

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MAY 7, 2019

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Father Chris Hoffman of Our Lady of Hope Catholic Church

Pledge of Allegiance

Roll Call	Present:	Councilman Drew Bastian Councilman Scott Stiltner Vice Mayor Chase Tramont Mayor Donald Burnette
	Absent:	Interim Council Member Jack Wiles
	Also Present:	City Manager Jake Johansson City Attorney Margaret Roberts City Clerk Robin Fenwick

CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only

Robert Reinhagen, citizen, expressed his concerns regarding the wrecker service agreement. He suggested allowing the insurance agent the authority to release the vehicle after a crash.

Bruce Sewell, Universal Towing, thanked the City for allowing them to serve the City.

Mayor Burnette asked that item #12 be pulled for further discussion and add a discussion regarding First Step Shelter.

5. Agenda Approval

Motion to approve the agenda as requested by the Mayor was made by Vice Mayor Chase Tramont and Seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

6. Approval of Minutes

- a. April 16, 2019 - Regular City Council Meeting
- b. April 23, 2019 - City Council Workshop

7. Bid Awards and Contract Items

a. Approval of Task Authorization No 13 with Kimley-Horn & Associates, Inc. for engineering services relating to the Port Orange Water Reclamation Facility (WRF) Administration Building Expansion.

b. Approval of Task Authorization No 22 with Mead and Hunt, Inc. for Construction Administration and Engineer of Record services relating to the South Commonwealth Water Main Improvements.

8. Wrecker Service

a. Resolution No. 19-15 - Tow Rates for Wrecker Service Agreement

b. Approval of Wrecker Service Agreement 2019 with Fryer's Towing

9. Resolution No. 19-16 - Approval of Grant Agreement for \$400,000 from Volusia County for ECHO Award 19-11 REC Center Phase I

10. Resolution No. 19-17 - 2017 Edward Byrne Memorial Justice Assistance Subgrant Agreement for \$10,000 from Florida Department of Law Enforcement for Cell Phone and Computer Forensics Software

11. Resolution No. 19-19 - Approving the Local Agency Program (LAP) Agreement for the construction of N Spruce Creek Sidewalks

12. Resolution No. 19-20 - Partial Easement Vacation - Lot 86 -- Foxboro Phase II (618 Ipswich Lane)

13. Major Special Event Request – Remarkable River Race 5K/10K race at Aunt Catfish Restaurant located at 4009 Halifax Drive, La Cantina Cocina located at 4085 Ridgewood Avenue and 4108 Halifax Drive

14. Approval of Administrative Code Change for Finance.

15. Approval to Submit Grant Application for the 2018 Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant Direct (JAGD) Program

Motion to approve the Consent Agenda as amended was made by Vice Mayor Chase Tramont and Seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

Item #12 - Resolution No. 19-20 - Partial Easement Vacation - Lot 86 -- Foxboro Phase II (618 Ipswich Lane)

Margaret Roberts, City Attorney, asked Council to approve the item subject to the City Attorney's review and approval of the sketch and legal description to be submitted as Exhibit A.

Motion to approve Item #12 as amended was made by Vice Mayor Chase Tramont and Seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

16. Tree Planting and Protection Suggestions - Derek LaMontagne & Sweetwater Coalition Group

Derek LaMontagne withdrew his request to speak prior to the meet

CITIZEN PARTICIPATION (Non-Agenda – 15 minutes)

There were none.

COUNCIL COMMENTS

17. Comments/Concerns from Council Members

Councilman Drew Bastian asked for a report on the Nova Road Canal as it is completely overgrown. He is also concerned with the grounds at the Pavilion as there are weeds and trash covering the property.

Mayor Donald Burnette reminded citizens to vote in the ½ cent sales election. He congratulated Marilyn Ford and Lee Barreiro for advancing to the run off election in June 2019. He also said volunteers near Sugar Mill Gardens are concerned with traffic in the area as they have to cross the street to the parking lot.

SPECIAL AWARDS, REPORTS, RECOGNITION AND PROCLAMATIONS

18. Presentation on Single-Use Plastic Straws

Alan Rosen, Assistant City Manager, introduced students, Amelia Bonjour, Alyssa Christen, and Emma Dominguez and the project they have researched relating to single-use plastic straws. Council thanked all for the presentation and information. Mayor Donald Burnette asked Staff to bring a resolution back regarding a voluntary ban on single use plastic straws or make it upon request only.

Chad Truxall, Marine Discovery Center, thanked the presenters and provided details of their mission and the actions they've taken on this topic.

Larka Shields, Team Leader of Dream Green Volusia, discussed their mission and invited all to participate in the "State of the River" one-hour tour on June 2, 2019.

Raylene Baddeley, Rhino Paper Straws, discussed her company's paper straws and how they give back to the communities by planting trees.

19. ERP Project Update

Jane Davis, ERP Project Manager, provided an update on the project and the project's timeline.

20. Fire Pension Plan Actuarial Report - Foster & Foster

Patrick Donley, Foster & Foster, provided details of the annual actuarial report, as well as historical data of the plan.

BOARD APPOINTMENTS, INTERVIEWS, REPORTS

21. Golf Advisory Board Report

John Cameron, Vice Chairman, provided an update from their recent meeting.

Bob Duquette, General Manager at Cypress Head Golf Course, provided details of their efforts to fix the greens.

22. Environmental Advisory Board Report

John Macaluso, Chairman, provided details from their most recent meeting. Nancy Vaughn, Vice Chair, discussed the presentation provided to the Board regarding single use plastic straws.

23. Parks & Recreation Advisory Board Report

Mark Bowling, Vice Chairman, was not present to provide the report.

REGULAR AGENDA

24. Resolution No. 19-18 - Interlocal Agreement for Distribution of Local Option Fuel Tax

Mayor Burnette read Resolution No. 19-18.

RESOLUTION NO. 19-18

A RESOLUTION OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, SUPPORTING THE ONE YEAR EXTENSION TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS OF LOCAL OPTION FUEL TAX FOR THE PERIOD SEPTEMBER 1, 2019 – AUGUST 31, 2020; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve was made by Vice Mayor Chase Tramont and Seconded by Councilman Drew Bastian. Motion failed unanimously by roll call vote.

25. Ratification of Repairs, Cleanup and Settlement Agreement - Lang Residence, Water-main Break Event

Mr. Johansson provided details of the event, damage, and repairs, and requested approval.

Motion to approve was made by Vice Mayor Chase Tramont and Seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

ADDITIONAL ITEMS

26. City Attorney - There was nothing further.

27. City Manager - There was nothing further.

COUNCIL COMMITTEE REPORTS

28. City Council Committee Reports

a. Port Orange/South Daytona Chamber of Commerce - Mayor Burnette provided an update.

b. ArtHaus – Mayor Donald Burnette asked for a report from the board. Mr. Johansson said they are coming on May 22, 2019.

c. First Step – Vice Mayor Chase Tramont provided an update from the Special Meeting held recently. He would like to see a new board formed to handle the fundraising efforts as the elected officials are not the appropriate people to handle that.

ADJOURNMENT – 9:05 p.m.



Mayor Donald O. Burnette

Attest:



Robin Fenwick, CMC
City Clerk