



AGENDA
YOUTH ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Tuesday, May 5, 2015

Time: 5:15 PM

Type of Meeting: Regular

Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes
3. Habitat for Humanity
4. Youth Achievement Award

C. PUBLIC COMMENTS

D. BOARD COMMENTS

E. NEXT MEETING DATE

5. September 1, 2015

F. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE **YOUTH ADVISORY BOARD** WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED. NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.

MEETING MINUTES
YOUTH ADVISORY BOARD MEETING
CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
2nd FLOOR CONFERENCE ROOM
TUESDAY, APRIL 7, 2015 at 5:15 p.m.

THE REGULAR MEETING OF THE YOUTH ADVISORY BOARD of the City of Port Orange was called to order by Chairman Matthew Burnette at 5:15 p.m.

Present: Matthew Burnette, Chairman
Patrick Burnette
Samantha Babiez
Kristina Harris
Scott Kelley, Treasurer
Katarina Figueroa, Vice Chairman
Marina Avellino

Absent: Katlin Alexander (Excused)
Courtney Fenwick, Historian (Excused)

Also Present: Kent Donahue, Grants Coordinator / PIO
Barbara Abbate, City Clerk's Office

A. PUBLIC COMMENTS

There was none.

B. DISCUSSION/ACTION

1. Consideration of Minutes February 3, 2015

Motion to approve the minutes from the February 3, 2015 meeting was made by Member Patrick Burnette, seconded by Member Figueroa. Motion carried unanimously by voice vote.

2. Review Youth Achievement Award applications

Chairman Burnette asked the Board to review both nomination forms to make sure everything has been filled out and they meet the qualifications. The Board decided both applications should be considered. Chairman Burnette asked if a Board member would like to volunteer to be on the selection committee. Member Kelly and Member Figueroa both volunteered. The Board agreed for Member Figueroa to represent them in the selection process. Chairman Burnette said the committee will be Mr. Donahue, Vice Mayor Bastian, and Member Figueroa. Barbara Abbate, City Clerk's office asked Mr. Donahue to set up the selection committee meeting to review the applications and pick a winner of the Youth Achievement Award before the next Youth Advisory Board meeting on May 5, 2015.

C. REPORTS AND COMMENTS

3. Sweet Frogs fundraiser Update.

Chairman Burnette said he hasn't picked up the donation check yet and isn't sure how much it will be. He also said there was \$26.00 in cash donations turned into the City Clerk's office. Ms. Abbate advised she turned the cash over to the Finance Department to be deposited into the Youth Advisory Board account.

4. Sonny's fundraiser Update.

Chairman Burnette has repeatedly called to talk to a manager and hasn't gotten a call back.

Motion made by Member Figueroa to table Sonny's Fundraisers to the September 1, 2015 meeting, seconded by Member Kelley. Motion carried unanimously by voice vote.

5. Response from City Council on Scholarship fund donation.

Chairman Burnette said there were donations made at the City Council meeting totaling \$300.00. Member Harris asked if the Sweet Frogs donation would be going to the Scholarship as well. Chairman Burnette said no that money will go to the general fund.

6. Habitat for Humanity Update.

Member Harris believes the Youth Advisory Board should have more involvement in the community. Member Harris contacted Ms. Wallace at Habitat for Humanity to find out dates and times when the Board could volunteer. She said all the dates and times are Saturdays from 8:00 a.m. to 12:00 p.m. Member Harris went over the list with the Board. She also said there will need to be an adult present because the Board members are all minors. The Board decided to participate with Habitat for Humanity on Saturday May 23, 2015 from 8:00 a.m. to 12:00 p.m. at 965 Glenwood St. Daytona Beach, FL. 32117. Member Harris will get the permission forms to Ms. Abbate, who will send them to the Board with the next Agenda.

7. Adopt a Road Update.

Motion made by Member Kelley to table Adopt a Road to the September 1, 2015 meeting, seconded by Member Babiez. Motion carried unanimously by voice vote.

8. Next Meeting Date: May 5, 2015

D. ADJOURNMENT

Motion to adjourn was made by Member Babiez and Seconded by Member Figueroa. Motion approved unanimously by voice vote. The meeting adjourned at 5:45 p.m.

Chairman Matthew Burnette