



PORT ORANGE CITY COUNCIL

SPECIAL MEETING

Council Chambers

Tuesday, June 25, 2019 @ 6:30 PM

SPECIAL MEETING AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting** of the City Council to be held for the following purposes:

OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

DISCUSSION ITEMS

4. Resolution No. 19-27 - Budget Appropriation

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 6/25/2019

Consent item: No

SUBJECT: (4) Resolution No. 19-27 - Budget Appropriation

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 19-27.

SUMMARY: *\$414,000 Lakeside Community Center A/C Replacement - General Fund 001 Appr. Equity

*\$400,000 ECHO Grant for REC Center Remodel - Recreation Impact Fee Fund 611

*\$10,000 Transfer from General Fund Parks Maint to Golf Course Fund 450

*\$10,000 FDLE Grant for Police Cell Phone Software

*\$2,000 Add'l Travel funds for Police Education Fund 615

*\$14,625 Reduce Fund 505 Appr. Equity and Contingency for invoice accrued to FY18

*\$10,000 Transfer from City Manager Gen. Fund to Non-Departmental Gen Fund to fund Land Purchase Option Agreement

Project No.: Funding Account No.:

Presenter:

ATTACHMENTS:

1.	Resolution No. 19-27	e Bud Reso 19-27 - Misc - CC Mtg 06-18-19.pdf
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Shelby Field

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RESOLUTION NO. 19-27

A RESOLUTION OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, APPROPRIATING OPERATING, AND CAPITAL FUNDS FOR THE FISCAL YEAR 2019 BUDGET; TO BUDGET FOR VOLUSIA COUNTY ECHO GRANT 19-11 TO FUND THE REC CENTER REMODEL PROJECT PHASE I; TO BUDGET FOR THE REPLACEMENT OF THE HVAC UNITS AT THE LAKESIDE COMMUNITY CENTER; TO BUDGET FOR FDLE GRANT 2019-JAGD-VOLU-1-N3-037 TO FUND POLICE CELL PHONE SOFTWARE; TO BUDGET FOR THE TRANSFER FROM THE GENERAL FUND TO THE GOLF COURSE FUND FOR OPERATING EXPENSES; TO BUDGET FOR THE TRANSFER OF FUNDS FROM THE CITY MANAGER DEPARTMENT TO THE NON-DEPARTMENTAL DEPARTMENT TO FUND A LAND PURCHASE OPTION AGREEMENT; TO REDUCE APPROPRIATED EQUITY AND CONTINGENCY IN THE LEASE AND REPLACEMENT FUND FOR INVOICES ACCRUED IN FY18; TO BUDGET FOR ADDITIONAL TRAINING IN THE POLICE EDUCATION FUND; SETTING FORTH REVENUES AND EXPENDITURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council desires to budget for the Volusia County ECHO Grant (Project 19-11) in the amount of \$400,000 to be used to partially fund the REC Center Remodel (Project QPC082) and;

WHEREAS, the City Council desires to budget for the transfer of \$414,000 from the General Fund (001) to the General Capital Fund (317) to fund the replacement of two HVAC units at the Lakeside Community Center; and

WHEREAS, the City Council desires to budget for the Florida Department of Law Enforcement (FDLE) Grant 2019-JAGD-VOLU-1-N3-037 in the amount of \$10,000 to be used to fund the purchase of Police Cell Phone Software; and

WHEREAS, the City Council desires to budget for transfer of \$10,000 from the General Fund (001) – Parks Maintenance Department to the Golf Course Fund (450) for operating expenses; and

WHEREAS, the City Council desires to budget for the transfer of \$10,000 from the City Manager’s department to the Non-Departmental department, both in the General Fund, to fund the Land Purchase Option Agreement; and

WHEREAS, the City Council desires to reduce appropriated equity and contingency in the Lease and Replacement Fund (505) in the amount of \$14,625 related to invoices accrued to FY18; and

WHEREAS, the City Council desires to budget \$2,000 in the Police Education Fund (615) for additional Police training; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The funds for the City operating and capital items are hereby appropriated as set forth in Composite Exhibit A, attached hereto, which reflects revenues and corresponding expenditures for the designated projects.

Section 2. The Budget item adopted in the preceding section shall govern the expenditures relating to such operations for the City during the current fiscal year effective October 1, 2018 through September 30, 2019.

Section 3. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be affected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 4. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC City Clerk

Adopted on the day of

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

FY2019 General Fund 001
Prepared: June 3, 2019
Finance: Finance Staff

	Budget Increase / (Decrease)
<u>Revenues:</u>	
Florida Department of Law Enforcement (FDLE) Grant 2019-JAGD-VOLU-1-N3-037	10,000
Appropriated Equity	414,000
Total Revenues:	\$ 424,000
<u>Expenditures:</u>	
Public Safety	10,000
Transfer to General Capital Fund 317	414,000
City Manager	(10,000)
Non-Departmental	10,000
Parks Maintenance	\$ (10,000)
Transfer to Golf Course Operations Fund 450	10,000
Total Expenditures:	\$ 424,000

To budget grant revenue from FDLE for the purchase of Cell Phone software (Police), to budget for the transfer of funds to the General Capital Fund 317 for the HVAC replacements at Lakeside Community Center, to budget for the transfer of funds from the City Manager's department to the Non Departmental department for the Land Purchase Option Agreement for Dave's Pest Control property, to budget for the transfer of funds from Parks Maintenance to the Golf Course Operations Fund 450.

FY2019 General Capital Fund 317
Prepared: June 3, 2019
Finance: Finance Staff

	<u>Budget Increase / (Decrease)</u>
<u>Revenues:</u>	
Transfer from General Fund 001	\$ 414,000
Total Revenues:	<u>\$ 414,000</u>

<u>Expenditures:</u>	
Non-Departmental - Capital Outlay	414,000
Total Expenditures:	<u>\$ 414,000</u>

To budget for the replacement of HVAC units at the Lakeside Community Center, Project QPC073.

FY2019 Golf Course Operating Fund 450
Prepared: June 3, 2019
Finance: Finance Staff

	Budget Increase / (Decrease)
<u>Revenues:</u>	
Transfer from General Fund 001	10,000
Total Revenues:	<u>\$ 10,000</u>

<u>Expenditures:</u>	
Non-Departmental	10,000
Total Expenditures:	<u>\$ 10,000</u>

To budget for funds being transferred from the General Fund to the 450 Golf Course Fund for miscellaneous building repairs, as needed, on the Clubhouse.

FY2019 Lease and Replacement Fund 505
Prepared: June 3, 2019
Finance: Finance Staff

	<u>Budget Increase / (Decrease)</u>
<u>Revenues:</u>	
Appropriated Equity	(14,625)
Total Revenues:	<u><u>\$ (14,625)</u></u>

<u>Expenditures:</u>	
Non-Departmental	(14,625)
Total Expenditures:	<u><u>\$ (14,625)</u></u>

To budget for the reduction of appropriated equity and contingency for invoices accrued back to FY18 on the ERP Project ZMI054.

FY2019 Recreation Impact Fund 611
Prepared: June 3, 2019
Finance: Finance Staff

	Budget Increase / (Decrease)
<u>Revenues:</u>	
ECHO Grant 19-11 for the REC Center Remodel Phase I Project	400,000
Total Revenues:	\$ 400,000

<u>Expenditures:</u>	
Recreation - Capital Outlay	400,000
Total Expenditures:	\$ 400,000

To budget for Volusia County ECHO Grant 19-11 for the REC Center Remodel Phase I, Project QPC082.

FY2019 Police Education Trust Fund 615
Prepared: June 3, 2019
Finance: Finance Staff

		<u>Budget Increase / (Decrease)</u>
<u>Revenues:</u>		
Appropriated Equity	\$	2,000
Total Revenues:	\$	<u>2,000</u>
<u>Expenditures:</u>		
Police	\$	2,000
Total Expenditures:	\$	<u>2,000</u>

To budget for additional Police Department training and travel.