



PORT ORANGE CITY COUNCIL
SPECIAL MEETING/WORKSHOP
Lakeside Community Center
1999 City Center Circle
Tuesday, July 28, 2015 @ 6:30 PM

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting/Workshop** of the City Council to be held for the following purposes:

OPENING

1. Pledge of Allegiance
2. Silent Invocation
3. Roll Call

SPECIAL MEETING AGENDA

ACTION ITEMS

4. Proposed Millage Rate

WORKSHOP AGENDA

DISCUSSION ITEMS

5. Utilities System Financial Analysis

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.

General Fund 001
FY16 Preliminary
Revenue & Expense
Budget

7-24-15

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
GENERAL FUND							
001-0000-311.10-00	CURRENT AD VALOREM	10,280,000	10,310,544	10,460,426	10,460,426	10,140,766	10,944,757
	LEVEL 1 TEXT					TEXT	AMT
	1 THE FOLLOWING ARE PRELIMINARY ESTIMATED AMOUNTS:						
	EST. PROP VALUE 2,503,959,772 X 4.4589 MILLS PER						
	1,000 AT 96.5% = 10,774,135						
	LESS TAX INCREMENT FUNDS EASTPORT = -67,213						
	LESS TAX INCREMENT TOWN CENTER = -39,818						
	6/20/15 LSW						

	CERTIFIED VALUE OF PROP VALUE 2,609,042,159 X						
	4.4589 MILLS PER 1,000 AT 95% = 11,051,785						11,051,785
	LESS TAX INCREMENT FUNDS EASTPORT = 63,997						63,997-
	LESS TAX INCREMENT FUNDS TOWN CENTER = 43,031						43,031-
	7/6/15 LSW						
							10,944,757
001-0000-311.20-00	DELINQUENT	21,583	31,906	20,400	20,400	217,874	20,000
	LEVEL 1 TEXT					TEXT	AMT
	1 BASED ON PRIOR YEARS						20,000
							20,000
001-0000-311.30-00	INTEREST DELINQ. TAXES	13,031	17,682	1,800	1,800	2,517	4,000
	LEVEL 1 TEXT					TEXT	AMT
	1 BASED ON FAIRLY FLAT ECONOMY & FY15 ACTUALS						
	TO DATE 6/15/15 LSW						4,000
							4,000
001-0000-312.51-00	INSURANCE PREMIUM TAX FF	362,213	386,195	362,213	362,213	0	386,195
	LEVEL 1 TEXT					TEXT	AMT
	1 0.85% IMPOSED ON GROSS PREMIUMS OF PROPERTY						418,768
	INSURANCE 6/15/15 AR, ACM						
	REDUCED TO MATCH ACTUARY REPORT PG 5						32,573-
	KM						
							386,195
001-0000-312.52-00	STATE POLICE RETIR CONTRB	316,074	331,402	314,094	314,094	0	331,402
	LEVEL 1 TEXT					TEXT	AMT
	1 AS PER ACTUARY REPORT DATED 10/1/2013						314,094
	UPDATED ACTUARY REPORT KM						17,308
							331,402

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001-0000-314.10-00	ELECTRIC	3,620,863	3,971,420	3,775,000	3,775,000	2,539,676	3,900,000
	LEVEL 1 TEXT BASED ON PRIOR YEAR ACTUALS AND YEAR TO DATE						TEXT AMT 3,900,000 3,900,000
001-0000-314.11-00	WATER PUBLIC SERVICE TAX	862,271	910,685	857,700	857,700	701,184	935,227
001-0000-314.30-00	UTILITY SERVICE TAX WATER						
	LEVEL 1 TEXT FY16 PROJECTION BASED CALC BELOW 06/16/15 LB ==> FY14 ACTUAL \$910,680*GROWTH @ .25%= \$912,960 ****COMPARISON NOTE: (FYTD15 GL REV/#CYCLES BILLED)*48 CYCLES: (\$543,273/27)*48 = \$935,227						TEXT AMT 935,227 935,227
001-0000-314.40-00	UTILITY SERVICE TAXES-GAS	116,120	119,987	108,900	108,900	105,248	108,900
001-0000-315.20-00	COMMUNICATIONS SERVICES	2,075,119	1,972,034	1,919,331	1,919,331	1,113,155	1,862,251
	LEVEL 1 TEXT STATE PROJECTIONS						TEXT AMT 1,862,251 1,862,251
001-0000-316.10-00	CITY-OCCUPATION	145,390	122,860	145,390	145,390	39,745	123,000
	LEVEL 1 TEXT BASED ON PRIOR YEAR ACTUALS AND YEAR TO DATE						TEXT AMT 123,000 123,000
001-0000-323.10-00	FPL FRANCHISE FEE	2,893,287	3,125,315	2,918,700	2,918,700	1,712,402	3,431,809
	LEVEL 1 TEXT BASED ON FORECAST INCREASE FROM FY15 @ 4.79% 6/15/15 AR, ACM						TEXT AMT 3,431,809 3,431,809
001-0000-323.40-00	PEOPLES GAS FRANCHISE	21,249	18,720	20,400	20,400	14,982	20,400
	LEVEL 1 TEXT BUDGET FLAT AT FY15 RATE 6/15/15, AR, ACM						TEXT AMT 20,400 20,400
001-0000-323.75-00	RECYCLING	2,720	4,510	3,200	3,200	3,125	3,200
	LEVEL 1 TEXT BUDGET FLAT 6/15/15 LSW						TEXT AMT 3,200 3,200

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001-0000-329.10-00	FEES & PERMITS	18,705	17,955	18,000	18,000	11,890	13,790
	LEVEL 1 TEXT BUDGET FLAT. FY15 PROJECTED TO NOT MEET FY15 BUDGET PROJECTION 6/15/15 LSW						TEXT AMT 13,790 13,790
001-0000-329.10-08	ABANDONED PROP REG FEE	49,965	34,200	41,300	41,300	41,400	41,300
	LEVEL 1 TEXT ASSUMES POSSIBLE LIEN AMNESTY PROGRAM BY CITY & INCREASING HOME VALUES / LESS ABANDONED PROPERTIES 6/15/15 AR, ACM						TEXT AMT 41,300 41,300
001-0000-331.20-05	JAG-VARIOUS GRANTS	8,968	8,156	0	10,000	0	0
	LEVEL 1 TEXT *ESTIMATED AMT PER DAVID BURNS, POPD, 6/15/15 LSW ----- *GRANTS WILL BE BUDGETED ONCE THEY ARE APPROVED AND FULLY EXECUTED VIA A BUDGET RESO.(LP 7-10-15)						TEXT AMT 10,000 10,000-
001-0000-331.51-10	FEMA HMPG 08HM3G067402048	459-	0	0	0	0	0
001-0000-331.56-01	BJA-BULLETPROOF VESTS	2,596	0	0	0	0	0
001-0000-334.01-00	DEPT OF TRANSPORTATION	0	6,480	0	0	0	0
001-0000-334.01-04	E-TICKET HARDWARE PROJECT	46,886	0	0	0	0	0
001-0000-334.10-11	VOCA GRANT V8004	47,415	49,853	47,415	47,415	44,311	64,908
	LEVEL 1 TEXT VICTIM ADVOCATE GRANT FUNDS A PORTION OF THE FOLLOWING SALARIES: C. MILLER 56.75% L. HENDERSON 56.73% K. HOHL 54.49%						TEXT AMT 64,908 64,908
001-0000-335.12-00	STATE REVENUE SHARING	1,557,134	1,679,572	1,661,634	1,661,634	1,215,161	1,856,144
	LEVEL 1 TEXT FL DEPT OF REVENUE WEBSITE LSW 6/10/15						TEXT AMT 1,856,144 1,856,144
001-0000-335.14-00	MOBILE HOME LICENSES	142,431	137,779	137,500	137,500	123,568	137,500
	LEVEL TEXT						TEXT AMT

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		1	FY15 FORECASTED AMOUNT \$137,500				137,500 137,500
001-0000-335.15-00	ALCOHOLIC BEV LIC	27,644	38,238	27,600	27,600	28,714	27,310
	LEVEL 1 TEXT 1 BASED ON PRIOR YEARS AND YEAR TO DATE						TEXT AMT 27,310 27,310
001-0000-335.18-00	LOCAL GOVT 1/2[SALES TAX	2,591,545	2,741,746	2,742,159	2,742,159	1,732,522	3,003,804
	LEVEL 1 TEXT 1 FLORIDA DEPARTMENT OF REVENUE WEBSITE LSW 7/10/15						TEXT AMT 3,003,804 3,003,804
001-0000-335.21-00	FIRE EDUCATION PAY	28,850	28,904	28,000	28,000	19,613	28,000
	LEVEL 1 TEXT 1 PENDING FOR FY16						TEXT AMT 28,000 28,000
001-0000-335.41-00	MTR FUEL TX REFUND	28,099	28,098	25,000	25,000	10,956	19,950
	LEVEL 1 TEXT 1 FY15 FORECAST \$21,000*95%						TEXT AMT 19,950 19,950
001-0000-337.10-00	GRANT FROM LOCAL UNITS	5,782	3,216	0	0	0	0
001-0000-337.20-00	PUBLIC SAFETY	1,000	3,000	0	0	0	0
001-0000-337.32-00	VOLUSIA CTY MANTEE PRO FE	90	76	0	0	0	0
001-0000-338.20-00	COUNTY-OCCUPATION	57,342	59,355	36,200	36,200	12,658	34,390
	LEVEL 1 TEXT 1 FY15 FORECAST \$36,200*95%						TEXT AMT 34,390 34,390
001-0000-341.17-00	APPLICATION REVIEW FEES	348,255	314,068	250,000	250,000	259,640	250,000
001-0000-341.18-00	INSPECTION FEES	600	0	0	0	0	0
001-0000-341.31-00	ENGINEERING REVIEW FEE	10,725	9,725	9,800	9,800	7,400	9,800
001-0000-341.39-00	ADMIN SERVICE FEES	1,376,074	1,336,750	1,409,924	1,409,924	1,057,443	1,372,725
	LEVEL 1 TEXT 1 ADMIN FEE FROM SOLID WASTE ADMIN FEE FROM VEHICLE MAINT ADMIN FEE FROM WATER & SEWER ADMIN FEE FROM IT ADMIN FEE FROM DRAINAGE ADMIN FEE FROM RISK MGMT						TEXT AMT 309,387 43,509 668,593 80,120 78,768 89,715

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	ADMIN FEE FROM BLDG MAINT						50,296
	ADMIN FEE FROM CD BLDG						34,037
	ADMIN FEE FROM FIRE IMPACT						1,000
	ADMIN FEE FROM TRANS IMPACT						2,800
	ADMIN FEE FROM WS IMPACT						12,000
	ADMIN FEE FROM REC IMPACT FEE						2,500
							1,372,725
001-0000-341.42-00	CLERK'S RECORDING FEES	4,463	6,725	3,000	3,000	2,059	2,000
	LEVEL 1 TEXT						TEXT AMT
	DEPENDENT ON PROJECTS & CUSTOMER SERVICE LIENS						2,000
	6/15/15 LSW						2,000
001-0000-342.20-00	SPECIAL FIRE SER	85,680	67,840	26,640	26,640	50,000	50,000
	LEVEL 1 TEXT						TEXT AMT
	CONTRACT W/ VOL CTY 6/16/15 LSW						50,000
							50,000
001-0000-342.30-00	FIRE CE TRAINING FEES	1,590	0	0	0	0	0
001-0000-342.31-00	FIRE CPR/EMS FEES	9,012	6,198	6,200	6,200	3,368	4,808
	LEVEL 1 TEXT						TEXT AMT
	FY15 PROJECTED \$4,808						4,808
							4,808
001-0000-342.80-00	SPECIAL STREET SER	64,418	59,418	47,500	47,500	53,602	65,577
	LEVEL 1 TEXT						TEXT AMT
	HIGHWAY MAINT MOA DATED 3/19/14, 3-YR TERM						65,577
	6/16/15 LSW						65,577
001-0000-342.82-00	OTHER FIRE SERVICES	0	1,300	0	0	1,450	0
001-0000-342.83-00	ANNUAL FIRE INSPECTIONS	6,775	6,609	6,550	6,550	6,705	6,600
001-0000-342.84-00	BLDG PLANS REVIEW FIRE	15,975	13,097	15,000	15,000	9,109	9,975
001-0000-342.86-00	FIRE HYDRANT FLOW TESTS	600	300	150	150	345	120
001-0000-343.20-00	NUISANCE ABATEMENT PROG	4,133	0	0	0	0	0
001-0000-343.66-00	SERVICE CHARGE	142,738	44,974	40,000	40,000	38,673	40,000
001-0000-343.66-05	SVC CHG BAD DEBT RESERVE	157,659	6,458	0	0	0	0
001-0000-343.95-00	OTHER PUBLIC WORKS	1,357	0	0	0	0	0
001-0000-344.90-00	OTHER TRANS. REVENUE	104,010	41,667	111,737	111,737	208,492	130,667
	LEVEL 1 TEXT						TEXT AMT
	FDOT STATE HIGHWAY LIGHTING MAINTENANCE & COMPENS						
	CONTRACT & FDOT TRAFFIC SIGNAL AGREEMENT						

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	6/16/15 LSW						130,667 130,667
001-0000-347.21-00	CAMP T-REC	4,066	2,705	2,626	2,626	0	0
	LEVEL 1 TEXT BUDGET CONSOLIDATED IN FY14 TO 001-0000-347.54-00	6,330	8,729	5,774	7,107	8,239	9,000
001-0000-347.54-00	OTHER RECREATION REV.						
	LEVEL 1 TEXT FORECASTED FY15 ACTUAL						9,000 9,000
001-0000-347.55-00	ART SHOW REVENUE	2,500	5,872	3,400	3,400	500	500
	LEVEL 1 TEXT DECLINING, FY15 ACTUAL						500 500
001-0000-347.56-00	SUMMER RECREATION FEES	100,440	105,525	107,200	107,200	111,708	110,000
	LEVEL 1 TEXT FY15 FORECAST						110,000 110,000
001-0000-347.59-00	RENTAL	87,838	97,154	78,700	78,700	108,197	117,300
	LEVEL 1 TEXT BASED ON PRIOR YEAR ACTUALS AND YEAR TO DATE						117,300 117,300
001-0000-347.61-00	ATHLETIC REGISTRATION	81,959	120,303	85,100	85,100	127,777	122,500
001-0000-347.62-00	SPONSOR FEES	36,720	48,200	44,000	44,000	24,445	30,000
001-0000-347.67-00	GYM USAGE FEE	16,785	15,380	20,600	20,600	0	0
	LEVEL 1 TEXT -	4,600	0	5,000	5,000	0	6,902
001-0000-347.69-00	BABE RUTH ALL STARS						
001-0000-347.71-00	GET FIT CHALLENGE	0	7,100	7,100	7,100	200	5,178
001-0000-347.75-00	PAVILION EVENT REVENUE	0	30,299	31,700	31,700	612	500
001-0000-347.78-00	PAVILION ALCOHOL FEE	0	1,050	1,500	1,500	0	0
	LEVEL 1 TEXT CONSOLIDATED INTO 001-0000-347.75-00	88	0	1,300	1,300	0	0
001-0000-349.15-00	ADMIN FEE CTY IMPACT COLL						
001-0000-349.18-00	MISC RECORDING (N JOURNAL	10,781	6,086	8,000	8,000	6,855	4,517
001-0000-351.10-00	FINES AND COURT CASES	118,957	115,301	100,000	100,000	96,390	100,000
	LEVEL 1 TEXT						

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1	FY15 PROJECTION \$90,046 * 95% 6/16/15 LSW INCREASE TO \$100,000						85,543 14,457 100,000
001-0000-351.19-00	COURT REIMBURSEMENT	100	0	0	0	0	0
001-0000-354.10-00	CODE ENFORCEMENT FINES	3,675	31,435	15,000	15,000	87,173	27,000
LEVEL 1	TEXT FY15 FORECAST \$27,000					TEXT AMT 27,000 27,000	
001-0000-354.20-01	PARKING VIOLATIONS	6,079	9,120	2,400	2,400	2,900	3,200
001-0000-354.20-02	ANIMAL CITATIONS	5,137	7,579	4,100	4,100	4,093	5,000
001-0000-359.10-01	INVESTIGATIVE RESTITUTION	10,474	1,751	2,200	2,200	1,250	2,200
001-0000-361.10-00	INTEREST EARNINGS-INVESTM	34,710	52,430	60,000	60,000	83,279	100,000
001-0000-361.15-00	INTERNAL INTEREST EARNING	880	880	0	0	0	0
001-0000-362.00-00	RENTS & ROYALTIES	1,200	1,300	1,300	1,300	900	1,200
LEVEL 1	TEXT RON DESANTIS LOCAL OFFICE RENTAL @ \$100 PER MONTH 6/16/15 LSW					TEXT AMT 1,200 1,200	
001-0000-362.10-00	PALMER LAND LEASE	80,000	80,000	80,000	80,000	80,000	80,000
001-0000-362.11-00	PALMER STORAGE LEASE	4,200	8,400	8,400	8,400	7,000	8,400
LEVEL 1	TEXT NO CONTRACT. MONTH TO MONTH AT \$700 6/16/15 LSW					TEXT AMT 8,400 8,400	
001-0000-362.12-00	PALMER RENT AGC	0	438,796	439,496	439,496	365,663	438,796
LEVEL 1	TEXT PER CONTRACT @ \$36,566.33 MO. 6/16/15 LSW					TEXT AMT 438,796 438,796	
001-0000-362.20-00	YMCA RENTAL	101,250	101,250	102,550	102,550	84,375	101,244
LEVEL 1	TEXT PER CONTRACT @ \$8437.00 MO. 6/16/15 LSW					TEXT AMT 101,244 101,244	
001-0000-362.30-00	COUNCIL ON AGING	1,500	1,500	1,600	1,600	1,250	1,500
001-0000-362.40-00	VERIZON	23,805	23,805	23,805	23,805	23,805	23,805
LEVEL 1	TEXT PER CONTRACT THROUGH 2025 6/16/15 LSW					TEXT AMT 23,805 23,805	

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001-0000-362.60-00	AT&T RENTAL	27,121	30,126	29,700	29,700	22,467	29,517
	LEVEL 1 TEXT					TEXT	AMT
							29,517
							29,517
001-0000-364.22-00	PROPERTY	0	7,405	0	0	0	0
001-0000-364.23-00	SALE OF LAND	0	13,716	0	0	0	0
001-0000-364.41-00	EQUIPMENT	577	0	0	0	0	0
001-0000-364.42-00	INS. PROCEEDS	4,945	0	0	0	0	0
001-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	3,882	0	0	0	0	0
001-0000-365.10-00	SCRAP SALES	8,508	4,331	0	0	2,021	0
001-0000-366.45-00	TREE PLANTING	0	350	0	0	0	0
001-0000-366.50-00	MAYOR & COUNCIL	119	0	0	0	0	0
001-0000-366.51-00	YOUTH ADVISORY BOARD	0	284	0	210	411	0
001-0000-366.75-00	VETERANS PARK DONATIONS	1,450	2,150	0	1,450	1,850	0
001-0000-366.81-00	DONATIONS FOR FIRE SVC	300	0	0	0	0	0
001-0000-366.82-00	PET SMART GRANT	0	18,000	0	0	0	0
001-0000-366.90-00	PRIVATE DONATIONS	0	1,120	0	500	500	0
001-0000-366.90-04	SCOREBOARDS	4,005	4,735	0	0	0	0
001-0000-366.99-00	RECREATION DONATIONS	2,884	0	0	0	1,690	0
001-0000-366.99-05	CENTENNIAL DONATIONS	50,100	400	0	0	0	0
001-0000-367.01-00	TREE MITIGATION	2,376	81,312	0	10,000	10,000	0
001-0000-367.10-00	LICENSES	4,297	4,256	4,800	4,800	3,307	3,500
001-0000-369.15-00	CENTENNIAL MISC.	15	0	0	0	0	0
001-0000-369.36-00	ICMA FORFEITURES	12,364	25,602	0	0	59,071	0
001-0000-369.90-00	MISC REVENUE	14,421	15,602	30,000	30,000	19,407	20,000
001-0000-369.90-07	POG TV	546	535	1,000	1,000	528	500
	LEVEL 1 TEXT					TEXT	AMT
							500
							500
001-0000-369.90-15	LIEN SEARCH	42,075	46,743	35,000	35,000	45,299	50,000
	LEVEL 1 TEXT					TEXT	AMT
							50,000
							50,000
001-0000-369.90-16	BUS BENCH	33,074	56,353	22,800	22,800	32,190	22,000
	LEVEL 1 TEXT					TEXT	AMT
							22,000
							22,000
001-0000-369.91-00	MISC REVENUE POLICE	84,442	81,392	90,000	90,000	74,174	90,000

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	LEVEL 1 TEXT BASED ON PRIOR YEARS AND YEAR TO DATE					TEXT AMT 90,000 90,000	
001-0000-369.91-10	WRECKER/TOWING CNT REVENU	62,278	105,489	97,856	97,856	60,489	96,000
	LEVEL 1 TEXT CURRENTLY OUT TO BID. PREVIOUS WRECKER SERVICE WAS PAYING \$8,000 PER MO. 6/17/15					TEXT AMT 96,000 96,000	
001-0000-369.91-20	POLICE TRAINING REVENUE	18,850	0	0	0	0	0
001-0000-369.98-00	MISC. FIRE REVENUE	51	11	0	0	0	0
001-0000-381.07-01	TRANS FRM 631 FUND	0	65	0	0	0	0
001-0000-381.21-00	TRANSFER FRM DRAINAGE	0	0	0	63,649	63,649	0
001-0000-381.37-00	TRANS FROM 203	63,987	0	0	0	0	0
001-0000-381.58-00	TRANSFER FROM 609	86,095	0	0	0	0	0
001-0000-382.20-00	IN LIEU OF TAX WATER/SWR	1,296,612	1,276,118	1,260,543	1,260,543	945,407	1,225,404
	LEVEL 1 TEXT FY16					TEXT AMT 1,225,404 1,225,404	
001-0000-382.21-00	IN LIEU OF TAX DRAINAGE	189,828	186,277	191,841	191,841	143,881	184,572
	LEVEL 1 TEXT FY16					TEXT AMT 184,572 184,572	
001-0000-382.70-00	SOLID WASTE	236,244	193,978	193,875	193,875	145,407	204,425
	LEVEL 1 TEXT FY16					TEXT AMT 204,425 204,425	
001-0000-389.10-00	APPROPRIATED FUND BAL	0	0	1,243,839	2,113,208	0	1,000,000
	LEVEL 1 TEXT FY16 PROPOSED USAGE OF APPR. EQUITY ***** FY15 DETAIL: \$1,243,839 AMT APPROVED TO BALANCE FY15 BUDGET 92,218 BUD RESO 14-70 PRIOR YR EN CARRYOVER 246,334 BUD RESO 14-70 PRIOR YR PROJ CARRYOVER 38,275 BUD RESO 14-72 ADD'L CARRYOVER LITIGTN 265,000 BUD RESO 15-6 SOCCER FIELD RELEVELING 17,558 BUD RESO 15-5 VARIOUS ITEMS					TEXT AMT 1,000,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
			81,317 BUD RESO 15-27 VARIOUS ITEMS				
			114,000 BUD RESO 15-33 115 HERBERT ST ACQ.				

			\$2,098,541 FY15 ADJ TOTAL AS OF 7-17-15				
							1,000,000
*		30,358,177	31,463,369	32,042,968	32,999,479	24,384,732	33,465,169
**	GENERAL FUND	30,358,177	31,463,369	32,042,968	32,999,479	24,384,732	33,465,169
***	GENERAL FUND	30,358,177	31,463,369	32,042,968	32,999,479	24,384,732	33,465,169
****	GENERAL FUND	30,358,177	31,463,369	32,042,968	32,999,479	24,384,732	33,465,169
		30,358,177	31,463,369	32,042,968	32,999,479	24,384,732	33,465,169

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
NON DEPARTMENTAL							
NON DEPTMENTAL							
001-1000-519.31-12	LEGAL SERVICES	549	0	0	0	0	0
001-1000-519.31-13	OTHER PROF. SERVICES	72,228	59,067	128,746	236,595	90,917	70,000
	LEVEL 1 TEXT						TEXT AMT
	*GOVERNMENTAL CONSULTING						40,000
	*OPEB UPDATED EVERY 2 YEARS (OPEB DONE IN FY15 SO \$0 NEEDED IN FY16)						
	*INDEPENDENT ACTUARY FOR ALL 3 PENSION PLANS (RECOMMENDED BY EXTERNAL AUDITORS)						50,000
	*OTHER MISC PROFESSIONAL SERVICES						30,000

	*REMOVE THE INDEPENDENT ACTUARY PER CM						50,000-

							70,000
001-1000-519.31-16	AUDIT FEE	40,999	0	0	0	0	0
001-1000-519.34-15	TEMP HELP SERVICE FEE	11,000	0	0	0	0	0
001-1000-519.40-00	TRAVEL PER DIEM	5,640	1,776	0	401	2,167	0
001-1000-519.40-10	EMPLOYEE TRAINING	13,887	14,331	25,000	25,000	14,003	25,000
001-1000-519.40-11	TRAVEL MOVING EXPENSE	4,669	0	0	0	0	0
001-1000-519.44-13	FLEET FINANCING	1,202	1,202	1,202	1,202	902	1,202
001-1000-519.49-16	COMPUTER HARDWARE	0	0	0	3,351	0	0
001-1000-519.49-19	LICENSES, TAXES & FEES	8,242	2,820	10,500	15,900	11,384	11,000
	LEVEL 1 TEXT						TEXT AMT
	PO BUSINESS PARK ASSESSMENT						8,000
	OTHER TAXES, LICENSES, & FEES						3,000
							11,000
001-1000-519.49-20	NON CAPITAL EQUIPMENT	0	0	0	3,631	3,631	0
001-1000-519.49-61	DATA PROCESSING 501	665,348	774,151	755,314	755,314	566,485	674,842
001-1000-519.49-64	INSURANCE 504	717,411	589,207	810,619	810,619	607,964	832,479
001-1000-519.49-66	TRF TO 506 BLDG MAINT FD	214,704	234,209	264,022	264,022	198,016	264,845
001-1000-519.52-00	OTHER OPERATING SUPPLIES	1,218	202	0	1,005	1,005	0
001-1000-519.52-02	SPECIAL INVENTORY ACCT	0	0	0	0	321,046	0
001-1000-519.52-17	AGRICULTURE SUPPLIES	0	1,125	0	116,331	1,875	0
001-1000-519.52-19	OTHER OPERATING-DONATED'	403	412	0	5,490	3,056	0
001-1000-519.54-00	DUES & MEMBERSHIPS	2,000	0	0	0	0	0
	-----						-----
* OPERATING EXPENSE		1,759,500	1,678,502	1,995,403	2,238,861	1,822,451	1,879,368
001-1000-519.63-97	PROJ CAPITAL OUTLAY	0	0	0	10,000	7,800	0
001-1000-519.64-00	MACH & EQUIPMENT	0	0	0	42,746	8,267	0
	-----						-----
* CAPITAL OUTLAY		0	0	0	52,746	16,067	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1000-519.81-19	VOL CTY BUSINESS DEV CORP	0	0	34,020	34,020	33,730	34,500
	LEVEL 1 TEXT						TEXT AMT
	TEAM VOLUSIA BUSINESS DEV PARTNERSHIP						28,750
	(.50 PER CAPITA BASED OFF 57,500)						5,750
	VOLUSIA TPO						34,500
	(.10 PER CAPITA BASED OFF 57,500)						
001-1000-519.83-00	OTHER GRANTS AND AID	2,500	0	0	0	0	0
*	GRANTS & AIDE	2,500	0	34,020	34,020	33,730	34,500
001-1000-519.91-51	TRANSFER TO 201	1,025	0	0	0	0	0
001-1000-581.90-58	TRF TO 207 DEBT SERVICE	298,281	0	0	0	0	0
001-1000-581.91-09	TRANSFER TO 109	0	0	0	2,613	2,613	0
001-1000-581.91-14	TRANSFER TO 401	0	0	0	9,579	9,579	0
001-1000-581.91-18	TRANSFER TO 410	0	0	0	888	888	0
001-1000-581.91-33	TRANSFER TO 412 FUND	0	0	850,000	850,000	847,500	0
	LEVEL 1 TEXT						TEXT AMT
	PLACEHOLDER FOR TRANSFER TO 412 FOR FY16 CIP						
	PROJECTS						
001-1000-581.91-41	TRANSFER TO 501	0	0	0	1,911	1,911	0
001-1000-581.91-44	TRANSFER TO 504	0	0	0	4,104	4,104	0
001-1000-581.91-51	TRANSFER TO 201	0	1,125	1,125	1,125	844	1,125
	LEVEL 1 TEXT						TEXT AMT
	TRANSFER TO 201 TO FUND ADMIN FEE AND						1,125
	AUDIT CONF FEE FOR 97 CAP IMPRV RV REF BNDS						1,125
001-1000-581.91-64	TRANSFER TO 103 FUND	0	0	0	114,000	114,000	0
001-1000-581.91-70	TRANSFER TO 317 FUND	0	250,000	250,000	515,000	515,000	186,500
	LEVEL 1 TEXT						TEXT AMT
	PLACEHOLDER FOR TRANSFER TO 317 FOR FY16 CIP						186,500
	PROJECTS						186,500
001-1000-581.91-73	TFR TO 317 GEN CP REPL FD	0	300,000	0	0	0	0
001-1000-581.91-79	TRANSFER TO 626 FUND	0	34,824	0	0	0	0
*	TRANSFERS	299,306	585,949	1,101,125	1,499,220	1,496,439	187,625
001-1000-519.99-10	CONTINGENCY	0	0	0	5,487	0	0
*	NON-OPERATING EXPENSE	0	0	0	5,487	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013	FY-2014	FY-2015	FY-2015	FY 2015		FY-2016
		ACTUAL	ACTUAL	ORIGINAL	ADJUSTED	Y-T-D	ACTUAL	FY2016
				BUDGET	BUDGET	INC	ENCMBRNCE	DEPT REQUEST
**	NON DEPTMENTAL	2,061,306	2,264,451	3,130,548	3,830,334	3,368,687		2,101,493
***	NON DEPARTMENTAL	2,061,306	2,264,451	3,130,548	3,830,334	3,368,687		2,101,493

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
MAYOR & COUNCIL							
MAYOR & COUNCIL							
001-1100-511.12-00	SALARIES AND WAGES	73,000	74,056	73,000	73,000	55,469	73,399
	LEVEL 1 TEXT CURRENT COUNCIL					TEXT AMT 73,399 73,399	
001-1100-511.21-00	FICA TAXES	4,937	4,925	5,587	5,587	3,610	5,619
	LEVEL 1 TEXT CURRENT COUNCIL					TEXT AMT 5,619 5,619	
001-1100-511.22-00	RETIREMENT CONTRIBUTION	465	465	465	465	349	468
	LEVEL 1 TEXT CURRENT COUNCIL					TEXT AMT 468 468	
001-1100-511.23-00	HEALTH INSURANCE	10,505	12,166	12,704	12,704	11,795	13,379
	LEVEL 1 TEXT HEALTH DENTAL LIFE					TEXT AMT 11,940 1,182 257 13,379	
001-1100-511.24-00	WORKMANS COMPENSATION	66	66	69	69	56	69
001-1100-511.26-00	EAP BENEFIT	187	187	186	186	140	186
-----		-----		-----		-----	
*	PERSONNEL SERVICES	89,160	91,865	92,011	92,011	71,419	93,120
001-1100-511.31-13	OTHER PROF. SERVICES	25,313	30,210	37,592	32,242	32,438	20,000
	LEVEL 1 TEXT CHAMBER OF COMMERCE CONTRACT NEW => INTERNAL AUDIT SERVICES *TIES TO GOAL 4 FISCAL SUSTAINABILITY AND OBJECTIVE 6 EXPLORE INTERNAL AUDITING NEEDS AND CAPABILITIES. REMOVE INTERNAL AUDIT SERVICES PER CM					TEXT AMT 20,000 20,000 20,000- 20,000	
001-1100-511.40-00	TRAVEL PER DIEM	1,104	2,443	2,000	2,000	696	2,000
	LEVEL 1 TEXT 1 COUNCIL PERSON TO FLC CONFERENCE AT \$1,000/EACH					TEXT AMT 2,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	VOLUSIA LEAGUE DINNERS, MISC TRAINING						2,000
001-1100-511.41-00	COMMUNICATION SERVICES	4,536	4,121	4,000	4,000	4,025	2,724
	LEVEL 1 TEXT					TEXT AMT	
							91
	LONG DISTANCE TIME WARNER						713
	FAX AND ANALOG LINES (STATE CONTRACT)						1,920
	4 IPADS AT \$50 PER MONTH PER COUNCILMEMBER						2,724
001-1100-511.46-10	GENERAL EQUIP MAINT	62	151	500	500	50	200
	LEVEL 1 TEXT					TEXT AMT	
							200
	COPIER MAINTENANCE BASED ON PRINT VOLUME 2014 ACT						200
001-1100-511.48-04	PUB RELATION ACTIVITY	1,603	1,574	1,500	1,503	1,503	1,625
	LEVEL 1 TEXT					TEXT AMT	
							122
	STUDENT GOV DAY FOOD						800
	ADVISORY BOARD RECEPTION						517
	FAMILY DAYS PROMOTIONAL ITEMS						186
	EMPLOYEE HOLIDAY APPRECIATION						30,000
	PUBLIC RELATIONS CAMPAIGN (GOAL 6, OBJ 3)						30,000-
	REMOVE PUBLIC RELATIONS CAMPAIGN PER CM						1,625
001-1100-511.49-66	TRF TO 506 BLDG MAINT FD	54,864	57,545	52,719	52,719	39,539	43,939
001-1100-511.51-00	OFFICE SUPPLIES	8,947	671	5,500	4,797	0	4,000
	LEVEL 1 TEXT					TEXT AMT	
							4,000
	PAPER, PENS, BINDERS, STAPLES, ETC (ON PCARD)						4,000
	BASED ON HISTORICAL ACTUALS						
001-1100-511.52-00	OTHER OPERATING SUPPLIES	0	0	0	300	410	9,246
	LEVEL 1 TEXT					TEXT AMT	
							9,246
	NAME TAGS, CATERING, NEWS SCRAP BOOK, VARIOUS						9,246
001-1100-511.52-15	POSTAL SERVICE	242	67	500	500	40	100
	LEVEL 1 TEXT					TEXT AMT	
							100
	BASED ON HISTORICAL ACTUALS AND NO PROPOSED						
	INCREASE IN POSTAL RATES BY USPS						100

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1100-511.54-00	DUES & MEMBERSHIPS	5,730	6,137	6,000	7,850	7,850	12,072
	LEVEL 1						
	TEXT						TEXT AMT
	FLC DUES BASED ON EST. POP 57,524 * .107295014						6,172
	VOLUSIA LEAGUE OF CITIES DUES \$2,000						2,000
	ALLIANCE FOR INNOVATION DUES \$3,900						3,900
							12,072
001-1100-511.54-01	BOOKS & SUBSCRIPTIONS	0	3,900	0	3,900	0	0
*	OPERATING EXPENSE	102,401	106,819	110,311	110,311	86,551	95,906
**	MAYOR & COUNCIL	191,561	198,684	202,322	202,322	157,970	189,026
***	MAYOR & COUNCIL	191,561	198,684	202,322	202,322	157,970	189,026

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
CITY MANAGER							
CITY MANAGER							
001-1200-512.12-00	SALARIES AND WAGES	362,728	325,251	308,385	308,385	235,341	338,035
	LEVEL 1						TEXT AMT
							CURRENT STAFF
							328,190
							3.0% WAGE INCREASE
							9,845
							338,035
001-1200-512.12-10	CAR ALLOWANCE	4,569	5,712	6,600	6,600	0	6,600
001-1200-512.14-00	OVERTIME	0	91	425	0	0	425
001-1200-512.21-00	FICA TAXES	26,751	23,338	24,131	24,131	17,853	25,896
	LEVEL 1						TEXT AMT
							CURRENT STAFF
							25,142
							3.0% WAGE INCREASE
							754
							25,896
001-1200-512.22-00	RETIREMENT CONTRIBUTIONS	37,130	36,131	44,976	44,976	8,124	42,747
	LEVEL 1						TEXT AMT
							CURRENT STAFF
							41,504
							3.0% WAGE INCREASE
							1,243
							42,747
001-1200-512.23-00	HEALTH INSURANCE	15,194	16,289	22,085	22,085	8,002	23,324
	LEVEL 1						TEXT AMT
							HEALTH INS
							20,895
							DENTAL
							1,379
							LIFE INS
							1,019
							3.0% IMPACT ON LIFE INSURANCE
							31
							23,324
001-1200-512.24-00	WORKMANS COMPENSATION	307	256	284	284	246	300
	LEVEL 1						TEXT AMT
							CURRENT STAFF
							292
							3.0% WAGE INCREASE
							8
							300
001-1200-512.26-00	EAP BENEFIT	137	126	130	130	52	130
* PERSONNEL SERVICES		446,816	407,194	407,016	406,591	269,618	437,457
001-1200-512.31-13	PROFESSIONAL SERVICES	0	0	0	832	832	0
001-1200-512.40-00	TRAVEL PER DIEM	974	2,038	4,750	4,343	3,328	4,250
	LEVEL						TEXT AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	1 TRANSFORMING LOCAL GOVERNMENT						1,000
	ICMA						1,000
	2 PEOPLE TO FCCMA						1,200
	TRAVEL FOR ICMA CREDENTIALIING PROGRAM						1,000
	VARIOUS MILEAGE						50
							4,250
001-1200-512.41-00	COMMUNICATION SERVICES	5,194	4,908	4,600	4,600	3,211	3,556
	LEVEL TEXT						TEXT AMT
	1 TIME WARNER LONG DISTANCE						722
	FAX AND ANALOG LINES (STATE CONTRACT)						434
	3 CELL PHONES (2 FOR \$60/MO AND 1 FOR \$40/MO)						1,920
	2 IPADS (\$40/MONTH EACH)						960
	REDUCE TO 1 IPAD AT 40/MONTH PER CM						480-
							3,556
001-1200-512.45-19	VEHICLE INSURANCE	219	0	0	0	0	0
001-1200-512.46-12	VEH MAINT/REPAIR	1,199	0	0	0	0	0
001-1200-512.46-18	CONT MAINT/COMM EQUIP	0	0	0	0	530	0
	LEVEL TEXT						TEXT AMT
	1 NEW IPAD FOR NEW CM WITH COMMUNICATIONS PACKAGE						530
	1 TIME EXPENSE						
	REMOVE IPAD PER CM						530-
001-1200-512.47-00	PRINTING AND BINDING	0	0	0	0	0	12,000
	LEVEL TEXT						TEXT AMT
	1 QUARTERLY NEWSLETTERS - 4 PER YEAR ESTIMATED						12,000
	AT \$3,000 PER ISSUE						

	(PREVIOUSLY, THIS WAS BUDGETED IN THE SOLID WASTE						
	FUND 410)						

							12,000
001-1200-512.49-66	TFR TO 506 BLDG MAINT FD	54,636	57,299	52,493	52,493	39,370	43,751
001-1200-512.51-00	OFFICE SUPPLIES	4,189	3,089	2,940	2,940	1,291	2,600
	LEVEL TEXT						TEXT AMT
	1 BASED ON STRAIGHT LINE FORECAST OF OFFICE EXP						2,600
							2,600
001-1200-512.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	439	1,571
	LEVEL TEXT						TEXT AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	1						71
	BASED ON CURRENT EXPENSES FROM VISA						1,500
	FOOD, PRESENTATION AND TRAINING MATERIALS FOR						
	INTERNAL PROCESS IMPROVEMENT GROUP GOAL 6						
	OBJECTIVE 5 (CONTINUOS PROCESS IMPROVEMENT)						1,571
001-1200-512.52-10	GAS,DIESEL,OIL,& GREASE	335	0	0	0	0	0
001-1200-512.52-15	POSTAL SERVICE	355	394	400	400	384	19,200
	LEVEL TEXT						TEXT AMT
	1						
	MISC POSTAGE - ORIGINAL ESTIMATE						208
	MISC POSTAGE - INCREASE BASED ON ACTUALS						192
	POSTAGE FOR QUARTERLY NEWSLETTER \$4,700 @ 4 TIMES						18,800

	(THE NEWSLETTER POSTAGE WAS PREVIOUSLY IN THE						
	THE SOLID WASTE FUND 410)						

							19,200
001-1200-512.54-00	DUES AND MEMBERSHIPS	2,431	1,249	3,225	3,225	2,000	4,970
	LEVEL TEXT						TEXT AMT
	1						
	ICMA BASED ON ASSUMED SALARIES FOR CM AND ACM						2,160
	TIMES 0.008						
	FCCMA DUES BASED ON \$3 PER \$1,000 OF SALARY FOR						810
	CM AND ACM						
	UCF FOR FLORIDA BENCHMARKING CONSORTIUM BASED ON						2,000
	CURRENT RATES (UCF DOES NOT EXPECT INCREASE)						
							4,970
*	OPERATING EXPENSE	69,532	68,977	68,408	68,833	51,385	91,898
**	CITY MANAGER	516,348	476,171	475,424	475,424	321,003	529,355
***	CITY MANAGER	516,348	476,171	475,424	475,424	321,003	529,355

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1300-514.12-00	LEGAL SERVICES LEGAL SERVICES SALARIES AND WAGES	198,520	251,599	287,383	282,467	197,852	267,283
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT 259,549 7,734 267,283	
001-1300-514.12-10	CAR ALLOWANCE	0	0	0	0	0	3,600
	LEVEL 1 TEXT ALLOWANCE FOR ASST. CITY ATTORNEY (\$300/MONTH)					TEXT AMT 3,600 3,600	
001-1300-514.12-20	CAP/OTHER LABOR OFFSET	0	19,275-	0	0	7,500-	0
001-1300-514.14-00	OVERTIME	3,749	8,995	3,000	23,000	7,562	13,000
	LEVEL 1 TEXT ORIGINAL OVERTIME REQUEST INCREASE REQUEST ----- NOTE TO CM: FY16 PERSONNEL CHANGES WITHDRAWN, SO THIS ACCOUNT IS INCREASED BY \$10,000.					TEXT AMT 3,000 10,000 13,000	
001-1300-514.15-10	CERTIFICATION/LICENSES	1,190	940	1,328	1,328	185	1,600
	LEVEL 1 TEXT \$500 PER ATTORNEY \$200 PER PARALEGAL/ADMIN					TEXT AMT 1,000 600 1,600	
001-1300-514.21-00	FICA TAXES	16,524	19,103	21,953	22,033	14,528	21,722
	LEVEL 1 TEXT CURRENT STAFF OVERTIME 3.0% WAGE INCREASE					TEXT AMT 20,135 996 591 21,722	
001-1300-514.22-00	RETIREMENT CONTRIBUTIONS	29,694	28,961	34,652	34,788	24,620	34,456
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT 33,453 1,003 34,456	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1300-514.23-00	HEALTH INSURANCE	20,030	22,066	28,041	28,156	20,970	29,838
	LEVEL 1 TEXT					TEXT AMT	
							26,865
							1,773
							1,165
							35
							29,838
001-1300-514.24-00	WORKMANS COMPENSATION	164	183	206	206	181	218
	LEVEL 1 TEXT					TEXT AMT	
							202
							5
							11
							218
001-1300-514.25-00	UNEMPLOYMENT COMP	0	0	0	0	1,800	0
001-1300-514.26-00	EAP BENEFIT	131	141	167	167	130	167
	LEVEL 1 TEXT					TEXT AMT	
							167
							167
* PERSONNEL SERVICES		270,002	312,713	376,730	392,145	260,328	371,884
001-1300-514.31-12	LEGAL SERVICES	110,124	116,966	141,032	146,032	145,950	141,032
	LEVEL 1 TEXT					TEXT AMT	
							141,032
							10,000-
							10,000
							141,032
001-1300-514.31-13	OTHER PROF. SERVICES	0	0	0	7,775	0	12,103
	LEVEL 1 TEXT					TEXT AMT	
							12,103
							12,103
001-1300-514.34-15	TEMP HELP SERVICE FEE	11,630	1,783	0	6,000	5,778	0
001-1300-514.40-00	TRAVEL PER DIEM	3,386	3,458	3,000	6,000	3,426	6,018
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
1	FL MUNICIPAL ATTORNEYS ASSOC (FMAA)						1,736
	FL ASSOC OF POLICE ATTORNEYS (FAPA)						1,592
	FL LEAGUE OF CITIES 2015 SUMMIT						48
	CERTIFICATION REIVIEW COURSE						895
	ANNUAL GOV'T LAW IN FL						457
	NATL ASSOC OF LEGAL ASSISTANTS (NALA)						1,290
							6,018
001-1300-514.41-00	COMMUNICATION SERVICE	1,462	2,935	2,000	2,000	2,733	3,000
LEVEL 1	TEXT					TEXT AMT	
	TIME WARNER - CISCO DEPT PHONES (\$53/ MONTH)						636
	AT&T MOBILITY - 2 EA. CELL PHONES (\$165/MONTH)						1,980
	AT&T MOBILITY - ESTIMATED ANNUAL AIR CARD CHARGES						384
							3,000
001-1300-514.44-13	FLEET FINANCING	767	0	0	0	0	0
001-1300-514.46-11	REGULAR MAINT/INSP EQUIP	0	88	500	1,500	639	1,200
LEVEL 1	TEXT					TEXT AMT	
	COPY MAINTENANCE COST FOR NEW COPIER						1,200
	PURCHASED IN FY14						
	(ESTIMATING \$100/MONTH)						
							1,200
001-1300-514.46-16	BUILDING MAINTENANCE	0	520	0	0	0	0
001-1300-514.46-18	CONT MAINT/COMM. EQUIP	0	0	5	5	200	0
001-1300-514.49-02	COMPUTER SOFTWARE	9,518	12,011	0	0	0	1,200
LEVEL 1	TEXT					TEXT AMT	
	LEGALFILES SOFTWARE LICENSE						1,200
							1,200
001-1300-514.49-20	EQUIPMENT NON-CAPITAL	2,470	2,647	0	1,500	2,113	500
LEVEL 1	TEXT					TEXT AMT	
	SNAP SCANNER						500
							500
001-1300-514.49-66	TFR TO 506 BLDG MAINT FD	40,956	42,951	39,353	39,353	29,515	32,803
001-1300-514.51-00	OFFICE SUPPLIES	4,359	5,234	3,085	3,085	2,333	3,085
001-1300-514.52-00	OTHER OPERATING SUPPLIES	0	0	291	291	313	400
LEVEL 1	TEXT					TEXT AMT	
	MISCELLANEOUS						400
							400
001-1300-514.52-15	POSTAL SERVICE	389	405	600	600	265	500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1300-514.54-00	DUES & MEMBERSHIPS	947	948	1,200	1,200	215	1,500
		LEVEL 1	TEXT FLORIDA BAR LICENSING FOR PERSONNEL			TEXT AMT 1,500 1,500	
001-1300-514.54-01	BOOKS & SUBSCRIPTIONS	8,426	7,044	9,500	9,500	7,860	9,500
*	OPERATING EXPENSE	194,434	196,990	200,566	224,841	201,340	212,841
001-1300-514.64-00	MACH & EQUIPMENT	5,089	6,273	0	0	0	0
*	CAPITAL OUTLAY	5,089	6,273	0	0	0	0
**	LEGAL SERVICES	469,525	515,976	577,296	616,986	461,668	584,725
***	LEGAL SERVICES	469,525	515,976	577,296	616,986	461,668	584,725

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
CITY CLERK CITY CLERK 001-1500-513.12-00	SALARIES AND WAGES	86,175	97,494	97,838	117,471	91,120	129,804
	LEVEL 1 TEXT CURRENT STAFF RECLASSIFY OAV TO DEPUTY CITY CLERK-APPROVED IN 15 3% WAGE INCREASE					TEXT AMT 119,513 6,568 3,723 129,804	
001-1500-513.21-00	FICA TAXES	6,538	7,260	7,486	8,978	6,655	9,932
	LEVEL 1 TEXT PRELIMINARY BUDGET RECLASSIFY OAV TO DEPUTY CITY CLERK-APPROVED IN 15 3% WAGE INCREASE					TEXT AMT 9,145 503 284 9,932	
001-1500-513.22-00	RETIREMENT CONTRIBUTIONS	12,289	9,668	9,785	10,451	9,101	12,983
	LEVEL 1 TEXT PRELIMINARY BUDGET RECLASSIFY OAV TO DEPUTY CITY CLERK APPROVED IN 15 3% WAGE INCREASE					TEXT AMT 11,953 657 373 12,983	
001-1500-513.23-00	HEALTH INSURANCE	12,547	12,943	18,413	18,815	15,283	19,541
	LEVEL 1 TEXT HEALTH INS DENTAL INS LIFE INS 3.0% ON LIFE RECLASSIFY OAV TO DEPUTY CITY CLERK-APPROVED IN 15					TEXT AMT 17,980 1,182 347 11 21 19,541	
001-1500-513.24-00	WORKMANS COMPENSATION	77	87	90	311	94	110
	LEVEL 1 TEXT PRELIMINARY BUDGET 3.0% WAGE INCREASE					TEXT AMT 106 4 110	
001-1500-513.26-00	EAP BENEFIT	99	109	112	112	93	149
* PERSONNEL SERVICES		117,725	127,561	133,724	156,138	122,346	172,519
001-1500-513.31-13	OTHER PROF. SERVICES	14,629	16,757	19,000	19,000	17,725	19,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL TEXT TEXT AMT						
	1 BUILDER'S EXCHANGE (SCANNING)						5,000
	BIS DIGITAL (RECORDING SYSTEM)						3,150
	CROWN SHREDDING						2,000
	MUNICIPAL CODE CORP (CODIFICATION OF ORDINANCES)						8,850
							19,000
001-1500-513.34-15	TEMP HELP SERVICE FEE	14,558	1,532	0	0	0	0
001-1500-513.40-00	TRAVEL PER DEIM	856	320	1,000	1,000	720	1,000
	LEVEL TEXT TEXT AMT						
	1 FLORIDA ASSOC OF CITY CLERK'S CONFERENCES (X2)						1,000
							1,000
001-1500-513.40-10	EMPLOYEE TRAINING	575	1,124	1,000	1,500	1,309	1,000
	LEVEL TEXT TEXT AMT						
	1 FLORIDA ASSOC OF CITY CLERK'S CONFERENCES (X2) FOR						1,000
	CITY CLERK AND DEPUTY CITY CLERK PLUS WEBINARS AS						
	AVAILABLE						1,000
001-1500-513.41-00	COMMUNICATION SERVICES	1,015	1,194	1,200	1,520	671	1,680
	LEVEL TEXT TEXT AMT						
	1 INCREASE OF \$480 TO COVER THE MONTHLY COST OF CITY						480
	CLERK'S IPAD						
	YEARLY EXPENSES FOR TIME WARNER, STATE OF FLORIDA,						1,200
	ETC.						1,680
001-1500-513.44-10	EQUIP/OTHER RENTAL/LEASE	0	2,292	2,700	2,700	900	2,700
	LEVEL TEXT TEXT AMT						
	1 POSTAGE MACHINE LEASE						2,700
							2,700
001-1500-513.46-11	REGULAR MAINT/INSP EQUIP	2,804	4,105	3,600	3,600	2,294	1,660
	LEVEL TEXT TEXT AMT						
	1 KONICA MINOLTA(LEASE AGREEMENT FOR COPIER)						1,660
	- THIS IS A NEW COPIER THAT WILL REDUCE OUR						
	TOTAL COSTS BY APPROX. \$796.97/YEAR.						
	- THIS LEASE IS NOW BEING SPLIT WITH HR/RISK						
							1,660
001-1500-513.49-01	ADVERTISING	38,862	30,000	45,408	44,588	40,552	43,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
		LEVEL 1	TEXT LEGAL ADVERTISEMENTS			TEXT AMT 43,000 43,000	
001-1500-513.49-02	COMPUTER SOFTWARE		0 3,300	0	0	0	11,420
		LEVEL 1	TEXT SUITEONE AGENDA MANAGEMENT SOFTWARE JUSTFOIA PUBLIC RECORDS REQUEST TRACKING SOFTWARE			TEXT AMT 6,000 5,420 11,420	
001-1500-513.49-04	OTHER CHARGES FOR SERV	10,933	18,388	12,000	12,000	13,500	14,000
		LEVEL 1	TEXT CLERK OF COURT (RECORDINGS) SIMPLIFILE (E-RECORDINGS)			TEXT AMT 8,000 6,000 14,000	
001-1500-513.49-20	NON CAPITAL EQUIPMENT	0	430	0	0	0	0
001-1500-513.49-66	TFR TO 506 BLDG MAINT FD	41,100	43,107	39,490	39,490	29,617	32,911
001-1500-513.51-00	OFFICE SUPPLIES	2,157	3,701	2,622	2,622	1,430	2,630
		LEVEL 1	TEXT GENERAL OFFICE SUPPLIES FOR THE CLERK'S OFFICE			TEXT AMT 2,630 2,630	
001-1500-513.52-00	OTHER OPERATING SUPPLIES	1,674	917	1,500	1,500	915	1,500
		LEVEL 1	TEXT INCLUDES NOTARY FEES, NAME PLATES, AND OTHER MISC. SUPPLIES			TEXT AMT 1,500 1,500	
001-1500-513.52-15	POSTAL SERVICE	711	569	1,000	775	384	1,000
001-1500-513.54-00	DUES & MEMBERSHIPS	395	235	600	725	510	1,070
		LEVEL 1	TEXT IIMC MEMBERSHIP X2-CITY CLERK & DEPUTY CITY CLERK FACC MEMBERSHIP X2 - CITY CLERK & DEPUTY CC FIRST AMENDMENT FOUNDATION MEMBERSHIP FLORIDA RECORDS MANAGEMENT ASSOC MEMBERSHIP			TEXT AMT 390 250 275 155 1,070	
001-1500-513.54-01	BOOKS & SUBSCRIPTIONS	101	174	135	235	143	143
		LEVEL 1	TEXT NEWSJOURNAL SUBSCRIPTION			TEXT AMT 143	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
							143
*	OPERATING EXPENSE	130,370	128,145	131,255	131,255	110,670	134,714
**	CITY CLERK	248,095	255,706	264,979	287,393	233,016	307,233
***	CITY CLERK	248,095	255,706	264,979	287,393	233,016	307,233

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
FINANCE FINANCE 001-1600-513.12-00	SALARIES AND WAGES	407,048	468,635	604,950	581,258	436,768	713,649
	LEVEL 1						
	TEXT						TEXT AMT
	CURRENT STAFF						602,925
	NEW POSITION - PURCHASING COORDINATOR						39,652
	NEW POSITION - ACCOUNTANT 1 (3/4 OF YEAR)						29,739
	NEW CONTRACT ASSISTANCE						18,847
	3.0% WAGE INCREASE						19,913
	SICK LEAVE BUY BACK/ACCRUAL PAYOUT						2,573
							713,649
001-1600-513.14-00	OVERTIME	4,355	3,524	4,100	8,700	6,866	4,500
001-1600-513.21-00	FICA TAXES	30,201	34,375	46,598	47,047	32,856	54,603
	LEVEL 1						
	TEXT						TEXT AMT
	CURRENT STAFF						45,786
	OVERTIME						345
	NEW POSITION -PURCHASING COORDINATOR						3,034
	NEW POSITION - ACCOUNTANT 1						2,276
	3.0% WAGE INCREASE						1,523
	SICK LEAVE BUY BACK/ACCRUAL PAYOUT						197
	NEW CONTRACT ASSISTANCE						1,442
							54,603
001-1600-513.22-00	RETIREMENT CONTRIBUTIONS	60,104	50,237	75,043	75,207	47,278	83,900
	LEVEL 1						
	TEXT						TEXT AMT
	CURRENT STAFF						70,561
	NEW POSITION - PURCHASING COORDINATOR						6,226
	NEW POSITION - ACCOUNTANT 1						4,670
	3.0% WAGE INCREASE						2,443
							83,900
001-1600-513.23-00	HEALTH INSURANCE	37,824	41,449	71,263	71,402	41,747	88,040
	LEVEL 1						
	TEXT						TEXT AMT
	HEALTH - CURRENT						68,655
	DENTAL - CURRENT						4,531
	LIFE - CURRENT						1,851
	HEALTH - NEW POSITION - PURCHASING COORD						5,970
	DENTAL - NEW POSITION - PURCHASING COORD						394
	LIFE - NEW POSITION - PURCHASING COORD						123
	HEALTH - NEW POSITION - ACCOUNTANT I						5,970
	DENTAL - NEW POSITION - ACCOUNTANT I						394
	LIFE - NEW POSITION - ACCOUNTANT I						93
	3.0% ON LIFE INS						59

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
							4,000
001-1600-513.40-10	EMPLOYEE TRAINING	15,353	3,585	8,000	3,043	844	7,000
	LEVEL 1 TEXT						TEXT AMT
							13 CURRENT STAFF MEMBERS
							2 ADDITIONAL POSITIONS
							6,500
							500
							7,000
001-1600-513.41-00	COMMUNICATION SERVICES	1,992	1,188	2,000	2,000	1,088	1,500
	LEVEL 1 TEXT						TEXT AMT
							TIME WARNER - 28 DEPT PHONES
							ESTIMATED AT \$125/MONTH
							1,500
							1,500
001-1600-513.46-11	REGULAR MAINT/INSP EQUIP	0	0	500	500	0	0
001-1600-513.46-36	SOFTWARE MAINTENANCE	0	1,865	0	0	0	1,119
	LEVEL 1 TEXT						TEXT AMT
							3 MAINTENANCE FEES FOR MONARCH @ \$373/EA
							1,119
							1,119
001-1600-513.47-00	PRINTING AND BINDING	1,755	3,769	2,650	2,650	1,896	3,150
	LEVEL 1 TEXT						TEXT AMT
							BUDGET BOOK
							CAFR
							MISCELLANEOUS
							1,800
							1,000
							350
							3,150
001-1600-513.49-02	COMPUTER SOFTWARE	6,408	6,907	4,839	4,839	0	5,789
	LEVEL 1 TEXT						TEXT AMT
							3 SINGLE USER MONARCH LICENSES @ \$1,675/EA
							2 ADOBE PROFESSIONAL LICENSES @ \$352/EA
							5,085
							704
							5,789
001-1600-513.49-16	COMPUTER HARDWARE	1,725	0	0	0	0	500
	LEVEL 1 TEXT						TEXT AMT
							MISC EQUIPMENT FOR 2 ADDITIONAL POSITIONS
							(IT IS BUDGETING FOR THE COMPUTER, MONITOR
							OFFICE SUITE, ANTI-VIRUS ETC.)
							500
							500
001-1600-513.49-19	LICENSES, TAXES & FEES	224	89	0	14	14	100
001-1600-513.49-20	NON CAPITAL EQUIPMENT	0	3,837	0	100	100	2,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL 1 TEXT					TEXT	AMT
	1 DESK, CHAIR, FILE CABINETS & BOOKCASE FOR 1 NEW POSITION (WILL MOVE THIS TO A FURNITURE & FIXTURE LINE ONCE ESTABLISHED)						2,000
							2,000
001-1600-513.49-66	TFR TO 506 BLDG MAINT FD	65,844	69,362	63,018	63,018	47,264	62,054
001-1600-513.51-00	OFFICE SUPPLIES	10,889	19,351	14,500	13,959	9,719	13,000
	LEVEL 1 TEXT					TEXT	AMT
	1 MISCELLANEOUS SUPPLIES AS NEEDED FOR 15 STAFF POSITIONS						13,000
							13,000
001-1600-513.52-00	OTHER OPERATING SUPPLIES	5,077	4,878	8,756	5,956	3,476	6,000
	LEVEL 1 TEXT					TEXT	AMT
	1 MISC ITEMS FOR DEPARTMENT						6,000
							6,000
001-1600-513.52-15	POSTAL SERVICE	4,605	4,070	6,400	6,400	2,916	5,000
001-1600-513.54-00	DUES & MEMBERSHIPS	3,430	1,750	5,600	5,600	2,169	3,340
	LEVEL 1 TEXT					TEXT	AMT
	1 FGFOA -\$35/PER PERSON TIMES 9						315
	NIGP - \$185 BASE PLUS \$80 FOR 2-10 PERSON MEMBSHP						265
	FAPPO - \$50/PER PERSON TIMES 4						200
	AICPA - \$65/PER PERSON TIMES 1						65
	GFOA ANNUAL MEMBERSHIP						595
	GFOA CAFR AND BUDGET AWARD PROGRAM DUES						1,000
	BJ'S MEMBERSHIP						40
	OTHER AS NEEDED						860
							3,340
001-1600-513.54-01	BOOKS & SUBSCRIPTIONS	200	269	700	700	15	500
*	OPERATING EXPENSE	138,063	135,018	135,963	172,651	130,661	144,252
001-1600-513.64-00	MACH & EQUIPMENT	8,707	0	0	0	0	0
001-1600-513.64-15	ADP EQUIPMENT	0	7,010	5,000	5,000	0	0
*	CAPITAL OUTLAY	8,707	7,010	5,000	5,000	0	0
**	FINANCE	686,937	740,968	943,898	962,251	696,947	1,090,075

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
		-----	-----	-----	-----	-----	-----
***	FINANCE	686,937	740,968	943,898	962,251	696,947	1,090,075

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
PERSONNEL PERSONNEL 001-1700-513.12-00	SALARIES AND WAGES	171,942	121,061	158,404	160,317	124,924	264,950
	LEVEL 1 TEXT					TEXT AMT	
							165,695
							3,807
							7,607
							45,405
							42,436
							264,950
001-1700-513.14-00	OVERTIME	598	0	0	0	0	600
	LEVEL 1 TEXT					TEXT AMT	
							600
							600
001-1700-513.21-00	FICA TAXES	12,337	8,344	12,119	12,260	8,406	20,562
	LEVEL 1 TEXT					TEXT AMT	
							12,968
							291
							582
							3,474
							3,247
							20,562
001-1700-513.22-00	RETIREMENT CONTRIBUTIONS	28,346	14,020	19,718	19,958	15,140	40,562
	LEVEL 1 TEXT					TEXT AMT	
							25,119
							484
							1,167
							7,129
							6,663
							40,562
001-1700-513.23-00	HEALTH INSURANCE	19,624	15,584	18,601	18,804	15,140	32,644
	LEVEL 1 TEXT					TEXT AMT	
							17,910
							1,182
							515
							12
							24

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	NEW LABOR RELATIONS SPECIALIST HEALTH						5,970
	NEW LABOR RELATIONS SPECIALIST DENTAL						394
	NEW LABOR RELATIONS SPECIALIST LIFE						141
	NEW HR ANALYST HEALTH						5,970
	NEW HR ANALYST DENTAL						394
	NEW HR ANALYST LIFE						132
							32,644
001-1700-513.24-00	WORKMANS COMPENSATION	148	108	147	147	131	279
	LEVEL 1 TEXT						TEXT AMT
	CURRENT STAFF						151
	RECLASS IN FY 15 (HR ADMIN TO MGR)						4
	3.0% WAGE INCREASE						4
	NEW-LABOR RELATIONS SPECAILIST						60
	NEW HR ANALYST						60
							279
001-1700-513.25-00	UNEMPLOYMENT COMP	0	4,675	0	0	0	0
001-1700-513.26-00	EAP BENEFIT	129	98	112	112	94	186
	LEVEL 1 TEXT						TEXT AMT
	CURRENT STAFF						112
	NEW LABOR RELATIONS SPECIALIST						37
	NEW HR ANALYST						37
							186
* PERSONNEL SERVICES		233,124	163,890	209,101	211,598	163,835	359,783
001-1700-513.31-13	OTHER PROF. SERVICES	16,593	8,260	5,000	8,000	8,280	29,000
	LEVEL 1 TEXT						TEXT AMT
	HSA FEES 40@\$66; FSA FEES 25@\$51; HSA/FSA 2@\$81						8,000
	DEGREE VERIFY 50@\$25; BACKGROUND CHECKS 80@\$30						
	SUPPORTS GOAL 6 ORGANIZATIONAL EXCELLENCE						21,000
	PRE-EMPLOYMENT DRUG TESTS, PHYSICALS, PSYCH EVALS						
	THIS WAS PREVIOUSLY BUDGETED IN 52-16 MEDICAL AND						
	LAB SUPPLIES						29,000
001-1700-513.40-00	TRAVEL PER DEIM	488	100	600	3,100	2,625	8,100
	LEVEL 1 TEXT						TEXT AMT
	FPELRA CONFERENCE (2EES), FPHRA CONFERENCE (2EES)						8,100
	OTHER INTERNAL HR STAFF TRAINING						
	SUPPORTS GOAL 6 - ORGANIZATIONAL EXCELLENCE						8,100

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1700-513.40-10	EMPLOYEE TRAINING	6,600	4,242	12,000	12,310	12,309	12,500
	LEVEL 1 TEXT					TEXT	AMT
							12,500
							12,500
001-1700-513.41-00	COMMUNICATION SERVICES	639	714	750	750	952	750
	LEVEL 1 TEXT					TEXT	AMT
							750
							750
001-1700-513.49-01	ADVERTISING	2,629	1,221	2,000	2,000	403	1,500
	LEVEL 1 TEXT					TEXT	AMT
							1,500
							1,500
001-1700-513.49-03	SERVICE AWARDS	12,380	10,623	9,500	8,620	8,620	10,100
	LEVEL 1 TEXT					TEXT	AMT
							10,100
							10,100
001-1700-513.49-19	LICENSES, TAXES & FEES	10	677	0	0	75	0
001-1700-513.49-66	TFR TO 506 BLDG MAINT FD	61,908	64,931	59,487	59,487	44,615	49,583
001-1700-513.51-00	OFFICE SUPPLIES	1,854	1,448	3,000	2,879	940	3,000
	LEVEL 1 TEXT					TEXT	AMT
							2,170
							830
							3,000
001-1700-513.52-00	OTHER OPERATING SUPPLIES	2,839	3,064	3,742	3,622	2,419	3,500
001-1700-513.52-10	GAS,DIESEL,OIL,& GREASE	0	0	0	0	34	200
	LEVEL 1 TEXT					TEXT	AMT
							200
							200
001-1700-513.52-15	POSTAL SERVICE	375	419	700	700	423	700
	LEVEL 1 TEXT					TEXT	AMT
001-1700-513.52-16	MEDICAL & LAB SUPPLIES	17,678	15,689	21,000	16,500	13,920	0

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER		ACCOUNT DESCRIPTION		FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
				LEVEL 1	TEXT PRE-EMPLOYMENT DRUG TESTS, PHYSICALS, PSYCH EVALS MOVED TO 31-13 PROFESSIONAL SERVICES				TEXT AMT
001-1700-513.54-00		DUES & MEMBERSHIPS		1,075	835	2,129	1,940	420	2,129
				LEVEL 1	TEXT SHRM NATIONAL 2@\$180, SHRM LOCAL 2@\$50, IPMA \$250 HRIC 2@\$100, FPELRA 2@\$200, FPHRA 2@\$135				TEXT AMT
									2,129
									2,129
001-1700-513.54-01		BOOKS & SUBSCRIPTIONS		0	71	0	0	0	0
*	OPERATING EXPENSE			125,068	112,294	119,908	119,908	96,035	121,062
**	PERSONNEL			358,192	276,184	329,009	331,506	259,870	480,845
***	PERSONNEL			358,192	276,184	329,009	331,506	259,870	480,845

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
COMMUNITY DEVELOPMENT PLANNING & DEV DIVISION							
001-1900-515.12-00	SALARIES AND WAGES	314,267	302,712	306,315	307,603	241,884	301,561
	LEVEL 1						
	TEXT						
	CURRENT STAFF						290,643
	SICK LEAVE BUY BACK						2,200
	3.0% WAGE INCREASE						8,718
							301,561
001-1900-515.12-20	CAPITAL LABOR OFFSET	910-	220-	0	0	0	0
001-1900-515.14-00	OVERTIME	0	152	0	0	8	0
001-1900-515.21-00	FICA TAXES	22,671	21,846	23,437	23,532	17,345	23,073
	LEVEL 1						
	TEXT						
	CURRENT STAFF						22,237
	3.0% WAGE INCREASE						667
	SICK LEAVE BUY BACK						169
							23,073
001-1900-515.21-20	CAP PROJ BENEFIT OFFSET	181-	70-	0	0	0	0
001-1900-515.22-00	RETIREMENT CONTRIBUTIONS	42,154	28,154	34,270	34,432	26,595	36,197
	LEVEL 1						
	TEXT						
	CURRENT STAFF						35,144
	3.0% WAGE INCREASE						1,053
							36,197
001-1900-515.23-00	HEALTH INSURANCE	32,604	28,498	35,350	35,487	29,285	34,343
	LEVEL 1						
	TEXT						
	HEALTH						31,343
	DENTAL						2,069
	LIFE						904
	3.0% ON LIFE						27
							34,343
001-1900-515.24-00	WORKERS COMPENSATION	283	246	281	281	253	266
	LEVEL 1						
	TEXT						
	CURRENT STAFF						257
	3.0% WAGE INCREASE						9
							266
001-1900-515.26-00	EAP BENEFIT	213	189	212	212	176	195
*	PERSONNEL SERVICES	411,101	381,507	399,865	401,547	315,546	395,635

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BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
							3,000
001-1900-515.44-13	FLEET FINANCING	3,868	5,149	2,572	2,572	1,929	2,572
	LEVEL 1 TEXT						TEXT AMT
							CLICK2GOV PLANNING & ENGINEERING AND CLICK2GOV BUSINESS LICENSES MODUULES 2,572
							2,572
001-1900-515.45-19	VEHICLE INSURANCE	375	375	394	394	295	0
	LEVEL 1 TEXT						TEXT AMT
							VEHICLE INSURANCE
001-1900-515.46-11	REGULAR MAINT/INSP EQUIP	1,990	2,171	2,000	2,003	2,002	2,100
	LEVEL 1 TEXT						TEXT AMT
							SERVICE CONTRACTS/OFFICE EQUIPMENT OFFICE COPY MACHINES INCL MTHLY MAINT & OVERAGE CHARGES. INCREASE BASED ON ACTUALS FOR CURRENT FY. 2,100
							2,100
001-1900-515.46-12	VEH MAINT/REPAIR	1,677	3,507	2,000	2,000	0	0
001-1900-515.46-18	CONT MAINT/COMM EQUIP	169	0	0	99	100	0
001-1900-515.47-00	PRINTING & BINDING	0	624	500	500	143	500
	LEVEL 1 TEXT						TEXT AMT
							BUSINESS CARDS, PLANS AND MAPS THAT ARE SENT OUT DUE TO SIZE OR COPIER MAINTENANCE, BROCHURES, AND MISCELLANEOUS PUBLIC EDUCATION MATERIALS. 500
							500
001-1900-515.49-66	TFR TO 506 BLDG MAINT FD	31,764	33,299	30,537	30,537	22,903	25,517
001-1900-515.51-00	OFFICE SUPPLIES	2,894	2,086	3,500	3,497	1,320	3,000
	LEVEL 1 TEXT						TEXT AMT
							STANDARD OFFICE SUPPLIES AND OTHER GRAPHICS SUPPLIES FOR STAFF OF 5. ALSO COVERS SUPPLIES FOR PLANNING COMMISSION, DEVELOPMENT REVIEW COMMITTEE AND RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION INCLUDING MEETING AGENDA AND SUPPORT MATERIALS FOR MONTHLY TPO MEETINGS (TYPICALLY 100 PAGES AND INCLUDES COLOR MAPS), DISTRIBUTION OF FEASIBILITY STUDIES FOR REVIEW BY CITY STAFF, AND PREPARATION OF APPLICATIONS FOR TPO PROJECTS. 3,000
							3,000
001-1900-515.52-00	OTHER OPERATING SUPPLIES	2,329	132	2,229	2,229	11	2,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL 1 TEXT					TEXT AMT	
							2,000
							2,000
001-1900-515.52-10	GAS,DIESEL,OIL,& GREASE	523	115	630	630	63	213
	LEVEL 1 TEXT					TEXT AMT	
							213
							213
001-1900-515.52-15	POSTAL SERVICE	1,115	206	2,000	2,000	349	1,250
	LEVEL 1 TEXT					TEXT AMT	
							1,250
							1,250
001-1900-515.54-00	DUES & MEMBERSHIPS	3,856	3,868	5,000	5,000	4,475	5,000
	LEVEL 1 TEXT					TEXT AMT	
							5,000
							5,000
001-1900-515.54-01	BOOKS & SUBSCRIPTIONS	2,068	715	1,000	1,000	400	750
	LEVEL 1 TEXT					TEXT AMT	
							750

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	PARKING AND TRIP GENERATION MANUALS. MONTHLY SUBSCRIPTION FEE FOR ADOBE CREATIVE CLOUD LICENSE.						750
*	OPERATING EXPENSE	69,403	63,438	80,071	80,071	48,024	64,902
**	PLANNING & DEV DIVISION	480,504	444,945	479,936	481,618	363,570	460,537

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1902-515.12-00	CODE ENFORCEMENT SALARIES AND WAGES	223,869	235,916	237,374	238,573	183,873	234,906
	LEVEL 1						TEXT AMT
							210,727
							14,000
							6,376
							1,803
							2,000
							234,906
001-1902-515.14-00	OVERTIME	0	133	0	0	61	1,000
	LEVEL 1						TEXT AMT
							1,000
							1,000-
001-1902-515.21-00	FICA TAXES	16,618	16,643	18,164	18,253	12,977	18,957
	LEVEL 1						TEXT AMT
							17,194
							486
							153
							138
							77
							18,048
001-1902-515.22-00	RETIREMENT CONTRIBUTIONS	32,512	28,795	28,285	28,436	22,139	33,327
	LEVEL 1						TEXT AMT
							32,146
							284
							897
							33,327
001-1902-515.23-00	HEALTH INSURANCE	28,773	31,380	33,716	33,844	23,626	34,117
	LEVEL 1						TEXT AMT
							31,343
							2,069
							677
							22
							6
							34,117

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-1902-515.24-00	WORKERS COMPENSATION	1,630	1,772	2,094	2,094	1,679	1,867
	LEVEL 1 TEXT					TEXT AMT	
							1,803
	CURRENT STAFF						50
	3.0% WAGE INCREASE						2
	RECLASSIFY SUPERVOSR TO MGR						2
	SICK LEAVE BUY BACK						10
	NEW -OVERTIME						1,867
001-1902-515.25-00	UNEMPLOYMENT COMP	1,607	0	0	0	0	0
001-1902-515.26-00	EAP BENEFIT	191	202	203	203	169	203
-----		-----		-----		-----	
*	PERSONNEL SERVICES	305,200	314,841	319,836	321,403	244,524	324,377
001-1902-515.31-12	LEGAL SERVICES	8,642	18,644	35,000	34,250	12,300	28,000
	LEVEL 1 TEXT					TEXT AMT	
							28,000
	FUNDING FOR THE SPECIAL MAGISTRATE AND CODE ATTORNEY. THERE ARE 22 SCHEDULED MAGISTRATE HEARINGS FOR THE YEAR. HEARINGS ARE AVERAGING 2.5 HOURS LONG. NUMEROUS CASES ARE OF A COMPLEX NATURE AND REQUIRE THE ASSISTANCE OF THE CODE ATTORNEY TO PROSECUTE. IT IS ANTICIPATED THERE WILL BE 12 APPEARANCES FOR THE STAFF ATTORNEY. THIS IS ONLY THE 2ND FULL YEAR WITH MAGISTRATE AND STAFF SUPPORT ATTORNEY. STILL ANAYLZING TRENDS OF CODE CASE VIOLATIONS AND EXPENSES IN THIS LINE. PRIOR YEAR ACTUALS REFLECT THE PRIOR APPROACH WITH A CODE BOARD AND THEN A GRADUAL TRANSITION TO A MAGISTRATE WITH A STAFF SUPPORT ATTORNEY.						28,000
001-1902-515.31-13	OTHER PROF. SERVICES	10,511	26,850	38,000	38,000	20,500	38,000
	LEVEL 1 TEXT					TEXT AMT	
							38,000
	FUNDING FOR CONTRACTED VENDORS TO PROVIDE NUSIANCE/CODE VIOLATION ABATEMENT SERVICE SUCH AS LAWN MOWING, DEBRIS REMOVAL, SECURING PROPERTIES, ETC. PARTIAL FUNDING MAY COME FROM RECOVERED LIENS. ANTICIPATED WORKLOAD FOR VENDORS IS: 4 UNSAFE BUILDING ABATEMENTS (APPROX. \$6,000 EA) 1 MAJOR RESIDENTIAL CLEANUP (APPROX. \$4,000) 50 LOT MOWINGS (AVERAGE APPROX. \$200 EA) 2ND FULL YEAR WITH THIS APPROACH TO NUISANCE ABATEMENT, STILL ANALYZING TRENDS OF CODE CASE						

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	VIOLATIONS AND EXPENSES. FOR THE CURRENT FY AT 50% COMPLETE, WE HAVE NOT HAD AS MANY DEMOLITIONS AS EXPECTED SO EXPENDITURES ARE A LITTLE BELOW EXPECTED.						38,000
001-1902-515.40-00	TRAVEL PER DIEM	1,334	4,478	3,700	3,700	2,905	3,700
	LEVEL 1 TEXT TRAINING FUNDING FOR 6 EMPLOYEES TO MAINTAIN THEIR CERTIFICATIONS FOR: FLORIDA ASSOCIATION OF CODE ENFORCEMENT, FLORIDA BENCHMARKING CONSORTIUM, FLORIDA ASSOCIATION OF BUSINESS TAX OFFICIALS 1 CODE SUPERVISOR/MANAGER: F.A.C.E., FBC & FABTO 4 CODE INSPECTORS: F.A.C.E. 1 BUSINESS TAX OFFICIAL: F.A.B.T.O. THIS INCLUDES TRAVEL AND TRAINING FOR CONFERENCES, PER DIEM, LODGING. A MAJORITY OF TRAINING OPPORTUNITIES FOR CODE OCCUR LATE IN THE FY.						3,700
001-1902-515.41-00	COMMUNICATION SERVICES	4,539	6,740	5,100	5,455	4,535	6,100
	LEVEL 1 TEXT FUNDING FOR 5 MOBILE PHONES AND 5 AIR CARDS IN LAPTOP COMPUTERS. SUPPORTS COUNCIL OBJECTIVE TO HAVE MORE VISIBLE CODE ENFORCEMENT BY ALLOWING THEM TO DO MORE WORK IN THE FIELD. EXPENSES HAVE INCREASED OVER TIME DUE TO MORE USE IN THE FIELD. *REDUCE PER CM						1,000- 6,100
001-1902-515.44-13	FLEET FINANCING	1,946	4,291	8,499	8,499	6,374	11,251
001-1902-515.45-19	VEHICLE INSURANCE	2,625	2,625	2,758	2,758	2,068	2,608
001-1902-515.46-11	REGULAR MAINT/INSP EQUIP	2,352	2,174	2,000	2,000	2,000	2,100
	LEVEL 1 TEXT COPIER MAINTENANCE AGREEMENTS AND SOUND METER MAINTENANCE AGREEMENT.						2,100
001-1902-515.46-12	VEH MAINT/REPAIR	9,167	10,647	7,588	7,588	7,370	7,588
	LEVEL 1 TEXT BASE						
001-1902-515.46-18	CONT MAINT/COMM EQUIP	55-	0	0	0	80	0
001-1902-515.47-00	PRINTING & BINDING	299	185	1,000	1,000	129	500

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL 1						
	TEXT						
	FUNDS USED FOR ITEMS SUCH AS DOOR HANGERS, BUSINESS CARDS, CITATIONS, AND COURTESY CARDS. CITATIONS ARE PROPOSED TO BE AUTHORIZED AS A NEW CODE ENFORCEMENT OPTION IN FY16.						
							500
							500
001-1902-515.49-04	OTHER CHARGES FOR SERVICE	0	0	0	750	750	0
001-1902-515.49-16	COMPUTER HARDWARE	0	0	5,000	5,000	4,837	0
	LEVEL 1						
	TEXT						
	PROPOSED HARDWARE SUBMITTED ON COMPUTER HARDWARE FORM						
001-1902-515.49-19	TAXES, LICENSES, AND FEES	0	0	0	88	87	0
001-1902-515.49-66	TFR TO 506 BLDG MAINT FD	22,068	23,125	21,212	21,212	15,909	17,725
001-1902-515.51-00	OFFICE SUPPLIES	3,460	3,743	3,150	3,062	1,446	3,000
	LEVEL 1						
	TEXT						
	STANDARD OFFICE SUPPLIES FOR STAFF OF 6.						
							3,000
							3,000
001-1902-515.52-00	OTHER OPERATING SUPPLIES	355	1,118	1,000	1,000	385	1,000
	LEVEL 1						
	TEXT						
	VEHICLE EQUIPMENT FOR LAPTOPS. FIELD EQUIPMENT SUCH AS STAKES FOR POSTING PROPERTIES. EMERGENCY PREPAREDNESS EQUIPMENT AND DISASTER ASSESSMENT SUPPLIES. DIGITAL CAMERAS.						
							1,000
							1,000
001-1902-515.52-10	GAS,DIESEL,OIL,& GREASE	7,024	7,052	6,300	6,300	3,796	4,500
	LEVEL 1						
	TEXT						
	EST 1800 GALLONS @ \$2.50 PER GALLON						
							4,500
							4,500
001-1902-515.52-12	UNIFORMS	949	1,290	1,000	1,000	1,000	1,300
	LEVEL 1						
	TEXT						
	FUNDING FOR UNIFORM PURCHASE AND RENTAL. SHIRTS, JACKETS, AND PANTS FOR CODE ENFORCEMENT OFFICERS. MAXIMUM 6 SHIRTS/YEAR FOR 5 OFFICERS AND RENTAL ON EXISTING UNIFORMS. AMOUNT BASED ON PRIOR YEAR ACTUAL.						
							1,300
							1,300
001-1902-515.52-15	POSTAL SERVICE	4,004	4,599	2,400	2,400	1,679	5,000

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ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
		LEVEL	TEXT				TEXT AMT
		1	FUNDING FOR MAILING OF BUSINESS TAX RENEWAL FORMS. 1ST MAILING IN JULY (APPROX. 3,700 MAILINGS) 2ND MAILING IN DEC.(APPROX. 1,500 MAILINGS) FOR ANY DELINQUENT. APPROX 3,700 BUSINESS TAX CERTIFICATES ARE EXPECTED TO BE MAILED ONCE RENEWED. INCREASE PROPOSED TO MATCH PRIOR YEAR'S ACTUAL EXPENDITURES.				5,000
							5,000
001-1902-515.54-00	DUES & MEMBERSHIPS	695	280	850	850	706	850
		LEVEL	TEXT				TEXT AMT
		1	AMERICAN ASSOCIATION OF CODE ENFORCEMENT, FLORIDA ASSOCIATION OF CODE ENFORCEMENT, FLORIDA ASSOCIATION OF BUSINESS TAX OFFICIALS, INTERNATIONAL CODE COUNCIL, AND OTHER PROFESSIONAL MEMBERSHIPS FOR 5 CODE STAFF AND 1 BUSINESS TAX OFFICER.				850
							850
001-1902-515.54-01	BOOKS & SUBSCRIPTIONS	0	281	350	350	70	350
		LEVEL	TEXT				TEXT AMT
		1	SUBSCRIPTIONS FOR PROFESSIONAL JOURNALS AND MAGAZINES. TRAINING BOOKS. COPIES OF INTERNATIONAL PROPERTY MAINTENANCE CODE. INCONSISTANT USE REFLECTS YEARS WHERE NO IPMC BOOKS WERE ORDERED.				350
							350
* OPERATING EXPENSE		-----	79,915	-----	118,122	-----	144,907
						-----	145,262
						-----	88,926
						-----	133,572
* * CODE ENFORCEMENT		-----	385,115	-----	432,963	-----	464,743
						-----	466,665
						-----	333,450
						-----	457,949

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
ENGINEERING DIVISION							
001-1903-515.12-00	SALARIES AND WAGES	217,161	213,319	279,456	264,456	170,530	364,065
	LEVEL 1						
	TEXT					TEXT	AMT
	CURRENT STAFF						295,179
	SICK LEAVE BUY BACK						2,749
	3.0% WAGE INCREASE						10,524
	NEW CIVIL ENGINEER						55,613
							364,065
001-1903-515.12-20	CAPITAL LABOR OFFSET	3,893-	8,593-	0	0	0	0
001-1903-515.14-00	OVERTIME	0	303	0	415	416	0
001-1903-515.21-00	FICA TAXES	14,964	15,013	21,381	21,381	12,098	27,216
	LEVEL 1						
	TEXT					TEXT	AMT
	CURRENT STAFF						21,882
	SICK LEAVE BUY BACK						211
	3.0% WAGE INCREASE						868
	NEW CIVIL ENGINEER						4,255
							27,216
001-1903-515.21-20	CAP PROJ BENEFIT OFFSET	704-	2,617-	0	0	0	0
001-1903-515.22-00	RETIREMENT CONTRIBUTIONS	30,451	25,878	33,288	33,288	20,120	48,415
	LEVEL 1						
	TEXT					TEXT	AMT
	CURRENT STAFF						39,774
	3.0% WAGE INCREASE						1,411
	NEW CIVIL ENGINEER						7,230
							48,415
001-1903-515.23-00	HEALTH INSURANCE	21,180	19,949	29,290	29,290	17,163	38,797
	LEVEL 1						
	TEXT					TEXT	AMT
	HEALTH						29,339
	DENTAL						1,938
	LIFE						945
	3.0% ON LIFE						38
	NEW CIVIL ENGINEER - HEALTH						5,970
	NEW CIVIL ENGINEER - DENTAL						394
	NEW CIVIL ENGINEER - LIFE						173
							38,797
001-1903-515.24-00	WORKERS COMPENSATION	742	781	1,172	1,172	1,002	2,043
	LEVEL 1						
	TEXT					TEXT	AMT
	CURRENT STAFF						1,936
	3.0% WAGE INCREASE						58
	NEW CIVIL ENGINEER						49

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
							2,043
001-1903-515.26-00	EAP BENEFIT	138	125	175	175	106	212
	LEVEL 1 TEXT CURRENT STAFF NEW CIVIL ENGINEER					TEXT AMT	175 37 212
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	280,039	264,158	364,762	350,177	221,435	480,748
001-1903-515.31-13	OTHER PROF. SERVICES	114,629	127,152	50,000	66,170	65,530	50,000
	LEVEL 1 TEXT SERVICES INCLUDE SURVEY WORK FOR FINAL PLAT REVIEW, ANNEXATIONS AND OTHER ENGINEERING STUDIES AS REQUIRED, ENGINEERING SITE PLAN REVIEW SUPPORT, SMALL PROJECT DESIGN AND TO SUPPLEMENT CONSTRUCTION INSPECTION IN THE EVENT OF A LARGE NUMBER OF PROJECTS OR STAFF TURNOVER.					TEXT AMT	50,000
							50,000
001-1903-515.40-00	TRAVEL PER DIEM	3,487	996	2,500	1,070	301	2,500
	LEVEL 1 TEXT FUNDS FOR TRAINING FOR REQUIRED CEU'S FOR MANAGER /LANDSCAPE ARCHITECT & PROFESSIONAL ENGINEER. MOST TRAINING FOR THE ENGINEERING STAFF OCCURS AFTER THE MIDPOINT OF THE FY.					TEXT AMT	2,500
							2,500
001-1903-515.41-00	COMMUNICATION SERVICES	981	738	1,000	1,071	731	2,400
	LEVEL 1 TEXT FUNDING FOR MOBILE PHONE AND AIR CARD FOR THE NEW CONSTRUCTION INSPECTOR. EXPENSES HAVE INCREASED DUE TO FULL TIME IN-HOUSE INSPECTOR IN THE FIELD ALL DAY. NUMBERS BASED ON DATA FROM OTHER DEPT PHONE AND AIR CARD MONTHLY BILLING DATA.					TEXT AMT	2,400
							2,400
001-1903-515.45-19	VEHICLE INSURANCE	375	375	394	394	295	373
001-1903-515.46-11	REGULAR MAINT/INSP EQUIP	1,990	1,974	2,000	2,000	2,000	2,100
	LEVEL 1 TEXT TO PAY PERCENTAGE OF MAINTENANCE AGREEMENT ON DEPT COPIER AND LARGE PLAN "BLUEPRINT" COPIER.					TEXT AMT	2,100

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
INCREASE BASED ON ACTUALS FOR CURRENT FY.							2,100
001-1903-515.46-12	VEH MAINT/REPAIR	986	880	900	900	162	2,900
	LEVEL 1 TEXT					TEXT AMT	
							2,900
							2,900
001-1903-515.47-00	PRINTING & BINDING	0	0	200	200	0	200
	LEVEL 1 TEXT					TEXT AMT	
							200
							200
001-1903-515.49-02	COMPUTER SOFTWARE	0	0	700	95	95	200
	LEVEL 1 TEXT					TEXT AMT	
							200
							200
001-1903-515.49-16	COMPUTER HARDWARE	0	0	2,000	2,000	1,046	0
001-1903-515.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	799	0	0
001-1903-515.49-66	TFR TO 506 BLDG MAINT FD	19,056	19,968	18,311	18,311	13,733	15,299
001-1903-515.51-00	OFFICE SUPPLIES	2,647	1,963	2,500	2,500	1,157	2,000
	LEVEL 1 TEXT					TEXT AMT	
							2,500
							500-
							2,000
001-1903-515.52-00	OTHER OPERATING SUPPLIES	8	1,031	1,100	1,100	339	1,000
	LEVEL 1 TEXT					TEXT AMT	
							1,100
							100-
							1,000
001-1903-515.52-10	GAS, DIESEL, OIL, & GREASE	935	564	543	543	338	1,500
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	1						1,500
	EST 600 GALLONS @ \$2.50 PER GALLON INCREASE IS DUE TO THE NEW FULL TIME IN-HOUSE CONSTRUCTION INSPECTOR WHO IS DRIVING AN ADDITIONAL VEHICLE.						1,500
001-1903-515.52-12	UNIFORMS	0	0	0	260	260	300
	LEVEL 1					TEXT AMT	300
	TEXT UNIFORMS FOR NEW FIELD POSITION IN FY 15 - CONSTRUCTION INSPECTOR: SHIRTS, PANTS, JACKET						300
001-1903-515.52-15	POSTAL SERVICE	101	57	625	625	74	625
	LEVEL 1					TEXT AMT	625
	TEXT OCCASIONAL OFFICE MAILINGS, REQUIRED MAILINGS FOR CRS REPETITIVE LOSS AREA NOTIFICATIONS AND PUBLIC OUTREACH.						625
001-1903-515.54-00	DUES & MEMBERSHIPS	1,099	694	1,000	391	0	1,000
	LEVEL 1					TEXT AMT	1,000
	TEXT TO PAY FOR REQUIRED PROFESSIONAL LICENSES, MEMBERSHIPS AND PROFESSIONAL PUBLICATIONS. LICENSE RENEWALS FOR ENGINEERING STAFF OCCUR AFTER THE MIDPOINT OF THE FY.						1,000
001-1903-515.54-01	BOOKS & SUBSCRIPTIONS	218	0	200	200	0	200
	LEVEL 1					TEXT AMT	
	TEXT CODE BOOKS, TRADE MAGAZINES AND MANUALS AND OTHER PUBLICATIONS.						
*	OPERATING EXPENSE	146,512	156,392	83,973	98,629	86,061	82,597
**	ENGINEERING DIVISION	426,551	420,550	448,735	448,806	307,496	563,345
***	COMMUNITY DEVELOPMENT	1,292,170	1,298,458	1,393,414	1,397,089	1,004,516	1,481,831

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-3100-522.12-00	FIRE SERVICES FIRE SERVICES SALARIES & WAGES	3,155,443	3,077,279	3,055,896	3,058,159	2,417,286	3,331,209
	LEVEL 1						TEXT AMT
							SALARIES & WAGES-INCLUSIVE OF RAISE 2,947,701
							ADDITIONAL INCENTIVE PAY 164,429
							HOLIDAY PAY 31,039
							RIDE UP PAY 4,600
							ACCRUAL PAYOUTS 27,416
							DROP PAYOUTS 115,172
							NEW EMERGENCY MANAGEMENT/PUBLIC EDUCATION 40,852
							3,331,209
001-3100-522.14-00	OVERTIME	277,713	227,397	226,280	226,280	107,093	190,000
001-3100-522.15-10	CERTIFICATION/LICENSES	2,015	1,750	2,865	2,865	2,425	0
001-3100-522.21-00	FICA TAXES	251,688	239,926	250,829	250,997	182,793	265,334
	LEVEL 1						TEXT AMT
							CURRENT STAFF (INCLUDES RAISE) 234,037
							OVERTIME 14,535
							HOLIDAY 2,375
							RIDE UP 352
							ACCRUAL PAYOUTS 2,098
							DROP PAYOUTS 8,811
							NEW EMERGENCY MGMT/PUBLIC ED COORDINATOR 3,126
							265,334
001-3100-522.22-00	RETIREMENT CONTRIBUTIONS	2,518,934	3,314,773	2,850,460	2,850,745	1,937,800	2,648,586
	LEVEL 1						TEXT AMT
							CALCULATIONS CONFIRMED 2,237,840
							FIRE PENSION CONTRIBUTION BY CITY-INC RAISE 386,195
							STATE CONTRIBUTION FIRE PENSION PER ACTUARY REPORT 16,896
							ICMA & GENERAL PENSION 7,655
							NEW EMERG MGMT/PUB ED 2,648,586
001-3100-522.23-00	HEALTH INSURANCE	297,612	311,912	359,086	359,327	280,504	384,637
	LEVEL 1						TEXT AMT
							HEALTH 346,260
							DENTAL 22,852
							LIFE INC RAISE 9,034
							NEW EMERG MGMT/PUB ED HEALTH 5,970
							NEW EMERG MGMT/PUB ED DENTAL 394
							NEW EMERG MGMT/PUB ED LIFE 127
							384,637

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	GOVERNOR'S HURRICANE CONFERENCE NATIONAL FIRE ACADEMY						800 600 4,000
001-3100-522.40-10	EMPLOYEE TRAINING	13,411	13,422	12,500	12,500	6,235	12,500
	LEVEL 1 TEXT						TEXT AMT
	TARGET SAFETY PROGRAM						6,000
	STAFF DEVELOPMENT TRAINING						6,500 12,500
001-3100-522.41-00	COMMUNICATION SERVICES	24,379	29,731	24,925	25,706	21,472	15,775
	LEVEL 1 TEXT						TEXT AMT
	WEATHER SATELLITE SYSTEM						3,675
	SATELLITE PHONE						650
	STATE OF FLORIDA (MAINTAIN 1 PHONE LINE)						300
	TIME WARNER						1,650
	EJ WARD						1,000
	AT&T (INCREASING THIS DUE TO CHANGING OUT THE CELL PHONES ON THE 5 ENGINES TO IPHONES FOR GREATER OPERATIONAL CAPABILITIES. ADD'L \$20/MONTH TIMES 5 EQUALS ANNUAL INC OF \$1,200)						8,500
							15,775
001-3100-522.44-13	FLEET FINANCING	226,939	218,153	294,860	294,860	221,145	359,957
001-3100-522.45-19	VEHICLE INSURANCE	17,878	18,628	15,595	15,595	11,696	15,954
001-3100-522.46-10	GENERAL EQUIP MAINT	21,393	22,459	16,900	16,900	15,400	11,500
	LEVEL 1 TEXT						TEXT AMT
	MOBILE/BASE/PORTABLE RADIO REPAIRS (NON WARRANTY)						5,000
	NOZZLE REPAIRS						2,500
	FIRE EXTINGUISHER RECHARGE/REPAIR APPARATUS						1,000
	REPAIRS/SEWING CANVAS HOSE COVERS/STRAPS						2,000
	APPARATUS GENERATORS (PORTABLE) REPAIRS						1,000 11,500
001-3100-522.46-11	REGULAR MAINT/INSP EQUIP	42,217	39,654	40,503	39,003	27,647	55,400
	LEVEL 1 TEXT						TEXT AMT
	LIFE PAK ANNUAL MAINT.CONTRACT (COST SAVING)						15,000
	AUTOPULSE ANNUAL MAINT.CONTRACT (COST SAVING)						16,000
	LADDER TESTING ANNUAL (REQ. BY NFPA 1932)						3,000
	CASCADE SYSTEM CONTRACT (FILL SCBA BOTTLES)						2,500
	FITNESS EQUIPMENT MAINTENANCE CONTRACT						3,200
	AMKUS TOOL MAINTENANCE						5,500
	*ANNUAL SCBA FACE MASK/REGULATOR FLOW TESTING						2,500
	*SCBA PARTS AND REPAIRS						3,000

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	*HYDROSTATIC TESTING OF AIR PACKS & 02 BOTTLES						1,300
	*ANNUAL FIT TESTING						1,600
	*PUMP TESTING						1,800
	(*DENOTES THESE ITEMS WERE MOVED FROM ACCT 46-10)						55,400
001-3100-522.46-12	VEH MAINT/REPAIR	210,040	191,858	175,000	175,000	94,844	175,000
001-3100-522.46-15	VEHICLE MAINT. LABOR	265	17,838	7,000	7,000	0	7,000
	LEVEL 1 TEXT						TEXT AMT
	LABOR CHARGES FOR VEHICLE REPAIR OTHER THAN PW						7,000
							7,000
001-3100-522.46-16	BUILDING MAINT	39,982	31,844	500	20,557	19,807	500
	LEVEL 1 TEXT						TEXT AMT
	CARPET CLEANING - NOT COVERED BY BLDG MAINT.						500
							500
001-3100-522.46-18	CONT MAINT/COMM. EQUIP	10,595	11,168	11,800	11,800	0	11,300
	LEVEL 1 TEXT						TEXT AMT
	CELL PHONE REPLACEMENT, SUPPLIES AND CHANGEOVER						1,300
	COST FOR 5 ENGINE IPHONES						10,000
	HARRIS CONTRACT FOR RADIOS						11,300
001-3100-522.47-00	PRINTING AND BINDING	1,255	1,642	3,000	3,000	1,681	3,600
	LEVEL 1 TEXT						TEXT AMT
	INSPECTION FORMS						1,200
	EMS REPORT FORMS						1,200
	PARS TAGS						200
	LEAVE REQUEST/SICK/SHIFT EXCHANGE FORMS						1,000
							3,600
001-3100-522.48-04	PUB RELATION ACTIVITY	1,175	113	17,565	16,889	206	5,000
	LEVEL 1 TEXT						TEXT AMT
	SMOKE DETECTOR REPLACEMENT PROGRAM						3,000
	MISC. EDUCATIONAL ITEMS FOR CITY SPONSORED EVENTS						2,000
	KIDS HELMETS, PAMPHLETS, COLORING BOOKS, CRAYONS						5,000
001-3100-522.49-19	TAXES, LICENSES, AND FEES	0	251	0	0	0	0
001-3100-522.49-20	EQUIPMENT NON-CAPITAL	0	2,511	8,000	8,000	4,308	7,700
	LEVEL 1 TEXT						TEXT AMT

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	1						2,000 2,000 2,500 1,200 7,700
	REPLACE KITCHEN CHAIRS AT STATION 75						
	REPLACE DAY ROOM CHAIRS AT STATION 74						
	APPLIANCES FOR STATION 71 (STOVE, DW, FRIDGE)						
	FILE CABINETS FOR ADMIN						
001-3100-522.49-66	TFR TO 506 BLDG MAINT FD	192,756	225,116	354,343	354,343	265,757	223,020
001-3100-522.51-00	OFFICE SUPPLIES	7,248	8,925	8,000	8,000	1,838	8,000
	LEVEL TEXT TEXT AMT						
	1 PAPER SUPPLIES						500
	WRITING SUPPLIES						150
	COMPUTER/PRINTER REPLACEMENT REPAIR						1,600
	OFFICE MACHINE REPLACEMENT (CALCULATOR, LAMINATOR)						750
	CALENDARS & JOURNAL TYPE LOG BOOKS						1,500
	PRINTER CARTRIDGES						3,500
							8,000
001-3100-522.52-00	OPERATING SUPPLIES	29,995	36,879	56,000	59,846	31,087	48,400
	LEVEL TEXT TEXT AMT						
	1 BATTERIES						3,200
	SHOVELS/BROOMS/AXES/SMALL TOOL REPLACEMENT						3,000
	FIREFIGHTING FOAM						4,500
	STORAGE SHELVES/CONTAINERS/COMPARTMENT MATTING						2,500
	STATION & FACILITY EQUIP (VACUUMS, LOCKS, FANS						3,000
	BLOWERS, WINDOW COVERINGS, BUCKETS, RAGS ETC)						
	APPARATUS EQUIP (LIGHTING, SAWS, BLADES, AXES,						2,000
	EXTINGUISHERS, RADIO ACCESSORIES, WRENCHES, ETC)						
	FOOD PREP, CONSUMPTION AND SERVING EQUIPMENT						1,000
	MSA REPLACEMENT MASKS/PARTS						5,000
	HOSE: 1000' 5"; 1000' 2-1/2"; 1000' 1-3/4"						5,500
	SCBA BOTTLE REPLACEMENT						10,000
	COFFEE AND COFFEE SUPPLIES						2,500
	POWER TOOL REPLACEMENT						4,000
	REPLACE ROPE						1,000
	ADDITIONAL FLASHLIGHTS MOUNTED IN APPARATUS						1,200
							48,400
001-3100-522.52-10	GAS, DIESEL, OIL, & GREASE	55,357	59,994	73,300	64,300	40,896	57,500
	LEVEL TEXT TEXT AMT						
	1 EST UNLEADED FUEL - 3800 GALS @ \$2.50 PER GALLON						9,500
	EST DIESEL FUEL - 10,000 GALS @ \$3.00 PER GALLON						30,000
	EST DIESEL FOR GENERATORS - 6000 GAL @ \$3.00 GAL						18,000
							57,500
001-3100-522.52-11	JANITORIAL SUPPLIES	11,050	11,509	10,400	9,000	5,200	8,000

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL TEXT TEXT AMT						
	1 PAPER PRODUCTS (TOWELS, TOILET PAPER, ETC)						3,000
	CLEANING SUPPLIES FOR STATION & APPARATUS						3,200
	DRY-SORB FOR OIL SPILLS						800
	MOPS/BUCKETS/BRUSHES/COOLER/BROOMS/						1,000
							8,000
001-3100-522.52-12	UNIFORMS	40,279	22,412	36,000	36,000	17,227	76,354
	LEVEL TEXT TEXT AMT						
	1 BRUSHFIRE GOGGLES, HELMETS, GEAR, RESPIRATORS						3,000
	SEARCH & RESCUE LIGHTS AND BULBS REPLACE						3,000
	NAME TAGS, COLLAR BRASS & BADGES						2,000
	NOMEX HOODS & BUNKER BOOTS						3,400
	UNIFORM T-SHIRTS, SWEATSHIRTS						10,000
	UNIFORM PANTS, BELTS						8,000
	HELMETS AND FACESHIELDS						5,000
	UNIFORMS NEEDS MISC.						1,500
	UNIFORM BOOTS (1 PAIR PER PERSON)						3,500
	REPLACE 9 SETS BUNKER GEAR @ 2256 EACH						20,304
	BRUSHFIRE BOOTS (1 PAIR PER PERSON)						12,150
	NOMEX HOODS						1,500
	SURVIVOR FLASH LIGHTS 1 EACH PERSON						3,000
							76,354
001-3100-522.52-15	POSTAL SERVICE	641	854	1,000	1,000	298	1,000
	LEVEL TEXT TEXT AMT						
	1 BASED ON CURRENT USAGE						1,000
	MAILING OF HAZARDOUS USE PERMITS						
	DEPARTMENT ITEMS SENT FOR REPAIR						
	CERTIFIED MAIL ITEMS						
							1,000
001-3100-522.52-16	MEDICAL & LAB SUPPLIES	45,707	39,168	50,000	50,000	33,532	55,000
	LEVEL TEXT TEXT AMT						
	1 OXYGEN						55,000
	AIRWAY ADJUNCTS & RELATED RESPIRATORY EQUIPMENT						
	CARDIAC MONITOR SUPPLIES						
	BASIC LIFE SUPPORT SUPPLIES						
	DRUGS & SOLUTIONS						
	AUTOPULSE LIFE BANDS						
	AED PUBLIC ACCESS DEFIBRILLATOR PROGRAM SUPPLIES						
	EMS TRAINING EQUIPMENT AND SUPPLIES						
	MISC. MEDICAL SUPPLIES (GLOVES, SCOPES, BACKBOARD,						
	BANDAGING, IV, CATHETER, ETC)						

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	IMMUNIZATIONS (TB, HEP-A & B, TITER TEST)						55,000
001-3100-522.52-17	CRP/EMS PROGRAM SUPPLIES	5,670	4,574	2,000	9,320	3,149	2,000
	LEVEL 1 TEXT						TEXT AMT
							2,000
							2,000
001-3100-522.52-18	SHARPS PROGRAM SUPPLIES	935	687	2,000	3,970	450	660
	LEVEL 1 TEXT						TEXT AMT
							660
							660
001-3100-522.54-00	DUES & MEMBERSHIPS	1,417	784	1,837	1,837	747	1,900
	LEVEL 1 TEXT						TEXT AMT
							750
							570
							150
							50
							55
							100
							100
							100
							25
							1,900
001-3100-522.54-01	BOOKS & SUBSCRIPTIONS	1,166	2,680	3,354	3,354	1,949	4,255
	LEVEL 1 TEXT						TEXT AMT
							1,255
							3,000
							4,255
* OPERATING EXPENSE		1,006,235	1,021,019	1,235,382	1,256,780	829,735	1,185,275
001-3100-522.64-00	MACH & EQUIPMENT	49,462	16,877	0	9,000	8,821	0
001-3100-522.64-09	MOTOR VEHICLE ADDITIONS	4,244	0	0	0	0	0
* CAPITAL OUTLAY		53,706	16,877	0	9,000	8,821	0
** FIRE SERVICES		7,617,195	8,268,577	8,043,485	8,076,840	5,823,774	8,073,430

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
		-----	-----	-----	-----	-----	-----
***	FIRE SERVICES	7,617,195	8,268,577	8,043,485	8,076,840	5,823,774	8,073,430

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
POLICE POLICE 001-3200-521.12-00	SALARIES AND WAGES	4,706,361	4,780,780	4,872,116	4,866,064	3,859,069	5,329,860
	LEVEL TEXT TEXT AMT						
	1 WAGES CURRENT STAFF						4,685,385
	INCENTIVE/SPECIALTY PAY						119,360
	HOLIDAY SHIFT PAY						84,185
	ACCRUAL PAYOUTS (DROP MEMBERS)						151,962
	SICK LEAVE BUY BACK						130,000
	ADDITIONAL INCENTIVE PAY CONTINGENCY						3,000
	CLOTHING ALLOWANCE						6,600
	3% WAGE INCREASE						140,568
	DOUBLE SLOT CHIEF ONE MONTH						8,800
							5,329,860
001-3200-521.14-00	OVERTIME	452,113	458,349	445,376	445,376	372,718	460,000
	LEVEL TEXT TEXT AMT						
	1 DEPARTMENT OVERTIME-						468,500
	UNSCHEDULED OT (ERT, CID, SHIFT COVERAGE,						
	CRITICAL INCIDENTS, LATE CALLS/ARREST, ETC.)						
	SCHEDULED OT (BIKE WEEK, RACE WEEK, FAIRS,						
	BIKETOVERFEST, 4TH OF JULY, YMCA RUNS, BUBB RUN,						
	XMAS PARADE, PUMKIN FEST NEW FY 15/16, COUNCIL						
	SECURITY NEW FY 15/16, ETC.)						
	NOTE TO FINANCE - OT INCREASE DUE TO PUMPKIN FEST						
	OF \$4,500. OT INCREASE DUE TO COUNCIL SECURITY OF						
	\$4,000. OT INCREASE DUE TO UNDERBUDGETING OF						
	\$15,000						
	REDUCED BY MANAGER						8,500-
							460,000
001-3200-521.21-00	FICA TAXES	369,732	374,136	406,847	407,509	303,043	442,982
	LEVEL TEXT TEXT AMT						
	1 CURRENT STAFF						367,619
	OVERTIME						35,190
	HOLIDAY SHIFT PAY						6,441
	SICK LEAVE BUY BACK						9,945
	EST ACCRUAL PAYOUTS FOR DROP EMPLOYEES LEAVING						11,626
	CONTINGENT ADDITIONAL INCENTIVE PAY						230
	CLOTHING ALLOWANCE						505
	3.0% WAGE INCREASE						10,752
	DOUBLE SLOT CHIEF ONE MONTH						674

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
							442,982
001-3200-521.22-00	RETIREMENT CONTRIBUTIONS	2,885,056	3,064,195	3,080,525	3,081,650	2,212,238	3,495,920
	LEVEL 1 TEXT						TEXT AMT
							3,011,204
	POLICE PENSION CITY CONTRIBUTION						331,402
	POLICE PENSION STATE CONTRIBUTION						73,099
	ICMA & GENERAL PENSION						76,158
	POLICE PENSION 3% WAGE INCREASE						2,191
	POLICE ICMA 3% WAGE INCREASE						1,866
	DOUBLE SLOT CHIEF I MONTH						3,495,920
001-3200-521.23-00	HEALTH INSURANCE	527,747	548,072	647,775	648,727	454,201	711,645
	LEVEL 1 TEXT						TEXT AMT
							653,715
	HEALTH						43,143
	DENTAL						14,362
	LIFE						425
	3.0% ON LIFE						711,645
001-3200-521.24-00	WORKERS COMPENSATION	64,548	70,071	74,387	74,387	66,920	78,950
	LEVEL 1 TEXT						TEXT AMT
							76,820
	CURRENT STAFF						1,998
	3.0% WAGE INCREASE						132
	NEW DOUBLE SLOT CHIEF 1 MONTH						78,950
001-3200-521.25-00	UNEMPLOYMENT COMP	2,742	1,173	0	0	2,963	0
001-3200-521.26-00	EAP BENEFIT	3,678	3,740	4,055	4,055	3,057	4,244
	LEVEL 1 TEXT						TEXT AMT
							4,204
	CURRENT STAFF						3
	NEW DOUBLE SLOT CHIEF 1 MONTH						37
	NEW RESERVE OFFICER PT						4,244
* PERSONNEL SERVICES		9,011,977	9,300,516	9,531,081	9,527,768	7,274,209	10,523,601
001-3200-521.31-12	LEGAL SERVICES	100	590	2,750	2,750	0	2,750
	LEVEL 1 TEXT						TEXT AMT
							1,200
	COURT DOCUMENTS FOR CID/SIU INVESTIGATIONS						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LAWSUITS/EMPLOYEE GRIEVANCES AND APPEALS						200
	FEES FOR WARRANTS, COURT ORDERS, ETC TO OBTAIN						
	PHONE CALL SEARCHES AND RECORDS						750
	SUBPOENA MEDICAL RECORDS FOR INVESTIGATIONS						300
	DOCUMENTS FOR MOTOR VEHICLE RECORD SEARCHES						300
							2,750
001-3200-521.31-13	OTHER PROF. SERVICES	38,064	35,788	43,615	64,214	52,910	54,915
	LEVEL TEXT TEXT AMT						
	1 CALEA - NAT. ACCREDITATION FEES, FY16 INSPECTION						5,565
	FLORIDA ACCREDITATION POWER STANDARDS DMS PROGRAM						300
	POLICE K-9 VET CARE/MED./SHOTS 5 DOGS(>1 DOG FY15)						10,500
	POLICE K-9 BOARDING (K-9 OFFICERS VACATIONS)						1,000
	HOG TRAPPING SERVICES						1,500
	INTERPRETER SERVICES						500
	AGENCY TRANSCRIPTION COSTS - INVESTIGATIONS						5,000
	SOCIAL MEDIA/CELLULAR INVESTIGATIONS/SUBPOENAS						1,500
	AFTER HOURS EMERGENCY ANIMAL CLINIC SERVICES						1,000
	FERAL CAT TNR PROGRAM - 90 COLONIES MANAGED BY						
	CCFWA, MONTHLY COST INCREASING						16,000
	METH LAB CLEAN UP COSTS (FDLE NO LONGER HANDLES)						3,500
	CID/INVESTIGATIVE SERVICES & FUNDS						
	MEDICAL RECORDS SEARCHES FOR INVESTIGATIONS						1,750
	PERSONS/PHONE/ADDRESS/ASSOCIATE SEARCHES						4,500
	EQUIFAX CREDIT CHECKS (INCREASED WORKLOAD)						1,500
	MISC. SERVICES						500
	BODY CAMERAS & DIGITAL STORAGE ANNUAL LICENSING						
	CONTRACT (MAINTENANCE, REPLACEMENT, STORAGE, ETC.)						70,000
	ANNUAL NSB FIRING RANGE FEE (AGREEMENT)						300

	REDUCTION PER THE CM => REMOVE CAMERAS & DIGITAL						70,000-
	STORAGE ANNUAL LICENSING CONTRACT (LP 7-23-15)						

							54,915
001-3200-521.31-14	PHYSICALS	80	0	0	0	0	0
001-3200-521.31-32	POLYGRAPH/BACKGROUND EMP	50	0	0	0	0	0
001-3200-521.34-13	UNIFORM CLEANING	23,246	21,964	25,000	25,000	23,800	25,000
	LEVEL TEXT TEXT AMT						
	1 DRY CLEANING SERVICES FOR DEPARTMENT TO INCLUDE						25,000
	ALTERATIONS, UNIFORM REPAIRS, PATCH SEWING, ZIPPER						
	REPLACEMENT, JAIL JUMPSUIT CLEANING, ETC						
							25,000
001-3200-521.35-00	INVESTIGATIONS	0	0	0	368	0	0
001-3200-521.40-00	TRAVEL PER DIEM	6,153	6,419	6,500	6,500	4,160	6,500

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL 1 TEXT					TEXT AMT	
	TRAVEL FOR: FPCA, IACP, FDLE LAB RUNS, FBINAA, DRE, VFPCA, EVIDENCE COURIER RUNS, DRUG/GUN DESTRUCTS, CRIMINAL SUBPOENAS OUT OF COUNTY, STATE PAL, OUT OF COUNTY INTERVIEWS FOR DETECTIVES, ETC ANNUAL CITY MANAGER STATE OF THE CITY BREAKFAST					6,400	
						100	
						6,500	
001-3200-521.40-10	EMPLOYEE TRAINING	5,738	6,679	7,000	11,000	9,859	14,000
	LEVEL 1 TEXT					TEXT AMT	
	VARIOUS TRAINING CLASSES FOR DEPARTMENT SWORN AND NON-SWORN PERSONNEL, ERT, CANINE, CSO, ACO, MOTORS, INVESTIGATIONS, ACCREDITATION, BACKGROUND INVESTIGATIONS, HIGH LIABILITY, MANAGEMENT CLASSES, INTERNAL AFFAIRS TRAINING, PUBLIC RECORDS CLASSES, DEFENSIVE TACTICS, GROUND FIGHTING, COMBAT SHOOTING CLASSES, LEADERSHIP TRAINING, DUI/FSE, RADAR TRAINING, DEFENSIVE DRIVING, SEX CRIMES, HOSTAGE NEGOTIATIONS, ACCIDENT RECONSTRUCTION, TRAFFIC HOMICIDE TRAINING, FIELD TRAINING OFFICER CLASSES, INTERVIEWS AND INTERROGATIONS TRAINING, NARCOTICS TRAINING, ETC. INCREASING COST & TRAINING HOURS DUE TO TRANSITION PLAN & INDUSTRY TRENDS					14,000	
001-3200-521.41-00	COMMUNICATION SERVICES	72,230	77,402	98,030	98,376	63,838	98,030
	LEVEL 1 TEXT					TEXT AMT	
	TELEPHONE SERVICES (AT&T, BELLSOUTH, IP PHONES)					12,000	
	CELLULAR SERVICES (AT&T) - 43 SMART PHONES					42,720	
	AIR CARD COSTS FOR 87 AT&T AIRCARD UNITS FOR: PATROL, MOTORS, ANIMAL CONTROL FOR VCSO CAD/RMS					41,760	
	BRIGHTHOUSE NETWORK FOR INTERNET LINES (IT)					1,050	
	CELL PHONE REPLACEMENT/SUPPLIES					500	
						98,030	
001-3200-521.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	2,000	2,000	915	2,000
	LEVEL 1 TEXT					TEXT AMT	
	RENTAL OF VEHICLES FOR THE SPECIAL INVESTIGATIONS UNIT FOR COVERT UNDERCOVER OPERATIONS AS THEIR ASSIGNED VEHICLES BECOME KNOWN. THESE VEHICLES CAN BE RENTED AS NEEDED BY THE DAY, WEEK OR MONTH.					2,000	
							2,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-3200-521.44-13	FLEET FINANCING	396,492	423,793	459,021	459,021	344,266	494,043
001-3200-521.45-19	VEHICLE INSURANCE	43,125	45,375	42,158	42,158	31,618	39,492
001-3200-521.45-20	MARINE UNIT INSURANCE	0	0	280	280	0	280
	LEVEL 1 TEXT					TEXT AMT	
							280
							280
001-3200-521.46-10	GENERAL EQUIP MAINT	8,397	14,754	34,675	32,227	18,200	42,219
	LEVEL 1 TEXT					TEXT AMT	
							9,600
							2,175
							1,000
							4,500
							2,000
							1,500
							4,200
							500
							500
							200
							2,000
							3,500
							1,500
							1,000
							500
							5,184
							3,860
							1,500-
							42,219
001-3200-521.46-12	VEH MAINT/REPAIR	359,569	258,521	290,000	290,000	190,562	290,000
	LEVEL 1 TEXT					TEXT AMT	
							290,000
							290,000
001-3200-521.46-14	MOTORCYCLE MAINT	0	312	0	0	0	0
001-3200-521.46-16	BUILDING MAINT	57,584	66,404	19,250	23,722	21,153	21,500
	LEVEL 1 TEXT					TEXT AMT	
							18,250
							2,500
							750
							21,500

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-3200-521.46-18	CONT MAINT/COMM EQUIP	37,405	41,926	54,625	54,625	40,099	58,000
	LEVEL 1 TEXT					TEXT AMT	
	1 COMMUNICATIONS INT'L MONTHLY RADIO MAINTENANCE & REPAIRS FOR PORTABLE RADIOS, FLEET MOBILE RADIOS, EMERGENCY LIGHT BAR REPAIRS, SIREN REPAIRS, PA SYSTEM REPAIRS, ORION SS2000 REPAIRS, LAPTOP MOUNTS/CONNECTIONS/ADAPTORS, CHARGE GUARDS, AND NECESSARY RADIO REPLACEMENT PARTS (ANTENNAS, MICS, WIRING, ETC.) >FY16 DUE TO FY15 COST						42,137
	PAGER RENTALS (ERT, THI, HOSTAGE NEGOTIATORS)						1,650
	REPAIRS OF MOTORS HELMET HEADSETS/PTT SYSTEMS						2,000
	COMM. INT'L REPAIRS OF SIGN BOARDS, SPEED TRAILERS						2,000
	BI-ANNUAL RADAR/LASER MANDATED CALIBRATIONS						10,500
	ERT HEADSETS FOR RADIOS						1,800

	REDUCTION PER THE CM (LP 7/23/15)						2,087-

							58,000
001-3200-521.46-20	MARINE UNIT MAINTENANCE	1,929	2,074	2,000	2,000	1,753	2,000
	LEVEL 1 TEXT					TEXT AMT	
	1 MARINE UNIT MAINTENANCE FOR 2004 BOSTON WHALER SHARED BY POPD, SDPD, PIPD AND NSBPD						2,000
							2,000
001-3200-521.47-00	PRINTING & BINDING	10,327	7,995	14,500	11,100	3,307	11,500
	LEVEL 1 TEXT					TEXT AMT	
	1 LITOCRAFT, PRIDE, COUCHMAN: VARIOUS DEPARTMENT PRINTING OF FORMS, ARREST 707'S VICTIM ADVOCATE BOOKLETS, DEPARTMENT STATIONARY, ENVELOPES, DOMESTIC VIOLENCE MATERIALS, ANNUAL REPORT, AGENCY BROCHURES, BUSINESS CARDS, ANIMAL CITATIONS, WRITTEN WARNINGS, PARKING TICKETS, RED TAGS, ACCREDITATION VEHICLE DECALS, LAW ENFORCEMENT DIRECTORY, ETC.						14,500

	REDUCTION PER THE CM (LP 7/23/15)						3,000-

							11,500
001-3200-521.49-05	BUY MONEY	0	0	0	0	0	1,000
	LEVEL 1 TEXT					TEXT AMT	
	1 CID BUY MONEY REPLENISHMENT						1,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
							1,000
001-3200-521.49-20	EQUIPMENT NON CAPITAL	43,020	63,080	40,025	66,048	57,041	50,175
	LEVEL 1 TEXT						TEXT AMT
	DIGITAL CAMERAS/REPLACEMENTS						1,000
	ASP BATONS/HANDCUFFS						600
	TASER CARTRIDGES - 25' FOR DUTY USE (150)						4,200
	FLASHLIGHTS - DUTY BELT/CAR						2,000
	ASP BATON AND TASER HOLSTERS						1,000
	REPLACEMENT PORTABLE RADIO BATTERIES (JAGUARS/MRK)						4,800
	BODY ARMOR (5 YEAR REPLACEMENT FOR 19 OFC) > OF 5						12,000
	BODY ARMOR - NEW OFC POS. RETIREMENTS						6,000
	DIGITAL VOICE RECORDERS (OFFICERS, DETECTIVES)						1,000
	HOLSTERS/DUTY GEAR (INNER BELTS/OUTER BELTS)						1,000
	REPLACEMENT FLARES (CRASH SCENES)						1,075
	AUDIO/VIDEO SURVEILLANCE EQUIP UNDERCOVER OPS						5,000
	ANIMAL CONTROL AMMONIA READER SUPPLIES						500
	VEH. ELECTRONIC CITATION EQUIPMENT, REPLACEMENT						10,000
	PROGRAM, 2012 FDOT GRANT FUNDED (PRINTERS,						
	SIG. PADS, USB HUBS, MAG READERS, CABLES, ETC.)						
							50,175
001-3200-521.49-21	NON-CAP EQUIPMENT GRANT	0	8,842	0	0	0	0
001-3200-521.49-66	TFR TO 506 BLDG MAINT FD	129,744	183,919	374,587	374,587	280,940	279,315
001-3200-521.51-00	OFFICE SUPPLIES	37,255	31,386	41,000	27,332	11,275	38,000
	LEVEL 1 TEXT						TEXT AMT
	VARIOUS DEPARTMENT OFFICE SUPPLIES: (CD'S, DVD'S,						28,500
	PENS, PAPER CLIPS, PAPER, INVESTIGATOR NOTEBOOKS,						
	CALCULATOR TAPE, LABEL SUPPLIES, STAPLES, POST IT						
	PADS, FOLDERS, FILES, HANGING FOLDERS, BINDERS,						
	BINDER CLIPS, IA FOLDERS, CALENDARS, SCOTCH TAPE						
	TONER CARTRIDGES FOR PATROL, EVIDENCE, DETECTIVES						
	RECORDS, QUARTERMASTER, JAIL, ADMIN ASSISTANT)						
	INK PRINTER CARTRIDGES FOR 74 DEPARTMENT PRINTERS						7,000
	FAX MACHINE PRINTER CARTRIDGES						2,000
	THERMAL PAPER FOR PATROL VEHICLE PRINTERS						3,500

	REDUCTION PER THE CM (LP 7/23/15)						3,000-

							38,000
001-3200-521.52-00	OTHER OPERATING SUPPLIES	90,752	88,177	79,161	66,086	64,263	86,461
	LEVEL 1 TEXT						TEXT AMT
	DEPARTMENT AMMUNITION-QUALIFICATIONS/TRAINING/ERT						38,100
	LESS LETHAL SIMUNITIONS / TRAINING SUPPLIES						7,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	PEPPER SPRAY REPLACEMENT						1,000
	CONFIDENTIAL LICENSE PLATE RENEWALS (19 PD CARS)						972
	REPLACEMENT FLEET REGISTRATIONS/TITLES (15 CARS)						2,200
	ANIMAL CONTROL DOG/CAT FOOD, SUPPLIES & EQUIPMENT						2,500
	FINGERPRINT KITS AND CRIME SCENE SUPPLIES						3,000
	QUARTERLY CITY MANAGER/VIP MEETINGS						500
	ANNUAL VIP AWARDS/SERVICE RECOGNITION DINNER						1,000
	K-9 FOOD & SUPPLIES (5 POLICE DOGS)						8,200
	GRAPHIC REPLACEMENT FOR DAMAGED FLEET VEHICLES						1,000
	PLAQUES FOR RETIREMENTS, ETC						500
	PATROL/CID/ADMIN/EVIDENCE - MISC. SUPPLIES						4,500
	FACILITY FLAG REPLACEMENT (TWICE ANNUALLY)						339
	ACCREDITATION AUTO DECAL REPLACEMENT						500
	INTOXILYZER SUPPLIES						1,250
	POLICE BICYCLE SUPPLIES (4 BICYCLES)						500
	ERT SUPPLIES (GAS, LESS LETHAL, SLINGS, STRAPS, TARGETS, GAS MASK FILTERS, GOGGLES/GLASSES, ETC.)						7,500
	POLICE ID CARDS (POLICE/SHERIFFS PRESS)						300
	TRAFFIC SAFETY VESTS						300
	RAINGEAR						300
	METH LAB TASK FORCE REPLACEMENT SUPPLIES						5,000
							86,461
001-3200-521.52-09	PD GRANT OP. SUPPLIES	53,748	2,235-	0	0	0	0
001-3200-521.52-10	GAS,DIESEL,OIL,& GREASE	287,163	301,324	320,050	320,050	169,097	227,550
	LEVEL TEXT						TEXT AMT
	1 90,000 GALLONS @ \$2.50 PER GAL (PER FLEET SUPV)						225,000
							1,600
							950
							227,550
001-3200-521.52-11	JANITORIAL SUPPLIES	6,239	7,367	8,500	8,500	2,755	8,000
	LEVEL TEXT						TEXT AMT
	1 JANITORIAL SUPPLIES: MOPS, GARBAGE BAGS,MOP HEADS, TRASH BAG LINERS, FLOOR CLEANING SUPPLIES, BROOMS, COUNTER TOP CLEANER, BLEACH, SOAP DISPENSER SUPPLIES, TOILET PAPER, PAPER TOWELS, STAINLESS STEEL CLEANER, DISINFECTANTS, GLASS CLEANER, CARPET CLEANER, KITCHEN/DISHWASHER SOAP, LYSOL, TOILET SEAT COVERS, WET FLOOR SIGNS, DUSTING SUPPLIES, SCRUB PADS, DUST PANS, SPONGES, SPRAY CLEANERS, MAID CART SUPPLIES, MOP BUCKET/WRINGER REPLACEMENT BRUSHES/SQUEEGEES FOR FLOOR SCRUBBER REPLACEMENT VACCUM CLEANERS						250 250

	REDUCTION PER THE CM (LP 7/23/15)						500-

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	1 POWER DMS TRAINING DUES						2,400
	FLORIDA POLICE CHIEFS ASSOCIATION,						700
	ROCIC, FBINAA, EQUIFAX, VOLUSIA POLICE CHIEFS						
	ASSOCIATION, FLORIDA SWAT, FLA-PAC, NOTARY PUBLIC						
	MEMBERSHIPS, FLORIDA ANIMAL CONTROL ASSOCIATION,						
	DATA SHARING CONSORTIUM, DRUG TRAK MEMBERSHIP,						
	INT'L CHIEFS OF POLICE ASSOCIATION, ERT TACTICAL						
	OFFICERS ASSOCIATION, PROPERTY & EVIDENCE						
	ASSOCIATION, AMERICAN POLYGRAPH ASSOCIATION,						
	LAW ENFORCEMENT EXECUTIVE DEVELOPMENT (LEEDA)						1,560
	CITIZEN OBSERVER ALERT NETWORK						400
	3SI GPS TRACKING SYSTEM DUES						400
	ANNUAL CANINE CODE BLUE LICENSING FEE (K-9)						5,460
001-3200-521.54-01	BOOKS & SUBSCRIPTIONS	2,861	2,820	3,000	3,000	347	3,000
	LEVEL TEXT						TEXT AMT
	1 ACCURINT, IPTM, DRUG BIBLES, NATIONAL NOTARY,						2,550
	LEXIS/NEXIS, IAPE, ETC						
	CRIME REPORTS.COM (FOR WEBSITE)						200
	NEWS JOURNAL PD SUBSCRIPTION						250
							3,000
*	OPERATING EXPENSE	1,749,330	1,731,340	2,019,037	2,040,185	1,424,841	1,907,040
001-3200-521.64-00	MACH & EQUIPMENT	22,868	0	0	16,700	15,754	0
001-3200-521.64-22	GRANT CAPITAL	6,831	0	0	20,000	10,000	0
*	CAPITAL OUTLAY	29,699	0	0	36,700	25,754	0
001-3200-521.81-10	AIDS TO HUMANE SOCIETY	77,007	63,451	72,500	72,500	70,000	72,500
	LEVEL TEXT						TEXT AMT
	1 COSTS FOR ANIMALS PICKED UP EMANATING WITHIN THE						72,500
	CITY AND DELIVERED TO HALIFAX HUMANE SOCIETY BY						
	ANIMAL CONTROL OFFICERS AND/OR A PRIVATE CITIZEN						
	(DOMESTIC ANIMALS AND WILDLIFE) TO INCLUDE:						
	1,2,AND 3 DAY IMPOUNDMENT, LIVESTOCK, DECEASED						
	ANIMALS, QUARANTINED ANIMALS, CONFISCATED						
	ANIMALS, ALL STRAY ANIMALS, RABIES IMPOUNDMENT,						
	INJURED ANIMALS, ETC						72,500
*	GRANTS & AIDE	77,007	63,451	72,500	72,500	70,000	72,500

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**	POLICE	10,868,013	11,095,307	11,622,618	11,677,153	8,794,804	12,503,141
***	POLICE	10,868,013	11,095,307	11,622,618	11,677,153	8,794,804	12,503,141

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
PUBLIC WORKS PUBLIC WORKS 001-4300-541.12-00	SALARIES AND WAGES	524,755	465,585	545,591	545,591	425,653	762,662
	LEVEL 1						
	TEXT						TEXT AMT
	WAGES CURRENT STAFF						594,562
	BOOT ALLOWANCE						3,218
	3.0% WAGE INCREASE						21,574
	SCIK LEAVE BUY BACK						18,800
	NEW BUDGET ANALYST						42,423
	NEW PROJECT ADMINISTRATOR						39,662
	NEW - OPERATIONS SUPPORT ADMINISTRATOR						42,423
							762,662
001-4300-541.12-20	CAPITAL/PROJ LABOR OFFSET	0	68-	0	0	0	0
001-4300-541.14-00	OVERTIME	14,537	14,061	15,000	15,000	16,206	27,120
	LEVEL 1						
	TEXT						TEXT AMT
	CALL OUTS FOR ADVERSE WEATHER, DOWN TREES, ROADWAY						
	DECREANCIES, AND SPECIAL EVENTS. AVG MONTHLY						
	EXPENDITURES 2260 X 12 MONTHS						27,120
							27,120
001-4300-541.15-10	CERTIFICATION/LICENSES	0	407	0	500	100	0
001-4300-541.21-00	FICA TAXES	40,193	35,510	42,895	42,895	32,399	60,428
	LEVEL 1						
	TEXT						TEXT AMT
	CURRENT STAFF						45,739
	OVERTIME						2,075
	SICK LEAVE BUY BACK						1,439
	3.0% WAGE INCREASE						1,648
	NEW BUDGET ANALYST						3,246
	NEW PROJECT ADMINISTRATOR						3,035
	NEW OPERATIONS SUPPORT ADMINISTRATOR						3,246
							60,428
001-4300-541.22-00	RETIREMENT CONTRIBUTIONS	69,634	57,842	66,068	66,068	51,762	114,057
	LEVEL 1						
	TEXT						TEXT AMT
	CURRENT STAFF						91,186
	3.0% WAGE INCREASE						3,322
	NEW BUDGET ANALYST						6,661
	NEW PROJECT ADMINISTRATOR						6,227
	NEW OPERATIONS SUPPORT ADMINISTRATOR						6,661
							114,057
001-4300-541.23-00	HEALTH INSURANCE	84,573	85,110	98,212	98,212	73,633	145,499
	LEVEL 1						
	TEXT						TEXT AMT

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	1 HEALTH						116,415
	DENTAL						7,683
	LIFE						1,852
	3.0% ON LIFE						70
	3 NEW POSITIONS HEALTH						17,910
	3 NEW POSITIONS DENTAL						1,182
	3 NEW POSITIONS LIFE						387
							145,499
001-4300-541.24-00	WORKER'S COMPENSATION	14,676	14,141	16,336	16,336	15,316	20,095
	LEVEL 1 TEXT					TEXT	AMT
	CURRENT STAFF						19,435
	3.0% WAGE INCREASE						549
	3 NEW POSITIONS						111
							20,095
001-4300-541.26-00	OPEB / EAP BENEFIT	569	542	595	595	454	837
	LEVEL 1 TEXT					TEXT	AMT
	CURRENT STAFF						726
	3 NEW POSITIONS						111
							837
* PERSONNEL SERVICES		748,937	673,130	784,697	785,197	615,523	1,130,698
001-4300-541.34-14	CONTRACT SERVICES OTHER	6,684	20,715	9,500	31,350	30,743	87,500
	LEVEL 1 TEXT					TEXT	AMT
	HAZARDOUS AND LARGE TREE REMOVAL SERVICE						20,000
	CABLE REPAIRS						500
	DUNLAWTON MEDIANS FERTILIZER AND PEST CONTROL						4,500
	ANNUAL SERVICES						
	G&K SERVICES - WHITE TOWELS FOR SIGN SHOP						2,500
	CONTRACT HERBICIDE SPRAYING FOR WEEDS ON CURBS, SIDEWALKS, AND FLOWER BEDS						60,000
							87,500
001-4300-541.34-15	TEMP HELP SERVICE FEE	0	91,789	0	7,237	5,904	0
001-4300-541.34-20	MOWING CONTRACT SERVICE	240,023	106,397	260,222	273,022	317,875	492,149
	LEVEL 1 TEXT					TEXT	AMT
	MOWING CONTRACT SECTION 1						73,290
	MOWING CONTRACT SECTION 2						89,543
	MOWING CONTRACT SECTION 3						60,062
	MOWING CONTRACT SECTION 4						213,828
	MOWING CONTRACT SECTION 4A						183,277

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	TO IMPROVE THE LANDSCAPE AND TURF AESTHETICS IN HIGH VISIBILITY RIGHTS OF WAY IN THE CITY. FUNDING REQUESTED WILL ADDRESS THE DESIRED INCREASE IN LEVEL OF SERVICE. ***** REDUCE AMOUNT REQUESTED - DEPT DIRECTOR AND CM WORKING ON DEFINING INCREASE IN LEVEL OF SERVICE AND ACTUAL AMOUNT OF ADD'L FUNDING REQUIRED. (LP 7-22-15)						127,851-
							492,149
001-4300-541.40-00	TRAVEL PER DIEM	2,312	205	500	500	0	1,000
	LEVEL 1 TEXT TRAINING SEMINARS (MOT CERT, CHAIN SAW SAFETY COURSE, HERBICIDES CERTIFICATIONS & RE-CERTIFICATIONS)					TEXT AMT	1,000
							1,000
001-4300-541.40-10	EMPLOYEE TRAINING	0	0	1,000	1,000	385	2,500
	LEVEL 1 TEXT MAINTENANCE OF TRAFFIC CE, HERBICIDES/FERTILIZERS CERTIFICATION/RENEWAL, AND SAFETY FIRST AID TRN					TEXT AMT	2,500
							2,500
001-4300-541.41-00	COMMUNICATION SERVICES	13,289	15,606	14,052	15,686	10,126	8,558
	LEVEL 1 TEXT CELL PHONES & SERVICE 800MHZ RADIOS CABLE \$220 X 12 MONTHS GPS FLEET MONITORING 23 UNITS					TEXT AMT	3,000
							1,000
							2,640
							1,918
							8,558
001-4300-541.43-10	ELECTRICAL SERVICES	582,060	635,320	660,000	660,000	523,189	660,000
	LEVEL 1 TEXT STREET LIGHTS -- NO CONTROL -- \$55K/MONTH					TEXT AMT	660,000
							660,000
001-4300-541.44-10	EQUIP/OTHER RENTAL/LEASE	0	8,000	0	18,000	18,000	5,000
	LEVEL 1 TEXT MISCELLANEOUS RENTAL OF EQUIPMENT OR TRUCKS ON AN AS NEEDED BASIS					TEXT AMT	5,000
							5,000

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-4300-541.45-19	VEHICLE INSURANCE	8,625	10,875	9,062	9,062	6,797	6,334
	LEVEL 1 TEXT						TEXT AMT
							17 VEHICLES AT \$372.57 EACH
							6,334
							6,334
001-4300-541.46-10	GENERAL EQUIP MAINT	9,623	7,551	13,130	13,895	3,149	13,000
	LEVEL 1 TEXT						TEXT AMT
							EMERGENCY GENERATOR SERVICE/MAINTENANCE
							6,200
							COPY MACHINE SERVICE/MAINTENANCE
							1,500
							MISC. REPAIRS TO EQUIPMENT
							5,300
							13,000
001-4300-541.46-11	REGULAR MAINT/INSP EQUIP	32,537	38,164	27,000	27,000	20,255	36,500
	LEVEL 1 TEXT						TEXT AMT
							UNEXPECTED REPAIRS FOR 20 TRAFFIC CONTROL SIGNALS
							25,000
							COPYTRONICS MAINT AGREEMENT (COPIER-AVER.\$70/MO)
							1,500
							MAINTENANCE ON SHED DOORS
							3,000
							ADD TRAFFIC SIGNAL REPAIRS FOR NEW WILLIAMSON
							7,000
							BLVD. SIGNAL & TAYLOR RD/CRANE LAKES SIGNAL
							(PER DEPT REQUEST 6-16-15 LP)
							36,500
001-4300-541.46-12	VEH MAINT/REPAIR	90,869	78,839	116,400	98,400	55,555	96,000
	LEVEL 1 TEXT						TEXT AMT
							AVERAGE 9,700 PER MONTH
							116,400

							REDUCTION PER THE CM (LP 7/23/15)
							20,400-

							96,000
001-4300-541.46-18	CONT MAINT/COMM EQUIP	140-	0	500	500	200	0
001-4300-541.49-20	EQUIP & OTHER NON-CAPITAL	416	0	0	4,983	4,983	5,000
	LEVEL 1 TEXT						TEXT AMT
							MINOR EQUIPMENT AND PARTS - WEEDEATERS,
							5,000
							JET HEADS, GRINDERS, AND BLADES
							5,000
001-4300-541.49-66	TRF TO 506 BLDG MAINT FD	37,044	37,755	36,455	36,455	27,341	34,087
001-4300-541.51-00	OFFICE SUPPLIES	3,203	3,028	1,752	1,752	1,964	2,500
	LEVEL 1 TEXT						TEXT AMT
							MISC. OFFICE SUPPLIES
							2,500
							2,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-4300-541.52-00	OTHER OPERATING SUPPLIES	31,308	32,062	35,000	35,000	19,000	29,200
	LEVEL 1						
	TEXT					TEXT	AMT
	MISC. PLUMBING SUPPLIES						12,000
	MISC. SUPPLIES						10,000
	FLAGS						800
	ROADWAY/GROUNDS/LANDSCAPING SUPPLIES						2,500
	BATTERY FOR MESSAGE BOARD						900
	OTHER						3,000
							29,200
001-4300-541.52-01	IRRIGATION	0	0	0	0	0	2,000
	LEVEL 1						
	TEXT					TEXT	AMT
	IRRIGATION SUPPLIES AND EQUIPMENT						2,000
							2,000
001-4300-541.52-10	GAS, DIESEL, OIL, & GREASE	46,787	52,155	52,650	52,650	29,408	39,125
	LEVEL 1						
	TEXT					TEXT	AMT
	EST UNLEADED 4,900 GAL @ \$2.50						12,250
	EST DIESEL 11,000 GAL @ \$3.00						33,000
	EST GENERATOR DIESEL 500 GAL @ \$3.00						1,500
	BUDGET REDUCTION						7,000-
	ADDT'L BUDGET REDUCTION						625-
							39,125
001-4300-541.52-12	UNIFORMS	3,042	3,327	3,795	3,795	3,858	4,752
	LEVEL 1						
	TEXT					TEXT	AMT
	UNIFORM RENTAL FOR 24 EMPLOYEES X165X12						4,752
							4,752
001-4300-541.52-15	POSTAL SERVICE	43	53	96	96	21	60
	LEVEL 1						
	TEXT					TEXT	AMT
	\$5.00 PER MO. FOR 12 MONTHS						60
							60
001-4300-541.52-17	AGRICULTURE SUPPLIES	2,190	2,108	70,000	30,367	1,265	17,646
	LEVEL 1						
	TEXT					TEXT	AMT
	BAAHIA SEED						2,500
	FERTILIZER						3,900
	ARBOR GREEN						400
	MULCH						2,000
	PITTOSPORUM						1,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	JUNIPER SOD FOR VARIOUS AREAS AND CITY HALL PLANT REPLACEMENT ***** NOTE: \$60K FOR CONTRACT SPRAYING MOVED TO 34-14)						200 7,646
							17,646
001-4300-541.53-00	ROAD MATERIAL & SUPPLY	9,300	8,240	12,000	13,000	10,374	14,000
	LEVEL 1 TEXT 1 ASPHALT FOR POTHOLE AND SHOULDER REPAIRS TACK SHELL LIMEROCK					TEXT AMT	7,500 1,500 2,000 3,000 14,000
001-4300-541.54-00	DUES & MEMBERSHIPS	1,092	0	0	0	0	1,350
	LEVEL 1 TEXT 1 CERTIFICATIONS FRO MOT, EROSION CONTROL, AND STORMWATER INSPECTION APWA MEMBERSHIP					TEXT AMT	1,000 350 1,350
001-4300-541.54-01	BOOKS & SUBSCRIPTIONS	0	605	0	0	0	500
	LEVEL 1 TEXT 1 SIGNS AND MOT MANUAL					TEXT AMT	500 500
*	OPERATING EXPENSE	1,120,307	1,152,794	1,323,114	1,333,750	1,090,392	1,558,761
001-4300-541.64-00	MACH & EQUIPMENT	4,795	49,286	0	0	0	34,000
	LEVEL 1 TEXT 1 ASPHALT RECYCLE 4-TON TRAILER ---- ---- ----					TEXT AMT	34,000
							34,000
*	CAPITAL OUTLAY	4,795	49,286	0	0	0	34,000
**	PUBLIC WORKS	1,874,039	1,875,210	2,107,811	2,118,947	1,705,915	2,723,459

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
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***	PUBLIC WORKS	1,874,039	1,875,210	2,107,811	2,118,947	1,705,915	2,723,459

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-4400-572.12-00	PARKS MAINTENANCE PARKS MAINTENANCE SALARIES AND WAGES	526,463	526,773	625,563	622,563	444,864	721,797
	LEVEL 1						TEXT AMT
							WAGES CURRENT STAFF 642,786
							SICK LEAVE BUY BACK/ACCRUAL PAYOUTS 5,735
							BOOT ALLOWANCE 3,630
							3.0% WAGE INCREASE 20,748
							RECLASSIFY PT CUSTODIAN TO FT 6,176
							RECLASSIFY PT PROGRAM SPECIALIST TO FT 12,192
							RECLASSIFY PT MAINTENANCE WORKER TO FT 8,151
							NEW MAINTENANCE WORKER II 22,379
							721,797
001-4400-572.14-00	OVERTIME	34,188	33,082	34,500	34,500	25,183	34,500
	LEVEL 1						TEXT AMT
							ORIGINAL BUDGET 31,595
							INCREASE DUE TO INCREASED RENTALS,EVENTS, & TOURNAMENTS 2,905
							NEW PROGRAM PUMPKIN FEST OVERTIME 306 HOURS 6,000
							REDUCE FOR PUMPKIN FEST WHICH ISN'T HAPPENING 6,000-
							34,500
001-4400-572.21-00	FICA TAXES	38,920	39,135	51,891	51,891	32,862	57,844
	LEVEL 1						TEXT AMT
							CURRENT STAFF 49,863
							OVERTIME 2,640
							3.0% WAGE INCREASE 1,586
							RECLASSIFY PT CUSTODIAN TO FT 473
							RECLASSIFY PROGRAM SPECIALIST TO FT 933
							NEW MAINTENANCE WORKER II 1,725
							RECLASSIFY PT MAINTENANCE WORKER TO FT 624
							57,844
001-4400-572.22-00	RETIREMENT CONTRIBUTIONS	64,345	62,458	76,524	76,524	51,451	108,769
	LEVEL 1						TEXT AMT
							CURRENT STAFF 97,926
							3% WAGE INCREASE 3,164
							RECLASSIFY PT CUSTODIAN TO FT 970
							RECLASSIFY PT PROGRAM SPECIALIST TO FT 1,915
							RECLASSIFY PT MAINTENANCE WORKER TO FT 1,280
							NEW MAINTENANCE WORKER II 3,514
							108,769

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ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-4400-572.23-00	HEALTH INSURANCE	84,513	82,189	116,567	116,567	71,245	154,959
	LEVEL 1						TEXT AMT
							HEALTH 128,355
							DENTAL 8,471
							LIFE 2,011
							3.0% ON LIFE 62
							RECLASSIFY PT CUSTODIAN TO FT 3,199
							RECLASSIFY PT MAINTENANCE WORKER TO FT 3,208
							RECLASSIFY PT PROGRAM SPECIALIST TO FT 3,220
							NEW MAINTENANCE WORKER II 6,433
							154,959
001-4400-572.24-00	WORKMANS COMPENSATION	7,362	8,246	9,758	9,758	8,453	11,280
	LEVEL 1						TEXT AMT
							CURRENT STAFF 9,558
							OVERTIME 638
							3.0% WAGE INCREASE 312
							RECLASSIFY PT CUSTODIAN TO FT 98
							RECLASSIFY PROGRAM SPECILIST TO FT 192
							NEW MAINTENANCE WORKER II 353
							RECLASSIFY PT MAINTENANCE OWRKER TO FT 129
							11,280
001-4400-572.25-00	UNEMPLOYMENT COMPENSATION	414	4,636	0	0	0	0
001-4400-572.26-00	EAP BENEFIT	609	648	837	837	523	967
	LEVEL 1						TEXT AMT
							CURRENT STAFF 930
							NEW MAINTENANCE WORKER II 37
							967
* PERSONNEL SERVICES		756,814	757,167	915,640	912,640	634,581	1,090,116
001-4400-572.31-13	OTHER PROF. SERVICES	0	1,803	0	0	0	0
001-4400-572.34-14	CONTRACT SERVICES OTHER	110,291	99,078	117,951	117,951	87,832	65,736
	LEVEL 1						TEXT AMT
							TURF MAINTENANCE CONTRACT (SPRAY & FERTILIZER 39,867
							ATHLETIC FIELDS) MCMASTERS
							SPRAY *NEW* FIELD AT CORACI, AND RIVERWALK 3,285
							2 MONTHS 1B
							TREE MAINT.(TRIMMING/REMOVAL SERV)DONS TREE SERV. 4,800
							POND FOUNTAIN MAINTENANCE - FL. WATER FEATURES 3,128
							FIRE EXTINGUISHER/INSPECT,EXT. FOR ADULT CENTER, 2,671
							ADULT ANNEX, LAKESIDE, GYM, PARKS BUILDING, AND

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	3 CONCESSION STAND BUILDINGS - CERT.ELECT., MASTERCRAFT,FLORIDA FIRE PEST & RODENT REMOVAL(PIGS,RACOONS,ETC.) WELDING MAINTENANCE - DOCKS,SOCCER GOALS,BLEACHERS STRIPPING/WAXING FLOORS @ ADULT CENTER-BROOM HILDY *NEW* RIVERWALK SPLASH PAD MAINTENANCE 2 MONTHS ALLEN GREEN CENTER - VARIOUS SERVICES						1,300 3,500 2,685 2,500 2,000 65,736
001-4400-572.34-15	TEMP HELP SERVICE FEE	51,362	51,176	3,000	7,378	6,615	3,000
	LEVEL 1 TEXT TEMP SERVICES (REMEDY) SPECIAL PROJECTS,STAFF SHORTAGE COVERAGE					TEXT AMT	3,000 3,000
001-4400-572.34-20	MOWING CONTRACT SERVICE	152,383	129,837	174,895	174,895	161,361	198,530
	LEVEL 1 TEXT MOWING CONTRACT-ANNEX,LAKESIDE,AIRPORT,SPRUCE CREEK RECREATIONAL FACILITY,AMPHITEATER,CITY CENTR GYM,MEMORIAL,RIVER FRONT,SOUTHWINDS,WHITE PLACE, WILLOW RUN,HARBOR OAKS MOWING *INCREASES* CORACI,SKATE PARK, POWER LINE AREA CITY CIRCLE MOWING *NEW* RIVERWALK 1A AND 2 MONTHS 1B					TEXT AMT	174,895 18,635 5,000 198,530
001-4400-572.34-63	PROJECT OTHER CONTRACT	0	0	0	0	0	1,100
	LEVEL 1 TEXT ALLEN GREEN CENTER - ELECTRICAL SRVCS NOTE: THIS WILL MOVE TO 43-10 ELECTRICAL SRVCS ONCE THE ACCOUNT IS ESTABLISHED.					TEXT AMT	1,100 1,100
001-4400-572.40-00	TRAVEL PER DIEM	105	0	500	500	60	500
	LEVEL 1 TEXT MISC TRAVEL					TEXT AMT	500 500
001-4400-572.40-10	EMPLOYEE TRAINING	575	400	1,200	1,200	213	1,700
	LEVEL 1 TEXT TRAINING MEDIA (SAFETY VIDEOS, BOOKS, ECT.) SEMINARS,COURSES INSIDE AND OUTSIDE CITY					TEXT AMT	1,700 1,700

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001-4400-572.41-00	COMMUNICATION SERVICES	6,722	6,079	7,200	8,408	2,390	7,200
	LEVEL 1 TEXT					TEXT AMT	
							7,200
							7,200
001-4400-572.44-10	EQUIP/OTHER RENTAL/LEASE	8,528	8,700	12,000	12,000	10,752	12,000
	LEVEL 1 TEXT					TEXT AMT	
							3,600
							4,500
							2,359
							1,541
							12,000
001-4400-572.44-13	FLEET FINANCING	67,098	76,193	101,543	101,543	76,157	120,928
001-4400-572.45-19	VEHICLE INSURANCE	6,750	9,750	6,698	6,698	5,024	6,706
	LEVEL 1 TEXT					TEXT AMT	
							6,706
							6,706
001-4400-572.46-10	GENERAL EQUIP MAINT	36	2,420	4,000	4,000	2,171	5,500
	LEVEL 1 TEXT					TEXT AMT	
							2,500
							3,000
							5,500
001-4400-572.46-12	VEH MAINT/REPAIR	59,358	65,366	54,746	54,746	44,011	54,746
	LEVEL 1 TEXT					TEXT AMT	
							54,746
							54,746
001-4400-572.46-16	BUILDING REPAIRS	742	386	8,000	15,000	14,952	110,367
	LEVEL 1 TEXT					TEXT AMT	
							8,000
							21,800
							25,000
							2,000

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	SIDE WALK /CONCRETE REPAIRS - SPARKS CONCRETE						2,500
	CONCRETE/REPAIRS *NEW* RIVERWALK 1A & 2 MONTH 1B						1,200
	LOCK REPAIRS TO PDL DOORS - ABC LOCK						2,800
	PLUMBING REPAIRS-BILL SHAFER & MASTERCRAFT PLUMB						5,900
	PLUMBING REPAIRS *NEW* RIVERWALK 1A & 2 MONTH 1B						1,000
	SOUND EQUIPMENT REPAIRS-CITY CENTER & EVENTS						2,000
	DECKING BOARD REPLACEMENT/STAINLESS STEEL SCREWS						8,557
	NEW REPLACEMENT PARK FURNITURE - TABLES, TRASH CANS, ETC. IN VARIOUS PARKS						10,000
	REPAIR SUPPLIES FOR PARKS - LUMBER						10,000
	ALLEN GREEN CENTER - MISC BLDG REPAIRS						9,610
							110,367
001-4400-572.46-17	BALLFIELD MAINT.	30,416	26,043	34,054	30,554	20,185	47,554
	LEVEL 1 TEXT						TEXT AMT
	VARIOUS ITEMS:						34,054
	DIAMOND DRY 95 BAGS @ \$10.46 = \$994						
	FIELD DRY MARKER 110 BAGS @ \$8.66 = \$9,526						
	FIELD MARKER PAINT 460 CS @ \$39.00 = \$17,940						
	CLAY /TOP DRESS 200 YARDS @ \$ 24.00 = \$4,800						
	FIELD TOOLS (RAKES, SHOVELS, STRING, ECT) = \$794						
	REPLACE BASES, HOME PLATES, PITCHING RUBBERS, PITCHING MOUNDS						8,000
	SPORTS FIELD IRRIGATION REPAIRS & REPLACEMENTS						5,500
	CLOCK, VALVES, SPRINKLER HEADS, LINES, ETC.						47,554
001-4400-572.46-63	PROJECT REPAIR & MAINT	3,500	0	0	0	0	0
001-4400-572.49-19	LICENSES, TAXES & FEES	670	0	0	0	0	0
001-4400-572.49-20	EQUIPMENT NON-CAPITAL	0	23,651	0	5,555	5,475	0
001-4400-572.49-66	TRF TO 506 BLDG MAINT FD	179,328	219,433	290,853	290,853	218,140	166,233
	LEVEL 1 TEXT						TEXT AMT
	TRF TO 506 BLDG FUND						166,233
							166,233
001-4400-572.52-00	OTHER OPERATING SUPPLIES	30,370	36,776	31,057	27,557	21,709	18,000
	LEVEL 1 TEXT						TEXT AMT
	HAND TOOLS(SHOVELS, BROOMS, PRUNERS, DRILLS, HAMMERS)						5,800
	GAS HAND TOOLS(WEED EATERS, BLOWERS, EDGER, POLE SAW CHAIN SAW, & PARTS						5,480
	SPREADERS / SMALL WATER PUMPS						2,300
	ST OF FL DSL						920
	NEW RIVERWALK 1A AND 1B TOOLS, BLOWERS, ETC.						3,500
							18,000

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001-4400-572.52-10	GAS,DIESEL,OIL,& GREASE	40,683	38,962	48,350	48,350	24,157	36,400
	LEVEL 1 TEXT					TEXT AMT	
							19,000
							12,000
							5,400
							36,400
001-4400-572.52-11	JANITORIAL SUPPLIES	16,818	13,690	17,000	17,000	11,958	18,000
	LEVEL 1 TEXT					TEXT AMT	
							13,600
							3,500
							900
							18,000
001-4400-572.52-12	UNIFORMS	3,462	2,270	5,000	5,000	2,500	5,600
	LEVEL 1 TEXT					TEXT AMT	
							2,500
							1,800
							700
							600
							5,600
001-4400-572.52-17	AGRICULTURE SUPPLIES	40,844	33,843	34,300	40,672	21,001	35,200
	LEVEL 1 TEXT					TEXT AMT	
							7,800
							17,000
							4,000
							1,900
							4,500
							35,200
001-4400-572.52-18	REP & MAINT SUPPLIES	43,644	43,561	42,400	42,972	27,486	35,472
	LEVEL 1 TEXT					TEXT AMT	
							4,000
							5,400
							1,000
							2,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	IRRIGATION PUMP REPAIRS/REPLACEMENT						5,172
	REPAIR SUPPLIES ELECTRIC FOR ALL PARKS,BUILDINGS, COURTS,BOARDWALKS,BOAT RAMPS,FISHING PIERS AND PLAYGROUND EQUIPMENT, HAND TOOLS, FLORESCENT BULBS,BUBBLERS, FIXTURES,SCREWS, NAILS, NUTS, BOLTS,TIES						15,400
	REPAIRS/MAINTENANCE *NEW RIVERWALK 1A ANS 2MOS 1B SUPPLIES FOR IRRIGATION,BULBS, FIXTURES, BOARDWALK, GLASS REPAIR,PARTITION REPAIRS,ELECTRIC, ETC.						2,000
	NEW FIELD AT CORACI MAINTENANCE, REPAIR ON LIGHTING, BLEACHERS,IRRIGATION, ETC.						500
							35,472
* OPERATING EXPENSE		853,685	889,417	994,747	1,012,832	764,149	950,472
001-4400-572.63-00	IMP. OTHER THAN BLDGS	49,333	105,875	0	0	0	0
001-4400-572.63-97	PROJ CAPITAL OUTLAY	0	13,464	0	0	0	0
001-4400-572.64-00	MACH & EQUIPMENT	0	64,826	0	27,599	9,865	37,000
	LEVEL 1						
	TEXT						TEXT AMT
	TRANSIT CARGO VAN FOR RIVERWALK						21,000
	8 X 16 UTILITY TRAILER FOR RIVERWALK						8,000
	GATOR ATV FOR RIVERWALK						8,000
							37,000
* CAPITAL OUTLAY		49,333	184,165	0	27,599	9,865	37,000
** PARKS MAINTENANCE		1,659,832	1,830,749	1,910,387	1,953,071	1,408,595	2,077,588
*** PARKS MAINTENANCE		1,659,832	1,830,749	1,910,387	1,953,071	1,408,595	2,077,588

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
RECREATION RECREATION 001-5100-572.12-00	SALARIES AND WAGES	269,160	300,302	330,608	333,236	265,603	369,878
	LEVEL 1 TEXT					TEXT AMT	
							315,328
							4,262
							10,649
							39,639
							369,878
001-5100-572.14-00	OVERTIME	0	234	0	0	80	7,500
	LEVEL 1 TEXT					TEXT AMT	
							1,500
							2,000
							3,000
							1,000
							7,500
001-5100-572.21-00	FICA TAXES	19,654	21,633	25,295	25,392	19,498	28,875
	LEVEL 1 TEXT					TEXT AMT	
							24,452
							574
							816
							3,033
							28,875
001-5100-572.22-00	RETIREMENT CONTRIBUTIONS	35,700	37,594	40,643	40,807	33,901	51,883
	LEVEL 1 TEXT					TEXT AMT	
							44,149
							1,510
							6,224
							51,883
001-5100-572.23-00	HEALTH INSURANCE	23,578	33,754	43,284	43,423	34,301	45,684
	LEVEL 1 TEXT					TEXT AMT	
							35,820
							2,364
							980
							33
							6,487
							45,684
001-5100-572.24-00	WORKMANS COMPENSATION	1,689	2,082	2,202	2,202	2,005	2,476

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE NEW RECREATION SUPERVISOR					TEXT AMT 1,781 71 624 2,476	
001-5100-572.26-00	EAP BENEFIT	210	266	298	298	206	260
	LEVEL 1 TEXT CURRENT STAFF NEW RECREATION SUPERVISOR					TEXT AMT 223 37 260	
* PERSONNEL SERVICES		349,991	395,865	442,330	445,358	355,594	506,556
001-5100-572.31-13	OTHER PROF. SERVICES	700	463	0	0	0	0
001-5100-572.34-14	CONTRACT SERVICES OTHER	0	0	0	0	0	1,000
	LEVEL 1 TEXT COPY MACHINE SERVICE					TEXT AMT 1,000 1,000	
001-5100-572.40-00	TRAVEL PER DIEM	1,234	2,861	2,000	3,400	524	3,661
	LEVEL 1 TEXT TRAVEL FOR: STATE CONFERENCE - 4 EMPLOYEES AGENCY SUMMIT - 2 EMPLOYEES NATIONAL CONFERENCE - 1 EMPLOYEE ***DEPT TO PROVIDE BREAKOUT OF TRAINING DOLLARS WHICH WILL BE MOVED TO 40-10***					TEXT AMT 3,661	
001-5100-572.41-00	COMMUNICATION SERVICES	8,580	11,917	9,000	9,000	11,098	12,000
	LEVEL 1 TEXT COMMUNICATIONS CABLE PHONE IPAD INTERNET,ECT. ***** THIS IS FOR ANALOG LINES FOR FAX AND PHONES IN OUTLYING BUILDINGS, CELL PHONES, INTERNET SERVICES AT RUSSELL PROPERTY, AND CREDIT CARD MACHINES *****					TEXT AMT 12,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
							12,000
001-5100-572.46-10	GENERAL EQUIP MAINT	0	0	0	0	0	8,000
	LEVEL 1 TEXT						TEXT AMT
							REC PRO MAINTENANCE 3,200
							CREDIT CARD MACHINES 4,800
							8,000
001-5100-572.46-18	CONT MAINT/COMM EQUIP	68	0	0	0	0	0
001-5100-572.47-00	PRINTING AND BINDING	0	1,123	0	0	0	0
	LEVEL 1 TEXT						TEXT AMT
							PRINTING & BINDING - DELETE ACCOUNT
001-5100-572.49-01	ADVERTISING	0	1,491	0	0	0	0
	LEVEL 1 TEXT						TEXT AMT
							ADVERTISING - DELETE ACCOUNT
001-5100-572.49-02	COMPUTER SOFTWARE	0	0	0	0	316	0
001-5100-572.49-19	LICENSES, TAXES & FEES	0	0	0	3,201	0	0
001-5100-572.49-20	EQUIPMENT NON-CAPITAL	0	4,944	0	0	0	5,500
	LEVEL 1 TEXT						TEXT AMT
							OFFICE FURNITURE & ACCESSORIES 2,000
							NEW FURNITURE FOR ADDITIONAL EMPLOYEES 3,500
							(DESK, CREDENZA, CHAIR, 2 GUEST CHAIRS, FILE CABINET, ETC.)
							5,500
001-5100-572.51-00	OFFICE SUPPLIES	4,048	3,137	3,500	3,500	2,974	3,500
	LEVEL 1 TEXT						TEXT AMT
							OFFICE SUPPLIES FOR DEPARTMENT 3,500
							3,500
001-5100-572.52-00	OTHER OPERATING SUPPLIES	4,449	10,015	6,926	4,206	2,531	4,000
	LEVEL 1 TEXT						TEXT AMT
							MISC ITEMS FOR MEETINGS, TRAINING, PETTY CASH 500
							FOOD FOR EVENTS 1,000
							PRINTERS, SCANNERS, ECT. 1,000
							RIBBON CUTTING SUPPLIES 500
							COFFEE SUPPLIES FOR DEPARTMENT 1,000
							4,000
001-5100-572.52-12	UNIFORMS	0	324	0	0	0	0
	LEVEL TEXT						TEXT AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-5100-572.52-15	POSTAL SERVICE	196	180	450	450	104	200
	1 UNIFORMS - DELETE ACCOUNT						
	LEVEL 1 TEXT POSTAL SERVICE BUDGET REDUCTION -250						200
							200
001-5100-572.52-19	OTHER OPERATING- DONATED	0	500	0	500	0	0
001-5100-572.54-00	DUES & MEMBERSHIPS	230	1,459	550	550	225	2,000
	LEVEL 1 TEXT DUES & MEMBERSHIPS						2,000
	FRPA MEMBERSHIP 4 EMPLOYEES						
	NRPA MEMBERSHIP 2 EMPLOYEES						2,000
*	OPERATING EXPENSE	19,505	38,414	22,426	24,807	17,772	39,861
**	RECREATION	369,496	434,279	464,756	470,165	373,366	546,417

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
SPECIAL EVENTS							
001-5101-572.12-00	SALARIES AND WAGES	16,820	0	1,415	1,415	0	0
001-5101-572.21-00	FICA TAXES	1,284	0	109	109	0	0
001-5101-572.22-00	RETIREMENT CONTRIBUTIONS	2,281	0	0	0	0	0
001-5101-572.23-00	HEALTH INSURANCE	2,782	0	0	0	0	0
001-5101-572.24-00	WORKMANS COMPENSATION	16	0	23	23	0	0
001-5101-572.26-00	EAP BENEFIT	18	0	0	0	0	0
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* PERSONNEL SERVICES		23,201	0	1,547	1,547	0	0
001-5101-572.31-13	OTHER PROF. SERVICES	19,825	26,682	18,003	20,153	19,916	21,800
LEVEL 1	TEXT					TEXT AMT	
	FAMILY DAYS INFLATABLES						150
	HALLOWEEN ENTERTAINMENT						300
	CONCERTS IN THE PARK ENTERTAINMENT						3,500
	SPRING FAIR INFLATABLES						150
	4TH OF JULY ENTERTAINERS / INFLATABLES						8,500
	JAZZ FEST & ART FEST ENTERTAINMENT						1,000
	MUSIC LICENSES, CERTIFICATIONS, WORKSHOPS, BACKGROUND CHECKS, ECT.						3,700
	GET FIT INSTRUCTORS						500
	CHRISTMAS EVENTS						4,000
	THESE SERVICES WILL BE MOVED TO 34-14 ONCE THE ACCOUNT IS ESTABLISHED						
							21,800
001-5101-572.48-03	FIREWORKS	0	0	0	0	0	20,000
LEVEL 1	TEXT					TEXT AMT	
	JULY 4TH FIREWORKS PROGRAM						20,000
	***** (PREVIOUSLY, THIS WAS FUNDED IN THE SOLID WASTE FUND 410) *****						
							20,000
001-5101-572.49-01	ADVERTISING	13,980	11,849	11,547	11,547	13,203	14,547
LEVEL 1	TEXT					TEXT AMT	
	HALLOWEEN						280
	GET FIT						1,470
	CONCERTS IN THE PARK						2,100
	SPRING FAIR						800
	ART FEST & JAZZ FEST						1,300
	4TH OF JULY						1,800
	GO DIGITAL, PARENT MAGAZINE, BACKSTAGE PASS, SUNDANCE MARKETING, 4IMPRINT, SURVEY MONKEY, HOMETOWN NEWS,						3,797

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	NEWS-JOURNAL SUMMER CAMP, CHRISTMAS PARADE, TREE LIGHTING CHRISTMAS PROGRAM ADVERTISING						3,000 14,547
001-5101-572.52-00	OTHER OPERATING SUPPLIES	6,697	8,162	16,527	14,377	6,532	23,327
	LEVEL TEXT						TEXT AMT
	1 FAMILY DAYS SUPPLIES						200
	HALLOWEEN DECORATIONS, PRIZES, GIFT BAGS, SUPPLIES, ECT.						780
	GET FIT EXPO BAGS, LUNCH AND LEARN FOOD, FINALE GIVEAWAY PRIZES AND LUNCH.						3,200
	SPRING FAIR HAND-OUTS & SUPPLIES						150
	RIBBON CUTTING SUPPLIES, COUNCIL WORKSHOP/MEETING EQUIPMENT & SUPPLIES						2,197
	SUPPLIES & DECORATIONS FOR ARTFEST, JAZZFEST, 4TH OF JULY, CHRISTMAS, ECT.						10,000
	CHRISTMAS PROGRAM SUPPLIES						6,800 23,327
*	OPERATING EXPENSE	40,502	46,693	46,077	46,077	39,651	79,674
**	SPECIAL EVENTS	63,703	46,693	47,624	47,624	39,651	79,674

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
SENIOR DANCES							
001-5104-572.31-13	OTHER PROF. SERVICES	0	800	1,500	1,500	1,100	0
		LEVEL 1	TEXT *NEW* DELETE ACCOUNT 5104-3113 MOVE FUNDS OF \$1,500 TO ADULT ACTIVITY ACCT 5109-3113			TEXT AMT	
001-5104-572.52-00	OTHER OPERATING SUPPLIES	329	500	2,000	2,000	630	0
		LEVEL 1	TEXT *NEW* DELETE ACCOUNT 5104-5200 MOVE FUNDS OF \$2,000 TO ADULT ACTIVITY ACCT 5109-5200			TEXT AMT	
*	OPERATING EXPENSE	329	1,300	3,500	3,500	1,730	0
**	SENIOR DANCES	329	1,300	3,500	3,500	1,730	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-5106-572.12-00	SUMMER RECREATION SALARIES AND WAGES	15,205	13,516	22,732	22,732	5,704	25,588
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT 24,843 745 25,588	
001-5106-572.14-00	OVERTIME	0	0	0	0	4	0
001-5106-572.21-00	FICA TAXES	981	991	1,739	1,739	437	1,958
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT 1,901 57 1,958	
001-5106-572.22-00	RETIREMENT CONTRIBUTIONS	1,198	541	0	0	0	0
001-5106-572.23-00	HEALTH INSURANCE	1,419	644	0	0	0	0
001-5106-572.24-00	WORKMANS COMPENSATION	208	186	355	355	74	403
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT 391 12 403	
001-5106-572.26-00	EAP BENEFIT	9	4	0	0	0	0
*	PERSONNEL SERVICES	19,020	15,882	24,826	24,826	6,219	27,949
001-5106-572.31-13	OTHER PROF. SERVICES	63,851	57,279	67,000	67,000	60,000	62,500
	LEVEL 1 TEXT REMEDY STAFFING FOR PLAYGROUNDS (THIS IS A DECREASE OF \$4,500 FROM FY15 DUE TO ENROLLMENT TRENDS) NOTE: THIS WILL MOVE TO 34-15 TEMP HELP SRVCS ONCE THE ACCOUNT IS ESTABLISHED)					TEXT AMT 62,500 62,500	
001-5106-572.41-00	COMMUNICATION SERVICES	0	0	300	300	0	0
001-5106-572.44-10	EQUIP/OTHER RENTAL/LEASE	28,982	27,671	30,000	30,000	0	33,000
	LEVEL 1 TEXT *NEW* DELITE ACCT 5106-4100 VOLUSIA COUNTY BUSSES FOR FIELD TRIPS CAMP T-REC BUS					TEXT AMT 14,500 11,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	SCHOOL RENTAL						4,500
	JUMPING BEANS INFLATABLES RENTAL						3,000
							33,000
001-5106-572.47-00	PRINTING AND BINDING	460	300	300	300	300	300
	LEVEL 1 TEXT FLYERS & HANDBOOKS					TEXT AMT	300
							300
001-5106-572.52-00	OTHER OPERATING SUPPLIES	21,462	15,359	20,094	20,094	5,381	20,000
	LEVEL 1 TEXT FIELD TRIPS FOR TEEN SITE AND ELEMENTARY SITE					TEXT AMT	17,000
	*ENTRY FEES FOR THEME PARKS, ETC. (THIS MAY MOVE TO ANOTHER ACCOUNT)						3,000
	GAMES, MEGAPHONES, ARTS & CRAFTS						20,000
001-5106-572.52-12	UNIFORMS	1,994	2,313	2,045	2,045	0	2,400
	LEVEL 1 TEXT STAFF & CAMPER UNIFORMS					TEXT AMT	2,000
	NEW INCREASE \$400 BASED ON FY14 ACTUALS						400
							2,400
001-5106-572.52-13	ED. & REC. SUPPLIES	3,844	292	3,000	3,000	134	0
	LEVEL 1 TEXT *NEW* DELETE CODE 52-13 MOVE \$3,000 TO 52-00					TEXT AMT	
	RADIOS, MEGAPHONE, EQUIPMENT, GAMES, ECT.						
001-5106-572.52-16	MEDICAL & LAB SUPPLIES	0	98	0	0	0	0
	LEVEL 1 TEXT *NEW* DELETE ACCT 5106-5216					TEXT AMT	
*	OPERATING EXPENSE	120,593	103,312	122,739	122,739	65,815	118,200
**	SUMMER RECREATION	139,613	119,194	147,565	147,565	72,034	146,149

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
X-MAS PROGRAM							
001-5108-572.31-13	OTHER PROF. SERVICES	0	5,725	4,000	4,000	4,088	0
	LEVEL 1 TEXT					TEXT AMT	
	NEW DELETE ACCT 5108-3113 MOVE FUNDS OF \$4000 TO SPECIAL EVENTS ACCT 5101-3113 SHEET MUSIC 150 MUSIC LICENSES 70 SOUND COMPANY 1500 BANDS/PERFORMERS 1500 MISC. 780						
001-5108-572.47-00	PRINTING AND BINDING	0	374	400	400	390	0
	LEVEL 1 TEXT					TEXT AMT	
	NEW DELETE ACCOUNT 5108-4700 MOVE FUNDS OF \$400 TO 5101 5200 CHRISTMAS PROGRAMS, FLEYERS, ECT.						
001-5108-572.49-01	ADVERTISING	0	2,703	3,000	3,000	1,775	0
	LEVEL 1 TEXT					TEXT AMT	
	*NEW*DELETE ACCOUNT 5108-4901 MOVE FUNDS OF \$3000 TO ACCOUNT 5101 4901 NEWS JOURNAL, BACKSTAGE PASS, PARENT MAGAZINE, GODIGITAL, RADIO, ECT.						
001-5108-572.52-00	OTHER OPERATING SUPPLIES	6,853	2,983	6,400	6,400	6,404	0
	LEVEL 1 TEXT					TEXT AMT	
	NEW DELETE ACCOUNT 5108-5200 MOVE FUNDS OF \$6400 TO ACCOUNT 5101-5200 CHRISTMAS DECORATIONS, SUPPLIES, SIGNS, PLAQUES, ECT.						
*	OPERATING EXPENSE	6,853	11,785	13,800	13,800	12,657	0
**	X-MAS PROGRAM	6,853	11,785	13,800	13,800	12,657	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
ADULT ACTIVITY							
001-5109-572.12-00	SALARIES AND WAGES	1,870	26	2,196	2,196	0	2,680
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT	2,602 78 2,680
001-5109-572.21-00	FICA TAXES	143	2	168	168	0	206
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT	200 6 206
001-5109-572.24-00	WORKMANS COMPENSATION	26	0	35	35	0	43
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE					TEXT AMT	41 2 43
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* PERSONNEL SERVICES		2,039	28	2,399	2,399	0	2,929
001-5109-572.31-13	OTHER PROF. SERVICES	1,357	4,463	2,000	2,000	1,160	1,500
	LEVEL 1 TEXT BANDS FOR EVENTS - MOVED FUNDS FROM 5104-31-13					TEXT AMT	1,500 1,500
001-5109-572.34-14	CONTRACT SERVICES OTHER	0	0	0	0	0	2,500
	LEVEL 1 TEXT FLOOR WAXING & CLEANING, WINDOW CLEANING COPIER SERVICES - MOVED FUNDS FROM 5109-47-00					TEXT AMT	2,000 500 2,500
001-5109-572.46-11	REGULAR MAINT/INSP EQUIP	0	0	800	800	141	800
	LEVEL 1 TEXT FIRE SPRINKLER INSPECTIONS					TEXT AMT	800 800
001-5109-572.47-00	PRINTING AND BINDING	0	80	500	500	335	0
	LEVEL 1 TEXT *NEW* DELETE 5109-4700 MOVED FUNDS TO 5109-3113					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-5109-572.52-00	OTHER OPERATING SUPPLIES	3,960	445	4,000	4,000	1,180	6,000
	FOR COPYTRONICS						
	LEVEL 1						
	TEXT						
	PRINTER INK, COFFEE SUPPLIES, SHELVING, REFRESHMENTS/FOOD FOR CLUB PARTIES, CENTER SUPPLIES, ECT.						4,000
	DANCE DECORATIONS & SUPPLIES - MOVED FROM 5104-52-00						2,000
							6,000
*	OPERATING EXPENSE	5,317	4,988	7,300	7,300	2,816	10,800
**	ADULT ACTIVITY	7,356	5,016	9,699	9,699	2,816	13,729

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	CENTENNIAL CELEBRATION						
001-5121-572.31-13	OTHER PROF. SERVICES	39,496	5,220	0	0	0	0
001-5121-572.52-00	OTHER OPERATING SUPPLIES	3,145	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	42,641	5,220	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	CENTENNIAL CELEBRATION	42,641	5,220	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER ACCOUNT DESCRIPTION		FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
ALLEN GREEN CENTER							
001-5124-572.34-14	CONTRACT SERVICES OTHER	0	0	2,000	2,000	1,001	0
	LEVEL 1 TEXT						TEXT AMT
	MOVED \$2,000 TO 001-4400-572-34-14 IN FY16 TO CONSOLIDATE ALLEN GREEN CENTER BUDGET INTO PARKS MAINTENANCE BUDGET						
001-5124-572.43-10	ELECTRICAL SERVICES	0	0	1,100	1,100	0	0
	LEVEL 1 TEXT						TEXT AMT
	MOVED \$1,100 TO 001-4400-572-43-10 IN FY16 TO CONSOLIDATE ALLEN GREEN CENTER BUDGET INTO PARKS MAINTENANCE BUDGET						
001-5124-572.46-10	GENERAL EQUIP MAINT	0	620	3,000	3,000	555	0
	LEVEL 1 TEXT						TEXT AMT
	MOVED \$3,000 TO 001-4400-572-46-10 IN FY16 TO CONSOLIDATE ALLEN GREEN CENTER BUDGET INTO PARKS MAINTENANCE BUDGET						
001-5124-572.46-16	BUILDING REPAIRS	0	1,457	9,610	9,610	2,000	0
	LEVEL 1 TEXT						TEXT AMT
	MOVED \$9,610 TO 001-4400-572-46-16 IN FY16 TO CONSOLIDATE ALLEN GREEN CENTER BUDGET INTO PARKS MAINTENANCE BUDGET						
*	OPERATING EXPENSE	0	2,077	15,710	15,710	3,556	0
**	ALLEN GREEN CENTER	0	2,077	15,710	15,710	3,556	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-5125-572.12-00	LAKESIDE CENTER SALARIES AND WAGES	0	22,440	11,225	14,190	10,074	17,700
	LEVEL 1	TEXT				TEXT	AMT
		CURRENT STAFF					17,186
		3.0% WAGE INCREASE					514
							17,700
001-5125-572.14-00	OVERTIME	0	140	0	0	0	0
001-5125-572.21-00	FICA TAXES	0	1,728	860	1,080	771	1,356
	LEVEL 1	TEXT				TEXT	AMT
		CURRENT STAFF					1,316
		3.0% WAGE INCREASE					40
							1,356
001-5125-572.22-00	RETIREMENT CONTRIBUTIONS	0	1,468	0	373	0	0
001-5125-572.23-00	HEALTH INSURANCE	0	2,166	0	316	0	0
001-5125-572.24-00	WORKMANS COMPENSATION	0	151	177	177	194	280
	LEVEL 1	TEXT				TEXT	AMT
		CURRENT STAFF					271
		3.0% WAGE INCREASE					9
							280
001-5125-572.26-00	EAP BENEFIT	0	16	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	0	28,109	12,262	16,136	11,039	19,336
001-5125-572.31-13	OTHER PROF. SERVICES	0	8,866	11,018	11,018	5,182	7,710
	LEVEL 1	TEXT				TEXT	AMT
		APS SECURITY SYSTEM					480
		HUFCOR PARTITION SERVICES					400
		COASTAL CLEAR WINDOW CLEANING					2,400
		PLANT PEOPLE					1,500
		SOUND STAGE					630
		CORNER CLEANERS					500
		DAYTONA FIRE AND SAFETY					250
		MASSEY					350
		STANLEY STEAMER					1,200

		NOTE: ALL OF THESE ITEMS WILL BE MOVED TO 34-14 ONCE THE ACCOUNT HAS BEEN ESTABLISHED.					7,710
001-5125-572.41-00	COMMUNICATION SERVICES	0	0	1,000	1,000	120	360
	LEVEL	TEXT				TEXT	AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	1 PHONE, FAX, TIME WARNER (BASED ON \$30/MONTH ACTUALS BEGINNING IN APRIL 2015) NOTE: DEPARTMENT IS VERIFYING ACTIVITY						360
							360
001-5125-572.43-10	ELECTRICAL SERVICES	0	14,428	15,000	15,000	18,529	15,300
	LEVEL 1 TEXT FPL - (DEPT WILL PROVIDE ACCOUNT #) TECO GAS					TEXT AMT	15,000 300 15,300
001-5125-572.46-16	BUILDING REPAIRS	0	0	2,000	9,000	6,786	7,808
	LEVEL 1 TEXT GENERAL BUILDING MAINTENANCE: CEILING TILES, PAINT TOUCH-UP, CARPET CLEANING, ECT. *NEW* RE-SEAL FLOORS KITCHEN & BATHROOMS *NEW* PAINT RESTROOMS AND KITCHEN MASTER CRAFT AUDIO VISUAL EQUIPMENT MAINT FRIDGE/FREEZER AND ICE MACHINE SERVICE					TEXT AMT	2,000 2,000 1,000 135 1,000 1,673 7,808
001-5125-572.49-01	ADVERTISING	0	5,120	9,066	9,066	2,136	9,000
	LEVEL 1 TEXT PERFECT WEDDING GUIDE, NEWS JOURNAL, IMAGINE PHOTO & DESIGN QRTLY RACK CARD /BROCHURE MARKETING MATERIALS, FOLDERS, FLYERS, HANDOUTS, ETC.					TEXT AMT	2,500 3,500 3,000 9,000
001-5125-572.49-19	LICENSES, TAXES & FEES	0	0	0	0	0	200
	LEVEL 1 TEXT HEALTH DEPT.					TEXT AMT	200 200
001-5125-572.52-00	OTHER OPERATING SUPPLIES	0	2,530	4,000	4,000	3,529	4,000
	LEVEL 1 TEXT BUILDING SUPPLIES, TABLE CLOTHS, TABLE & CHAIR REPLACEMENTS, TABLE DECORATIONS, MISC. KITCHEN ITEMS, SIGNAGE REPLACEMENT, ETC.					TEXT AMT	4,000 4,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
*	OPERATING EXPENSE	0	30,944	42,084	49,084	36,282	44,378
		-----	-----	-----	-----	-----	-----
**	LAKESIDE CENTER	0	59,053	54,346	65,220	47,321	63,714
		-----	-----	-----	-----	-----	-----
***	RECREATION	629,991	684,617	757,000	773,283	553,131	849,683

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-5200-579.12-00	ATHLETICS ATHLETICS SALARIES AND WAGES	134,102	102,750	98,077	104,711	98,216	228,159
	LEVEL 1						TEXT AMT
							CURRENT STAFF 181,069
							3.0% WAGE INCREASE 6,643
							NEW REC SUPERVISOR 39,639
							*NEED 80 HOUR INCREASE IN PART TIME HOURS 808
							*NEW PROGRAMS & INCREASE
							228,159
001-5200-579.14-00	OVERTIME	0	94	0	0	0	5,500
	LEVEL 1						TEXT AMT
							OVERTIME 5,500
							TOURNAMENTS, HOLIDAYS, EVENTS
							5,500
001-5200-579.21-00	FICA TAXES	10,037	7,742	7,505	7,996	7,251	17,884
	LEVEL 1						TEXT AMT
							CURRENT STAFF 13,858
							3.0% WAGE INCREASE 510
							INCREASE IN PT HOURS 62
							NEW REC SUPERVISOR 3,033
							OVERTIME 421
							17,884
001-5200-579.22-00	RETIREMENT CONTRIBUTIONS	14,280	7,324	7,298	8,133	7,538	18,640
	LEVEL 1						TEXT AMT
							CURRENT STAFF 12,944
							3.0% WAGE INCREASE 542
							NEW RECREATION SUPERVISOR 5,154
							18,640
001-5200-579.23-00	HEALTH INSURANCE	10,863	10,331	12,255	12,961	11,897	25,910
	LEVEL 1						TEXT AMT
							HEALTH 17,910
							DENTAL 1,182
							LIFE 318
							3.0% ON LIFE 13
							NEW RECREATION SUPERVISOR 6,487
							25,910
001-5200-579.24-00	WORKMANS COMPENSATION	1,592	974	1,142	1,142	1,447	3,012

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	LEVEL 1 TEXT CURRENT STAFF 3.0% WAGE INCREASE NEW RECREATION SUPERVISOR NEW INCREASE PT HOURS						TEXT AMT 2,293 82 624 13 3,012
001-5200-579.26-00	EAP BENEFIT	73	74	74	74	72	149
	LEVEL 1 TEXT CURRENT STAFF NEW RECREATION SUPERVISOR						TEXT AMT 112 37 149
* PERSONNEL SERVICES		170,947	129,289	126,351	135,017	126,421	299,254
001-5200-579.31-13	OTHER PROF. SERVICES	83,974	67,431	68,629	68,629	63,910	0
001-5200-579.34-14	CONTRACT SERVICES OTHER	LEVEL 1 TEXT BUDGET MOVED TO 34-14	0 0	0 0	0 0	0 0	TEXT AMT 71,558
	LEVEL 1 TEXT YOUTH & ADULT UMPIRES AND SCOREKEEPERS BACKGROUND CHECKS *NEW* YOUTH TENNIS BACKGROUND CHECKS RECALERT-TEXT MESSAGING SYSTEM FOR RAINOUTS, ECT. *NEW* ADDITIONAL RECALERT COSTS						TEXT AMT 64,650 4,100 150 1,300 1,358 71,558
001-5200-579.40-00	TRAVEL PER DIEM	2,503	1,066	6,000	6,000	1,555	6,000
	LEVEL 1 TEXT TRAVEL FOR THE FOLLOWING: *ATHLETIC CONFERENCE / FRPA 4 EMPLOYEES *BABE RUTH TOURNAMENTS ***** (NOTE: THE DEPARTMENT IS BREAKING OUT THE TRAINING PORTION FROM THE ABOVE FIGURES AND IT WILL BE MOVED TO 40-10)						TEXT AMT 3,000 3,000 6,000
001-5200-579.47-00	PRINTING AND BINDING	0	194	300	300	0	3,000
	LEVEL 1 TEXT PRINTING & BINDING - DELETE ACCOUNT 4700						TEXT AMT

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	NEW ACCOUNT FOR ADVERTISING 001-5200-579-4901 ATHLETIC ADVERTISING, FLYERS, ADS, RACK CARDS, ECT. ***** (NOTE: THIS WILL BE MOVED WHEN THE ACCOUNT IS ESTABLISHED.)						3,000
							3,000
001-5200-579.49-19	TAXES, LICENSES, FEES	4,662	6,530	5,000	10,000	11,148	8,483
	LEVEL TEXT TEXT AMT						
	1 TAXES, LICENSES, FEES						
	BABE RUTH STATE DUES						75
	BABE RUTH CHARTER FEES						1,475
	BABE RUTH INSURANCE						4,733
	ALL STAR TOURNAMENT FEES (4 TEAMS)						1,200
	* NEW INCREASE IN MORE LEAGUES & ALL STAR TEAMS *						1,000
							8,483
001-5200-579.49-20	EQUIPMENT NON-CAPITAL	0	0	0	1,500	1,500	0
001-5200-579.52-00	OTHER OPERATING SUPPLIES	26,085	30,090	26,697	19,697	18,526	24,900
	LEVEL TEXT TEXT AMT						
	1 YOUTH & ADULT EQUIP., BASKETBALLS, BASEBALLS, BATS, HELMETS, PITCHING MACHINE, KICKBALLS, CATCHER GLOVES, PENNIES, SOFTBALL MASKS, SOCCER NETS, GOALS, ECT. MISC SUPPLIES FOR SPECIAL ACTIVITIES, TRYOUTS, YOUTH CLINICS, STAFF MEETINGS, ECT. BANNERS YOUTH & ADULT TROPHIES / AWARDS *NEW* YOUTH TENNIS (TROPHIES AND EQUIPMENT) *NEW* SENIOR GAMES *NEW* EMPLOYEE FURNITURE AND SUPPLIES (NOTE: FURNITURE AMT OF \$3K WILL MOVE TO A NEW ACCOUNT ONCE IT IS ESTABLISHED.)						5,500
							2,800
							3,500
							9,100
							400
							600
							3,000
							24,900
001-5200-579.52-12	UNIFORMS	38,082	29,245	34,342	36,342	37,177	41,320
	LEVEL TEXT TEXT AMT						
	1 UNIFORMS- YOUTH BASEBALL, SOFTBALL, BASKETBALL, SOCCER, ALL-STARS JERSEYS, HATS, SOCKS, BELTS ADULT SPORTS- MEN / WOMEN SOFTBALL, SOCCER, KICKBALL CHAMPIONSHIP T-SHIRTS *NEW* YOUTH TENNIS PROGRAM (2 SEASONS) *NEW INCREASE IN ALL-STARS & PARTICIPATION *NEW* SENIOR GAMES						36,100
							1,520
							1,100
							2,000
							600
							41,320

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
001-5200-579.52-13	ED. & REC. SUPPLIES	0	155	300	300	0	0
	LEVEL 1 TEXT						
	DELETE ACCT & MOVE FUNDS TO NEW CODE ADVERTISING						
001-5200-579.52-15	POSTAL SERVICE	0	0	200	200	0	0
	LEVEL 1 TEXT						
	DELETE ACCT & MOVE FUNDS TO NEW CODE ADVERTISING						
001-5200-579.52-16	MEDICAL & LAB SUPPLIES	0	291	300	300	300	600
	LEVEL 1 TEXT						
	FIRST AID ITEMS -ICE PACKS,BANDAIDS,GLOVES,ECT.						300
	* INCREASE DUE TO MORE LEAGUES & TEAMS						300
							600
* OPERATING EXPENSE		155,306	135,002	141,768	143,268	134,116	155,861
001-5200-579.63-97	PROJ CAPITAL OUTLAY	9,697	0	0	0	0	0
001-5200-579.64-00	MACH & EQUIPMENT	0	23,667	0	0	0	0
* CAPITAL OUTLAY		9,697	23,667	0	0	0	0
** ATHLETICS		335,950	287,958	268,119	278,285	260,537	455,115
*** ATHLETICS		335,950	287,958	268,119	278,285	260,537	455,115

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013		FY-2014		FY-2015		FY-2015		FY 2015		FY-2016	
		ACTUAL		ACTUAL		ORIGINAL		ADJUSTED		Y-T-D ACTUAL		FY2016	
						BUDGET		BUDGET		INC	ENCMBRNCE	DEPT	REQUEST
ADMINISTRATION													
ADMINISTRATION													
001-7000-519.12-00	SALARIES AND WAGES	7,799		5,143		14,132		15,921			1,990		15,666
	LEVEL 1		TEXT									TEXT	AMT
			CURRENT STAFF										15,209
			3.0% WAGE INCREASE										457
													15,666
001-7000-519.21-00	FICA TAXES	597		393		1,082		1,230			152		1,199
	LEVEL 1		TEXT									TEXT	AMT
			CURRENT STAFF										1,165
			3.0% WAGE INCREASE										34
													1,199
001-7000-519.24-00	WORKER'S COMPENSATION	7		5		14		14			2		15
* PERSONNEL SERVICES		8,403		5,541		15,228		17,165			2,144		16,880
001-7000-519.31-13	OTHER PROF. SERVICES	647		46		100		100			0		300
	LEVEL 1		TEXT									TEXT	AMT
			SOFTWARE FOR BILLBOARDS ON POGTV (CURRENTLY PAID										300
			FOR OUT OF IT)										300
001-7000-519.41-00	COMMUNICATION SERVICES	70		83		0		0			75		90
	LEVEL 1		TEXT									TEXT	AMT
			TIME WANRER LONG DISTANCE CHARGES (ABOUT \$7.50/MO)										90
													90
001-7000-519.52-00	OTHER OPERATING SUPPLIES	381		393		880		880			189		450
	LEVEL 1		TEXT									TEXT	AMT
			DVDS FOR ARCHIVING AND PUBLIC RECORDS										300
			GENERAL OFFICE SUPPLIES										70
			THUMB DRIVES										80
													450
* OPERATING EXPENSE		1,098		522		980		980			264		840
001-7000-519.83-00	OTHER GRANTS AND AID	0		250		450		450			250		450
	LEVEL 1		TEXT									TEXT	AMT
			CASH PRIZES FOR FILM FESTIVAL										250

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 10/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-2013 ACTUAL	FY-2014 ACTUAL	FY-2015 ORIGINAL BUDGET	FY-2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL INC ENCMBRNCE	FY-2016 FY2016 DEPT REQUEST
	POSTERS AND AWARDS ***** BRIGHTHOUSE COMMUNICATIONS HAS BEEN PROVIDING A \$500 SPONSORSHIP EACH YEAR TO OFFSET THESE COSTS *****						200
							450
*	GRANTS & AIDE	0	250	450	450	250	450
**	ADMINISTRATION	9,501	6,313	16,658	18,595	2,658	18,170
***	ADMINISTRATION	9,501	6,313	16,658	18,595	2,658	18,170
****	GENERAL FUND	28,818,655	30,075,329	32,042,968	32,999,479	25,053,091	33,465,169
		28,818,655	30,075,329	32,042,968	32,999,479	25,053,091	33,465,169



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 07/28/2015

Consent item: No

SUBJECT: Utilities System Financial Analysis

DEPARTMENT: Public Utilities

RECOMMENDED MOTION:

SUMMARY: The Utility Financial Condition Assessment outlines a 10-year financial profile for the water and sewer fund. using current budgeting, and revenues and CIP information. The purpose of the presentation is to acquaint the Council with how the financial model was developed, how it works and how it can be used to evaluate financial scenarios moving forward

Project	Funding Account
No.:	No.:

ATTACHMENTS:

1.	PowerPoint	Burton & Associates - Water & Sewer FCA Presentation_v1.pptx
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Fenwick, Robin
Wilson, Rick
Neff, Andrew
Harden, David

Created/Initiated - 06/29/2015
Approved - 07/23/2015
Approved - 07/23/2015
Final Approval - 07/23/2015

Water & Sewer System Financial Condition Assessment



City Council Workshop: July 28, 2015

Presentation By:
Andrew Burnham, Senior Vice President

Introduction & Scope

▶ **Burton & Associates**

- ▶ Financial management consultants for local government
- ▶ Recognized experts in the area of water resources
- ▶ Dynamic interactive models & decision support process
- ▶ Some of our Florida clients:
 - ▶ Edgewater, Cocoa, Deltona, Orange City, Bunnell, Seminole County, Orange County, Tarpon Springs, Clearwater, St. Cloud

▶ **Scope**

- ▶ Populate a multi-year financial forecasting model to project the expenditure requirements and revenues of the system
 - ▶ Evaluate alternative scenarios & sensitivities using current data
 - ▶ Provide national trends and local cost comparisons
 - ▶ Identify observations and key issues/future considerations

Summary of Process/Approach

- ▶ Populated financial planning models for each system:
 - ▶ 3+ years of detailed volume and customer data (FY 12 through FY 15)
 - ▶ Historical & current operating costs (FY 12 – FY 15 & Prelim. FY 16 Budget)
 - ▶ Current multi-year capital improvement program
 - ▶ Existing debt service & key policies (operating reserves, debt coverage, etc.)
- ▶ Customized model to simulate the utility
- ▶ Reviewed multiple scenarios interactively with staff
 - ▶ Performed sensitivity analyses with instant feedback
 - ▶ Identified key issues and observations
 - ▶ Compared alternative scenarios side-by-side
- ▶ **No rate adjustments are being proposed at this time**
 - ▶ Update will be prepared to integrate master plan results & other key changes

Source Data & Assumptions

- ▶ Fund balances as of Sept. 30, 2014
- ▶ Estimated FY 15 revenues, plus growth & assumed rate increases
 - ▶ 200 new accounts per year; equates to about a 0.75% growth rate
- ▶ Operating expenses per FY 16 Preliminary Budget, plus inflation
 - ▶ Weighted average annual cost inflation of approximately 3.1% per year
 - ▶ Assumed spending consistent with recent historical trends
- ▶ Capital per multi-year CIP provided by staff, plus cost inflation
 - ▶ Annual cost inflation of 3.0% applied to each project beginning in FY 17
- ▶ Minimum operating reserve = 3 mos. of O&M expenses (\$3.3M)
 - ▶ May be adjusted in update to reflect changes in financial management policies
- ▶ Annual R&R Transfer for capital funding of 10% of revenue
- ▶ Remaining CIP funded with development fees or additional debt

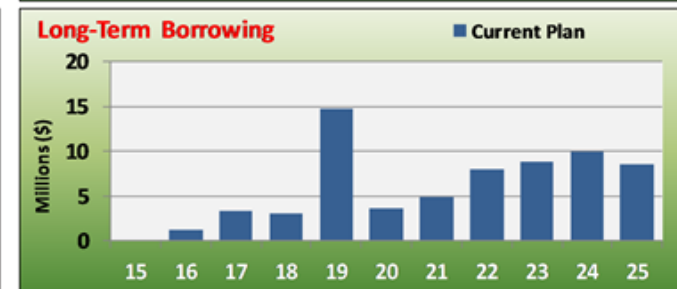
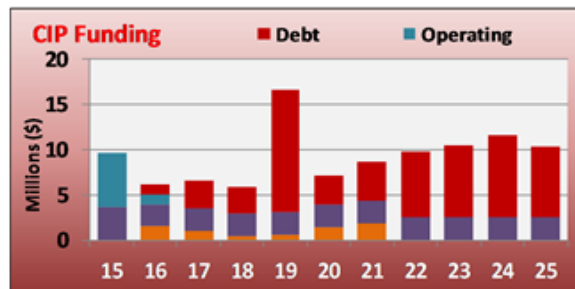
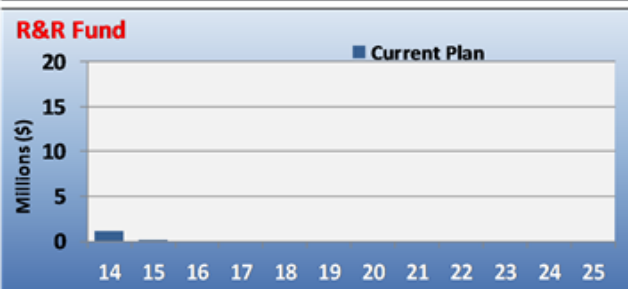
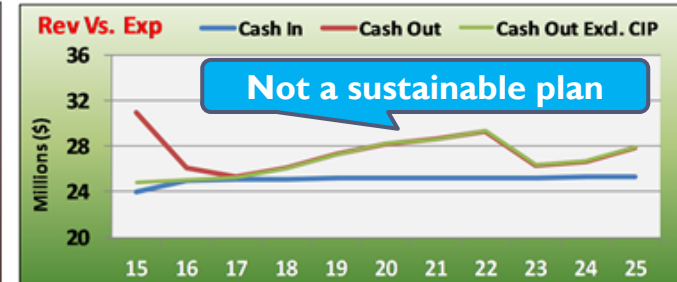
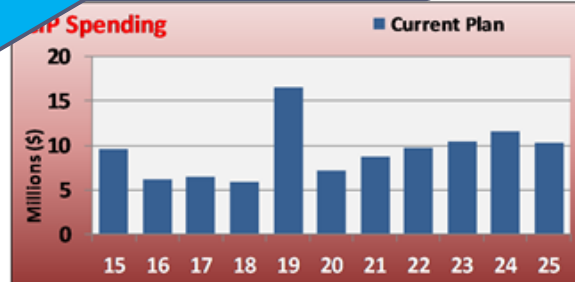
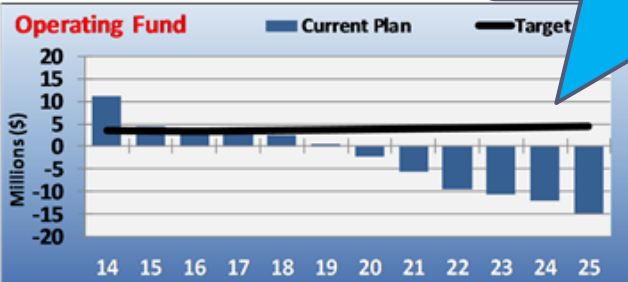
Financial Forecast: Status Quo

Assumes no rate increases during forecast period

WATER UTILITY SYSTEM (FAMS) SUMMARY

SAVE	CALC	ROLL	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Cumulative Change	
			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
			2.12	2.08	2.56	2.31	1.91	1.67	1.50	1.31	2.65	2.03	1.61		
			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	OM FY16 ▶	95.0%
			3						3	3	3	3	3		
			\$49.72						49.72	49.72	49.72	49.72	49.72		

Fund balance exhausted by FY 19;
Total deficit nearly \$15M by FY 25

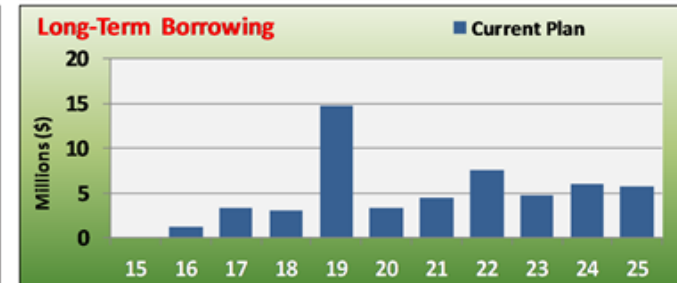
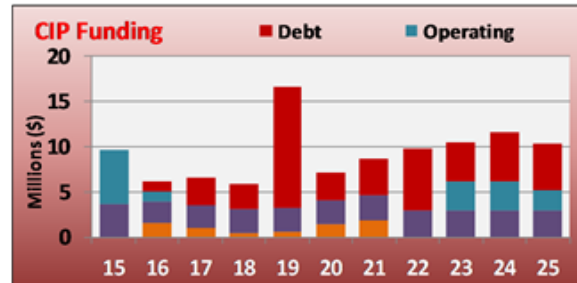
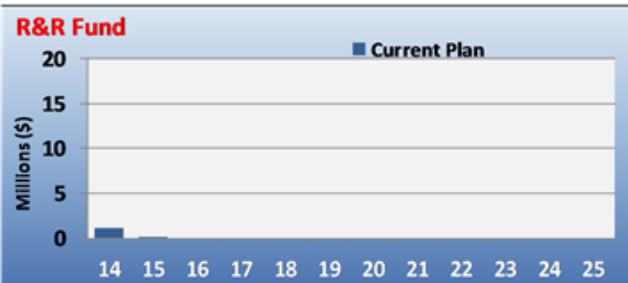
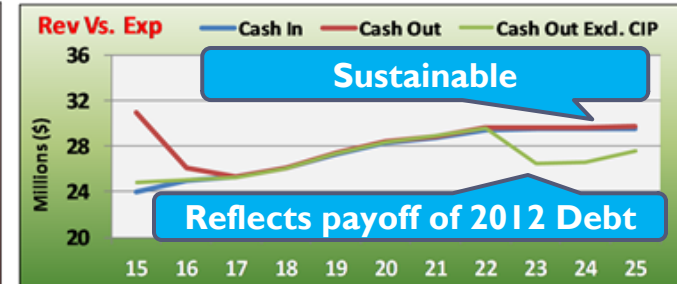
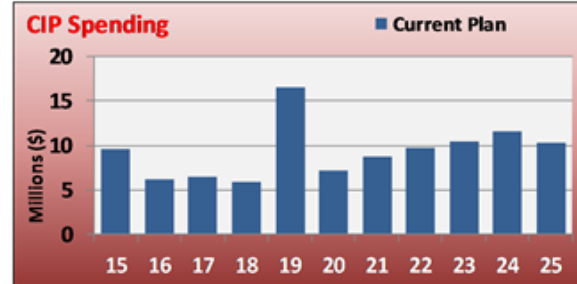
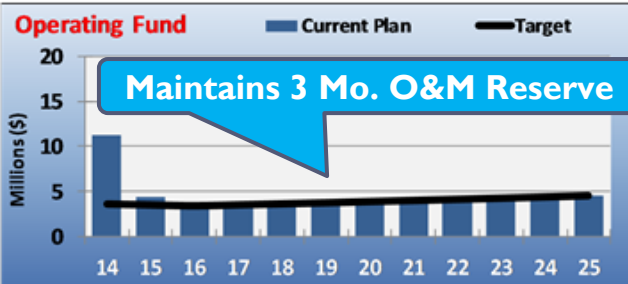


Financial Forecast: “Just-In-Time” Rates

Model solves for exact level of rates to meet needs

Allows for period of no increases

WATER UTILITY SYSTEM (FAMS) SUMMARY															
SAVE	CALC	ROLL	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Cumulative Change	
Water Rate Increases			0.00%	0.00%	0.71%	3.02%	4.94%	3.66%	1.44%	2.57%	0.00%	0.00%	0.00%	12.85%	17.26%
Reclaimed Rate Increases			0.00%	0.00%	0.71%	3.02%	4.94%	3.66%	1.44%	2.57%	0.00%	0.00%	0.00%	OM FY16 ▶	95.0%
Sewer Rate Increases			0.00%	0.00%	0.71%	3.02%	4.94%	3.66%	1.44%	2.57%	0.00%	0.00%	0.00%		
Rate Covenant			2.12	2.08	2.60	2.51	2.32	2.22	2.11	2.00	4.50	3.79	3.21		
CIP Execution % ▶			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		
Operating Reserve Mo ▶			3	3	3	3	3	3	3	3	3	3	3		
Average Bill (4,000 gals.)			\$49.72	49.72	50.07	51.57	54.12	56.08	56.87	58.32	58.32	58.32	58.32		



Financial Forecast: “Level” Rates

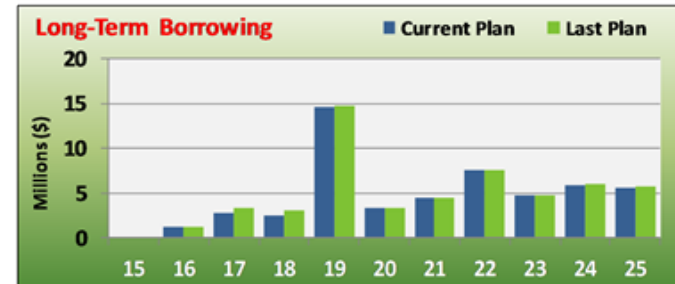
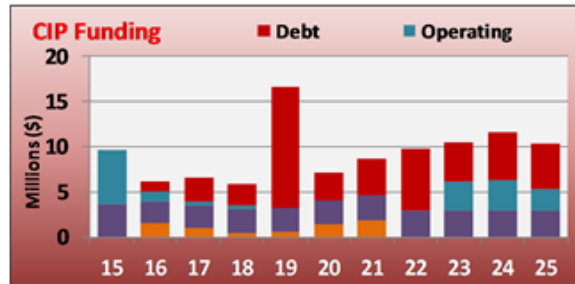
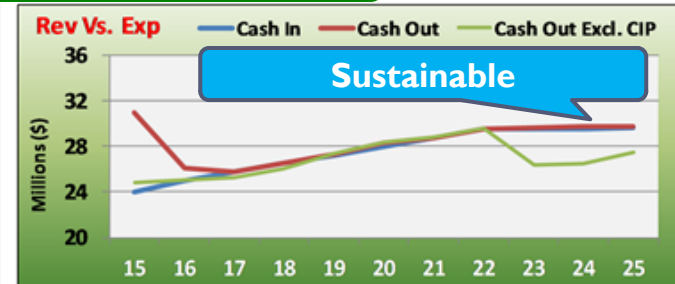
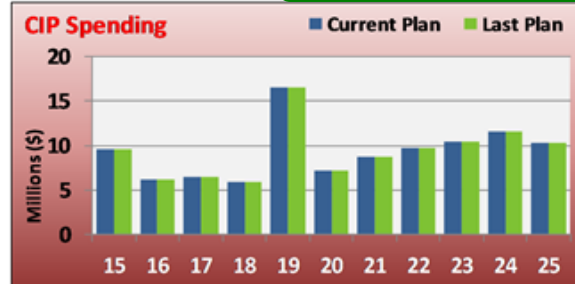
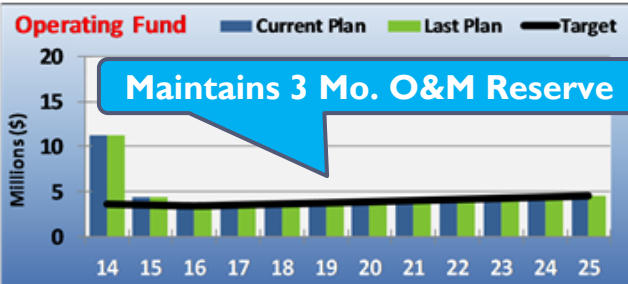
Level Plan of Increases vs. Just In Time

Eliminates rate “spikes”

Still results in period of no increases

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Cumulative Change	
Water Rate Increases	0.00%	0.00%	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%	0.00%	0.00%	0.00%	11.45%	17.70%
<i>Last Plan</i>	0.00%	0.00%	0.71%	3.02%	4.94%	3.66%	1.44%	2.57%	0.00%	0.00%	0.00%	12.85%	17.26%
Sewer Rate Increases	0.00%	0.00%	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%	0.00%	0.00%	0.00%		
<i>Last Plan</i>	0.00%	0.00%	0.71%	3.02%	4.94%	3.66%	1.44%	2.57%	0.00%	0.00%	0.00%		
Rate Covenant	2.12	2.08	2.72	2.64	2.34	2.19	2.14	2.03	4.65	3.91	3.32		
CIP Execution % ▶	100%	100%	100%	100%	100%	100%	100%	100%					%
Operating Reserve Mo ▶	3	3	3	3	3	3	3	3					
Average Bill (4,000 gals.)	\$49.72	49.72	51.09	52.48	53.93	55.42	56.94	58.52	58.52	58.52	58.52		
<i>Last Plan</i>	\$49.72	49.72	50.07	51.57	54.12	56.08	56.87	58.32	58.32	58.32	58.32	Check	\$ -

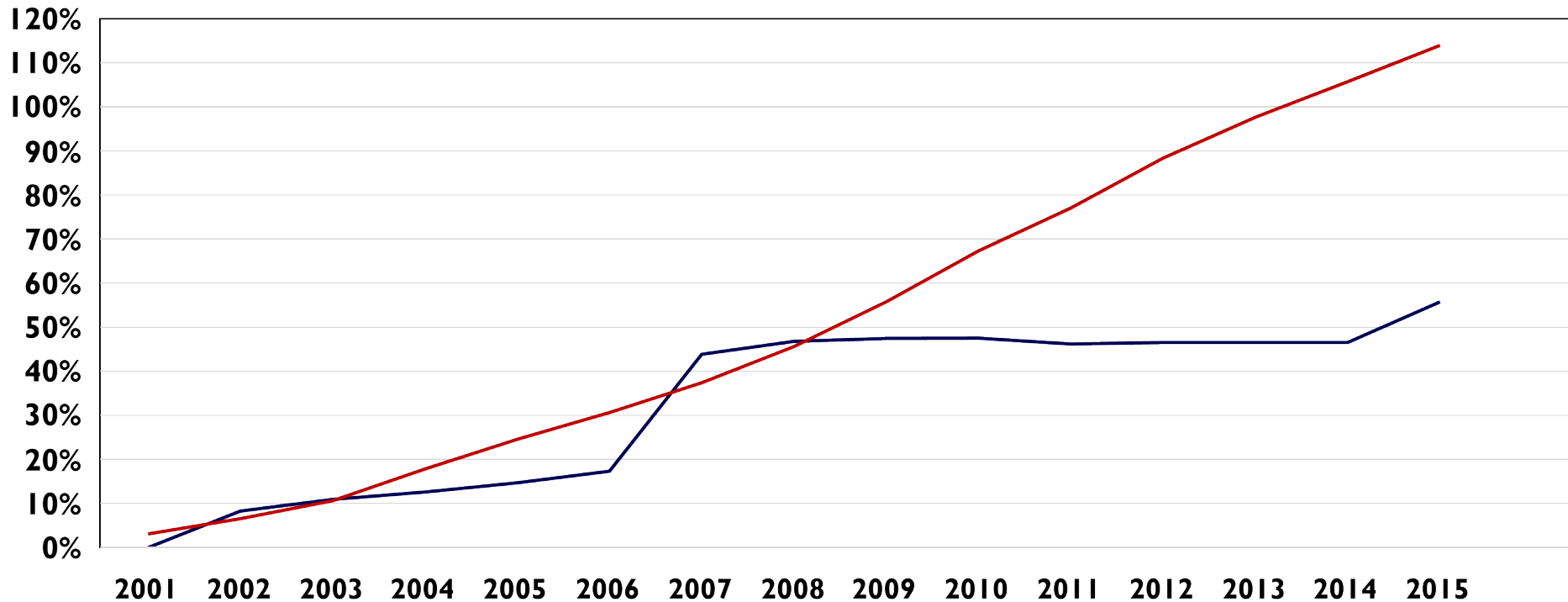
Comparable cost to customers



Comparison to National Industry Trends

City of Port Orange vs. US CPI Water & Sewer Maintenance Series

— Port Orange
— US W&S CPI

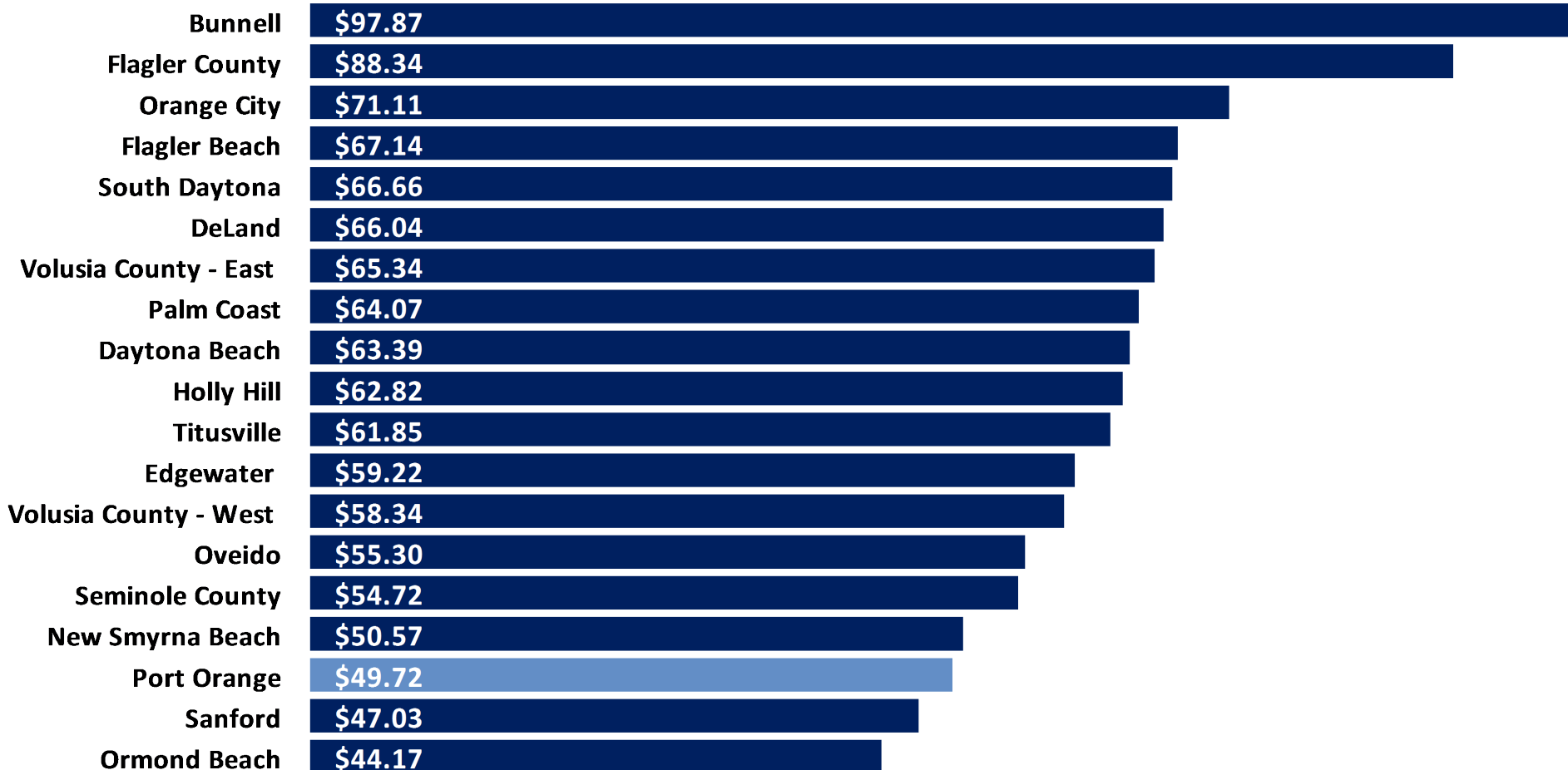


- ▶ Measures the national average change in the cost of water and sewer service to households
- ▶ Much more specific and relevant to utilities than overall CPI
- ▶ Average annual increase = 5.3%; Nearly double the rate of increase by City over the same period
- ▶ Note: City increases based upon residential user at 4,000 gallons; 2015 reflects new rate structure

Water & Sewer Monthly Bill Survey

(Based upon current FY 2015 rates per publicly available data)

Combined Water & Sewer Bill Survey at 4,000 Gallons per Month



Key Observations:

Meter Replacement Impacts

Increase in Billed Water Consumption After Water Meter Replacements

# of Meters Studied (FY 12 - FY 14)	10,517	Rainfall Data	
Average Consumption - 3 Months Prior (TGAL / Month)	5.81	Fiscal Year	Total
Average Consumption - 3 Months After (TGAL / Month)	6.48	2011	41.16
Observed % Increase in Billed Water	11.6%	2012	41.68
		2013	50.66
		2014	58.38
Calculated Increase in Annualized Consumption (TGAL)	84,924		
Adjustments Due to Short Sample Period			
Seasonality	-12,739		
Demand Reductions Due to Elasticity	-8,492		
Allowance for Other Variables	-4,246		
Final Estimated Increase in Use From Program (TGAL)	59,447	% Change in Total Use	
% Gain in Annual Consumption From Accounts Affected	8.1%	3.6%	
Offsets: Weather, Economy, Conservation, Technology (TGAL)	-74,560	-4.5%	
Actual Change in Demands (FY 12-FY 14) (TGAL)	-15,113	-0.9%	

Takeaway: Program benefits have been offset by use reductions due to other demand drivers

Key Observations:

Reclaimed Water Cost Recovery

FY 2016 Cost Allocation Summary

FY 16 Revenue vs Expenses	Revenues	Revenue %	Expenses	Expense %
Water	\$ 11,792,156	46%	\$ 10,458,427	41%
Sewer	\$ 12,533,981	49%	\$ 13,127,737	51%
Reclaimed	\$ 1,457,685	6%	\$ 2,197,659	9%
Total	\$ 25,783,823	100%	\$ 25,783,823	100%
Historical Investment in Reclaimed System	\$ 30,000,000			
Annual Amortization (40 Year Life)	\$ 750,000			
Full Cost of Reuse System	\$ 2,947,659			
Current Revenue	\$ 1,457,685			
% Cost Recovery	49%			

- ▶ Common for reclaimed water rates to recover less than full cost
 - ▶ For a regulatory/environmental purpose w/benefits to water & sewer
 - ▶ Mature Systems: 50-70% (Clearwater, Orange County, St. Pete)
 - ▶ Growing/Expanding Systems: 10-40% (Naples, Venice, Deltona)

Future Considerations

- ▶ Revenue recovery under new rate structure implemented in April of 2015
 - ▶ Substantial changes; new rates much more conservation oriented
- ▶ Integration of capital requirements per master plans
 - ▶ Impacts to amount and timing of multi-year CIP requirements
- ▶ Impacts of any changes in financial policies & budgets
 - ▶ Reserve levels, cost allocations, new programs, regulatory changes, etc.
- ▶ Level of future development and trends in demand
 - ▶ Continue to monitor & update analysis per most current data

Discussion



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