		50,000	13,000
001-1900-515.34-14	CONTRACT SERVICES	0	475	10,000	22,775	13,025	15,000		15,000	5,000
001-1900-515.40-00	TRAVEL PER DIEM	6,380	4,919	10,000	10,000	4,706	10,000		10,000	0
001-1900-515.41-00	COMMUNICATION SERV	1,743	1,456	2,272	2,272	864	2,272		2,272	0
001-1900-515.44-13	FLEET FINANCING	2,572	1,286	0	0	0	0		0	0
001-1900-515.46-11	REGULAR MAINT/INSP	2,124	2,157	3,000	3,000	1,915	3,000		3,000	0
001-1900-515.46-36	SOFTWARE MAINTENAN	0	0	500	500	0	500		500	0
001-1900-515.47-00	PRINTING & BINDING	576	497	500	500	49	0		0	-500
001-1900-515.49-01	ADVERTISING	0	583	200	200	0	200		200	0
001-1900-515.49-02	COMPUTER SOFTWARE	0	20	0	0	858	0		0	0
001-1900-515.49-16	COMPUTER HARDWARE	0	0	0	0	0	500		500	500
001-1900-515.49-66	TFR TO 506 BLDG MA	30,097	34,779	30,563	30,563	20,375	31,862		31,862	1,299
001-1900-515.51-00	OFFICE SUPPLIES	2,455	2,483	2,750	3,000	1,347	3,000		3,000	250
001-1900-515.52-00	OTHER OPERATING SU	75	527	1,000	1,000	319	1,250		1,250	250
001-1900-515.52-10	GAS,DIESEL,OIL,& G	0	0	250	250	0	275		275	25
001-1900-515.52-15	POSTAL SERVICE	473	783	2,000	1,440	767	2,000		2,000	0
001-1900-515.54-00	DUES & MEMBERSHIPS	4,129	2,499	4,500	4,500	2,727	4,500		4,500	0
001-1900-515.54-01	BOOKS & SUBSCRIPTI	349	761	750	750	278	750		750	0
001-1900-515.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	800		800	800
001-1900-515.64-00	MACH & EQUIPMENT	0	0	0	7,160	7,160	0		0	0
001-1900-515.99-10	CONTINGENCY	0	0	0	60,000	0	0		0	0
	OPERATING EXPENSES-CD-PL	5,026	80,235	105,285	210,400	79,881	125,909	0	125,909	20,624
										0
	TOTAL-CD-PL	437,206	431,363	614,799	708,834	374,583	632,413	0	632,413	17,614

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	CODE ENFORCEMENT - MOVED TO PD 3200									
001-1902-515.12-00	SALARIES AND WAGES	245,187	120,787	0	0	0	0		0	0
001-1902-515.14-00	OVERTIME	1,380	12	0	0	0	0		0	0
001-1902-515.15-10	CERTIFICATIONS/LIC	0	130	0	0	0	0		0	0
001-1902-515.21-00	FICA TAXES	16,835	8,588	0	0	0	0		0	0
001-1902-515.22-00	RETIREMENT CONTRIB	36,970	19,527	0	0	0	0		0	0
001-1902-515.23-00	HEALTH INSURANCE	35,425	19,508	0	0	0	0		0	0
001-1902-515.24-00	WORKER'S COMPENSAT	1,742	1,142	0	0	0	0		0	0
001-1902-515.26-00	EAP BENEFIT	186	104	0	0	0	0		0	0
	PERSONNEL SERVICES-CE	337,725	169,798	0	0	0	0		0	0
001-1902-515.31-12	LEGAL SERVICES	10,004	3,100	0	0	0	0		0	0
001-1902-515.34-14	CONTRACT SERVICES	22,687	5,925	0	0	0	0		0	0
001-1902-515.40-00	TRAVEL PER DIEM	3,046	1,963	0	0	0	0		0	0
001-1902-515.41-00	COMMUNICATION SERV	7,896	4,900	0	0	0	0		0	0
001-1902-515.44-13	FLEET FINANCING	15,175	8,724	0	0	0	0		0	0
001-1902-515.45-19	VEHICLE INSURANCE	1,934	1,082	0	0	0	0		0	0
001-1902-515.46-11	REGULAR MAINT/INSP	2,855	1,782	0	0	0	0		0	0
001-1902-515.46-12	VEH MAINT/REPAIR	5,838	3,455	0	0	0	0		0	0
001-1902-515.46-27	ANNUAL FLEET MAINT	0	1,325	0	0	0	0		0	0
001-1902-515.47-00	PRINTING & BINDING	89	500	0	0	0	0		0	0
001-1902-515.49-01	ADVERTISING	0	483	0	0	0	0		0	0
001-1902-515.49-19	TAXES, LICENSES, A	851	0	0	0	0	0		0	0
001-1902-515.49-66	TFR TO 506 BLDG MA	20,906	35,050	0	0	0	0		0	0
001-1902-515.51-00	OFFICE SUPPLIES	2,193	1,275	0	0	0	0		0	0
001-1902-515.52-00	OTHER OPERATING SU	422	450	0	0	0	0		0	0
001-1902-515.52-10	GAS,DIESEL,OIL,& G	4,574	3,516	0	0	0	0		0	0
001-1902-515.52-12	UNIFORMS	795	182	0	0	0	0		0	0
001-1902-515.52-15	POSTAL SERVICE	3,318	943	0	0	0	0		0	0
001-1902-515.54-00	DUES & MEMBERSHIPS	435	200	0	0	0	0		0	0
001-1902-515.54-01	BOOKS & SUBSCRIPTI	0	246	0	0	0	0		0	0
	OPERATING EXPENSES-CD-PL	103,018	75,101	0	0	0	0		0	0
	TOTAL-CD-PL	440,743	244,899	0	0	0	0		0	0

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	CD - ENGINEERING DIVISION									
001-1903-515.12-00	SALARIES AND WAGES	345,767	279,932	342,516	342,516	230,678	336,022		336,022	-6,494
001-1903-515.12-16	RETIREMENT SEVEREN	0	0	0	0	7,000	0		0	0
001-1903-515.14-00	OVERTIME	7,015	2,144	6,500	6,500	1,191	6,500		6,500	0
001-1903-515.15-10	CERTIFICATIONS/LIC	198	610	550	550	89	0		0	-550
001-1903-515.21-00	FICA TAXES	25,691	20,580	26,704	26,704	17,007	26,206		26,206	-498
001-1903-515.22-00	RETIREMENT CONTRIB	40,992	28,864	39,032	39,032	27,362	38,384		38,384	-648
001-1903-515.23-00	HEALTH INSURANCE	35,447	22,827	38,987	38,987	22,481	41,773		41,773	2,786
001-1903-515.24-00	WORKER'S COMPENSAT	3,039	2,411	3,770	3,770	2,715	4,221		4,221	451
001-1903-515.26-00	EAP BENEFIT	132	116	197	197	141	216		216	19
	PERSONNEL SERVICES-CD-EN	458,281	357,484	458,256	458,256	308,664	453,322	0	453,322	-4,934
001-1903-515.31-13	OTHER PROF. SERVIC	53,881	114,979	65,600	65,600	23,000	65,600		65,600	0
001-1903-515.34-14	CONTRACT SERVICES	0	0	10,000	14,500	4,500	10,000		10,000	0
001-1903-515.40-00	TRAVEL PER DIEM	2,061	2,740	3,175	3,175	425	3,175		3,175	0
001-1903-515.41-00	COMMUNICATION SERV	1,533	1,343	1,524	1,524	799	2,000		2,000	476
001-1903-515.44-13	FLEET FINANCING	4,733	9,942	9,942	9,942	6,628	9,942		9,942	0
001-1903-515.45-19	VEHICLE INSURANCE	773	865	1,143	1,143	762	1,143		1,143	0
001-1903-515.46-11	REGULAR MAINT/INSP	2,124	2,157	3,000	3,000	1,916	3,000		3,000	0
001-1903-515.46-12	VEH MAINT/REPAIR	5,325	1,506	1,000	1,000	1,611	2,000		2,000	1,000
001-1903-515.46-27	ANNUAL FLEET MAINT	0	795	795	795	795	795		795	0
001-1903-515.46-36	SOFTWARE MAINTENAN	0	0	1,200	1,200	0	1,200		1,200	0
001-1903-515.47-00	PRINTING & BINDING	451	53	200	200	66	200		200	0
001-1903-515.49-01	ADVERTISING	0	483	0	0	0	0		0	0
001-1903-515.49-02	COMPUTER SOFTWARE	1,200	1,200	0	0	0	0		0	0
001-1903-515.49-16	COMPUTER HARDWARE	0	0	150	150	0	3,850		3,850	3,700
001-1903-515.49-66	TFR TO 506 BLDG MA	18,048	24,324	23,329	23,329	15,553	24,615		24,615	1,286
001-1903-515.51-00	OFFICE SUPPLIES	2,185	1,830	2,100	2,100	1,294	2,100		2,100	0
001-1903-515.52-00	OTHER OPERATING SU	949	997	750	750	295	750		750	0
001-1903-515.52-10	GAS,DIESEL,OIL,& G	1,739	2,922	1,500	1,500	1,794	3,300		3,300	1,800
001-1903-515.52-12	UNIFORMS	84	172	300	300	0	300		300	0
001-1903-515.52-15	POSTAL SERVICE	160	118	325	325	294	325		325	0
001-1903-515.54-00	DUES & MEMBERSHIPS	150	665	625	625	60	625		625	0
001-1903-515.54-01	BOOKS & SUBSCRIPTI	87	167	200	200	753	200		200	0
001-1903-515.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	550		550	550
	OPERATING EXPENSES-CD-EN	95,483	167,258	126,858	131,358	60,545	135,670	0	135,670	8,812
										0
	TOTAL-CD-EN	553,764	524,742	585,114	589,614	369,209	588,992	0	588,992	3,878
										0
	TOTAL COMMUNITY DEV									0
	PERSONNEL SERVICES-CD	890,461	708,612	967,770	956,690	603,366	959,826		959,826	-7,944
	OPERATING EXPENSES-CD	100,509	247,493	232,143	341,758	140,426	261,579		261,579	29,436
	TOTAL-CD	990,970	956,105	1,199,913	1,298,448	743,792	1,221,405	0	1,221,405	21,492
										0
										0

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
										0
	FIRE									0
001-3100-522.12-00	SALARIES & WAGES	3,258,202	3,451,636	3,718,018	3,718,018	2,547,472	3,817,373	2,308	3,819,681	101,663
001-3100-522.14-00	OVERTIME	206,223	231,902	288,900	288,900	159,480	228,940	74,880	303,820	14,920
001-3100-522.15-10	CERTIFICATION/LICE	2,895	0	2,960	2,960	2,515	0		0	-2,960
001-3100-522.21-00	FICA TAXES	253,456	268,601	306,565	306,565	196,876	309,574	5,908	315,482	8,917
001-3100-522.22-00	RETIREMENT CONTRIB	2,476,417	2,606,105	2,541,800	2,541,800	1,765,879	2,508,432	3,046	2,511,478	-30,322
001-3100-522.22-10	STATE INS PREMIUM	351,038	388,246	388,247	388,247	0	388,247		388,247	0
001-3100-522.23-00	HEALTH INSURANCE	401,163	419,047	461,648	461,648	321,823	506,322	7	506,329	44,681
001-3100-522.24-00	WORKER'S COMPENSAT	63,448	79,240	82,384	82,384	71,777	104,931	2,169	107,100	24,716
001-3100-522.25-00	UNEMPLOYMENT COMP	0	917	0	0	0	0		0	0
001-3100-522.26-00	EAP BENEFIT	1,931	2,027	2,396	2,396	1,624	2,636		2,636	240
	PERSONNEL SERVICES-FR	7,014,773	7,447,721	7,792,918	7,792,918	5,067,446	7,866,455	88,318	7,954,773	161,855
										0
001-3100-522.31-13	OTHER PROF. SERVIC	11,000	0	11,500	11,500	0	11,500		11,500	0
001-3100-522.34-13	UNIFORM CLEANING	1,030	607	1,100	1,100	1,026	1,100		1,100	0
001-3100-522.34-14	CONTRACT SERVICES	6,643	0	0	22,800	0	0		0	0
001-3100-522.34-15	TEMP HELP SERVICE	3,193	0	0	0	0	0		0	0
001-3100-522.40-00	TRAVEL PER DIEM	2,003	6,422	5,000	5,000	1,479	5,000		5,000	0
001-3100-522.40-10	EMPLOYEE TRAINING	38,990	28,927	21,000	59,533	34,699	14,000		14,000	-7,000
001-3100-522.41-00	COMMUNICATION SERV	20,107	16,760	21,150	21,150	8,623	22,250		22,250	1,100
001-3100-522.44-13	FLEET FINANCING	426,412	465,807	554,728	554,728	369,819	657,916		657,916	103,188
001-3100-522.45-19	VEHICLE INSURANCE	7,734	8,653	11,430	11,430	7,620	11,430		11,430	0
001-3100-522.46-10	GENERAL EQUIP MAIN	7,459	5,184	13,000	13,000	3,698	13,000		13,000	0
001-3100-522.46-11	REGULAR MAINT/INSP	18,672	27,852	37,800	37,800	16,236	41,700		41,700	3,900
001-3100-522.46-12	VEH MAINT/REPAIR	173,276	170,078	170,000	170,000	155,888	170,000		170,000	0
001-3100-522.46-16	BUILDING MAINT	2,882	150	3,000	3,585	3,335	3,000		3,000	0
001-3100-522.46-18	CONT MAINT/COMM. E	9,888	8,693	10,500	10,500	8,823	10,500		10,500	0
001-3100-522.46-27	ANNUAL FLEET MAINT	0	44,936	44,936	44,936	44,936	44,936		44,936	0
001-3100-522.47-00	PRINTING AND BINDI	1,860	2,346	2,200	2,200	788	2,200		2,200	0
001-3100-522.48-04	PUB RELATION ACTIV	3,927	5,123	5,000	6,292	1,352	5,000		5,000	0
001-3100-522.49-02	COMPUTER SOFTWARE	3,769	0	6,000	15,234	6,234	8,390		8,390	2,390
001-3100-522.49-14	FURN. & FIXTURES N	20,521	5,773	2,000	2,000	599	2,000		2,000	0
001-3100-522.49-16	COMPUTER HARDWARE	2,695	0	0	2,400	1,931	0		0	0
001-3100-522.49-19	TAXES, LICENSES, A	0	1,550	0	75	75	1,625		1,625	1,625
001-3100-522.49-20	EQUIP & OTHER NON-	6,579	3,919	3,500	5,000	0	7,000		7,000	3,500
001-3100-522.49-66	TFR TO 506 BLDG MA	380,421	460,671	445,666	445,666	297,111	452,390		452,390	6,724
001-3100-522.51-00	OFFICE SUPPLIES	4,892	4,220	5,000	5,000	1,717	5,000		5,000	0
001-3100-522.52-00	OPERATING SUPPLIES	35,455	26,599	36,300	35,991	12,554	37,390		37,390	1,090
001-3100-522.52-10	GAS,DIESEL,OIL,& G	43,454	50,704	59,250	59,250	37,319	67,738		67,738	8,488
001-3100-522.52-11	JANITORIAL SUPPLIE	7,395	9,599	9,250	9,250	3,664	9,528		9,528	278
001-3100-522.52-12	UNIFORMS	51,551	62,342	89,582	108,007	53,205	77,350		77,350	-12,232
001-3100-522.52-15	POSTAL SERVICE	3,921	144	500	500	212	500		500	0
001-3100-522.52-16	MEDICAL & LAB SUPP	33,616	51,859	55,000	55,000	39,187	59,650		59,650	4,650
001-3100-522.52-17	CPR/EMS PROGRAM SU	6,339	8,488	11,500	11,688	9,670	11,845		11,845	345
001-3100-522.52-18	SHARPS PROGRAM SUP	605	825	0	0	0	0		0	0
001-3100-522.54-00	DUES & MEMBERSHIPS	1,261	1,174	2,065	2,065	1,019	2,065		2,065	0
001-3100-522.54-01	BOOKS & SUBSCRIPTI	4,311	4,113	4,500	4,500	567	7,100		7,100	2,600
001-3100-522.55-02	Certification/License	0	0	0	0	0	3,500		3,500	3,500
001-3100-522.63-97	PROFESSIONAL SERVI	0	22,203	6,000	7,130	440	0		0	-6,000
001-3100-522.64-00	MACH & EQUIPMENT	20,702	16,110	0	27,422	27,415	6,800		6,800	6,800
001-3100-522.99-10	CONTINGENCY	0	0	0	3,810	0	0		0	0
	OPERATING EXPENSES-FR	1,362,563	1,521,831	1,648,457	1,775,542	1,151,241	1,773,403	0	1,773,403	124,946
										0
	TOTAL-FR	8,377,336	8,969,552	9,441,375	9,568,460	6,218,687	9,639,858	88,318	9,728,176	286,801

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
										0
	POLICE & CODE ENFORCEMENT									0
001-3200-521.12-00	SALARIES AND WAGES	5,010,128	5,289,078	5,748,307	5,730,152	3,579,544	5,714,775	52,185	5,766,960	18,653
001-3200-521.12-12	ADD. SALARY & BENE	3,000	0	0	0	0	0		0	0
001-3200-521.12-16	RETIREMENT SEVEREN	0	0	0	0	14,000	0		0	0
001-3200-521.14-00	OVERTIME	613,242	509,103	485,000	485,000	360,391	485,000		485,000	0
001-3200-521.21-00	FICA TAXES	406,727	420,300	476,915	476,915	287,071	474,350	3,991	478,341	1,426
001-3200-521.22-00	RETIREMENT CONTRIB	2,911,661	3,283,518	3,222,978	3,222,978	2,093,292	3,259,083	29,755	3,288,838	65,860
001-3200-521.22-10	STATE INS PREMIUM	397,680	444,090	444,091	444,091	0	444,091		444,091	0
001-3200-521.23-00	HEALTH INSURANCE	632,851	693,572	850,586	850,586	487,051	923,434	125	923,559	72,973
001-3200-521.24-00	WORKER'S COMPENSAT	78,102	95,512	101,879	101,879	79,444	124,056	1,107	125,163	23,284
001-3200-521.26-00	EAP BENEFIT	3,600	3,817	4,379	4,379	2,871	4,819		4,819	440
001-3200-529.12-00	SALARY AND WAGES	0	105,226	208,494	208,494	167,469	211,697		211,697	3,203
001-3200-529.14-00	OVERTIME	0	96	1,000	1,000	584	2,000		2,000	1,000
001-3200-529.15-10	CERTIFICATIONS/LIC	0	210	0	0	0	0		0	0
001-3200-529.21-00	FICA TAXES	0	7,565	16,030	16,030	11,922	16,350		16,350	320
001-3200-529.22-00	RETIREMENT CONTRIB	0	15,251	41,519	41,519	35,463	41,961		41,961	442
001-3200-529.23-00	HEALTH INSURANCE	0	16,919	36,731	36,731	28,512	39,400		39,400	2,669
001-3200-529.24-00	WORKER'S COMPENSAT	0	896	1,824	1,824	2,686	2,365		2,365	541
001-3200-529.26-00	EAP BENEFIT	0	89	187	187	156	206		206	19
	CODE ENFORCEMENT	337,725	169,798	0	0	0	0		0	0
	PERSONNEL SERVICES-PCE	10,394,716	11,055,040	11,639,920	11,621,765	7,150,456	11,743,587	87,163	11,830,750	190,830
001-3200-521.31-12	LEGAL SERVICES	642	146	1,000	1,000	680	1,000		1,000	0
001-3200-521.31-13	OTHER PROF. SERVIC	44,004	99,835	114,415	114,415	105,421	118,415		118,415	4,000
001-3200-521.34-13	UNIFORM CLEANING	21,466	18,693	30,000	30,000	30,000	30,000		30,000	0
001-3200-521.34-14	CONTRACT SERVICES	68,904	68,904	70,000	70,000	3,564	76,032		76,032	6,032
001-3200-521.34-15	TEMP HELP SERVICE	0	3,890	0	18,155	18,155	0		0	0
001-3200-521.35-00	INVESTIGATIONS	442	1,651	3,000	3,000	0	3,000	-1,500	1,500	-1,500
001-3200-521.40-00	TRAVEL PER DIEM	8,525	9,621	10,000	12,000	7,849	35,000		35,000	25,000
001-3200-521.40-10	EMPLOYEE TRAINING	12,598	16,529	15,000	15,000	13,342	20,400		20,400	5,400
001-3200-521.41-00	COMMUNICATION SERV	96,074	88,448	84,460	84,460	46,181	89,138	-2,076	87,062	2,602
001-3200-521.44-10	EQUIP/OTHER RENTAL	306	509	1,500	1,500	198	1,500		1,500	0
001-3200-521.44-13	FLEET FINANCING	475,954	530,654	603,219	603,219	404,584	664,008		664,008	60,789
001-3200-521.45-19	VEHICLE INSURANCE	43,312	48,471	69,149	69,149	46,099	69,149		69,149	0
001-3200-521.46-10	GENERAL EQUIP MAIN	12,913	16,780	34,300	34,300	10,164	32,135		32,135	-2,165
001-3200-521.46-12	VEH MAINT/REPAIR	225,937	283,391	290,000	290,000	195,895	290,000		290,000	0
001-3200-521.46-14	MOTORCYCLE MAINT	0	424	0	0	0	0		0	0
001-3200-521.46-16	BUILDING MAINT	36,078	34,854	36,000	41,000	39,976	55,000		55,000	19,000
001-3200-521.46-18	CONT MAINT/COMM EQ	32,831	36,273	54,550	54,550	35,520	54,550	-5,000	49,550	-5,000
001-3200-521.46-20	MARINE UNIT MAINT	362	99	4,000	4,000	0	0		0	-4,000
001-3200-521.46-27	ANNUAL FLEET MAINT	0	71,420	71,420	71,420	71,420	71,420		71,420	0
001-3200-521.46-36	SOFTWARE MAINTENAN	0	0	0	2,500	0	14,699		14,699	14,699
001-3200-521.46-41	VEHICLE REPAIR - E	0	540	0	0	0	0		0	0
001-3200-521.47-00	PRINTING & BINDING	7,406	5,980	8,000	8,000	3,281	8,000		8,000	0
001-3200-521.49-14	FURN. & FIXTURES N	2,941	4,269	0	2,465	2,465	0		0	0
001-3200-521.49-16	COMPUTER HARDWARE	3,946	0	0	945	0	0		0	0
001-3200-521.49-20	EQUIP & OTHER NON-	63,935	81,186	99,775	88,135	47,106	89,841		89,841	-9,934
001-3200-521.49-66	TFR TO 506 BLDG MA	405,094	548,946	627,176	627,176	418,117	693,763		693,763	66,587
001-3200-521.51-00	OFFICE SUPPLIES	26,188	22,920	29,000	26,535	17,716	29,000	-4,000	25,000	-4,000
001-3200-521.52-00	OTHER OPERATING SU	73,123	69,702	81,050	76,293	43,849	101,050	-1,500	99,550	18,500
001-3200-521.52-09	PD GRANT OP. SUPPL	0	0	0	1,445	0	0		0	0
001-3200-521.52-10	GAS,DIESEL,OIL,& G	176,806	208,875	229,650	229,650	135,771	262,150		262,150	32,500
001-3200-521.52-11	JANITORIAL SUPPLIE	7,534	6,752	7,000	7,000	5,167	7,000		7,000	0

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
001-3200-521.52-12	UNIFORMS	60,335	39,054	40,781	44,991	43,453	40,012		40,012	-769
001-3200-521.52-15	POSTAL SERVICE	1,673	1,818	2,500	3,250	2,607	2,500		2,500	0
001-3200-521.52-16	MEDICAL & LAB SUPP	6,558	7,081	7,850	7,850	5,186	7,850		7,850	0
001-3200-521.52-20	MARINE UNIT SUPPLI	1,025	0	0	0	0	0		0	0
001-3200-521.54-00	DUES & MEMBERSHIP	4,849	5,864	5,460	5,460	4,435	5,825		5,825	365
001-3200-521.54-01	BOOKS & SUBSCRIPTI	1,136	6,872	7,391	12,391	5,045	3,055		3,055	-4,336
001-3200-529.34-14	CONTRACT SERVICES	0	11,745	25,000	25,000	3,133	25,000		25,000	0
001-3200-529.40-00	TRAVEL PER DIEM	0	1,375	3,300	2,450	1,405	1,450	1,550	3,000	-300
001-3200-529.40-10	EMPLOYEE TRAINING	0	0	0	850	0	1,850		1,850	1,850
001-3200-529.41-00	COMMUNICATION SERV	0	2,557	6,100	6,100	4,211	6,558		6,558	458
001-3200-529.44-13	FLEET FINANCING	0	8,724	18,982	18,982	12,655	13,540		13,540	-5,442
001-3200-529.45-19	VEHICLE INSURANCE	0	1,081	2,857	2,857	1,905	2,857		2,857	0
001-3200-529.46-11	REGULAR MAINT/INSP	0	458	2,150	2,150	1,670	1,800		1,800	-350
001-3200-529.46-12	VEH MAINT/REPAIR	0	8,440	4,000	4,000	1,524	4,000		4,000	0
001-3200-529.46-27	ANNUAL FLEET MAINT	0	1,325	2,650	2,650	2,650	2,650		2,650	0
001-3200-529.47-00	PRINTING & BINDING	0	195	500	500	0	500		500	0
001-3200-529.49-01	ADVERTISING	0	690	0	0	0	500		500	500
001-3200-529.49-66	TRF TO 506 BLDG MA	0	0	11,848	11,848	7,899	11,797	-11,797	0	-11,848
001-3200-529.51-00	OFFICE SUPPLIES	0	504	2,000	2,000	359	2,000		2,000	0
001-3200-529.52-00	OTHER OPERATING SU	0	629	500	500	12	500		500	0
001-3200-529.52-10	GAS, DIESEL, OIL,&	0	3,108	4,500	4,500	3,779	8,494		8,494	3,994
001-3200-529.52-12	UNIFORMS	0	0	1,000	1,000	1,048	1,500		1,500	500
001-3200-529.52-15	POSTAL SERVICES	0	825	1,000	1,000	251	1,000		1,000	0
001-3200-529.54-00	ED/AWARE/TRMT/DUES	0	320	850	850	275	275		275	-575
001-3200-529.54-01	BOOKS/SUBSCRIPT/ME	0	0	350	350	0	350		350	0
001-3200-521.64-00	MACH & EQUIPMENT	11,870	8,620	114,000	142,849	115,763	8,500		8,500	-105,500
001-3200-521.64-22	GRANT CAPITAL	8,652	0	0	0	0	0		0	0
001-3200-529.64-15	COMPUTER EQUIPMENT	0	733	0	0	0	0		0	0
001-3200-521.81-10	AIDS TO HUMANE SOC	84,921	0	0	0	0	0		0	0
	CODE ENFORCEMENT OP EXP	103,018	75,101	0	0	0	0		0	0
	OPERATING EXPENSES-PCE	2,131,358	2,466,881	2,839,233	2,891,690	1,921,785	2,970,613	-24,323	2,946,290	107,057
	TOTAL-PCE	12,526,074	13,521,921	14,479,153	14,513,455	9,072,241	14,714,200	62,840	14,777,040	297,887

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	PUBLIC WORKS - ROADS AND SIGNS									
001-4300-541.12-00	SALARIES AND WAGES	585,933	540,373	650,093	624,457	325,128	442,334		442,334	-207,759
001-4300-541.12-10	CAR ALLOWANCE	0	40	0	511	208	300		300	300
001-4300-541.14-00	OVERTIME	65,664	13,889	35,000	35,000	6,163	5,000		5,000	-30,000
001-4300-541.15-10	CERTIFICATION/LICE	0	473	1,000	1,000	0	0		0	-1,000
001-4300-541.21-00	FICA TAXES	48,420	40,883	52,397	52,397	24,608	34,228		34,228	-18,169
001-4300-541.22-00	RETIREMENT CONTRIB	83,659	77,588	116,042	116,042	55,917	64,202		64,202	-51,840
001-4300-541.23-00	HEALTH INSURANCE	113,097	118,439	143,028	143,028	70,852	106,233		106,233	-36,795
001-4300-541.24-00	WORKER'S COMPENSAT	14,643	17,811	18,853	18,853	15,503	14,545		14,545	-4,308
001-4300-541.25-00	UNEMPLOYMENT COMP	1,124	250	0	125	-125	0		0	0
001-4300-541.26-00	OPEB / EAP BENEFIT	596	616	730	730	393	556		556	-174
	PERSONNEL SERVICES-PW-RS	913,136	810,362	1,017,143	992,143	498,647	667,398	0	667,398	-349,745
										0
										0
										0
001-4300-541.31-13	OTHER PROF. SERVIC	0	1,000	0	0	0	0		0	0
001-4300-541.34-14	CONTRACT SERVICES	3,680	10,983	10,320	9,414	5,895	500		500	-9,820
001-4300-541.34-15	TEMP HELP SERVICE	0	49,673	0	25,000	16,362	0		0	0
001-4300-541.34-20	MOWING CONTRACT SE	631,015	600,994	739,507	739,507	681,599	0		0	-739,507
001-4300-541.40-00	TRAVEL PER DIEM	1,561	0	500	500	0	600		600	100
001-4300-541.40-10	EMPLOYEE TRAINING	1,836	1,510	3,810	17,410	16,943	3,800		3,800	-10
001-4300-541.41-00	COMMUNICATION SERV	8,482	8,952	10,086	10,086	5,676	5,204		5,204	-4,882
001-4300-541.43-10	ELECTRICAL SERVICE	663,521	667,101	695,931	695,931	450,460	701,100		701,100	5,169
001-4300-541.44-10	EQUIP/OTHER RENTAL	0	10,542	2,000	0	520	1,000		1,000	-1,000
001-4300-541.45-19	VEHICLE INSURANCE	6,574	8,220	12,001	12,001	8,001	6,001		6,001	-6,000
001-4300-541.46-03	TRAFFIC SIGNAL MAI	918	26,097	40,000	40,000	40,000	40,000		40,000	0
001-4300-541.46-10	GENERAL EQUIP MAIN	1,932	652	6,100	6,839	6,839	1,600		1,600	-4,500
001-4300-541.46-11	REGULAR MAINT/INSP	23,295	546	0	0	0	0		0	0
001-4300-541.46-12	VEH MAINT/REPAIR	72,047	71,526	70,458	70,458	66,268	38,752		38,752	-31,706
001-4300-541.46-27	ANNUAL FLEET MAINT	0	24,649	24,649	24,649	24,649	13,557		13,557	-11,092
001-4300-541.46-36	SOFTWARE MAINTENAN	0	4,680	4,680	4,680	0	2,574		2,574	-2,106
001-4300-541.46-41	VEHICLE REPAIR - E	0	9,986	0	4,993	4,223	0		0	0
001-4300-541.49-02	COMPUTER SOFTWARE	495	0	0	0	0	0		0	0
001-4300-541.49-16	COMPUTER HARDWARE	0	0	0	1,320	1,319	0		0	0
001-4300-541.49-19	LICENSES, TAXES, F	0	80	0	0	0	0		0	0
001-4300-541.49-20	EQUIP & OTHER NON-	18,241	4,831	7,400	2,000	0	8,500		8,500	1,100
001-4300-541.49-66	TRF TO 506 BLDG MA	39,196	63,576	55,792	55,792	37,195	26,782		26,782	-29,010
001-4300-541.51-00	OFFICE SUPPLIES	2,847	1,769	1,500	1,500	1,329	825		825	-675
001-4300-541.52-00	OTHER OPERATING SU	20,594	15,086	16,000	16,000	16,161	8,000		8,000	-8,000
001-4300-541.52-01	IRRIGATION	1,966	1,538	4,000	8,000	6,998	0		0	-4,000
001-4300-541.52-10	GAS,DIESEL,OIL,& G	30,232	33,384	35,340	35,340	24,796	17,670		17,670	-17,670
001-4300-541.52-12	UNIFORMS	4,407	3,617	6,072	6,072	3,573	3,171		3,171	-2,901
001-4300-541.52-15	POSTAL SERVICE	20	64	100	100	25	55		55	-45
001-4300-541.52-17	AGRICULTURE SUPPLI	12,779	432	8,000	10,000	10,364	0		0	-8,000
001-4300-541.53-00	ROAD MATERIAL & SU	7,745	7,739	14,000	14,000	6,291	12,000		12,000	-2,000
001-4300-541.54-00	DUES & MEMBERSHIPS	1,010	294	392	392	145	400		400	8
001-4300-541.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	500		500	500
001-4300-541.64-00	MACH & EQUIPMENT	21,275	0	36,000	36,247	40,996	5,000		5,000	-31,000
001-4300-541.64-15	ADP EQUIPMENT	0	0	0	3,900	3,900	0		0	0
	OPERATING EXPENSES-PW-RS	1,575,668	1,629,521	1,804,638	1,852,131	1,480,527	897,591	0	897,591	-907,047
										0
	TOTAL-PW-RS	2,488,804	2,439,883	2,821,781	2,844,274	1,979,174	1,564,989	0	1,564,989	-1,256,792

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	PUBLIC WORKS - GROUNDS									
001-4350-541.12-00	SALARIES AND WAGES	0	0	0	0	0	253,980		253,980	253,980
001-4350-541.14-00	OVERTIME	0	0	0	0	0	10,000		10,000	10,000
001-4350-541.21-00	FICA TAXES	0	0	0	0	0	20,198		20,198	20,198
001-4350-541.22-00	RETIREMENT CONTRIB	0	0	0	0	0	45,006		45,006	45,006
001-4350-541.23-00	HEALTH INSURANCE	0	0	0	0	0	62,870		62,870	62,870
001-4350-541.24-00	WORKER'S COMPENSAT	0	0	0	0	0	12,988		12,988	12,988
001-4350-541.26-00	OPEB / EAP BENEFIT	0	0	0	0	0	329		329	329
	PERSONNEL SERVICES-PW-G	0	0	0	0	0	405,371	0	405,371	405,371
										0
001-4350-541.34-14	CONTRACT SERVICES	0	0	0	0	0	10,000		10,000	10,000
001-4350-541.34-20	MOWING CONTRACT SE	0	0	0	0	0	801,150		801,150	801,150
001-4350-541.40-00	TRAVEL PER DIEM	0	0	0	0	0	600		600	600
001-4350-541.40-10	EMPLOYEE TRAINING	0	0	0	0	0	2,000		2,000	2,000
001-4350-541.41-00	COMMUNICATION SERV	0	0	0	0	0	3,196		3,196	3,196
001-4350-541.44-10	EQUIP/OTHER RENTAL	0	0	0	0	0	1,000		1,000	1,000
001-4350-541.45-19	VEHICLE INSURANCE	0	0	0	0	0	6,000		6,000	6,000
001-4350-541.46-10	GENERAL EQUIP MAIN	0	0	0	0	0	4,800		4,800	4,800
001-4350-541.46-12	VEH MAINT/REPAIR	0	0	0	0	0	31,706		31,706	31,706
001-4350-541.46-27	ANNUAL FLEET MAINT	0	0	0	0	0	11,092		11,092	11,092
001-4350-541.46-36	SOFTWARE MAINTENAN	0	0	0	0	0	2,106		2,106	2,106
001-4350-541.49-20	EQUIP & OTHER NON-	0	0	0	0	0	4,100		4,100	4,100
001-4350-541.49-66	TRF TO 506 BLDG MA	0	0	0	0	0	26,782		26,782	26,782
001-4350-541.51-00	OFFICE SUPPLIES	0	0	0	0	0	675		675	675
001-4350-541.52-00	OTHER OPERATING SU	0	0	0	0	0	9,000		9,000	9,000
001-4350-541.52-01	IRRIGATION	0	0	0	0	0	10,000		10,000	10,000
001-4350-541.52-10	GAS,DIESEL,OIL,& G	0	0	0	0	0	17,670		17,670	17,670
001-4350-541.52-12	UNIFORMS	0	0	0	0	0	2,969		2,969	2,969
001-4350-541.52-17	AGRICULTURE SUPPLI	0	0	0	0	0	15,000		15,000	15,000
001-4350-541.54-00	DUES & MEMBERSHIPS	0	0	0	0	0	400		400	400
001-4350-541.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	500		500	500
001-4350-541.64-00	MACH & EQUIPMENT	0	0	0	0	0	7,500		7,500	7,500
	OPERATING EXPENSES-PW-G	0	0	0	0	0	968,246	0	968,246	968,246
										0
	TOTAL-PW-G	0	0	0	0	0	1,373,617	0	1,373,617	1,373,617
										0
	PUBLIC WORKS									0
	PERSONNEL SERVICES-PW(RS	913,136	810,362	1,017,143	992,143	498,647	1,072,769	0	1,072,769	55,626
	OPERATING EXPENSES-PW(RS	1,575,668	1,629,521	1,804,638	1,852,131	1,480,527	1,865,837	0	1,865,837	61,199
	TOTAL-PW(RS+G)	2,488,804	2,439,883	2,821,781	2,844,274	1,979,174	2,938,606	0	2,938,606	116,825

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	PARKS MAINTENANCE									
001-4400-572.12-00	SALARIES AND WAGES	686,937	767,709	870,410	870,410	578,164	816,346		816,346	-54,064
001-4400-572.14-00	OVERTIME	40,179	22,231	27,295	27,295	20,302	27,295		27,295	0
001-4400-572.15-10	CERTIFICATIONS/LIC	0	1,399	1,800	1,800	75	0		0	-1,800
001-4400-572.21-00	FICA TAXES	51,166	55,148	68,692	68,692	41,719	64,552		64,552	-4,140
001-4400-572.22-00	RETIREMENT CONTRIB	90,968	103,015	139,045	139,045	105,005	127,574		127,574	-11,471
001-4400-572.23-00	HEALTH INSURANCE	120,793	152,828	186,802	186,802	114,767	208,223		208,223	21,421
001-4400-572.24-00	WORKER'S COMPENSAT	2,144	16,050	16,992	16,992	13,872	18,980		18,980	1,988
001-4400-572.25-00	UNEMPLOYMENT COMPE	-237	150	0	0	0	0		0	0
001-4400-572.26-00	EAP BENEFIT	720	788	973	973	683	1,190		1,190	217
	PERSONNEL EXPENSES-PM	992,670	1,119,318	1,312,009	1,312,009	874,587	1,264,160	0	1,264,160	-47,849
										0
001-4400-572.34-14	CONTRACT SERVICES	77,099	112,055	124,878	142,718	101,823	126,878		126,878	2,000
001-4400-572.34-15	TEMP HELP SERVICE	624	6,439	3,000	3,000	3,000	3,000		3,000	0
001-4400-572.34-20	MOWING CONTRACT SE	232,120	91,616	217,711	217,711	217,943	225,983		225,983	8,272
001-4400-572.40-00	TRAVEL PER DIEM	0	0	400	949	639	1,000		1,000	600
001-4400-572.40-10	EMPLOYEE TRAINING	459	906	1,000	1,415	1,720	2,800		2,800	1,800
001-4400-572.41-00	COMMUNICATION SERV	2,611	1,809	4,000	4,000	2,960	4,000		4,000	0
001-4400-572.43-10	ELECTRICAL SERVICE	563	0	0	0	0	0		0	0
001-4400-572.44-10	EQUIP/OTHER RENTAL	16,696	20,289	21,800	21,800	15,996	22,700		22,700	900
001-4400-572.44-13	FLEET FINANCING	120,900	114,749	113,786	113,786	75,857	112,891		112,891	-895
001-4400-572.45-19	VEHICLE INSURANCE	6,961	8,220	11,430	11,430	7,620	11,430		11,430	0
001-4400-572.46-10	GENERAL EQUIP MAIN	4,819	3,118	4,000	4,000	2,055	4,000		4,000	0
001-4400-572.46-12	VEH MAINT/REPAIR	60,428	69,666	55,746	55,746	47,161	70,000		70,000	14,254
001-4400-572.46-16	BUILDING REPAIRS	86,832	136,274	106,157	105,869	96,078	106,157		106,157	0
001-4400-572.46-17	BALLFIELD MAINT.	37,707	36,975	49,554	35,038	26,978	51,054		51,054	1,500
001-4400-572.46-27	ANNUAL FLEET MAINT	0	22,130	22,130	22,130	22,130	22,130		22,130	0
001-4400-572.49-14	FURN. & FIXTURES N	5,025	1,434	1,500	11,500	12,552	0		0	-1,500
001-4400-572.49-20	EQUIP & OTHER NON-	32,457	16,786	23,580	63,020	3,684	23,580		23,580	0
001-4400-572.49-66	TRF TO 506 BLDG MA	256,058	306,022	338,132	338,132	225,421	396,242		396,242	58,110
001-4400-572.52-00	OTHER OPERATING SU	5,595	4,713	13,500	13,500	4,612	14,000		14,000	500
001-4400-572.52-10	GAS,DIESEL,OIL,& G	24,934	29,412	36,400	32,400	19,074	37,544		37,544	1,144
001-4400-572.52-11	JANITORIAL SUPPLIE	13,311	21,313	23,000	23,000	10,252	23,000		23,000	0
001-4400-572.52-12	UNIFORMS	5,858	8,876	10,735	10,735	6,548	10,735		10,735	0
001-4400-572.52-17	AGRICULTURE SUPPLI	12,397	17,008	32,500	32,500	13,631	32,500		32,500	0
001-4400-572.52-18	REP & MAINT SUPPLI	50,863	49,342	42,972	42,972	28,685	42,972		42,972	0
001-4400-572.55-02	CERTIFICATIONS/LIC	0	0	0	0	0	1,800		1,800	1,800
001-4400-572.63-00	IMP. OTHER THAN BL	12,530	0	0	0	0	0		0	0
001-4400-572.63-97	PROJ CAPITAL OUTLA	10,920	21,902	0	66,637	0	0		0	0
001-4400-572.64-00	MACH & EQUIPMENT	36,732	103,873	0	0	0	0		0	0
001-4400-581.91-32	TRANSFER TO 450/45	0	10,000	0	0	0	0		0	0
001-4400-572.99-10	CONTINGENCY	0	0	10,000	10,000	0	0		0	-10,000
	OPERATING EXPENSES-PM	1,114,499	1,214,927	1,267,911	1,383,988	946,419	1,346,396	0	1,346,396	78,485
										0
	TOTAL-PM	2,107,169	2,334,245	2,579,920	2,695,997	1,821,006	2,610,556	0	2,610,556	30,636

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
PARKS ADMINISTRATION										
001-5100-572.12-00	SALARIES AND WAGES	319,840	360,811	362,557	362,557	244,219	361,973		361,973	-584
001-5100-572.12-16	RETIREMENT SEVERAN	0	0	0	0	7,000	0		0	0
001-5100-572.14-00	OVERTIME	9,091	2,693	3,000	3,000	458	2,500		2,500	-500
001-5100-572.21-00	FICA TAXES	24,629	27,342	27,968	27,968	18,522	27,887		27,887	-81
001-5100-572.22-00	RETIREMENT CONTRIB	45,645	50,278	61,512	61,512	44,790	64,810		64,810	3,298
001-5100-572.23-00	HEALTH INSURANCE	31,568	43,495	44,723	44,723	31,568	47,919		47,919	3,196
001-5100-572.24-00	WORKER'S COMPENSAT	884	4,367	4,725	4,725	2,621	5,110		5,110	385
001-5100-572.26-00	EAP BENEFIT	186	208	225	225	171	247		247	22
	PERSONNEL EXPENSES-PA	431,843	489,194	504,710	504,710	349,349	510,446	0	510,446	5,736
001-5100-572.34-14	CONTRACT SERVICES	908	938	750	1,186	571	1,308		1,308	558
001-5100-572.40-00	TRAVEL PER DIEM	1,425	2,847	2,000	2,000	1	3,200		3,200	1,200
001-5100-572.40-10	EMPLOYEE TRAINING	1,228	2,040	2,020	2,020	1,514	2,800		2,800	780
001-5100-572.41-00	COMMUNICATION SERV	15,085	15,381	15,056	15,056	8,450	15,056		15,056	0
001-5100-572.44-10	EQUIP/OTHER RENTAL	0	212	0	0	0	0		0	0
001-5100-572.46-10	GENERAL EQUIP MAIN	3,500	3,500	3,700	3,700	3,750	3,700		3,700	0
001-5100-572.49-02	COMPUTER SOFTWARE	0	0	100	100	0	100		100	0
001-5100-572.49-14	FURN. & FIXTURES N	1,603	1,762	2,000	6,580	3,870	2,000		2,000	0
001-5100-572.49-19	LICENSES, TAXES &	0	0	0	3,201	0	0		0	0
001-5100-572.49-20	EQUIP & OTHER NON-	0	0	0	4,420	4,419	0		0	0
001-5100-572.51-00	OFFICE SUPPLIES	3,938	4,598	4,200	4,200	2,201	4,200		4,200	0
001-5100-572.52-00	OTHER OPERATING SU	4,987	2,732	3,000	2,564	1,245	3,750		3,750	750
001-5100-572.52-10	GAS,DIESEL,OIL,& G	0	35	0	0	0	0		0	0
001-5100-572.52-15	POSTAL SERVICE	115	63	200	200	26	200		200	0
001-5100-572.52-19	OTHER OPERATING- D	0	0	0	500	0	0		0	0
001-5100-572.54-00	DUES & MEMBERSHIPS	1,130	1,340	2,160	2,160	630	2,160		2,160	0
	OPERATING EXPENSES-PA	33,919	35,448	35,186	47,887	26,677	38,474	0	38,474	3,288
										0
	TOTAL-PA	465,762	524,642	539,896	552,597	376,026	548,920	0	548,920	9,024
										0

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to Naviline	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	SPECIAL EVENTS - CITY CENTER									0
001-5101-572.12-00	SALARIES AND WAGES	220	9,292	18,452	18,452	7,113	10,774		10,774	-7,678
001-5101-572.21-00	FICA TAXES	17	711	1,413	1,413	544	826		826	-587
001-5101-572.24-00	WORKER'S COMPENSAT	0	179	349	349	179	253		253	-96
001-5101-572.26-00	EAP BENEFIT	1	3	0	0	0	0		0	0
	PERSONNEL SERVICES-SE-CC	238	10,185	20,214	20,214	7,836	11,853	0	11,853	-8,361
										0
001-5101-572.34-14	CONTRACT SERVICES	18,166	23,960	28,600	28,600	18,729	18,000		18,000	-10,600
001-5101-572.44-10	EQUIP/OTHER RENTAL	0	0	0	0	0	3,000		3,000	3,000
001-5101-572.48-03	FIREWORKS	19,500	29,500	20,000	20,000	19,500	20,000		20,000	0
001-5101-572.49-01	ADVERTISING	17,393	20,410	16,547	16,547	10,096	14,000		14,000	-2,547
001-5101-572.49-16	COMPUTER HARDWARE	1,422	0	0	0	0	0		0	0
001-5101-572.49-19	LICENSES, TAXES &	0	0	0	0	0	2,500		2,500	2,500
001-5101-572.52-00	OTHER OPERATING SU	23,623	26,940	41,327	41,327	19,813	23,827		23,827	-17,500
001-5101-572.83-00	OTHER GRANTS & AID	12,000	0	0	0	0	0		0	0
	OPERATING EXPENSES-SE-CC	92,104	100,810	106,474	106,474	68,138	81,327	0	81,327	-25,147
										0
	TOTAL-SE-CC	92,342	110,995	126,688	126,688	75,974	93,180	0	93,180	-33,508
										0
	SUMMER RECREATION									
001-5106-572.12-00	SALARIES AND WAGES	55,952	52,723	68,172	68,172	496	68,172		68,172	0
001-5106-572.14-00	OVERTIME	30	14	0	0	0	0		0	0
001-5106-572.21-00	FICA TAXES	4,282	4,034	5,216	5,216	38	5,216		5,216	0
001-5106-572.24-00	WORKER'S COMPENSAT	97	1,083	1,283	1,283	12	1,595		1,595	312
	PERSONNEL SERVICES-SR	60,361	57,854	74,671	74,671	546	74,983	0	74,983	312
001-5106-572.44-10	EQUIP/OTHER RENTAL	22,920	25,285	33,000	33,000	22,135	32,500		32,500	-500
001-5106-572.47-00	PRINTING AND BINDI	335	0	0	0	0	0		0	0
001-5106-572.52-00	OTHER OPERATING SU	30,188	24,017	16,500	16,500	2,223	21,500		21,500	5,000
001-5106-572.52-12	UNIFORMS	1,951	1,948	2,200	2,200	2,201	2,200		2,200	0
	OPERATING EXPENSES-SR	55,394	51,250	51,700	51,700	26,559	56,200	0	56,200	4,500
	TOTAL-SR	115,755	109,104	126,371	126,371	27,105	131,183	0	131,183	4,812
	ADULT ACTIVITY									
001-5109-572.12-00	SALARIES AND WAGES	37,676	35,821	42,690	42,690	26,765	43,446		43,446	756
001-5109-572.14-00	OVERTIME	1,407	712	1,000	1,000	1,136	1,500		1,500	500
001-5109-572.21-00	FICA TAXES	2,834	2,644	3,344	3,344	2,011	3,439		3,439	95
001-5109-572.22-00	RETIREMENT CONTRIB	3,411	3,571	4,500	4,500	3,065	4,567		4,567	67
001-5109-572.23-00	HEALTH INSURANCE	6,924	7,314	7,333	7,333	5,192	7,868		7,868	535
001-5109-572.24-00	WORKER'S COMPENSAT	38	175	187	187	678	1,019		1,019	832
001-5109-572.26-00	EAP BENEFIT	37	38	37	37	29	41		41	4
	PERSONNEL SERVICES-AA	52,327	50,275	59,091	59,091	38,876	61,880	0	61,880	2,789
001-5109-572.31-13	OTHER PROF. SERVIC	1,500	1,500	1,500	1,500	1,750	1,500		1,500	0
001-5109-572.34-14	CONTRACT SERVICES	2,508	2,333	2,000	2,000	1,344	2,000		2,000	0
001-5109-572.46-11	REGULAR MAINT/INSP	485	395	800	800	928	800		800	0
001-5109-572.49-20	EQUIP & OTHER NON-	4,486	0	0	0	0	0		0	0
001-5109-572.52-00	OTHER OPERATING SU	5,378	5,252	5,500	5,500	1,336	7,000		7,000	1,500
	OPERATING EXPENSES-AA	14,357	9,480	9,800	9,800	5,358	11,300	0	11,300	1,500
										0
	TOTAL-AA	66,684	59,755	68,891	68,891	44,234	73,180	0	73,180	4,289

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	LAKESIDE CENTER									
001-5125-572.12-00	SALARIES AND WAGES	44,754	40,838	47,153	47,153	33,719	51,766		51,766	4,613
001-5125-572.14-00	OVERTIME	1,088	1,010	1,000	1,000	1,284	2,000		2,000	1,000
001-5125-572.21-00	FICA TAXES	3,501	3,200	3,687	3,687	2,678	4,115		4,115	428
001-5125-572.22-00	RETIREMENT CONTRIB	3,513	3,192	3,565	3,565	2,594	3,565		3,565	0
001-5125-572.23-00	HEALTH INSURANCE	6,190	5,962	7,335	7,335	4,929	7,868		7,868	533
001-5125-572.24-00	WORKER'S COMPENSAT	49	199	254	254	528	425		425	171
001-5125-572.26-00	EAP BENEFIT	37	40	37	37	29	41		41	4
	PERSONNEL SERVICES-LC	59,132	54,441	63,031	63,031	45,761	69,780	0	69,780	6,749
001-5125-572.34-14	CONTRACT SERVICES	7,539	5,692	6,580	9,292	8,896	7,680		7,680	1,100
001-5125-572.41-00	COMMUNICATION SERV	126	74	0	0	0	0		0	0
001-5125-572.43-10	ELECTRICAL SERVICE	17,135	14,730	16,800	16,800	10,095	16,800		16,800	0
001-5125-572.46-16	BUILDING REPAIRS	13,712	10,081	13,838	13,838	9,692	13,838		13,838	0
001-5125-572.49-01	ADVERTISING	252	2,281	2,500	2,500	0	1,400		1,400	-1,100
001-5125-572.49-19	LICENSES, TAXES &	160	190	200	200	0	200		200	0
001-5125-572.49-20	EQUIP & OTHER NON-	0	0	0	2,000	2,000	0		0	0
001-5125-572.52-00	OTHER OPERATING SU	5,747	3,276	4,000	4,000	2,026	4,000		4,000	0
001-5125-572.52-12	UNIFORMS	0	645	600	600	601	600		600	0
	OPERATING EXPENSES-LC	44,671	36,969	44,518	49,230	33,310	44,518	0	44,518	0
										0
	TOTAL-LC	103,803	91,410	107,549	112,261	79,071	114,298	0	114,298	6,749

GENERAL FUND EXPENSES BY DEPARTMENT										
PENDING NAVILINE ADJUSTMENTS AS OF JULY 24, 2019										
Account Number	Acct Description	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Adj Budget	FY19 Act plus EN	FY20 Request	Adjutments to NaviLine	Adjusted FY20 Request	\$ Var FY19 Adopted vs FY20 Req
	SPECIAL EVENTS - RIVER WALK									
001-5126-572.34-14	CONTRACT SERVICES	0	0	0	0	0	7,300		7,300	7,300
001-5126-572.44-10	EQUIP/OTHER RENTAL	0	0	0	0	0	8,700		8,700	8,700
001-5126-572.49-01	ADVERTISING	0	0	0	0	0	2,547		2,547	2,547
001-5126-572.52-00	OTHER OPERATING SU	0	0	0	0	0	15,000		15,000	15,000
	OPERATING EXPENSES-SE-RW	0	0	0	0	0	33,547	0	33,547	33,547
	ATHLETICS-P-AT									
001-5200-579.12-00	SALARIES AND WAGES	199,201	236,133	289,808	289,808	199,461	288,614		288,614	-1,194
001-5200-579.14-00	OVERTIME	5,921	485	5,500	5,500	1,097	5,500		5,500	0
001-5200-579.21-00	FICA TAXES	14,701	17,059	22,600	22,600	14,440	22,507		22,507	-93
001-5200-579.22-00	RETIREMENT CONTRIB	17,524	23,853	34,129	34,129	24,757	35,534		35,534	1,405
001-5200-579.23-00	HEALTH INSURANCE	24,635	35,885	51,327	51,327	36,035	55,067		55,067	3,740
001-5200-579.24-00	WORKER'S COMPENSAT	315	3,368	4,089	4,089	3,642	5,118		5,118	1,029
001-5200-579.26-00	EAP BENEFIT	136	214	262	262	198	288		288	26
	PERSONNEL SERVICES-P-AT	262,433	316,997	407,715	407,715	279,630	412,628	0	412,628	4,913
001-5200-579.34-14	CONTRACT SERVICES	75,893	70,638	86,048	86,048	83,795	86,048		86,048	0
001-5200-579.40-00	TRAVEL PER DIEM	3,029	3,016	1,900	1,900	868	2,400		2,400	500
001-5200-579.40-10	EMPLOYEE TRAINING	1,151	1,743	2,220	2,220	1,133	2,600		2,600	380
001-5200-579.44-10	EQUIP/OTHER RENTAL	0	0	0	1,500	1,500	21,500		21,500	21,500
001-5200-579.49-01	ADVERTISING	2,140	1,805	2,600	2,600	893	2,600		2,600	0
001-5200-579.49-02	COMPUTER SOFTWARE	2,606	2,966	3,600	3,600	1,330	3,960		3,960	360
001-5200-579.49-14	FURN. & FIXTURES N	0	5,641	1,500	1,500	0	1,500		1,500	0
001-5200-579.49-19	TAXES, LICENSES, F	16,658	14,628	4,800	4,800	4,160	4,800		4,800	0
001-5200-579.49-20	EQUIP & OTHER NON-	0	3,938	0	0	0	0		0	0
001-5200-579.52-00	OTHER OPERATING SU	27,662	32,804	34,185	32,685	27,370	34,185		34,185	0
001-5200-579.52-12	UNIFORMS	54,317	49,573	58,620	67,833	49,857	58,620		58,620	0
001-5200-579.52-15	POSTAL SERVICE	0	2	0	0	0	0		0	0
001-5200-579.52-16	MEDICAL & LAB SUPP	661	636	750	750	556	750		750	0
001-5200-579.54-00	DUES & MEMBERSHIPS	0	0	0	0	0	1,560		1,560	1,560
	OPERATING EXPENSES-PAT	184,117	187,390	196,223	205,436	171,462	220,523	0	220,523	24,300
										0
	TOTAL-P-AT	446,550	504,387	603,938	613,151	451,092	633,151	0	633,151	29,213
										0
	PARKS TOTAL									0
	PERSONNEL SERVICES-PARKS	1,859,004	2,098,264	2,441,441	2,441,441	1,596,585	2,405,730	0	2,405,730	-35,711
	OPERATING EXPENSES-PARKS	1,539,061	1,636,274	1,711,812	1,854,515	1,277,923	1,832,285	0	1,832,285	120,473
	TOTAL-PARKS	3,398,065	3,734,538	4,153,253	4,295,956	2,874,508	4,238,015	0	4,238,015	84,762
										0
										0
	GRAND TOTAL PERSONNEL	23,392,544	24,558,850	26,561,945	26,507,831	16,736,708	26,848,980	175,481	27,024,461	462,516
	GRAND TOTAL OP EXP	20,465,401	13,576,603	12,104,605	14,019,896	9,028,754	13,042,480	-38,764	13,003,716	899,111
										0
	GRAND TOTAL	43,857,945	38,135,453	38,666,550	40,527,727	25,765,462	39,891,460	136,717	40,028,177	1,361,627

FY20 A La Carte Requests						
			FUNDING SOURCE			
Department	Item/Project	Cost	General Fund	Fund Balance	Millage needed	Notes
Non Departmental	Pension Plans Consulting Services	\$75,000	Not Funded	Not Funded	N/A	
	Strategic Plan Update - Consulting Services	\$60,000	Not Funded	Not Funded	N/A	
Department	Item/Project	Cost			Millage needed	Notes
City Manager	Management Analyst	\$57,077	Not Funded	Not Funded	N/A	
Department	Item/Project	Cost			Millage needed	Notes
City Attorney	New Position - Administrative Assistant (Net)	\$9,390	\$9,390	\$0	0.0029	
	Position @ 10 mos \$32,688 offsets \$23,298					
	Reclass - Sr Admin Asst to Paralegal (GF*)	\$1,099	\$1,099	\$0	0.0003	
	* Fund 504 - Risk covers 50%					
Department	Item/Project	Cost			Millage needed	Notes
Adm Svcs -HR	HR Administrator-Training Coordinator (4/20)	\$27,588	\$27,588	\$0	0.0084	
	Training Coordinator-Additional Costs	\$1,250	\$1,250	\$0	0.0004	
Department	Item/Project	Cost			Millage needed	Notes
Police	Police Officer with gear, equipment and vehicles (4 @ 112,633 per PO)	\$450,532	Not Funded	Not Funded	N/A	
Police	Community Service Officer (FT) Front Office, equipment, uniforms, no vehicle	\$47,987	\$47,987	\$0	0.0147	
Police	Reclass Evidence Technician to Evidence Supervisor	\$5,562	\$5,562	\$0	0.0017	
Police	Custodian (FT)	\$32,995	\$32,995	\$0	0.0101	No Decision
PD Code Enforcement	Code Enforcement Officers (3 FT) with associated costs; Training, Per Diem, Cell phones, Uniforms, Equipment, Membership Dues (\$51,998 per Officer) (2 Votes for 2, 2 votes for 1 Leave in at 2 officers)	\$103,996	\$103,996	\$0	0.0318	No Final Decision (But not 3)
PD Code Enforcement	Code Enforcement Officers - Vehicles (\$23,500 EA) (2 Votes for 2, 2 votes for 1 Leave in at 2 vehicles)	\$47,000	\$47,000	\$0	0.0144	No Final Decision (But not 3)
Department	Item/Project	Cost			Millage needed	Notes
Fire Option # 3	No Expansion in services - OT (6 mo) for Weekend Sat/Sun 12 hr shift	\$15,000	\$15,000		0.0046	
Fire	Add - Administrative Assistant	\$38,535	Not Funded	Not Funded	N/A	
Fire	Exercise Equipment	\$7,000	\$0	\$7,000		
Fire	Truck for Inspector	\$22,000	\$0	\$22,000		
Fire	Fire station equip; Bed frames (10)	\$6,700	\$0	\$6,030		90% of Original Request
Fire	Fire station equip; Recliners (22)	\$15,840	\$0	\$14,256		90% of Original Request
Fire	Fire station equip; Office Chairs (52)	\$12,220	\$0	\$10,998		90% of Original Request
Fire	Fire station equip; Desks	\$4,650	\$0	\$4,185		90% of Original Request
Fire	Fire station equipment shipping	\$3,625	\$0	\$3,263		90% of Original Request

FY20 A La Carte Requests						
			FUNDING SOURCE			
Department	Item/Project	Cost			Millage needed	Notes
Parks	Turf Machine for fields -	\$15,000	\$0	\$15,000		
Parks	HVAC Replacement Adult Ctr	\$18,000	\$0	\$18,000		
Parks	Infield renovations City Ctr Flds 1,2&3	\$32,500	\$0	\$32,500		
Parks	Palm Tree trimming - City Maint Contract	\$19,000	\$19,000	\$0	0.0058	
Parks	Resod one outfield at City Ctr (1 per yr)	\$65,000	\$65,000	\$0	0.0199	
Department	Item/Project	Cost			Millage needed	Notes
Non - General Fund						
A La Carte requests for Internal Service funds impact the GF at approximately 65%						
Fund 501 - IT	Add - Information Security Administrator (\$65,802)	\$42,771	\$42,771		0.0131	No Decision
	Additional costs related to new position (\$4,250)	\$2,763	\$2,763		0.0008	No Decision
	Multifactor Authentication (\$6,800)	\$4,420	\$4,420		0.0014	
	Increased Access control for Data Center (\$3,500)	\$2,275		\$2,275		
	A/V cameras for Annex Training Room for remote council Broadcasts (\$6,000)	\$3,900	Not Funded	Not Funded	N/A	2021?
Fund 504 - RISK	Diversity and Inclusion Officer (\$57,147)	\$37,146	Not Funded	Not Funded	N/A	
Fnd 503 -Vehicle Maint	Purchase new Forklift (\$32,000)	\$20,800		\$20,800		
Grand Total All Items Requested/Funded		\$1,308,621	\$425,821	\$156,307	0.1301	

SUMMARY

Total funded by Millage (0.1301 Mills)	425,821
Total Funded by Fund Balance	156,307
Total Funded	582,127

Total Unfunded	726,493
-----------------------	----------------

Proposed Maximum Millage	Full- Year	Half-Year
Proposed current operating millage	4.6288	4.6288
Plus: Total of Vote	0.1301	0.1181
Total Including Not Ready (NR)	4.7589	4.7469

Rollback Rate	4.3710	4.3710
Millage over Rollback	0.3879	0.3759
Total Millage as a Percent over Rollback	8.87%	8.60%

Not Ready Millage Impact		
Custodian full year/ 1/2 Year	0.0101	0.0050
Information Security Administrator Full/Half year	0.0139	0.0070
Total Not Ready (included in the above Total of Vo	0.0240	0.01199

FY20 General Fund Expense Budget by Department (as of 07/24/2019)

Department (Division #)	FY19 Adopted	FY20 Prelim Req	\$ Variance	% Variance
Non-Departmental (1000)	\$ 3,042,305	\$ 3,391,366	\$ 349,061	11.5%
Operating	2,296,394	2,413,137	116,743	5.1%
Grants and Aid	35,776	36,606	830	2.3%
Transfers	648,635	646,385	(2,250)	-0.3%
Non-Op. (Compression Pool)	-	-	-	n/a
Non-Op. (Contingency)	61,500	295,238	233,738	380.1%
Mayor & Council (1100)	195,111	213,412	18,301	9.4%
Personnel	101,398	110,270	8,872	8.7%
Operating	93,713	103,142	9,429	10.1%
City Manager (1200)	591,160	611,998	20,838	3.5%
Personnel	495,158	507,515	12,357	2.5%
Operating	76,002	89,483	13,481	17.7%
Non-Op. (Contingency)	20,000	15,000	(5,000)	-25.0%
City Attorney (1300)	676,746	712,786	36,040	5.3%
Personnel	454,677	478,795	24,118	5.3%
Operating	222,069	233,991	11,922	5.4%
City Clerk (1500)	339,356	376,468	37,112	10.9%
Personnel	204,944	208,434	3,490	1.7%
Operating	134,412	168,034	33,622	25.0%

FY20 General Fund Expense Budget by Department (as of 07/24/2019)

Department (Division #)	FY19 Adopted	FY20 Prelim Req	\$ Variance	% Variance
Finance (1600)	1,232,362	1,304,336	71,974	5.8%
Personnel	1,090,943	1,143,317	52,374	4.8%
Operating	141,419	161,019	19,600	13.9%
Human Resources (1700)	494,035	514,569	20,534	4.2%
Personnel	355,633	353,282	(2,351)	-0.7%
Operating	138,402	161,287	22,885	16.5%
CD - Planning (1900)	614,799	632,413	17,614	2.9%
Personnel	509,514	506,504	(3,010)	-0.6%
Operating	105,285	125,909	20,624	19.6%
CD - Engr (1903)	585,114	588,992	3,878	0.7%
Personnel	458,256	453,322	(4,934)	-1.1%
Operating	126,858	135,670	8,812	6.9%
Fire (3100)	9,441,375	9,728,176	286,801	3.0%
Personnel	7,792,918	7,954,773	161,855	2.1%
Operating	1,642,457	1,766,603	124,146	7.6%
Capital	6,000	6,800	800	13.3%
Police / Code Enf (3200)	14,479,153	14,777,040	297,887	2.1%
Personnel	11,639,920	11,830,750	190,830	1.6%
Operating	2,725,233	2,937,790	212,557	7.8%
Capital	114,000	8,500	(105,500)	-92.5%

FY20 General Fund Expense Budget by Department (as of 07/24/2019)

Department (Division #)	FY19 Adopted	FY20 Prelim Req	\$ Variance	% Variance
Public Works (4300 & 4350)	2,821,781	2,938,606	116,825	4.1%
Personnel	1,017,143	1,072,769	55,626	5.5%
Operating	1,768,638	1,853,337	84,699	4.8%
Capital	36,000	12,500	(23,500)	-65.3%
Parks Maintenance (4400)	2,579,920	2,610,556	30,636	1.2%
Personnel	1,312,009	1,264,160	(47,849)	-3.6%
Operating	1,257,911	1,346,396	88,485	7.0%
Capital	-	-	-	n/a
Non-Op. (Contingency)	10,000	-	(10,000)	-100.0%
Recreation (51xx)	969,395	994,308	24,913	2.6%
Personnel	721,717	728,942	7,225	1.0%
Operating	247,678	265,366	17,688	7.1%
Athletics (5200)	603,938	633,151	29,213	4.8%
Personnel	407,715	412,628	4,913	1.2%
Operating	196,223	220,523	24,300	12.4%
Capital	-	-	-	n/a
Grand Total:	38,666,550	40,028,177	1,361,627	3.5%

SUMMARY

Personnel Cost	26,561,945	27,025,461	463,516
Operating	11,172,694	11,981,687	808,993
Grants and Aid	35,776	36,606	830
Transfers	648,635	646,385	(2,250)
Non Operating Contingency	91,500	310,238	218,738
Capital	156,000	27,800	(128,200)
Grand Total	38,666,550	40,028,177	1,361,627



FY 2020 BUDGET WORKSHOP GENERAL FUND PRESENTATION

**BUDGET OFFICE
JULY 18, 2019**



Purpose / Agenda

TODAY'S GOAL

TO PROVIDE INFORMATION FOR COUNCIL
IN ORDER TO DETERMINE PRELIMINARY
MAXIMUM MILLAGE RATE
FOR NEXT FISCAL YEAR.

MUST BE SUBMITTED BY AUGUST 4th



City Goals

PROJECT PRIORITIES

- IMPERATIVE – SAFETY
- ESSENTIAL – LOSE MONEY
- IMPORTANT – EFFICIENCY AND EFFECTIVENESS
- DESIRABLE – NICE TO HAVE



CITY STRATEGIC GOALS

- Goal 1 – Public Safety
- Goal 2 – Infrastructure
- Goal 3 – Quality of Life
- Goal 4 – Economic Development
- Goal 5 – Fiscal Sustainability
- Goal 6 – Organizational Excellence



HISTORY

ECONOMIC ANALYSIS



PRELIMINARY FY2020 BUDGET

UCF INSTITUTE FOR ECONOMIC FORECASTING FLORIDA SUMMARY – MARCH 2019

- ECONOMIC GROWTH – 2019 Through 2022
 - Average Growth – 3.2%
 - Ahead of US Forecast growth - 2.7%
 - Slightly slower than last 4 years – 3.3%
- HOUSING PRICE APPRECIATION CONTINUES
 - Median Existing Single Family Now - \$255,000
 - Low during housing crisis - \$122,200



PRELIMINARY FY2020 BUDGET

NO CHANGE IN ECONOMIC ASSUMPTIONS

- Overall US economy is flat to slightly up
- Florida economy better than US
- Inflation and interest rates - Stable
- Florida and Local Housing growth
 - New residents and employment
- Continued low unemployment

Generally Stable Environment For Next Few Years!



HISTORY

TAXABLE PROPERTY VALUE AD VALOREM MILLAGE



Purpose / Agenda



Once the preliminary millage rate is set...

It **CAN** be lowered



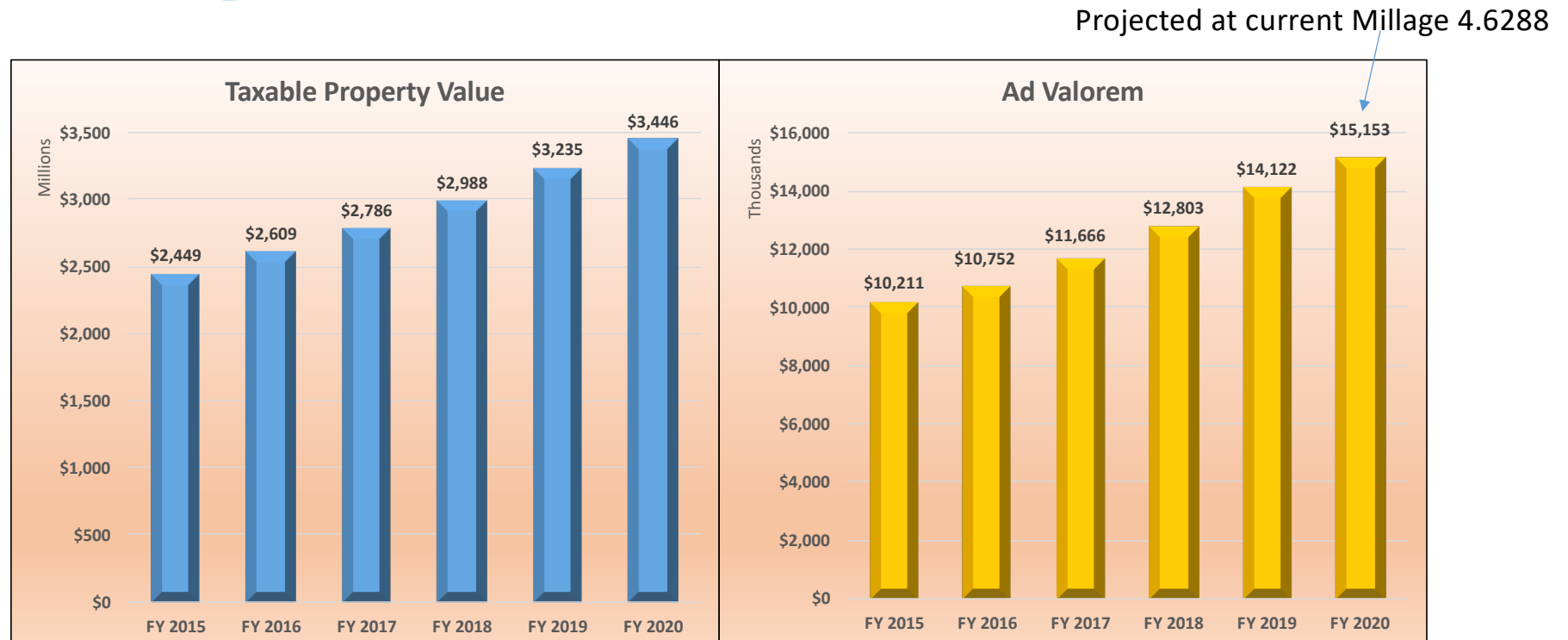
It **CANNOT** be raised



**MAX MILLAGE VOTE
JULY 30**

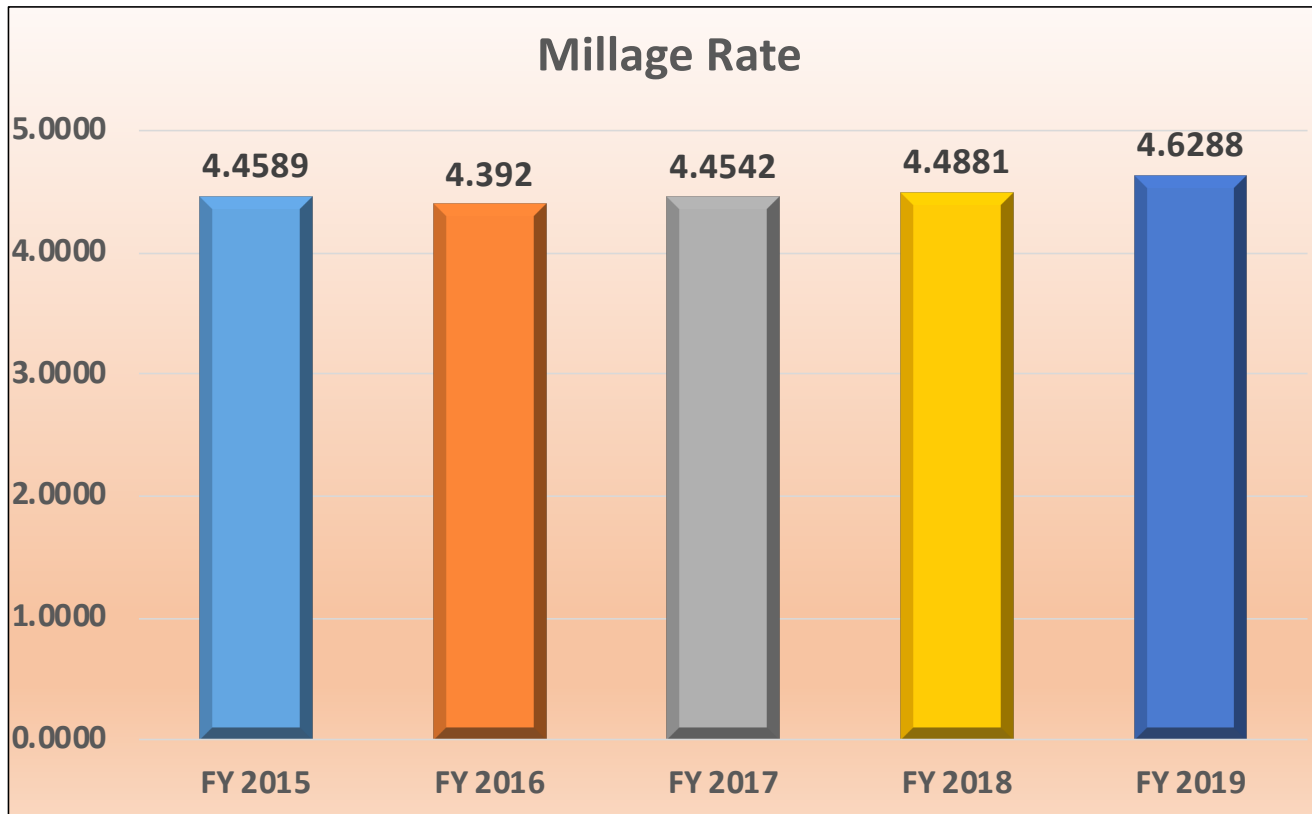


Preliminary Revenue Analysis





Preliminary Revenue Analysis



FY20 Millage Scenarios

Millage Rate	% Over Roll Back	Total Taxes	Chg from FY19	
4.8081	10.00%	\$ 15,739,508	\$ 586,946	
4.7862	9.50%	15,667,817	515,255	
4.7644	9.00%	15,596,454	443,892	
4.7425	8.50%	15,524,764	372,202	
4.7207	8.00%	15,453,401	300,838	
4.6988	7.50%	15,381,710	229,148	
4.6770	7.00%	15,310,347	157,785	
4.6551	6.50%	15,238,656	86,094	
4.6333	6.00%	15,167,293	14,731	Rev at Mil Rate
4.6288	5.90%	15,152,562	0	\$ 1,030,471
4.6114	5.50%	15,095,603	-56,960	973,511
4.5896	5.00%	15,024,239	-128,323	902,148
4.5677	4.50%	14,952,549	-200,013	830,458
4.5458	4.00%	14,880,858	-271,704	758,767
4.5240	3.50%	14,809,495	-343,067	687,404
4.5021	3.00%	14,737,805	-414,758	615,713
4.4803	2.50%	14,666,442	-486,121	544,350
4.4584	2.00%	14,594,751	-557,811	472,660
4.4366	1.50%	14,523,388	-629,174	401,297
4.4147	1.00%	14,451,697	-700,865	329,606
4.3710	Rollback	14,308,644	-843,919	186,552
*Represents adopted FY2019 millage rate				
Rollback Percent below last Year (Does not include 95% adj)				-5.57%

General Fund Budget Presentation July 18, 2019

\$ 3,484,228,924	2019 Taxable Value	
-22,230,739	Eastport CRA	
-16,166,536	Town Center CRA	
\$ 3,445,831,649	2019 Taxable Value excluding CRAs	
\$ 15,152,562	Revenue at Current Millage	
3,273,540	Value of 1 mil @ 95%	
327,354	0.1 mil	
163,677	0.05 mils	
81,839	0.025 mils	
40,919	0.0125 mils	
\$ 248,800,596	2019 Tax Roll Increase	
54,753,992	Net Additions/Deletions	
\$ 194,046,604	2019 Net Tax Roll Increase	



VOLUSIA COUNTY PROPERTY VALUES OVERVIEW



Just Value Change from Prior Year

By City

*Highest Change
to
Lowest Change*

City	%	City	%
Lake Helen	13.0%	DeBary	8.3%
DeLand	12.1%	Port Orange	6.8%
Orange City	11.7%	Holly Hill	6.4%
Deltona	11.7%	Ormond Beach	5.6%
Oak Hill	10.6%	Daytona Beach Shores	5.5%
Daytona Beach	9.3%	Ponce Inlet	5.4%
New Smyrna Beach	9.2%	Pierson	4.7%
Edgewater	8.7%	South Daytona	4.1%

Countywide Just Values are up by 8.0%



Taxable Value Change from Prior Year

By City

*Highest Change
to
Lowest Change*

City	%	City	%
DeLand	11.7%	Port Orange	7.7%
Oak Hill	11.5%	DeBary	7.1%
Daytona Beach	11.4%	Holly Hill	6.2%
Lake Helen	11.3%	Ponce Inlet	6.2%
Deltona	10.9%	South Daytona	6.2%
Orange City	10.5%	Ormond Beach	5.9%
Edgewater	9.9%	Daytona Beach Shores	4.7%
New Smyrna Beach	9.3%	Pierson	4.2%

Countywide Taxable Values are up by 8.5%

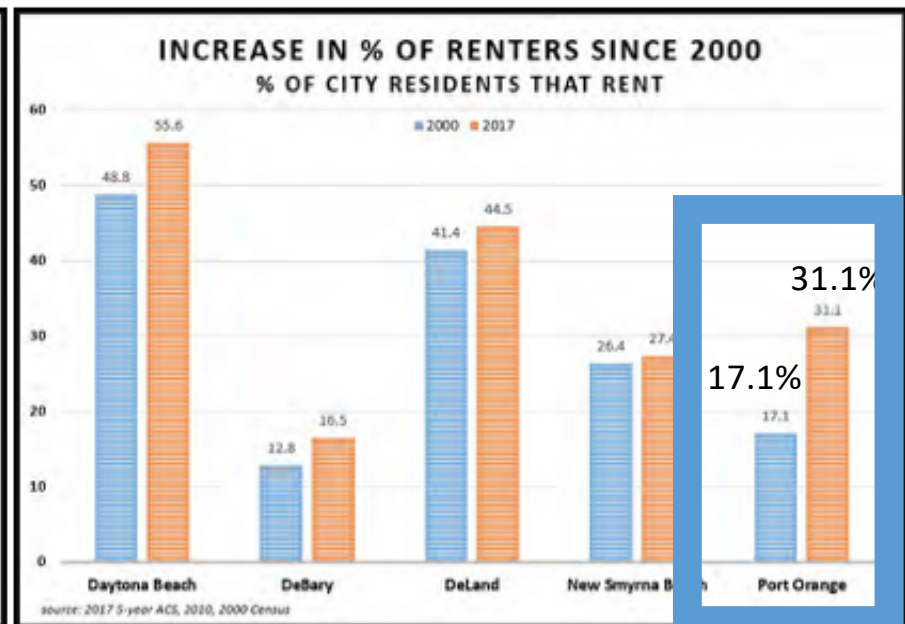
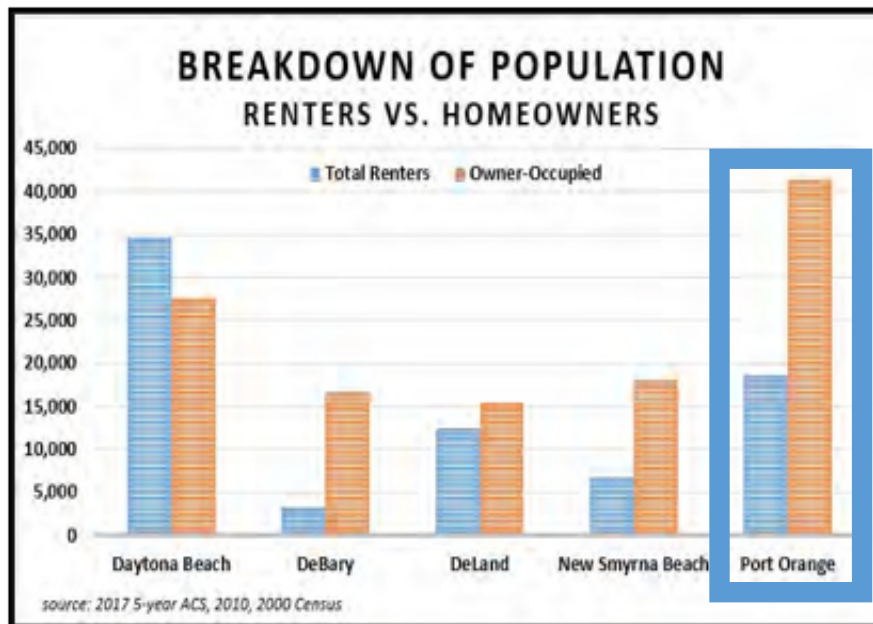


Source: Bartlett Presentation June 7, 2019

Dr. Scott Neils: Council Workshop July 18, 2019



Now, let's bring it closer to home.



Source: Bartlett Presentation June 7, 2019

Dr. Scott Neils: Council Workshop May 28, 2019



PORT ORANGE PROPERTY VALUES OVERVIEW

Total Parcels

2019

2020

31,285

30,912

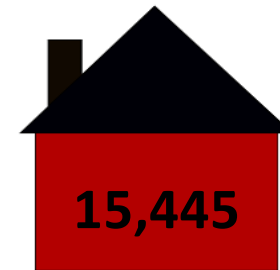
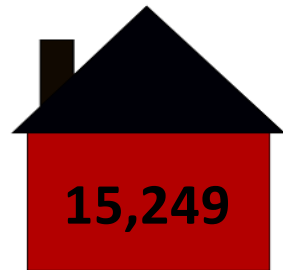


Dr. Scott Neils: Council Workshop July 18, 2019

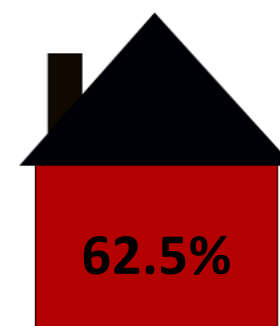
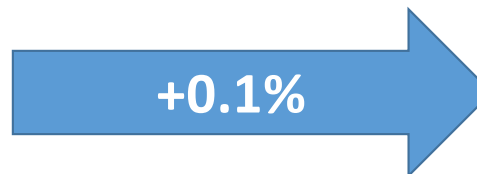
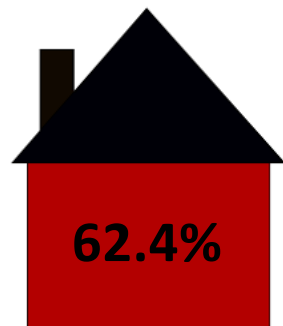
2019

2020

Homesteaded Properties



% of Properties Homesteaded



Dr. Scott Neils: Council Workshop July 18, 2019

Maximum Increase in Taxable Value of Homesteaded Properties

FY 2019

2.1%



FY 2020

1.9%



FY 20 Preliminary Residential Parcel Information by District

District	Total Residential Parcels*	FY 19 Preliminary Median Just Value	FY 19 Preliminary Median Taxable Value	Parcels with \$0 Taxable Value
1	5,450	\$121,083	\$54,109	338
2	4,626	\$149,553	\$70,493	224
3	6,324	\$189,970	\$108,689	205
4	6,230	\$218,513	\$125,767	117
Total/Weighted Average	22,630	\$172,976	\$92,438	884

*Includes Vacant Residential Parcels

Dr. Scott Neils: Council Workshop July 18, 2019



GENERAL FUND PRESENTATION



General Fund Assumptions

The Baseline Budget (turn the page)

- Same level of service
- Not cutting any current programs in transition (ADA, ERP)
- Includes items obligated for in the previous year such as:
 - ERP (WordDay)
 - Full year of Transport
 - Union pay obligations
 - ADA Transition plan
 - REC Community Center
 - Personnel hired partial year adjustments
 - Professional Development of staff (Training)
- GSA Per Diem Rates minimal cost

Not Included

- The A La Carte menu –
 - Staff Recommendations -necessary to meet one or more of the Strategic Plan Goals
- General Fund CIP



REVIEW OF THE TOP 10 GENERAL FUND REVENUES



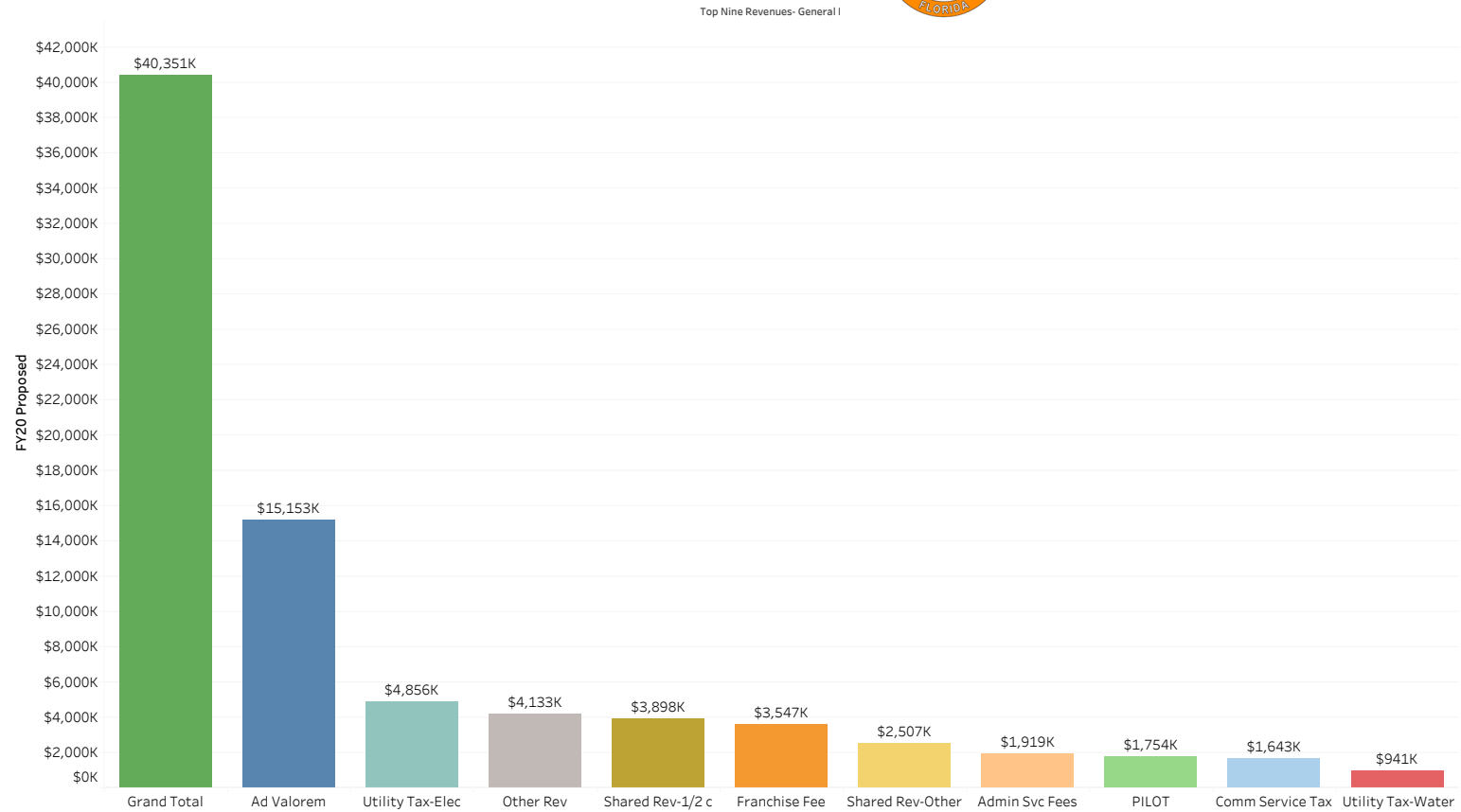
GENERAL FUND REVENUES BY SOURCE - FY19, \$ CHG, % CHG, FY20 FORECAST

Top Nine Revenues- ..	FY19 Adopted	Change \$	FY20 Proposed	Change %	% TOTAL
Grand Total	\$38,666,550	\$1,682,626	\$40,351,176	4.4%	100.0%
Ad Valorem	\$14,122,091	\$1,030,471	\$15,152,562	7.3%	37.6%
Utility Tax-Elec	\$4,697,961	\$158,321	\$4,856,282	3.4%	12.0%
Other Rev	\$4,131,204	\$2,000	\$4,133,204	0.0%	10.2%
Shared Rev-1/2 c	\$3,680,896	\$217,173	\$3,898,069	5.9%	9.7%
Franchise Fee	\$3,504,988	\$42,060	\$3,547,048	1.2%	8.8%
Shared Rev-Other	\$2,349,592	\$157,423	\$2,507,015	6.7%	6.2%
Admin Svc Fees	\$1,918,872	\$0	\$1,918,872	0.0%	4.8%
PILOT	\$1,684,622	\$69,619	\$1,754,241	4.1%	4.3%
Comm Service Tax	\$1,643,092	\$0	\$1,643,092	0.0%	4.1%
Utility Tax-Water	\$933,232	\$7,559	\$940,791	0.8%	2.3%

Dr. Scott Neils: Council Workshop July 18, 2019



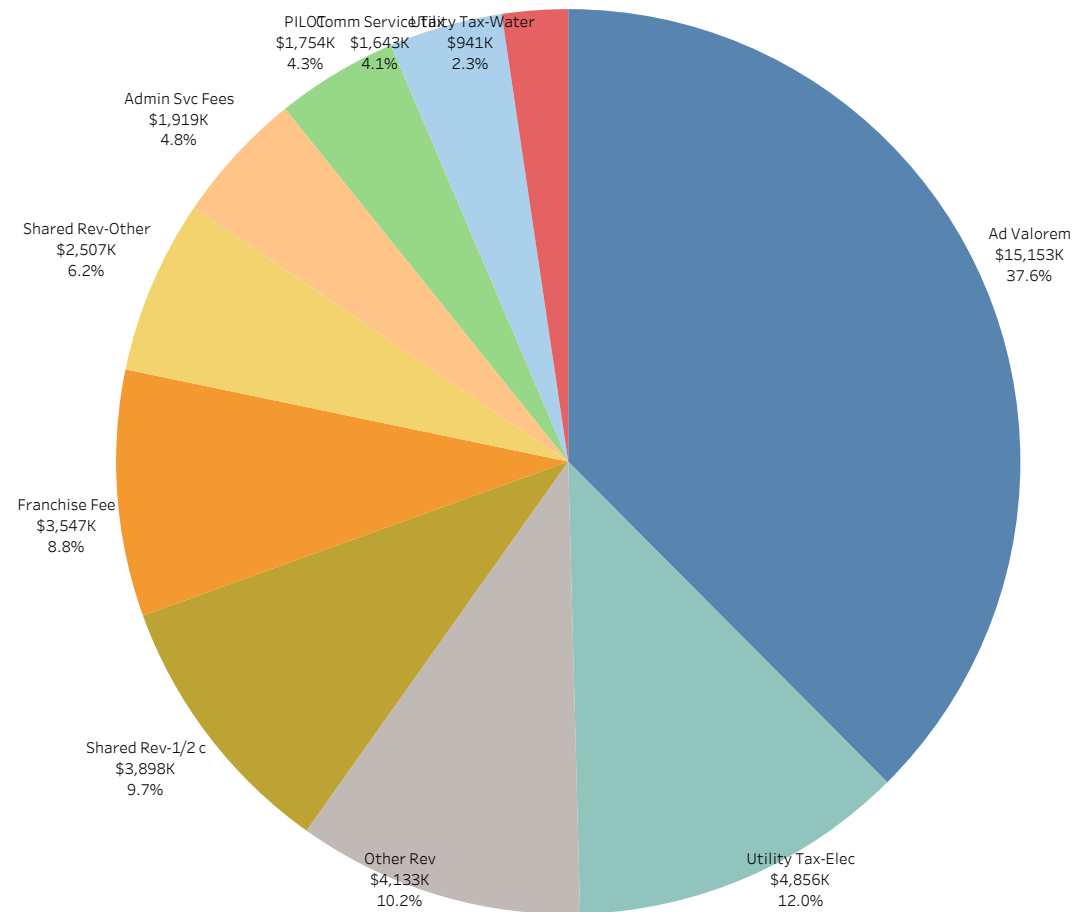
GENERAL FUND REVENUES BY SOURCE



Dr. Scott Neils: Council Workshop July 18, 2019



GENERAL FUND REVENUES BY SOURCE
GENERAL FUND REVENUES BY SOURCE



Dr. Scott Neils: Council Workshop July 18, 2019

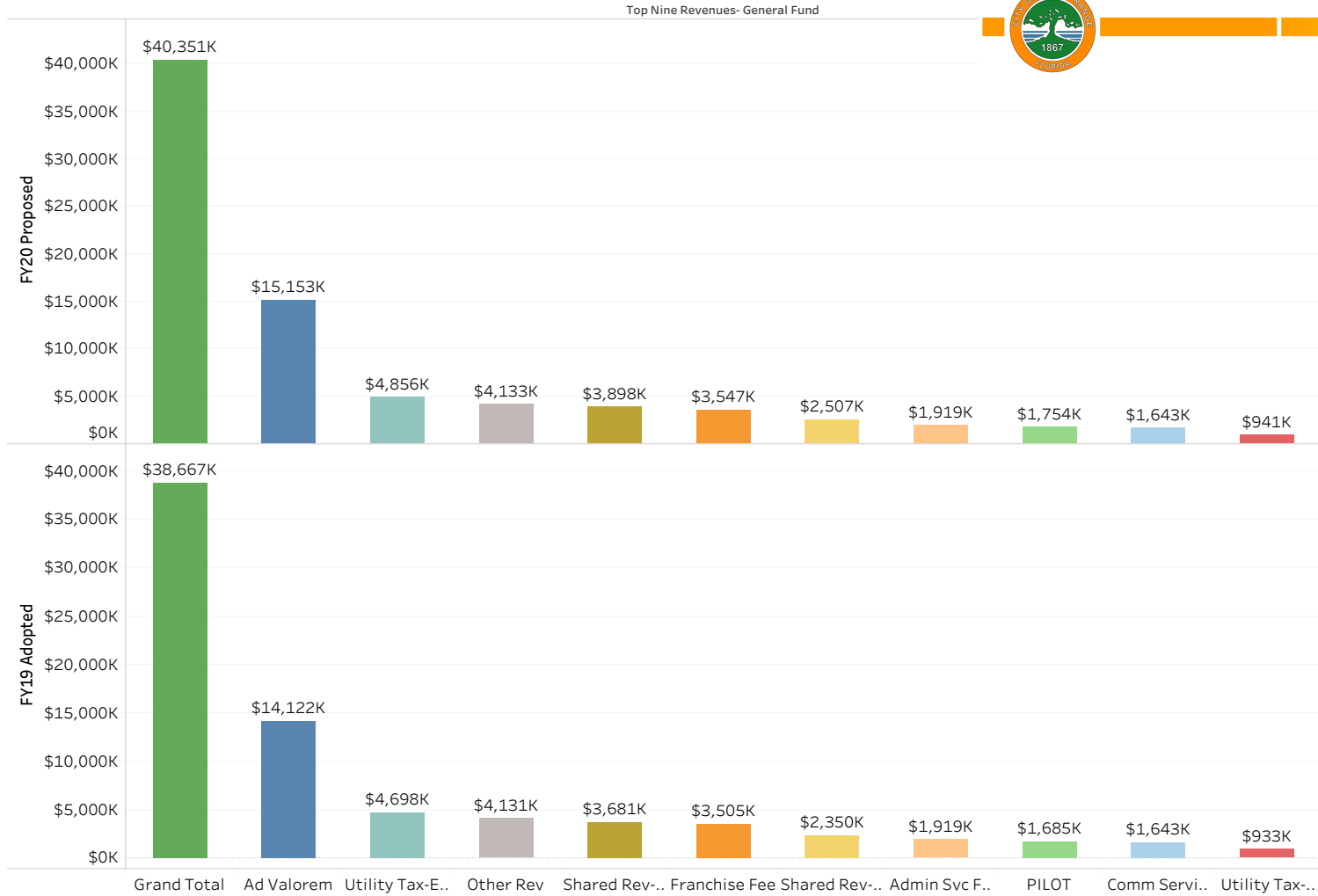


GENERAL FUND REVENUES BY SOURCE - FY19, \$ CHG, % CHG, FY20 FORECAST, % TOTAL



Dr. Scott Neils: Council Workshop July 18, 2019

GENERAL FUND REVENUES BY SOURCE - FY 20 VS. FY19

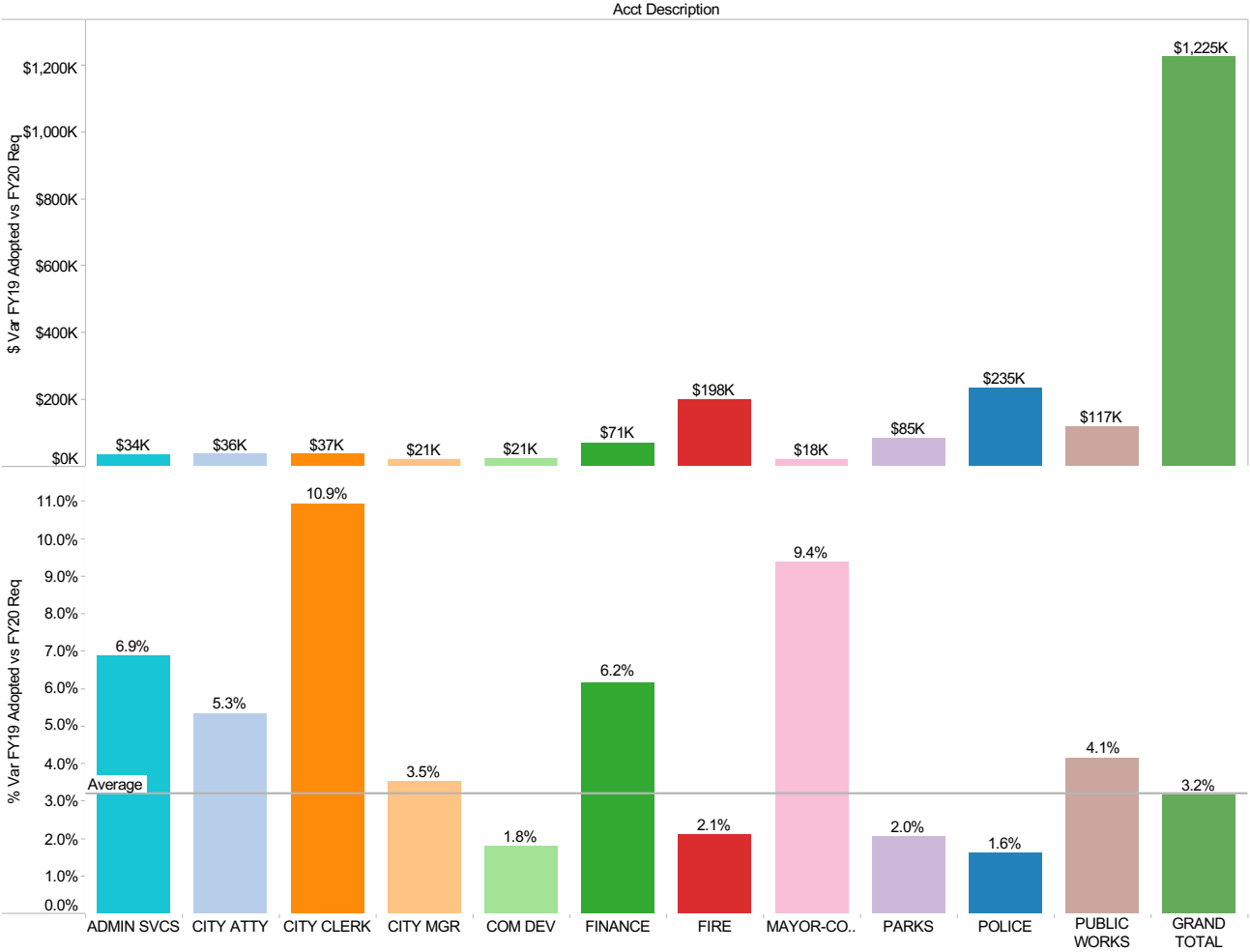


Dr. Scott Neils: Council Workshop July 18, 2019



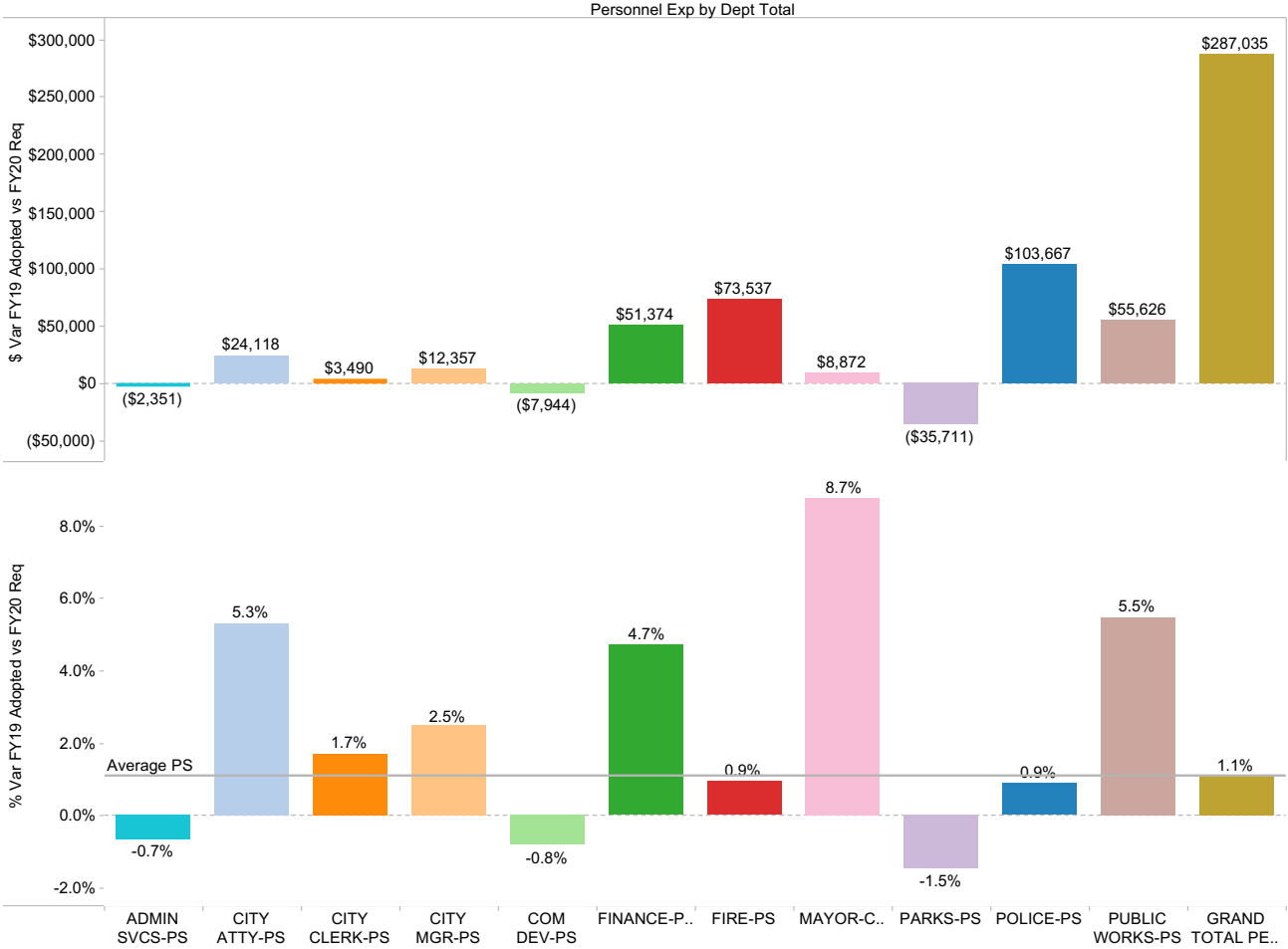
PRELIMINARY FY20 REVENUES AND EXPENDITURES

GENERAL FUND DEPARTMENTS - PROPOSED FY 20 CHANGE FROM FY19

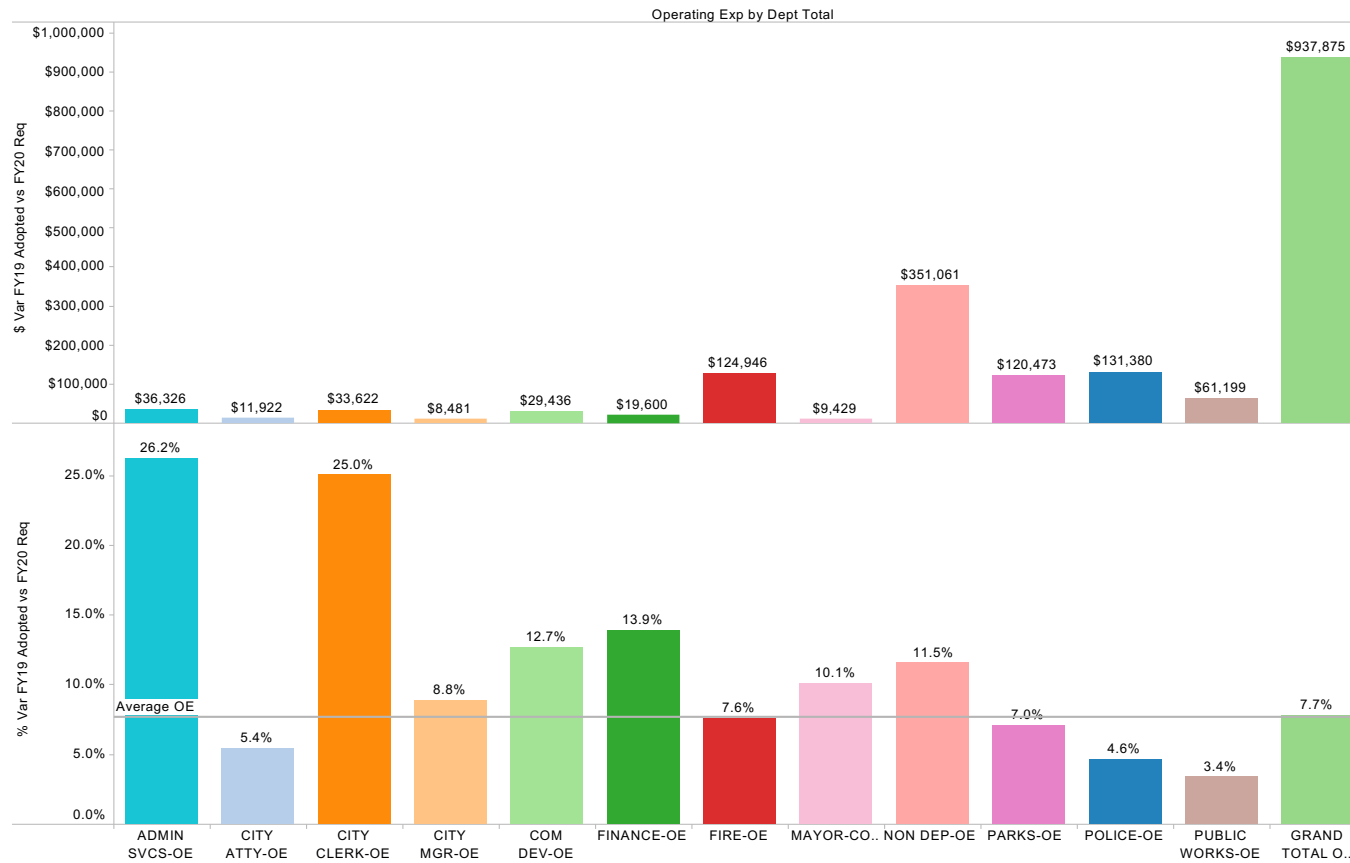


Dr. Scott Neils: Council Workshop July 18, 2019

PERSONNEL SERVICES BY DEPARTMENT - FY20 PROPOSED COMPARED TO FY19

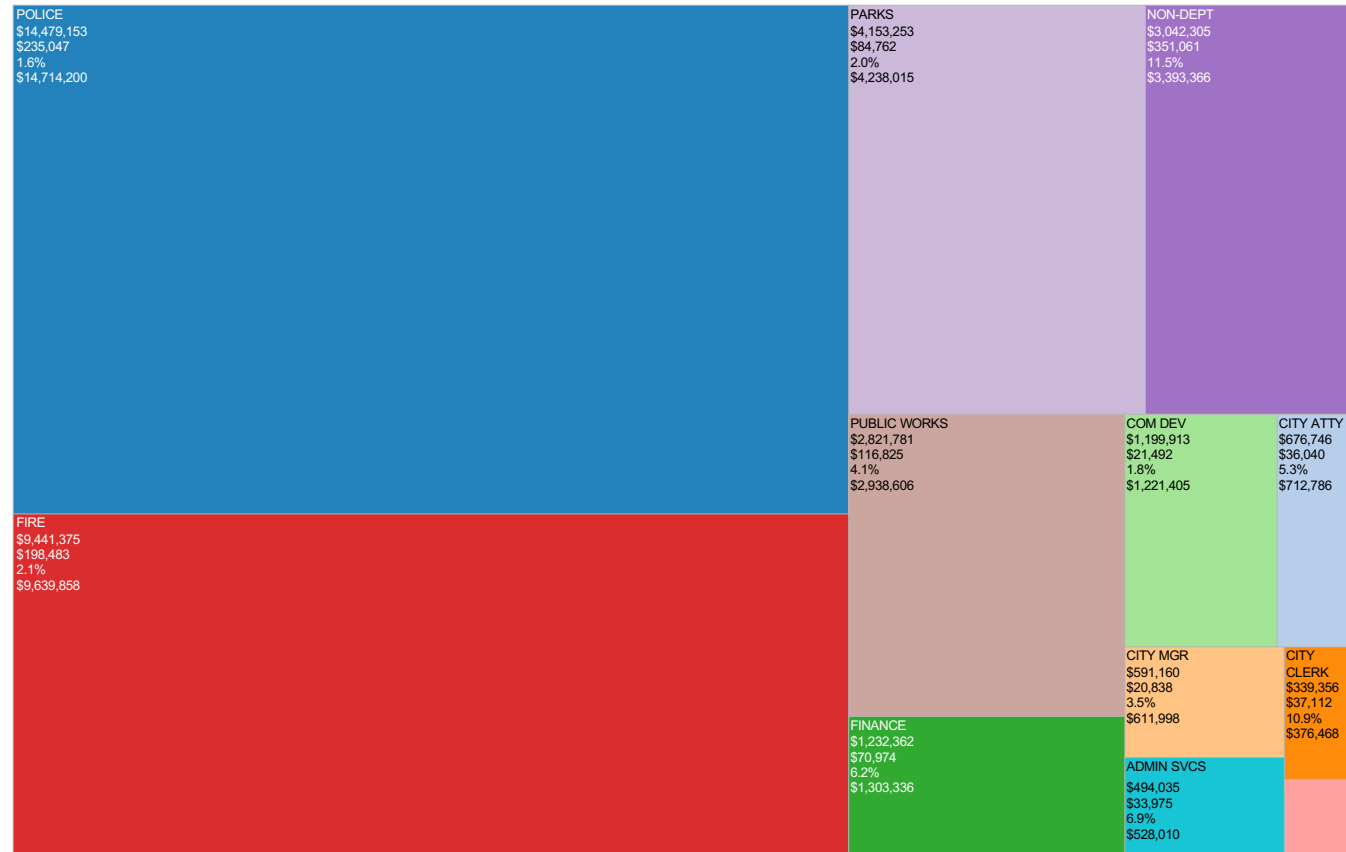


OPERATING EXPENSE BY DEPARTMENT - FY20 PROPOSED COMPARED TO FY19



Dr. Scott Neils: Council Workshop July 18, 2019

GENERAL FUND DEPARTMENTS - FY19 ADOPTED BUDGET - \$ AND % CHANGE FROM PRIOR YEAR - FY20 PROPOSED BUDGET



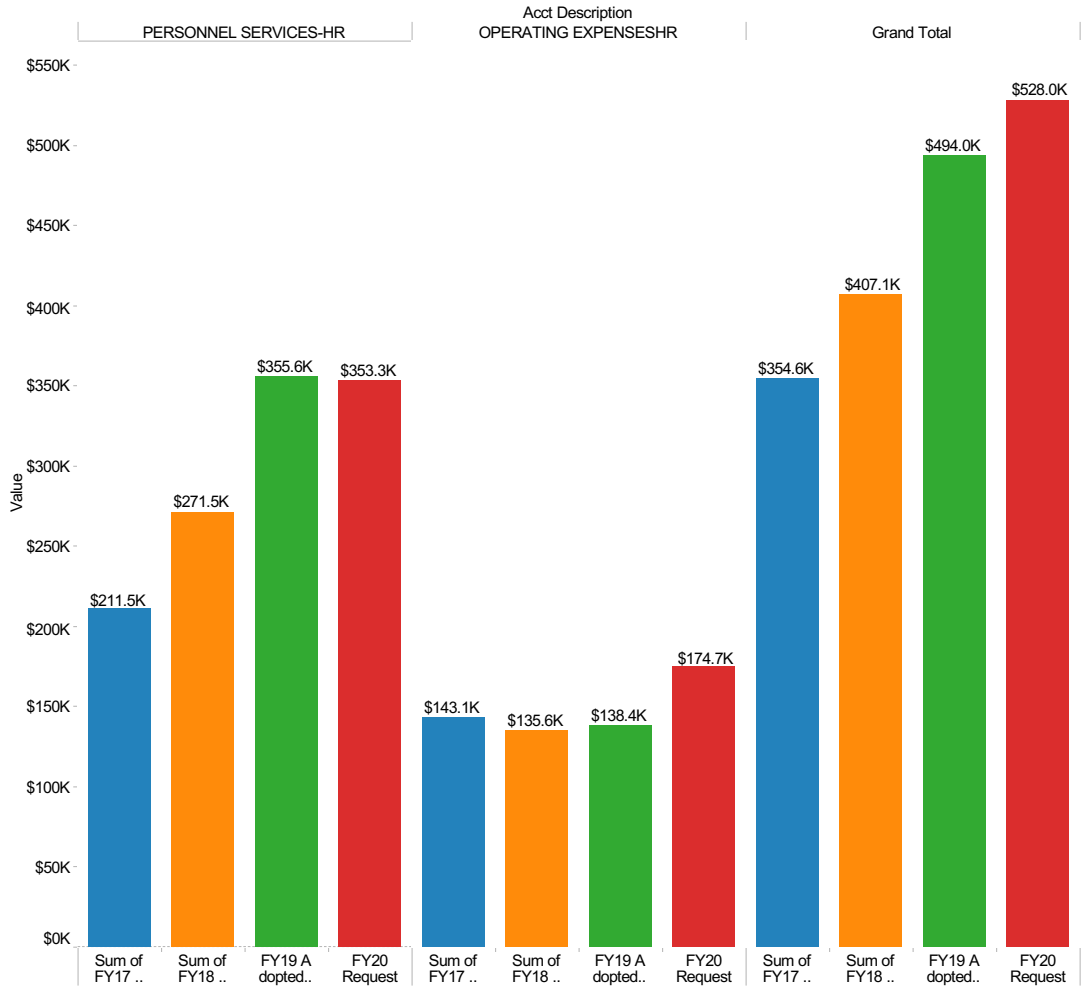
Dr. Scott Neils: Council Workshop July 18, 2019

GENERAL FUND DEPARTMENTS - FY20 IN COMPARISON TO PRIOR YEARS

Department Totals	Sum of FY17 Actual	Sum of FY18 Actual	FY19 Adopted Budget	FY20 Request	\$ FY19 vs FY20	% FY19 vs FY20
POLICE	12,526,074	13,521,921	\$14,479,153	\$14,714,200	\$235,047	1.6%
FIRE	8,377,336	8,969,552	\$9,441,375	\$9,639,858	\$198,483	2.1%
PARKS	3,398,065	3,734,538	\$4,153,253	\$4,238,015	\$84,762	2.0%
NON-DEPT	12,905,834	5,266,779	\$3,042,305	\$3,393,366	\$351,061	11.5%
PUBLIC WORKS	2,488,804	2,439,883	\$2,821,781	\$2,938,606	\$116,825	4.1%
FINANCE	1,116,526	1,153,305	\$1,232,362	\$1,303,336	\$70,974	6.2%
COM DEV	990,970	956,105	\$1,199,913	\$1,221,405	\$21,492	1.8%
CITY ATTY	622,236	653,448	\$676,746	\$712,786	\$36,040	5.3%
CITY MGR	556,130	552,845	\$591,160	\$611,998	\$20,838	3.5%
ADMIN SVCS	354,649	407,064	\$494,035	\$528,010	\$33,975	6.9%
CITY CLERK	331,772	296,473	\$339,356	\$376,468	\$37,112	10.9%
MAYOR-COUNCIL	189,549	183,540	\$195,111	\$213,412	\$18,301	9.4%
GRAND TOTAL	43,857,945	38,135,453	\$38,666,550	\$39,891,460	\$1,224,910	3.2%

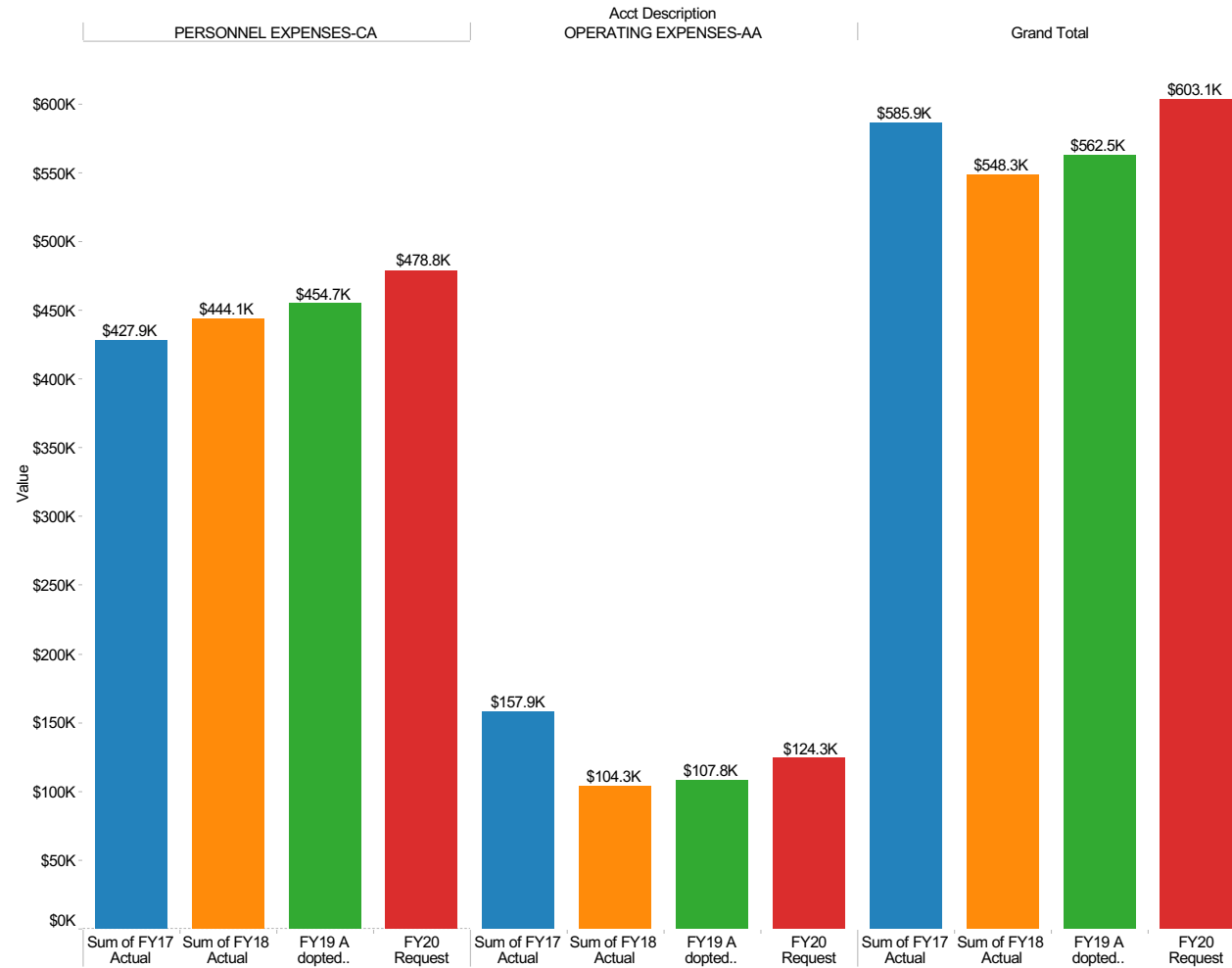
Dr. Scott Neils: Council Workshop July 18, 2019

Administrative Services Department



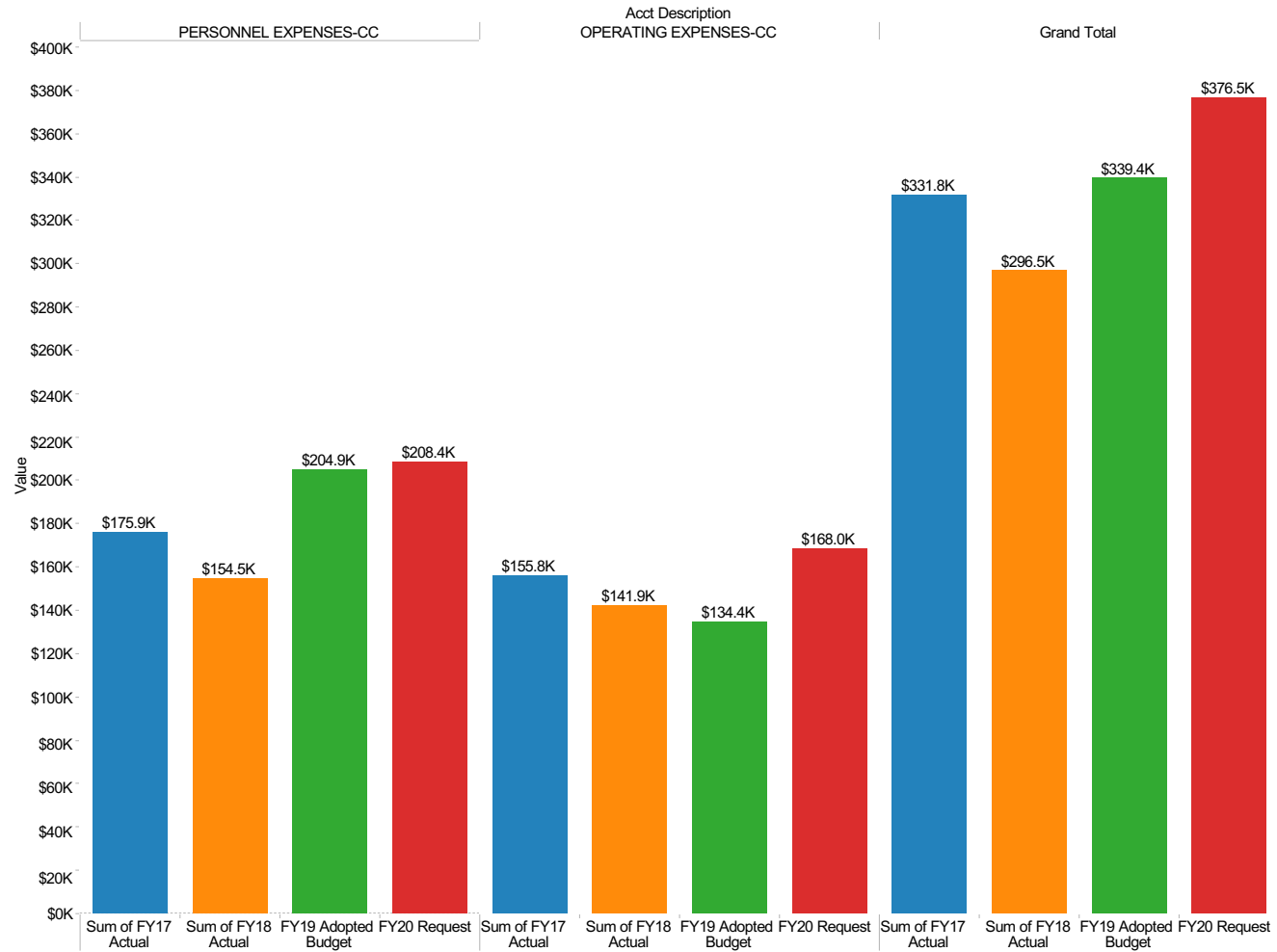
Dr. Scott Neils: Council Workshop July 18, 2019

CITY ATTORNEY DEPARTMENT



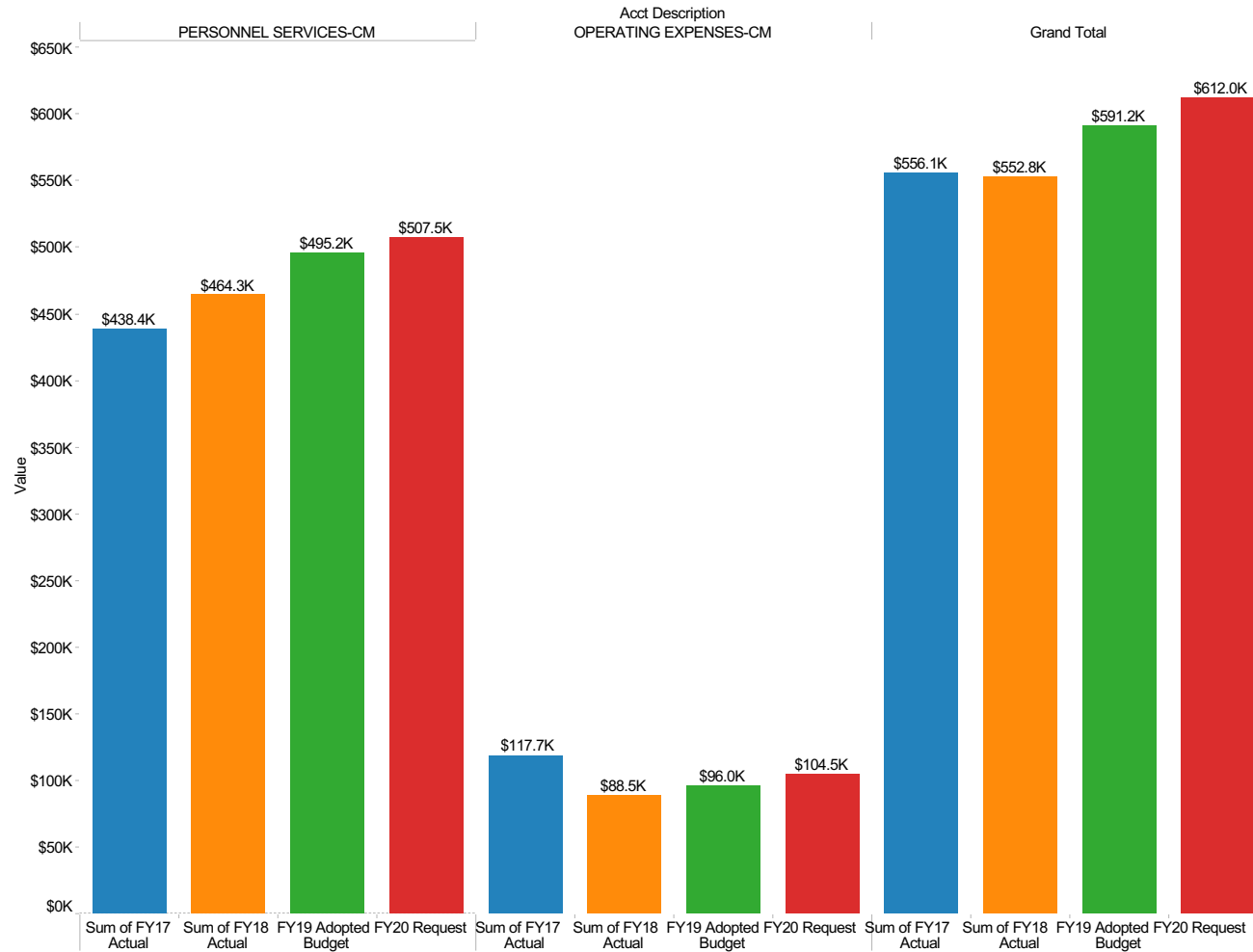
Dr. Scott Neils: Council Workshop July 18, 2019

CITY CLERK DEPARTMENT



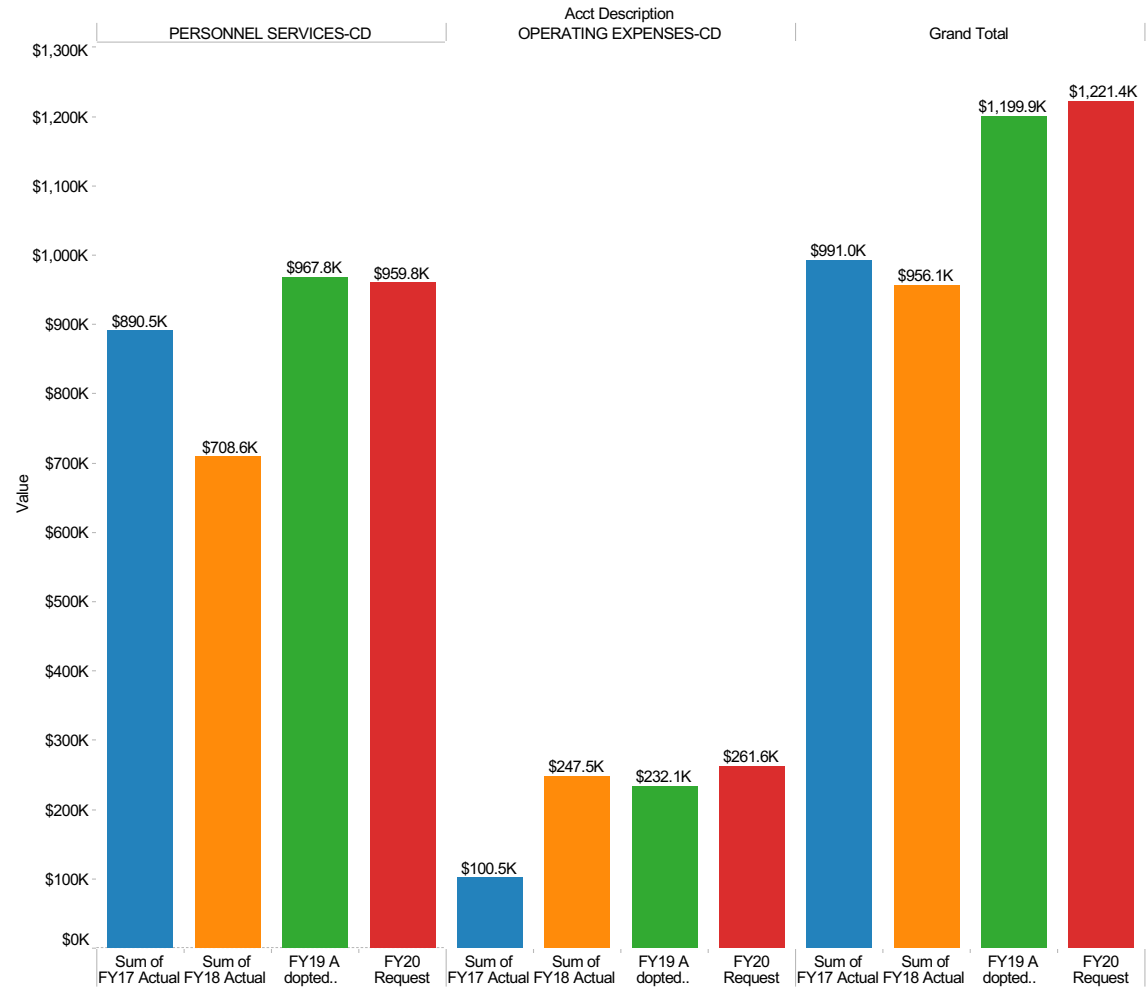
Dr. Scott Neils: Council Workshop July 18, 2019

CITY MANAGER DEPARTMENT

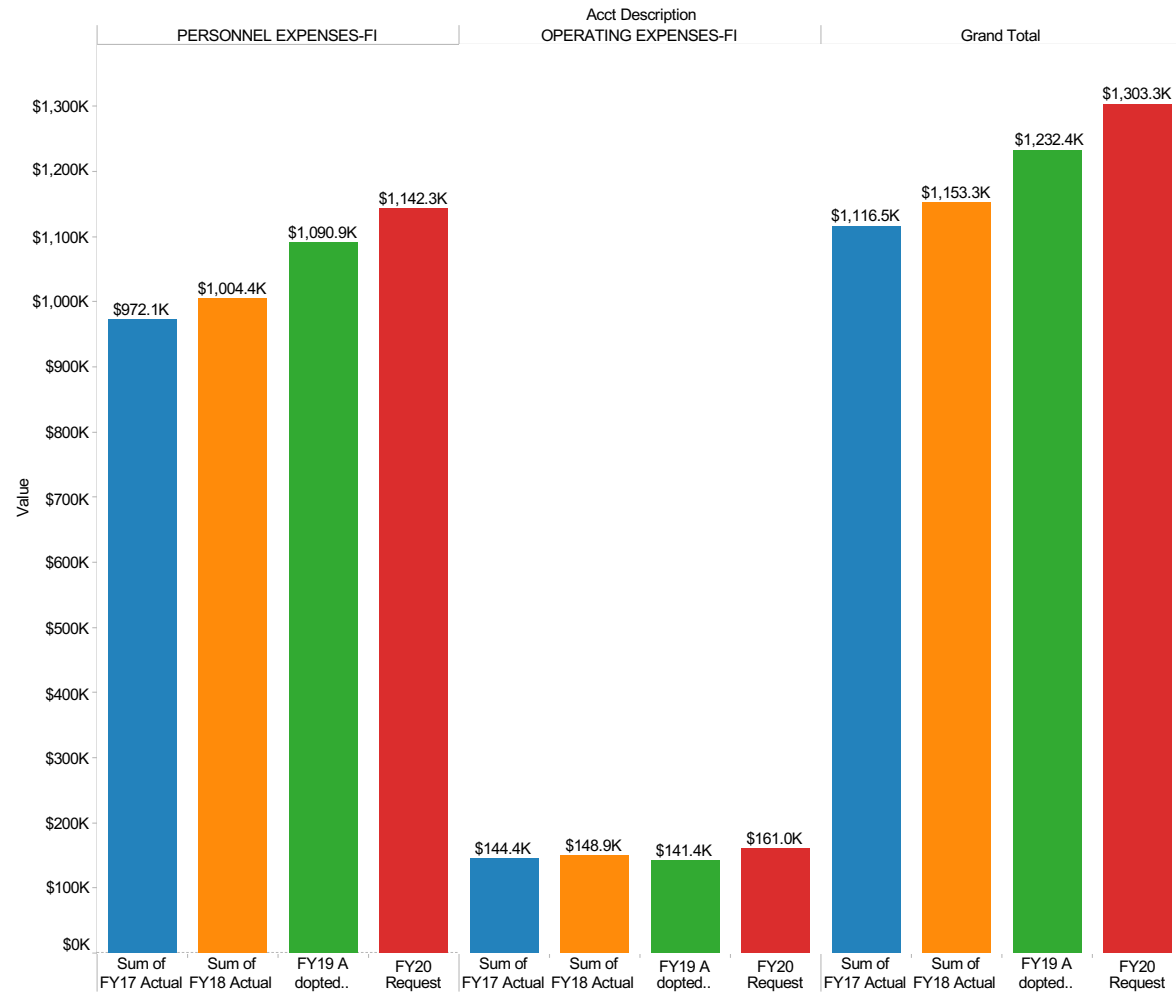


Dr. Scott Neils: Council Workshop July 18, 2019

COMMUNITY DEVELOPMENT DEPARTMENT

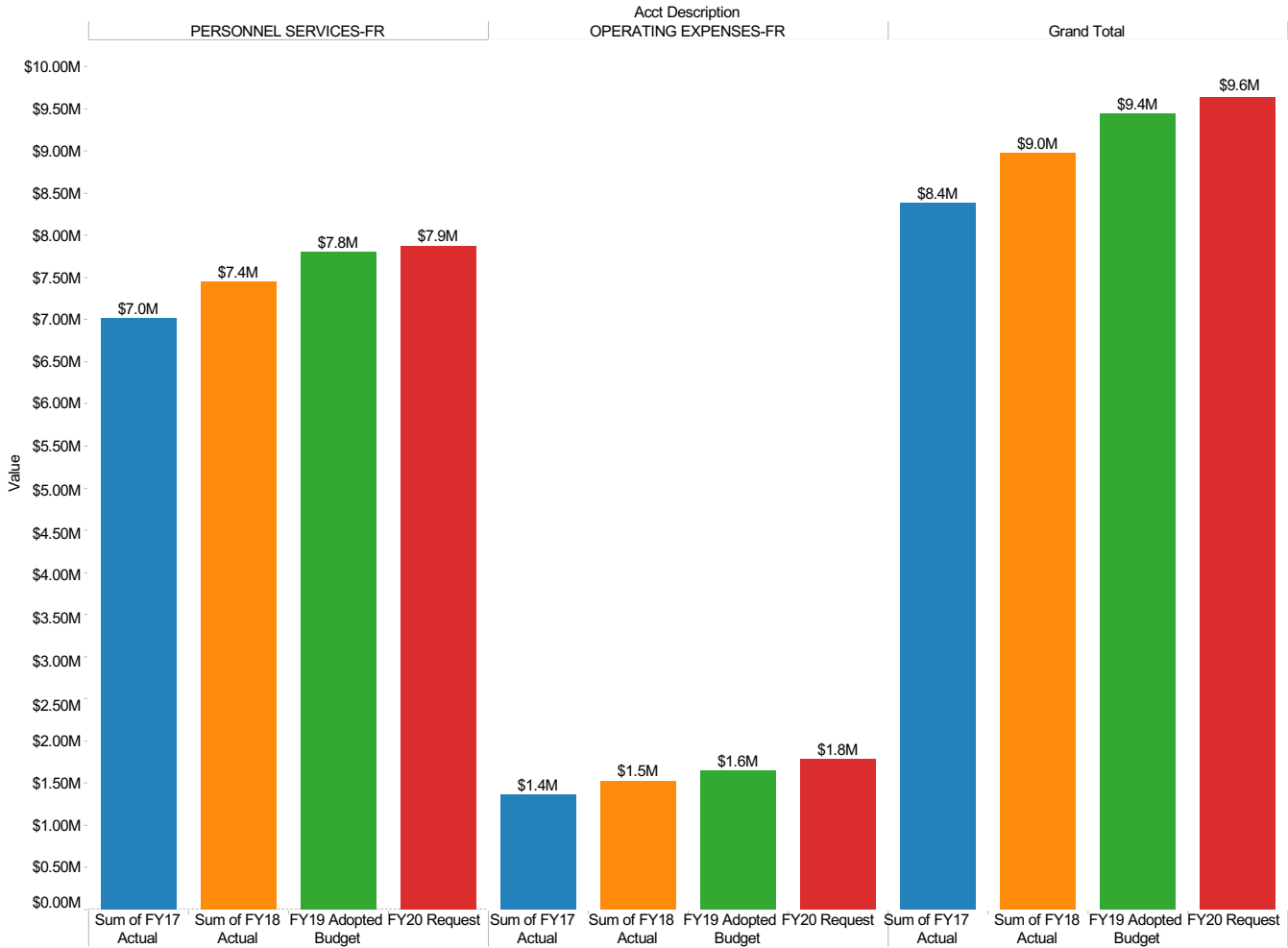


FINANCE DEPARTMENT



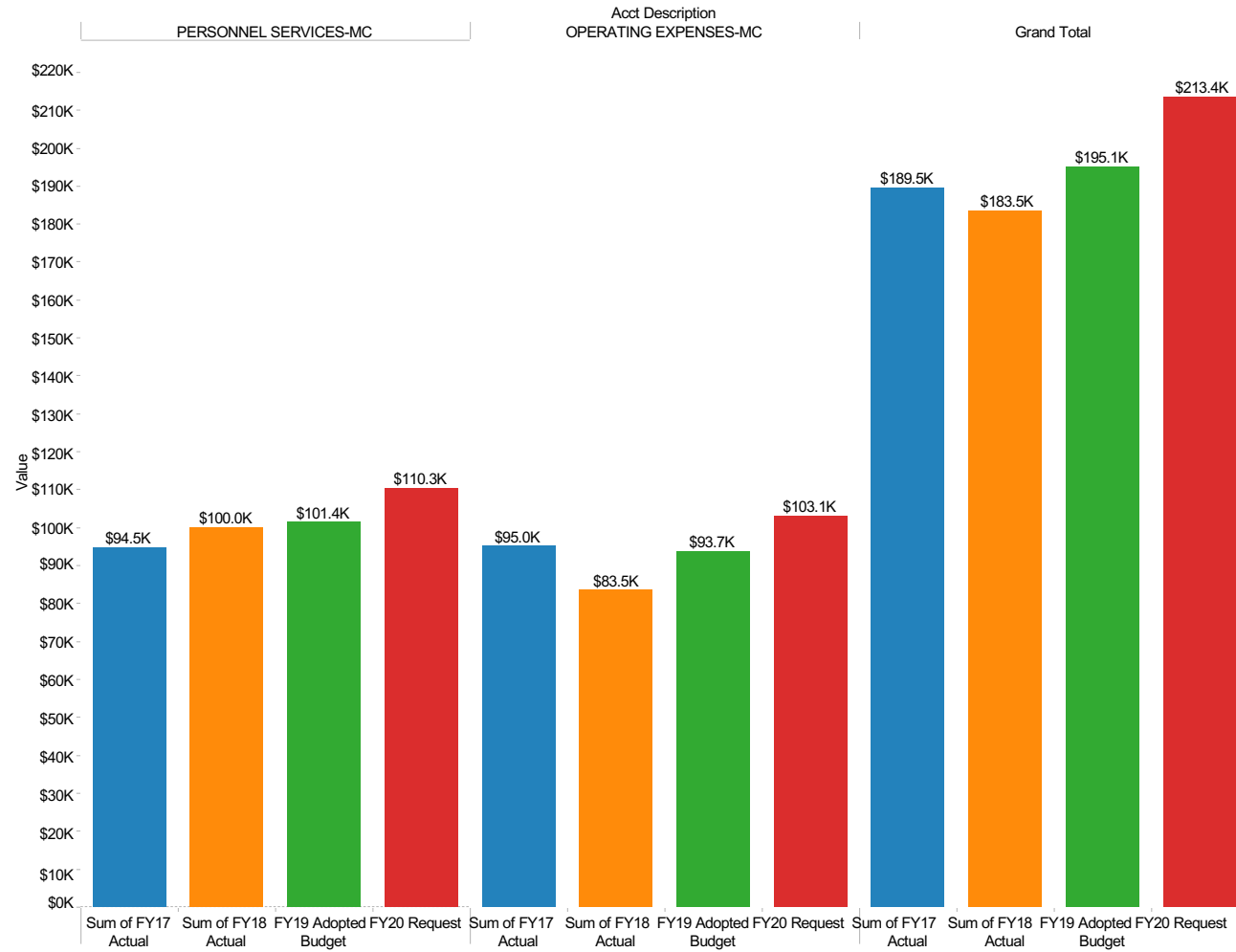
Dr. Scott Neils: Council Workshop July 18, 2019

FIRE DEPARTMENT



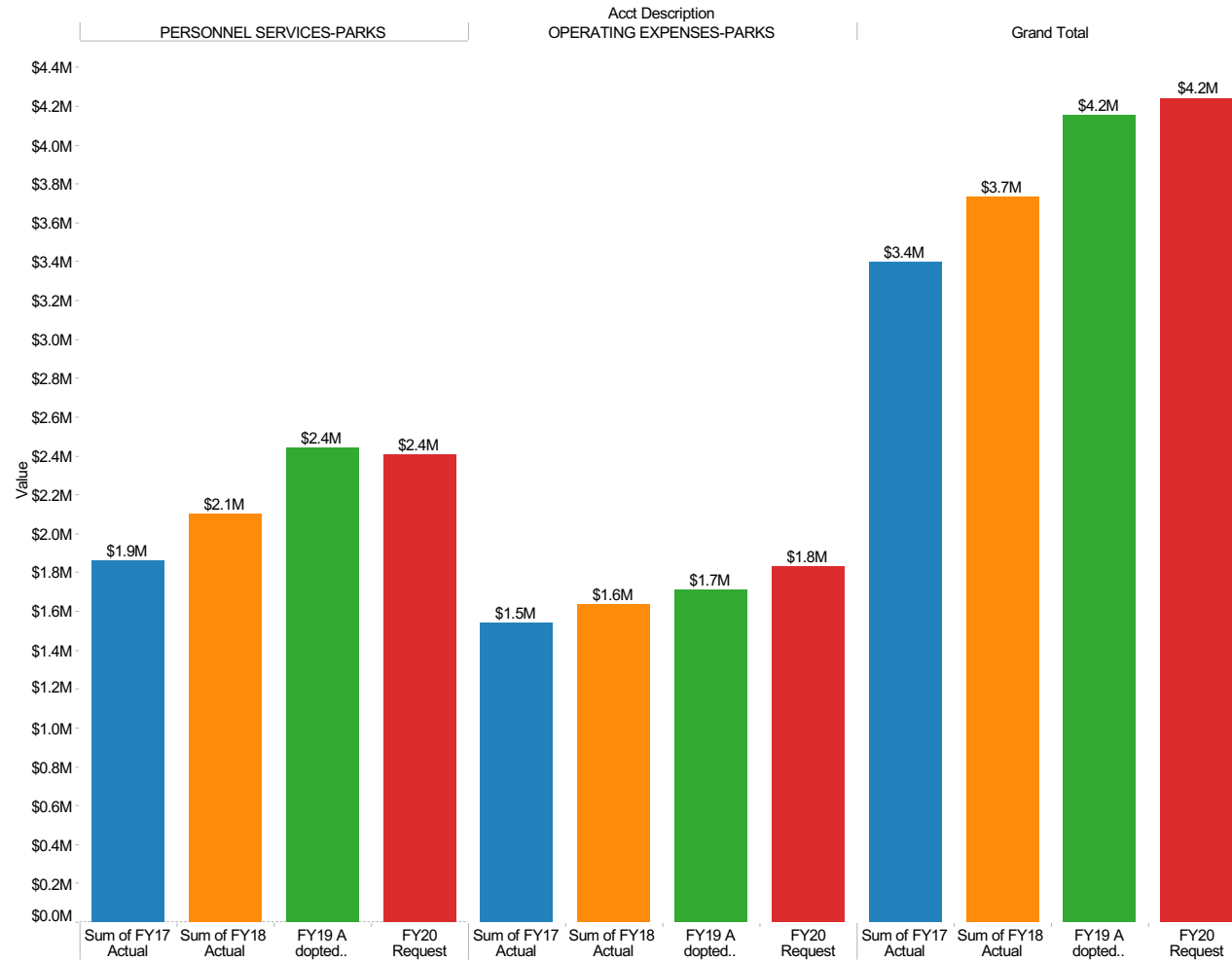
Dr. Scott Neils: Council Workshop July 18, 2019

MAYOR-COUNCIL DEPARTMENT



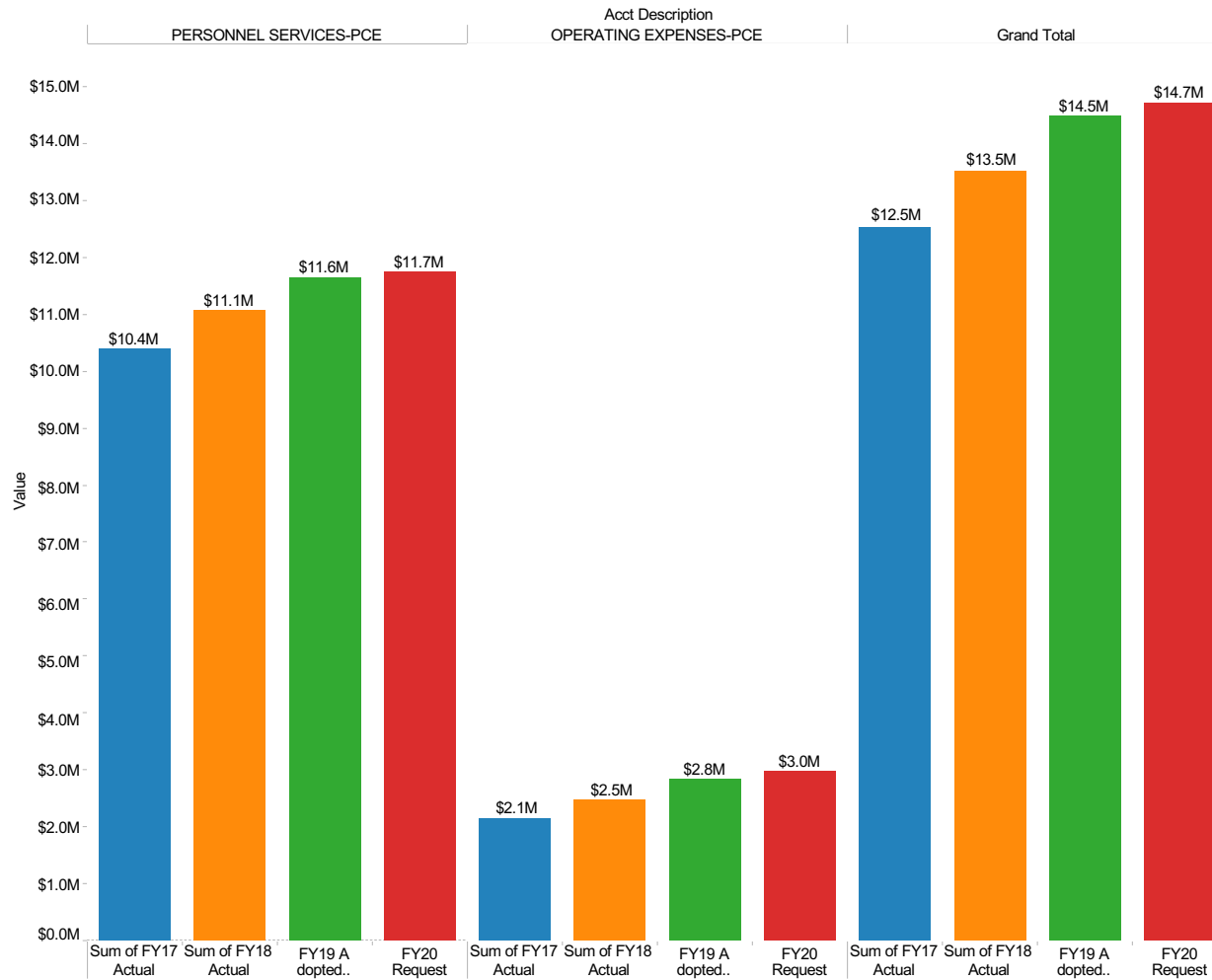
Dr. Scott Neils: Council Workshop July 18, 2019

PARKS DEPARTMENT



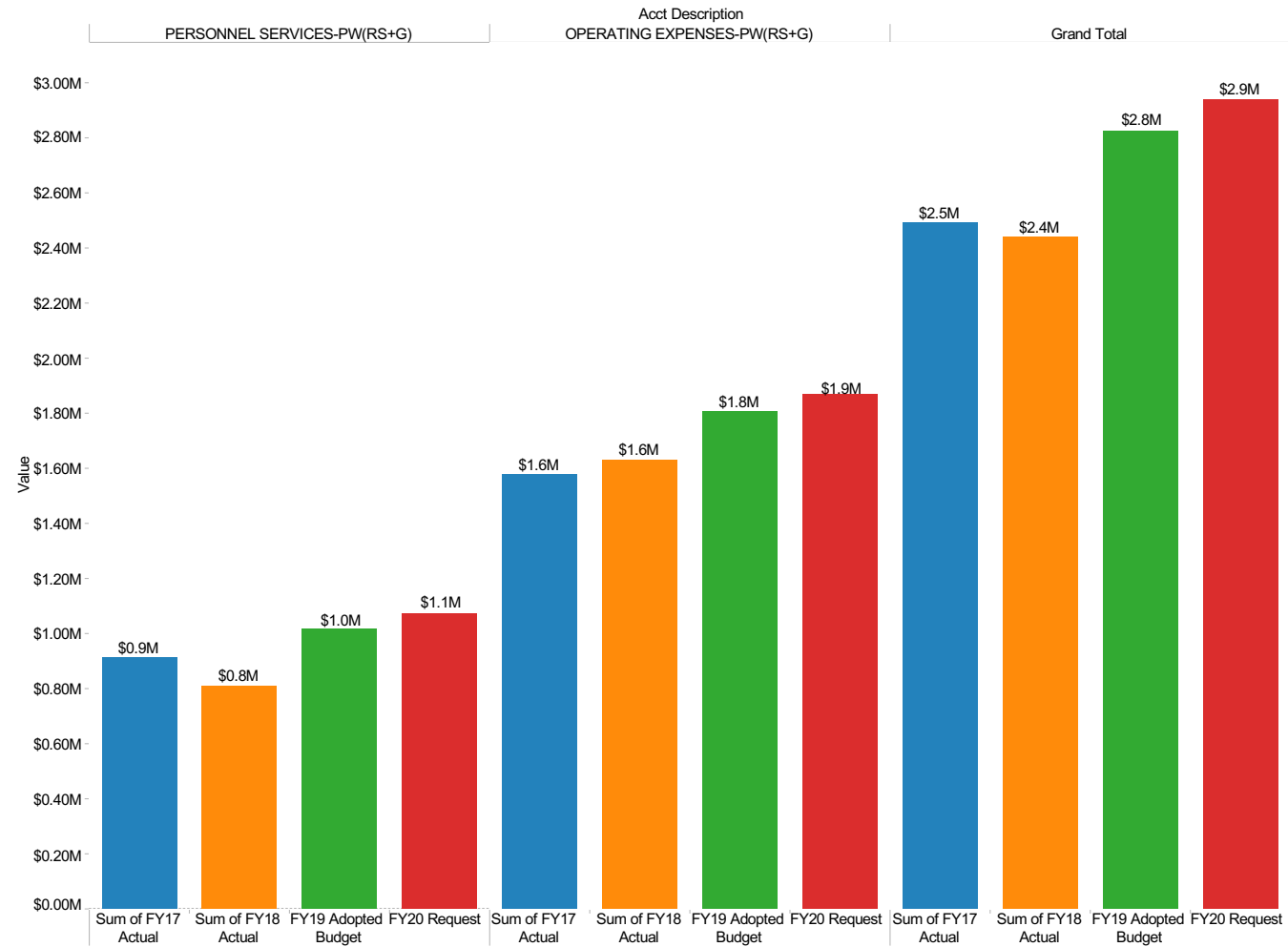
Dr. Scott Neils: Council Workshop July 18, 2019

POLICE DEPARTMENT



Dr. Scott Neils: Council Workshop July 18, 2019

PUBLIC WORKS DEPARTMENT



Dr. Scott Neils: Council Workshop July 18, 2019



A LA CARTE REQUESTS



PROJECT PRIORITIES

- IMPERATIVE – SAFETY
- ESSENTIAL – LOSE MONEY
- IMPORTANT – EFFICIENCY AND EFFECTIVENESS
- DESIRABLE – NICE TO HAVE



A LA CARTE REQUEST SUMMARY

GF Department	Amount
Non-Departmental	\$135,000
City Manager	57,077
City Attorney	40,482
Human Resources	65,176
Police	750,349
Fire	125,570
Parks	180,500
Total GF Dept	\$1,354,154

Non- GF Department	Amount
Fund 501 - IT	\$56,129
Fund 504 - Risk	37,146
Fund 503 – Veh Maint	20,800
Total Non-GF Dept	\$121,183

TOTAL A LA CARTE
\$1,441,698



NON-DEPARTMENTAL

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
Non Departmental	Pension Plans Consulting Services	\$75,000	0.0229		1	5
	Strategic Plan Update - Consulting Services	\$60,000	0.0183		2	5,6



ADMINISTRATIVE SERVICES DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
Adm Svcs -HR	HR Administrator-Training Coordinator	\$55,176	0.0169		1	
	Training Coordinator- Additional Costs	\$1,250	0.0004			



CITY ATTORNEY DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
City Attorney	New Position - Administrative Assistant	\$39,383	0.0120			
	Reclass - Sr Admin Asst to Paralegal (GF*)	\$1,099	0.0003			
	* Fund 504 - Risk covers 50%					



CITY MANAGER DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Priority</u>	<u>Goal</u>
City Manager	Management Analyst	\$57,077	0.0174			



FIRE DEPARTMENT

Department	Item/Project	Cost	Millage needed	Priority	Goal
Fire	No Expansion in services - OT (6 mo) for Weekend Sat/Sun 12 hr shift	\$15,000	0.0046	Imperative	1
Fire	Add - Administrative Assistant	\$38,535	0.0118	Imperative	1
Fire	Exercise Equipment	\$7,000	0.0021	Important	6
Fire	Truck for Inspector	\$22,000	0.0067	Important	6
Fire	Fire station equip; Bed frames (10)	\$6,700	0.0020	Imperative	1
Fire	Fire station equip; Recliners (22)	\$15,840	0.0048	Important	3
Fire	Fire station equip; Office Chairs (52)	\$12,220	0.0037	Important	3
Fire	Fire station equip; Desks	\$4,650	0.0014	Important	3
Fire	Fire station equipment shipping	\$3,625	0.0011	Important	3



POLICE DEPARTMENT

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Impact</u>	<u>Important</u>	<u>6</u>
Police	Police Officer with gear, equipment and vehicles (4 @ 112,633 per PO)	\$450,532	0.1376			
Police	Community Service Officer (FT) Front Office, equipment, uniforms, no vehicle	\$47,987	0.0147			
Police	Reclass Evidence Technician to Evidence Supervisor	\$5,562	0.0017			
Police	Custodian (FT)	\$32,995	0.0101			
PD Code Enforcement	Code Enforcement Officers (3 FT) with associated costs; Training, Per Diem, Cell phones, Uniforms, Equipment, Membership Dues (\$51,998 per Officer)	\$155,993	0.0477			
PD Code Enforcement	Code Enforcement Officers - Vehicles	\$70,500	0.0215			



<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>	<u>Priority</u>	<u>Goal</u>
Parks	Turf Machine for fields -	\$15,000	0.0046	Imperative	5
Parks	HVAC Replacement Adult Ctr	\$18,000	0.0055	Important	1 & 2
Parks	Infield renovations City Ctr Flds 1,2&3	\$32,500	0.0099		2
Parks	Palm Tree trimming - City Maint Contract	\$19,000	0.0058		3
Parks	Resod one outfield at City Ctr (1 per yr)	\$65,000	0.0199		2



OTHER NON-GENERAL FUND DEPARTMENTS

<u>Department</u>	<u>Item/Project</u>	<u>Cost</u>	<u>Millage needed</u>
Non - General Fund			
A La Carte requests for Internal Service funds impact the GF at approximately 65%			
Fund 501 - IT	Add - Information Security Administrator	\$65,802	
	Additional costs related to new position	\$4,250	
	Multifactor Authentication	\$6,800	
	Increased Access control for Data Center	\$3,500	
	A/V cameras for Annex Training Room for remote council Broadcasts	\$6,000	
	Total IT Request - \$86,352 / GF = 65%	\$56,129	0.0171
Fund 504 - RISK	Diversity and Inclusion Officer (\$57,147)	\$37,146	0.0108
Fnd 503 -Vehicle Maint	Purchase new Forklift (65% of \$32,000)	\$20,800	0.0060



GENERAL CAPITAL 317 FUND REQUEST FOR FY20



PROJECT PRIORITIES

- IMPERATIVE – SAFETY
- ESSENTIAL – LOSE MONEY
- IMPORTANT – EFFICIENCY AND EFFECTIVENESS
- DESIRABLE – NICE TO HAVE



General Capital 317 Fund - Requests for FY20

General Capital 317 Fund - Requests for FY20					
CM Rank	Priority	Project	Department	Goal	FY20 Request (\$000)
1	Imperative	Playground Replacements	Parks & Rec.	QOL/Safety	\$ 414
2	Imperative	Gear Extractor and Dryers	Fire	Org. Excellence	44
3	Essential	Ball Field Lamp Replacement	Parks & Rec.	Savings	332
4	Essential	City Hall Repurposing (Must be designed first)	Public Works	Org. Excellence	275
5	Essential	City Hall Building HVAC	Public Works	Savings	300
6	Essential	(Port Orange) Down Under Revitalization	Comm. Dvlp.	Quality of Life	95
7	Important	REC Center Remodel	Parks & Rec.	Org. Excellence	400
8	Desirable	I-95 Gateway Signage	Comm. Dvlp.	Quality of Life	115
9	Important/Essential	Parks Maintenance Storage	Parks & Rec.	Org. Excellence	39
10	Important	Training facility/Tower	Fire	Public Safety	108
11	Important	*Resurface Parking Lots- City Facilities/Parks	Public Works	QOL/Safety	327
12	Important	Work Shop	Public Works	Org. Excellence	73
13	Essential	PW Admin Building Interior Renovation	Public Works	Org. Excellence	329
14	Important	Floating Docks Design South Side Causeway Park	Parks & Rec.	Quality of Life	42
15	Important	Concession Restroom Design	Parks & Rec.	Quality of Life	30
16	Desirable	Audio Visual Upgrades	Info. Tech.	Org. Excellence	21
17	Desirable	Drone Program (Grant Only)	Fire	Public Safety	16
Grand Total 317 Fund Requests:			\$ 2,960		
* If delayed, moves toward Imperative					

Dr. Scott Neils: Council Workshop July 18, 2019



FEMA HURRICANE REIMBURSEMENT STATUS

IRMA August 30, 2017 – September 13, 2017	Amount
Total Requested	\$2,657,405
Total Received	5,164
Balance Due	\$2,652,241

Matthew September 28, 2016 – October 10, 2016	Amount
Total Requested	\$6,906,592
Total Received	6,709,920
Balance Due	\$196,672



Total	Amount
Total Requested	\$9,563,997
Total Received	6,715,084
Balance Due	\$2,848,913



Dr. Scott Neils: Council Workshop July 18, 2019



Council Comments / Guidance