



PORT ORANGE CITY COUNCIL

SPECIAL MEETING

Council Chambers

Wednesday, September 5, 2018 @ 5:30 PM

SPECIAL MEETING AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Special Meeting** of the City Council to be held for the following purposes:

OPENING

1. Invocation - Rev. Rebecca T. Hyvonen of Cross Creek Community Church
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARING

4. Property Appraiser Update
5. Discussion of Tentative Millage Rate and Budget for FY19
6. Resolution No. 18-29 - Adopting the Tentative Millage Rate for FY19
7. Resolution No. 18-30 - Adopting the Tentative Operating Budget for FY19
8. Resolution No. 18-31 - Adopting the Tentative Capital Budget for FY19
9. Resolution No. 18-32 - Adopting the Tentative Millage Rate for FY19 for Town Center CRA Tax Increment District
10. Resolution No. 18-33 - Adopting the Tentative Operating Budget for FY19 for Town Center CRA Tax Increment District
11. Resolution No. 18-34 - Adopting the Tentative Millage Rate for FY19 for Eastport CRA Tax Increment District
12. Resolution No. 18-35 - Adopting the Tentative Operating Budget for FY19 for Eastport CRA Tax Increment District

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS

City Council Special Meeting/Workshop

September 5, 2018

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POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (5) Discussion of Tentative Millage Rate and Budget for FY19

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION:

SUMMARY:

The Mayor will make announcements and proceed as required by law.

The First Step is the Council discusses the tentative millage rate and the reason for the percentage increase in millage over the rolled back rate.

The Second Step is the Public speaks to comments and questions.

The Third Step is the Council discusses the tentative budget. If the city council alters the tentative budget as set forth in the corresponding resolution, then the city council shall not proceed with the adoption of any agenda items, until the Fourth Step is completed.

The Fourth Step is only required if the city council alters the budget. The finance director shall compute the resultant tentative millage rate and the percentage change as it relates to the rolled back rate. The estimated time to complete the computations is approximately 30 minutes.

The Fifth Step Council proceeds with Reading the first resolution for the tentative millage rate.

Project No.: Funding Account No.:

ATTACHMENTS:

1.	Discussion for Tentative Millage Rate and Budget for FY19	Discussion for Tentative Millage Rate and Budget for FY19.pdf
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Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson

Created/Initiated - 08/31/2018
Approved - 08/31/2018
Approved - 08/31/2018
Approved - 08/31/2018

Robin Fenwick

Final Approval - 08/31/2018

**Public Hearing for Adoption of Tentative Millage/Budget
September 5, 2018**

Agenda Item 5.

Announce the following:

The Fiscal Year (FY) 2019 Budget commences on October 1, 2018 and continues through September 30, 2019.

“The public hearing is now convened to discuss the millage rate and budget. We will begin with the City of Port Orange City Council discussion of the tentative millage necessary to fund the FY2019 tentative budget for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center. The tentative millage rate to be levied is 4.6288 mills per \$1,000.00 of valuation and is an 9.99% increase in ad valorem tax revenues above the rolled-back rate. The rolled-back rate is 4.2084 mills per \$1,000.00 of valuation.”

Ask the City Manager to comment on the increase in millage over the rolled-back rate and the specific purposes for the increase.

Ask for Council discussion, regarding the reasons for the increase in the final millage above the rolled back rate.

Announce the following:

“The Council will now hear comments regarding the proposed tentative millage. The general public shall be allowed to address the council, to make comments and to ask questions.”

Ask for public comments.

Announce that Council will now review the tentative budget and discuss revisions, if any.

Ask council if any comments or revisions

If no revisions, then go to Agenda Item 6.

If revisions, changing the tentative budget from that presented in agenda package, then agree to revise the tentative budget. (do not vote to adopt and no formal motion - just consensus of Council to direct the manager to recompute the tentative millage and mark up the Resolution adopting the tentative millage rate, accordingly.)

Agenda Item 6.

Read Resolution No. 18-29 for City Millage.

Move to approve Resolution No. 18-29 adopting the City of Port Orange FY2019 tentative millage rate of 4.6288 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Announce the following:

"The adopted tentative millage rate of 4.6288 mills per \$1,000.00 of valuation is an 9.99% increase in ad valorem tax revenues above the rolled-back rate."

Agenda Item 7.

Read Resolution No. 18-30 for City Operating.

Motion to Approve Resolution No. 18-30 adopting the City of Port Orange FY2019 tentative operating budget. (Public Comment) (Roll call vote)

Agenda Item 8.

Read Resolution No. 18-31 for City Capital.

Motion to Approve Resolution No. 18-31 adopting the City of Port Orange FY2019 tentative capital budget. (Public Comment) (Roll call vote)

Agenda Item 9.

Read Resolution No. 18-32 for Town Center Millage.

Motion to Approve Resolution No. 18-32 adopting the Community Redevelopment Agency for Port Orange Town Center FY2019 tentative millage rate of 4.6288 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Agenda Item 10.

Read Resolution No. 18-33 for Town Center Operating.

Motion to Approve Resolution No. 18-33 adopting the Community Redevelopment Agency for Port Orange Town Center FY2019 tentative operating budget. (Public Comment) (Roll call vote)

Agenda Item 11.

Read Resolution No. 18-34 for Eastport Millage.

Motion to Approve Resolution No. 18-34 adopting the Community Redevelopment Agency for Eastport Business Center FY2019 tentative millage rate of 4.6288 mills per \$1,000.00 of valuation. (Public Comment) (Roll call vote)

Agenda Item 12.

Read Resolution No. 18-35 for Eastport Operating.

Motion to Approve Resolution No. 18-35 adopting the Community Redevelopment Agency for Eastport Business Center FY2019 tentative operating budget. (Public Comment) (Roll call vote)

Ask for:

Motion to direct the City Clerk to publish an advertisement providing notice of the City of Port Orange City Council's intent to adopt the final millage rate and final operating and capital budget for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center complying with the budget summary requirements of law.

Announce the following:

"In addition to the foregoing general operating budget/millage levy, there is a voter approved millage levy of .2923 mills to fund the debt service for the 2016 general obligation refunding bonds issued for public safety capital facilities."

"A Public Hearing will be held on September 19, 2018, at 6:30 P.M. in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida, to discuss and adopt a final millage rate, the final operating and capital budget for FY2019 for the City of Port Orange, the Community Redevelopment Agency for Port Orange Town Center and the Community Redevelopment Agency for Eastport Business Center."

NOTE TO CLERK: Advertisement shall be published pursuant to Sections 200.065(2)(d); Section 200.065(3), Section 200.065(12) and 129.03(3)(b), Florida Statutes.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (6) Resolution No. 18-29 - Adopting the Tentative Millage Rate for FY19

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 18-29.

SUMMARY: The attached Resolution will establish the City of Port Orange's Tentative Millage rate of 4.6288 mills for the FY19 (October 1, 2018 to September 30, 2019) Operating and Capital Budgets, and a Tentative Millage rate of .2923 mills for voter approved debt service.

Project No.: Funding Account No.:

ATTACHMENTS:

1.	1.1 Resolution 18-29 Tentative Millage Rate	1.1 Resolution 18-29 Tentative Millage Rate.pdf
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Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 08/30/2018
Approved - 08/30/2018
Approved - 08/31/2018
Approved - 08/31/2018
Final Approval - 08/31/2018

RESOLUTION NO. 18-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE PROPERTY TAX MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2019 (OCTOBER 1, 2018 TO SEPTEMBER 30, 2019); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the City's operating and capital objectives for fiscal year 2019; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, the voters of the City of Port Orange approved the levy of additional millage necessary to fund debt service payments on bonds issued for public safety capital facilities; and

WHEREAS, a public hearing on the proposed millage rate has been conducted by City Council at 5:30 P.M. on September 5, 2018, and will be conducted on September 19, 2018, in the City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The tentative millage rate for fiscal year 2019 for the City of Port Orange is hereby levied at 4.6288 mills per \$1,000.00 of valuation. This tentative millage rate is a 9.99% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for general government operating and capital purposes.

Section 2. The millage rate of .2923 mills per \$1,000.00 of valuation is hereby adopted as a voter approved levy of additional millage necessary to fund debt service payments on 2016 refunding bonds issued for public safety capital facilities.

Section 4. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the 5th day of September, 2018

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (7) Resolution No. 18-30 - Adopting the Tentative Operating Budget for FY19

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 18-30.

SUMMARY: The attached Resolution will establish the City of Port Orange's Tentative Operating Budget for FY19 (October 1, 2018 to September 30, 2019).

Project No.: Funding Account No.:

ATTACHMENTS:

1.	1.2 Resolution 18-30 Tent Operating.doc	1.2 Resolution 18-30 Tent Operating.doc.pdf
2.	FY19 Tentative Budget Prep Worksheets - RV and XP - All Funds - for CC Review on 9-5-18	FY19 Tentative Budget Prep Worksheets - RV and XP - All Funds - for CC Review on 9-5-18.pdf

Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 08/30/2018
Approved - 08/30/2018
Approved - 08/31/2018
Approved - 08/31/2018
Final Approval - 08/31/2018

RESOLUTION NO. 18-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$102,461,288; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the City of Port Orange for fiscal year 2019 (October 1, 2018 to September 30, 2019) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed budget has been conducted by the City Council at 5:30 PM on September 5, 2018 and will be conducted on September 19, 2018, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

001	General Fund	\$38,666,550
106	Recreation Facilities Fund	221,738
109	Building Special Revenue Fund	1,588,613
110	CDBG Special Revenue Fund	327,971
214	2006/2016 GO Debt Service Fund	903,022
217	2007 Eastport Note Debt Service	182,163
218	2007 Town Center Bond Debt Service Fund	404,814
220	Debt Service Fund 2014 Bonds	1,158,277
401	Water and Sewer O & M Revenue Fund	27,683,039
410	Solid Waste Fund	7,691,416
412	Stormwater Utility Operating Fund	4,998,150
414	Stormwater Utility Bond Sinking Fund	1,482,215
417	Debt Service Fund 2012 W/S Bonds	4,189,172
418	State Revolving Loan Fund Debt Service und	2,604,618
420	Forestry Management Fund	235,532
450	Golf Course Operating Fund	1,457,742
501	Information Technology Fund	2,142,775
503	Vehicle Maintenance Service Fund	1,070,271
504	Risk Management Fund	1,974,709
506	Building Maintenance Fund	2,519,457
508	Loan Pool Fund	412,544
606	Police Benefit Trust Fund	7,700
607	Police Forfeiture Trust Fund	441,000
615	Police Education Trust	10,000
621	Recreation Scholarship Fund	37,800
625	Federal Police Forfeiture	50,000

TOTAL: \$102,461,288

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2019 fiscal year operating budget for the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby tentatively adopted.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures of the City during the ensuing fiscal year effective October 1, 2018 through September 30, 2019.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L Fenwick, CMC, City Clerk

Passed and adopted on the 5th day of September, 2018

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

FY 2019: GENERAL FUND (#001)
 PREPARED: August 29, 2018
 FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Taxes (4.6288 mills)	14,122,091
Delinquent Taxes & Interest	212,721
Sale and Use	832,340
Business Tax	123,332
Franchise Taxes	3,523,729
Utility Service Tax	5,748,479
Telecommunications Services Tax	1,643,092
License & Permits	25,527
Intergovernmental Revenue	6,372,357
Charges for Services	1,379,446
Fines & Foreitures	160,321
Interest Revenue	48,253
Miscellaneous Revenues	871,368
Admin. Fees	1,918,872
Transfers from other funds	1,684,622
Appropriated Equity	-
<u>TOTAL REVENUES:</u>	<u>38,666,550</u>
<u>EXPENDITURES:</u>	
NonDepartmental	3,042,305
Mayor & Council	195,111
City Manager	591,160
City Attorney	676,746
City Clerk	339,356
Finance	1,232,362
Human Resources	494,035
Community Development	1,199,913
Fire Services	9,441,375
Police Services	14,479,153
Public Works	2,821,781
Parks Maintenance	2,579,920
Recreation	969,395
Athletics	603,938
<u>TOTAL EXPENDITURES:</u>	<u>38,666,550</u>

FY 2019: Recreation Facilities Fund (#106)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	-
Misc. Revenue	221,738
Appropriated Equity	-
TOTAL REVENUES:	221,738
<u>EXPENDITURES:</u>	
Non-Departmental	221,738
TOTAL EXPENDITURES:	221,738

FY 2019: Building Special Revenue Fund (#109)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
REVENUES:	
License & Permits	1,559,500
Charges for Service	-
Interest Earnings	9,000
Appropriated Equity	20,113
TOTAL REVENUES:	1,588,613
EXPENDITURES:	
Community Development-Building	1,588,613
TOTAL EXPENDITURES:	1,588,613

FY 2019: CDBG Special Revenue Fund (#110)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Federal Grant Revenue	<u>327,971</u>
TOTAL REVENUES:	<u><u>327,971</u></u>
 <u>EXPENDITURES:</u>	
Non-Departmental	<u>327,971</u>
TOTAL EXPENDITURES:	<u><u>327,971</u></u>

FY 2019: Debt Service Fund 2006/2016 GO Bonds (#214)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Ad Valorem Tax	901,022
Appropriated Equity	-
Interest Revenue	2,000
TOTAL REVENUES:	903,022
<u>EXPENDITURES:</u>	
Debt Service	903,022
TOTAL EXPENDITURES:	903,022

FY 2019: Debt Service Fund Eastport Tax Inc Note (#217)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	<u>182,163</u>
TOTAL REVENUES:	<u><u>182,163</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>182,163</u>
TOTAL EXPENDITURES:	<u><u>182,163</u></u>

FY 2019: Debt Service Fund 2007 Town Center Tax Inc Bonds (#218)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer From Other Funds	404,814
TOTAL REVENUES:	404,814
<u>EXPENDITURES:</u>	
Debt Service	404,814
TOTAL EXPENDITURES:	404,814

FY 2019: Debt Service Fund 2014 Bonds (#220)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	2,000
Appropriated Equity	-
Transfers from other funds	<u>1,156,277</u>
TOTAL REVENUES:	<u><u>1,158,277</u></u>
<u>EXPENDITURES:</u>	
Debt Service	<u>1,158,277</u>
TOTAL EXPENDITURES:	<u><u>1,158,277</u></u>

FY 2019: Water & Sewer O&M Fund (#401)

PREPARED: August 29, 2018

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	27,161,934
Interest Revenue	92,445
Miscellaneous Revenue	45,000
Appropriated Equity	383,660
TOTAL REVENUES:	27,683,039
<u>EXPENDITURES:</u>	
Non Departmental	12,720,593
Meter Readers	582,179
Customer Service	1,197,784
Water/Sewer Distribution	2,709,702
Water Production	3,072,305
Sewer Service	5,469,320
Lab	499,880
Warehouse	150,117
Administration	1,281,159
TOTAL EXPENDITURES:	27,683,039

FY 2019: Solid Waste Fund (#410)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	7,261,014
Miscellaenous Revenue	20,000
Appropriated Equity	410,402
TOTAL REVENUES:	7,691,416
<u>EXPENDITURES:</u>	
Solid Waste	7,691,416
TOTAL EXPENDITURES:	7,691,416

FY 2019: Drainage Fund (#412)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Fees	4,481,278
Interest Revenue	26,700
Appropriated Equity	<u>490,172</u>
TOTAL REVENUES:	<u>4,998,150</u>
 <u>EXPENDITURES:</u>	
Drainage Utility	<u>4,998,150</u>
TOTAL EXPENDITURES:	<u>4,998,150</u>

FY 2019: Drainage Bond Sinking Fund (#414)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfer from Other Funds	<u>1,482,215</u>
TOTAL REVENUES:	<u><u>1,482,215</u></u>
 <u>EXPENDITURES:</u>	
Debt Service	<u>1,482,215</u>
TOTAL EXPENDITURES:	<u><u>1,482,215</u></u>

FY 2019: W/S 2003 Bond Debt Service Fund (#417)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	5,000
Transfer from Other Funds	4,184,172
Appropriated Equity	-
TOTAL REVENUES:	<u>4,189,172</u>
<u>EXPENDITURES:</u>	
Debt Service	<u>4,189,172</u>
TOTAL EXPENDITURES:	<u>4,189,172</u>

FY 2019: State Revolving Loan Fund (#418)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Transfers from Other Funds	2,604,618
Appropriated Equity	-
TOTAL REVENUES:	2,604,618
<u>EXPENDITURES:</u>	
Debt Service	2,604,618
TOTAL EXPENDITURES:	2,604,618

FY 2019: Forestry Fund (#420)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Miscellaneous Revenue	97,442
Gopher Tortoise Reloc Fee	25,000
Timber Sales	50,000
Billboard Rental	35,000
Appropriated Equity	21,090
Interest Earnings	7,000
TOTAL REVENUES:	235,532
<u>EXPENDITURES:</u>	
Non-Departmental	235,532
TOTAL EXPENDITURES:	235,532

FY 2019: Golf Course Operating Fund (#450)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	1,370,198
Transfer	<u>87,544</u>
TOTAL REVENUES:	<u>1,457,742</u>
 <u>EXPENDITURES:</u>	
Non Departmental	-
Surcharge/R&R	20,000
Administration/Agent	1,298,780
Fleet Financing	<u>138,962</u>
TOTAL EXPENDITURES:	<u>1,457,742</u>

FY 2019: Information Technology Fund (#501)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	2,141,275
Miscellaneous Revenue	1,500
Appropriated Equity	-
TOTAL REVENUES:	2,142,775
<u>EXPENDITURES:</u>	
Information Technology	2,142,775
TOTAL EXPENDITURES:	2,142,775

FY 2019: Vehicle Maintenance Fund (#503)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	1,069,771
Appropriated Equity	-
Misc. Revenue	500
TOTAL REVENUES:	1,070,271
<u>EXPENDITURES:</u>	
Vehicle Maintenance	1,070,271
TOTAL EXPENDITURES:	1,070,271

FY 2019: Risk Management Fund (#504)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	7,000
Charges for Service	1,867,709
Appropriated Equity	100,000
TOTAL REVENUES:	1,974,709
<u>EXPENDITURES:</u>	
Non-Departmental	1,974,709
TOTAL EXPENDITURES:	1,974,709

FY 2019: Building Maintenance Fund (#506)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Services	2,416,784
Interest Revenue	3,000
Appropriated Equity	<u>99,673</u>
TOTAL REVENUES:	<u><u>2,519,457</u></u>
<u>EXPENDITURES:</u>	
Building Maintenance	<u>2,519,457</u>
TOTAL EXPENDITURES:	<u><u>2,519,457</u></u>

FY 2019: Loan Pool Fund (#508)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	62,954
Appropriated Equity	<u>349,590</u>
TOTAL REVENUES:	<u><u>412,544</u></u>
 <u>EXPENDITURES:</u>	
Transfers	<u>412,544</u>
TOTAL EXPENDITURES:	<u><u>412,544</u></u>

FY 2019: POLICE BENEFIT TRST FUND (#606)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	2,500
Appropriated Equity	<u>5,200</u>
TOTAL REVENUES:	<u><u>7,700</u></u>
 <u>EXPENDITURES:</u>	
Police	<u>7,700</u>
TOTAL EXPENDITURES:	<u><u>7,700</u></u>

FY 2019: POLICE FORFEITURE TRST FUND (#607)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Misc Revenue	-
Interest Revenue	1,000
Appropriated Equity	440,000
TOTAL REVENUES:	441,000
<u>EXPENDITURES:</u>	
Police - (pursuant to the Florida Contraband Forfeiture Act)	441,000
TOTAL EXPENDITURES:	441,000

FY 2019: POLICE EDUCATION TRST FUND (#615)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Police Education	10,000
TOTAL REVENUES:	10,000
<u>EXPENDITURES:</u>	
Police	10,000
TOTAL EXPENDITURES:	10,000

FY 2019: RECREATION SCHOLARSHIP FUND (#621)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Charges for Service	25,000
Interest Revenue	300
Misc Revenue	<u>12,500</u>
TOTAL REVENUES:	<u>37,800</u>
<u>EXPENDITURES:</u>	
Recreation	<u>37,800</u>
TOTAL EXPENDITURES:	<u>37,800</u>

FY 2019: FEDERAL POLICE FORFEITURE FUND (#625)
PREPARED: August 29, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Interest Revenue	1,000
Appropriated Equity	<u>49,000</u>
TOTAL REVENUES:	<u><u>50,000</u></u>
<u>EXPENDITURES:</u>	
Police - (pursuant to Federal Forfeiture Regulations)	<u>50,000</u>
TOTAL EXPENDITURES:	<u><u>50,000</u></u>

FY19 Tentative
Revenue & Expense Budgets
All Funds

For City Council Review
on 9/05/18

FY19 Tentative Budget Compared to FY18 Adopted Budget by Fund for 9/5/18 City Council Meeting (Schedule 1)

Fund #	Fund Name	FY18 Adopted Budget	FY19 Tentative / Proposed Budget	\$ Variance	% Variance	Page
001	General Fund	\$ 36,507,289	\$ 38,666,550	\$ 2,159,261	5.9%	10
102	Eastport TIF	198,522	207,733	9,211	4.6%	126
103	Town Center TIF	478,411	476,503	(1,908)	-0.4%	129
106	Recreation Facilities	230,500	221,738	(8,762)	-3.8%	135
109	Bldg. Special Revenue	1,412,570	1,588,613	176,043	12.5%	137
110	CDBG Fund	266,593	327,971	61,378	23.0%	146
214	2016 GO Bond Debt Svc	902,986	903,022	36	0.0%	148
217	Eastport TIF Note	177,066	182,163	5,097	2.9%	150
218	Town Center TIF Bond	402,374	404,814	2,440	0.6%	152
220	2014 Cap Imprv Bond	1,164,676	1,158,277	(6,399)	-0.5%	154
301	Capital Projects Fund	1,337,241	1,587,665	250,424	18.7%	156
311	Fire Impact Fee	50,500	249,188	198,688	393.4%	160
312	Transportation Impact Fee	145,000	145,000	-	0.0%	162
317	General Capital Fund	702,500	202,500	(500,000)	-71.2%	165
401	Water Sewer Op Fund	26,915,366	27,683,039	767,673	2.9%	168
403	W/S R&R Fund	2,505,000	2,505,000	-	0.0%	233
405	W/S Impact Fee	837,000	1,612,000	775,000	92.6%	241
410	Solid Waste	7,233,324	7,691,416	458,092	6.3%	247
412	Drainage Fund	4,762,677	4,998,150	235,473	4.9%	256
414	Drainage Bond Sinking	1,476,449	1,482,215	5,766	0.4%	269
416	Wetland Mitigation	76,775	110,300	33,525	43.7%	271
417	2012 W/S Debt Svc	4,182,768	4,189,172	6,404	0.2%	274
418	SRF Debt Service	2,604,611	2,604,618	7	0.0%	276
420	Forestry Management	181,507	235,532	54,025	29.8%	278
450	Golf Course Op	1,429,577	1,457,742	28,165	2.0%	283

FY19 Tentative Budget Compared to FY18 Adopted Budget by Fund for 9/5/18 City Council Meeting (Schedule 1)

Fund #	Fund Name	FY18 Adopted Budget	FY19 Tentative / Proposed Budget	\$ Variance	% Variance	Page
501	Information Technology	1,993,151	2,142,775	149,624	7.5%	287
503	Vehicle Maintenance	1,069,614	1,070,271	657	0.1%	296
504	Risk Management	1,934,620	1,974,709	40,089	2.1%	305
505	Lease & Replacement	2,867,851	2,677,000	(190,851)	-6.7%	312
506	Building Maintenance	2,375,937	2,519,457	143,520	6.0%	316
508	Loan Pool	401,409	412,544	11,135	2.8%	327
606	PD Benefit Trust Fund	7,700	7,700	-	0.0%	329
607	PD Forfeiture Trust	412,000	441,000	29,000	7.0%	331
611	Recreation Impact Fee	220,069	730,069	510,000	231.7%	334
615	PD Education Trust	10,000	10,000	-	0.0%	336
621	Recreation Scholarship	37,800	37,800	-	0.0%	338
625	PD Federal Forfeiture	50,000	50,000	-	0.0%	340
Totals:		\$ 107,561,433	\$ 112,964,246	\$ 5,402,813	5.0%	

FY19 Tentative Budget Summary by Fund for 9/5/18 City Council Meeting (Schedule 2)

Fund #	Fund Name	Preliminary Budget *	Changes	FY19 Tentative / Proposed Budget	Comment
001	General Fund	\$ 39,054,955	(388,405)	38,666,550	Reduced millage, reduced contingency, reorg, removed health ins for CM, Fire and Police Chief, Special Election, misc operating changes
102	Eastport TIF	210,456	(2,723)	207,733	Reduced millage
103	Town Center TIF	478,499	(1,996)	476,503	Reduced millage
106	Recreation Facilities	221,738	-	221,738	
109	Bldg. Special Revenue	1,588,613	-	1,588,613	
110	CDBG Fund	327,971	-	327,971	
214	2006 GO Bond Debt Srv	903,022	-	903,022	
217	Eastport TIF Note	182,163	-	182,163	
218	Town Center TIF Bond	404,814	-	404,814	
220	2014 Cap Imprv Bond	1,158,277	-	1,158,277	
301	Capital Projects Fund	1,587,665	-	1,587,665	
311	Fire Impact Fee	249,188	-	249,188	
312	Transportation Impact Fee	145,000	-	145,000	
317	General Capital Fund	202,500	-	202,500	
401	Water Sewer Op Fund	27,670,937	12,102	27,683,039	Reorg and changes to workers comp codes with reorg
403	W/S R&R Fund	2,505,000	-	2,505,000	
405	W/S Impact Fee	1,612,000	-	1,612,000	
410	Solid Waste	7,689,236	2,180	7,691,416	Reorg
412	Drainage Fund	5,009,810	(11,660)	4,998,150	Reorg and changes to workers comp codes with reorg
414	Drainage Bond Sinking	1,482,215	-	1,482,215	
416	Wetland Mitigation	110,300	-	110,300	
417	2012 W/S Debt Srv	4,189,172	-	4,189,172	
418	SRF Debt Service	2,604,618	-	2,604,618	
420	Forestry Management	235,532	-	235,532	

FY19 Tentative Budget Summary by Fund for 9/5/18 City Council Meeting (Schedule 2)

Fund #	Fund Name	Preliminary Budget *	Changes	FY19 Tentative / Proposed Budget	Comment
450	Golf Course Op	1,457,742	-	1,457,742	
501	Information Technology	2,142,775	-	2,142,775	
503	Vehicle Maintenance	1,070,271	-	1,070,271	
504	Risk Management	1,974,709	-	1,974,709	
505	Lease & Replacement	2,677,000	-	2,677,000	
506	Building Maintenance	2,527,457	(8,000)	2,519,457	Removed one carpet extractor \$3,200 and Wall Repair in Finance \$4,800
508	Loan Pool	412,544	-	412,544	
606	PD Benefit Trust Fund	7,700	-	7,700	
607	PD Forfeiture Trust	441,000	-	441,000	
611	Recreation Impact Fee	730,069	-	730,069	
615	PD Education Trust	10,000	-	10,000	
621	Recreation Scholarship	37,800	-	37,800	
625	PD Federal Forfeiture	50,000	-	50,000	
		\$ 113,362,748	\$ (398,502)	\$ 112,964,246	

* The figures listed in the "Preliminary Budget" column were published in the FY19 Preliminary Budget document dated 8/22/18.

FY19 Tentative General Fund Expense Budget by Department (Schedule 3)

Department Name (Division #)	FY18 Adopted Budget	FY19 Tentative / Proposed Budget	\$ Variance	% Variance
Non-Departmental (1000)	\$ 2,946,046	\$ 3,042,305	\$ 96,259	3.3%
Mayor & Council (1100)	192,035	195,111	3,076	1.6%
City Manager (1200)	639,720	591,160	(48,560)	-7.6%
City Attorney (1300)	636,957	676,746	39,789	6.2%
City Clerk (1500)	337,325	339,356	2,031	0.6%
Finance (1600)	1,229,672	1,232,362	2,690	0.2%
Human Resources (1700)	421,018	494,035	73,017	17.3%
CD - Planning (1900)	604,854	614,799	9,945	1.6%
CD - Code (1902)	488,024	-	(488,024)	-100.0%
CD - Engr (1903)	608,559	585,114	(23,445)	-3.9%
Fire (3100)	8,605,876	9,441,375	835,499	9.7%
Police (3200)	13,017,059	14,479,153	1,462,094	11.2%
Public Works (4300)	2,687,244	2,821,781	134,537	5.0%
Parks Maintenance (4400)	2,514,008	2,579,920	65,912	2.6%
Recreation (51xx)	971,131	969,395	(1,736)	-0.2%
Athletics (5200)	607,761	603,938	(3,823)	-0.6%
Grand Total:	36,507,289	38,666,550	2,159,261	5.9%

FY19 Tentative General Fund Expense Budget by Department (Schedule 4)

Department (Division #)	FY18 Adopted	FY19 Tentative / Proposed	\$ Variance	% Variance
Non-Departmental (1000)	\$ 2,946,046	\$ 3,042,305	\$ 96,259	3.3%
Operating	1,793,098	2,296,394	503,296	28.1%
Grants and Aid	35,590	35,776	186	0.5%
Transfers	1,150,000	648,635	(501,365)	-43.6%
Non-Op. (Compression Pool)	-	-	-	n/a
Non-Op. (Contingency)	(32,642)	61,500	94,142	-288.4%
Mayor & Council (1100)	192,035	195,111	3,076	1.6%
Personnel	101,399	101,398	(1)	0.0%
Operating	90,636	93,713	3,077	3.4%
City Manager (1200)	639,720	591,160	(48,560)	-7.6%
Personnel	479,343	495,158	15,815	3.3%
Operating	137,546	76,002	(61,544)	-44.7%
Non-Op. (Contingency)	22,831	20,000	(2,831)	-12.4%
City Attorney (1300)	636,957	676,746	39,789	6.2%
Personnel	455,185	454,677	(508)	-0.1%
Operating	181,772	222,069	40,297	22.2%
City Clerk (1500)	337,325	339,356	2,031	0.6%
Personnel	203,566	204,944	1,378	0.7%
Operating	133,759	134,412	653	0.5%

FY19 Tentative General Fund Expense Budget by Department (Schedule 4)

Department (Division #)	FY18 Adopted	FY19 Tentative / Proposed	\$ Variance	% Variance
Finance (1600)	1,229,672	1,232,362	2,690	0.2%
Personnel	1,101,636	1,090,943	(10,693)	-1.0%
Operating	128,036	141,419	13,383	10.5%
Human Resources (1700)	421,018	494,035	73,017	17.3%
Personnel	284,196	355,633	71,437	25.1%
Operating	136,822	138,402	1,580	1.2%
CD - Planning (1900)	604,854	614,799	9,945	1.6%
Personnel	514,764	509,514	(5,250)	-1.0%
Operating	90,090	105,285	15,195	16.9%
CD - Code (1902)	488,024	-	(488,024)	-100.0%
Personnel	354,113	-	(354,113)	-100.0%
Operating	133,911	-	(133,911)	-100.0%
CD - Engr (1903)	608,559	585,114	(23,445)	-3.9%
Personnel	503,358	458,256	(45,102)	-9.0%
Operating	105,201	126,858	21,657	20.6%

FY19 Tentative General Fund Expense Budget by Department (Schedule 4)

Department (Division #)	FY18 Adopted	FY19 Tentative / Proposed	\$ Variance	% Variance
Fire (3100)	8,605,876	9,441,375	835,499	9.7%
Personnel	7,061,414	7,792,918	731,504	10.4%
Operating	1,538,462	1,642,457	103,995	6.8%
Capital	6,000	6,000	-	0.0%
Police (3200)	13,017,059	14,479,153	1,462,094	11.2%
Personnel	10,562,750	11,639,920	1,077,170	10.2%
Operating	2,387,309	2,725,233	337,924	14.2%
Capital	67,000	114,000	47,000	70.1%
Public Works (4300)	2,687,244	2,821,781	134,537	5.0%
Personnel	994,234	1,017,143	22,909	2.3%
Operating	1,693,010	1,768,638	75,628	4.5%
Capital	-	36,000	36,000	100.0%
Parks Maintenance (4400)	2,514,008	2,579,920	65,912	2.6%
Personnel	1,236,592	1,312,009	75,417	6.1%
Operating	1,240,416	1,257,911	17,495	1.4%
Capital	27,000	-	(27,000)	-100.0%
Non-Op. (Contingency)	10,000	10,000	-	0.0%
Recreation (51xx)	971,131	969,395	(1,736)	-0.2%
Personnel	716,093	721,717	5,624	0.8%
Operating	255,038	247,678	(7,360)	-2.9%

FY19 Tentative General Fund Expense Budget by Department (Schedule 4)

Department (Division #)	FY18 Adopted	FY19 Tentative / Proposed	\$ Variance	% Variance
Athletics (5200)	607,761	603,938	(3,823)	-0.6%
Personnel	399,380	407,715	8,335	2.1%
Operating	208,381	196,223	(12,158)	-5.8%
Capital	-	-	-	n/a
Grand Total:	36,507,289	38,666,550	2,159,261	5.9%

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
GENERAL FUND							
001-0000-311.10-00	CURRENT AD VALOREM	10,751,729	11,665,559	12,616,660	12,616,660	12,797,970	14,122,091
	LEVEL 6					TEXT AMT	
						ESTIMATED PROP VALUE 3,161,408,448 X	13,328,288
						4.4881 MILLS PER 1,000 AT 95% = 13,479,281	
						LESS TAX INCREMENT FUNDS EASTPORT = 80,382	
						LESS TAX INCREMENT FUNDS TOWN CENTER = 70,612	
						REVENUES WILL BE UPDATED WHEN FINAL VALUE IS	
						RECEIVED JULY 1ST (TP 6/21/18)	

						REVISED CALCULATIONS FOR CERTIFIED VALUES	364,539
						3,244,763,623 X 4.4881 MILS PER 1,000 AT 95%	
						= 13,834,682	
						LESS TAX INCREMENT FUNDS FOR EASTPORT = 81,857	
						LESS TAX INCREMENT FUNDS FOR TOWN CENTER = 59,999	

						MAX MILLAGE SET BY COUNCIL 7/17/18	
						3,244,763,623 X 4.8157 MILS PER 1,000 @ 95%	
						=14,844,518	
						LESS TAX INCREMENT FUNDS FOR EASTPORT = 87,832	
						LESS TAX INCREMENT FUNDS FOR TOWN CENTER = 64,378	999,480

						ADJUSTED MILLAGE 8/13/18	
						3,244,763,623 X 4.7781 MILS PER 1,000 @ 95%	
						=14,728,615	
						LESS TAX INCREMENT FUNDS FOR EASTPORT = 87,146	
						LESS TAX INCREMENT FUNDS FOR TOWN CENTER = 63,876	114,714-

						ADJUSTED MILLAGE 8/29/18	388,382-
						3,244,763,623 X 4.6508 MILS PER 1,000 @ 95%	
						=14,336,209	
						LESS TAX INCREMENT FUNDS FOR EASTPORT = 84,824	
						LESS TAX INCREMENT FUNDS FOR TOWN CENTER = 62,174	

						ADJUSTED MILLAGE 8/30/18	67,120-
						3,244,763,623 X 4.6288 MILS PER 1,000 @ 95%	
						=14,268,394	
						LESS TAX INCREMENT FUNDS FOR EASTPORT = 84,423	
						LESS TAX INCREMENT FUNDS FOR TOWN CENTER = 61,880	
							14,122,091
001-0000-311.20-00	DELINQUENT	210,516	230,454	200,000	200,000	71,216	186,451
	LEVEL 6					TEXT AMT	
						ESTIMATED BASED ON HISTORICAL	186,451
						(TP 6/21/18)	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							186,451
001-0000-311.30-00	INTEREST DELINQ. TAXES	17,627	23,186	0	0	0	26,270
	LEVEL 6 TEXT BASED ON AVERAGE % CHANGE OVER LAST 4 YEARS (TP 6/21/18) *** REDUCE TO BALANCE					TEXT AMT 26,782	512- 26,270
001-0000-312.51-00	INSURANCE PREMIUM TAX FF	367,918	351,038	0	0	0	388,249
	LEVEL 6 TEXT OFFSETTING EXPENSE RELATED TO THIS ITEM (TP 6/21/18) *** UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18 TP					TEXT AMT 351,038	351,038- 388,249 388,249
001-0000-312.52-00	STATE POLICE RETIR CONTRB	373,343	397,680	0	0	444,090	444,091
	LEVEL 6 TEXT OFFSETTING EXPENSE RELATED TO THIS ITEM (TP 6/21/18) *** UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18 TP					TEXT AMT 397,680	397,680- 444,091 444,091
001-0000-314.10-00	ELECTRIC	4,209,725	4,255,511	4,307,000	4,307,000	3,987,098	4,697,961
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 4,697,961	4,697,961
001-0000-314.30-00	UTILITY SERVICE TAX WATER	943,160	951,314	954,897	954,897	805,000	933,232
	LEVEL 6 TEXT BASED ON HISTORICAL MODEL THAT GENERALLY 62% OF REVENUE RECEIVED BY MAY (TP 6/21/18)					TEXT AMT 933,232	933,232
001-0000-314.40-00	UTILITY SERVICE TAXES-GAS	117,864	126,059	112,321	112,321	112,921	117,286
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	6	BASED ON HISTORICAL MODEL (TP 6/21/18)					117,286 117,286
001-0000-315.20-00	COMMUNICATIONS SERVICES	1,784,375	1,656,402	1,618,112	1,618,112	1,310,818	1,643,092
	LEVEL 6	TEXT BASED ON FORECAST MODEL WITH 51% OF REVENUE RECEIVED THROUGH MAY (TP 6/21/18)					TEXT AMT 1,643,092 1,643,092
001-0000-316.10-00	CITY-OCCUPATION	148,250	120,151	150,000	150,000	95,926	123,332
	LEVEL 6	TEXT BASED ON PRIOR YEAR ACTUALS AND YEAR TO DATE (TP 6/21/18)					TEXT AMT 123,332 123,332
001-0000-322.10-00	BUILDING	0	20	0	0	0	0
001-0000-323.10-00	FPL FRANCHISE FEE	3,171,271	3,207,131	3,124,948	3,124,948	2,024,847	3,504,988
	LEVEL 6	TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)					TEXT AMT 3,504,988 3,504,988
001-0000-323.40-00	PEOPLES GAS FRANCHISE	20,670	19,187	16,835	16,835	15,057	13,738
	LEVEL 6	TEXT BASED ON HISTORY (TP 6/21/18)					TEXT AMT 13,738 13,738
001-0000-323.75-00	RECYCLING	3,820	4,050	4,406	4,406	3,710	5,003
	LEVEL 6	TEXT BASED ON MODEL OF HISTORICAL DATA (TP 6/21/18)					TEXT AMT 5,003 5,003
001-0000-329.10-00	FEES & PERMITS	16,110	11,850	11,848	11,848	14,640	16,211
	LEVEL 6	TEXT BASED ON HISTORICAL TRENDS THAT GENERALLY 75% OF REVENUE HAS BEEN REC. BY MAY. (TP 6/21/18)					TEXT AMT 16,211 16,211
001-0000-329.10-08	ABANDONED PROP REG FEE	31,350	22,255	21,897	21,897	12,350	9,316

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6					TEXT AMT	
						BASED ON HISTORICAL TREND OF 74% REVENUE REC THROUGH MAY (TP 6/21/18)	9,316
							9,316
001-0000-331.20-05	JAG-VARIOUS GRANTS	7,315	8,652	0	0	0	0
001-0000-331.51-16	HURRICANE MATTHEW	0	5,828,425	0	0	148,095	0
001-0000-331.56-01	BJA-BULLETPROOF VESTS	2,596-	14,812	0	0	0	0
001-0000-334.10-11	VOCA GRANT V8004	59,786	83,832	40,000	40,000	51,532	50,000
	LEVEL 6					TEXT AMT	
						VOCA GRANT (TP 6/21/18)	50,000
							50,000
001-0000-334.20-00	PUBLIC SAFETY / EMS	0	0	0	12,000	5,744	0
001-0000-334.51-16	HURRICANE MATTHEW	0	644,866	0	0	20,207	0
001-0000-335.12-00	STATE REVENUE SHARING	1,907,919	2,065,484	2,174,213	2,174,213	1,978,009	2,349,592
	LEVEL 6					TEXT AMT	
						BASED ON HISTORICAL TRENDS (TP 6/21/18)	2,349,592
							2,349,592
001-0000-335.14-00	MOBILE HOME LICENSES	142,341	150,038	139,594	139,594	148,891	146,952
	LEVEL 6					TEXT AMT	
						BASED ON HISTORICAL TRENDS (TP 6/21/18)	146,952
							146,952
001-0000-335.15-00	ALCOHOLIC BEV LIC	32,815	37,275	44,300	44,300	33,175	38,713
	LEVEL 6					TEXT AMT	
						BASED ON HISTORICAL TRENDS (TP 6/21/18)	38,713
							38,713
001-0000-335.18-00	LOCAL GOVT 1/2[SALES TAX	3,116,961	3,266,628	3,522,241	3,522,241	2,617,634	3,680,896
	LEVEL 6					TEXT AMT	
						BASED ON HISTORICAL TRENDS (TP 6/21/18)	3,680,896
							3,680,896
001-0000-335.21-00	FIRE EDUCATION PAY	26,113	23,228	24,333	24,333	24,407	23,184
	LEVEL 6					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	6			BASED ON HISTORICAL TRENDS (TP 6/21/18)			23,184
							23,184
001-0000-335.41-00	MTR FUEL TX REFUND	31,199	28,903	47,153	47,153	24,572	30,000
	LEVEL 6			TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)		TEXT AMT	30,000
							30,000
001-0000-337.20-00	PUBLIC SAFETY	3,000	3,000	3,000	3,000	3,000	3,000
	LEVEL 6			TEXT MARINE UNIT ILA (TP 6/21/18)		TEXT AMT	3,000
							3,000
001-0000-338.20-00	COUNTY-OCCUPATION	54,991	53,754	44,392	44,392	33,393	50,020
	LEVEL 6			TEXT BASED ON HISTORICAL TREND (TP 6/21/18)		TEXT AMT	50,020
							50,020
001-0000-341.17-00	APPLICATION REVIEW FEES	534,076	452,023	361,134	361,134	357,936	425,000
	LEVEL 6			TEXT BASED ON HISTORICAL TREND (TP 6/21/18)		TEXT AMT	425,000
							425,000
001-0000-341.17-99	CONTRA-RV-COUNCIL WAIVERS	0	0	20,000-	0	0	0
001-0000-341.18-00	INSPECTION FEES	0	0	0	0	600	0
001-0000-341.31-00	ENGINEERING REVIEW FEE	9,200	5,313	4,355	4,355	6,850	7,773
	LEVEL 6			TEXT BASED ON HISTORICAL TREND (TP 6/21/18)		TEXT AMT	7,773
							7,773
001-0000-341.39-00	ADMIN SERVICE FEES	1,375,354	1,618,280	1,671,647	1,671,647	1,393,039	1,918,872
	LEVEL 6			TEXT UPDATED FOR FY19		TEXT AMT	
				ADMIN FEE FROM SOLID WASTE			414,148
				ADMIN FEE FROM VEHICLE MAINT			61,451
				ADMIN FEE FROM WATER & SEWER			894,355
				ADMIN FEE FROM IT			120,315
				ADMIN FEE FROM DRAINAGE			138,046

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	ADMIN FEE FROM RISK MGMT						111,798
	ADMIN FEE FROM BLDG MAINT						92,489
	ADMIN FEE FROM CD BLDG						67,970
	ADMIN FEE FROM FIRE IMPACT						1,000
	ADMIN FEE FROM TRANS IMPACT						2,800
	ADMIN FEE FROM WS IMPACT						12,000
	ADMIN FEE FROM REC IMPACT FEE						2,500
							1,918,872
001-0000-341.42-00	CLERK'S RECORDING FEES	4,657	5,360	2,759	2,759	4,532	7,702
	LEVEL 6 TEXT DEPENDENT ON PROJECTS & CUSTOMER SERVICE LIENS (TP 6/21/18)					TEXT AMT 7,702	7,702
001-0000-342.20-00	SPECIAL FIRE SER	50,000	50,000	50,000	50,000	50,000	50,000
	LEVEL 6 TEXT CONTRACT WITH VOLUSIA COUNTY (TP 6/21/18)					TEXT AMT 50,000 50,000	
001-0000-342.31-00	FIRE CPR/EMS FEES	3,836	10,978	10,000	10,000	20,011	21,190
	LEVEL 6 TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)					TEXT AMT 21,190	21,190
001-0000-342.32-00	FIRE/AMBULANCE TRANSPORTS	0	0	0	0	0	67,000
	LEVEL 6 TEXT ANTICIPATED REVENUE FOR PROGRAM TO BEGIN IN JANUARY 2019 WITH A 3 MONTH LAG					TEXT AMT 67,000 67,000	
001-0000-342.80-00	SPECIAL STREET SER	59,982	82,656	65,577	65,577	59,454	65,000
	LEVEL 6 TEXT HIGHWAY MAINT MOA DATED 3/6/17, 3-YR TERM CONSERVATIVE ESTIMATE (TP 6/21/18)					TEXT AMT 65,000	65,000
001-0000-342.82-00	OTHER FIRE SERVICES	1,175	1,200	1,106	1,106	600	444
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 444	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
							444
001-0000-342.83-00	ANNUAL FIRE INSPECTIONS	6,884	6,639	6,631	6,631	6,412	6,368
	LEVEL 6 TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)					TEXT AMT 6,368	6,368
001-0000-342.84-00	BLDG PLANS REVIEW FIRE	6,475	15,990	10,000	10,000	7,330	7,857
	LEVEL 6 TEXT BASED ON HISTORICAL TRENDS-(TP 6/21/18)					TEXT AMT 7,857 7,857	
001-0000-342.85-00	FIRE PERMITS	0	0	0	0	700	0
001-0000-342.86-00	FIRE HYDRANT FLOW TESTS	450	1,275	549	549	975	632
	LEVEL 6 TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)					TEXT AMT 632	632
001-0000-343.66-00	SERVICE CHARGE/ LATE FEE	17,612-	43,185	30,000	30,000	117,244-	36,524
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 36,524	36,524
001-0000-344.90-00	OTHER TRANS. REVENUE	143,513	160,140	164,932	164,932	164,825	164,932
	LEVEL 6 TEXT FDOT TRAFFIC SIGNAL MAINTENANCE FY17 FDOT STATE HIGHWAY LIGHTING MAINTENANCE FY17 ***** INCREASE FOR FY18 - FDOT TRAFFIC SIGNAL MAINT INCREASE FOR FY18 - FDOT ST HWY LIGHTING MAINT *****					TEXT AMT 29,243 120,757 13,589 1,343 164,932	
001-0000-347.54-00	OTHER RECREATION REV.	26,153	19,865	20,835	20,835	13,866	28,263
	LEVEL 6 TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)					TEXT AMT 28,263	28,263

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-0000-347.55-00	ART SHOW REVENUE	0	17,025	0	0	0	0
001-0000-347.56-00	SUMMER RECREATION FEES	118,512	103,614	136,428	136,428	107,137	119,610
	LEVEL 6 TEXT BASED ON HISTORICAL TREND					TEXT AMT 119,610 119,610	
001-0000-347.59-00	RENTAL	110,918	102,652	109,399	109,399	105,530	128,759
	LEVEL 6 TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)					TEXT AMT 128,759 128,759	
001-0000-347.61-00	ATHLETIC REGISTRATION	214,695	204,519	222,000	225,000	188,106	212,387
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 212,387 212,387	
001-0000-347.62-00	SPONSOR FEES	38,168	32,591	31,027	31,027	31,978	30,005
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 30,005 30,005	
001-0000-347.62-50	P0150 / FOUNDERS DAY	0	8,141	29,000	17,859	17,859	0
001-0000-347.69-00	BABE RUTH DISTRICTS	0	7,000	3,000	0	0	0
001-0000-347.75-00	PAVILION EVENT REVENUE	0	0	0	0	450	0
001-0000-349.18-00	MISC RECORDING (N JOURNAL	10,047	10,273	9,000	9,000	4,697	0
001-0000-351.10-00	FINES AND COURT CASES	112,152	99,060	90,000	90,000	93,358	88,522
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 88,522 88,522	
001-0000-354.10-00	CODE ENFORCEMENT FINES	437,093	184,219	45,000	45,000	249,102	45,000
	LEVEL 6 TEXT FLAT FY 19 BUDGET ***OFFSET BY BAD DEBT RESERVE IN 66-05*** (TP 6/21/18)					TEXT AMT 45,000 45,000	
001-0000-354.20-01	PARKING VIOLATIONS	3,130	19,067	5,000	5,000	14,798	20,000
	LEVEL 6 TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	6	BASED ON HISTORICAL DATA (TP 6/21/18)					20,000
							20,000
001-0000-354.20-02	ANIMAL CITATIONS	2,683	4,281	3,000	3,000	4,525	4,812
	LEVEL 6	TEXT BASED ON HISTORICAL TRENDS (TP 6/21/18)				TEXT AMT	4,812
							4,812
001-0000-354.66-05	BAD DEBT RESERVE	327,154-	275,252-	0	0	155,685-	0
	LEVEL 6	TEXT *** BAD DEBT RESERVE OFFSETS THE REVENUE IN 001-0000-354-10-00*** (06-21-18 TP)				TEXT AMT	
001-0000-359.10-01	INVESTIGATIVE RESTITUTION	2,100	2,154	2,000	2,000	1,734	1,987
	LEVEL 6	TEXT BASED ON HISTORICAL DATA (TP 6/21/18)				TEXT AMT	1,987
							1,987
001-0000-361.10-00	INTEREST EARNINGS-INVESTM	78,227	45,775	75,000	75,000	34,356	41,483
	LEVEL 6	TEXT ESTIMATED BASED ON HISTORICAL DATA AND YTD (TP 6/21/18)				TEXT AMT	41,483
							41,483
001-0000-361.15-00	INTERNAL INTEREST EARNING	880	6,770	6,770	6,770	0	6,770
	LEVEL 6	TEXT INTERNAL LOANS INTEREST (TP 6/21/18)				TEXT AMT	6,770
							6,770
001-0000-362.00-00	RENTS & ROYALTIES	1,200	1,200	1,200	1,200	7,900	11,400
	LEVEL 6	TEXT RON DESANTIS LOCAL OFFICE RENTAL @ \$100 PER MONTH 3900 HALIFAX DRIVE RENTAL @ \$850 PER MONTH (TP 6/21/18)				TEXT AMT	1,200
							10,200
							11,400
001-0000-362.10-00	PALMER LAND LEASE	80,000	80,000	81,000	81,000	81,000	81,000
	LEVEL 6	TEXT PER CONTRACT (TP 6/21/18) CONTRACT REMAINS AT \$81,000 THOUGH FY 2021				TEXT AMT	81,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
						81,000	
001-0000-362.11-00	PALMER STORAGE LEASE	8,400	4,200	0	0	0	0
001-0000-362.12-00	PALMER RENT AGC	438,796	445,629	452,461	452,461	413,724	449,748
LEVEL 6	TEXT PALMER RENT OCT-18 THROUGH SEP-19 (NT 6/28/18) ***** PALMER RENT OCT-18 THROUGH MAR-19 \$40,331/MONTH - PALMER RENT (2832) MONTHLY CREDIT OCT-18 THROUGH MAR-19 \$37,499 MONTHLY RENT OCT-18 THROUGH MAR-19 ***** PALMER RENT APR-19 THROUGH SEP-19 \$40,331/MONTH - PALMER RENT (2872) MONTHLY CREDIT APR-19 THROUGH SEP-19 \$37,459 MONTHLY RENT APR-19 THROUGH SEP-19 *****					TEXT AMT 449,748	
						449,748	
001-0000-362.20-00	YMCA RENTAL	101,250	135,000	0	0	0	0
001-0000-362.30-00	COUNCIL ON AGING	1,500	1,500	1,500	1,500	1,375	1,500
001-0000-362.40-00	VERIZON	27,376	27,376	27,376	27,376	27,376	27,376
LEVEL 6	TEXT PER CONTRACT THROUGH 2025 (TP 6/21/18)					TEXT AMT 27,376 27,376	
001-0000-362.60-00	AT&T RENTAL	34,688	36,423	30,000	30,000	29,511	32,184
LEVEL 6	TEXT PER CONTRACT THROUGH 2021 BASE RENT - \$2,500/MO = \$30,000 PER YEAR PROCEEDS FROM SUB-LEASES-\$182/MO = 2,184 PER YEAR (06-28-18 NT)					TEXT AMT 32,184	
						32,184	
001-0000-364.23-00	SALE OF LAND	1,403,203	1,000,000	0	0	0	0
001-0000-365.10-00	SCRAP SALES	0	1,247	0	0	5,692	0
001-0000-366.45-00	TREE PLANTING	0	350	0	0	0	0
001-0000-366.75-00	VETERANS PARK DONATIONS	350	350	0	0	600	0
001-0000-366.81-00	DONATIONS FOR FIRE SVC	0	300	0	4,000	4,125	0
001-0000-366.90-00	PRIVATE DONATIONS	0	193	0	0	100	0
001-0000-367.01-00	TREE MITIGATION	0	8,838	0	5,770	7,127	0
001-0000-367.10-00	LICENSES	3,982	3,234	3,000	3,000	3,685	4,113
LEVEL 6	TEXT BASED ON HISTORICAL TREND					TEXT AMT 4,113	

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	(TP 6/21/18)						
							4,113
001-0000-369.36-00	ICMA FORFEITURES	0	201,707	0	0	28,672	0
001-0000-369.90-00	MISC REVENUE	85,792	66,343	30,000	30,000	27,356	43,203
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 43,203	
							43,203
001-0000-369.90-02	CASH OVER/SHORT	119	0	0	0	14-	0
001-0000-369.90-06	ADMIN FEES (Garnishments)	0	64	0	0	348	0
001-0000-369.90-07	POG TV	506	1	0	0	0	0
001-0000-369.90-15	LIEN SEARCH	55,754	48,014	23,000	23,000	18,350	16,583
	LEVEL 6 TEXT ESTIMATE BASED ON HISTORICAL DATA AND CONTRACT WITH OUTSIDE VENDOR (TP 6/21/18)					TEXT AMT 16,583	
							16,583
001-0000-369.91-00	MISC REVENUE POLICE	107,075	117,486	120,000	120,000	86,501	95,202
	LEVEL 6 TEXT BASED ON HISTORICAL TREND (TP 6/21/18)					TEXT AMT 95,202 95,202	
001-0000-369.91-10	WRECKER/TOWING CNT REVENU	100,250	105,092	107,189	107,189	46,851-	109,059
	LEVEL 6 TEXT BASED ON CURRENT CONTRACT ***** OCT 2018 (\$8,947 PER MONTH) NOV 2018 - SEP 2019 2% INCREASE (\$9,126 PER MONTH) (TP 6/21/18)					TEXT AMT 8,947 100,112	
							109,059
001-0000-369.95-00	DISASTER INSURANCE RECOVER	0	172,871	0	0	0	0
001-0000-381.37-00	TRANS FROM 203	4,161	0	0	0	0	0
001-0000-381.39-00	TRANSFER FROM 201	0	1,125	0	0	0	0
001-0000-381.56-00	TRANSFER FROM 506	0	0	0	22,880	22,880	0
001-0000-381.58-00	TRANSFER FROM 609	0	1,461	0	0	0	0
001-0000-381.67-00	TRANSFER FROM 106 FUND	0	0	0	630,127	630,127	0
001-0000-381.73-00	TRANSFER FROM 317 FUND	32,000	0	0	0	0	0
001-0000-381.94-00	TRANSFER FROM 108	212,211	0	0	0	0	0
001-0000-381.95-00	TRANSFER FROM 632	10,822	0	0	0	0	0
001-0000-381.99-00	TRANSFER FROM 315 FUND	0	21,639	0	0	0	0
001-0000-382.20-00	IN LIEU OF TAX WATER/SWR	1,225,404	1,219,069	1,258,858	1,258,858	1,049,049	1,278,288

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	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 1,278,288 1,278,288	
001-0000-382.21-00	IN LIEU OF TAX DRAINAGE	184,572	187,758	195,098	195,098	162,582	200,724
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 200,724 200,724	
001-0000-382.70-00	SOLID WASTE	204,425	204,831	202,457	202,457	168,715	205,610
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 205,610 205,610	
001-0000-389.10-00	APPROPRIATED FUND BAL	0	0	1,649,851	8,356,586	0	0
	LEVEL 6 TEXT *FY19 INITIAL AMOUNT NEEDED TO FUND THE 317 CIP PROJECTS *FY19 INITIAL AMOUNT NEEDED TO FUND THE 505 CIP LEASE & REPLACEMENT FUND *FY19 AMOUNT TO FUND ONE TIME ITEMS CITYWIDE					TEXT AMT	
*		34,877,002	42,388,838	36,507,289	43,897,660	32,182,063	38,666,550
**	GENERAL FUND	34,877,002	42,388,838	36,507,289	43,897,660	32,182,063	38,666,550
***	GENERAL FUND	34,877,002	42,388,838	36,507,289	43,897,660	32,182,063	38,666,550
****	GENERAL FUND	34,877,002	42,388,838	36,507,289	43,897,660	32,182,063	38,666,550
		34,877,002	42,388,838	36,507,289	43,897,660	32,182,063	38,666,550

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001-1000-519.23-00	NON DEPARTMENTAL NON DEPARTMENTAL HEALTH INSURANCE	0	56,208	0	0	0	0
*	PERSONNEL SERVICES	0	56,208	0	0	0	0
001-1000-519.31-13	OTHER PROF. SERVICES	54,705	60,237	65,500	72,000	50,675	72,000
LEVEL 6	TEXT *GOVERNMENTAL CONSULTING *OPEB UPDATED EVERY 2 YEARS (LAST DONE IN FY18, DUE IN FY20) *OTHER MISC PROFESSIONAL SERVICES					TEXT AMT 42,000 30,000 72,000	
001-1000-519.31-63	PROJECT PROFESSIONAL SRVC	0	7,245,421	0	58,000	12,148	0
001-1000-519.31-65	PROJ PROF SRVC	0	417,365	0	5,232,640	4,982,607	0
001-1000-519.34-14	CONTRACT SERVICES OTHER	0	6,800	2,500	2,750	2,750	3,250
LEVEL 6	TEXT DISCLOSURE/DISSEMINATION SERVICES WITH DIGITAL ASSURANCE CERTIFICATION LLC (DAC) (THIS SERVICE STARTED IN FY17) ***** MATERIAL EVENT FILINGS BY DAC ESTIMATING 3 AT \$250/EACH FOR FY19 *****					TEXT AMT 2,500 750 3,250	
001-1000-519.40-10	EMPLOYEE TRAINING	13,828	8,574	25,000	25,000	9,610	34,600
LEVEL 6	TEXT *HR-CITYWIDE TRAINING (EDUCATIONAL REIMBURSEMENT) ---- *CITY MANAGER DIRECTED TRAINING - CITY WIDE ----					TEXT AMT 25,000 9,600 34,600	
001-1000-519.44-13	FLEET FINANCING	1,202	601	0	0	0	0
001-1000-519.49-19	LICENSES, TAXES & FEES	10,090	6,565	3,000	3,000	635	1,000
LEVEL 6	TEXT OTHER TAXES, LICENSES, & FEES					TEXT AMT 1,000 1,000	
001-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	3,500	2,738	0
001-1000-519.49-61	DATA PROCESSING 501	674,842	892,151	933,850	933,850	778,208	1,061,296
LEVEL	TEXT					TEXT AMT	

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	6	UPDATED FOR FY19 ***					1,088,917
		UPDATED 8/1/18 A LA CARTE GIS SPEC					27,621- 1,061,296
001-1000-519.49-64	INSURANCE 504	832,479	564,052	656,218	656,218	546,848	900,099
	LEVEL 6	TEXT UPDATED FOR FY19				TEXT AMT	900,099 900,099
001-1000-519.49-66	TRF TO 506 BLDG MAINT FD	272,513	321,584	107,030	107,030	89,192	224,149
	LEVEL 6	TEXT UPDATED FOR FY19				TEXT AMT	224,149 224,149
001-1000-519.52-00	OTHER OPERATING SUPPLIES	0	0	0	375	373	0
001-1000-519.52-02	SPECIAL INVENTORY ACCT	0	0	0	0	186,498	0
001-1000-519.52-17	AGRICULTURE SUPPLIES	1,920	0	0	27,312	0	0
001-1000-519.52-19	OTHER OPERATING-DONATED'	239	473	0	4,688	946	0
* OPERATING EXPENSE		1,861,818	9,523,823	1,793,098	7,126,363	6,663,228	2,296,394
001-1000-519.61-00	LAND	0	0	0	1,300,000	1,219,416	0
001-1000-519.63-97	PROJ CAPITAL OUTLAY	0	114,224	0	2,195	1,295	0
001-1000-519.64-00	MACH & EQUIPMENT	0	22,260	0	0	0	0
* CAPITAL OUTLAY		0	136,484	0	1,302,195	1,220,711	0
001-1000-519.81-19	VOL CTY BUSINESS DEV CORP	34,480	35,194	35,590	35,590	35,590	35,776
	LEVEL 6	TEXT TEAM VOLUSIA BUSINESS DEV PARTNERSHIP (.50 PER CAPITA BASED OFF 59,625) VOLUSIA TPO (.10 PER CAPITA BASED OFF 59,625) (CLB 6/5/18)				TEXT AMT	29,813 5,963 35,776
001-1000-519.83-00	OTHER GRANTS AND AID	12,543	35,000	0	0	0	0
* GRANTS & AIDE		47,023	70,194	35,590	35,590	35,590	35,776
001-1000-581.90-58	TRF TO 207/220 DEBT SRVE	0	331,000	0	0	0	448,635
	LEVEL 6	TEXT TRANSFER TO 220 FUND FOR 2014 CAP IMPV BOND				TEXT AMT	448,635

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							448,635
001-1000-581.91-30	TRANSFER TO 505	0	305,000	450,000	450,000	450,000	0
	LEVEL 6 TEXT BASED ON FY19-FY24 CIP DRAFT 1, NO TRANSFER TO THE 505 LEASE & REPLACEMENT FUND IS CURRENTLY ANTICIPATED. (04-24-18 NT) *****					TEXT AMT	
001-1000-581.91-33	TRANSFER TO 412 FUND	677,000	0	0	0	0	0
001-1000-581.91-51	TRANSFER TO 201	1,125	1,125	0	0	0	0
001-1000-581.91-70	TRANSFER TO 317 FUND	1,800,000	2,382,000	700,000	849,522	849,522	200,000
	LEVEL 6 TEXT BASED ON FY19-FY24 CIP DRAFT 1, NO TRANSFER TO THE 317 GENERAL CAPITAL FUND IS CURRENTLY ANTICIPATED. ALL 317 PROJECTS ARE UNFUNDED. (04-24-18 NT) *****					TEXT AMT	
	UPDATED TO INCLUDE ADA TRANSITION PLAN 8/2/18						200,000 200,000
001-1000-581.91-73	TFR TO 317 GEN CP REPL FD	0	100,000	0	0	0	0
*	TRANSFERS	2,478,125	3,119,125	1,150,000	1,299,522	1,299,522	648,635
001-1000-519.99-10	CONTINGENCY	0	0	190,000	715	0	61,500
	LEVEL 6 TEXT COUNCIL PRIORITIES *** 8/28/18 CM CHANGES					TEXT AMT 75,000 13,500- 61,500	
001-1000-519.99-24	BUDGET REDUCTION RESERVE	0	0	222,642-	0	0	0
001-1000-519.99-50	COMPRESSION RESERVE	0	0	0	114,000	0	0
*	NON-OPERATING EXPENSE	0	0	32,642-	114,715	0	61,500
**	NON DEPARTMENTAL	4,386,966	12,905,834	2,946,046	9,878,385	9,219,051	3,042,305
***	NON DEPARTMENTAL	4,386,966	12,905,834	2,946,046	9,878,385	9,219,051	3,042,305

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
001-1100-511.12-00	MAYOR & COUNCIL MAYOR & COUNCIL SALARIES AND WAGES	74,074	71,926	73,064	73,064		66,917	73,064
	LEVEL 6 TEXT CURRENT COUNCIL						TEXT AMT 73,064 73,064	
001-1100-511.21-00	FICA TAXES	4,585	5,071	5,593	5,593		4,548	5,593
	LEVEL 6 TEXT CURRENT COUNCIL						TEXT AMT 5,593 5,593	
001-1100-511.22-00	RETIREMENT CONTRIBUTION	465	78	465	465		0	465
	LEVEL 6 TEXT CURRENT COUNCIL						TEXT AMT 465 465	
001-1100-511.23-00	HEALTH INSURANCE	19,755	17,176	22,015	22,015		19,997	22,015
	LEVEL 6 TEXT HEALTH DENTAL LIFE						TEXT AMT 20,631 1,116 268 22,015	
001-1100-511.24-00	WORKER'S COMPENSATION	64	65	75	75		69	74
	LEVEL 6 TEXT CURRENT COUNCIL						TEXT AMT 74 74	
001-1100-511.26-00	EAP BENEFIT	187	187	187	187		172	187
	LEVEL 6 TEXT CURRENT COUNCIL						TEXT AMT 187 187	
* PERSONNEL SERVICES		99,130	94,503	101,399	101,399		91,703	101,398
001-1100-511.31-13	OTHER PROF. SERVICES	40,000	20,065	20,000	20,000		20,000	20,000
	LEVEL 6 TEXT CHAMBER OF COMMERCE CONTRACT GOAL 4 ECONOMIC DEVELOPMENT						TEXT AMT 20,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
						20,000	
001-1100-511.34-14	CONTRACT SERVICES OTHER	0	800	0	0	0	0
001-1100-511.40-00	TRAVEL PER DIEM	3,787	5,638	8,000	4,790	2,531	8,270
	LEVEL 6 TEXT					TEXT AMT	
	3 COUNCIL TO FLC CONFERENCE @ \$1,162 EACH					3,490	
	3 COUNCIL TO 6 VLOC DINNERS @ \$35 EACH					630	
	5 COUNCIL TO TALLAHASSEE (2 DAYS) @ \$829 EACH					4,150	
	GOAL 6: ORGANIZATIONAL EXCELLENCE					8,270	
001-1100-511.41-00	COMMUNICATION SERVICES	4,458	1,009	160	160	23	0
	LEVEL 6 TEXT					TEXT AMT	
	MOVED TO IT FOR FY 19	119	23	100	100	13	50
	LEVEL 6 TEXT					TEXT AMT	
	COPIER COST BASED ON CURRENT PRINT VOLUME					50	50
001-1100-511.48-04	PUB RELATION ACTIVITY	1,232	660	1,320	1,220	1,212	1,290
	LEVEL 6 TEXT					TEXT AMT	
	FAMILY DAYS PROMOTIONAL ITEMS					590	
	QUARTERLY NEWSLETTER @\$175/QTR					700	
	GOAL 6: ORGANIZATIONAL EXCELLENCE					1,290	
001-1100-511.49-66	TRF TO 506 BLDG MAINT FD	45,840	51,951	46,026	46,026	38,355	50,543
	LEVEL 6 TEXT					TEXT AMT	
	UPDATED FOR FY19					50,543	50,543
001-1100-511.51-00	OFFICE SUPPLIES	1,366	390	400	400	64	0
	LEVEL 6 TEXT					TEXT AMT	
	PAPER, PENS, BINDERS, STAPLES, ETC (ON PCARD)					265	

	8/28/18 CM REDUCTION-SEE 001-1200					265-	
001-1100-511.52-00	OTHER OPERATING SUPPLIES	4,510	5,541	5,580	2,890	2,885	4,010
	LEVEL 6 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
6	FREEMANVILLE DAY						430
	OFFICIAL BUSINESS VISITOR REFRESH (H2O, COFFEE)						100
	STUDENT GOVERNMENT DAY FOOD (REIMBURSED BY SCHOOL)						130
	ANNUAL RETIREE CELEBRATION						350
	ANNUAL EMPLOYEE HOLIDAY CELEBRATION						3,000
	GOAL 6: ORGANIZATIONAL EXCELLENCE						4,010
001-1100-511.52-15	POSTAL SERVICE	4	11	30	30	17	40
LEVEL 6	TEXT BASED ON HISTORICAL ACTUALS AND CURRENT FORECAST					TEXT AMT	40 40
001-1100-511.54-00	DUES & MEMBERSHIPS	12,246	8,708	9,020	9,020	9,016	9,410
LEVEL 6	TEXT FLC DUES BASED ON EST. POP 59,625 * 0.124202181 VOLUSIA LEAGUE OF CITIES DUES (NO CHANGE) FL. LEAGUE OF MAYORS MEMBERSHIP TO MAYOR (ALAN TO PROVIDE AMOUNT) GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT	7,410 2,000 9,410
*	OPERATING EXPENSE	113,562	94,796	90,636	84,636	74,116	93,613
001-1100-511.83-00	OTHER GRANTS & AIDS	0	250	0	100	100	100
LEVEL 6	TEXT STEM AWARD					TEXT AMT	100 100
*	GRANTS & AIDE	0	250	0	100	100	100
**	MAYOR & COUNCIL	212,692	189,549	192,035	186,135	165,919	195,111
***	MAYOR & COUNCIL	212,692	189,549	192,035	186,135	165,919	195,111

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-1200-512.12-00	CITY MANAGER CITY MANAGER SALARIES AND WAGES	366,303	349,716	438,609	438,609	385,055	458,566
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	438,740
						WAGE INCREASE	11,291
						**ERP MANAGER (SALARY & BENEFITS OFFSET IN 12-20)	

						CITY MANAGER INCR-AVG BASE WAGE FY18 ADJ 3.64%	5,195
						CITY MANAGER INCR-AVG BASE WAGE FY19 ADJ 2.34%	3,340
							458,566
001-1200-512.12-10	CAR ALLOWANCE	8,464	8,400	8,400	8,400	7,430	8,400
	LEVEL 6					TEXT AMT	
						PER CM CONTRACT @ \$500/MONTH	6,000
						PER ACM CONTRACT @ \$200/MONTH	2,400
							8,400
001-1200-512.12-12	ADD'L SALARY & BENEFITS	3,000	0	0	0	0	0
001-1200-512.12-20	CAPITAL LABOR OFFSET	0	17,699-	97,209-	97,209-	53,757-	99,894-
	LEVEL 6					TEXT AMT	
						**ERP MANAGER (SALARY CHARGED TO ZMI054)	99,894-
						WAGE INCREASE	99,894-
001-1200-512.14-00	OVERTIME	1,540	9,225	1,500	1,500	111	1,000
	LEVEL 6					TEXT AMT	
						REDUCED BY \$500 PER CM	1,000
							1,000
001-1200-512.21-00	FICA TAXES	27,932	25,534	34,315	34,315	27,664	35,803
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	34,286
						WAGE INCREASE	863
						**ERP MANAGER (SALARY & BENEFITS OFFSET IN 12-20)	

						CITY MANAGER INCR-AVG BASE WAGE FY18 ADJ 3.64%	398
						CITY MANAGER INCR-AVG BASE WAGE FY19 ADJ 2.34%	256
							35,803
001-1200-512.22-00	RETIREMENT CONTRIBUTIONS	46,533	44,156	54,842	54,842	49,406	59,153
	LEVEL 6					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	6						56,605
	CURRENT STAFF						1,480
	WAGE INCREASE						
	**ERP MANAGER (SALARY & BENEFITS OFFSET IN 12-20)						

	CITY MANAGER INCR-AVG BASE WAGE FY18 ADJ 3.64%						650
	CITY MANAGER INCR-AVG BASE WAGE FY19 ADJ 2.34%						418
							59,153
001-1200-512.23-00	HEALTH INSURANCE	17,307	18,673	38,256	38,256	27,406	31,490
	LEVEL 6						
	TEXT					TEXT AMT	
	HEALTH INS						34,385
	DENTAL						1,860
	LIFE INS						2,011
	WAGE INCREASE LIFE						48
	**ERP MANAGER (SALARY & BENEFITS OFFSET IN 12-20)						

	CITY MGR INCR-AVG BASE WAGE FY18 ADJ 3.64%-LIFE						38
	CITY MGR INCR-AVG BASE WAGE FY19 ADJ 2.34%-LIFE						25

	8/28/18 CM CHANGES-CM HEALTH INS NOT TAKEN						6,877-
							31,490
001-1200-512.24-00	WORKER'S COMPENSATION	643	354	443	443	403	453
	LEVEL 6						
	TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						434
	WAGE INCREASE						10
	**ERP MANAGER (SALARY & BENEFITS OFFSET IN 12-20)						

	CITY MANAGER INCR-AVG BASE WAGE FY18 ADJ 3.64%						5
	CITY MANAGER INCR-AVG BASE WAGE FY19 ADJ 2.34%						4
							453
001-1200-512.25-00	UNEMPLOYMENT COMP	0	3	0	0	0	0
001-1200-512.26-00	EAP BENEFIT	64	66	187	187	118	187
	LEVEL 6						
	TEXT					TEXT AMT	
	CURRENT STAFF						187
	**ERP MANAGER (SALARY & BENEFITS OFFSET IN 12-20)						
							187
*	PERSONNEL SERVICES	471,786	438,428	479,343	479,343	443,836	495,158

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-1200-512.31-13	PROFESSIONAL SERVICES	17,778	40,525	67,800	20,488	18,835	0
	LEVEL 6 TEXT					TEXT AMT	
001-1200-512.40-00	TRAVEL PER DIEM	2,546	6,693	7,500	5,498	4,587	9,372
	LEVEL 6 TEXT					TEXT AMT	
							1,659
							255
							1,436
							60
							350
							1,162
							2,066
							2,384
							9,372
001-1200-512.40-10	EMPLOYEE TRAINING	0	2,400	2,000	9,850	0	780
	LEVEL 6 TEXT					TEXT AMT	
							250
							400
							130
							780
001-1200-512.41-00	COMMUNICATION SERVICES	4,694	3,880	3,360	3,860	3,238	2,150
	LEVEL 6 TEXT					TEXT AMT	
							2,150
							2,150
001-1200-512.46-18	CONT MAINT/COMM EQUIP	100	0	0	0	0	0
001-1200-512.47-00	PRINTING AND BINDING	8,463	700	0	450	175	0
	LEVEL 6 TEXT					TEXT AMT	
001-1200-512.48-04	PUB RELATION ACTIVITY	3,825	5,100	5,710	5,710	5,376	6,040
	LEVEL 6 TEXT					TEXT AMT	
							5,100
							390

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	NEW COUNCIL PHOTO, FRAME, ETC. MISC. PUBLIC INFORMATION PROJECTS GOAL 6: ORGANIZATIONAL EXCELLENCE						50 500 6,040
001-1200-512.49-14	FURN & FIXTURE NON-CAP	10,750	963	0	1,273	1,273	0
001-1200-512.49-16	COMPUTER HARDWARE	0	1,442	0	0	0	0
001-1200-512.49-19	LICENSES, TAXES & FEES	0	200	0	0	0	0
001-1200-512.49-66	TFR TO 506 BLDG MAINT FD	45,644	51,729	45,986	45,986	38,322	52,580
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 52,580 52,580	
001-1200-512.51-00	OFFICE SUPPLIES	2,270	1,142	1,500	1,500	716	1,500
	LEVEL 6 TEXT BASED ON HISTORICAL ACTUALS FOR 1100 AND 1200					TEXT AMT 1,500 1,500	
001-1200-512.52-00	OTHER OPERATING SUPPLIES	467	420	700	700	403	700
	LEVEL 6 TEXT BASED ON PRIOR YEAR ACTUALS & UPDATED PAYMENT METHOD					TEXT AMT 700 700	
001-1200-512.52-15	POSTAL SERVICE	15,516	71	210	210	38	100
	LEVEL 6 TEXT BASED ON HISTORICAL ACTUALS & CURRENT FORECAST					TEXT AMT 100 100	
001-1200-512.54-00	DUES AND MEMBERSHIPS	4,585	2,278	2,280	2,480	2,740	2,280
	LEVEL 6 TEXT ICMA FOR CITY MANAGER (.008*144,200) FCCMA FOR CITY MANAGER (\$3/1,000 OF SALARY) FCCMA FOR ACM (BASED ON SALARY) FPRA FOR PIO GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT 1,200 450 380 250 2,280	
001-1200-512.54-01	BOOKS & SUBSCRIPTIONS	0	159	500	500	145	500
	LEVEL 6 TEXT PER CITY MANAGER CONTRACT GOAL 6: ORGANIZATIONAL EXCELLENCE					TEXT AMT 500	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3 500
*	OPERATING EXPENSE	116,638	117,702	137,546	98,505	75,848	76,002
001-1200-512.64-00	MACH & EQUIPMENT	0	0	0	7,947	0	0
*	CAPITAL OUTLAY	0	0	0	7,947	0	0
001-1200-512.83-00	OTHER GRANTS & AIDS	100	0	0	0	0	0
*	GRANTS & AIDE	100	0	0	0	0	0
001-1200-512.99-10	CONTINGENCY	0	0	22,831	20,944	0	20,000
*	NON-OPERATING EXPENSE	0	0	22,831	20,944	0	20,000
**	CITY MANAGER	588,524	556,130	639,720	606,739	519,684	591,160
***	CITY MANAGER	588,524	556,130	639,720	606,739	519,684	591,160

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-1300-514.12-00	LEGAL SERVICES LEGAL SERVICES SALARIES AND WAGES	275,067	317,830	335,819	342,116	293,416	338,538
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 330,640 7,898 338,538	
001-1300-514.12-10	CAR ALLOWANCE	2,354	3,600	3,600	3,600	3,115	3,600
	LEVEL 6 TEXT ALLOWANCE FOR DEPUTY CITY ATTORNEY (\$300/MONTH)					TEXT AMT 3,600 3,600	
001-1300-514.12-20	CAP/OTHER LABOR OFFSET	16,680-	6,390-	0	4,650-	4,650-	0
001-1300-514.14-00	OVERTIME	4,215	7,588	8,700	8,550	2,631	4,000
	LEVEL 6 TEXT OVERTIME REQUEST					TEXT AMT 4,000 4,000	
001-1300-514.15-10	CERTIFICATION/LICENSES	1,401	1,065	1,650	2,236	2,236	1,350
	LEVEL 6 TEXT FL BAR ASSOC - \$350 PER ATTORNEY (3) FL BAR REGISTERED PARALEGAL - \$150 PER PARALEGAL 2 (ALL DUES PAID LAST QTR OF FY)					TEXT AMT 1,050 300 1,350	
001-1300-514.21-00	FICA TAXES	20,138	23,615	26,621	27,118	21,547	26,484
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 25,880 604 26,484	
001-1300-514.22-00	RETIREMENT CONTRIBUTIONS	32,847	49,156	44,601	45,486	45,277	46,485
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 45,419 1,066 46,485	
001-1300-514.23-00	HEALTH INSURANCE	26,787	31,041	33,714	33,740	31,805	33,748
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	6 HEALTH DENTAL LIFE WAGE INCREASE ON LIFE						30,947 1,674 1,108 19 33,748
001-1300-514.24-00	WORKER'S COMPENSATION	217	260	312	317	282	304
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 297 7 304	
001-1300-514.26-00	EAP BENEFIT	149	162	168	168	156	168
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 168 168	
* PERSONNEL SERVICES		346,495	427,927	455,185	458,681	395,815	454,677
001-1300-514.31-12	LEGAL SERVICES	151,275	118,070	112,806	134,429	143,741	130,000
	LEVEL 6 TEXT CITY HAS EXPERIENCED AN INCREASE IN COSTS FOR DEFENDING NUMEROUS FY2017 GRIEVANCES, UNFAIR LABOR PRACTICES AND FOR MEMORANDUMS OF UNDERSTANDING. PROFESSIONAL SERVICES INCLUDE PRIVATE ATTORNEYS SERVING AS SPECIAL LEGAL COUNSEL FOR LABOR AND EMPLOYMENT, PENSION, BONDS, CONTRACT AND CONSTRUCTION LITIGATION, LOCAL PROSECUTIONS, ADMINISTRATIVE PROCEEDINGS, FIRE FEES AND OTHER ASSESSMENTS, CODE ENFORCEMENT, MAGISTRATE, COURT REPORTERS, REAL ESTATE CLOSING/TITLE AND OTHER PROFOESSIONAL SERVICES. THIS ACCOUNT WAS SUPPLEMENTED BY FMIT IN FY2017 IN THE AMOUNT OF \$4352. NO SUPPLEMENT FOR FY2018 IS ANTICIPATED.					TEXT AMT 130,000	
							130,000
001-1300-514.31-13	OTHER PROF. SERVICES	1,269	2,999	0	6,644	0	0
001-1300-514.31-14	PROSCTR FEE/CODE SP MAG	0	0	0	11,900	11,900	20,000
	LEVEL 6 TEXT FUNDING TRANSFERED FROM CODE ENFORCEMENT TO COVER SPECIAL MAGISTRATE AND OUTSIDE LEGAL AS NEEDED.					TEXT AMT 20,000	
							20,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-1300-514.34-15	TEMP HELP SERVICE FEE	1,656	7,886	6,000	23,867	17,000	7,886
	LEVEL 6 TEXT FINALIZE PROJECT STARTED IN FY2018 FOR PREPARING TRANSMITTING AND SAVING DOCUMENTS FOR STORAGE OF THE CLOSED FILE, REVIEWING THE FILE AND ASSIGNING THE CATEGORY FOR RETENTION AS REQUIRED BY LAW, OBTAINING ATTORNEY SIGN OFF AND DELIVERY OF THE FILE FOR STORAGE.					TEXT AMT 7,886	
						7,886	
001-1300-514.40-00	TRAVEL PER DIEM	2,907	4,131	6,270	5,764	2,338	5,000
	LEVEL 6 TEXT FL MUNICIPAL ATTORNEYS ASSOC (FMAA)JULY FL ASSOC OF POLICE ATTORNEYS (FAPA)SEPT-OCT FL LEAGUE OF CITIES CERTIFICATION REVIEW COURSE ANNUAL GOV'T LAW IN FL					TEXT AMT 1,636 592 68 1,790 914 5,000	
001-1300-514.40-10	EMPLOYEE TRAINING	435	2,040	2,000	2,070	2,070	2,500
	LEVEL 6 TEXT REGISTRATION FOR VARIOUS REQUIRED TRAINING FOR VARIOUS COURSES FOR SPONSORS SHOWN IN 40-00					TEXT AMT 2,500	
						2,500	
001-1300-514.41-00	COMMUNICATION SERVICE	2,565	2,213	2,076	2,076	1,433	1,440
	LEVEL 6 TEXT AT&T MOBILITY - 2 EA. CELL PHONES (\$60/MONTH)					TEXT AMT 1,440 1,440	
001-1300-514.46-11	REGULAR MAINT/INSP EQUIP	478	620	1,200	1,200	1,000	800
	LEVEL 6 TEXT COPY MACHINE MAINTENANCE & SUPPORT					TEXT AMT 800 800	
001-1300-514.46-16	BUILDING MAINTENANCE	2,724	0	0	0	0	0
001-1300-514.46-36	SOFTWARE MAINTENANCE	0	2,209	2,200	2,209	2,209	2,200
	LEVEL 6 TEXT MAINTENANCE & SUPPORT FOR LEGAL FILES SOFTWARE 8 LICENSES TOTAL ESTIMATED AT \$310/EACH *7 CHARGED TO LEGAL \$310 X 7 = \$2,170					TEXT AMT 2,200	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
*1 CHARGED TO RISK MGMT FUND 504							2,200
001-1300-514.49-02	COMPUTER SOFTWARE	3,593	0	0	0	0	0
001-1300-514.49-20	EQUIP & OTHER NON-CAPITAL	1,670	0	500	500	0	0
001-1300-514.49-66	TFR TO 506 BLDG MAINT FD	34,221	38,780	33,940	33,940	28,283	36,543
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 36,543 36,543	
001-1300-514.51-00	OFFICE SUPPLIES	3,197	3,074	2,500	2,399	1,585	3,000
	LEVEL 6 TEXT OFFICE SUPPLIES					TEXT AMT 3,000 3,000	
001-1300-514.52-00	OTHER OPERATING SUPPLIES	414	369	400	492	417	400
	LEVEL 6 TEXT OPERATING SUPPLIES					TEXT AMT 400 400	
001-1300-514.52-15	POSTAL SERVICE	224	308	350	350	157	350
	LEVEL 6 TEXT POSTAL SERVICE					TEXT AMT 350 350	
001-1300-514.54-00	DUES & MEMBERSHIPS	1,515	2,065	1,030	1,030	1,030	1,450
	LEVEL 6 TEXT INTERNATIONAL MUNICIPAL LAWYERS ASSOCIATION (IMLA) FLORIDA ASSOCIATION OF POLICE ATTORNEYS VOLUSIA COUNTY BAR ASSOCIATION NATL ASSOC OF LEGAL ASSISTANTS (NALA)					TEXT AMT 695 50 285 420 1,450	
001-1300-514.54-01	BOOKS & SUBSCRIPTIONS	9,352	9,545	10,500	10,500	10,350	10,500
	LEVEL 6 TEXT THOMSON REUTERS ONLINE RESEARCH AND ONE BOOK					TEXT AMT 10,500 10,500	
* OPERATING EXPENSE		217,495	194,309	181,772	239,370	223,513	222,069

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016	FY2017	FY2018	FY2018	FY2018	FY2019
		Actual	Actual	Orig/Adopted	Adjusted	Y-T-D ACTUAL INCLD ENCMBRNCE	
				Budget	Budget		PROPOSED3
**	LEGAL SERVICES	563,990	622,236	636,957	698,051	619,328	676,746
***	LEGAL SERVICES	563,990	622,236	636,957	698,051	619,328	676,746

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-1500-513.12-00	CITY CLERK CITY CLERK SALARIES AND WAGES	137,165	129,579	146,639	143,863	105,522	146,097
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 142,792 3,305 146,097	
001-1500-513.14-00	OVERTIME	759	2,381	250	250	0	750
	LEVEL 6 TEXT TO COVER ADVISORY BOARD/COMMISSION MEETINGS					TEXT AMT 750 750	
001-1500-513.15-10	CERTIFICATIONS/LICENSES	105	190	150	150	106	150
	LEVEL 6 TEXT NOTARY PUBLIC CERTIFICATIONS & RENEWALS AS NEEDED					TEXT AMT 150 150	
001-1500-513.21-00	FICA TAXES	10,177	9,748	11,242	11,066	7,461	11,237
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 10,985 252 11,237	
001-1500-513.22-00	RETIREMENT CONTRIBUTIONS	14,299	12,450	15,644	15,418	9,655	17,071
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 16,665 406 17,071	
001-1500-513.23-00	HEALTH INSURANCE	23,073	21,355	29,344	29,340	16,274	29,346
	LEVEL 6 TEXT HEALTH INS DENTAL INS LIFE INS WAGE INCREASE ON LIFE					TEXT AMT 27,508 1,488 342 8 29,346	
001-1500-513.24-00	WORKER'S COMPENSATION	121	109	147	144	92	143
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					TEXT AMT 141	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	WAGE INCREASE						2 143
001-1500-513.26-00	EAP BENEFIT	117	112	150	150	84	150
*	PERSONNEL SERVICES	185,816	175,924	203,566	200,381	139,194	204,944
001-1500-513.31-13	OTHER PROF. SERVICES	10,954	0	0	0	0	0
	LEVEL 6	TEXT				TEXT AMT	
001-1500-513.34-14	CONTRACT SERVICES OTHER	0	32,141	15,390	25,274	24,873	15,940
	LEVEL 6	TEXT				TEXT AMT	
		(MOVED TO 3414-OTHER CONTRACTING SERVICES)					3,390
							2,000
							10,550
							15,940
001-1500-513.40-00	TRAVEL PER DIEM	1,384	506	1,500	2,000	1,977	2,000
	LEVEL 6	TEXT				TEXT AMT	
		FLORIDA ASSOC OF CITY CLERK'S CONFERENCES					1,500
		CITY CLERK TO ATTEND TWO					
		CONFERENCES EACH YEAR FOR TRAINING.					
		FLORIDA RECORDS MANAGEMENT ASSOCIATION					500
		RECORDS MANAGER TO ATTEND ANNUAL CONFERENCE					2,000
001-1500-513.40-10	EMPLOYEE TRAINING	1,265	1,148	1,500	1,500	801	1,250
	LEVEL 6	TEXT				TEXT AMT	
		FLORIDA ASSOC OF CITY CLERK'S CONFERENCE (X2) FOR					750
		CITY CLERK					
		FLORIDA RECORDS MANAGEMENT ASSOCIATION ANNUAL CONF					300
		FOR RECORDS MANAGER					
		WEBINARS AS AVAILABLE					200
							1,250
001-1500-513.41-00	COMMUNICATION SERVICES	2,070	1,147	900	700	712	720
	LEVEL 6	TEXT				TEXT AMT	
		SPECTRUM PHONE CHARGES MOVING TO IT IN FY 19					720
		CELL PHONE FOR CITY CLERK - \$59.37/MONTH					720
001-1500-513.44-10	EQUIP/OTHER RENTAL/LEASE	4,586	3,616	3,770	3,770	3,638	3,570
	LEVEL	TEXT				TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	MAIL MACHINE LEASE COPY MACHINE LEASE (CLERK'S PORTION ONLY)						2,700 870 3,570
001-1500-513.47-00	PRINTING AND BINDING	454	219	650	650	500	500
LEVEL 6	TEXT KONICA MINOLTA (ESTIMATE FOR CLERK'S COPIES)					TEXT AMT	500 500
001-1500-513.49-01	ADVERTISING	58,050	49,635	52,300	50,118	50,000	49,055
LEVEL 6	TEXT LEGAL ADVERTISEMENTS					TEXT AMT	49,055 49,055
001-1500-513.49-02	COMPUTER SOFTWARE	6,000	7,200	7,200	7,200	7,200	10,665
LEVEL 6	TEXT CIVICPLUS/CIVICCLERK-AGENDA/BOARD MGMT SOFTWARE MCCI/JUSTFOIA PUBLIC RECORDS REQUEST TRACKING SOFT **NEW REQUEST THRU CITY WIDE EFFICIENCIES**					TEXT AMT	7,200 3,465 10,665
001-1500-513.49-04	OTHER CHARGES FOR SERV	15,893	15,180	14,000	12,775	13,775	14,000
LEVEL 6	TEXT CLERK OF COURT (RECORDINGS) SIMPLIFILE (E-RECORDINGS)					TEXT AMT	500 13,500 14,000
001-1500-513.49-14	FURN. & FIXTURES NON-CAP	2,018	0	0	0	0	0
001-1500-513.49-20	EQUIP & OTHER NON-CAPITAL	0	1,479	0	0	0	0
001-1500-513.49-66	TFR TO 506 BLDG MAINT FD	34,336	38,915	32,677	32,677	27,231	33,330
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT	33,330 33,330
001-1500-513.51-00	OFFICE SUPPLIES	2,265	1,754	1,500	1,500	360	1,000
LEVEL 6	TEXT GENERAL OFFICE SUPPLIES FOR THE CLERK'S OFFICE					TEXT AMT	1,000 1,000
001-1500-513.52-00	OTHER OPERATING SUPPLIES	860	1,209	844	844	586	750
LEVEL	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
6	INCLUDES NAME PLATES, HAND SANITIZER, & OTHER MISC. SUPPLIES						750 750
001-1500-513.52-15	POSTAL SERVICE	640	429	560	543	656	500
LEVEL 6	TEXT POSTAGE, USPS & OVERNIGHT MAIL					TEXT AMT	500 500
001-1500-513.54-00	DUES & MEMBERSHIPS	1,035	1,050	812	812	640	765
LEVEL 6	TEXT IIMC MEMBERSHIP FOR CITY CLERK FACC MEMBERSHIP FOR CITY CLERK FIRST AMENDMENT FOUNDATION MEMBERSHIP FLORIDA RECORDS MANAGEMENT ASSOC MEMBERSHIP					TEXT AMT	200 125 300 140 765
001-1500-513.54-01	BOOKS & SUBSCRIPTIONS	222	220	156	321	320	367
LEVEL 6	TEXT NEWSJOURNAL SUBSCRIPTION ADMINISTRATIVE PROFESSIONAL TODAY SUBSCRIPTION					TEXT AMT	250 117 367
*	OPERATING EXPENSE	142,032	155,848	133,759	140,684	133,269	134,412
001-1500-513.99-10	CONTINGENCY	0	0	0	45	0	0
*	NON-OPERATING EXPENSE	0	0	0	45	0	0
**	CITY CLERK	327,848	331,772	337,325	341,110	272,463	339,356
***	CITY CLERK	327,848	331,772	337,325	341,110	272,463	339,356

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-1600-513.12-00	SALARIES AND WAGES	636,644	731,465	815,350	779,044	680,922	812,414
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	836,864
						WAGE INCREASE	14,800
						**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED	
						70%FIN/30%PU	

						ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)	39,250-
							812,414
001-1600-513.12-12	ADD'L SALARY & BENEFITS	0	4,000	0	0	0	0
001-1600-513.14-00	OVERTIME	2,462	14,945	10,000	10,000	11,558	3,409
	LEVEL 6					TEXT AMT	
						REGULAR OVERTIME	10,000
						**	
						ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)	5,000-
						APPROX 50% OF OT FOR THIS FUNCTION	

						REDUCED TO KEEP PERS SVC LEVEL	1,591-
							3,409
001-1600-513.15-10	CERTIFICATIONS/LICENSES	0	0	600	600	0	0
	LEVEL 6					TEXT AMT	
						CPA LICENSE	600
						PAID IN 2018, NOT DUE UNTIL 2020	600-
001-1600-513.21-00	FICA TAXES	46,639	54,274	63,150	65,010	51,068	62,419
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	64,278
						WAGE INCREASE	1,527
						**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED	
						70%FIN/30%PU	

						ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)	3,003-
						OT FOR PAYROLL	383-
							62,419
001-1600-513.22-00	RETIREMENT CONTRIBUTIONS	74,810	86,727	97,358	99,794	80,029	97,540
	LEVEL 6					TEXT AMT	
						CURRENT STAFF	100,683

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
	WAGE INCREASE **FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED 70%FIN/30%PU ***						1,960
	ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)						5,103- 97,540
001-1600-513.23-00	HEALTH INSURANCE	65,544	79,577	113,783	118,891	69,828	113,787
	LEVEL 6 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE **					TEXT AMT 112,783 6,101 2,202 45	
	ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)						7,344- 113,787
001-1600-513.24-00	WORKER'S COMPENSATION	561	645	818	842	692	797
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE **					TEXT AMT 818 17	
	ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)						38- 797
001-1600-513.25-00	UNEMPLOYMENT COMP	1,651	0	0	2,300	685	0
001-1600-513.26-00	EAP BENEFIT	419	494	577	603	473	577
	LEVEL 6 TEXT CURRENT STAFF **FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED 70%FIN/30%PU ***					TEXT AMT 614	
	ACCOUNTANT I - PAYROLL MOVED TO HR (001-1700)						37- 577
* PERSONNEL SERVICES		828,730	972,127	1,101,636	1,077,084	895,255	1,090,943
001-1600-513.31-13	OTHER PROF. SERVICES	10,919	0	0	10,000	10,000	0
001-1600-513.31-16	AUDIT FEE	23,830	24,200	24,200	24,200	24,200	27,140
	LEVEL 6 TEXT UPDATE WITH FY 18 CONTRACT RENEWAL (CLB 6/4/18) *44% OF ANNUAL AUDIT FEE OF \$56,000 -----					TEXT AMT 24,640	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
THE ANNUAL AUDIT FEE IS NOW ALLOCATED BASED ON REVENUE AS FOLLOWS: 44% GENERAL FUND 40% WATER SEWER FUND 9% SOLID WASTE FUND 7% DRAINAGE FUND ----- 100% TOTAL *ADDITIONAL AUDIT SERVICES AS NEEDED *****							
							2,500
							27,140
001-1600-513.34-14	CONTRACT SERVICES OTHER	862	246	1,000	1,000	534	750
	LEVEL 6 TEXT MISC AS NEEDED					TEXT AMT	
							750
							750
001-1600-513.34-15	TEMP HELP SERVICE FEE	2,980	4,678	0	41,000	7,677	0
001-1600-513.40-00	TRAVEL PER DIEM	1,065	2,948	2,000	3,712	726	4,500
	LEVEL 6 TEXT FGFOA CONFERENCES, FINANCIAL SOFTWARE CONFERENCES, UCF SCHOOL OF GOVERNMENT, FGFOA BOOT CAMP, IACPA CONFERENCE FAPPO ANNUAL CONFERENCE NIGP ANNUAL CONFERENCE NPI ANNUAL CONFERENCE					TEXT AMT	
							3,000
							1,500
							4,500
001-1600-513.40-10	EMPLOYEE TRAINING	1,430	2,735	5,000	10,288	3,532	5,000
	LEVEL 6 TEXT 17 CURRENT STAFF MEMBERS					TEXT AMT	
							5,000
							5,000
001-1600-513.41-00	COMMUNICATION SERVICES	1,582	1,089	2,520	2,520	1,052	2,016
	LEVEL 6 TEXT DEPT PHONES ESTIMATED @ \$108/MO DEPT HEAD CELL PHONE- SERVICE (\$60/MO)					TEXT AMT	
							1,296
							720
							2,016
001-1600-513.46-10	GENERAL EQUIP MAINT	0	994	0	0	0	0
001-1600-513.46-11	REGULAR MAINT/INSP EQUIP	1,198	493	2,000	2,000	1,526	2,000
	LEVEL 6 TEXT RICOH/KONICA					TEXT AMT	
							2,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							2,000
001-1600-513.46-16	BUILDING MAINT	0	0	0	646	646	0
001-1600-513.47-00	PRINTING AND BINDING	2,493	3,976	3,000	3,000	3,255	4,000
	LEVEL 6 TEXT						
	BUDGET BOOK						1,200
	CAFR						1,000
	BLANK CHECK STOCK						1,500
	BUSINESS CARDS, MISC ITEMS						300
							4,000
001-1600-513.49-01	ADVERTISING	0	0	0	330	330	0
001-1600-513.49-02	COMPUTER SOFTWARE	0	3,595	2,000	2,000	0	7,100
	LEVEL 6 TEXT						
	3 SINGLE USER MONARCH LICENSES @ \$1,700/EA						5,100
	SMARTPROCURE PURCHASING SOFTWARE						2,000
	(SUBSCRIPTION AUGUST RENEWAL)						
							7,100
001-1600-513.49-14	FURN. & FIXTURES NON-CAP	0	0	1,000	1,591	1,591	1,000
	LEVEL 6 TEXT						
	MISC OFFICE FURNITURE AS NEEDED FOR STAFF						1,000
							1,000
001-1600-513.49-16	COMPUTER HARDWARE	1,594	1,434	2,000	2,000	2,361	0
	LEVEL 6 TEXT						
	NEW: SURFACE PRO (1)						2,000

	8/28/18 CM CHANGES REMOVE ITEM						2,000-
001-1600-513.49-19	LICENSES, TAXES & FEES	0	0	100	120	145	150
001-1600-513.49-20	EQUIP & OTHER NON-CAPITAL	3,166	0	0	0	0	0
001-1600-513.49-66	TFR TO 506 BLDG MAINT FD	65,013	74,553	63,153	63,153	52,628	67,963
	LEVEL 6 TEXT						
	UPDATED FOR FY19						72,763

	UPDATED 8/23/18 TO REMOVE REPAIR TO WALL						4,800-
							67,963
001-1600-513.51-00	OFFICE SUPPLIES	14,106	12,908	8,000	7,389	3,679	8,000
	LEVEL 6 TEXT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	MISCELLANEOUS SUPPLIES AS NEEDED FOR 19 STAFF POSITIONS						8,000 8,000
001-1600-513.52-00	OTHER OPERATING SUPPLIES	2,036	4,230	4,000	4,000	3,613	4,000
	LEVEL 6 TEXT MISC ITEMS FOR DEPARTMENT STAFF OF 19					TEXT AMT	4,000 4,000
001-1600-513.52-15	POSTAL SERVICE	4,307	3,546	4,500	4,500	2,973	4,000
001-1600-513.54-00	DUES & MEMBERSHIPS	2,869	2,444	3,313	3,313	4,717	3,550
	LEVEL 6 TEXT FGFOA - \$35/PER PERSON TIMES 9 NIGP - \$190 BASE PLUS \$166 (2-10 PERSON MEMBSHP) FAPPO - \$50/PER PERSON TIMES 3 FICPA - \$220/PER PERSON APA- \$254/PER PERSON TIMES 1 GFOA ANNUAL MEMBERSHIP GFOA CAFR AND BUDGET AWARD PROGRAM DUES VFFGFOA - \$15/PER PERSON TIMES 9 APTUSC - \$300 - 2 MEMBERSHIPS					TEXT AMT	315 356 150 220 254 595 1,225 135 300 3,550
001-1600-513.54-01	BOOKS & SUBSCRIPTIONS	445	330	250	250	1,064	250
	LEVEL 6 TEXT GAAFR UPDATES					TEXT AMT	250 250
*	OPERATING EXPENSE	139,895	144,399	128,036	187,012	126,249	141,419
**	FINANCE	968,625	1,116,526	1,229,672	1,264,096	1,021,504	1,232,362
***	FINANCE	968,625	1,116,526	1,229,672	1,264,096	1,021,504	1,232,362

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
HUMAN RESOURCES							
HUMAN RESOURCES							
001-1700-513.12-00	SALARIES AND WAGES	148,377	164,812	207,928	200,180	179,079	253,231
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE **					TEXT AMT 207,747 6,234	
	ACCOUNTANT I-PAYROLL MOVED FROM FINANCE (001-1600)					39,250 253,231	
001-1700-513.12-12	ADD'L SALARY & BENEFITS	2,500	0	0	0	0	0
001-1700-513.14-00	OVERTIME	131	475	600	603	603	5,600
	LEVEL 6 TEXT TO HANDLE HIGH WORKLOAD VOLUMES AT VARIOUS POINTS THROUGHOUT THE YEAR-FY END,CY END,OPEN ENROLLMENT *****					TEXT AMT 600	
	ACCOUNTANT I - PAYROLL MOVED FR FINANCE (001-1600) EST OT IN FY18					5,000 5,600	
001-1700-513.15-10	CERTIFICATIONS/LICENSES	0	0	1,850	1,850	797	1,900
	LEVEL 6 TEXT FPELRA CERTIFICATION (HR ADMIN) \$800 PHR RENEWAL (HR MGR & DIRECTOR) \$150 EACH, PHR (HR ADMIN) \$800 (PREVIOUSLY BUDGETED IN 54-00)					TEXT AMT 1,900	
						1,900	
001-1700-513.21-00	FICA TAXES	10,336	11,838	15,954	15,817	12,370	19,805
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE ***					TEXT AMT 15,940 478	
	ACCOUNTANT I-PAYROLL MOVED FROM FINANCE (001-1600) OT INCREASE TO FICA					3,003 384 19,805	
001-1700-513.22-00	RETIREMENT CONTRIBUTIONS	20,089	21,647	27,885	27,705	24,872	37,675
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE **					TEXT AMT 31,623 949	
	ACCOUNTANT I-PAYROLL MOVED FROM FINANCE (001-1600)					5,103	

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FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	FOR PD&FD, FITNESS FOR DUTY, GRIEF COUNSELING, ETC.						
							35,865
001-1700-513.34-14	CONTRACT SERVICES OTHER	0	2,850	0	3,465	2,015	0
001-1700-513.34-15	TEMP HELP SERVICE FEE	15,774	0	0	0	0	0
001-1700-513.40-00	TRAVEL PER DIEM	2,730	7,623	3,000	3,000	1,274	3,000
LEVEL 6	TEXT FPELRA CONFERENCE (2EES), FPHRA CONFERENCE (2EES) OTHER INTERNAL HR STAFF TRAINING. DUE TO EVER CHANGING REGULATIONS IT IS IMPORTANT HR STAFF STAYS WELL TRAINED.					TEXT AMT 3,000	
							3,000
001-1700-513.40-10	EMPLOYEE TRAINING	10,216	10,855	2,500	9,500	4,336	2,500
LEVEL 6	TEXT HR STAFF PROFESSIONAL DEVELOPMENT					TEXT AMT 2,500 2,500	
001-1700-513.40-16	CITYWIDE TRAINING	0	0	14,000	14,700	10,994	14,000
LEVEL 6	TEXT CITY WIDE TRAINING PROGRAMS INCLUDING IN-PERSON AND CLASSROOM TRAINING					TEXT AMT 11,500 2,500 14,000	
001-1700-513.41-00	COMMUNICATION SERVICES	1,062	779	750	1,175	712	720
LEVEL 6	TEXT DEP'T DIRECTOR CELL PHONE					TEXT AMT 720 720	
001-1700-513.44-10	EQUIP/OTHER RENTAL/LEASE	721	864	865	865	865	865
LEVEL 6	TEXT COPIER LEASE FEE					TEXT AMT 865 865	
001-1700-513.46-16	BUILDING MAINT	0	983	0	0	0	0
001-1700-513.47-00	PRINTING AND BINDING	550	718	750	750	750	750
LEVEL 6	TEXT PRINTING FEES FOR COPIER CURRENTLY AVERAGING \$62.50 PER MONTH					TEXT AMT 750 750	
001-1700-513.49-01	ADVERTISING	1,086	2,702	1,500	1,500	131	1,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT					TEXT AMT	
							1,500
							1,500
001-1700-513.49-02	COMPUTER SOFTWARE	0	0	15,815	29,415	15,565	10,065
	LEVEL 6 TEXT					TEXT AMT	
							8,565
							1,500
							10,065
001-1700-513.49-03	SERVICE AWARDS	9,077	6,837	8,000	9,640	9,631	10,315
	LEVEL 6 TEXT					TEXT AMT	
							706
							1,103
							1,396
							2,076
							760
							2,274
							1,000
							1,000
							10,315
001-1700-513.49-14	FURN. & FIXTURES NON-CAP	0	5,967	0	807	0	0
001-1700-513.49-19	LICENSES, TAXES & FEES	83	276	0	325	291	0
001-1700-513.49-66	TFR TO 506 BLDG MAINT FD	51,727	58,622	45,872	45,872	38,227	51,076
	LEVEL 6 TEXT					TEXT AMT	
							51,076
							51,076
001-1700-513.51-00	OFFICE SUPPLIES	3,006	3,045	3,000	3,000	1,811	3,000
	LEVEL 6 TEXT					TEXT AMT	
							3,000
							3,000
001-1700-513.52-00	OTHER OPERATING SUPPLIES	2,334	919	2,500	2,174	652	2,500
	LEVEL 6 TEXT					TEXT AMT	
							2,500
							2,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-1700-513.52-10	GAS,DIESEL,OIL,& GREASE	32	0	200	200	0	200
	LEVEL 6 TEXT FOR MAINTENANCE OF CITY VEHICLE					TEXT AMT 200 200	
001-1700-513.52-15	POSTAL SERVICE	475	388	500	560	505	500
	LEVEL 6 TEXT POSTAL					TEXT AMT 500 500	
001-1700-513.54-00	DUES & MEMBERSHIPS	2,141	2,245	1,470	1,470	1,115	1,546
	LEVEL 6 TEXT SHRM NAT'L 4@\$190 SHRM LOCAL 4@\$50 IPMA 1@\$150 FPELRA \$225 AGENCY MEMBERSHIP FPHRA \$135 AGENCY MEMBERSHIP ALL HR STAFF NEED TO BE EDUCATED WITH THE VAST AMOUNT OF CHANGES THAT OCCUR EACH YEAR (FLSA, ACA, ADA, EEOC, ETC)IN ORDER TO STAY COMPLIANT WITH THESE LAWS.					TEXT AMT 836 200 150 225 135	
							1,546
*	OPERATING EXPENSE	144,086	143,104	136,822	157,765	110,572	138,402
**	HUMAN RESOURCES	338,285	354,649	421,018	433,893	348,860	494,035
***	HUMAN RESOURCES	338,285	354,649	421,018	433,893	348,860	494,035

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
001-1900-515.12-00	COMMUNITY DEVELOPMENT PLANNING & DEV DIVISION SALARIES AND WAGES	300,345	335,932	392,505	386,562	236,547	384,984
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 377,375 7,609 384,984	
001-1900-515.14-00	OVERTIME	0	1,837	0	4,000	2,123	0
	LEVEL 6 TEXT TO COVER OVERTIME NEEDED TO ASSIST WITH THE CLEAN-UP OF THE ADDRESS DATABASE AND ORGANIZING HISTORIC SITE PLAN AND SUBDIVISION FILES TO BE SENT FOR SCANNING.					TEXT AMT	
001-1900-515.15-10	CERTIFICATIONS/LICENSES	0	715	725	725	70	1,225
	LEVEL 6 TEXT AICP CERTIFICATION RENEWALS FOR PLANNING STAFF AND DIRECTOR. INCREASE \$500 DUE TO SENIOR PLANNER OBTAINING AMERICAN INSTITUTE OF CERTIFIED PLANNERS (AICP) CERTIFICATION. THE \$500 IS A ONE TIME COST IN FY19.					TEXT AMT 1,225	
						1,225	
001-1900-515.21-00	FICA TAXES	21,162	24,251	30,030	30,573	17,429	29,455
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 28,875 580 29,455	
001-1900-515.22-00	RETIREMENT CONTRIBUTIONS	27,950	34,487	39,764	40,675	26,280	40,637
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 39,800 837 40,637	
001-1900-515.23-00	HEALTH INSURANCE	29,314	32,320	48,149	48,605	24,039	49,663
	LEVEL 6 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 46,133 2,495 1,015 20 49,663	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
001-1900-515.24-00	WORKER'S COMPENSATION	1,890	2,470	3,348	3,410	2,086	3,299
	LEVEL 6 TEXT					TEXT AMT	
							3,235
							64
							3,299
001-1900-515.25-00	UNEMPLOYMENT COMP	189	0	0	0	0	0
001-1900-515.26-00	EAP BENEFIT	166	168	243	248	131	251
	LEVEL 6 TEXT					TEXT AMT	
							251
							251
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*	PERSONNEL SERVICES	381,016	432,180	514,764	514,798	308,705	509,514
001-1900-515.31-13	OTHER PROF. SERVICES	3,055	0	10,000	19,225	7,195	37,000
	LEVEL 6 TEXT					TEXT AMT	
							37,000
	INCLUDES FUNDS FOR THE 10% MATCH FOR TPO FEASIBILITY STUDIES FOR SIDEWALK, TRAIL, TURN LANES, INTERSECTION ANALYSIS & TRAFFIC LIGHT IMPROVEMENTS. MATCH IS NOT CHARGED UNTIL LATE IN FY AFTER PROJECTS ARE RANKED IN THE SUMMER. *** *ANNUAL TRAFFIC REPORT FOR PLANNED INTERLOCAL AGREEMENT WITH VOLUSIA COUNTY AS WELL AS OTHER TRAFFIC STUDIES REQUIRED AS PART OF THE COMPREHENSIVE PLAN. *SURVEY COSTS FOR CITY BOUNDARY UPDATES *VOLUNTARY ANNEXATIONS & ADMIN. REZONINGS *CONDUCT THE REQUIRED CITY ANNUAL TRAFFIC COUNT *TRAFFIC IMPACT ANALYSIS REPORTS *TRAFFIC MODELS FOR WESTSIDE BUILDOUT TO SUPPORT GRANT APPLICATIONS & NEW ROADWAY PROPOSALS & TRAFFIC ENGINEERING REVIEW OF DEVELOPMENT PROPOSAL						37,000
001-1900-515.34-14	CONTRACT SERVICES OTHER	0	0	13,500	13,500	13,500	10,000
	LEVEL 6 TEXT					TEXT AMT	
							10,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	LIFE OF THE STRUCTURE AND STORING HARD COPIES IS INEFFICIENT FOR RETRIEVAL AND TAKES UP VALUABLE SPACE.						
						10,000	
001-1900-515.40-00	TRAVEL PER DIEM	7,670	6,380	10,000	10,000	3,993	10,000
	LEVEL 6 TEXT *TRAINING & REQUIRED CONTINUING EDUCATION CLASSES FOR THE PLANNING STAFF AND DEPARTMENT DIRECTOR. REGISTRATIONS AND TRAVEL WHEN NEEDED FOR 5 PLANNERS AND 1 DIRECTOR OCCUR AFTER THE *STATE PLANNING CONFERENCE IN SEPTEMBER *WEBINARS *4 AICP PLANNERS REQUIRE CONTINUING EDUCATION FOR AICP CREDITS GOAL 6; OBJECTIVE 4					TEXT AMT 9,000	
						1,000	
						10,000	
001-1900-515.41-00	COMMUNICATION SERVICES	2,565	1,743	2,500	2,500	1,194	2,272
	LEVEL 6 TEXT PHONE LINES, MOBILE PHONES, AND OTHER COMMUNICATIONS GOAL 6; OBJECTIVE 2					TEXT AMT 2,272	
						2,272	
001-1900-515.44-13	FLEET FINANCING	2,572	2,572	1,286	1,286	1,072	0
	LEVEL 6 TEXT CLICK2GOV PLANNING & ENGINEERING AND CLICK2GOV BUSINESS LICENSES MODULES GOAL 6; OBJECTIVE 2 *** FY18 FINAL YEAR					TEXT AMT 1,286	
						1,286-	
001-1900-515.46-11	REGULAR MAINT/INSP EQUIP	2,122	2,124	2,100	2,370	2,193	3,000
	LEVEL 6 TEXT SERVICE CONTRACTS/OFFICE EQUIPMENT OFFICE COPY MACHINES INCL MTHLY MAINT & OVERAGE CHARGES. THE RICOH COPIER AND LARGE PLOTTER LEASE ENDS IN OCTOBER 2018. GOAL 6; OBJECTIVE 2					TEXT AMT 3,000	
						3,000	
001-1900-515.46-18	CONT MAINT/COMM EQUIP	0	0	0	23	23	0

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-1900-515.46-36	SOFTWARE MAINTENANCE	0	0	0	0	0	500
	LEVEL 6 TEXT					TEXT AMT	
	COVER MAINTENANCE COST OF THE GIS LICENSE						500
	GOAL 6; OBJECTIVE 2						500
001-1900-515.47-00	PRINTING & BINDING	60	576	500	500	497	500
	LEVEL 6 TEXT					TEXT AMT	
	ZONING CHANGE SIGNS, BUSINESS CARDS, PLANS AND						500
	MAPS THAT ARE SENT OUT DUE TO SIZE OR COPIER						
	MAINTENANCE, BROCHURES, AND MISC. PUBLIC EDUCATION						
	MATERIALS.						
	GOAL 4; OBJECTIVE 2						500
001-1900-515.49-01	ADVERTISING	403	0	200	633	583	200
	LEVEL 6 TEXT					TEXT AMT	
	COSTS INCURRED FOR ADVERTISING OPEN STAFF						200
	POSITIONS ON TRADE ORGANIZATION SITES						
	(APA, FAPA, ETC.)						
	GOAL 6; OBJECTIVE 1						200
001-1900-515.49-02	COMPUTER SOFTWARE	0	0	3,500	3,500	0	0
001-1900-515.49-66	TFR TO 506 BLDG MAINT FD	26,604	30,097	34,779	34,779	28,983	30,563
	LEVEL 6 TEXT					TEXT AMT	
	UPDATED FOR FY19						30,563
							30,563
001-1900-515.51-00	OFFICE SUPPLIES	3,488	2,455	2,250	2,250	1,909	2,750
	LEVEL 6 TEXT					TEXT AMT	
	STANDARD OFFICE SUPPLIES AND OTHER GRAPHICS						2,750
	SUPPLIES FOR STAFF OF 6. ALSO COVERS SUPPLIES FOR						
	PLANNING COMMISSION, DEVELOPMENT REVIEW COMMITTEE,						
	DISTRIBUTION OF FEASIBILITY STUDIES FOR REVIEW BY						
	CITY STAFF, AND PREPARATION OF APPLICATIONS FOR						
	TPO PROJECTS.						
	GOAL 3; OBJECTIVE 2						2,750
001-1900-515.52-00	OTHER OPERATING SUPPLIES	824	75	1,000	977	192	1,000
	LEVEL 6 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	*POSTS AND PROTECTIVE SHEETING USED FOR PUBLIC HEARING SIGNS, VARIANCES, REZONINGS, PUDS, PCDS AND ZONING AMENDMENTS. *OFFICE EQUIPMENT AND FURNITURE, CAMERA EQUIPMENT FOR SITE VISIT DOCUMENTATION, NOTIFICATIONS, AND FIELD TOOLS. *PURCHASE LIMITED FOOD FOR NEIGHBORHOOD & HOA MEETINGS. GOAL 6; OBJECTIVE 2 *****						1,000
							1,000
001-1900-515.52-10	GAS, DIESEL, OIL, & GREASE	0	0	225	225	0	250
LEVEL 6	TEXT EST 100 GALLONS @ \$2.50 PER GAL (\$/GAL-TP 6/28/18) WITH SWITCH FROM DIVISION CAR TO DEPARTMENT POOL CAR, THE USE OF A VEHICLE HAS REDUCED. GOAL 6; OBJECTIVE 4					TEXT AMT	250
							250
001-1900-515.52-15	POSTAL SERVICE	2,161	473	2,000	3,480	707	2,000
LEVEL 6	TEXT POSTAGE FOR GENERAL OFFICE MAIL, CERTIFIED MAIL FOR PUBLIC HEARING NOTICES, AND STATE PLANNING TRANSMITTAL. THERE WAS AN INCREASE IN THE NUMBER OF REDEVELOPMENT PROJECTS THAT REQUIRED VARIANCES OR SPECIAL EXCEPTIONS IN LAST FISCAL YEAR 17 AND IT WAS ANTICIPATED THAT THIS TREND WILL CONTINUE AS EXISTING SITES ARE REDEVELOPED. THAT INCREASE HAS NOT OCCURRED IN THE CURRENT FY TO DATE BUT IS EXPECTED TO CONTINUE IN THE FUTURE. GOAL 6; OBJECTIVE 4					TEXT AMT	2,000
							2,000
001-1900-515.54-00	DUES & MEMBERSHIPS	3,035	4,129	5,500	3,715	2,184	4,500
LEVEL 6	TEXT PLANNING STAFF AND DIRECTOR MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS INCLUDING APA, URBAN LAND INSTITUTE, ICSC AND INSTITUTE OF TRANSPORTATION ENGINEERS. SEVERAL RENEWALS OCCUR AFTER THE MIDPOINT OF THE FY. NOTE: EXPENDITURES WERE LOWER IN FY16 BECUASE THE DIRECTOR'S DUES WERE NOT PAID BY PORT ORANGE BUT ARE AGAIN INCLUDED. ALSO MEMBERSHIP FOR THE NEW					TEXT AMT	4,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	PLANNER WILL BE ADDED. GOAL 6; OBJECTIVE 4						4,500
001-1900-515.54-01	BOOKS & SUBSCRIPTIONS	764	349	750	735	675	750
	LEVEL 6 TEXT ZONING, TRANSPORTATION, TRADE MAGAZINE SUBSCRIPTIONS, AND OTHER PUBLICATIONS SUCH AS PARKING AND TRIP GENERATION MANUALS. MONTHLY SUBSCRIPTION FEE FOR ADOBE CREATIVE CLOUD LICENSE. GOAL 6; OBJECTIVE 4					TEXT AMT	750
							750
*	OPERATING EXPENSE	55,323	50,973	90,090	99,698	64,900	105,285
001-1900-515.63-97	PROJ CAPITAL OUTLAY	10,000	0	0	0	0	0
*	CAPITAL OUTLAY	10,000	0	0	0	0	0
**	PLANNING & DEV DIVISION	446,339	483,153	604,854	614,496	373,605	614,799

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
CODE ENFORCEMENT							
001-1902-515.12-00	SALARIES AND WAGES	240,772	245,187	251,465	120,787	123,342	0
001-1902-515.14-00	OVERTIME	421	1,380	1,000	142	12	0
001-1902-515.15-10	CERTIFICATIONS/LICENSES	0	0	0	0	130	0
001-1902-515.21-00	FICA TAXES	16,144	16,835	19,317	8,588	8,769	0
001-1902-515.22-00	RETIREMENT CONTRIBUTIONS	33,682	36,970	39,409	19,527	19,831	0
001-1902-515.23-00	HEALTH INSURANCE	32,446	35,425	40,546	19,508	19,663	0
001-1902-515.24-00	WORKER'S COMPENSATION	1,815	1,742	2,170	1,142	1,163	0
001-1902-515.26-00	EAP BENEFIT	184	186	206	104	106	0
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* PERSONNEL SERVICES		325,464	337,725	354,113	169,798	173,016	0
001-1902-515.31-12	LEGAL SERVICES	14,823	10,004	20,000	3,100	8,100	0
LEVEL 6	TEXT					TEXT AMT	
	FUNDING FOR THE SPECIAL MAGISTRATE AND CODE ATTORNEY. THERE ARE 22 SCHEDULED MAGISTRATE HEARINGS FOR THE YEAR. HEARINGS ARE AVERAGING 1.5 HOURS LONG. SOME CASES ARE OF A COMPLEX NATURE AND REQUIRE THE ASSISTANCE OF THE CODE ATTORNEY TO PROSECUTE. IT IS ANTICIPATED THERE WILL BE 12 APPEARANCES FOR THE STAFF ATTORNEY. Goal:4 ; Objective:1					20,000	

	FUNDING MOVED TO CITY ATTORNEY'S OFFICE 001-1300. (LP 4-11-18)					20,000-	

001-1902-515.31-13	OTHER PROF. SERVICES	5,384	0	0	0	0	0
LEVEL 6	TEXT					TEXT AMT	
	DECREASE DUE TO FUNDS MOVED TO LINE 34-14						
001-1902-515.34-14	CONTRACT SERVICES OTHER	5,475	22,687	25,000	5,925	9,675	0
001-1902-515.40-00	TRAVEL PER DIEM	3,750	3,046	4,100	3,308	1,963	0
001-1902-515.41-00	COMMUNICATION SERVICES	6,911	7,896	6,100	4,380	6,244	0
001-1902-515.44-13	FLEET FINANCING	11,251	15,175	17,448	8,724	10,178	0
001-1902-515.45-19	VEHICLE INSURANCE	2,608	1,934	2,163	1,082	1,622	0
001-1902-515.46-11	REGULAR MAINT/INSP EQUIP	2,122	2,855	3,650	1,641	3,560	0
001-1902-515.46-12	VEH MAINT/REPAIR	6,148	5,838	4,000	3,455	3,455	0
001-1902-515.46-18	CONT MAINT/COMM EQUIP	210	0	0	0	23	0
001-1902-515.46-27	ANNUAL FLEET MAINT CHR	0	0	2,650	1,325	2,650	0
001-1902-515.47-00	PRINTING & BINDING	1,258	89	500	500	695	0
001-1902-515.49-01	ADVERTISING	0	0	0	483	1,173	0
001-1902-515.49-16	COMPUTER HARDWARE	2,874	0	0	0	0	0
001-1902-515.49-19	TAXES, LICENSES, AND FEES	477	851	0	0	464	0
001-1902-515.49-66	TFR TO 506 BLDG MAINT FD	18,479	20,906	35,050	35,050	29,208	0
001-1902-515.51-00	OFFICE SUPPLIES	2,341	2,193	2,000	1,275	1,275	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-1902-515.52-00	OTHER OPERATING SUPPLIES	486	422	500	450	477	0
001-1902-515.52-10	GAS, DIESEL, OIL, & GREASE	3,484	4,574	4,050	3,516	3,516	0
001-1902-515.52-12	UNIFORMS	657	795	1,000	182	182	0
001-1902-515.52-15	POSTAL SERVICE	4,953	3,318	4,500	791	1,368	0
001-1902-515.54-00	DUES & MEMBERSHIPS	710	435	850	200	200	0
001-1902-515.54-01	BOOKS & SUBSCRIPTIONS	143	0	350	246	246	0
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*	OPERATING EXPENSE	94,544	103,018	133,911	75,633	86,274	0
001-1902-515.64-15	ADP EQUIPMENT	8,840	0	0	2,040	155-	0
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*	CAPITAL OUTLAY	8,840	0	0	2,040	155-	0
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**	CODE ENFORCEMENT	428,848	440,743	488,024	247,471	259,135	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
ENGINEERING DIVISION 001-1903-515.12-00	SALARIES AND WAGES	365,492	345,767	375,137	310,467	247,013	342,516
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 337,460 5,056 342,516	
001-1903-515.14-00	OVERTIME	0	7,015	6,500	6,500	2,016	6,500
	LEVEL 6 TEXT AVERAGE OF 6.5 HRS/WK FOR CONSTRUCTION INSPECTOR @ \$19/HR. (52 X 6.5 = 338 HRS) CONSTRUCTION INSPECTION IS ANTICIPATED TO CONTINUE AT FY18 LEVELS WITH APPROX. 4 SUBDIVISIONS & 16 ACTIVE SITES TO VISIT EACH DAY. DUE TO A CAP ON ON COMP TIME WE EXPECT TO INCUR APPROXIMATELY 6.5 HOURS PER WEEK OVERTIME FOR CONSTRUCTION INSPECTION TO MAINTAIN CURRENT PERFORMANCE. GOAL 3 OBJECTIVES 2,3,4					TEXT AMT 6,500 6,500	
001-1903-515.15-10	CERTIFICATIONS/LICENSES	0	198	550	550	490	550
	LEVEL 6 TEXT PROFESSIONAL LICENSE CERTIFICATIONS FOR 2 ENGINEERS AND DEPARTMENT MANAGER. PE RENEWALS @ \$100EA IN ODD YEARS. LANDSCAPE ARCHITECTURE RENEWAL @ 350 IN ODD YEARS.					TEXT AMT 200 350 550	
001-1903-515.21-00	FICA TAXES	25,586	25,691	29,198	28,452	18,184	26,704
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 26,316 388 26,704	
001-1903-515.22-00	RETIREMENT CONTRIBUTIONS	38,055	40,992	49,059	47,779	26,438	39,032
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 38,378 654 39,032	
001-1903-515.23-00	HEALTH INSURANCE	35,150	35,447	38,455	38,869	20,784	38,987
	LEVEL TEXT					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
001-1903-515.34-14	CONTRACT SERVICES OTHER	0	0	4,500	4,500	4,500	10,000
	LEVEL 6 TEXT OUTSOURCING SCANNING OF DECADES OF ARCHIVED SUBDIVISION, SITE PLANS, ZONING AND OTHER NON-BUILDING DEVELOPMENT PLANS. FLORIDA STATUTES REQUIRES RETAINING INFRASTRUCTURE RECORDS FOR THE LIFE OF THE STRUCTURE AND STORING HARD COPIES IS INEFFICIENT FOR RETRIEVAL AND TAKES UP VALUABLE SPACE. *****					TEXT AMT 10,000	10,000
001-1903-515.40-00	TRAVEL PER DIEM	2,440	2,061	3,175	3,175	2,590	3,175
	LEVEL 6 TEXT FUNDS FOR TRAINING FOR REQUIRED CEU'S FOR MANAGER /LANDSCAPE ARCHITECT & PROFESSIONAL ENGINEERS. MOST TRAINING FOR THE ENGINEERING STAFF OCCURS AFTER THE MIDPOINT OF THE FY.					TEXT AMT 3,175	3,175
001-1903-515.41-00	COMMUNICATION SERVICES	1,692	1,533	1,650	1,650	1,125	1,524
	LEVEL 6 TEXT FUNDING FOR MOBILE PHONE AND AIR CARD FOR THE CONSTRUCTION INSPECTOR. FULL TIME IN-HOUSE INSPECTOR IN THE FIELD ALL DAY. **REDUCED \$126.00- IN FY18, THE COST OF LONG DISTANCE FEES WERE CHARGE TO EACH DIVISION. IT WAS CALCULATED BY THE CITY'S SERVICE FEE DIVIDED BY THE NUMBER OF PHONES IN THE DIVISION. IN FY19, THE CITY PURCHASE A BUNDLE OF LONG DISTANCE MINUTES AT A LOWER COST AND WOULD BE BUDGETED IN IT.					TEXT AMT 1,524	1,524
001-1903-515.44-13	FLEET FINANCING	0	4,733	9,942	9,942	8,285	9,942
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 9,942 9,942	
001-1903-515.45-19	VEHICLE INSURANCE	373	773	865	865	721	1,143
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 1,143	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							1,143
001-1903-515.46-11	REGULAR MAINT/INSP EQUIP	2,122	2,124	2,100	2,370	2,193	3,000
	LEVEL 6 TEXT TO PAY PERCENTAGE OF MAINTENANCE AGREEMENT ON DEPT COPIER AND LARGE PLAN "BLUEPRINT" COPIER. THE RICOH COPIER LEASE ENDS IN OCTOBER 2018. CD WILL NEED TO SELECT ANOTHER COMPANY TO LEASE A COPIER FROM. THE \$700 INCREASE IS DUE TO THE LEASE FOR THE RICOH SPLIT BETWEEN 4 DIVISIONS (\$8,400/4 = \$2,100). WITH CODE MOVING TO PD THE COPIER LEASE COST WILL BE SPLIT BETWEEN 3 DIVISIONS (\$8,400/3 = \$2,800). CD IS COLLECTING QUOTES TO LEASE A NEW COPIER FROM VARIOUS COMPANIES.					TEXT AMT 3,000	3,000
							3,000
001-1903-515.46-12	VEH MAINT/REPAIR	2,092	5,325	1,000	1,000	1,291	1,000
	LEVEL 6 TEXT MAINTENANCE FOR NORMAL WEAR AND TEAR ON 2 VEHICLES FULL TIME IN-HOUSE INSPECTOR DRIVING VEHICLE DAILY, PLUS INTERMITTENT DRIVING BY REST OF DIVISION THROUGHOUT THE FY FOR SITE INSPECTIONS.					TEXT AMT 1,000	1,000
							1,000
001-1903-515.46-18	CONT MAINT/COMM EQUIP	100	0	0	0	23	0
001-1903-515.46-27	ANNUAL FLEET MAINT CHRG	0	0	795	795	795	795
001-1903-515.46-36	SOFTWARE MAINTENANCE	0	0	0	0	0	1,200
	LEVEL 6 TEXT INTERCONNECTED CHANNEL AND POND ROUTING (ICPR) SUBSCRIPTION FOR STORMWATER DESIGN REVIEW GOAL 6; OBJECTIVE 2					TEXT AMT 1,200	1,200
							1,200
001-1903-515.47-00	PRINTING & BINDING	60	451	200	200	46	200
	LEVEL 6 TEXT TO PAY FOR PRINTING OF CRS OUTREACH MATERIAL, NPDES OUTREACH MATERIAL, POSSIBLE PLANS FOR CAPITAL PROJECTS AND LANDSCAPE PLANS.					TEXT AMT 200	200
							200
001-1903-515.49-01	ADVERTISING	0	0	0	483	483	0
001-1903-515.49-02	COMPUTER SOFTWARE	1,250	1,200	700	1,200	1,200	0
001-1903-515.49-16	COMPUTER HARDWARE	575	0	150	150	0	150

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
		LEVEL 6	TEXT GOAL 6; OBJECTIVE 2			TEXT AMT 150 150	
001-1903-515.49-66	TFR TO 506 BLDG MAINT FD	15,951	18,048	24,324	24,324	20,270	23,329
		LEVEL 6	TEXT UPDATED FOR FY19			TEXT AMT 23,329 23,329	
001-1903-515.51-00	OFFICE SUPPLIES	2,334	2,185	1,750	1,750	1,830	2,100
		LEVEL 6	TEXT STANDARD OFFICE SUPPLIES FOR STAFF OF 5.			TEXT AMT 2,100 2,100	
001-1903-515.52-00	OTHER OPERATING SUPPLIES	162	949	750	750	500	750
		LEVEL 6	TEXT OFFICE EQUIPMENT INCLUDING THUMB DRIVES AND CAD ITEMS FOR SMALL DESIGN PROJECTS, DIGITAL CAMERA, SD CARDS AND READERS, AND OFFICE FURNITURE. GOAL 6; OBJECTIVE 2			TEXT AMT 750 750	
001-1903-515.52-10	GAS, DIESEL, OIL, & GREASE	159	1,739	1,350	1,350	2,346	1,500
		LEVEL 6	TEXT EST 600 GALLONS @ \$2.50/GALLON (\$/GAL TP 6/28/18) FULL TIME IN-HOUSE CONSTRUCTION INSPECTOR DRIVING VEHICLE ALL DAY AND INTERMITTENT USE BY REST OF STAFF FOR SITE INSPECTIONS.			TEXT AMT 1,500 1,500	
001-1903-515.52-12	UNIFORMS	0	84	300	300	172	300
		LEVEL 6	TEXT UNIFORMS FOR CONSTRUCTION INSPECTOR: SHIRTS, PANTS AND JACKET.			TEXT AMT 300 300	
001-1903-515.52-15	POSTAL SERVICE	75	160	325	1,805	35	325
		LEVEL 6	TEXT OCCASIONAL OFFICE MAILINGS, REQUIRED MAILINGS FOR CRS REPETITIVE LOSS AREA NOTIFICATIONS AND PUBLIC OUTREACH.			TEXT AMT 325	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
							325
001-1903-515.54-00	DUES & MEMBERSHIPS	570	150	1,125	725	0	625
	LEVEL 6 TEXT TO PAY FOR REQUIRED PROFESSIONAL MEMBERSHIPS AND PROFESSIONAL PUBLICATIONS. RENEWALS FOR ENGINEERING STAFF OCCUR AFTER THE MIDPOINT OF THE FY. GOAL 6; OBJECTIVE 4					TEXT AMT	625
							625
001-1903-515.54-01	BOOKS & SUBSCRIPTIONS	1,150	87	200	100	80	200
	LEVEL 6 TEXT CODE BOOKS, MANUALS AND OTHER PUBLICATIONS.					TEXT AMT	200 200
*	OPERATING EXPENSE	46,023	95,483	105,201	176,702	156,770	126,858
**	ENGINEERING DIVISION	513,361	553,764	608,559	613,681	474,005	585,114
***	COMMUNITY DEVELOPMENT	1,388,548	1,477,660	1,701,437	1,475,648	1,106,745	1,199,913

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-3100-522.12-00	FIRE SERVICES FIRE SERVICES SALARIES & WAGES	3,369,195	3,258,202	3,421,085	3,440,904	2,968,324	3,718,018
	LEVEL 6 TEXT					TEXT AMT	
						3,475,641	
	CURRENT STAFF (REG. SALARIES, SPECIALTY PAY, LEAVE BUY BACK, HOLIDAY PAY, ETC.)						
	WAGE INCREASE					92,331	

	NEW: (4) FIREFIGHTERS(SALARY AND SPECIALTY PAY)					172,432	

	8/27/18 CHANGES TO A LA CARTE:						
	(1) FIREFIGHTER (SALARY & SPECIALTY PAY)OCT-NO CHG					22,386-	
	(3) FIREFIGHTERS (SALARY & SPECIALTY PAY) JAN 2019					3,718,018	
001-3100-522.14-00	OVERTIME	224,117	206,223	220,000	220,000	204,292	288,900
	LEVEL 6 TEXT					TEXT AMT	
						198,000	
	HISTORICAL BASE OVERTIME					3,000	
	**POTENTIAL COST FOR AHA/CPR CLASSES FOR CITIZENS						
	**TRANSPORT OVERTIME EXPOSURE WILL BE 164,000 IF						
	ADDITIONAL PERSONNEL ARE NOT HIRED. (2 OT SLOTS						
	TIMES 12 HRS TIMES 5 DAYS/WK TIMES 52 WKS.)						
	NOTE: POTENTIAL REVENUES FROM THE PROGRAM COULD						
	OFFSET COSTS.						
	**ADDT'L CBA OT EXPOSURE					12,000	
	**SWAT MEDIC PROGRAM (2 MEDICS/SHIFT)					20,000	

	NEW: ADDITIONAL OT FOR TRANSPORT-EST \$82,000						
	NEED TO COVER FICA & WC TO TOTAL \$82,000					74,600	

	8/27/18 CHANGES TO A LA CARTE ITEMS:						
	REDUCE ADDL OT FOR TRANSPORT EST \$61,500					18,700-	
	NEED TO COVER FICA & WKS COMP TO TOTAL \$61,500					288,900	
001-3100-522.15-10	CERTIFICATION/LICENSES	1,050	2,895	2,960	2,960	0	2,960
	LEVEL 6 TEXT					TEXT AMT	
						2,600	
	EMT AND PM CERTIFICATION RENEWALS					360	
	** REIMBURSEMENT COSTS FOR PERSONNEL RECEIVING DE						
	AND OFFICER STATE CERTIFICATION						
	*EMT AND PM BI-ANNUAL CERTIFICATION (2020=\$11,200)					2,960	
001-3100-522.21-00	FICA TAXES	261,709	253,456	278,577	280,091	231,014	306,565
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	6						283,740
	CURRENT STAFF						7,069

	NEW: (4) FIREFIGHTERS						13,192
	*** ADDITIONAL OT FOR TRANSPORT						5,707

	8/27/18 UPDATE A LA CARTE ITEMS						
	***OF(4)NEW FIREFIGHTERS TO START JANUARY 2019						1,713-

	ADDITIONAL OT FOR TRANSPORT REDUCED						1,430-
							306,565
001-3100-522.22-00	RETIREMENT CONTRIBUTIONS	2,849,858	2,476,417	2,619,896	2,669,270	2,298,013	2,541,800
	LEVEL 6						
	TEXT						TEXT AMT
	CURRENT STAFF						2,369,956
	WAGE INCREASE						67,222

	2 EMPLOYEES ENTER DROP						

	NEW: (4) FIREFIGHTERS						120,267

	8/27/18 UPDATE A LA CARTE ITEMS						
	***OF(4)NEW FIREFIGHTERS TO START JANUARY 2019						15,645-
							2,541,800
001-3100-522.22-10	STATE INS PREMIUM TAX	0	351,038	0	0	0	388,247
	LEVEL 6						
	TEXT						TEXT AMT
	OFFSET WITH REVENUE (001-0000-312.51-00)						351,038

	UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18						351,038-
	TP						388,247
							388,247
001-3100-522.23-00	HEALTH INSURANCE	359,740	401,163	440,895	440,926	383,988	461,648
	LEVEL 6						
	TEXT						TEXT AMT
	HEALTH						412,620
	DENTAL						22,320
	LIFE						7,717
	INCREASE ON LIFE						221

	NEW: (4) FIREFIGHTERS						
	HEALTH						27,508
	DENTAL						1,488
	LIFE						356

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	8/27/18 UPDATE A LA CARTE ITEMS (3)OF(4)NEW FIREFIGHTERS TO START JANUARY 2019 HEALTH DENTAL LIFE *** 8/28/18 CM CHANGES-REDUCE HEALTH INS FOR CHIEF OPTED OUT OF BENEFIT						3,438- 186- 81- 6,877- 461,648
001-3100-522.24-00	WORKER'S COMPENSATION	56,441	63,448	75,764	76,226	71,351	82,384
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE *** NEW: (4) FIREFIGHTERS ADDITIONAL OT FOR TRANSPORT *** 8/27/18 UPDATE A LA CARTE ITEMS (3)OF(4)NEW FIREFIGHTERS TO START JANUARY 2019 *** ADDITIONAL OT FOR TRANSPORT REDUCED					TEXT AMT 75,828 1,871 3,924 1,697 510- 426- 82,384	
001-3100-522.25-00	UNEMPLOYMENT COMP	0	0	0	0	459	0
001-3100-522.26-00	EAP BENEFIT	2,075	1,931	2,237	2,237	1,829	2,396
	LEVEL 6 TEXT CURRENT STAFF *** NEW: (4) FIREFIGHTERS					TEXT AMT 2,246 150 2,396	
* PERSONNEL SERVICES		7,124,185	7,014,773	7,061,414	7,132,614	6,159,270	7,792,918
001-3100-522.31-13	OTHER PROF. SERVICES	11,000	11,000	0	0	0	11,500
	LEVEL 6 TEXT POTENTIAL LT/BC PROMOTIONAL TESTING					TEXT AMT 11,500 11,500	
001-3100-522.34-13	UNIFORM CLEANING	1,025	1,030	1,100	1,100	607	1,100
	LEVEL 6 TEXT DRY CLEANING OF UNIFORMS ALTERATIONS PATCHES, HEMMING, ETC.					TEXT AMT 1,100	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							1,100
001-3100-522.34-14	CONTRACT SERVICES OTHER	0	6,643	0	22,800	0	0
001-3100-522.34-15	TEMP HELP SERVICE FEE	0	3,193	0	0	0	0
001-3100-522.40-00	TRAVEL PER DIEM	6,146	2,003	5,000	6,400	5,021	5,000
	LEVEL 6 TEXT					TEXT AMT	
							2,600
							1,000
							1,400
							5,000
001-3100-522.40-10	EMPLOYEE TRAINING	11,202	38,990	29,495	34,642	24,084	21,000
	LEVEL 6 TEXT					TEXT AMT	
							9,000
							5,000
							7,000
							21,000
001-3100-522.41-00	COMMUNICATION SERVICES	25,105	20,107	19,850	18,350	13,989	21,150
	LEVEL 6 TEXT					TEXT AMT	
							650
							300
							1,500
							1,000
							14,400
							300
							3,000
							21,150
001-3100-522.44-13	FLEET FINANCING	359,957	426,412	470,162	465,807	388,173	554,728
	LEVEL 6 TEXT					TEXT AMT	
							548,936
							2,896
							2,896
							554,728
001-3100-522.45-19	VEHICLE INSURANCE	15,954	7,734	8,653	8,653	7,211	11,430
	LEVEL 6 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
6	UPDATED FOR FY19						11,430 11,430
001-3100-522.46-10	GENERAL EQUIP MAINT	3,266	7,459	13,000	13,400	3,179	13,000
LEVEL 6	TEXT MOBILE/BASE/PORTABLE RADIO REPAIRS (NON WARRANTY) *INCLUDES BATTERIES, LAPEL MICS, AND HOLDERS FIRE EQUIPMENT REPAIRS FIRE EXTINGUISHER RECHARGE/REPAIR APPARATUS REPAIRS FOR BUNKER GEAR AND STRAPS APPARATUS GENERATORS (PORTABLE) REPAIRS MISC REPAIRS					TEXT AMT	5,000 2,500 1,500 2,000 1,500 500 13,000
001-3100-522.46-11	REGULAR MAINT/INSP EQUIP	25,792	18,672	38,950	39,110	20,516	37,800
LEVEL 6	TEXT LIFE PAK ANNUAL MAINT.CONTRACT LADDER TESTING ANNUAL (REQ. BY NFPA 1932) CASCADE SYSTEM CONTRACT (FILL SCBA BOTTLES) FITNESS EQUIPMENT MAINTENANCE CONTRACT AMKUS/TNT TOOL MAINTENANCE ANNUAL SCBA FACE MASK/REGULATOR FLOW TESTING SCBA PARTS AND REPAIRS HYDROSTATIC TESTING OF AIR PACKS & O2 BOTTLES PUMP TESTING **FIT TEST MACHINE CALIBRATION *** 8/27/18 CM CHANGES LIFE PAK MAINT CONTRACT PER DEPT AN IN-HOUSE AUDIT-CONTRACT CAN BE REDUCED					TEXT AMT	14,800 3,200 4,150 3,200 6,000 2,500 2,500 500 2,100 850 2,000- 37,800
001-3100-522.46-12	VEH MAINT/REPAIR	175,231	173,276	170,000	170,000	142,553	170,000
001-3100-522.46-16	BUILDING MAINT	6,605	2,882	3,000	3,585	150	3,000
LEVEL 6	TEXT CARPET & TILE CLEANING AT ALL 5 FIRE STATIONS					TEXT AMT	3,000 3,000
001-3100-522.46-18	CONT MAINT/COMM. EQUIP	11,037	9,888	12,000	10,200	8,693	10,500
LEVEL 6	TEXT HARRIS CONTRACT FOR RADIOS ***					TEXT AMT	10,500 10,500

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ACCOUNTING PERIOD 11/2018

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001-3100-522.49-20	EQUIP & OTHER NON-CAPITAL	6 3,821	6,579	17,025	4,322	3,919	3,500
	ALS LICENSE RENEWAL EVERY 2 YEARS						
	LEVEL 6 TEXT NEW RADIO FOR NEW BRUSH 74					TEXT AMT 3,500 3,500	
001-3100-522.49-66	TFR TO 506 BLDG MAINT FD	245,512	380,421	460,671	460,671	383,892	445,666
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 485,691	
	*** UPDATED 8/9/18 REDUCTION OF FIRE ST RENOV 72 & 75					40,025- 445,666	
001-3100-522.51-00	OFFICE SUPPLIES	3,851	4,892	5,000	5,000	1,796	5,000
	LEVEL 6 TEXT PAPER SUPPLIES WRITING SUPPLIES COMPUTER/PRINTER REPLACEMENT REPAIR OFFICE MACHINE REPLACEMENT (CALCULATOR, LAMINATOR) CALENDARS & JOURNAL TYPE LOG BOOKS PRINTER CARTRIDGES					TEXT AMT 500 150 1,000 450 900 2,000 5,000	
001-3100-522.52-00	OPERATING SUPPLIES	42,606	35,455	36,300	33,750	18,066	36,300
	LEVEL 6 TEXT BATTERIES SHOVELS/BROOMS/AXES/SMALL TOOL REPLACEMENT FIREFIGHTING FOAM STORAGE SHELVES/CONTAINERS/COMPARTMENT MATTING STATION & FACILITY EQUIP (VACUUMS, LOCKS, FANS BLOWERS, WINDOW COVERINGS, BUCKETS, RAGS ETC) APPARATUS EQUIP (LIGHTING, SAWS, BLADES, AXES, EXTINGUISHERS, RADIO ACCESSORIES, WRENCHES, ETC) FOOD PREP, CONSUMPTION AND SERVING EQUIPMENT MSA REPLACEMENT MASKS/PARTS HOSE: 1000' 5"; 1000' 2-1/2"; 1000' 1-3/4" COFFEE AND COFFEE SUPPLIES POWER TOOL REPLACEMENT REPLACE ROPE SCENE LIGHTS 2 @ 625 MISC SUPPLIES					TEXT AMT 3,000 2,800 4,800 2,000 2,700 2,000 1,450 1,000 6,000 2,500 4,000 1,500 1,250 1,300 36,300	
001-3100-522.52-10	GAS, DIESEL, OIL, & GREASE	36,191	43,454	45,000	45,000	41,081	59,250

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	MANIKIN FEEDBACK DEVICES REQUIRED BY AHA *CPR & COMPANY OFFICER PROGRAMS HAVE GENERATED \$12,460 IN REVENUE IN FY18 TO DATE						3,500
							11,500
001-3100-522.52-18	SHARPS PROGRAM SUPPLIES	813	605	880	818	660	0
001-3100-522.54-00	DUES & MEMBERSHIPS	1,144	1,261	2,065	2,065	1,079	2,065
	LEVEL 6 TEXT					TEXT AMT	
	INTL. ASSOC. OF FIRE CHIEFS						750
	FLORIDA FIRE CHIEFS ASSOC. (DEPT MEMBERSHIP)						665
	VOLUSIA COUNTY FIRE CHIEFS ASSOC (DEPT MEMBERSHIP)						150
	EAST CENTRAL FLORIDA FIRE INSPECTORS ASSOC.						200
	FLORIDA EMERGENCY PREPAREDNESS ASSOC.						100
	NATIONAL FIRE PROTECTION ASSOC.						200
	**SLIGHT INCREASE IN THE FFCA						2,065
001-3100-522.54-01	BOOKS & SUBSCRIPTIONS	1,480	4,311	4,500	4,000	2,874	4,500
	LEVEL 6 TEXT					TEXT AMT	
	NFPA CODES RENEWAL						1,500
	STATION LIBRARY FOR STAFF DEVELOPMENT.... THE						2,000
	DEPARTMENT IS REQUIRED PER CONTRACT TO FURNISH						
	BOOKS RELATED TO PROMOTIONAL PROCESSES						
	PURCHASE INSTRUCTOR MANUALS FOR IN-HOUSE TRAINING						1,000
	CLASSES. DRIVER ENGINEER, FIRE OFFICER, AND FIRE						
	INSPECTOR SERIES.						4,500
*	OPERATING EXPENSE	1,143,689	1,341,861	1,538,462	1,564,806	1,237,417	1,642,457
001-3100-522.63-97	PROFESSIONAL SERVICES	0	0	0	22,500	21,369	6,000
	LEVEL 6 TEXT					TEXT AMT	
	MOVED FROM 001-3100-522-64-00 05-11-18						
	PORTABLE TRAINING PROPS...FORCIBLE ENTRY AND						6,000
	CONFINED SPACE PROPS FOR TRAINING						6,000
001-3100-522.64-00	MACH & EQUIPMENT	0	20,702	6,000	15,981	16,111	0
	LEVEL 6 TEXT					TEXT AMT	
	**PORTABLE TRAINING PROPS... FORCIBLE ENTRY AND						6,000
	CONFINED SPACE PROPS FOR TRAINING OUR PERSONNEL						

	MOVED TO 001-3100-522-63-97 05-11-18 NT						6,000-

75,000-

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001-3200-521.12-00	POLICE POLICE SALARIES AND WAGES	4,906,405	5,010,128	5,382,597	5,439,807	4,605,163	5,748,307
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (SPECIALTY PAY, INCENTIVE PAY, SPECIAL DUTY PAY, LEAVE BUY BACK, ETC)	5,467,993
						WAGE INCREASE	127,921
						NEW: POLICE OFFICER	37,940

						NEW: (3) POLICE OFFICERS	113,820
						EVIDENCE TECHNICIAN	29,346
						CRIME ANALYST	28,197

						REDUCTION PER CC 8/21/18	
						(1) POLICE OFFICER	37,940-
						(2) POLICE OFFICERS-CHANGE START TO JANUARY	18,970-
							5,748,307
001-3200-521.12-12	ADD. SALARY & BENEFITS	0	3,000	0	0	0	0
001-3200-521.14-00	OVERTIME	473,845	613,242	485,000	477,000	444,911	485,000
	LEVEL 6					TEXT AMT	
						DEPARTMENT OVERTIME-	485,000
						UNSCHEDULED OT (ERT, CID, SHIFT COVERAGE, CRITICAL INCIDENTS, LATE CALLS/ARREST, ETC.)	
						SCHEDULED OT (BIKE WEEK, RACE WEEK, FAIRS, BIKETOBERFEST, 4TH OF JULY, YMCA RUNS, BUBB RUN, XMAS PARADE, ETC.)	
							485,000
001-3200-521.21-00	FICA TAXES	382,443	406,727	448,923	454,221	366,083	476,915
	LEVEL 6					TEXT AMT	
						CURRENT STAFF	455,465
						WAGE INCREASE	9,790
						NEW: POLICE OFFICER	2,903

						NEW: (3) POLICE OFFICERS	8,709
						EVIDENCE TECHNICIAN	2,245
						CRIME ANALYST	2,158

						REDUCTION PER CC 8/22/18	
						(1) POLICE OFFICER	2,903-
						(2) POLICE OFFICERS - JANUARY START	1,452-
							476,915
001-3200-521.22-00	RETIREMENT CONTRIBUTIONS	3,290,650	2,911,661	3,331,867	3,397,272	2,891,394	3,222,978

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT CURRENT STAFF (INCLUDING CBA WAGE AGREEMENTS) WAGE INCREASE NEW: POLICE OFFICER *** NEW: (3) POLICE OFFICERS EVIDENCE TECHNICIAN CRIME ANALYST *** REDUCTION PER CC 8/22/18 (1) POLICE OFFICER (2) POLICE OFFICERS - JANUARY START					TEXT AMT 3,097,040 65,284 21,960 65,879 2,935 2,820 21,960- 10,980- 3,222,978	
001-3200-521.22-10	STATE INS PREMIUM TAX	0	397,680	0	0	444,090	444,091
	LEVEL 6 TEXT OFFSET WITH REVENUE (001-0000-312.52-00) *** UPDATED BASED ON FY18 ACTUAL RECEIVED 8/10/18 TP					TEXT AMT 397,680 397,680- 444,091 444,091	
001-3200-521.23-00	HEALTH INSURANCE	593,090	632,851	813,216	812,801	636,134	850,586
	LEVEL 6 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE NEW: POLICE OFFICER HEALTH DENTAL LIFE *** NEW: (3)POLICE OFFICERS,EVIDENCE TECH,CRIME ANALYST HEALTH DENTAL LIFE *** REDUCTION PER CC 8/22/18 (1) POLICE OFFICER HEALTH DENTAL LIFE *** (2) POLICE OFFICERS - JANUARY START					TEXT AMT 770,225 41,664 12,289 295 6,877 372 92 34,385 1,860 415 6,877- 372- 92-	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	HEALTH DENTAL LIFE *** 8/28/18 CM CHANGES-REDUCE HEALTH INS-CHIEF OPTED OUT OF CITY BENEFIT						3,438- 186- 46- 6,877- 850,586
001-3200-521.24-00	WORKER'S COMPENSATION	72,854	78,102	96,972	98,186	87,794	101,879
	LEVEL 6 TEXT CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY, WAGE INCREASE NEW: POLICE OFFICER *** NEW: (3) POLICE OFFICERS EVIDENCE TECHNICIAN CRIME ANALYST *** REDUCTION PER CC 8/22/18 (1) POLICE OFFICER (2) POLICE OFFICERS - JANUARY START					TEXT AMT 97,168 2,065 659 1,977 509 490 659- 330- 101,879	
001-3200-521.25-00	UNEMPLOYMENT COMP	1,307	0	0	0	0	0
001-3200-521.26-00	EAP BENEFIT	3,606	3,600	4,175	4,172	3,512	4,379
	LEVEL 6 TEXT CURRENT STAFF NEW: POLICE OFFICER *** NEW: (3) POLICE OFFICERS EVIDENCE TECHNICIAN CRIME ANALYST *** REDUCTION PER CC 8/22/18 (1) POLICE OFFICER					TEXT AMT 4,193 37 112 37 37 37- 4,379	
001-3200-529.12-00	SALARY AND WAGES	0	0	0	105,493	72,555	208,494
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 203,313 5,181 208,494	
001-3200-529.14-00	OVERTIME	0	0	0	858	96	1,000
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
6	UNSCHEDULED OT (LATE CALLS, SIGN PICK UP, ETC.)						1,000 1,000
001-3200-529.15-10	CERTIFICATIONS/LICENSES	0	0	0	0	210	0
001-3200-529.21-00	FICA TAXES	0	0	0	8,890	5,271	16,030
LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 15,634 396 16,030	
001-3200-529.22-00	RETIREMENT CONTRIBUTIONS	0	0	0	12,507	11,461	41,519
LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 40,417 1,102 41,519	
001-3200-529.23-00	HEALTH INSURANCE	0	0	0	18,900	13,128	36,731
LEVEL 6	TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 34,385 1,860 474 12 36,731	
001-3200-529.24-00	WORKER'S COMPENSATION	0	0	0	864	682	1,824
LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 1,774 50 1,824	
001-3200-529.26-00	EAP BENEFIT	0	0	0	87	69	187
LEVEL 6	TEXT CURRENT STAFF					TEXT AMT 187 187	
* PERSONNEL SERVICES		9,724,200	10,056,991	10,562,750	10,831,058	9,582,553	11,639,920
001-3200-521.31-12	LEGAL SERVICES	1,600	642	1,000	1,000	51	1,000
LEVEL 6	TEXT COURT DOCUMENTS FOR CID/SIU INVESTIGATIONS LAWSUITS/EMPLOYEE GRIEVANCES AND APPEALS					TEXT AMT 1,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	FEES FOR WARRANTS, COURT ORDERS, ETC TO OBTAIN PHONE CALL SEARCHES AND RECORDS SUBPOENA MEDICAL RECORDS FOR INVESTIGATIONS DOCUMENTS FOR MOTOR VEHICLE RECORD SEARCHES						1,000
001-3200-521.31-13	OTHER PROF. SERVICES	64,861	44,004	114,415	98,515	94,520	114,415
	LEVEL 6 TEXT					TEXT AMT	
	CALEA - NAT. ACCREDITATION FEES - ANNUAL FEES					4,065	
	*FY19 IS NOT A CALEA INSPECTION YEAR. DUE FY20						
	FLORIDA ACCREDITATION POWER STANDARDS DMS PROGRAM					300	
	POLICE K-9 VET CARE/MED./SHOTS 4 DOGS					10,500	
	POLICE K-9 BOARDING					1,000	
	HOG TRAPPING SERVICES					500	
	INTERPRETER SERVICES					500	
	AGENCY TRANSCRIPTION COSTS - INVESTIGATIONS					5,000	
	AFTER HOURS EMERGENCY ANIMAL CLINIC SERVICES					1,000	
	FERAL CAT TNR PROGRAM - 90 COLONIES MANAGED BY						
	CCFWA, MONTHLY COST INCREASING >\$3,000 HISTORICAL					16,000	
	METH LAB CLEAN UP COSTS (FDLE NO LONGER HANDLES)					3,500	
	CID/INVESTIGATIVE SERVICES & FUNDS						
	MEDICAL RECORDS SEARCHES FOR INVESTIGATIONS					1,750	
	PERSONS/PHONE/ADDRESS/ASSOCIATE SEARCHES					2,500	
	EQUIFAX CREDIT CHECKS (INCREASED WORKLOAD)					1,500	
	SOCIAL MEDIA/CELLULAR, MISC. SERVICES					1,000	
	ANNUAL NSB FIRING RANGE FEE (AGREEMENT)					300	
	HALIFAX HUMANE SOCIETY (MOVED FM 81-10)					65,000	
						114,415	
001-3200-521.34-13	UNIFORM CLEANING	22,782	21,466	25,000	25,000	24,819	30,000
	LEVEL 6 TEXT					TEXT AMT	
	DRY CLEANING SERVICES FOR DEPARTMENT TO INCLUDE					30,000	
	ALTERATIONS, UNIFORM REPAIRS, PATCH SEWING, ZIPPER						
	REPLACEMENT, JAIL JUMPSUIT CLEANING, ETC						
						30,000	
001-3200-521.34-14	CONTRACT SERVICES OTHER	70,000	68,904	70,000	70,000	0	70,000
	LEVEL 6 TEXT					TEXT AMT	
	TASER INTERNATIONAL, BODY CAMERA LICENSING,						
	EVIDENCE.COM LICENSING & DATA STORAGE					70,000	
						70,000	
001-3200-521.34-15	TEMP HELP SERVICE FEE	0	0	0	3,892	3,890	0
001-3200-521.35-00	INVESTIGATIONS	993	442	0	0	1,651	3,000
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
6	CID BUY MONEY REPLENISHMENT						3,000 3,000
001-3200-521.40-00	TRAVEL PER DIEM	7,468	8,525	10,000	10,000	6,877	10,000
LEVEL 6	TEXT TRAVEL FOR: FPCA, IACP, FDLE LAB RUNS, FBINAA, DRE, VFPCA, EVIDENCE COURIER RUNS, DRUG/GUN DESTRUCTS, CRIMINAL SUBPOENAS OUT OF COUNTY, STATE PAL, OUT OF COUNTY INTERVIEWS FOR DETECTIVES, & DEPT. TRAINING					TEXT AMT 10,000	10,000
001-3200-521.40-10	EMPLOYEE TRAINING	16,156	12,598	15,000	15,000	9,713	15,000
LEVEL 6	TEXT VARIOUS TRAINING CLASSES FOR DEPARTMENT SWORN AND NON-SWORN PERSONNEL, ERT, CANINE, CSO, ACO, MOTORS, INVESTIGATIONS, ACCREDITATION, BACKGROUND INVESTIGATIONS, HIGH LIABILITY, MANAGEMENT CLASSES, INTERNAL AFFAIRS TRAINING, PUBLIC RECORDS CLASSES, DEFENSIVE TACTICS, GROUND FIGHTING, COMBAT SHOOTING CLASSES, LEADERSHIP TRAINING, DUI/FSE, RADAR TRAINING, DEFENSIVE DRIVING, SEX CRIMES, HOSTAGE NEGOTIATIONS, ACCIDENT RECONSTRUCTION, TRAFFIC HOMICIDE TRAINING, FIELD TRAINING OFFICER CLASSES, INTERVIEWS AND INTERROGATIONS TRAINING, NARCOTICS TRAINING, ETC. INCREASING COST & TRAINING HOURS DUE TO DOJ & OTHER RECOMMENDED CHANGES TO TRAINING					TEXT AMT 15,000	15,000
001-3200-521.41-00	COMMUNICATION SERVICES	95,796	96,074	86,460	86,460	74,481	84,460
LEVEL 6	TEXT TELEPHONE SERVICES (AT&T, BELLSOUTH, IP PHONES) CELLULAR SERVICES (AT&T) - 41 CELL/SMART PHONES AIR CARD COSTS FOR 90 AT&T AIRCARD UNITS FOR: PATROL, MOTORS, ANIMAL CONTROL FOR VCSO CAD/RMS BRIGHTHOUSE NETWORK FOR INTERNET LINES (IT) CELL PHONE REPLACEMENT/SUPPLIES <\$2,000 FROM MAIN TELEPHONE SERV.					TEXT AMT 9,000 37,935 35,975 1,050 500	84,460
001-3200-521.44-10	EQUIP/OTHER RENTAL/LEASE	1,075	306	1,500	1,500	34	1,500
LEVEL 6	TEXT RENTAL OF VEHICLES FOR THE SPECIAL INVESTIGATIONS					TEXT AMT 1,500	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	UNIT FOR COVERT UNDERCOVER OPERATIONS AS THEIR ASSIGNED VEHICLES BECOME KNOWN. THESE VEHICLES CAN BE RENTED AS NEEDED BY THE DAY, WEEK OR MONTH.						1,500
001-3200-521.44-13	FLEET FINANCING	494,043	475,954	530,654	530,654	442,212	603,219
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT INCREASE FOR 3 A LA CARTE PD VEHICLES - \$38K/EA ***** DECREASE FOR 2 A LA CARTE PD-CC 08-22-18					TEXT AMT 595,014 12,307 4,102- 603,219	
001-3200-521.45-19	VEHICLE INSURANCE	39,492	43,312	48,457	48,457	40,381	69,149
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 69,149 69,149	
001-3200-521.46-10	GENERAL EQUIP MAINT	32,267	12,913	34,300	28,800	17,697	34,300
	LEVEL 6 TEXT COPY MACHINE CHARGES-MAINTENANCE/REPAIR(8 COPIERS) MAINTENANCE ON: WINDOW TINT METERS,DUI INTOXILYZER CAMCORDERS, LASER UNITS FIRE EXTINGUISHER MAINTENANCE (CARS) FIREARM MAINTENANCE (PISTOLS, SHOTGUNS, AR-15'S) VIP GOLF CART MAINTENANCE/REPAIR (2 GOLF CARTS) LIVESCAN FINGERPRINT MAINT INCL. 12 RAPID ID UNITS PAPER SHREDDERS REPAIRS/MAINTENANCE TRAFFIC METRO COUNT DEVICES COMMUNITY SPEED TRAILER BATTERY REPLACEMENT (CY) TRAFFIC SIGN MAINT. MESSAGE BOARD MAINTENANCE/REPAIRS/BATTERIES (CY) FITNESS/GYM EQUIPMENT SERVICE/MAINT. ANNUAL CALIBRATION OF SOUND METERS ALPR ANNUAL MAINTENANCE CONTRACT, EFF MARCH FY16 EVIDENCE DRYER FILTERS REPLACED 4X ANNUALLY					TEXT AMT 6,600 1,174 1,200 3,700 2,000 4,200 500 500 1,000 2,500 1,500 1,500 600 5,184 2,142 34,300	
001-3200-521.46-12	VEH MAINT/REPAIR	259,670	225,937	290,000	290,000	252,902	290,000
	LEVEL 6 TEXT VEH. MAINTENANCE FOR PD FLEET					TEXT AMT 290,000 290,000	
001-3200-521.46-16	BUILDING MAINT	28,094	36,078	36,000	36,000	34,854	36,000

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT BLDG SECURITY SYSTEM/ACCESS CONTROL MAINT CONTRACT NEW 5 YEAR SERVICE CONTRACT, SOLE SOURCE BUILDING FIRE ALARM SYSTEM MONITORING TEXT AMT						
						34,000	
						2,000	
						36,000	
001-3200-521.46-18	CONT MAINT/COMM EQUIP	39,887	32,831	54,550	54,550	39,786	54,550
	LEVEL 6 TEXT COMMUNICATIONS INT'L MONTHLY RADIO MAINTENANCE & REPAIRS FOR PORTABLE RADIOS, FLEET MOBILE RADIOS, EMERGENCY LIGHT BAR REPAIRS, SIREN REPAIRS, PA SYSTEM REPAIRS, ORION SS2000 REPAIRS LAPTOP MOUNTS/CONNECTIONS/ADAPTORS, CHARGE GUARDS, AND NECESSARY RADIO REPLACEMENT PARTS (ANTENNAS, MICS, WIRING, ETC.) >FY16 DUE TO FY15 COST REPAIRS OF MOTORS HELMET HEADSETS/PTT SYSTEMS COMM. INT'L RADAR REPAIRS FOR 2 SPEED TRAILERS SEMI-ANNUAL RADAR/LASER MANDATED CALIBRATIONS TEXT AMT						
						40,050	
						2,000	
						2,000	
						10,500	
						54,550	
001-3200-521.46-20	MARINE UNIT MAINTENANCE	1,485	362	4,000	4,000	99	4,000
	LEVEL 6 TEXT MARINE UNIT MAINTENANCE FOR 2004 BOSTON WHALER SHARED BY POPD, SDPD, PIPD AND NSBPD TEXT AMT						
						4,000	
						4,000	
001-3200-521.46-27	ANNUAL FLEET MAINT CHARGE	0	0	71,420	71,420	71,420	71,420
001-3200-521.46-41	VEHICLE REPAIR - EXTERNAL	0	0	0	540	540	0
001-3200-521.47-00	PRINTING & BINDING	6,405	7,406	8,000	8,000	4,838	8,000
	LEVEL 6 TEXT LITOCRAFT, PRIDE, COUCHMAN: VARIOUS DEPARTMENT PRINTING OF FORMS, ARREST 707'S VICTIM ADVOCATE BOOKLETS, DEPARTMENT STATIONARY, ENVELOPES, DOMESTIC VIOLENCE MATERIALS, ANNUAL REPORT, AGENCY BROCHURES, BUSINESS CARDS, ANIMAL CITATIONS, WRITTEN WARNINGS, PARKING TICKETS, RED TAGS, ACCREDITATION VEHICLE DECALS, LAW ENFORCEMENT DIRECTORY, ETC. TEXT AMT						
						8,000	
						8,000	
001-3200-521.49-02	COMPUTER SOFTWARE	27,132	0	0	0	0	0
001-3200-521.49-14	FURN. & FIXTURES NON-CAP	0	2,941	0	4,342	4,269	0
001-3200-521.49-16	COMPUTER HARDWARE	0	3,946	0	1,440	0	0
001-3200-521.49-19	TAXES, LICENSES, & FEES	264	0	0	0	0	0

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001-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	103,786	63,935	65,975	79,363	78,271	99,775
	LEVEL 6						
	TEXT					TEXT AMT	
	DIGITAL CAMERAS/REPLACEMENTS					1,000	
	ASP BATONS/HANDCUFFS					600	
	TASER CARTRIDGES - 25' FOR DUTY USE (150)					6,000	
	FLASHLIGHTS - DUTY BELT/CAR					2,000	
	ASP BATON AND TASER HOLSTERS					1,000	
	REPLACEMENT PORTABLE RADIO BATTERIES (JAGUARS/MRK)					3,000	
	BODY ARMOR (5 YEAR REPLACEMENT FOR 12 OFC)					15,000	
	BODY ARMOR - NEW HIRES (EST. 10)					12,000	
	DIGITAL VOICE RECORDERS, <500					500	
	HOLSTERS/DUTY GEAR, >500					1,500	
	REPLACEMENT FLARES (CRASH SCENES)					1,075	
	AUDIO/VIDEO SURVEILLANCE EQUIP UNDERCOVER OPS					3,000	
	ANIMAL CONTROL AMMONIA READER SUPPLIES					500	
	VEH. ELECTRONIC CITATION EQUIPMENT, REPLACEMENT					10,000	
	PROGRAM, 2012 FDOT GRANT FUNDED (PRINTERS,						
	SIG. PADS, USB HUBS, MAG READERS, CABLES, ETC.)						
	1 OFC POS. EQUIP(EST. \$8,800 PER OFC)CM APPR.					8,800	
	RADAR REPLACEMENT 10% ANNUALLY (\$2,200 PER)					13,200	

	NEW: (3) OFC POS. EQUIP (EST. \$8,800 PER OFC)					26,400	
	NEW: COMPUTER FOR EVIDENCE TECHNICIAN					1,500	
	NEW: COMPUTER FOR CRIME ANALYST					1,500	

	REDUCTION PER CC MTG 8/22/18 - (1) OFFICER EQUIP					8,800-	
						99,775	
001-3200-521.49-66	TFR TO 506 BLDG MAINT FD	277,053	405,094	548,946	548,946	457,455	627,176
	LEVEL 6						
	TEXT					TEXT AMT	
	UPDATED FOR FY19					627,176	
						627,176	
001-3200-521.51-00	OFFICE SUPPLIES	31,070	26,188	30,000	30,000	17,741	29,000
	LEVEL 6						
	TEXT					TEXT AMT	
	VARIOUS DEPARTMENT OFFICE SUPPLIES: (CD'S, DVD'S,					18,500	
	PENS, PAPER CLIPS, PAPER, INVESTIGATOR NOTEBOOKS,						
	CALCULATOR TAPE, LABEL SUPPLIES, STAPLES, POST IT						
	PADS, FOLDERS, FILES, HANGING FOLDERS, BINDERS,						
	BINDER CLIPS, IA FOLDERS, CALENDARS, SCOTCH TAPE						
	TONER CARTRIDGES FOR PATROL, EVIDENCE, DETECTIVES						
	RECORDS, QUARTERMASTER, JAIL, ADMIN ASSISTANT)						
	INK PRINTER CARTRIDGES FOR 74 DEPARTMENT PRINTERS					6,000	
	FAX MACHINE PRINTER CARTRIDGES					2,000	
	THERMAL PAPER FOR PATROL VEHICLE PRINTERS					2,500	

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	<\$1,000 TO TOP LINE						29,000
001-3200-521.52-00	OTHER OPERATING SUPPLIES	56,963	73,123	83,550	80,098	65,567	81,050
	LEVEL 6 TEXT					TEXT AMT	
							38,100
	DEPARTMENT AMMUNITION-QUALIFICATIONS/TRAINING/ERT						7,000
	LESS LETHAL/SIMS/TRAINING SUPPLIES						1,000
	PEPPER SPRAY REPLACEMENT						1,000
	CONF. LICENSE PLATE RENEWALS (20 PD CARS) >28						2,200
	REPLACEMENT FLEET REGISTRATIONS/TITLES (15 CARS)						3,000
	ACO DOG/CAT FOOD, SUPPLIES & EQUIP, >500						1,500
	FINGERPRINT KITS & CRIME SCENE SUPPLIES, <1500						500
	QUARTERLY CITY MANAGER/VIP MEETINGS						1,200
	ANNUAL VIP AWARDS DINNER						6,700
	K-9 FOOD & SUPPLIES (5 POLICE DOGS)<\$1,500						500
	PLAQUES FOR RETIREMENTS, ETC						4,500
	PATROL/CID/ADMIN/EVIDENCE - MISC. SUPPLIES						500
	ACCREDITATION AUTO DECAL REPLACEMENT						1,250
	INTOXILYZER SUPPLIES						500
	POLICE BICYCLE SUPPLIES (4 BICYCLES)						7,000
	ERT SUPPLIES (GAS, LESS LETHAL, SLINGS, STRAPS, TARGETS, GAS MASK FILTERS, GOGGLES)<\$500						300
	POLICE ID CARDS (POLICE/SHERIFFS PRESS)						300
	TRAFFIC SAFETY VESTS						500
	RAINGEAR						4,000
	METH LAB TASK FORCE REPLACEMENT SUPPLIES						

	8/28/18 CM CHANGES-REDUCE FOR ACCREDITATION DECALS SEE 47-00-DUPLICATE						500-
							81,050
001-3200-521.52-10	GAS,DIESEL,OIL,& GREASE	158,289	176,806	188,100	188,100	168,817	229,650
	LEVEL 6 TEXT					TEXT AMT	
							217,500
	87,000 GAL 87 OCTANE @ \$2.50 PER GAL &						9,600
	3,200 GAL DIESEL @ \$3.00 PER GAL						1,600
	93 OCTANE FUEL FOR 2 POLICE HARLEY MOTORCYCLES						950
	NATURAL GAS FOR PD GENERATORS, HOT WATER HEATERS						

	UPDATED \$/GAL 6/28/18 TP						229,650
001-3200-521.52-11	JANITORIAL SUPPLIES	5,419	7,534	7,000	7,000	5,682	7,000
	LEVEL 6 TEXT					TEXT AMT	
							7,000
	JANITORIAL SUPPLIES: MOPS, GARBAGE BAGS,MOP HEADS, TRASH BAG LINERS, FLOOR CLEANING SUPPLIES, BROOMS,						

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	COUNTER TOP CLEANER, BLEACH, SOAP DISPENSER SUPPLIES, TOILET PAPER, PAPER TOWELS, STAINLESS STEEL CLEANER, DISINFECTANTS, GLASS CLEANER, CARPET CLEANER, KITCHEN/DISHWASHER SOAP, LYSOL, TOILET SEAT COVERS, WET FLOOR SIGNS, DUSTING SUPPLIES, SCRUB PADS, DUST PANS, SPONGES, SPRAY CLEANERS, MAID CART SUPPLIES, MOP BUCKET/WRINGER REPLACEMENT BRUSHES/SQUEEGEES FOR FLOOR SCRUBBER REPLACEMENT VACUUM CLEANERS						7,000
001-3200-521.52-12	UNIFORMS	39,230	60,335	40,781	44,346	35,455	40,781
	LEVEL 6 TEXT					TEXT AMT	
	POLICE UNIFORM SHIRTS LONG/SHORT, SUMMER SHIRTS, PANTS, ANIMAL CONTROL UNIFORMS, CSO UNIFORMS, VIP UNIFORMS, PATROL CSO UNIFORMS, RECORDS STAFF UNIFORMS, EMERGENCY RESPONSE TEAM BDU'S, HONOR GUARD UNIFORMS, SHOES, BOOTS, HATS, BALLCAPS DUTY BELTS, MOTOR BREECHES, TIES, TIE PINS, K-9 UNIFORMS, CUSTODIAN SHIRTS, WINTER JACKETS, DICKIES, TRAINING INSTRUCTOR POLO'S, CPA SHIRTS, DEPARTMENT PATCHES FOR UNIFORMS: (POLICE, VIPS) INCLUDES 1 NEW OFC POSITION					40,781	
001-3200-521.52-15	POSTAL SERVICE	2,010	1,673	2,500	2,500	2,874	2,500
	LEVEL 6 TEXT					TEXT AMT	
	POST OFFICE SUPPLIES, STAMPS, ETC					1,500	
	FEDERAL EXPRESS SHIPPING/POSTAL SUPPLIES					1,000	
						2,500	
001-3200-521.52-16	MEDICAL & LAB SUPPLIES	5,614	6,558	6,850	6,850	6,991	7,850
	LEVEL 6 TEXT					TEXT AMT	
	TITER TESTING FOR EMPLOYEES					350	
	TETANUS SHOTS					675	
	VACCINATION PROGRAM					650	
	TB TESTING AND VACCINES					250	
	BIO HAZARD AND EXPOSURE SUPPLIES					225	
	DRUG TESTING NOT COVERED BY RISK MANAGEMENT					200	
	RABIES VACCINATION FOR ANIMAL CONTROL OFFICERS					250	
	PPE SUPPLIES (GLOVES, SPIT SHIELDS, FIRST AID)					250	
	STERI-CYCLE BIO-HAZARD WASTE MONTHLY PICK UP					1,500	
	REPLACE 90 RPD KIT SUPPLIES (CELOX/BANDAGES)					2,500	
	DEPT BREATH TEST (\$35 PER TEST) >\$1,000					1,000	
						7,850	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-3200-521.52-20	MARINE UNIT SUPPLIES/FUEL	121	1,025	0	0	0	0
	LEVEL 6 TEXT MARINE UNIT MAINTENANCE AND SUPPLIES ROLL TO 46-20					TEXT AMT	
001-3200-521.54-00	DUES & MEMBERSHIP	4,833	4,849	5,460	5,460	4,915	5,460
	LEVEL 6 TEXT POWER DMS TRAINING DUES FLORIDA POLICE CHIEFS ASSOCIATION, ROCIC, FBINAA, EQUIFAX, VOLUSIA POLICE CHIEFS ASSOCIATION, FLORIDA SWAT, FLA-PAC, NOTARY PUBLIC MEMBERSHIPS, FLORIDA ANIMAL CONTROL ASSOCIATION, DATA SHARING CONSORTIUM, DRUG TRAK MEMBERSHIP, INT'L CHIEFS OF POLICE ASSOCIATION, ERT TACTICAL OFFICERS ASSOCIATION, PROPERTY & EVIDENCE ASSOCIATION, AMERICAN POLYGRAPH ASSOCIATION, LAW ENFORCEMENT EXECUTIVE DEVELOPMENT (LEEDA) 3SI GPS TRACKING SYSTEM DUES					TEXT AMT 4,360 700 400 5,460	
001-3200-521.54-01	BOOKS & SUBSCRIPTIONS	754	1,136	7,391	11,945	4,645	7,391
	LEVEL 6 TEXT ACCURINT, IPTM, DRUG BIBLES, NATIONAL NOTARY, LEXIS/NEXIS, IAPE, ETC CRIME REPORTS.COM (FOR WEBSITE) ANNUAL REPLACEMENT OF LAW MANUALS					TEXT AMT 2,550 200 4,641 7,391	
001-3200-529.34-14	CONTRACT SERVICES	0	0	0	13,342	8,970	25,000
	LEVEL 6 TEXT CONTRACTED VENDORS FOR BUT NOT LIMITED TO; NUISANCE & CODE VIOLATION ABATEMENT SERVICES FOR MOWING, DEBRIS REMOVAL, SECURING PROPERTY, DEMOLITION, ETC.					TEXT AMT 25,000 25,000	
001-3200-529.40-00	TRAVEL PER DIEM	0	0	0	792	1,375	3,300
	LEVEL 6 TEXT TRAINING TO INCLUDE BUT NOT LIMITED TO F.A.C.E, FBC, FABTO. **800 PUSHED TO BUILDING					TEXT AMT 3,300 3,300	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-3200-529.41-00	COMMUNICATION SERVICES	0	0	0	1,720	72	6,100
	LEVEL 6 TEXT MOBILE PHONES (5) AND AIR CARDS (5)					TEXT AMT 6,100 6,100	
001-3200-529.44-13	FLEET FINANCING	0	0	0	8,724	4,362	18,982
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 18,982 18,982	
001-3200-529.45-19	VEHICLE INSURANCE	0	0	0	1,081	180	2,857
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 2,857 2,857	
001-3200-529.46-11	REGULAR MAINT/INSP EQUIP	0	0	0	2,009	0	2,150
	LEVEL 6 TEXT MAINTENANCE AGREEMENTS FOR COPIER, SOUND METERS, E **\$1,500 PUSHED TO COMM. DEV.					TEXT AMT 2,150 2,150	
001-3200-529.46-12	VEH MAINT/REPAIR	0	0	0	545	8,203	4,000
	LEVEL 6 TEXT **FY 19 BUDGET					TEXT AMT 4,000 4,000	
001-3200-529.46-27	ANNUAL FLEET MAINT CHARGE	0	0	0	1,325	0	2,650
	LEVEL 6 TEXT **FY 19 BUDGET					TEXT AMT 2,650 2,650	
001-3200-529.47-00	PRINTING & BINDING	0	0	0	0	0	500
	LEVEL 6 TEXT DOOR HANGERS, BUSINESS CARDS, CITATIONS & NOTICES					TEXT AMT 500 500	
001-3200-529.49-66	TRF TO 506 BLDG MAINT FD	0	0	0	0	0	11,848
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 11,848 11,848	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-3200-529.51-00	OFFICE SUPPLIES	0	0	0	242	451	2,000
	LEVEL 6 TEXT STANDARD OFFICE SUPPLIES FOR STAFF OF 6					TEXT AMT 2,000 2,000	
001-3200-529.52-00	OTHER OPERATING SUPPLIES	0	0	0	50	351	500
	LEVEL 6 TEXT FIELD EQUIP. (I.E. STAKES, EMERGENCY EQUIP, & DISASTER ASSESSMENT SUPPLIES)					TEXT AMT 500 500	
001-3200-529.52-10	GAS, DIESEL, OIL,& GREASE	0	0	0	534	1,882	4,500
	LEVEL 6 TEXT EST 1800 GALLONS @ \$2.50 PER GAL. **UPDATED \$/GAL 6/28/18 TP					TEXT AMT 4,500 4,500	
001-3200-529.52-12	UNIFORMS	0	0	0	818	0	1,000
	LEVEL 6 TEXT UNIFORMS FOR STAFF OF 6 (I.E. SHIRTS, JACKETS, PANTS, ETC.)					TEXT AMT 1,000 1,000	
001-3200-529.52-15	POSTAL SERVICES	0	0	0	209	0	1,000
	LEVEL 6 TEXT **TRANSFER (\$3,500) TO COMM. DEV. \$1,000 STAYS W/CODE					TEXT AMT 1,000 1,000	
001-3200-529.54-00	ED/AWARE/TRMT/DUES&MEMBR	0	0	0	650	320	850
	LEVEL 6 TEXT AMERICAN ASSOC. OF CODE ENFORCEMENT, FLORIDA ASSOC. OF CODE ENFORCEMENT, INTERNATIONAL CODE COUNCIL, & OTHER MEMBERSHIPS					TEXT AMT 850 850	
001-3200-529.54-01	BOOKS/SUBSCRIPT/MEMBERSHP	0	0	0	104	0	350
	LEVEL 6 TEXT PROFESSIONAL JOURNASL & MAGAZINES. TRAINING BOOKS. IPMC CODE BOOKS					TEXT AMT 350	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
							350
*	OPERATING EXPENSE	1,894,612	1,922,897	2,387,309	2,426,323	1,999,613	2,725,233
001-3200-521.62-00	BUILDINGS AND IMPR. TO	6,850	0	0	0	0	0
001-3200-521.64-00	MACH & EQUIPMENT	3,906	11,870	67,000	94,491	94,491	114,000
	LEVEL 6						
	TEXT NEW: 1 OFC VEH ***						38,000
	TEXT NEW: 3 OFC VEH @ \$38,000 EA ***						114,000
	TEXT REDUCE TO 2 OFC- CC 08-22-18						38,000-114,000
001-3200-521.64-22	GRANT CAPITAL	0	8,652	0	0	0	0
001-3200-529.64-15	COMPUTER EQUIPMENT	0	0	0	733	733	0
*	CAPITAL OUTLAY	10,756	20,522	67,000	95,224	95,224	114,000
001-3200-521.81-10	AIDS TO HUMANE SOCIETY	39,260	84,921	0	0	0	0
*	GRANTS & AIDE	39,260	84,921	0	0	0	0
**	POLICE	11,668,828	12,085,331	13,017,059	13,352,605	11,677,390	14,479,153
***	POLICE	11,668,828	12,085,331	13,017,059	13,352,605	11,677,390	14,479,153

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-4300-541.12-00	PUBLIC WORKS PUBLIC WORKS SALARIES AND WAGES	569,474	585,933	657,739	597,429	487,205	650,093
	LEVEL 6 TEXT					TEXT AMT	
						606,946	
						15,134	
						27,428	
						585	
						650,093	
001-4300-541.14-00	OVERTIME	18,777	65,664	30,000	30,000	13,148	35,000
	LEVEL 6 TEXT					TEXT AMT	
						35,000	
						35,000	
001-4300-541.15-10	CERTIFICATION/LICENSES	0	0	0	473	473	1,000
	LEVEL 6 TEXT					TEXT AMT	
						300	
						300	
						400	
						1,000	
001-4300-541.21-00	FICA TAXES	42,825	48,420	52,625	51,238	36,927	52,397
	LEVEL 6 TEXT					TEXT AMT	
						49,095	
						1,158	
						2,099	
						45	
						52,397	
001-4300-541.22-00	RETIREMENT CONTRIBUTIONS	85,368	83,659	90,435	95,711	71,921	116,042
	LEVEL 6 TEXT					TEXT AMT	
						107,289	
						2,837	
						5,843	
						73	
						116,042	
001-4300-541.23-00	HEALTH INSURANCE	101,385	113,097	143,645	142,872	109,690	143,028
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	6 HEALTH						127,293
	DENTAL						6,886
	LIFE						1,491
	WAGE INCREASE ON LIFE						41
	NEW: CREW CHIEF (REORG)						
	HEALTH						6,877
	DENTAL						372
	LIFE						66
	PU/PW DIRECTOR INCR (REORG)- ADJ LIFE						2
							143,028
001-4300-541.24-00	WORKER'S COMPENSATION	15,162	14,643	19,056	18,689	16,633	18,853
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						17,873
	WAGE INCREASE						458
	NEW: CREW CHIEF (REORG)						516
	PU/PW DIRECTOR INCR (REORG)						6
							18,853
001-4300-541.25-00	UNEMPLOYMENT COMP	1,003	1,124	0	0	250	0
001-4300-541.26-00	OPEB / EAP BENEFIT	608	596	734	729	573	730
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF						693
	NEW: CREW CHIEF (REORG)						37
							730
* PERSONNEL SERVICES		834,602	913,136	994,234	937,141	736,820	1,017,143
001-4300-541.31-13	OTHER PROF. SERVICES	0	0	0	1,000	1,000	0
	LEVEL 6 TEXT					TEXT AMT	
	NO REQUEST FOR FY19						

001-4300-541.34-14	CONTRACT SERVICES OTHER	47,765	3,680	10,320	16,052	10,991	10,320
	LEVEL 6 TEXT					TEXT AMT	
	A.) UNSAFE AND LARGE TREE REMOVED EXPENSES TO BE						9,820
	OUTSOURCED						
	B.) FIBER OPTIC CABLE REPAIRS AS NEEDED						500

							10,320
001-4300-541.34-15	TEMP HELP SERVICE FEE	0	0	0	52,000	52,876	0
001-4300-541.34-20	MOWING CONTRACT SERVICE	470,548	631,015	681,929	651,929	600,994	739,507
	LEVEL 6 TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	MOWING CONTRACT SECTION 1-FACILITIES						105,726
	MOWING CONTRACT SECTION 2-RIGHTS OF WAY						533,076
	MOWING CONTRACT SECTION 3-PALM TREE PRUNING						43,127
	NOTE: YELLOW STONE MOWING CONTRACT WAS RENEWED APR 2018 NEW BID OUT FOR TIF-JEN REPLACEMENT - PENDING *****						
	MOWING CONTRACT SECTION 2- INCREASE FOR DUNLAWTON & US1 (CM/PW DIR INCR 6/26/18 TP) ***						75,000
	UPDATE FOR BID AWARDED 8/7/18 - FOR SEC 1 BID \$304,918-30% HERE PLUS 2% PERF BOND ***						12,422-
	8/29/18 CM CHANGES MOWING CONTRACT SECTION 2- REDUCE DUNLAWTON						5,000- 739,507
001-4300-541.40-00	TRAVEL PER DIEM	0	1,561	2,500	2,500	0	500
LEVEL 6	TEXT LODGING, MEALS, TRAVEL *****					TEXT AMT	500 500
001-4300-541.40-10	EMPLOYEE TRAINING	204	1,836	2,859	2,859	1,060	3,810
LEVEL 6	TEXT EMPLOYEE TRAINING DETAIL: A.) MAINTENANCE OF TRAFFIC (MOT) TRAINING **SEVEN (7) ATTENDEES AT \$105 PER PERSON B.) BASIC CHAINSAW SAFETY **FOUR (4) ATTENDEES AT \$150 PER PERSON C.) CHAINSAW SAFETY AND DISASTER RECOVERY **WILL BE HANDLED IN-HOUSE AS OF FY19 D.) ASPHALT INSPECTION AND MAINTENANCE **ONE (1) ATTENDEE AT \$175 PER PERSON E.) APWA NATIONAL CONFERENCE **FOUR (4) ATTENDEES AT MEMBER RATE OF \$250 F.) HERBICIDE CERTIFICATION AND RECERTIFICATION **TWO (2) ATTENDEES AT \$150 PER PERSON G.) CDL RENEWAL H.) SIGN TECH CERTIFICATION **ONE (1) ATTENDEE AT \$300 PER PERSON I.) SUPERVISOR TRAINING J.) SAFETY TRAINING ***** 8/29/18 CM CHANGES					TEXT AMT	735 600 175 1,000 300 MOVED TO 1510 NEW FY19 700 1,000 1,000- 3,810

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-4300-541.41-00	COMMUNICATION SERVICES	9,570	8,482	10,086	10,086	7,754	10,086
	LEVEL 6 TEXT					TEXT AMT	
	A.) AT&T CELL PHONE SERVICES (8 @ \$60/MTH)						5,760
	B.) ST OF FLA - FAX & LAND LINES						664
	C.) SPECTRUM						2,160
	D.) EJ WARD - GPS FLEET MONITORING						1,502
	(18 @ \$6.85 = \$55.60 MTH X 12 = 1,501.20)						

							10,086
001-4300-541.43-10	ELECTRICAL SERVICES	615,160	663,521	672,000	672,000	612,765	695,931
	LEVEL 6 TEXT					TEXT AMT	
	STREET LIGHTS (FY18 AVERAGE=\$56,857.14)						695,931
	2.5%INCREASE, ADDITIONAL LIGHTS TO BE ADDED						
							695,931
001-4300-541.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	2,000	15,000	9,159	2,000
	LEVEL 6 TEXT					TEXT AMT	
	MISCELLANEOUS RENTAL OF EQUIPMENT OR TRUCKS						2,000
	**AS NEEDED BASIS						
							2,000
001-4300-541.45-19	VEHICLE INSURANCE	6,334	6,574	8,220	8,220	6,850	12,001
	LEVEL 6 TEXT					TEXT AMT	
	UPDATED FOR FY19						12,001
							12,001
001-4300-541.46-03	TRAFFIC SIGNAL MAINT	0	918	38,000	38,000	34,082	40,000
	LEVEL 6 TEXT					TEXT AMT	
	COUNTY OF VOL AGREEMENT FOR ANNUAL PREVENTATIVE						40,000
	MAINTENANCE INSPECTIONS 22 SIGNALS AND NOW						
	PAYING FOR LOCATES AS PART OF THE CURRENT REPAIRS						
	TO SCHOOL ZONE SIGNALS AND OTHER TRAFFIC						
	CONTROL DEVICES						
							40,000
001-4300-541.46-10	GENERAL EQUIP MAINT	5,934	1,932	5,300	5,300	298	6,100
	LEVEL 6 TEXT					TEXT AMT	
	GROUNDS:						
	MAINTENANCE OF MOWERS, SAWS, HEDGERS, BLOWERS,						6,100
	EDGER, ETC.						

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	ROAD /SIGN SHOP: ASPHALT TAMP MACHINE, ELECTRONIC SIGNS ADMIN: COPYTRONICS MAINTENANCE AGREEMENT						6,100
001-4300-541.46-11	REGULAR MAINT/INSP EQUIP	35,497	23,295	540	640	640	0
	LEVEL 6 TEXT COPYTRONICS MAINT AGREEMENT(MOVED TO 4610)					TEXT AMT	
001-4300-541.46-12	VEH MAINT/REPAIR	69,544	72,047	70,458	70,458	59,245	70,458
	LEVEL 6 TEXT AVERAGE \$5,871.00 PER MONTH X 12 MONTHS					TEXT AMT 70,458 70,458	
001-4300-541.46-18	CONT MAINT/COMM EQUIP	1,964	0	0	0	0	0
001-4300-541.46-27	ANNUAL FLEET MAINT CHARGE	0	0	24,649	24,649	24,649	24,649
	LEVEL 6 TEXT TO BE MODIFIED BY FINANCE					TEXT AMT 24,649 24,649	
001-4300-541.46-36	SOFTWARE MAINTENANCE	0	0	4,680	4,680	0	4,680
	LEVEL 6 TEXT LUCITY- ANNUAL SOFTWARE MAINTENANCE SPLIT FUNDED(001/410/412/506)					TEXT AMT 4,680 4,680	
001-4300-541.46-41	VEHICLE REPAIR - EXTERNAL	0	0	5,000	14,986	14,979	0
	LEVEL 6 TEXT DUMP TRUCK BODY REFURBISHMENT (FY18COST)					TEXT AMT	
001-4300-541.49-02	COMPUTER SOFTWARE	0	495	1,000	1,000	0	0
	LEVEL 6 TEXT AUTOCAD-2D CAD DRAFTING,ANNUAL SOFTWARE RENEWAL SPLIT FUNDED (412/1800) NO FUNDING REQUIREMENT FOR FY19					TEXT AMT	
001-4300-541.49-14	FURN. & FIXTURES NON-CAP	16,041	0	0	0	0	0
001-4300-541.49-16	COMPUTER HARDWARE	0	0	1,200	1,200	0	0
	LEVEL 6 TEXT PURCHASE OF THREE (3) RUGGED LAPTOP FOR LUCITY WORK ORDERS AND ASSET MGMT SYSTEM \$1,000/EACH ***					TEXT AMT 3,000	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	8/29/18 CM CHANGES						3,000-
001-4300-541.49-19	LICENSES, TAXES, FEES	0	0	0	80	80	0
001-4300-541.49-20	EQUIP & OTHER NON-CAPITAL	4,622	18,241	5,000	6,568	4,831	7,400
LEVEL 6	TEXT PURCHASE OF SMALL EQUIPMENT-ITEMS OVER \$500 BUT UNDER \$5000 GROUNDS: REPLACEMENT POLE SAWS (3 EA @ \$600 EA) REPLACEMENT STIHL SAWS (2 EA @ \$800 EA) ROADS/SIGN SHOP: REPLACEMENT OF SIDEWALK GRINDER					TEXT AMT	
							1,800
							1,600
							4,000
							7,400
001-4300-541.49-66	TRF TO 506 BLDG MAINT FD	34,599	39,196	63,576	63,576	52,980	55,792
LEVEL 6	TEXT UPDATED FOR FY19 *** CM CHANGES 8/29/18 REDUCE TO ONE CARPET EXTRACTOR					TEXT AMT	
							58,992
							3,200-
							55,792
001-4300-541.51-00	OFFICE SUPPLIES	3,509	2,847	1,500	4,090	2,284	1,500
LEVEL 6	TEXT VARIOUS OFFICE SUPPLIES *****					TEXT AMT	
							1,500
							1,500
001-4300-541.52-00	OTHER OPERATING SUPPLIES	17,952	20,594	15,500	12,910	9,793	16,000
LEVEL 6	TEXT CHAIN SAW BLADES, BATTERIES, RAKES, SHOVELS, HAND TOOLS, GLOVES PPE(SAFETY SUPPLIES FOR ALL) ROADS/SIGN SHOP: BLADES, SHOVELS, HAND TOOLS, BATTERIES, ETC PERSONAL PROTECTIVE EQUIP(SAFETY SUPPLIES FOR ALL) GROUNDS:					TEXT AMT	
							8,000
							8,000
							16,000
001-4300-541.52-01	IRRIGATION	1,474	1,966	2,000	2,000	1,282	4,000
LEVEL 6	TEXT PURCHASE OF MISC. IRRIGATION SUPPLIES AS NEEDED USED BY GROUNDS CREW ONLY (NEW ANNEX AND US 1 IRRIGATION)					TEXT AMT	
							4,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							4,000
001-4300-541.52-10	GAS, DIESEL, OIL, & GREASE	26,488	30,232	40,431	40,431	26,298	35,340
	LEVEL 6 TEXT					TEXT AMT	
							12,840
							21,000
							1,500
							35,340
001-4300-541.52-12	UNIFORMS	4,365	4,407	4,752	8,337	4,311	6,072
	LEVEL 6 TEXT					TEXT AMT	
							4,752
							1,320
							6,072
001-4300-541.52-15	POSTAL SERVICE	75	20	30	510	64	100
	LEVEL 6 TEXT					TEXT AMT	
							100
							100
001-4300-541.52-17	AGRICULTURE SUPPLIES	1,780	12,779	6,000	6,000	259	8,000
	LEVEL 6 TEXT					TEXT AMT	
							4,000
							4,000
							8,000
001-4300-541.53-00	ROAD MATERIAL & SUPPLY	8,445	7,745	12,000	12,000	9,193	14,000
	LEVEL 6 TEXT					TEXT AMT	
							7,000
							2,000
							3,000
							3,000
							1,000-
							14,000
001-4300-541.54-00	DUES & MEMBERSHIPS	1,085	1,010	1,480	1,480	294	392

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT CERTIFICATIONS FOR MOT, EROSION CONTROL, AND STORMWATER INSPECTION-NOT NEEDED IN FY19 APWA MEMBERSHIP **NOTE: TWO (2) MEMBERSHIPS AT \$196 EACH TEXT AMT						392 392
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*	OPERATING EXPENSE	1,382,955	1,554,393	1,693,010	1,750,541	1,549,011	1,768,638
001-4300-541.64-00	MACH & EQUIPMENT	35,164	21,275	0	0	0	36,000
	LEVEL 6 TEXT TRAFFIC CONTROL MESSAGE BOARDS **NOTE:TWO (2) UNITS @ \$18,000 EACH TEXT AMT						36,000 36,000
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*	CAPITAL OUTLAY	35,164	21,275	0	0	0	36,000
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**	PUBLIC WORKS	2,252,721	2,488,804	2,687,244	2,687,682	2,285,831	2,821,781
	-----	-----	-----	-----	-----	-----	-----
***	PUBLIC WORKS	2,252,721	2,488,804	2,687,244	2,687,682	2,285,831	2,821,781

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-4400-572.12-00	PARKS MAINTENANCE PARKS MAINTENANCE SALARIES AND WAGES	650,929	686,937	840,402	827,117	678,894	870,410
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE *** NEW: CUSTODIAN POSITION FR PT TO FT (ADDL 12 HRS)					TEXT AMT 844,395 19,739 6,276 870,410	
001-4400-572.14-00	OVERTIME	29,490	40,179	27,295	27,295	21,013	27,295
	LEVEL 6 TEXT ORIGINAL BUDGET					TEXT AMT 27,295 27,295	
001-4400-572.15-10	CERTIFICATIONS/LICENSES	0	0	0	407	1,399	1,800
	LEVEL 6 TEXT ** NEW CDL LICENSES @ \$400 EA FOR 3 EMPLOYEES ** NEW CDL REIMBURSEMENT @ \$75 EA FOR 8 EMPLOYEES PER NAGE CONTRACT					TEXT AMT 1,200 600 1,800	
001-4400-572.21-00	FICA TAXES	47,418	51,166	66,395	65,712	48,980	68,692
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE *** NEW: CUSTODIAN POSITION FR PT TO FT					TEXT AMT 66,695 1,516 481 68,692	
001-4400-572.22-00	RETIREMENT CONTRIBUTIONS	89,075	90,968	109,908	113,409	93,442	139,045
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE *** NEW: CUSTODIAN POSITION FR PT TO FT					TEXT AMT 133,365 3,596 2,084 139,045	
001-4400-572.23-00	HEALTH INSURANCE	111,988	120,793	174,879	174,872	139,417	186,802
	LEVEL 6 TEXT HEALTH DENTAL					TEXT AMT 168,487 9,114	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	LIFE INCREASE ON LIFE ***						1,855 46
	NEW: CUSTODIAN POSITION FR PT TO FT HEALTH LIFE DENTAL						6,877 372 51 186,802
001-4400-572.24-00	WORKER'S COMPENSATION	10,966	2,144	16,815	16,567	14,872	16,992
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE ***					TEXT AMT	16,494 371
	NEW: CUSTODIAN POSITION FR PT TO FT						127 16,992
001-4400-572.25-00	UNEMPLOYMENT COMPENSATION	0	237-	0	0	163	0
001-4400-572.26-00	EAP BENEFIT	747	720	898	898	722	973
	LEVEL 6 TEXT CURRENT STAFF ***					TEXT AMT	936
	NEW: CUSTODIAN POSITION FR PT TO FT						37 973
* PERSONNEL SERVICES		940,613	992,670	1,236,592	1,226,277	998,902	1,312,009
001-4400-572.31-13	OTHER PROF. SERVICES	1,900	0	0	0	0	0
001-4400-572.34-14	CONTRACT SERVICES OTHER	69,061	77,099	122,878	126,652	95,516	124,878
	LEVEL 6 TEXT TURF MAINT.CONTRACT (SPRAY & FERTILIZER)ATHLETIC FIELDS,DOG PARK,PARK BUILDINGS, CORACI,RIVERWALK **NEW EXTRA TREATMENTS SOUTHWINDS**					TEXT AMT	88,479 15,000
	TREE MAINT.(TRIMMING/REMOVAL						4,800
	POND FOUNTAIN MAINTENANCE						3,128
	FIRE EXTINGUISHER/INSPECT,EXT. FOR ADULT CENTER, ADULT ANNEX,LAKESIDE,GYM,PARKS BUILDING,AND 3 CONCESSION STAND BUILDINGS						2,671
	PEST & RODENT REMOVAL(PIGS,RACOONS,ETC.)						1,300
	WELDING MAINTENANCE - DOCKS,SOCCER GOALS,BLEACHERS						3,500
	STRIPPING/WAXING FLOORS @ ADULT CENTER						2,000
	ALLEN GREEN CENTER - VARIOUS SERVICES						2,000
	MOVING SERVICES TO NEW BUILDING-ONE TIME EXPENSE						2,000
	**MOVED FUNDS OF \$15,000 FROM 3414 FOR						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	RIVERWALK SPLASH PAD MAINT. TO 4400-5200 FOR CHEMICALS= \$7500 & 4400-5218 REPAIR & MAINT. = \$7500 PER FINANCE						124,878
001-4400-572.34-15	TEMP HELP SERVICE FEE	333	624	3,000	3,000	4,550	3,000
	LEVEL 6 TEXT TEMP SERVICES SPECIAL PROJECTS,STAFF SHORTAGE COVERAGE					TEXT AMT 3,000 3,000	
001-4400-572.34-20	MOWING CONTRACT SERVICE	193,244	232,120	262,608	262,608	91,616	217,711
	LEVEL 6 TEXT MOWING CONTRACT ANNEX, LAKESIDE, AIRPORT, SPRUCE CREEK RECREATIONAL FACILITY, AMPHITEATER, CITY CENTER GYM, MEMORIAL, RIVER FRONT, SOUTHWINDS, WHITE PLACE, WILLOW RUN, HARBOR OAKS CORACI, SKATE PARK, POWER LINE AREA @ CITY CENTER & RIVERWALK *** UPDATE FOR BID AWARDED 8/7/18 - BID AMT \$304,918 70% INCLUDED HERE PLUS 2% PERF BOND					TEXT AMT 262,608 44,897- 217,711	
001-4400-572.40-00	TRAVEL PER DIEM	333	0	400	400	0	400
	LEVEL 6 TEXT MISC TRAVEL					TEXT AMT 400 400	
001-4400-572.40-10	EMPLOYEE TRAINING	985	459	1,000	593	906	1,000
	LEVEL 6 TEXT TRAINING MEDIA (SAFETY VIDEOS, BOOKS, ETC.) SEMINARS, COURSES INSIDE AND OUTSIDE CITY					TEXT AMT 1,000 1,000	
001-4400-572.41-00	COMMUNICATION SERVICES	4,437	2,611	4,000	4,000	1,809	4,000
	LEVEL 6 TEXT COMMUNICATIONS SERVICES - EJ WARD					TEXT AMT 4,000 4,000	
001-4400-572.43-10	ELECTRICAL SERVICES	0	563	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
001-4400-572.44-10	EQUIP/OTHER RENTAL/LEASE	15,950	16,696	21,800	21,800	18,188	21,800
	LEVEL 6 TEXT					TEXT AMT	
							3,600
							5,900
							5,259
							2,541
							4,500
							21,800
001-4400-572.44-13	FLEET FINANCING	120,928	120,900	114,749	114,749	95,624	113,786
	LEVEL 6 TEXT					TEXT AMT	
							113,786
							113,786
001-4400-572.45-19	VEHICLE INSURANCE	6,706	6,961	8,220	8,220	6,850	11,430
	LEVEL 6 TEXT					TEXT AMT	
							11,430
							11,430
001-4400-572.46-10	GENERAL EQUIP MAINT	2,423	4,819	4,000	4,000	2,195	4,000
	LEVEL 6 TEXT					TEXT AMT	
							2,000
							2,000
							4,000
001-4400-572.46-12	VEH MAINT/REPAIR	47,252	60,428	55,746	55,746	52,434	55,746
	LEVEL 6 TEXT					TEXT AMT	
							55,746
							55,746
001-4400-572.46-16	BUILDING REPAIRS	83,366	86,832	116,157	137,012	125,582	106,157
	LEVEL 6 TEXT					TEXT AMT	
							14,000
							21,800
							27,000
							6,700
							6,900
							2,000
							8,557
							10,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	*ALLEN GREEN CENTER - MISC BLDG REPAIRS						5,000
	*LOCK REPAIRS TO PDL DOORS						4,200

	MOVED \$10K FOR REPLACEMENT PARK FURNITURE TO OBJECT 49-20 AND ATTACHED IT TO PROJECT QPC054 (LP 7-5-18)						
						106,157	
001-4400-572.46-17	BALLFIELD MAINT.	39,953	37,707	50,554	33,030	27,655	49,554
	LEVEL 6 TEXT					TEXT AMT	
	FIELD MARKER PAINT 460 CS @ \$39.00 = \$17,940					34,054	
	DIAMOND DRY 95 BAGS @ \$10.46 = \$994						
	FIELD DRY MARKER 110 BAGS @ \$8.66 = \$9,526						
	CLAY /TOP DRESS 200 YARDS @ \$ 24.00 = \$4,800						
	FIELD TOOLS (RAKES, SHOVELS, STRING, ECT) = \$794						
	REPLACE BASES, HOME PLATES, PITCHING RUBBERS, PITCHING MOUNDS, ETC.					8,000	
	SPORTS FIELD IRRIGATION REPAIRS & REPLACEMENTS					5,500	
	CLOCK, VALVES, SPRINKLER HEADS, LINES, ETC.						
	** INCREASE IN IRRIGATION REPAIRS/ REPLACEMENTS					500	
	TEMPORARY FENCE REPLACEMENT FOR FIELDS					3,000	
	*** DEPT REDUCE BY \$1500					1,500-	
						49,554	
001-4400-572.46-18	CONT MAINT/COMM EQUIP	1,596	0	0	0	0	0
001-4400-572.46-27	ANNUAL FLEET MAINT CHARGE	0	0	22,130	22,130	22,130	22,130
001-4400-572.49-14	FURN. & FIXTURES NON-CAP	0	5,025	0	1,500	1,434	1,500
	LEVEL 6 TEXT					TEXT AMT	
	** NEW FURNITURE FOR SUPERINTENDENT @ NEW BUILDING					1,500	
						1,500	
001-4400-572.49-20	EQUIP & OTHER NON-CAPITAL	22,034	32,457	13,580	25,018	14,589	23,580
	LEVEL 6 TEXT					TEXT AMT	
	*HAND TOOLS, SHOVELS, PRUNERS, DRILLS, HAMMERS, ETC.					5,800	
	*GAS POWER TOOLS, WEED EATERS, BLOWERS, EDGER, POLE SAW, CHAIN SAW, SPREADERS, ETC.					7,780	
	*REPLACEMENT PARK FURNITURE - TABLES, TRASH CANS, ETC., FOR ALL PARKS - PROJECT QPC054 (THIS \$10K WAS PREVIOUSLY BUDGETED IN 46-16)					10,000	

						23,580	
001-4400-572.49-66	TRF TO 506 BLDG MAINT FD	166,233	256,058	306,022	306,022	255,019	338,132
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	UPDATED FOR FY19						338,132 338,132
001-4400-572.52-00	OTHER OPERATING SUPPLIES	16,295	5,595	5,500	5,500	4,329	13,500
LEVEL 6	TEXT EVENT FOOD AND SUPPLIES TAPE, ZIP TIES, CAUTION TAPE, SURVEY FLAGS, ETC. *** INCREASE RIVERWALK EVENTS *** MOVED FUNDS OF \$7,500 FROM 4400-3414 FOR RIVERWALK SPLASH PAD CHEMICALS PER FINANCE					TEXT AMT 2,500 3,000 500 7,500 13,500	
001-4400-572.52-10	GAS, DIESEL, OIL, & GREASE	20,662	24,934	34,050	34,050	23,730	36,400
LEVEL 6	TEXT EST UNLEADED 7,600 @ \$2.50 PER GALLON EST DIESEL 4,000 & \$3.00 PER GALLON EST DIESEL FOR GENERATORS 1,800 @ \$3.00 PER GAL **UPDATED \$/GAL 6/28/18 TP					TEXT AMT 19,000 12,000 5,400 36,400	
001-4400-572.52-11	JANITORIAL SUPPLIES	14,613	13,311	21,500	21,500	12,986	23,000
LEVEL 6	TEXT TRASH BAGS, PAPER TOWELS, DOGGY BAGS, CLEANING SUPPLIES, VACUUM CLEANERS, ETC. *** INCREASE RIVERWALK SUPPLIES					TEXT AMT 21,500 1,500 23,000	
001-4400-572.52-12	UNIFORMS	5,243	5,858	7,050	11,340	8,464	10,735
LEVEL 6	TEXT UNIFORM PURCHASE GLOVES, SAFETY GLASSES/VESTS, RAIN GEAR, RUBBER BOOTS ***NEW ADD BOOT REIMBURSEMENT 19 EMPLOYEES X 165 PER NAGE CONTRACT					TEXT AMT 6,550 1,050 3,135 10,735	
001-4400-572.52-17	AGRICULTURE SUPPLIES	14,659	12,397	30,000	32,300	13,997	32,500
LEVEL 6	TEXT MULCH, PINE BARK, SOD, PLAYGROUND MULCH FERTILIZER, TOP CHOICE, WEED CHEMICALS RYE SEED *** INCREASE					TEXT AMT 12,000 14,000 4,000 2,500 32,500	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-4400-572.52-18	REP & MAINT SUPPLIES	56,845	50,863	35,472	49,222	38,882	42,972
	LEVEL 6 TEXT					TEXT AMT	
	LANDSCAPING TREES, SHRUBS, PLANTS					4,000	
	FENCING SUPPLIES 500FT @ \$10.00					5,400	
	PLUMBING REPAIRS TOILET , SINKS, WATER HEATERS, FAUCETS, MIRRORS, MINOR PARTS, ETC.					1,000	
	GLASS REPAIRS					2,000	
	IRRIGATION PUMP REPAIRS/REPLACEMENT					5,672	
	REPAIR SUPPLIES FOR ALL PARKS, BUILDINGS, BOARDWALKS, BOAT RAMPS, FISHING PIERS AND PLAYGROUND EQUIPMENT, HAND TOOLS, FLORESCENT BULBS, BUBBLERS, FIXTURES, SCREWS, NAILS, NUTS, BOLTS, TIES					17,400	
	*** MOVED FROM 4400-3414 RIVERWALK FUNDS OF \$7,500 FOR REPAIRS AND PARTS FOR RIVERWALK SPLASHPAD					7,500	
						42,972	
* OPERATING EXPENSE		905,051	1,054,317	1,240,416	1,280,392	918,485	1,257,911
001-4400-572.63-00	IMP. OTHER THAN BLDGS	0	12,530	0	0	0	0
001-4400-572.63-97	PROJ CAPITAL OUTLAY	120,000	10,920	0	37,064	21,902	0
001-4400-572.64-00	MACH & EQUIPMENT	56,155	36,732	27,000	103,873	103,873	0
* CAPITAL OUTLAY		176,155	60,182	27,000	140,937	125,775	0
001-4400-581.91-32	TRANSFER TO 450/451	10,000	0	0	10,000	10,000	0
* TRANSFERS		10,000	0	0	10,000	10,000	0
001-4400-572.99-10	CONTINGENCY	0	0	10,000	7,230	0	10,000
	LEVEL 6 TEXT					TEXT AMT	
	FOR ANY POSSIBLE BUILDING MAINTENANCE AT THE CLUBHOUSE AT CYPRESS HEAD. A BUDGET RESOLUTION WOULD BE NEEDED TO MOVE THESE FUNDS TO THE 450 FUND SINCE THAT IS WHERE ANY EXPENSES SHOULD BE CHARGED. ACCOUNT 450-0300-579-4616.					10,000	
* NON-OPERATING EXPENSE		0	0	10,000	7,230	0	10,000
** PARKS MAINTENANCE		2,031,819	2,107,169	2,514,008	2,664,836	2,053,162	2,579,920

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
***	PARKS MAINTENANCE	2,031,819	2,107,169	2,514,008	2,664,836		2,053,162	2,579,920

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-5100-572.12-00	RECREATION RECREATION SALARIES AND WAGES	373,772	319,840	368,036	368,036	317,517	362,557
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE *** ADJUST REORG TO PAF FOR DEPUTY DIRECTOR 8/24/18					TEXT AMT 350,087 10,227 2,243 362,557	
001-5100-572.14-00	OVERTIME	3,985	9,091	3,000	3,000	2,693	3,000
	LEVEL 6 TEXT OVERTIME TO COVER HOLIDAYS, PROGRAM COVERAGE, EVENTS					TEXT AMT 3,000 3,000	
001-5100-572.21-00	FICA TAXES	28,191	24,629	28,388	28,388	24,090	27,968
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE *** ADJUST REORG TO PAF FOR DEPUTY DIRECTOR 8/24/18					TEXT AMT 27,016 781 171 27,968	
001-5100-572.22-00	RETIREMENT CONTRIBUTIONS	51,489	45,645	53,859	53,859	46,051	61,512
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE *** ADJUST REORG TO PAF FOR DEPUTY DIRECTOR 8/24/18					TEXT AMT 59,255 1,779 478 61,512	
001-5100-572.23-00	HEALTH INSURANCE	41,078	31,568	44,632	44,632	39,793	44,723
	LEVEL 6 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE *** ADJUST REORG TO PAF FOR DEPUTY DIRECTOR 8/24/18- LIFE					TEXT AMT 41,262 2,232 1,189 35 5 44,723	
001-5100-572.24-00	WORKER'S COMPENSATION	2,873	884	4,658	4,658	4,051	4,725

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE *** ADJUST REORG TO PAF FOR DEPUTY DIRECTOR 8/24/18						TEXT AMT 4,574 130 21 4,725	
001-5100-572.26-00	EAP BENEFIT	260	186	225	225	190		225
	LEVEL 6 TEXT CURRENT STAFF						TEXT AMT 225 225	
* PERSONNEL SERVICES		501,648	431,843	502,798	502,798	434,385		504,710
001-5100-572.34-14	CONTRACT SERVICES OTHER	680	908	750	750	938		750
	LEVEL 6 TEXT COPY MACHINE SERVICE						TEXT AMT 750 750	
001-5100-572.40-00	TRAVEL PER DIEM	1,328	1,425	2,000	2,000	1,507		2,000
	LEVEL 6 TEXT TRAVEL FOR: STATE CONFERENCE - 4 EMPLOYEES AGENCY SUMMIT - 2 EMPLOYEES NATIONAL CONFERENCE - 1 EMPLOYEE						TEXT AMT 2,000 2,000	
001-5100-572.40-10	EMPLOYEE TRAINING	1,430	1,228	2,020	2,020	890		2,020
	LEVEL 6 TEXT FRPA PROGRAM CLASSES FOR EMPLOYEES						TEXT AMT 2,020 2,020	
001-5100-572.41-00	COMMUNICATION SERVICES	15,124	15,085	15,056	15,056	12,812		15,056
	LEVEL 6 TEXT ST OF FL ANALOG LINES, FIRE ALARMS, CREDIT CARD MACHINES, FAX LINES AT&T CELL PHONES & SUMMER CAMP EMPLOYEES INTERNET LINES/ACCESS @ PARKS BUILDINGS						TEXT AMT 1,412 13,644 15,056	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	NRPA MEMBERSHIP 2 EMPLOYEES						2,160
*	OPERATING EXPENSE	35,719	33,919	35,186	38,887	28,823	35,186
**	RECREATION	537,367	465,762	537,984	541,685	463,208	539,896

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-5101-572.12-00	SPECIAL EVENTS SALARIES AND WAGES	0	220	14,379	15,164	7,752	18,452
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE *** TR PROGRAM LDR FR 001-5109 IN FY18					TEXT AMT 13,065 157 5,230 18,452	
001-5101-572.21-00	FICA TAXES	0	17	1,101	1,162	593	1,413
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE *** TR PROGRAM LEADER FR 5109 IN FY18					TEXT AMT 1,000 12 401 1,413	
001-5101-572.24-00	WORKER'S COMPENSATION	0	0	277	292	158	349
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE *** TR PROGRAM LEADER FR 5109 IN FY18					TEXT AMT 247 3 99 349	
001-5101-572.26-00	EAP BENEFIT	0	1	0	0	3	0
* PERSONNEL SERVICES		0	238	15,757	16,618	8,506	20,214
001-5101-572.31-13	OTHER PROF. SERVICES	650	0	0	0	0	0
001-5101-572.34-14	CONTRACT SERVICES OTHER	20,393	18,166	28,600	28,600	23,792	28,600
	LEVEL 6 TEXT EVENTS HALLOWEEN ENTERTAINMENT CONCERTS IN THE PARK ENTERTAINMENT SPRING FAIR INFLATABLES 4TH OF JULY ENTERTAINERS & INFLATABLES JAZZ FEST & ART FEST ENTERTAINMENT MUSIC LICENSES,CERTIFICATIONS, WORKSHOPS, BACKGROUND CHECKS, ETC. GET FIT INSTRUCTORS CHRISTMAS EVENTS FAMILY DAYS INFLATABLES					TEXT AMT 28,600 28,600	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
001-5101-572.48-03	FIREWORKS	19,500	19,500	30,000	30,000	10,000	20,000
	LEVEL 6 TEXT JULY 4TH FIREWORKS PROGRAM					TEXT AMT 20,000 20,000	
001-5101-572.49-01	ADVERTISING	14,797	17,393	16,547	20,729	20,003	16,547
	LEVEL 6 TEXT CITY EVENT ADVERTISING HALLOWEEN, GET FIT, CONCERTS, ARTFEST, 4TH OF JULY. CHRISTMAS PARADE, TREE LIGHTING, ETC. GRAPHIC DESIGN WORK					TEXT AMT 14,547 2,000 16,547	
001-5101-572.49-16	COMPUTER HARDWARE	0	1,422	0	0	0	0
001-5101-572.52-00	OTHER OPERATING SUPPLIES	22,981	23,623	38,327	27,186	18,506	41,327
	LEVEL 6 TEXT FAMILY DAYS SUPPLIES HALLOWEEN DECORATIONS, PRIZES, GIFT BAGS, SUPPLIES GET FIT EXPO BAGS, LUNCH AND LEARN FOOD, FINALE GIVEAWAY PRIZES AND LUNCH. SPRING FAIR HAND-OUTS & SUPPLIES PARK OPENING DEDICATIONS, COMMUNITY MEETINGS EQUIPMENT & SUPPLIES SUPPLIES & DECORATIONS FOR , JAZZFEST, 4TH OF JULY, CHRISTMAS PROGRAMS, ETC. PARTICIPATION SHIRTS, GET FIT, HOLIDAY CHOIR INFLATABLES, KIDS GAMES, GIVEAWAYS, BANNERS FOR CITY EVENTS ** NEW BANNERS RIVERWALK **					TEXT AMT 200 780 3,200 150 2,197 16,800 2,500 12,500 3,000 41,327	
*	OPERATING EXPENSE	78,321	80,104	113,474	106,515	72,301	106,474
001-5101-572.83-00	OTHER GRANTS & AIDS	0	12,000	0	0	0	0
*	GRANTS & AIDE	0	12,000	0	0	0	0
**	SPECIAL EVENTS	78,321	92,342	129,231	123,133	80,807	126,688

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
001-5106-572.12-00	SUMMER RECREATION SALARIES AND WAGES	8,607	55,952	68,172	68,172	52,723	68,172
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 68,172 68,172	
001-5106-572.14-00	OVERTIME	0	30	0	0	14	0
001-5106-572.21-00	FICA TAXES	658	4,282	5,216	5,216	4,034	5,216
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 5,216 5,216	
001-5106-572.24-00	WORKER'S COMPENSATION	97	97	1,307	1,307	2,024	1,283
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 1,283 1,283	
* PERSONNEL SERVICES		9,362	60,361	74,695	74,695	58,795	74,671
001-5106-572.34-15	TEMP HELP SERVICE FEE	65,331	0	0	0	0	0
	LEVEL 6 TEXT REMEDY STAFFING - FOR PLAYGROUNDS 17 SEASONAL EMPLOYEES ** REMEDY STAFF IS NOW ON CITY PAYROLL **					TEXT AMT 62,500 62,500-	
001-5106-572.40-10	EMPLOYEE TRAINING	456	0	0	0	0	0
001-5106-572.44-10	EQUIP/OTHER RENTAL/LEASE	30,780	22,920	33,000	33,000	30,000	33,000
	LEVEL 6 TEXT VOLUSIA COUNTY BUSES FOR FIELD TRIPS CAMP T-REC BUS SCHOOL RENTAL JUMPING BEANS INFLATABLES RENTAL					TEXT AMT 14,500 11,000 4,500 3,000 33,000	
001-5106-572.47-00	PRINTING AND BINDING	300	335	0	0	0	0
001-5106-572.52-00	OTHER OPERATING SUPPLIES	24,458	30,188	16,500	23,500	12,721	16,500
	LEVEL 6 TEXT FIELD TRIPS FOR TEEN SITE AND ELEMENTARY SITE ENTRY FEES FOR THEME PARKS, ETC. GAMES, MEGAPHONES, ARTS & CRAFTS, ETC.					TEXT AMT 16,500	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
							16,500
001-5106-572.52-12	UNIFORMS	2,090	1,951	2,200	2,200	1,935	2,200
	LEVEL 6						
	TEXT STAFF & CAMPER UNIFORMS						
							2,200
							2,200
*	OPERATING EXPENSE	123,415	55,394	51,700	58,700	44,656	51,700
**	SUMMER RECREATION	132,777	115,755	126,395	133,395	103,451	126,371

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
001-5109-572.12-00	ADULT ACTIVITY SALARIES AND WAGES	0	37,676	43,810	41,715	31,052	42,690
	LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE ***				TEXT AMT 43,026 1,135	
		MID YEAR RECLASS-FY18-PROGR SPEC TO REC COORD ***				3,759	
		TR PROGRAM LEADER TO 5101 FY18				5,230- 42,690	
001-5109-572.14-00	OVERTIME	0	1,407	1,000	1,000	712	1,000
	LEVEL 6	TEXT CURRENT STAFF				TEXT AMT 1,000 1,000	
001-5109-572.21-00	FICA TAXES	0	2,834	3,431	3,270	2,302	3,344
	LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE ***				TEXT AMT 3,371 87	
		MID YEAR RECLASS-FY18-PROGR SPEC TO REC COORD ***				287	
		TR PROGRAM LEADER TO 5101 IN FY18				401- 3,344	
001-5109-572.22-00	RETIREMENT CONTRIBUTIONS	0	3,411	3,579	3,594	3,237	4,500
	LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE ***				TEXT AMT 3,894 117	
		MID YEAR RECLASS-FY18-PROGR SPEC TO REC COORD				489 4,500	
001-5109-572.23-00	HEALTH INSURANCE	0	6,924	7,321	7,321	6,704	7,333
	LEVEL 6	TEXT HEALTH DENTAL LIFE INCREASE ON LIFE ***				TEXT AMT 6,877 372 72 3	
		MID YEAR RECLASS-FY18-PROGR SPEC TO REC COORD-LIFE				9 7,333	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
001-5109-572.24-00	WORKER'S COMPENSATION	0	38	300	258	110	187
	LEVEL 6	TEXT				TEXT AMT	
		CURRENT STAFF					251
		WAGE INCREASE					31

		MID YEAR RECLASS-FY18-PROGR SPEC TO REC COORD					4

		TRANSFER PROGRAM LEADER TO 5109 IN FY18					99-187
001-5109-572.26-00	EAP BENEFIT	0	37	37	37	35	37
	LEVEL 6	TEXT				TEXT AMT	
		CURRENT STAFF					37
							37

* PERSONNEL SERVICES		0	52,327	59,478	57,195	44,152	59,091
001-5109-572.31-13	OTHER PROF. SERVICES	1,215	1,500	1,500	1,500	1,500	1,500
	LEVEL 6	TEXT				TEXT AMT	
		BANDS FOR DANCES & EVENTS					1,500
							1,500
001-5109-572.34-14	CONTRACT SERVICES OTHER	1,892	2,508	2,000	2,195	2,370	2,000
	LEVEL 6	TEXT				TEXT AMT	
		FLOOR WAXING & CLEANING, WINDOW CLEANING					2,000
							2,000
001-5109-572.46-11	REGULAR MAINT/INSP EQUIP	632	485	800	800	395	800
	LEVEL 6	TEXT				TEXT AMT	
		FIRE SPRINKLER INSPECTIONS					800
							800
001-5109-572.49-20	EQUIP & OTHER NON-CAPITAL	0	4,486	0	0	0	0
001-5109-572.52-00	OTHER OPERATING SUPPLIES	7,114	5,378	5,500	5,305	1,694	5,500
	LEVEL 6	TEXT				TEXT AMT	
		REFRESHMENTS/FOOD FOR CLUB PARTIES,SHELVING, CENTER SUPPLIES, DANCE DECORATIONS,ETC.					5,500
							5,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
*	OPERATING EXPENSE	10,853	14,357	9,800	9,800	5,959	9,800
		-----	-----	-----	-----	-----	-----
**	ADULT ACTIVITY	10,853	66,684	69,278	66,995	50,111	68,891

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
001-5125-572.12-00	LAKESIDE CENTER SALARIES AND WAGES	18,352	44,754	47,468	46,974		36,334	47,153
	LEVEL 6						TEXT AMT	
								46,000
								1,153
								47,153
001-5125-572.14-00	OVERTIME	153	1,088	1,000	1,000		1,010	1,000
	LEVEL 6						TEXT AMT	
								1,000
								1,000
001-5125-572.21-00	FICA TAXES	1,416	3,501	3,711	3,673		2,856	3,687
	LEVEL 6						TEXT AMT	
								3,598
								89
								3,687
001-5125-572.22-00	RETIREMENT CONTRIBUTIONS	0	3,513	3,547	3,547		2,926	3,565
	LEVEL 6						TEXT AMT	
								3,461
								104
								3,565
001-5125-572.23-00	HEALTH INSURANCE	0	6,190	7,335	7,335		5,383	7,335
	LEVEL 6						TEXT AMT	
								6,877
								372
								83
								3
								7,335
001-5125-572.24-00	WORKER'S COMPENSATION	299	49	267	257		189	254
	LEVEL 6						TEXT AMT	
								251
								3
								254
001-5125-572.26-00	EAP BENEFIT	0	37	37	37		37	37
	LEVEL 6						TEXT AMT	
								37

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							37
*	PERSONNEL SERVICES	20,220	59,132	63,365	62,823	48,735	63,031
001-5125-572.34-14	CONTRACT SERVICES OTHER	7,139	7,539	6,580	6,580	6,121	6,580
	LEVEL 6 TEXT					TEXT AMT	
							730
							3,000
							1,500
							500
							350
							500
							6,580
001-5125-572.41-00	COMMUNICATION SERVICES	422	126	360	360	68	0
001-5125-572.43-10	ELECTRICAL SERVICES	15,755	17,135	16,800	16,800	13,266	16,800
	LEVEL 6 TEXT					TEXT AMT	
							16,500
							300
							16,800
001-5125-572.46-16	BUILDING REPAIRS	9,892	13,712	13,838	13,838	8,718	13,838
	LEVEL 6 TEXT					TEXT AMT	
							2,000
							2,000
							135
							1,630
							1,673
							1,200
							1,200
							4,000
							13,838
001-5125-572.49-01	ADVERTISING	6,426	252	2,500	2,500	1,396	2,500
	LEVEL 6 TEXT					TEXT AMT	
							2,500
							2,500
001-5125-572.49-14	FURN. & FIXTURES NON-CAP	6,465	0	0	0	0	0
001-5125-572.49-19	LICENSES, TAXES & FEES	190	160	200	200	0	200
	LEVEL 6 TEXT					TEXT AMT	
							200

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
							200
001-5125-572.52-00	OTHER OPERATING SUPPLIES	4,215	5,747	4,600	4,000	2,017	4,000
	LEVEL 6 TEXT BUILDING SUPPLIES, TABLE CLOTHS, TABLE & CHAIR REPLACEMENTS, TABLE DECORATIONS, MISC. KITCHEN ITEMS, SIGNAGE REPLACEMENT, ETC.					TEXT AMT 4,000	4,000
							4,000
001-5125-572.52-12	UNIFORMS	0	0	0	600	645	600
	LEVEL 6 TEXT STAFF UNIFORMS					TEXT AMT 600 600	
*	OPERATING EXPENSE	50,504	44,671	44,878	44,878	32,231	44,518
**	LAKESIDE CENTER	70,724	103,803	108,243	107,701	80,966	107,549
***	RECREATION	830,042	844,346	971,131	972,909	778,543	969,395

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
001-5200-579.12-00	ATHLETICS ATHLETICS SALARIES AND WAGES	200,014	199,201	289,078	276,524		198,458	289,808
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE						TEXT AMT 284,540 5,268 289,808	
001-5200-579.14-00	OVERTIME	1,663	5,921	5,500	5,500		485	5,500
	LEVEL 6 TEXT OVERTIME TOURNAMENTS, HOLIDAYS, EVENTS						TEXT AMT 5,500 5,500	
001-5200-579.21-00	FICA TAXES	14,560	14,701	22,544	21,583		14,326	22,600
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE						TEXT AMT 22,197 403 22,600	
001-5200-579.22-00	RETIREMENT CONTRIBUTIONS	16,216	17,524	29,641	28,328		21,426	34,129
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE						TEXT AMT 33,403 726 34,129	
001-5200-579.23-00	HEALTH INSURANCE	22,740	24,635	47,699	45,859		32,226	51,327
	LEVEL 6 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE						TEXT AMT 48,139 2,604 572 12 51,327	
001-5200-579.24-00	WORKER'S COMPENSATION	2,755	315	4,656	4,478		3,038	4,089
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE						TEXT AMT 4,009 80 4,089	
001-5200-579.26-00	EAP BENEFIT	141	136	262	250		196	262
	LEVEL TEXT						TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	CURRENT STAFF						262 262
* PERSONNEL SERVICES		258,089	262,433	399,380	382,522	270,155	407,715
001-5200-579.34-14	CONTRACT SERVICES OTHER	76,950	75,893	84,048	84,048	82,996	86,048
	LEVEL 6 TEXT YOUTH & ADULT UMPIRES AND SCOREKEEPERS ** ADD * 2019 CPI 2% INCREASE TO UMPIRES & SCOREKEEPERS PER CONTRACT BACKGROUND CHECKS @ \$15 EACH					TEXT AMT 79,585 2,000 4,463 86,048	
001-5200-579.40-00	TRAVEL PER DIEM	2,647	3,029	5,300	5,300	2,038	1,900
	LEVEL 6 TEXT ATHLETIC CONFERENCE / FRPA					TEXT AMT 1,900 1,900	
001-5200-579.40-10	EMPLOYEE TRAINING	1,079	1,151	1,820	1,820	1,743	2,220
	LEVEL 6 TEXT ATHLETIC CONFERENCE / FRPA ATHLETIC BUSINESS CONFERENCE *** ADD 1 NEW EMPLOYEE TO FRPA					TEXT AMT 1,500 320 400 2,220	
001-5200-579.49-01	ADVERTISING	1,716	2,140	2,000	2,000	382	2,600
	LEVEL 6 TEXT ATHLETIC ADVERTISING, FLYERS, ADS, RACK CARDS, ETC. POP-UP PARK					TEXT AMT 2,000 600 2,600	
001-5200-579.49-02	COMPUTER SOFTWARE	2,511	2,606	2,664	2,664	2,296	3,600
	LEVEL 6 TEXT SERVER FEES TO SUPPORT REC- ALERT AVERAGE MONTHLY FEE \$220.00 ** INCREASE IN FEE TO \$300 MO, ADD					TEXT AMT 2,664 936 3,600	
001-5200-579.49-14	FURN. & FIXTURES NON-CAP	0	0	4,500	5,641	5,641	1,500
	LEVEL 6 TEXT OFFICE GUEST CHAIRS FOR NEW BUILDING					TEXT AMT 1,500	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
							1,500
001-5200-579.49-19	TAXES, LICENSES, FEES	16,956	16,658	16,994	16,994	13,422	4,800
	LEVEL 6 TEXT CREDIT CARD MERCHANT FEES,VISA,MASTER CARD,AM EXP, TELECHECK					TEXT AMT	4,800
							4,800
001-5200-579.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	2,778	2,601	0
001-5200-579.52-00	OTHER OPERATING SUPPLIES	30,501	27,662	31,685	30,544	24,978	34,185
	LEVEL 6 TEXT YOUTH & ADULT EQUIP.,BASKETBALLS, BASEBALLS, BATS, HELMETS, PITCHING MACHINE, KICKBALLS, CATCHER GLOVES, PENNIES, SOFTBALL MASKS, SOCCER, NETS,GOALS,VOLLEYBALL, ETC. MISC SUPPLIES FOR SPECIAL ACTIVITIES,TRYOUTS, YOUTH CLINICS,STAFF MEETINGS,ETC. BANNERS YOUTH & ADULT & SENIOR GAMES TROPHIES / AWARDS SENIOR GAMES EQUIPMENT & AWARDS PICKLEBALL EQUIPMENT POP-UP PARK ** FOOD, SUPPLIES, INFLATABLE BOUNCE HOUSE					TEXT AMT	10,395
							2,940
							3,500
							12,075
							2,175
							600
							2,500
							34,185
001-5200-579.52-12	UNIFORMS	50,694	54,317	58,620	58,711	58,709	58,620
	LEVEL 6 TEXT UNIFORMS FOR YOUTH SPORTS ADULT SPORTS CHAMPIONSHIP SHIRTS SENIOR GAMES SHIRTS					TEXT AMT	55,900
							1,520
							1,200
							58,620
001-5200-579.52-15	POSTAL SERVICE	0	0	0	0	2	0
001-5200-579.52-16	MEDICAL & LAB SUPPLIES	304	661	750	659	43	750
	LEVEL 6 TEXT FIRST AID ITEMS -ICE PACKS,BANDAIDS,GLOVES,ETC.					TEXT AMT	750
							750
*	OPERATING EXPENSE	183,358	184,117	208,381	211,159	194,851	196,223
**	ATHLETICS	441,447	446,550	607,761	593,681	465,006	603,938

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED
ADMINISTRATION ADMINISTRATION 001-7000-519.12-00	SALARIES AND WAGES	2,502	0	0	0	0	0
	LEVEL 6						
	TEXT *****						
	THIS BUDGET WAS INCORPORATED INTO THE CITY MANAGER'S BUDGET 001-1200 IN FY17.						

001-7000-519.21-00	FICA TAXES	191	0	0	0	0	0
001-7000-519.24-00	WORKER'S COMPENSATION	2	0	0	0	0	0
*	PERSONNEL SERVICES	2,695	0	0	0	0	0
001-7000-519.41-00	COMMUNICATION SERVICES	106	0	0	0	0	0
001-7000-519.52-00	OTHER OPERATING SUPPLIES	261	0	0	0	0	0
*	OPERATING EXPENSE	367	0	0	0	0	0
001-7000-519.83-00	OTHER GRANTS AND AID	400	0	0	0	0	0
*	GRANTS & AIDE	400	0	0	0	0	0
**	ADMINISTRATION	3,462	0	0	0	0	0
***	ADMINISTRATION	3,462	0	0	0	0	0
****	GENERAL FUND	34,271,671	43,903,892	36,507,289	43,897,660	37,967,653	38,666,550

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	TAX INCREMENT EASTPORT						
102-0000-311.10-00	CURRENT AD VALOREM	59,699	62,311	76,546	76,546	76,229	84,423
	LEVEL 6 TEXT					TEXT AMT	
	PROPERTY VALUE 19,198,617 X 4.4881 MILLS PER 1,000 AT 95% ***						81,857
	INCREASE FOR MAX MILLAGE 19,198,617 X 4.8157 MILLS PER 1,000 AT 95% *****						5,975
	CHANGE BASED ON 4.7781 MILLAGE 19,198,617 X 4.7781 MILLS PER 1,000 AT 95% *****						686-
	ADJUSTED MILLAGE 08/30/18 19,198,617 X 4.6288 MILLS PER 1000 @ 95% = 84,423 08-30-18 NT						2,723- 84,423
102-0000-338.15-00	TAX INCREMENT FUNDS	105,630	103,940	119,576	119,576	119,702	120,910
	LEVEL 6 TEXT					TEXT AMT	
	COUNTY TIF - \$19,198,617 X 6.229 MILLS PER 1000 AT 95% = \$113,609						113,609
	HALIFAX HOSPITAL TIF - \$19,198,617 X 0.3546 MILLS PER 1000 AT 95% = \$6,468 *****						6,468
	TIF PROPERTY VALUES ARE BASED ON VC C.R.A.'S-2018 PRELIMINARY ESTIMATE, DATED JULY 1, 2018 *****						
	CHANGE BASED ON MID AUGUST CRA'S PROPOSED ASSESSMENTS AND REVENUES COUNTY TIF - 19,198,617 X 6.2747 MILLS PER 1,000 AT 95%						833 120,910
102-0000-361.10-00	INTEREST EARNINGS-INVESTM	2,403	1,628	2,400	2,400	2,720	2,400
102-0000-369.90-00	MISC REVENUE	15	10,684	0	0	7	0
*		167,747	178,563	198,522	198,522	198,658	207,733
**	TAX INCREMENT EASTPORT	167,747	178,563	198,522	198,522	198,658	207,733
***	TAX INCREMENT EASTPORT	167,747	178,563	198,522	198,522	198,658	207,733
****	TAX INCREMENT EASTPORT	167,747	178,563	198,522	198,522	198,658	207,733

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL NON DEPARTMENTAL 102-1000-552.45-10	COMMERCIAL POLICY INS	5,116	5,227	5,484	5,484	0	6,033
	LEVEL 6 TEXT FLORIDA MUNICIPAL INSURANCE TRUST LIABILITY INSURANCE FOR CRA PROPERTY. ***** INCREASE DUE TO ANTICIPATED QUOTE (INCREASE TYPICALLY RECEIVED IN AUGUST).					TEXT AMT 6,033	
						6,033	
102-1000-552.49-03	ADVERTISING EXPENSE	82	0	1,000	1,000	0	320
	LEVEL 6 TEXT INCLUDES PUBLIC HEARINGS ADVERTISEMENTS FOR ANNUAL REPORT AND OTHER MEETINGS SCHEDULED.					TEXT AMT 320	
						320	
102-1000-552.52-15	POSTAL SERVICE	8	0	100	100	0	100
	LEVEL 6 TEXT MAILING COSTS TO SEND AMENDED PLAN TO TAXING AUTHORITIES BY CERTIFIED MAIL AS REQUIRED BY FLORIDA STATUTE. FUNDS NEEDED IF PLAN IS AMENDED.					TEXT AMT 100	
						100	
102-1000-552.54-00	DUES & MEMBERSHIPS	175	548	550	550	548	550
	LEVEL 6 TEXT FLORIDA REDEVELOPMENT ASSOCIATION MEMBERSHIP \$745 ANNUALLY SPLIT BETWEEN EASTPORT AND TOWN CENTER CRA'S = \$372.50 DEPARTMENT OF ECONOMIC OPPORTUNITY MEMBERSHIP \$175 ANNUALLY AS REQUIRED BY STATE STATUTE.					TEXT AMT	
						375	
						175	
						550	
* OPERATING EXPENSE		5,381	5,775	7,134	7,134	548	7,003
102-1000-552.83-00	OTHER GRANTS & AIDS	15,000	0	0	0	0	0
* GRANTS & AIDE		15,000	0	0	0	0	0
102-1000-581.91-72	TRF TO 217 EASTPORT NOTE	181,184	176,673	177,066	177,066	147,555	182,163
	LEVEL 6 TEXT FUND FY19 DEBT SERVICE IN 217 FUND (NT 07-19-18)					TEXT AMT 182,163	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
						182,163	
*	TRANSFERS	181,184	176,673	177,066	177,066	147,555	182,163
102-1000-552.99-10	CONTINGENCY	0	0	14,322	14,322	0	18,567
	LEVEL 6					TEXT	AMT
							15,168
							5,975
							147
							2,723-
							18,567
*	NON-OPERATING EXPENSE	0	0	14,322	14,322	0	18,567
**	NON DEPARTMENTAL	201,565	182,448	198,522	198,522	148,103	207,733
***	NON DEPARTMENTAL	201,565	182,448	198,522	198,522	148,103	207,733
****	TAX INCREMENT EASTPORT	201,565	182,448	198,522	198,522	148,103	207,733

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
TAX INCREMENT TOWN CENTER							
103-0000-311.10-00	CURRENT AD VALOREM	42,329	52,470	58,237	58,237	58,418	61,880
LEVEL 6	TEXT PROPERTY VALUE 14,072,043 X 4.4481 MILLS PER 1,000 AT 95% ***** CHANGE BASED ON MAX MILLAGE 14,072,043 X 4.8157 MILLS PER 1,000 AT 95% ***** CHANGE BASED ON 4.7781 MILLAGE 14,072,043 X 4.7781 MILLS PER 1,000 AT 95% ***** ADJUSTED MILLAGE 08/30/18 14,072,043 X 4.6288 MILLS PER 1000 @ 95% = \$61,880					TEXT AMT 59,999	
							4,379
							502-
							1,996- 61,880
103-0000-334.69-01	#VO-PO-13-98	12,127	0	0	0	0	0
LEVEL 6	TEXT PENDING FOR FY16					TEXT AMT	
103-0000-334.69-02	#VO-PO-14-105 RIVERWALK	170,000	0	0	0	0	0
LEVEL 6	TEXT PENDING FOR FY16					TEXT AMT	
103-0000-334.69-03	#VO-PO-14-106 RIVERWALK	35,345	20,893	0	0	0	0
LEVEL 6	TEXT PENDING FOR FY16					TEXT AMT	
103-0000-334.69-04	#VO-PO-15-107 RIVERWALK	32,720	124,477	0	92,684	92,804	0
103-0000-337.70-10	ECHO 15-10 RIVERWALK PH I	1,198	356,646	0	2,557	2,057	0
103-0000-338.15-00	TAX INCREMENT FUNDS	75,452	87,525	90,974	90,974	89,472	88,623
LEVEL 6	TEXT COUNTY TIF - 14,072,043 X 6.229 MILLS PER 1000 AT 95% = \$83,272 HALIFAX HOSPITAL TIF - 14,072,043 X 0.3546 MILLS PER 1000 AT 95% = \$4,740 ***** TIF PROPERTY VALUES ARE BASED ON C.R.A.'S-2018 PRELIMINARY ESTIMATE FR THE PA, DATED JULY 1, 2018 ***** CHANGE BASED ON MID AUGUST CRA'S PROPOSED ASSESSMENTS AND REVENUES COUNTY TIF - 14,072,043 X 6.2747 MILLS PER 1,000 AT 95%					TEXT AMT 83,272	
							4,740
							611

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
						88,623	
103-0000-349.30-00	PROPERTY TAX RECOVERY	3,862	3,129	0	0	0	0
103-0000-361.10-00	INTEREST EARNINGS-INVESTM	703	1,319	1,200	1,200	1,762	1,000
103-0000-362.14-00	SANDY POINT PROG SPORTS	200	1,600	0	0	2,200	0
103-0000-362.15-00	CARDWELL LEASE	24,000	2,000	0	0	0	0
103-0000-369.90-00	MISC REVENUE	7	7	0	0	7	0
103-0000-381.50-00	TRANSFER FROM 508 FUND	0	0	328,000	328,000	0	325,000
	LEVEL 6					TEXT AMT	
						TRANSFER FROM LOAN POOL 508 TO COVER DEBT SRVC	
						325,000	
						325,000	
103-0000-381.73-00	TRANSFER FROM 317 FUND	0	5,000	0	0	0	0
103-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	351,756	0	0
*		397,943	655,066	478,411	925,408	246,720	476,503
**	TAX INCREMENT TOWN CENTER	397,943	655,066	478,411	925,408	246,720	476,503
***	TAX INCREMENT TOWN CENTER	397,943	655,066	478,411	925,408	246,720	476,503
****	TAX INCREMENT TOWN CENTER	397,943	655,066	478,411	925,408	246,720	476,503

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
103-1000-552.34-14	CONTRACT SERVICES OTHER	0	1,112	0	0	0	0
103-1000-552.43-10	ELECTRICAL SERVICES	422	472	700	700	442	500
	LEVEL 6 TEXT					TEXT AMT	
	FUNDING ORIGINALLY FOR 3999 S. RIDGEWOOD AVE. MONUMENT SIGN LIGHTING AND HALIFAX TRAILER PARK LIGHTING. RIVERWALK PARK IS NOW OPEN COST IS TRANSFER TO PARKS AND RECREATION OPERATING BUDGET. DEVELOPER'S MDA REQUIRES MAINTENANCE OF MONUMENT SIGN AND LIGHT. SOME FUNDS ARE RESERVED IN CASE MAINTENANCE IS REQUIRED BY THE CITY.						500

	FINANCE IS WORKING ON TRANSFERING COST TO PARKS AND RECREATION'S OPERATING BUDGET FOR RIVERWALK PARK.						500
103-1000-552.43-12	WATER/SEWER / UTILITY	833	572	2,056	2,056	634	1,200
	LEVEL 6 TEXT					TEXT AMT	
	FUNDING FOR WATER METERS FOR LANDSCAPING AT 3999 S. RIDGEWOOD AVENUE FOR MONUMENT SIGN AREA, UTILITY BILL FOR PENNA COURT PROPERTY (21.60/MONTH) AND FUNERAL HOME PROPERTY (36.00/MONTH). IN THE PAST FY'S THIS LINE COVERED WATER METERS AT HALIFAX TRAILER PARK. THE FEES HAVE BEEN TRANSFERRED TO PARKS AND REC WITH THE OPENING OF RIVERWALK PARK. FUNDS REMAIN TO COVER PENNA COURT AND RESERVED IN CASE MAINTENANCE IS REQUIRED FOR SIGN AT 3999 RIDGEWOOD AVE.						1,200

	FINANCE IS WORKING ON TRANSFERING COST TO PARKS AND RECREATION'S OPERATING BUDGET FOR RIVERWALK PARK.						1,200
103-1000-552.43-14	DRAINAGE	0	267	480	480	417	480
	LEVEL 6 TEXT					TEXT AMT	
	4 UNITS(ERU'S) @ \$38.36/MONTH. LOCATION ID 567 3571 RIDGEWOOD AVE CUSTOMER ACCOUNT 145809-567						480

							480

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
103-1000-552.45-10	COMMERCIAL POLICY INS	5,120	5,383	5,670	5,670	0	6,300
	LEVEL 6 TEXT FLORIDA MUNICIPAL TRUST INSURANCE LIABILITY INSURANCE FOR CRA PROPERTY. ***** INCREASE DUE TO ANTICIPATED QUOTE TYPICALLY RECEIVED IN AUGUST					TEXT AMT 6,300	
						6,300	
103-1000-552.49-03	ADVERTISING EXPENSE	0	0	800	800	0	800
	LEVEL 6 TEXT PUBLIC HEARING ADS FOR PLAN CHANGES IF/WHEN DONE AND ADVERTISING FOR CRA MEETINGS WHEN HELD OUTSIDE REGULARLY SCHEDULED ANNUAL MEETINGS @ APPROX. \$375 EACH					TEXT AMT 800	
						800	
103-1000-552.49-19	TAXES, LICENSES, AND FEES	3,862	3,755	3,930	3,930	0	3,930
	LEVEL 6 TEXT FUNDING FOR PROPERTY TAXES AND CRA TAXES ***** DECREASE TO FUND INCREASE IN INSURANCE IN LINE 45-10 (LP 8-9-17) *****					TEXT AMT 4,350	
						420-	
						3,930	
103-1000-552.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	8	0
103-1000-552.52-15	POSTAL SERVICE	0	0	100	100	0	100
	LEVEL 6 TEXT MAILING COSTS TO SEND AMENDED PLAN TO TAXING AUTHORITIES BY CERTIFIED MAIL AS REQUIRED BY FLORIDA STATUTE. FUNDS NEEDED IF PLAN IS AMENDED.					TEXT AMT 100	
						100	
103-1000-552.54-00	DUES & MEMBERSHIPS	175	548	550	550	548	550
	LEVEL 6 TEXT FLORIDA REDEVELOPMENT ASSOCIATION MEMBERSHIP \$745 ANNUALLY SPLIT BETWEEN EASTPORT AND TOWN CENTER CRA'S = \$372.50 DEPARTMENT OF ECONOMIC OPPORTUNITY MEMBERSHIP \$175 ANNUALLY AS REQUIRED BY STATE STATUTE.					TEXT AMT 375	
						175	
						550	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
* OPERATING EXPENSE		10,412	12,109	14,286	14,286	2,049	13,860
103-1000-552.61-00 LAND		180,039	0	0	0	0	0
103-1000-552.63-97 PROJ CAPITAL OUTLAY		61,703	544,874	0	186,997	167,383	0
* CAPITAL OUTLAY		241,742	544,874	0	186,997	167,383	0
103-1000-552.71-11 PRINCIPAL L/P		0	0	0	260,000	0	0
103-1000-552.72-11 INTEREST INTERNAL LOANS		29,026	39,566	44,488	44,488	21,480	49,363
	LEVEL 6					TEXT AMT	
						INT ON INTERFUND LOAN OF \$44K FROM 001 FUND	880
						INT ON FY15 \$114,000 FROM 001 FUND	2,280
						INT ON FY15 \$180,500 FROM 001 FUND	3,610
						INT ON FY10 \$410,000 LOAN POOL LOAN	10,342
						INT ON FY12 \$294,725 LOAN POOL LOAN	5,895
						INT ON FY14 \$210,000 LOAN POOL LOAN	3,150
						INT ON FY15 \$279,964 LOAN POOL LOAN	4,200
						INT ON FY16 \$304,029 LOAN POOL LOAN	4,561
						INT ON FY17 \$310,000 LOAN POOL LOAN	4,650
						INT ON FY18 \$328,000 LOAN POOL LOAN	4,920
						INT ON FY19 \$325,000 LOAN POOL LOAN	4,875
							49,363
* DEBT SERVICE		29,026	39,566	44,488	304,488	21,480	49,363
103-1000-552.83-00 OTHER GRANTS & AIDS		0	0	17,263	17,263	85	5,974
	LEVEL 6					TEXT AMT	
						FY19 ECONOMIC INCENTIVE	5,974
							5,974
* GRANTS & AIDE		0	0	17,263	17,263	85	5,974
103-1000-581.91-78 TFR TO 218 TWN CTR BOND		401,192	404,591	402,374	402,374	335,312	404,814
	LEVEL 6					TEXT AMT	
						FUND FY19 DEBT SERVICE ON TOWN CENTER IN 218 FUND	402,064
						FUND OTHER DEBT SERVICE FEES IN 218 FUND	2,750
							404,814
* TRANSFERS		401,192	404,591	402,374	402,374	335,312	404,814

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
103-1000-552.99-10	CONTINGENCY	0	0	0	0	0	2,492
	LEVEL 6 TEXT TO BALANCE FUND 8/6/18 TO BALANCE FUND 8/14/18 TO BALANCE FUND 08/29/18 NT						TEXT AMT 4,379 109 1,996- 2,492
*	NON-OPERATING EXPENSE	0	0	0	0	0	2,492
**	NON DEPARTMENTAL	682,372	1,001,140	478,411	925,408	526,309	476,503
***	NON DEPARTMENTAL	682,372	1,001,140	478,411	925,408	526,309	476,503
****	TAX INCREMENT TOWN CENTER	682,372	1,001,140	478,411	925,408	526,309	476,503

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
RECREATION FACILITIES							
106-0000-347.59-00	RENTAL	33,750	0	135,000	135,000	71,249	0
	LEVEL 6 TEXT ALL RENT REVENUE IS BUDGETED IN 106-0000-362-01-00 NT 04-23-18					TEXT AMT	
106-0000-361.10-00	INTEREST EARNINGS-INVESTM	5,874	3,308	3,000	3,000	4,239	3,000
106-0000-362.01-00	YMCA RENTAL	70,740	70,740	70,740	70,740	160,263	218,738
	LEVEL 6 TEXT PER NEW CONTRACT, DATED 12/12/17 RENT REV IS: 10/01/18-12/31/18 - \$17,822.29 PER MONTH 01/01/19-09/30/19 - \$18,363.45 PER MONTH					TEXT AMT	
						53,467 165,271 218,738	
106-0000-389.10-00	APPROPRIATED FUND BAL	0	0	21,760	669,464	0	0
*		110,364	74,048	230,500	878,204	235,751	221,738
**	RECREATION FACILITIES	110,364	74,048	230,500	878,204	235,751	221,738
***	RECREATION FACILITIES	110,364	74,048	230,500	878,204	235,751	221,738
****	RECREATION FACILITIES	110,364	74,048	230,500	878,204	235,751	221,738

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
106-1000-572.34-14	CONTRACT SERVICES OTHER	0	0	2,000	2,000	0	2,000
106-1000-572.43-10	ELECTRICAL SERVICES	1,562	709	2,500	2,500	0	2,500
106-1000-572.46-15	YMCA REPAIR & MAINTENANCE	4,783	2,500	5,000	844	0	5,000
106-1000-572.46-16	BUILDING REPAIRS	3,987	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	10,332	3,209	9,500	5,344	0	9,500
106-1000-572.63-97	PROJ CAPITAL OUTLAY	256,795	58,930	221,000	242,733	42,731	117,000
	LEVEL 6	TEXT * PLACEHOLDER FOR FY19 CIP PROJECTS* 04-23-18 NT RESURFACE PARKING LOT AT YMCA POL044 - \$80,000 EXTERIOR REPAIRS AND PAINTING QPC078 - \$37,000.				TEXT AMT 117,000	
		117,000					
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	256,795	58,930	221,000	242,733	42,731	117,000
106-1000-572.91-22	TRANSFER TO 001	0	0	0	630,127	630,127	0
		-----	-----	-----	-----	-----	-----
*	TRANSFERS	0	0	0	630,127	630,127	0
106-1000-572.99-10	CONTINGENCY	0	0	0	0	0	95,238
	LEVEL 6	TEXT ESTIMATE TO BALANCE THE FUND. 07-12-18 NT				TEXT AMT 95,238	
		95,238					
		-----	-----	-----	-----	-----	-----
*	NON-OPERATING EXPENSE	0	0	0	0	0	95,238
		-----	-----	-----	-----	-----	-----
**	NON DEPARTMENTAL	267,127	62,139	230,500	878,204	672,858	221,738
		-----	-----	-----	-----	-----	-----
***	NON DEPARTMENTAL	267,127	62,139	230,500	878,204	672,858	221,738
		-----	-----	-----	-----	-----	-----
****	RECREATION FACILITIES	267,127	62,139	230,500	878,204	672,858	221,738

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
BUILDING SPECIAL REV FUND							
109-0000-322.10-00	BUILDING	918,234	1,796,900	1,200,000	1,200,000	1,881,669	1,500,000
	LEVEL 6 TEXT BASE PROJECTION					TEXT AMT 1,500,000 1,500,000	
109-0000-329.10-04	EDUCATION & TRAINING FEE	3,591	1,871	4,500	4,500	0	4,500
	LEVEL 6 TEXT BASE PROJECTION					TEXT AMT 4,500 4,500	
109-0000-329.10-06	INSPECTION FEES	14,410	43,170	15,000	15,000	58,520	30,000
	LEVEL 6 TEXT RE-INSPECTION FEES ARE RECORDED IN THIS ACCOUNT *** INCREASE BASED ON HISTORICAL DATA (TP 7/17/18)					TEXT AMT 15,000 15,000 30,000	
109-0000-329.10-07	ARCHIVING FEE-BUILDING	25,180	31,970	22,000	22,000	30,915	25,000
	LEVEL 6 TEXT BASE PROJECTION *** INCREASE BASED ON HISTORICAL DATA (TP 7/17/18)					TEXT AMT 22,000 3,000 25,000	
109-0000-361.10-00	INTEREST EARNINGS-INVESTM	14,363	9,969	9,000	9,000	22,095	9,000
109-0000-369.90-00	MISC REVENUE	126	271	0	0	266	0
109-0000-389.10-00	APPROPRIATED FUND BAL	0	0	155,070	625,868	0	12,413
	LEVEL 6 TEXT TO BALANCE FUND (TP 7/17/18) *** UPDATED TO BALANCE FUND (TP 8/1/18) *** UPDATED TO BALANCE FUND (TP 8/14/18)					TEXT AMT 6,532 2,519- 8,400 12,413	
109-0000-389.40-00	APPROPRIATED TRAINING FB	0	0	7,000	7,000	0	7,700
	LEVEL 6 TEXT TRAINING REGISTRATION INSPECTOR PARTIAL SALARY (WAS \$19K FY17) NEW INSPECTOR PARTIAL SALARY (WAS \$12K IN FY17)					TEXT AMT 7,000	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
****UPDATED FOR FY19 (TP 7/17/18)							700 7,700
*		975,904	1,884,151	1,412,570	1,883,368	1,993,465	1,588,613
**	BUILDING SPECIAL REV FUND	975,904	1,884,151	1,412,570	1,883,368	1,993,465	1,588,613
***	BUILDING SPECIAL REV FUND	975,904	1,884,151	1,412,570	1,883,368	1,993,465	1,588,613
****	BUILDING SPECIAL REV FUND	975,904	1,884,151	1,412,570	1,883,368	1,993,465	1,588,613

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
COMMUNITY DEVELOPMENT BUILDING DIVISION							
109-1901-515.12-00	SALARIES AND WAGES	516,462	561,148	689,906	644,423	502,899	679,349
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 664,062 15,287 679,349	
109-1901-515.14-00	OVERTIME	42,662	76,595	35,000	60,000	59,959	45,000
	LEVEL 6 TEXT OVERTIME NEEDED TO ADDRESS PEAK VOLUME DAYS. WORKLOAD CONTINUES TO TYPICALLY EXCEED 20 INSPECTIONS PER DAY PER INSPECTOR WITH SOME DAYS EXCEEDING 30-35 THAT CANNOT BE COMPLETED IN 8 HOURS. WORKLOAD HAS GONE UP SUBSTANTIALLY WITH THE ECONOMIC RECOVERY AND SUBSTANTIAL WEST SIDE RESIDENTIAL DEVELOPMENT. HIGH NUMBERS IN CURRENT FY ARE DUE TO THE HURRICANE.					TEXT AMT 45,000 45,000	
109-1901-515.15-10	CERTIFICATIONS/LICENSES	0	125	750	1,350	990	750
	LEVEL 6 TEXT LICENSE RENEWALS FOR INTERNATIONAL CODE COUNCIL, INSPECTOR/PLANS EXAMINER LICENSES FOR 7 BUILDING STAFF AND 2 SR. PERMIT TECHS AND BUILDING PERMIT COORDINATOR. INCREASE DUE TO 2 SR. PERMIT TECH'S AND 1 BUILDING PERMIT COORDINATOR OBTAINING LICENSES.					TEXT AMT 650 100 750	
109-1901-515.21-00	FICA TAXES	40,070	46,288	55,466	55,466	40,507	55,421
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 54,254 1,167 55,421	
109-1901-515.22-00	RETIREMENT CONTRIBUTIONS	66,025	79,849	89,152	89,152	73,287	98,392
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 95,978 2,414 98,392	
109-1901-515.23-00	HEALTH INSURANCE	58,143	71,656	99,497	99,497	78,570	101,003

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT HEALTH DENTAL LIFE WAGE INCREASE LIFE					TEXT AMT 94,273 5,100 1,593 37 101,003	
109-1901-515.24-00	WORKER'S COMPENSATION	3,448	4,797	4,951	4,951	4,851	4,957
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 4,851 106 4,957	
109-1901-515.26-00	EAP BENEFIT	283	305	505	505	325	513
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 513 513	
* PERSONNEL SERVICES		727,093	840,763	975,227	955,344	761,388	985,385
109-1901-515.31-13	OTHER PROF. SERVICES	58,769	0	0	22,500	2,105	0
109-1901-515.34-14	CONTRACT SERVICES OTHER	15,951	134,983	57,000	217,000	192,000	200,000
	LEVEL 6 TEXT \$25,000 TOWARD PROJECT TO OUTSOURCE SCANNING OF PAST YEARS (1980-2020) PLANS AND PERMITS. ONCE COMPLETE FUNDS WILL NOT BE NEEDED IN THE THE FUTURE.					TEXT AMT 25,000	
	LEVEL 6 TEXT *ADDITIONAL FUNDING FOR OUTSIDE AGENCIES FOR INSPECTORS, BUILDING PLAN REVIEW & OTHER SERVICES INCLUDING FRONT COUNTER TEMPORARY SUPPORT. FUNDS FOR CONTRACT INSPECTORS AND PLAN REVIEWERS ARE NOT SPENT UNLESS THERE IS STAFF TURNOVER OR HIGH WORKLOAD. THIS SUPPORT WILL REDUCE OT NEEDS AND REDUCE PHYSICAL DEMANDS ON INSPECTIONS STAFF DURING PEAK WORKLOADS. EXPENDITURES IN THIS LINE MAY BE OFFEST WITH REVENUE FROM PERMIT REVIEW FEES BECUASE USE WOULD LIKELY BE THE RESULT OF HIGHER BUILDING ACTIVITY THAN NORMAL.					TEXT AMT 167,200	
	LEVEL 6 TEXT *ALSO INCLUDES FUNDING FOR INITIAL TECHNICAL SUPPORT FROM THE SELECTED VENDOR FOR IMPLEMENTATION OF NEW ELECTRONIC PERMITTING SOFTWARE.					TEXT AMT 7,800	
						200,000	

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
109-1901-515.40-00	TRAVEL PER DIEM	0	250	0	0	0	0
109-1901-515.40-01	BUILD DIV TRAVEL & TRAIN	2,849	3,516	7,000	7,084	2,997	7,700
	LEVEL 6 TEXT					TEXT AMT	
							7,700
	TRAINING RELATED TO ENFORCEMENT OF THE FLORIDA BUILDING CODE, SUCH AS, CODE CONFERENCES, CONTINUING EDUCATION CLASSES, LICENSE TRAINING, STATE OF FLORIDA CODE HEARINGS, AND INTERNATIONAL CODES. FUNDS SUPPORT BUILDING STAFF WITH MULTIPLE LICENSES REQUIRING CEU'S AND ARE AVAILABLE FOR 4 PERMIT TECHNICIANS' TRAINING. IMPLEMENTATION OF ELECTRONIC PERMITTING SOFTWARE. ***** \$495 X 12 = \$5,940 FOR APPLICATIONS \$80 (AVG) X 24 (EST 1 YR)=1,920 FOR CLASSES (BOAF)						7,700
109-1901-515.40-10	EMPLOYEE TRAINING	0	0	0	1,504	0	0
109-1901-515.41-00	COMMUNICATION SERVICES	10,535	11,357	10,400	10,400	10,385	9,895
	LEVEL 6 TEXT					TEXT AMT	
							9,895
	CHARGES FOR OFFICE AND MOBILE COMMUNICATION LINES AND FLEET GPS AIR CHARGES. FUNDS SUPPORT INSPECTORS/PLANS EXAMINERS AND 5 PERMIT TECHNICIANS AND BUILDING PERMIT COORDINATOR. **REDUCED \$505.00- IN FY18, THE COST OF LONG DISTANCE FEES WERE CHARGED TO EACH DIVISION. IT WAS CALCULATED BY THE CITY'S SERVICE FEE DIVIDED BY THE NUMBER OF PHONES IN THE DIVISION. IN FY19, THE CITY PURCHASE A BUNDLE OF LONG DISTANCE MINUTES AT A LOWER COST AND WOULD BE BUDGETED IN IT.						9,895
109-1901-515.44-13	FLEET FINANCING	8,762	17,724	24,255	24,255	20,213	26,148
	LEVEL 6 TEXT					TEXT AMT	
							26,148
	FLEET FINANCE AS OF 06-18-18 NT						26,148
109-1901-515.45-19	VEHICLE INSURANCE	1,863	1,547	1,731	1,731	1,443	2,857
	LEVEL 6 TEXT					TEXT AMT	
							2,857
	UPDATED FOR FY19						2,857

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
109-1901-515.46-11	REGULAR MAINT/INSP EQUIP	2,123	2,124	2,100	2,370	2,198	3,000
	LEVEL 6 TEXT MAINTENANCE AGREEMENTS FOR COPIERS. THE RICOH COPIER AND LARGE PLOTTER LEASE ENDS IN OCTOBER 2018. CD WILL NEED TO SELECT ANOTHER COMPANY TO LEASE A COPIER FROM. THE \$700 INCREASE IS DUE TO THE LEASE FOR THE RICOH SPLIT BETWEEN 4 DIVISIONS (\$8,400/4 = \$2,100). WITH CODE MOVING TO PD THE COPIER LEASE COST WILL BE SPLIT BETWEEN 3 DIVISIONS (\$8,400/3 = \$2,800). CD IS COLLECTING QUOTES TO LEASE A NEW COPIER FROM VARIOUS COMPANIES.					TEXT AMT 3,000	
							3,000
109-1901-515.46-12	VEH MAINT/REPAIR	7,022	4,932	13,000	13,000	7,394	13,000
	LEVEL 6 TEXT BASE INCREASE DUE TO NEW INSPECTOR POSITION. COST ESTIMATED ON AVERAGE COST PER VEHICLE IN FY15.					TEXT AMT 10,726 2,274	
							13,000
109-1901-515.46-18	CONT MAINT/COMM EQUIP	0	0	0	23	23	0
109-1901-515.46-27	ANNUAL FLEET MAINT CHRG	0	0	1,855	1,855	1,855	1,855
109-1901-515.47-00	PRINTING & BINDING	712	1,222	750	950	695	1,000
	LEVEL 6 TEXT PLACARDS, INSPECTION NOTICES, PERMIT APPLICATION FORMS, BUSINESS CARDS, MISCELLANEOUS FORMS, AND OTHER INFORMATIONAL FORMS AND BROCHURES. INCREASE BASED ON PAST YEAR TRENDS. THIS LINE IS EXPECTED TO DROP IN FUTURE YEARS WITH IMPLEMENTATION OF ELECTRONIC PERMITTING AND USE OF SOCIAL MEDIA AND CITY WEBSITE TO PROVIDE INFORMATION FORMS AND BROCHURES.					TEXT AMT 1,000	
							1,000
109-1901-515.49-01	ADVERTISING	0	0	0	483	483	0
109-1901-515.49-16	COMPUTER HARDWARE	2,874	0	0	0	0	0
109-1901-515.49-19	TAXES, LICENSES, AND FEES	0	0	21,600	21,600	0	30,000
	LEVEL 6 TEXT NEW: 12% OF CITYWIDE CREDIT CARD FEES PROCESSED THROUGH CUSTOMER SERVICE *PREVIOUSLY ALL FEES WERE CHARGED TO THE WATER SEWER FUND IN 401-0100 BUT APPROX. 12%					TEXT AMT 21,600	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	COME FROM THE BUILDING SUBSYSTEMS. ** UPATED 8/14/18 BASED ON FY18 EXP PROJECTION						8,400 30,000
109-1901-515.49-20	EQUIP & OTHER NON-CAPITAL	500	0	0	0	0	0
109-1901-515.49-61	DATA PROCESSING 501	103,138	80,417	86,845	86,845	72,371	96,768
	LEVEL 6 TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 A LA CARTE GIS SPEC					TEXT AMT 99,287 2,519- 96,768	
109-1901-515.49-64	INSURANCE 504	31,477	24,346	34,400	34,400	28,667	41,130
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 41,130 41,130	
109-1901-515.49-66	TFR TO 506 BLDG MAINT FD	60,123	67,803	77,397	77,397	64,498	73,005
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 73,005 73,005	
109-1901-515.49-90	ADMIN SERVICE FEES	34,037	42,701	52,330	52,330	43,608	67,970
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 67,970 67,970	
109-1901-515.51-00	OFFICE SUPPLIES	2,171	3,031	3,000	3,240	2,847	3,000
	LEVEL 6 TEXT STANDARD OFFICE SUPPLIES FOR A STAFF OF 11.					TEXT AMT 3,000 3,000	
109-1901-515.52-00	OTHER OPERATING SUPPLIES	3,253	1,733	1,500	1,606	1,606	1,500
	LEVEL 6 TEXT OFFICE EQUIPMENT. FIELD TOOLS AND EQUIPMENT, MISCELLANEOUS GEAR AND EMERGENCY PREPAREDNESS EQUIPMENT, DISASTER ASSESSMENT SUPPLIES, MISC.					TEXT AMT 1,500 1,500	
109-1901-515.52-10	GAS,DIESEL,OIL,& GREASE	5,517	6,702	8,280	8,280	6,393	9,200

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT EST UNLEADED 3,680 GALLONS @ \$2.50 PER GALLON **UPDATED \$/GAL 6/28/18 TP					TEXT AMT	
							9,200
							9,200
109-1901-515.52-12	UNIFORMS	609	838	3,000	1,315	517	2,500
	LEVEL 6 TEXT UNIFORMS AND SAFETY BOOTS FOR BUILDING INSPECTORS, PLANS EXAMINER, AND PERMIT TECHS. 7 STAFF WITH EXTENSIVE FIELD WORK ON CONSTRUCTION SITES REQUIRES REGULAR REPLACEMENT. PRIOR YEAR EXPENSES VARIED WITH CONTRACT TYPE AND STAFF TURNOVER. DECREASE IS DUE TO CHANGE IN VENDORS.					TEXT AMT	
							2,500
							2,500
109-1901-515.52-15	POSTAL SERVICE	332	517	400	400	807	5,000
	LEVEL 6 TEXT MISCELLANEOUS MAILINGS INCLUDING NOTICES TO APPLICANTS CONCERNING EXPIRATION OF PERMITS. FUNDING FOR MAILING OF BUSINESS TAX RENEWAL FORMS. 1ST MAILING IN JULY (APPROX. 3,000 MAILINGS) 2ND MAILING IN DECEMBER (APPROX. 1,500 MAILINGS). FOR ANY DELINQUENT APPROX. 3,000 BUSINESS TAX CERTIFICATES ARE EXPECTED TO BE MAILED ONCE RENEWED. THIS COST WAS PREVIOUSLY IN CODE ENFORCEMENT BUDGET, BUT IN FY18 BUSINESS TAX WAS TRANSFERRED TO BUILDING.					TEXT AMT	
							5,000
							5,000
109-1901-515.54-00	DUES & MEMBERSHIPS	1,114	3,573	4,500	4,430	3,170	4,700
	LEVEL 6 TEXT MEMBERSHIP DUES FOR PROFESSIONAL ORGANIZATIONS SUCH AS: BUILDING OFFICIALS ASSOCIATION, INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS INTERNATIONAL CODE COUNCIL, AND OTHER PROFESSIONAL MEMBERSHIPS FOR 8 BUILDING STAFF AND 4 PERMIT LICENSING TECHS. ***** FLORIDA BENCHMARKING CONSORTIUM (FBC) ANNUAL MEMBERSHIP. MEMBERSHIP FEE. INCREASE \$200 TO COVER MEMBERSHIP TO FLORIDA ASSOCIATION OF BUSINESS TAX OFFICIALS (FABTO). STAFF IN CODE ENFORCEMENT PREVIOUSLY HELD THIS MEMBERSHIP WITH BUSINESS TAX IN BUILDING. BUILDING STAFF WILL					TEXT AMT	
							1,700
							3,000

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	NEED TO JOIN FABTO INSTEAD OF CODE STAFF.						4,700
109-1901-515.54-01	BOOKS & SUBSCRIPTIONS	379	1,986	6,000	6,232	6,162	3,000
	LEVEL 6 TEXT **NEW AND REQUIRED** BOOKS AND MAGAZINE SUBSCRIPTIONS. NEW CODE BOOKS AND COMMENTARIES ARE PURCHASED LATE IN FY. INCONSISTENT SPENDING IN THIS LINE DUE TO PURCHASING UPDATES TO THE FL BUILDING CODE THAT TYPICALLY OCCUR IN 3 YEAR CYCLES. FY18 WAS CODE PURCHASING CYCLE YEAR.						2,000
							1,000
							3,000
*	OPERATING EXPENSE	354,110	411,302	417,343	601,230	472,437	603,228
109-1901-515.64-15	ADP EQUIPMENT	13,700	0	0	308,298	6,275	0
*	CAPITAL OUTLAY	13,700	0	0	308,298	6,275	0
109-1901-515.99-10	CONTINGENCY	0	0	20,000	18,496	0	0
*	NON-OPERATING EXPENSE	0	0	20,000	18,496	0	0
**	BUILDING DIVISION	1,094,903	1,252,065	1,412,570	1,883,368	1,240,100	1,588,613
***	COMMUNITY DEVELOPMENT	1,094,903	1,252,065	1,412,570	1,883,368	1,240,100	1,588,613
****	BUILDING SPECIAL REV FUND	1,094,903	1,252,065	1,412,570	1,883,368	1,240,100	1,588,613

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
CDBG SPECIAL REVENUE FUND							
110-0000-331.19-27	CDBG MISCELLANEOUS	259,193	253,223	266,593	627,240	230,316	327,971
	LEVEL 6						
	TEXT CDBG FY2018 ACTION PLAN						
	*APPROVED BY COUNCIL AT PUBLIC HEARING ON 07/17/18.						
						327,971	
						327,971	
110-0000-361.10-00	INTEREST EARNINGS-INVESTM	1,431	776	0	0	1,530	0
*		260,624	253,999	266,593	627,240	231,846	327,971
**	CDBG SPECIAL REVENUE FUND	260,624	253,999	266,593	627,240	231,846	327,971
***	CDBG SPECIAL REVENUE FUND	260,624	253,999	266,593	627,240	231,846	327,971
****	CDBG SPECIAL REVENUE FUND	260,624	253,999	266,593	627,240	231,846	327,971

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
COMMUNITY DEVELOPMENT							
ADMINISTRATION							
110-1904-554.12-00	SALARIES AND WAGES	18,698	0	0	0	0	0
110-1904-554.21-00	FICA TAXES	1,404	0	0	0	0	0
110-1904-554.22-00	RETIREMENT CONTRIBUTIONS	3,001	0	0	0	0	0
110-1904-554.23-00	HEALTH INSURANCE	1,952	0	0	0	0	0
	LEVEL 6 TEXT HEALTH					TEXT AMT	
110-1904-554.24-00	WORKER'S COMPENSATION	152	0	0	0	0	0
110-1904-554.26-00	EAP BENEFIT	11	0	0	0	0	0
* PERSONNEL SERVICES		25,218	0	0	0	0	0
110-1904-554.31-13	OTHER PROFESSIONAL SERV	39,460	20,937	53,319	51,579	13,563	65,294
	LEVEL 6 TEXT PLANNING & ADMINISTRATION (P&A) BUDGET FROM THE CDBG FY2018 ACTION PLAN					TEXT AMT 65,294	
						65,294	
* OPERATING EXPENSE		39,460	20,937	53,319	51,579	13,563	65,294
110-1904-554.61-00	LAND	0	0	0	350,000	29,376	0
110-1904-554.63-97	PROJ CAPITAL OUTLAY	196,490	230,937	213,274	214,237	203,241	262,677
	LEVEL 6 TEXT CANAL VIEW/SPRUCE CREEK CURB&GUARDRAIL REPLACEMENT PROJECT					TEXT AMT 262,677	
						262,677	
* CAPITAL OUTLAY		196,490	230,937	213,274	564,237	232,617	262,677
110-1904-554.99-10	CONTINGENCY	0	0	0	11,424	0	0
* NON-OPERATING EXPENSE		0	0	0	11,424	0	0
** ADMINISTRATION		261,168	251,874	266,593	627,240	246,180	327,971
*** COMMUNITY DEVELOPMENT		261,168	251,874	266,593	627,240	246,180	327,971
**** CDBG SPECIAL REVENUE FUND		261,168	251,874	266,593	627,240	246,180	327,971

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
'06 & '16 GO BOND DEBT SRV							
214-0000-311.10-00	CURRENT AD VALOREM	1,074,999	899,758	901,786	901,786	914,606	901,022
	LEVEL 6 TEXT **FROM DR420DEBT - 3,244,763,623 X 0.2923 MILLS PER 1,000 @ 95% = \$901,022					901,022	
						901,022	
214-0000-311.20-00	DELINQUENT	21,343	18,384	0	0	6,774	0
214-0000-311.30-00	INTEREST DELINQ. TAXES	1,257	1,895	0	0	0	0
214-0000-361.10-00	INTEREST EARNINGS-INVESTM	2,757	3,361	1,200	1,200	5,716	2,000
	LEVEL 6 TEXT INTEREST EARNINGS ESTIMATE (07-19-18 NT)					2,000	
						2,000	
214-0000-385.01-00	PROCEEDS REFUNDING BONDS	12,895,000	0	0	0	0	0
214-0000-385.77-00	BOND PREMIUM	1,063,353	0	0	0	0	0
*		15,058,709	923,398	902,986	902,986	927,096	903,022
**	'06 & '16 GO BOND DEBT SRV	15,058,709	923,398	902,986	902,986	927,096	903,022
***	'06 & '16 GO BOND DEBT SRV	15,058,709	923,398	902,986	902,986	927,096	903,022
****	'06 & '16 GO BOND DEBT SRV	15,058,709	923,398	902,986	902,986	927,096	903,022

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
214-1000-517.71-10	PRINCIPAL PAYMENT BONDS	400,000	540,000	485,000	485,000	485,000	495,000
	LEVEL 6 TEXT 04/01/19 PRINCIPAL					TEXT AMT 495,000 495,000	
214-1000-517.72-10	INTEREST BONDS	679,775	362,668	415,870	415,870	415,869	406,170
	LEVEL 6 TEXT 10/01/2018 INTEREST 04/01/2019 INTEREST					TEXT AMT 203,085 203,085 406,170	
214-1000-517.73-00	OTHER DEBT SERVICE	750	750	2,116	2,116	750	1,852
	LEVEL 6 TEXT FY19 OTHER DEBT SERVICE					TEXT AMT 1,852 1,852	
214-1000-517.73-11	ISSUE COSTS	144,944	0	0	0	0	0
214-1000-517.74-00	DEPOSIT TO ESCROW	13,807,115	0	0	0	0	0
*	DEBT SERVICE	15,032,584	903,418	902,986	902,986	901,619	903,022
**	NON DEPARTMENTAL	15,032,584	903,418	902,986	902,986	901,619	903,022
***	NON DEPARTMENTAL	15,032,584	903,418	902,986	902,986	901,619	903,022
****	'06 &'16 GO BOND DEBT SRV	15,032,584	903,418	902,986	902,986	901,619	903,022

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
EASTPORT TAX INC NOTE							
217-0000-361.10-00	INTEREST EARNINGS-INVESTM	271	78	0	0	501	0
217-0000-381.71-00	TRANSFER FROM EASPORT 102	181,184	176,673	177,066	177,066	147,555	182,163
*		181,455	176,751	177,066	177,066	148,056	182,163
**	EASTPORT TAX INC NOTE	181,455	176,751	177,066	177,066	148,056	182,163
***	EASTPORT TAX INC NOTE	181,455	176,751	177,066	177,066	148,056	182,163
****	EASTPORT TAX INC NOTE	181,455	176,751	177,066	177,066	148,056	182,163

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
217-1000-517.71-10	PRINCIPAL PAYMENT BONDS	115,000	115,000	120,000	120,000	120,000	130,000
	LEVEL 6 TEXT 10/01/18 PRINCIPAL					TEXT AMT 130,000 130,000	
217-1000-517.72-10	INTEREST BONDS	66,184	61,673	57,066	57,066	57,065	52,163
	LEVEL 6 TEXT 10/01/2018 INTEREST 04/01/2019 INTEREST					TEXT AMT 27,356 24,807 52,163	
*	DEBT SERVICE	181,184	176,673	177,066	177,066	177,065	182,163
**	NON DEPARTMENTAL	181,184	176,673	177,066	177,066	177,065	182,163
***	NON DEPARTMENTAL	181,184	176,673	177,066	177,066	177,065	182,163
****	EASTPORT TAX INC NOTE	181,184	176,673	177,066	177,066	177,065	182,163

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
2007 TWN CTR BOND DEBT SV							
218-0000-361.10-00	INTEREST EARNINGS-INVESTM	805	475	0	0	1,330	0
218-0000-381.57-00	TRANSFER FROM 103	401,192	404,591	402,374	402,374	335,312	404,814
	LEVEL TEXT					TEXT AMT	
	6 2007 TOWN CTR FY18 DEBT SERVICE P&I					402,064	
	FUND OTHER FY18 DEBT SERV 73-00					2,750	
						404,814	
218-0000-381.81-00	TRANSFER FROM 318 FUND	337	0	0	0	0	0
*		402,334	405,066	402,374	402,374	336,642	404,814
**	2007 TWN CTR BOND DEBT SV	402,334	405,066	402,374	402,374	336,642	404,814
***	2007 TWN CTR BOND DEBT SV	402,334	405,066	402,374	402,374	336,642	404,814
****	2007 TWN CTR BOND DEBT SV	402,334	405,066	402,374	402,374	336,642	404,814

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
218-1000-517.71-10	PRINCIPAL PAYMENT BONDS	165,000	175,000	180,000	180,000	180,000	190,000
	LEVEL 6 TEXT 04/01/19 PRINCIPAL					TEXT AMT 190,000 190,000	
218-1000-517.72-10	INTEREST BONDS	233,441	226,841	219,624	219,624	219,623	212,064
	LEVEL 6 TEXT 10/01/2018 INTEREST 04/01/2019 INTEREST					TEXT AMT 106,032 106,032 212,064	
218-1000-517.73-00	OTHER DEBT SERVICE	750	750	2,750	2,750	750	2,750
*	DEBT SERVICE	399,191	402,591	402,374	402,374	400,373	404,814
**	NON DEPARTMENTAL	399,191	402,591	402,374	402,374	400,373	404,814
***	NON DEPARTMENTAL	399,191	402,591	402,374	402,374	400,373	404,814
****	2007 TWN CTR BOND DEBT SV	399,191	402,591	402,374	402,374	400,373	404,814

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
2014 CAPITAL IMPV BOND							
220-0000-361.10-00	INTEREST EARNINGS-INVESTM	1,718	1,402	10,000	10,000	1,934	2,000
220-0000-381.16-00	TRANSFER FROM 001	0	331,000	0	0	0	448,635
	LEVEL 6 TEXT 2014 CAP IMPRV BOND (38.8% OF \$1,156,277 DEBT SRV)					TEXT AMT 448,635	448,635
220-0000-381.21-00	TRANSFER FRM DRAINAGE	83,628	83,223	83,137	83,137	69,281	83,252
	LEVEL 6 TEXT 2014 CAP IMPRV BOND (7.2% OF \$1,156,277)					TEXT AMT 83,252	83,252
220-0000-381.56-00	TRANSFER FROM 506	627,170	624,173	623,525	623,525	519,604	624,390
	LEVEL 6 TEXT 2014 CAPITAL IMPRV BOND (54% OF \$1,156,277)					TEXT AMT 624,390	624,390
220-0000-389.10-00	APPROPRIATED FUND BAL	0	0	448,014	448,014	0	0
*		712,516	1,039,798	1,164,676	1,164,676	590,819	1,158,277
**	2014 CAPITAL IMPV BOND	712,516	1,039,798	1,164,676	1,164,676	590,819	1,158,277
***	2014 CAPITAL IMPV BOND	712,516	1,039,798	1,164,676	1,164,676	590,819	1,158,277
****	2014 CAPITAL IMPV BOND	712,516	1,039,798	1,164,676	1,164,676	590,819	1,158,277

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
220-1000-517.71-10	PRINCIPAL PAYMENT BONDS	525,000	530,000	545,000	545,000	545,000	565,000
220-1000-517.72-10	INTEREST BONDS	636,425	625,875	609,676	609,676	609,675	587,477
	LEVEL 6	TEXT		TEXT		AMT	
		10/01/2018 INTEREST				299,388	
		04/01/2019 INTEREST				288,089	
						587,477	
220-1000-517.73-00	OTHER DEBT SERVICE	2,450	750	10,000	10,000	0	5,800
	LEVEL 6	TEXT		TEXT		AMT	
		ARBITRAGE REPORT FEE				2,500	
		ADMIN FEE FROM BNY MELLON				750	
		WIRE PROCESSING FEE FR BNY MELLON (IF APPLICABLE)				50	
		OTHER				2,500	
						5,800	
*	DEBT SERVICE	1,163,875	1,156,625	1,164,676	1,164,676	1,154,675	1,158,277
**	NON DEPARTMENTAL	1,163,875	1,156,625	1,164,676	1,164,676	1,154,675	1,158,277
***	NON DEPARTMENTAL	1,163,875	1,156,625	1,164,676	1,164,676	1,154,675	1,158,277
****	2014 CAPITAL IMPV BOND	1,163,875	1,156,625	1,164,676	1,164,676	1,154,675	1,158,277

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
CAPITAL PROJECTS FUND							
301-0000-312.41-00	1-6[LOCAL OPTION GAS TAX	718,495	749,335	703,250	703,250	561,511	725,098
	LEVEL 6 TEXT DEPT OF REVENUE 6/28/18 ESTIMATE \$763,261 @ 95% 07/12/18 NT					TEXT AMT 725,098	
						725,098	
301-0000-312.42-00	1-5[LOCAL OPTION FUEL	533,992	565,155	405,328	405,328	412,415	578,234
	LEVEL 6 TEXT DEPT OF REVENUE 6/28/18 ESTIMATE \$608,667 @ 95% 07/12/18 NT					TEXT AMT 578,234	
						578,234	
301-0000-334.49-22	FDOT LAP 435591 1 5868 01	0	0	0	559,000	0	0
301-0000-361.10-00	INTEREST EARNINGS-INVESTM	27,019	17,551	7,000	7,000	31,035	7,000
301-0000-369.90-00	MISC REVENUE	146	10,255	0	0	0	0
301-0000-389.10-00	APPROPRIATED FUND BAL	0	0	221,663	2,735,289	0	277,333
	LEVEL 6 TEXT PRELIMINARY ESTIMATE TO BALANCE FUND 06-14-18 NT REDUCTION BASED ON UPDATED REVENUES. 07-12-18 NT					TEXT AMT 472,087	
						194,754- 277,333	
*-----		1,279,652	1,342,296	1,337,241	4,409,867	1,004,961	1,587,665
**-----		1,279,652	1,342,296	1,337,241	4,409,867	1,004,961	1,587,665
***-----		1,279,652	1,342,296	1,337,241	4,409,867	1,004,961	1,587,665
****-----		1,279,652	1,342,296	1,337,241	4,409,867	1,004,961	1,587,665

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
PUBLIC WORKS							
PUBLIC WORKS							
301-4300-541.31-13	OTHER PROF. SERVICES	1,980	65,053	0	125,452	19,503	0
301-4300-541.31-63	PROJECT PROFESSIONAL SERV	0	0	0	100,000	0	0
301-4300-541.44-13	FLEET FINANCING	74,722	90,064	113,089	113,089	94,241	122,315
LEVEL 6	TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 122,315 122,315	
301-4300-541.46-00	REPAIR & MAINT. SERVICES	3,402	3,402	3,402	3,600	3,600	3,600
LEVEL 6	TEXT OMI001 OAK STREET RR CROSSING SIGNAL MAINT FY19 OMI002 CHARLES ST RR CROSSING SIGNAL MAINT FY19					TEXT AMT 1,800 1,800 3,600	
301-4300-541.46-03	TRAFFIC SIGNAL MAINT	8,928	0	0	26,072	0	0
301-4300-541.46-10	GENERAL EQUIP MAINT	0	0	0	5,500	0	0
301-4300-541.49-20	EQUIP & OTHER NON-CAPITAL	0	4,195	6,750	6,552	5,448	6,750
LEVEL 6	TEXT *BARRICADES WITH SOLAR LIGHTS- QUANTITY (40) *TRAFFIC CONES- \$35/EACH, QUANTITY (50)					TEXT AMT 5,000 1,750 6,750	
301-4300-541.53-63	PROJECT RD MATERIAL/SUPP	230,373	350,400	410,000	654,510	504,852	365,000
LEVEL 6	TEXT OMI007 SIDEWALK REPAIR IMI002 STRIPING PROGRAM IMI001 SIGNAGE IMI006 GUARDRAIL RENEWAL PROGRAM					TEXT AMT 300,000 25,000 15,000 25,000 365,000	

* OPERATING EXPENSE		319,405	513,114	533,241	1,034,775	627,644	497,665
301-4300-541.63-97	PROJ CAPITAL OUTLAY	1,100,177	447,628	804,000	2,771,894	803,130	1,090,000
LEVEL 6	TEXT * PLACEHOLDER FOR FY19 CIP PROJECTS* 04-24-18 ***** UNRESTRICTED GAS TAX PROJECTS: CURB&GUARD RAIL REPLACEMENT - \$237K SCHOOL CROSSING/INTERSECTION SAFETY - \$43K ***** RESTRICTED GAS TAX PROJECTS:					TEXT AMT 1,090,000	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
WB DUNLAWTON AVE RIGHT TURN LN AT CITY CTR-\$2K EB DUNLAWTON AVE RIGHT TURN LN AT CLYDE M-\$8K FY19 ROAD PROGRAM - \$800K							
						1,090,000	
301-4300-541.64-00	MACH & EQUIPMENT	10,268	0	0	34,897	34,896	0
301-4300-541.64-15	ADP EQUIPMENT	0	10,699	0	9,301	8,651	0
* CAPITAL OUTLAY		1,110,445	458,327	804,000	2,816,092	846,677	1,090,000
** PUBLIC WORKS		1,429,850	971,441	1,337,241	3,850,867	1,474,321	1,587,665

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	PUBLIC WORKS-GRANT EXP						
301-4310-541.63-97	PROJ CAPITAL OUTLAY	0	0	0	559,000	0	0
*	CAPITAL OUTLAY	0	0	0	559,000	0	0
**	PUBLIC WORKS-GRANT EXP	0	0	0	559,000	0	0
***	PUBLIC WORKS	1,429,850	971,441	1,337,241	4,409,867	1,474,321	1,587,665
****	CAPITAL PROJECTS FUND	1,429,850	971,441	1,337,241	4,409,867	1,474,321	1,587,665

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
FIRE IMPACT FEE FUND							
311-0000-324.11-00	RESIDENTIAL PUBLIC SAFETY	21,870	48,060	25,000	25,000	66,690	234,900
	LEVEL 6 TEXT BASED ON SCHEDULE PROVIDED BY CD 7/16/18					TEXT AMT 234,900 234,900	
311-0000-324.12-00	COMMERCIAL PUBLIC SAFETY	16,599	105,062	25,000	25,000	59,300	11,288
	LEVEL 6 TEXT BASED ON SCHEDULE PROVIDED BY CD 7/16/18					TEXT AMT 11,288 11,288	
311-0000-361.10-00	INTEREST EARNINGS-INVESTM	2,859	2,245	500	500	4,782	3,000
*		41,328	155,367	50,500	50,500	130,772	249,188
**	FIRE IMPACT FEE FUND	41,328	155,367	50,500	50,500	130,772	249,188
***	FIRE IMPACT FEE FUND	41,328	155,367	50,500	50,500	130,772	249,188
****	FIRE IMPACT FEE FUND	41,328	155,367	50,500	50,500	130,772	249,188

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
FIRE SERVICES							
FIRE SERVICES							
311-3100-522.49-90	ADMIN SERVICE FEES	769	3,062	1,000	1,000	833	1,000
*	OPERATING EXPENSE	769	3,062	1,000	1,000	833	1,000
311-3100-522.64-00	MACH & EQUIPMENT	0	0	0	0	0	225,000
	LEVEL 6	TEXT PLACEHOLDER FOR FY19 CIP PROJECTS: TRAINING FACILITY/TOWER - \$75K AERIAL QUINT - \$75K ***** MOVE FRO 001-3100-522-64-00 08-29-18				TEXT AMT 150,000	
						75,000	225,000
*	CAPITAL OUTLAY	0	0	0	0	0	225,000
311-3100-522.99-10	CONTINGENCY	0	0	49,500	49,500	0	23,188
	LEVEL 6	TEXT CONTINGENCY FOR PROJECTS ***** REDUCE CONTINGECY FOR TRANSPORT UNIT				TEXT AMT 98,188	
						75,000- 23,188	
*	NON-OPERATING EXPENSE	0	0	49,500	49,500	0	23,188
**	FIRE SERVICES	769	3,062	50,500	50,500	833	249,188
***	FIRE SERVICES	769	3,062	50,500	50,500	833	249,188
****	FIRE IMPACT FEE FUND	769	3,062	50,500	50,500	833	249,188

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
TRANSPORTATION IMPACT FEE							
312-0000-324.31-00	RESIDENTIAL TRANSPORTATIO	48,497	283,289	70,000	70,000	98,219	70,000
312-0000-324.32-00	COMMERCIAL TRANSPORTATION	267,641	105,324	70,000	70,000	64,188	70,000
312-0000-334.49-12	FDOT LAP 43007913801	13-	0	0	0	0	0
312-0000-334.49-13	FDOT LAP 4300791586801	244	0	0	0	0	0
312-0000-334.49-14	FDOT LAP 433666-1-58/6801	237,320	2,145	0	0	0	0
312-0000-334.49-15	FDOT LAP 43550013801	60,418	15,820	0	0	0	0
312-0000-334.49-16	FDOT LAP 435536-1-38-01	6,383	46,147	0	0	0	0
312-0000-334.49-19	FDOT LAP 435539-1-38-01	0	47,812	0	15,243	0	0
312-0000-334.49-20	FDOT LAP 4355001-58/68-01	0	0	0	350,000	24,523	0
312-0000-334.49-21	FDOT LAP 4355361-58/68-01	0	0	0	317,803	41,871	0
312-0000-361.10-00	INTEREST EARNINGS-INVESTM	9,017	6,964	5,000	5,000	16,382	5,000
312-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	391,418	0	0
-----		-----	-----	-----	-----	-----	-----
*		629,507	507,501	145,000	1,219,464	245,183	145,000
-----		-----	-----	-----	-----	-----	-----
**	TRANSPORTATION IMPACT FEE	629,507	507,501	145,000	1,219,464	245,183	145,000
-----		-----	-----	-----	-----	-----	-----
***	TRANSPORTATION IMPACT FEE	629,507	507,501	145,000	1,219,464	245,183	145,000
-----		-----	-----	-----	-----	-----	-----
****	TRANSPORTATION IMPACT FEE	629,507	507,501	145,000	1,219,464	245,183	145,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
PUBLIC WORKS							
PUBLIC WORKS							
312-4300-541.31-63	PROJECT PROFESSIONAL SERV	0	0	0	4,347	0	0
312-4300-541.49-90	ADMIN SERVICE FEES	6,323	7,772	2,800	2,800	2,333	2,800
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	6,323	7,772	2,800	7,147	2,333	2,800
312-4300-541.63-97	PROJ CAPITAL OUTLAY	27,039	33,677	94,000	483,055	131,164	13,000
		-----	-----	-----	-----	-----	-----
6	LEVEL	TEXT				TEXT	AMT
		PLACEHOLDER FOR FY19 CIP PROJECTS 04-23-18 NT					13,000
		MADELINE AVENUE(WEST) SIDEWALK - \$2,000					
		TAYLOR RD/WILLIAMSON INTERSECTION - \$1,000					
		SIDEWALK GAP PROJECT - \$8,000					
		TAYLOR RD/CLYDE MORRIS BLVD INTERS STUDY-\$2,000					
							13,000
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	27,039	33,677	94,000	483,055	131,164	13,000
312-4300-541.99-10	CONTINGENCY	0	0	48,200	46,216	0	129,200
		-----	-----	-----	-----	-----	-----
*	NON-OPERATING EXPENSE	0	0	48,200	46,216	0	129,200
		-----	-----	-----	-----	-----	-----
**	PUBLIC WORKS	33,362	41,449	145,000	536,418	133,497	145,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	PUBLIC WORKS-GRANT EXP						
312-4310-541.63-97	PROJ CAPITAL OUTLAY	302,051	109,762	0	683,046	522,997	0
*	CAPITAL OUTLAY	302,051	109,762	0	683,046	522,997	0
**	PUBLIC WORKS-GRANT EXP	302,051	109,762	0	683,046	522,997	0
***	PUBLIC WORKS	335,413	151,211	145,000	1,219,464	656,494	145,000
****	TRANSPORTATION IMPACT FEE	335,413	151,211	145,000	1,219,464	656,494	145,000

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
GENERAL CAPITAL FUND							
317-0000-334.49-17	FDOT JPA 43785415801	0	0	0	850,000	0	0
317-0000-334.49-18	FDOT JPA 43785815801	0	90,720	0	409,280	0	0
317-0000-334.69-05	VOP017-122E CausewayDocks	0	0	0	250,000	250,000	0
317-0000-334.69-06	VOP017-123E NorthCswyDock	0	0	0	200,000	0	0
317-0000-337.20-00	PUBLIC SAFETY	0	0	0	800,000	0	0
317-0000-337.70-08	ECHO CORACI PHASE IV	0	42,011	0	790	10,289	0
317-0000-337.70-09	ECHO 15-09 TRAIN DEPOT	72,699	526	0	0	0	0
317-0000-361.10-00	INTEREST EARNINGS-INVESTM	7,232	11,036	2,500	2,500	27,480	2,500
317-0000-381.16-00	TRANSFER FROM 001	1,800,000	2,482,000	700,000	849,522	849,522	200,000
LEVEL 6		TEXT					TEXT AMT
		BASED ON DRAFT I OF THE FY19-FY24 CIP NO TRANSFER FROM GENERAL FUND IS CURRENTLY PROJECTED.					
		04-24-18 NT					

		TRANSFER TO FUND THE FOLLOWING CAPITAL PROJECTS:					
		ADA TRANSITION PLAN - \$200K					200,000
							200,000
317-0000-381.50-00	TRANSFER FROM 508 FUND	0	0	0	390,953	0	0
317-0000-381.56-00	TRANSFER FROM 506	0	0	0	31,700	31,700	0
317-0000-381.78-00	TRANSFER FROM 505 FUND	0	0	0	22,000	22,000	0
317-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	3,929,661	0	0
*		1,879,931	2,626,293	702,500	7,736,406	1,190,991	202,500
** GENERAL CAPITAL FUND		1,879,931	2,626,293	702,500	7,736,406	1,190,991	202,500
*** GENERAL CAPITAL FUND		1,879,931	2,626,293	702,500	7,736,406	1,190,991	202,500
**** GENERAL CAPITAL FUND		1,879,931	2,626,293	702,500	7,736,406	1,190,991	202,500

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
317-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	0	0	0	20,000	19,687	0
*	OPERATING EXPENSE	0	0	0	20,000	19,687	0
317-1000-519.61-00	LAND	152,087	0	0	0	0	0
317-1000-519.62-00	BUILDINGS AND IMP. TO	0	62,583	0	2,331,068	2,171,731	0
317-1000-519.63-97	PROJ CAPITAL OUTLAY	339,853	1,095,457	655,000	2,653,208	1,347,111	200,000
LEVEL 6	TEXT BASED ON DRAFT I OF THE FY19-FY24 CIP ALL PROJECTS ARE CURRENTLY UNFUNDED. 04-24-18 NT ***** FY19 CIP PROJECTS: ADA TRANSITION PLAN 07-17-18 NT	TEXT AMT					
		200,000					
		200,000					
317-1000-519.64-00	MACH & EQUIPMENT	1,250	1,424	27,000	192,811	192,811	0
317-1000-519.64-15	ADP EQUIPMENT	37,862	0	0	0	0	0
*	CAPITAL OUTLAY	531,052	1,159,464	682,000	5,177,087	3,711,653	200,000
317-1000-581.91-22	TRANSFER TO 001	32,000	0	0	0	0	0
317-1000-581.91-64	TRANSFER TO 103 FUND	0	5,000	0	0	0	0
*	TRANSFERS	32,000	5,000	0	0	0	0
317-1000-519.99-10	CONTINGENCY	0	0	0	30,039	0	2,500
317-1000-580.99-10	CONTINGENCY	0	0	20,500	0	0	0
*	NON-OPERATING EXPENSE	0	0	20,500	30,039	0	2,500
**	NON DEPARTMENTAL	563,052	1,164,464	702,500	5,227,126	3,731,340	202,500

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
GRANT ACTIVITY							
317-1010-519.63-97	PROJ CAPITAL OUTLAY	0	100,800	0	2,509,280	446,007	0
*	CAPITAL OUTLAY	0	100,800	0	2,509,280	446,007	0
**	GRANT ACTIVITY	0	100,800	0	2,509,280	446,007	0
***	NON DEPARTMENTAL	563,052	1,265,264	702,500	7,736,406	4,177,347	202,500
****	GENERAL CAPITAL FUND	563,052	1,265,264	702,500	7,736,406	4,177,347	202,500

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
W&S O&M REVENUE FUND							
401-0000-331.51-16	HURRICANE MATTHEW	0	54,361	0	0	0	0
401-0000-334.51-16	HURRICANE MATTHEW	0	9,060	0	0	0	0
401-0000-343.31-00	WATER SALES	11,602,720	11,523,925	10,600,000	11,600,000	9,590,547	11,713,586
LEVEL 6	TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT 11,713,586	
						11,713,586	
401-0000-343.33-00	WATER ENGERY ADJ CHARGE	2,535-	6-	0	0	845-	0
401-0000-343.34-00	HYDRANT RENTAL	46,423	45,885	46,010	46,010	44,739	46,010
LEVEL 6	TEXT INSIDE RT (UT @ 121 X \$9 X 12 MOS) DBS HYDR RENTAL (VIA AR @ 85 X \$135/YR) VC HYDR RENTAL (VIA AR @ 159 X \$135/YR) REMAIN FLAT FOR FY 19 *****NOTES: **RATE RESO 14-82 INSIDE RT @ \$9.00/MO OUTSIDE RT @ \$11.25/MO					TEXT AMT 13,070 11,475 21,465	
						46,010	
401-0000-343.51-00	SEWER SERVICE	10,597,868	10,582,904	10,100,000	10,100,000	9,197,060	10,699,267
LEVEL 6	TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT 10,699,267	
						10,699,267	
401-0000-343.52-00	RECLAIMED WATER	1,381,212	1,394,255	1,300,000	1,300,000	1,136,294	1,438,539
LEVEL 6	TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT 1,438,539	
						1,438,539	
401-0000-343.53-00	RECLAIMED BACKFLOW FEE	253,763	254,766	251,590	251,590	224,989	271,961
LEVEL 6	TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND ***NOTES*** * RATE RESO #14-82 OF \$2.92 EFF DT 04/01/15 * OLD RATE RESO #13-41 OF \$1.70					TEXT AMT 271,961	
						271,961	
401-0000-343.54-00	DAYT BCH SHORES SEWER	1,162,737	1,114,257	1,106,424	1,106,424	919,062	1,124,724

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT	
	RATE RESO 14-82:USAGE @ \$3.46/TGALS 07/22/16 LB					1,124,724	
						1,124,724	
401-0000-343.58-00	SW SERVICE PONCE INLET	953,990	973,458	877,100	877,100	819,871	990,020
	LEVEL 6 TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT	
	NOTES					990,020	
	RATE RESO 14-82: \$50/MO + \$4.24/TGALS 07/22/16 LB						
	INTERLOCAL AGREEMENT FOR SW SVCS EXP DT 05/12/2016						
						990,020	
401-0000-343.59-00	SEWER ENERGY ADJ CHARGE	2,597-	7-	0	0	906-	0
401-0000-343.63-00	SEWER CONNECT	13,380	15,018	29,800	29,800	37,033	32,028
	LEVEL 6 TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT	
						32,028	
401-0000-343.64-00	RECLAIMED WATER CONNECT	60,547	88,136	56,200	56,200	101,420	96,694
	LEVEL 6 TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT	
						96,694	
401-0000-343.65-00	WATER CONNECTION	101,633	238,776	90,000	90,000	207,516	190,384
	LEVEL 6 TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT	
						190,384	
401-0000-343.66-00	SERVICE CHARGE/ LATE FEE	561,061	599,898	400,000	400,000	466,534	558,721
	LEVEL 6 TEXT ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					TEXT AMT	
						558,721	
401-0000-349.12-00	ENGINEERING FEES	0	0	1,100	1,100	0	0
401-0000-361.10-00	INTEREST EARNINGS-INVESTM	105,720	69,133	74,448	74,448	163,588	92,445

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT					TEXT AMT	
	ESTIMATED REVENUES BASED ON HISTORICAL TREND (CLB 7/19/18)					92,445	
						92,445	
401-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	0	971-	0	0	0	0
401-0000-365.10-00	SCRAP SALES	61,661	69,833	20,000	20,000	32,158	20,000
	LEVEL 6 TEXT					TEXT AMT	
	FLAT BUDGET FOR FY19 (CLB 7/19/18)					20,000	
						20,000	
401-0000-369.90-00	MISC REVENUE	43,210	44,127	15,153	15,153	31,301	25,000
	LEVEL 6 TEXT					TEXT AMT	
	ESTIMATED REVENUE BASED ON HISTORICAL TREND (CLB 7/19/18)					25,000	
						25,000	
401-0000-369.90-02	CASH OVER/SHORT	4	4-	0	0	40	0
401-0000-381.11-00	TRANSFER FROM 421 FUND	0	542,609	0	0	0	0
401-0000-389.10-00	APPROPRIATED FUND BAL	0	0	1,947,541	4,681,386	0	383,660
	LEVEL 6 TEXT					TEXT AMT	
	TO BALANCE FUND 7/20/18 ***					372,304	
	UPDATED 8/1/18 TO BALANCE FUND ***					18,497	
	UPDATED 8/6/18 TO BALANCE FUND ***					175,000-	
	UPDATED 8/14/18 TO BALANCE FUND ***					155,757	
	UPDATED TO BALANCE FUND 8/24/18					12,102	
						383,660	
401-0000-389.80-10	DEVELOPER SW CONTRIBUTION	93,920	475,562	0	0	0	0
401-0000-389.80-11	DEVELOPER WA CONTRIBUTION	180,243	699,741	0	0	0	0
401-0000-399.10-32	FRM 402 WS DEBT SERVICE	2,657,052	0	0	0	0	0
401-0000-399.10-35	FRM 417 WS 2003 DEBT SERV	5,985,000	4,039	0	0	0	0
401-0000-399.10-36	FRM 418 SRLF DEBT SERVICE	1,309,289	2,152,248	0	0	0	0
*		37,166,301	30,951,003	26,915,366	30,649,211	22,970,401	27,683,039
**	W&S O&M REVENUE FUND	37,166,301	30,951,003	26,915,366	30,649,211	22,970,401	27,683,039

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
CUSTOMER SERVICE CUSTOMER SERVICE							
401-0100-536.12-00	SALARIES AND WAGES	374,919	394,661	446,988	443,088	363,428	461,276
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					TEXT AMT	
	WAGE INCREASE					446,967	
	**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED					14,309	
	70%FIN/30%PU						
						461,276	
401-0100-536.12-11	COMPENSATED ABSENCE	1,265	1,409-	0	0	0	0
401-0100-536.14-00	OVERTIME	5,240	3,393	6,500	6,500	4,805	6,500
	LEVEL 6 TEXT BASE AMT					TEXT AMT	
						6,500	
						6,500	
401-0100-536.21-00	FICA TAXES	26,529	26,357	34,701	34,701	24,772	35,795
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					TEXT AMT	
	WAGE INCREASE					34,699	
	**FINANCE DIRECTOR AND COMPLIANCE MGR SPLIT FUNDED					1,096	
	70%FIN/30%PU						
						35,795	
401-0100-536.22-00	RETIREMENT CONTRIBUTIONS	42,959	45,927	51,458	51,458	44,026	58,905
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT	
	WAGE INCREASE					56,993	
						1,912	
						58,905	
401-0100-536.23-00	HEALTH INSURANCE	66,249	75,321	92,463	92,463	72,105	92,502
	LEVEL 6 TEXT HEALTH					TEXT AMT	
	DENTAL					86,651	
	LIFE					4,687	
	WAGE INCREASE LIFE					1,126	
						38	
						92,502	
401-0100-536.24-00	WORKER'S COMPENSATION	333	354	453	453	377	459
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					TEXT AMT	
	WAGE INCREASE					446	
						13	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							459
401-0100-536.26-00	OPEB / EAP BENEFIT	351	355	490	490	363	490
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT	490 490
-----		517,845	544,959	633,053	629,153	509,876	655,927
*	PERSONNEL SERVICES						
401-0100-536.31-13	OTHER PROF. SERVICES	77	2,069	0	3,000	3,000	0
401-0100-536.31-16	AUDIT FEE	20,865	22,000	22,000	22,000	22,000	22,400
	LEVEL 6 TEXT					TEXT AMT	22,400
	40% OF ANNUAL AUDIT FEE OF \$56,000 *THE ANNUAL AUDIT FEE IS NOW ALLOCATED BASED ON REVENUE AS FOLLOWS: 44% GENERAL FUND 40% WATER SEWER FUND 9% SOLID WASTE FUND 7% DRAINAGE FUND -----						22,400
401-0100-536.34-14	CONTRACT SERVICES OTHER	7,419	2,501	8,752	5,252	3,241	4,300
	LEVEL 6 TEXT					TEXT AMT	200
	COLLECTION SERV.FEES- TRANSWORLD BRINKS DEPOSIT PICK UP SERVICES (\$300X12 MONTHS) PLUS EXTRA COSTS FOR OVER DEP LIMIT GUARDIAN SECURITY MONITORING, MISC MAINTENANCE IF REQUIRED						3,600 500 4,300
401-0100-536.34-15	TEMP HELP SERVICE FEE	0	3,182	0	5,150	4,679	0
401-0100-536.40-00	TRAVEL PER DIEM	0	0	1,000	1,000	0	1,000
	LEVEL 6 TEXT					TEXT AMT	1,000 1,000
	MISCELLANEOUS TRAVEL FOR EMPLOYEE TRAINING						
401-0100-536.40-10	EMPLOYEE TRAINING	1,457	1,155	2,500	2,500	1,089	2,500
	LEVEL 6 TEXT					TEXT AMT	2,500 2,500
	CUSTOMER SERVICE TRAINING FOR 13 EMPLOYEES@ \$208EA						

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0100-536.41-00	COMMUNICATION SERVICES	5,642	990	4,800	4,800	522	4,800
	LEVEL 6 TEXT BHN AND TW MONTHLY PHONE CHARGES \$400 PER MONTH					TEXT AMT 4,800 4,800	
401-0100-536.44-10	EQUIP/OTHER RENTAL/LEASE	1,469	1,903	1,500	1,500	1,500	0
401-0100-536.44-13	FLEET CHARGES	23,327	20,171	20,171	20,171	16,809	10,086
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 10,086 10,086	
401-0100-536.46-10	GENERAL EQUIP MAINT	3,426	2,445	4,330	4,330	4,035	4,330
	LEVEL 6 TEXT CREDITRON SCANNING MACHINE HARDWARE MAINTENANCE MISC SAFE REPAIRS/SERVICES OTHER MISC REPAIRS/DRIVE THRU ETC.					TEXT AMT 830 1,500 2,000 4,330	
401-0100-536.46-16	BUILDING MAINT	13,890	0	0	0	0	0
401-0100-536.46-36	SOFTWARE MAINTENANCE	12,493	12,148	12,900	12,150	12,148	12,900
	LEVEL 6 TEXT CREDITRON SCANNING MACHINE SOFTWARE MAINTENANCE					TEXT AMT 12,900 12,900	
401-0100-536.47-00	PRINTING AND BINDING	30,483	37,773	40,380	40,380	37,823	40,380
	LEVEL 6 TEXT PRINT/PRODUCE UTILITY BILLS - INFOSEND (THIS IS BASED ON \$3000 PER MONTH)(WAS IN 31-13) EXTENSION FORMS - 4,000 AFTER HOURS CONNECT YARD/GARAGE SALE PERMITS - 1,500 ANIMAL LICENSES - 500 ACTUAL ANIMAL DOG/CAT METAL TAG TS - 500 BALANCE SHEET / MISC ADJUSTMENT NUMBERED FORMS PRE-NUMBERED ADJUSTMENT FORMS -10,000 TAGS BLUE 2,000 BUSINESS CARDS PROFESSIONAL PRINT- UTILITIES BROCHURE					TEXT AMT 36,000 380 200 500 200 150 200 500 150 100 2,000 40,380	
401-0100-536.49-04	OTHER CHARGES FOR SERVICE	21,361	21,528	21,917	21,917	21,917	22,312
	LEVEL 6 TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
6	2019 COST FOR TOWN OF PONCE BILLING- THIRD AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN PONCE AND THE CITY OF PORT ORANGE DATED 4/18/17						22,312
							22,312
401-0100-536.49-14	FURN & FIXTURE NON-CAP	0	0	2,500	2,500	2,404	2,500
LEVEL 6	TEXT TO REPLACE WORKSTATIONS AND CHAIRS IN CS					TEXT AMT 2,500 2,500	
401-0100-536.49-16	COMPUTER HARDWARE	0	1,380	800	4,150	2,990	0
401-0100-536.49-19	TAXES, LICENSES, AND FEES	173,004	195,611	184,040	184,040	198,178	224,040
LEVEL 6	TEXT SUNGARD PAYMENT FEES -(CLICK2GOV WEB PAYMENTS) SUNGARD PAYMENT FEES - ADD'L TO COVER INCREASE OF \$0.04 PER TRANSACTION (ORIGINALLY IN 31-13-MVD TO HERE/NOT NEW BUDGET) CREDIT CARD FEES - AMERICAN EXPRESS, DISCOVER, MERCHANT FEES, ETC. (AVERAGING APPROX. \$14,670/MONTH) ***** NOTE: THE CREDIT CARD FEES, ETC. HAD PREVIOUSLY BEEN CHARGED TO 401-0300-536-49-19 AND WERE MOVED HERE IN FY16. ***** *** ADDITIONAL FUNDS FOR CREDIT CARD MERCHANT FEES BASED ON FY18 FORECASTED EXP					TEXT AMT 4,000 4,000 176,040 40,000 224,040	
401-0100-536.49-20	EQUIP & OTHER NON-CAPITAL	2,357	163	700	700	340	2,100
LEVEL 6	TEXT CASH RECEIPT PRINTERS- 3 @ \$550 FRONT COUNTER CREDIT CARD MACHINE 3 @ \$150					TEXT AMT 1,650 450 2,100	
401-0100-536.49-66	TFR TO 506 BLDG MAINT FD	32,633	36,987	31,796	31,796	26,497	35,505
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT 35,505 35,505	
401-0100-536.51-00	OFFICE SUPPLIES	7,266	4,641	5,000	5,000	3,552	5,000
LEVEL	TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	MISC OFFICE SUPPLIES						5,000 5,000
401-0100-536.52-00	OTHER OPERATING SUPPLIES	2,970	2,057	2,000	2,000	325	1,000
LEVEL 6	TEXT PRINTER INK & TONER AND MISCELLANEOUS ITEMS					TEXT AMT	1,000 1,000
401-0100-536.52-12	UNIFORMS	0	2	0	0	1	0
401-0100-536.52-15	POSTAL SERVICE	133,254	118,259	146,704	146,704	147,997	146,704
LEVEL 6	TEXT INFOSEND SERVICES- \$11,5917*12 MONTHS BULK MAIL PERMIT LOCK BOX/PO BOX FEE FED EX/CERTIFIED MAILING/POSTAGE MACHINE					TEXT AMT	143,004 200 500 3,000 146,704
*	OPERATING EXPENSE	493,393	486,965	513,790	521,040	511,047	541,857
401-0100-536.99-10	CONTINGENCY	0	0	0	1,318	0	0
*	NON-OPERATING EXPENSE	0	0	0	1,318	0	0
**	CUSTOMER SERVICE	1,011,238	1,031,924	1,146,843	1,151,511	1,020,923	1,197,784
***	CUSTOMER SERVICE	1,011,238	1,031,924	1,146,843	1,151,511	1,020,923	1,197,784

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
401-0200-533.12-00	WATER PRODUCTION 1987 BOND PROJECTS SALARIES & WAGES	635,892	925,519	940,591	937,456	801,441	931,545
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 908,841 22,704 931,545	
401-0200-533.12-11	COMPENSATED ABSENCE	5,151	17,745-	0	0	0	0
401-0200-533.14-00	OVERTIME	55,375	81,439	65,000	65,000	73,319	65,000
	LEVEL 6 TEXT OVERTIME FOR SHIFT COVERAGE AS NEEDED *****					TEXT AMT 65,000 65,000	
401-0200-533.15-10	CERTIFICATION/LICENSES	200	1,400	2,700	2,700	407	2,700
	LEVEL 6 TEXT STATE CERTIFICATIONS AND CDL LICENSE RENEWALS *****					TEXT AMT 2,700 2,700	
401-0200-533.21-00	FICA TAXES	50,239	71,567	76,940	76,940	63,635	76,248
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 74,509 1,739 76,248	
401-0200-533.22-00	RETIREMENT CONTRIBUTIONS	76,440	111,327	115,657	115,657	96,685	124,240
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 120,963 3,277 124,240	
401-0200-533.23-00	HEALTH INSURANCE	83,549	133,047	139,918	139,918	115,612	139,888
	LEVEL 6 TEXT HEALTH DENTAL LIFE WAGE INCREASE LIFE					TEXT AMT 130,663 7,068 2,102 55 139,888	
401-0200-533.24-00	WORKER'S COMPENSATION	9,999	17,797	18,214	18,214	18,003	17,610

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	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 17,207 403 17,610	
401-0200-533.26-00	EAP BENEFIT	480	709	711	711	604	711
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 711 711	
-----		917,325	1,325,060	1,359,731	1,356,596	1,169,706	1,357,942
* PERSONNEL SERVICES							
401-0200-533.31-13	OTHER PROF. SERVICES	38,132	6,004	15,140	15,140	1,409	15,300
	LEVEL 6 TEXT PROFESSIONAL SERVICES DETAIL: A.) VOLUSIA COUNTY HEALTH DEPARTMENT - PERMIT MODIFICATION FEES B.) FLA DEPARTMENT OF HEALTH - TESTING REQ \$70/MONTH = \$840 ANNUAL ESTIMATE C.) BIOLOGICAL CONSULTING CONTRACT - MULTI YEAR TOTAL CONTRACT \$24,600 ANNUAL, AMOUNT IS SPLIT BETWEEN THE WATER PLANT AND THE WATER RECLAMATION FACILITY *****					TEXT AMT 2,000 1,000 12,300 15,300	
401-0200-533.34-11	LANDFILL SERVICES	39,227	38,295	45,000	40,000	40,000	45,000
	LEVEL 6 TEXT ACET RECYCLING CONTRACT FOR LIME SLUDGE REMOVAL *****					TEXT AMT 45,000 45,000	
401-0200-533.34-14	CONTRACT SERVICES OTHER	0	29,805	110,203	101,525	85,599	112,756
	LEVEL 6 TEXT VENDOR CONTRACTS FOR REPAIR/INSTALL SVC: A.) HACH COMPANY- ANNUAL MAINTENANCE B.) GROUND STORAGE TANK INSPECTION C.) DATA FLOW, INC - SOLE SOURCE CONTRACT D.) ECONOMY ELECTRIC - PIGGYBACK AGREEMENT E.) FLAIR INC, - PIGGYBACK AGREEMENT F.) SECURITY SYSTEM MAINTENANCE G.) STEWARTS ELECTRIC - PIGGYBACK AGREEMENT					TEXT AMT 22,256 10,000 10,000 17,500 5,000 8,000 25,000	

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	H.) OTHER CONTRACT SERVICES						5,000
	I.) GENERATOR PREVENTATIVE MAINTENANCE						10,000

							112,756
401-0200-533.34-20	MOWING CONTRACT SERVICE	12,480	12,480	12,480	12,480	12,480	0
	LEVEL 6 TEXT					TEXT AMT	
	ALL MOWING HAS BEEN MOVED TO ADMIN SERVICES UNDER 401 0900 536 3420 IN FY2019						

401-0200-533.40-00	TRAVEL PER DIEM	1,646	5,339	5,500	5,500	1,156	5,500
	LEVEL 6 TEXT					TEXT AMT	
	TRAVEL DETAIL:						
	A.) CEU OUT OF TOWN						1,000
	B.) THREE (3) EMPLOYEES TO ATTEND THREE (3) DAY EVENTS @ \$1500 EA						4,500

							5,500
401-0200-533.40-10	EMPLOYEE TRAINING	945	3,705	4,250	4,250	1,173	4,250
	LEVEL 6 TEXT					TEXT AMT	
	EMPLOYEE TRAINING DETAIL:						
	A.) LOCAL TRAINING - DAYTONA STATE COLLEGE CLASSES						2,250
	B.) CERTIFICATION AND TECHNICAL TRAINING CLASSES						2,000

							4,250
401-0200-533.41-00	COMMUNICATION SERVICES	15,618	14,854	15,315	15,315	12,519	15,315
	LEVEL 6 TEXT					TEXT AMT	
	COMMUNICATIONS DETAIL:						
	A.) EJ WARD - GPS BASED ON FY18 ACTUAL OF \$41.70 ESTIMATED ANNUAL \$500.40						505
	B.) AT&T - CELL PHONES & AIR CARDS BASED ON FY18 ACTUAL						2,400
	C.) CENTREX / ST OF FLA DEPT OF MGMT - FAX LINES BASED ON FY18 ACTUAL						2,780
	D.) ST OF FLA DEPT OF MGMT LOCAL AND LONG DISTANCE						100
	E.) SPECTRUM - BUSINESS VIDEO BASED ON FY18 ACTUAL						1,010
	F.) SPECTRUM - BASED ON FY18 ACTUAL						8,520

							15,315
401-0200-533.43-10	ELECTRICAL SERVICES	408,128	418,117	500,000	500,000	382,379	500,000

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	LEVEL 6 TEXT					TEXT AMT	
	ELECTRICAL DETAIL:					500,000	
	WATER PLANT, WELLS, AND GATES						
	** NOTE: FY16 TOTAL ACTUAL \$408,128.00						
	FY17 TOTAL ACTUAL \$418,117.16						
	FY18 CURRENT MONTHLY AVG \$35,465.66						
	NO INCREASE REQUEST FOR FY19						

						500,000	
401-0200-533.43-12	WATER/SEWER SERVICES	1,358	1,825	1,080	1,080	903	1,278
	LEVEL 6 TEXT					TEXT AMT	
	UTILITY BILLS FOR THE FOLLOWING LOCATIONS:						
	#43689-24909 - 4400 WELLFIELD DR (AVG \$50/MTH)					600	
	#43689-24909 - 4400 WELLFIELD DR (AVG \$40/MTH)					480	
	#123-11147 - 5837 TRAILWOOD DRIVE (AVE \$16.50/MTH)					198	

						1,278	
401-0200-533.43-14	DRAINAGE	1,980	3,399	4,080	4,080	3,583	3,912
	LEVEL 6 TEXT					TEXT AMT	
	DRAINAGE CHARGES FOR THE FOLLOWING LOCATION:						
	#43689-24909 - 4400 WELLFIELD DRIVE (\$117.30/MHLY)					1,410	
	#43689-24909 - 4400 WELLFIELD DRIVE (\$181.22 MHLY)					2,502	
	BASED ON FY18 ACTUAL CHARGES						

						3,912	
401-0200-533.44-10	EQUIP/OTHER RENTAL/LEASE	15	260	2,060	2,060	845	2,060
	LEVEL 6 TEXT					TEXT AMT	
	RENTALS & LEASES DETAIL:						
	A.) EMERGENCY EQUIPMENT RENTAL AS NEEDED					2,000	
	B.) DOCUMENT TECH - COPIER FEES BASED ON FY18					60	
	ACTUAL OF \$15/QTRLY, ESTIMATED ANNUAL \$60						

						2,060	
401-0200-533.44-14	INVENTORY SHORT/OVER	239	20-	0	0	0	0
401-0200-533.45-19	VEHICLE INSURANCE	1,366	1,547	4,327	4,327	3,606	5,143
	LEVEL 6 TEXT					TEXT AMT	
	VEHICLE & ROLLING STOCK INSURANCE DETAIL:					5,143	
	2 - DUMP TRUCKS						
	1 - CAR						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	6 - PICKUP TRUCKS						
	1 - BACKHOE						
	** VAN FOR I&C TECH'S IS LISTED UNDER DIV 0400 **						5,143
401-0200-533.46-10	GENERAL EQUIP MAINT	1,963	69,274	124,500	115,892	96,818	124,500
	LEVEL 6						
	TEXT					TEXT	AMT
	GENERAL EQ MAINTENANCE DETAIL:						
	A.) LAB EQUIPMENT REPAIR / MAINTENANCE						2,000
	B.) BARNEY'S PUMP						37,500
	C.) CARL ERIC JOHNSON						5,000
	D.) GENERATOR PREVENTATIVE MAINTENANCE						22,500
	E.) DIGITAL CONTROL COMPANY						2,500
	F.) FLUID CONTROLS						5,000
	G.) MKI (MOSS KELLY INC)						10,000
	H.) RJH TECHNICAL SERVICES						15,000
	I.) TOMCO2						5,000
	J.) WATER TREATMENT & CONTROLS						5,000
	K.) WESTECH ENGINEERING						5,000
	L.) CENTRAL FLORIDA CONTROLS						5,000
	M.) OTHER REPAIRS / MAINTENANCE SERVICES AS NEEDED						5,000

							124,500
401-0200-533.46-11	REGULAR MAINT/INSP EQUIP	846	0	1,000	776	776	1,000
	LEVEL 6						
	TEXT					TEXT	AMT
	MAINTENANCE INSPECTION SERVICES DETAIL:						
	A.) FIRE EXTINGUISHERS						200
	B.) PLANT EQUIPMENT SERVICES						200
	C.) SECURITY SYSTEMS						400
	D.) OFFICE / SHOP EQUIPMENT						200

							1,000
401-0200-533.46-12	VEH MAINT/REPAIR	14,900	28,853	25,000	25,000	19,057	25,000
	LEVEL 6						
	TEXT					TEXT	AMT
	FLEET DETAIL:						
	2 - DUMP TRUCKS						25,000
	1 - CAR						
	6 - PICKUP TRUCKS						
	1 - BACKHOE						
	** VAN FOR THE I&C TECH'S IS UNDER DIV 0400 **						

							25,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
401-0200-533.46-16	BUILDING MAINT	851	2,764	2,000	2,000	332	2,000
	LEVEL 6 TEXT SMALL BUILDING MAINTENANCE REPAIRS AS NEEDED *****					TEXT AMT 2,000 2,000	
401-0200-533.46-18	CONT MAINT/COMM EQUIP	168	0	1,100	0	0	0
	LEVEL 6 TEXT NO LONGER NEEDED AS OF FY19 *****					TEXT AMT	
401-0200-533.46-27	ANNUAL FLEET MAINT CHARGE	0	0	2,915	2,915	2,915	2,915
	LEVEL 6 TEXT ANNUAL FLEET CHARGE TO BE UPDATED BY FINANCE *****					TEXT AMT 2,915 2,915	
401-0200-533.49-01	ADVERTISING	0	0	0	178	178	0
401-0200-533.49-02	COMPUTER SOFTWARE	0	0	345	345	0	0
	LEVEL 6 TEXT SITESECURE - GENETEC SOFTWARE FOR WATER PLANT 23 CAMERA'S @ \$30.00 EACH = \$690.00 ANNUAL SPLIT BETWEEN THE WATER PLANT AND RECLAIMED PLANT THIS AMOUNT IS THE WATER PLANT PORTION ONLY ***** REMOVE PER DISCUSSION AT CM MTG 6/26/18-IT DEPT IS PAYING THIS (TP 6/26/18)					TEXT AMT 345 345-	
401-0200-533.49-16	COMPUTER HARDWARE	1,328	0	0	1,432	1,432	0
401-0200-533.49-19	TAXES, LICENSE, AND FEES	21,000	21,000	21,025	21,025	21,000	21,025
	LEVEL 6 TEXT WATER PLANT ANNUAL OPERATING PERMIT FEES *****					TEXT AMT 21,025 21,025	
401-0200-533.49-20	EQUIP & OTHER NON-CAPITAL	5,656	0	5,000	5,000	4,962	7,000
	LEVEL 6 TEXT REPLACEMENT JOHN DEERE MOWER REPLACEMENT PLASMA CUTTER *****					TEXT AMT 4,500 2,500 7,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0200-533.51-00	OFFICE SUPPLIES	412	1,829	2,500	2,500	1,000	2,500
	LEVEL 6 TEXT MISC OFFICE SUPPLIES AS NEEDED *****					TEXT AMT 2,500	2,500
401-0200-533.52-00	OTHER OPERATING SUPPLIES	16,339	9,950	15,000	15,000	10,413	15,000
	LEVEL 6 TEXT MISC OPERATING SUPPLIES (HAND TOOLS, PIPES, FITTINGS, ETC.) *****					TEXT AMT 15,000	15,000
401-0200-533.52-10	GAS, DIESEL, OIL, & GREASE	8,801	28,732	40,166	40,166	37,016	41,499
	LEVEL 6 TEXT FUEL DETAIL: **UPDATED \$/GAL 6/28/18 TP A.) VEHICLES, ROLLING STOCK, EQUIPMENT REGULAR FUEL: 2,000 GAL EST @ \$2.50 = \$5,000 DIESEL FUEL : 3,333 GAL EST @ \$3.00 = \$9,999 B.) GENTRY OIL - EMERGENCY GENERATOR FILL UPS C.) SPECIALIZED OILS / LUBRICANTS FLEET DETAIL: 2 - DUMP TRUCKS 1 - CAR 6 - PICKUP TRUCKS 1 - BACKHOE ** VAN FOR THE I&C TECH'S IS UNDER DIV 0400 ** *****					TEXT AMT 14,999 24,000 2,500	41,499
401-0200-533.52-11	JANITORIAL SUPPLIES	2,496	1,750	2,000	4,000	1,649	2,000
	LEVEL 6 TEXT MISC CLEANING SUPPLIES AS NEEDED *****					TEXT AMT 2,000	2,000
401-0200-533.52-12	UNIFORMS	1,489	3,117	3,500	6,635	2,222	5,635
	LEVEL 6 TEXT MISC UNIFORMS AS NEEDED (19 EMPL) BOOT ALLOWANCE PER NAGE AGREEMENT (NEW FY18) \$165 PER CBU EMPLOYEE *****					TEXT AMT 2,500 3,135	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
6	FWPCOA, FRWA, & SEDA MEMBERSHIPS *****						1,000
							1,000
401-0200-533.54-01	BOOKS & SUBSCRIPTIONS	0	0	425	425	0	425
LEVEL 6	TEXT TRAINING & SAFETY MATERIALS *****					TEXT AMT	425
							425
* OPERATING EXPENSE		1,153,702	1,263,613	1,664,261	1,667,396	1,319,830	1,664,363
401-0200-533.63-97	PROJ CAPITAL OUTLAY	0	0	50,000	50,000	0	50,000
LEVEL 6	TEXT FY19 CIP: WATER SUPPLY WELLS WWW002 (NT 04-24-18) *****					TEXT AMT	50,000
							50,000
401-0200-533.63-99	FIXED ASSET TRANSFERS	0	5,225-	0	0	0	0
401-0200-533.64-00	MACH & EQUIPMENT	0	5,225	0	0	0	0
LEVEL 6	TEXT NO REQUEST IN FY18					TEXT AMT	
* CAPITAL OUTLAY		0	0	50,000	50,000	0	50,000
** 1987 BOND PROJECTS		2,071,027	2,588,673	3,073,992	3,073,992	2,489,536	3,072,305
*** WATER PRODUCTION		2,071,027	2,588,673	3,073,992	3,073,992	2,489,536	3,072,305

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL BOND PROJECTS							
401-0300-536.22-99	NON CASH GASB 68 EXPENSE	80,574-	93,047	0	0	0	0
401-0300-536.26-01	OPEB	97,018	85,810	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	16,444	178,857	0	0	0	0
401-0300-536.44-13	FLEET CHARGES	4,207	4,207	2,104	2,104	1,753	0
LEVEL 6	TEXT NAVILINE UTILITY IMAGING INTERFACE ***** FLEET/EQIP FINANCE AS OF 06-18-18 NT					TEXT AMT 2,104 2,104-	
401-0300-536.49-19	TAXES, LICENSES, AND FEES	0	643	0	0	0	0
LEVEL 6	TEXT *BEGINNING IN FY16, THESE COSTS WERE MOVED TO ACCOUNT 401-0100-536-49-19 CUSTOMER SRVC. DIV. (CREDIT CARD FEES AND MERCHANT FEES)					TEXT AMT	
401-0300-536.49-61	DATA PROCESSING 501	410,900	411,417	412,665	412,665	343,888	460,281
LEVEL 6	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 A LA CARTE GIS SPEC					TEXT AMT 441,784 18,497 460,281	
401-0300-536.49-64	INSURANCE 504	324,994	190,357	205,554	205,554	171,295	298,879
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT 298,879 298,879	
401-0300-536.49-90	ADMIN SERVICE FEES	668,593	772,970	802,581	802,581	668,818	894,355
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT 894,355 894,355	
401-0300-536.52-07	OBSOLETE INVENTORY	19,687	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	1,428,381	1,379,594	1,422,904	1,422,904	1,185,754	1,653,515
401-0300-536.63-97	PROJ CAPITAL OUTLAY	17,052	7,991	0	1,911,599	306,204	500,000
LEVEL	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
6	* PLACEHOLDER FOR FY19 CIP PROJECTS* 04-24-18 NT WATER SYSTEM REPLACEMENTS-URP001-\$450K UTILITIES MAPPING-MMP001-\$50K						500,000
							500,000
401-0300-536.63-99	FIXED ASSET TRANSFERS	0	3,952-	0	0	0	0
401-0300-536.69-99	FA CAP INTEREST OFFSET	17,052-	4,039-	0	0	0	0
*	CAPITAL OUTLAY	0	0	0	1,911,599	306,204	500,000
401-0300-536.72-10	INTEREST BONDS	6,525-	170,441	0	0	0	0
401-0300-536.72-11	INTEREST INTERNAL LOANS	5,069	0	0	0	0	0
401-0300-536.73-02	AMORTIZATION EXP	142,643	123,733	0	0	0	0
*	DEBT SERVICE	141,187	294,174	0	0	0	0
401-0300-599.96-10	SINKING (402,413,417,418)	4,684,557	3,892,624	4,177,768	4,177,768	3,481,473	4,184,172
LEVEL 6	TEXT TRANSFER TO 417 FOR 2012 W/S DEBT *** UPDATED FOR FY19 ***					TEXT AMT 4,184,172	
							4,184,172
401-0300-599.96-12	TO 418 SRLF DEBT SERVICE	1,574,806	2,604,611	2,604,611	2,604,611	2,170,509	2,604,618
LEVEL 6	TEXT SRF LOAN 3030 SRF LOAN 5080 SRF LOAN 5090 SRF LOAN 513P SRF LOAN 514S					TEXT AMT 295,479 614,277 291,356 914,136 489,370 2,604,618	
401-0300-599.96-13	TO 403 W/S R&R FUND	2,400,000	2,400,000	2,500,000	2,500,000	2,083,333	2,500,000
*	TRANSFERS	8,659,363	8,897,235	9,282,379	9,282,379	7,735,315	9,288,790
401-0300-536.99-02	DEPRECIATION EXPENSE	5,629,144	5,662,058	0	0	0	0
401-0300-536.99-10	CONTINGENCY	0	0	175,000	171,665	0	0
401-0300-536.99-50	COMPRESSION RESERVE	0	0	0	47,000	0	0
*	NON-OPERATING EXPENSE	5,629,144	5,662,058	175,000	218,665	0	0
**	BOND PROJECTS	15,874,519	16,411,918	10,880,283	12,835,547	9,227,273	11,442,305

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
INTER FUND TRANSFERS							
401-0301-581.91-25	IN LIEU OF TAX TRANSFER	1,225,404	1,219,069	1,258,858	1,258,858	1,049,049	1,278,288
	LEVEL 6		TEXT UPDATED FOR FY19			TEXT AMT 1,278,288 1,278,288	
*	TRANSFERS	1,225,404	1,219,069	1,258,858	1,258,858	1,049,049	1,278,288
**	INTER FUND TRANSFERS	1,225,404	1,219,069	1,258,858	1,258,858	1,049,049	1,278,288
***	NON DEPARTMENTAL	17,099,923	17,630,987	12,139,141	14,094,405	10,276,322	12,720,593

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
*WASTEWATER TREATMENT WASTEWATER TREATMENT							
401-0400-535.12-00	SALARIES AND WAGES	613,034	857,144	984,347	980,552	776,934	998,937
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 975,541 23,396 998,937	
401-0400-535.12-11	COMPENSATED ABSENCE	17,421-	19,159-	0	0	0	0
401-0400-535.14-00	OVERTIME	104,253	134,992	100,000	100,000	108,419	100,000
	LEVEL 6 TEXT SHIFT COVERAGE, CALL OUT FOR LIFT STATION MECH *****					TEXT AMT 100,000 100,000	
401-0400-535.15-10	CERTIFICATION/LICENSES	400	1,025	2,500	2,500	584	2,500
	LEVEL 6 TEXT EMPLOYEE CERTIFICATIONS & CDL LICENSE *****					TEXT AMT 2,500 2,500	
401-0400-535.21-00	FICA TAXES	50,644	69,346	82,962	82,962	62,273	84,080
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 82,294 1,786 84,080	
401-0400-535.22-00	RETIREMENT CONTRIBUTIONS	87,889	123,401	140,974	140,974	113,983	165,535
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 161,149 4,386 165,535	
401-0400-535.23-00	HEALTH INSURANCE	81,559	139,369	168,955	168,955	129,212	169,002
	LEVEL 6 TEXT HEALTH DENTAL LIFE WAGE INCREASE LIFE					TEXT AMT 158,171 8,556 2,218 57 169,002	
401-0400-535.24-00	WORKER'S COMPENSATION	8,576	13,003	17,530	17,530	13,891	17,317

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 16,964 353 17,317	
401-0400-535.26-00	EAP BENEFIT	472	752	861	861	705	861
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 861 861	
-----		929,406	1,319,873	1,498,129	1,494,334	1,206,001	1,538,232
*	PERSONNEL SERVICES						
401-0400-535.31-13	OTHER PROF. SERVICES	30,744	20,197	42,300	44,028	22,142	47,300
	LEVEL 6 TEXT PROFESSIONAL SERVICES DETAIL: A.) MISC ENGINEERING REQUEST B.) BIOLOGICAL CONSULTING SERVICES - PERMITTING REQUIREMENTS FOR WELLFIELD, RECLAIM LAKES AND WETLAND MITIGATION C.) BIOLOGICAL CONSULTING SERVICES - DEP PERMIT MONITORING REQUIREMENTS D.) ENGINEERING FEES FOR PERMIT RENEWAL APPLICATION *****					TEXT AMT 5,000 12,300 20,000 10,000 47,300	
401-0400-535.34-11	LANDFILL SERVICES	0	0	475,000	455,000	375,000	489,250
	LEVEL 6 TEXT BIOSOLIDS REMOVAL AND DISPOSAL SHELLEY'S ENVIRONMENTAL CONTRACT ADDITIONAL 3% CPI INCREASE PER CONTRACT *****					TEXT AMT 475,000 14,250 489,250	
401-0400-535.34-14	CONTRACT SERVICES OTHER	481,102	528,242	161,081	160,725	141,949	179,050
	LEVEL 6 TEXT CONTRACT PROFESSIONAL SERVICES DETAIL: A.) CLEAR WATERS LONG LEAF - LAKE MANAGEMENT B.) HACH EQUIPMENT WARRANTY PLUS SERVICE CONTRACT C.) CLEANING 5 MASTER 2 TIMES PER YEAR MOVED FROM CIP TO OPERATING (SSP010)					TEXT AMT 6,050 40,000 50,000	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	D.) GENERATOR PREVENTATIVE MAINTENANCE						25,000
	E.) DATA FLOW SYSTEMS, INC.						10,000
	F.) ECONOMY ELECTRIC						10,000
	H.) FLAIR, INC						5,000
	I.) SECURITY SYSTEM MAINTENANCE AS NEEDED						3,000
	J.) STEWARTS ELECTRIC						25,000
	K.) OTHER CONTRACT SERVICES AS NEEDED						5,000

							179,050
401-0400-535.34-20	MOWING CONTRACT SERVICE	12,480	50,880	50,880	50,880	50,881	0
	LEVEL 6 TEXT					TEXT AMT	
	MOWING CONTRACT HAS BEEN MOVED TO ADMIN						
	UNDER 401 0900 536 3420 IN FY19						

401-0400-535.40-00	TRAVEL PER DIEM	11,223	2,390	5,500	5,500	1,499	3,500
	LEVEL 6 TEXT					TEXT AMT	
	TRAVEL DETAIL:						
	OUT OF TOWN TRAINING EXPENSE						3,500
	(HOTEL, MEALS, ETC,)						

							3,500
401-0400-535.40-10	EMPLOYEE TRAINING	2,665	5,408	5,000	5,000	1,989	5,000
	LEVEL 6 TEXT					TEXT AMT	
	EMPLOYEE TRAINING DETAIL:						
	A.) LOCAL TRAINING @ DAYTONA STATE COLLEGE FOR						2,500
	SAFETY CLASSES, MANAGEMENT SEMINARS, ETC						
	B.) CERTIFICATION AND TECHNICAL TRAINING CLASSES						2,500

							5,000
401-0400-535.41-00	COMMUNICATION SERVICES	7,043	12,822	13,535	13,535	12,598	14,035
	LEVEL 6 TEXT					TEXT AMT	
	COMMUNICATIONS SERVICES DETAIL:						
	A.) EJ WARD - GPS, BASED ON FY17 ACTUAL						920
	B.) AT&T - CELL PHONES AND AIRCARDS, BASED ON						10,500
	FY18 ACTUAL						
	C.) CENTREX / ST OF FL DEPT OF MANAGEMENT						830
	VARIOUS FAX LINES AND LAND LINES FY18 ACTUAL						
	D.) ST OF FL DEPT OF MGMT - LONG AND LOCAL DIST						100
	E.) SPECTRUM - BUSINESS VIDEO, BASED ON FY18						915
	ACTUAL						
	F.) SPECTRUM - CABLE TV, BASED ON FY18 ACTUAL						270

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	G.) AT&T - LIFT STATION SIM CARD COMMUNICATIONS NEW IN FY18						500
							14,035
401-0400-535.43-10	ELECTRICAL SERVICES	713,595	763,583	800,000	800,000	754,903	820,000
	LEVEL 6 TEXT DETAILS AS FOLLOWS:					TEXT AMT	
	* RECLAIMED WATER PLANT (2 METERS)						800,000
	* CENTRAL LAB						
	* LAB OPERATIONS (RUTH STREET)						
	* WAREHOUSE & METER SHOP						
	* FIELD OPERATIONS SHOP						
	* RECHARGE RESERVOIR PUMP STATION & GST						
	* MEMORIAL, CYPRESS HEAD POND, KEN BURNS, WILLIAMSON BLVD PUMPS						
	* APPROX 106 VARIOUS LIFT STATIONS						
	NOTE: FY16 ACTUAL \$713,595, FY17 ACTUAL \$763,583 2.5% INCREASE						20,000

							820,000
401-0400-535.43-12	WATER/SEWER SERVICES	5,769	4,990	6,349	6,349	4,715	6,349
	LEVEL 6 TEXT UTILITY BILLS FOR THE FOLLOWING LOCATIONS:					TEXT AMT	
	* #21969-20959 825 OAK STREET						1,148
	* #21967-20958 825 OAK STREET LAB						2,379
	* #123-39868 RECLAIMED @ 704 DUNLAWTON						561
	* #123-39869 RECLAIMED @ 539 RUTH ST						561
	* #133881-38002 RECLAIMED @ 3889 SUNSET COVE						260

	PONCE INLET WATER BILLS FOR LIFT STATIONS						
	* 4356 SO PENINSULA DRIVE						240
	* 4369 SO ATLANTIC DRIVE						240
	* 4668 SO PENINSULA DRIVE (MASTER)						240
	* ADDITIONAL FUNDING FOR ANY HIGH BILLS DUE TO LEAKS						720

							6,349
401-0400-535.43-14	DRAINAGE	1,287	1,899	2,280	2,280	2,002	2,185
	LEVEL 6 TEXT DRAINAGE UTILITY BILLS FOR FOLLOWING LOCATION:					TEXT AMT	
	#21969-20959 OAK STREET						2,185
	BASED ON FY18 ACTUAL						

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							2,185
401-0400-535.44-10	EQUIP/OTHER RENTAL/LEASE	2,755	3,285	5,040	5,040	4,967	5,040
	LEVEL 6 TEXT DETAIL: A.) BRYSON CRANE CONTRACT B.) DOCUMENT TECHNOLOGIES *****					TEXT AMT	5,000 40 5,040
401-0400-535.45-19	VEHICLE INSURANCE	1,739	1,160	3,894	3,894	3,245	5,143
	LEVEL 6 TEXT INSURANCE COVERAGE FOR VEHICLES AND ROLLING STOCK BASED ON FY18 ACTUAL FLEET DETAIL: 4 - TRUCKS W/HEAVY CRANES 4 - TRUCKS W/O CRANES 1 - VAN - INSTRUMENT CONTROL TECH'S ***** 1 - NEW VAN FOR INSTRUMENT CONTROL TECH VEH ***** UPDATED FOR FY19 UPDATED BASED ON INS					TEXT AMT	3,895 605 4,500- 5,143 5,143
401-0400-535.46-10	GENERAL EQUIP MAINT	15,945	126,402	197,500	176,784	171,967	208,000
	LEVEL 6 TEXT VENDORS UNDER CONTRACT FOR EQ MAINT SERVICES: A.) BARNEY'S PUMP B.) CARL ERIC JOHNSON C.) GENERATOR MAINTENANCE D.) DIGITAL CONTROL COMPANY E.) EUTEK / HYDRO INTERNATIONAL F.) FLUID CONTROLS G.) KELLER ANGELLIS DESIGN H.) FJ NUGENT I.) RJH TECHNICAL SERVICES J.) SANDERS COMPANY K.) WATER RESOURCE TECH L.) WATER TREATMENT & CONTROLS M.) XYLEM WATER SOLUTIONS USA N.) DENORA WATER TECH (MOVED FROM 3113) O.) OTHER REPAIRS/MAINTENANCE SERVICES AS NEEDED (BELTS FOR PRESSES, MISC. PARTS) *****					TEXT AMT	50,000 5,000 25,000 10,000 5,000 5,000 25,000 25,000 30,000 3,000 25,000

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
						208,000	
401-0400-535.46-11	REGULAR MAINT/INSP EQUIP	44,258	2,019	30,400	29,400	8,331	17,000
	LEVEL 6 TEXT					TEXT AMT	
	MAINTENANCE INSPECTION DETAIL:						
	A.) FIRE EXTINGUISHERS						1,500
	B.) ANNUAL EQUIPMENT CALIBRATION						8,500
	C.) MISC. EQUIPMENT TESTING						7,000

						17,000	
401-0400-535.46-12	VEH MAINT/REPAIR	14,158	24,593	20,000	27,118	27,120	20,000
	LEVEL 6 TEXT					TEXT AMT	
	VEHICLE AND ROLLING STOCK REPAIRS / MAINTENANCE						20,000
	FLEET DETAIL:						
	4 - TRUCKS W/ HEAVY CRANES						
	4 - TRUCKS NO CRANES						
	1 - VAN (FOR THE INSTRUMENT TECHS)						

						20,000	
401-0400-535.46-16	BUILDING MAINT	0	1,246	1,000	1,000	958	1,000
	LEVEL 6 TEXT					TEXT AMT	
	SMALL BUILDING REPAIRS AS NEEDED						1,000

						1,000	
401-0400-535.46-18	CONT MAINT/COMM EQUIP	585	0	1,000	0	0	0
	LEVEL 6 TEXT					TEXT AMT	
	NO LONGER NEEDED AS OF FY18						

401-0400-535.46-27	ANNUAL FLEET MAINT CHARGE	0	0	7,951	7,951	7,951	7,951
	LEVEL 6 TEXT					TEXT AMT	
	ANNUAL FLEET MAINTENANCE CHARGES TO BE MODIFIED						7,951
	BY FINANCE						

						7,951	
401-0400-535.49-01	ADVERTISING	0	30	0	356	355	0
401-0400-535.49-02	COMPUTER SOFTWARE	0	50	345	0	0	0
	LEVEL 6 TEXT					TEXT AMT	
	SITASECURE - GENETEC SOFTWARE FOR RECLAIM PLANT						345

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	**** 23 CAMERA'S @ \$30.00 EACH = \$690 ANNUAL SPLIT BETWEEN WATER PLANT AND RECLAIMED PLANT **** IN THE PAST THIS WAS FUNDED BY THE IT DEPT BUT HAS BEEN MOVED TO WATER/SEWER DEPARTMENT FOR PROPER FUNDING ***** REMOVE PER DISCUSSION AT CM MTG 6/26/18-IT IS PAYING THIS (TP 6/26/18)						345-
401-0400-535.49-16	COMPUTER HARDWARE	5,758	0	0	8,369	8,286	0
401-0400-535.49-19	TAXES, LICENSE, & FEES	7,000	7,000	7,500	6,625	6,625	7,500
	LEVEL 6 TEXT OPERATING PERMITS & LICENSES DEP ANNUAL PERMIT *****					TEXT AMT 7,500	
						7,500	
401-0400-535.49-20	EQUIP & OTHER NON-CAPITAL	14,990	0	8,100	8,100	3,531	8,100
	LEVEL 6 TEXT COMPOSITE SAMPLER FOR RECHARGE RES OUTFALL ***** REPLACEMENT 1 OF 3 AT THE WRF *****					TEXT AMT 8,100	
						8,100	
401-0400-535.51-00	OFFICE SUPPLIES	3,051	1,794	5,000	5,000	4,543	5,000
	LEVEL 6 TEXT VARIOUS OFFICE SUPPLIES AS NEEDED *****					TEXT AMT 5,000	
						5,000	
401-0400-535.52-00	OTHER OPERATING SUPPLIES	45,029	16,720	30,000	28,396	25,551	30,000
	LEVEL 6 TEXT OPERATING SUPPLIES (HAND TOOLS, NUTS, BOLTS, ETC) ***** UPDATED 6/26/18 TP: CONSUMABLES; INCL HAND CLNR, GLOVES, BATTERIES, SAFETY SUPPLIES (NUTS & BOLTS IN 52-18)					TEXT AMT 30,000	
						30,000	
401-0400-535.52-10	GAS, DIESEL, OIL, & GREASE	7,980	31,343	32,166	52,166	52,419	33,500
	LEVEL TEXT					TEXT AMT	

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6	VEHICLES AND ROLLING STOCK, MISC EQUIPMENT						15,000
	A.) FLEET DETAIL:						
	4 - TRUCKS WITH HEAVY CRANES						
	4 - TRUCKS WITHOUT CRANES						
	1 - VAN (INSTRUMENT CONTROL TECHS)						
	1 - SEMI - YARD DOG						
	REGULAR FUEL: 2,000 GAL @ \$2.50 = \$5,000						
	DIESEL FUEL: 3,333 GAL @ \$3.00 = \$9,999						
	***UPDATED \$/GAL 6/28/18 TP						
	B.) GENTRY OIL - FUEL FOR EMERGENCY GENERATORS						16,000
	C.) SPECIALTIES SYNTHETIC OILS						2,500

							33,500
401-0400-535.52-11	JANITORIAL SUPPLIES	1,535	2,487	3,000	5,000	3,107	3,000
LEVEL 6	TEXT SUPPLIES FOR CLEANING FACILITIES					TEXT AMT	3,000
	*****						3,000
401-0400-535.52-12	UNIFORMS	3,997	4,641	3,500	9,295	7,454	7,295
LEVEL 6	TEXT NEW / REPLACEMENT UNIFORMS FOR 20 EMPLOYEES					TEXT AMT	3,500
	BOOT ALLOWANCE PER NAGE CONTRACT -MOVED FR SALARY						3,795
	*****						7,295
401-0400-535.52-15	POSTAL SERVICE	0	0	0	53	0	0
401-0400-535.52-16	MEDICAL & LAB SUPPLIES	10,611	7,905	20,000	21,500	19,330	20,000
LEVEL 6	TEXT LAB SUPPLIES DETIAL:					TEXT AMT	
	A.) FISHER SCIENTIFIC						10,000
	B.) HACH COMPANY						10,000
	*****						20,000
401-0400-535.52-18	REP & MAINT SUPPLIES	79,352	74,406	70,000	70,000	69,804	90,000
LEVEL 6	TEXT REPAIR AND MAINTENANCE SUPPLIES DETAIL:					TEXT AMT	
	A.) GRAINGER						25,000
	B.) VENDORS THAT ARE USED FOR REPAIR PARTS AND SUPPLIES TO MAINTAIN FACILITY OPERATIONS						20,000
	* AAA FENCE						
	* CONSOLIDATED ELECTRIC DITRIBUTORS INC						

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	* DAYTONA BOLT & NUT * HD SUPPLY WATERWORKS * HOME DEPOT * INTERSTATE BATTERY * LOWES * SUMNER HARDWARE * WALMART C.) MISC PUMP AND EQUIPMENT MANUFACTURER PARTS D.) MISC TUBING, PIPES, FITTINGS, VALVES, ELECTRICAL RELAYS, ETC. *****						25,000 20,000
						90,000	
401-0400-535.52-19	CHEMICALS	525,914	533,552	765,000	765,000	711,366	765,000
	LEVEL 6 TEXT					TEXT AMT	
	A.) LIQ SODIUM HYPOCHLORITE (\$0.477/GAL)					222,772	
	B.) M POLYALUMINUM (\$0.21/LB)					55,991	
	C.) RECYCLED METHANOL (\$1.15/GAL)						
	D.) EMULSION POLYMER (\$2,346/TOTE)					35,521	
	E.) MAGNESIUM HYDROXIDE SLURRY (\$2.58/GAL)					164,340	
	F.) METHANOL (\$1.65/GAL)					182,160	
	G.) LIQ SODIUM BISULFITE (\$1.489/GAL)					32,636	
	H.) GLYCERIN NEW					71,580	
	***** CONTRACTS ARE BASED ON BUDGET AMOUNT *****						
						765,000	
401-0400-535.54-00	DUES & MEMBERSHIPS	864	330	390	390	0	390
	LEVEL 6 TEXT					TEXT AMT	
	FWPCOA					450	
	***** REDUCE PER DEPT DIRECTOR AT CM MTG 6/26/18					60- 390	
401-0400-535.54-01	BOOKS & SUBSCRIPTIONS	140	199	500	500	0	500
	LEVEL 6 TEXT					TEXT AMT	
	SAFETY TRAINING MATERIALS					500	
	*****					500	
* OPERATING EXPENSE		2,051,569	2,229,573	2,774,211	2,775,234	2,504,588	2,801,088
401-0400-535.63-00	IMP. OTHER THAN BLDGS	9,600	12,800	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
401-0400-535.63-97	PROJ CAPITAL OUTLAY	358,545	34,974	697,000	2,038,945	1,053,089	1,130,000
	LEVEL 6 TEXT					TEXT AMT	
	PLACEHOLDER FOR FY19 CIP 04-24-18 NT					1,130,000	
	TELEMETRY INSTRUMENT -MME003-\$180K						
	RECL FACILITY R&R - SSP002-\$200K						
	SEWER SYSTEM REHABILITATION- URH001-\$750K						

						1,130,000	
401-0400-535.63-99	FIXED ASSET TRANSFERS	491,244-	47,774-	0	0	78,700-	0
401-0400-535.64-00	MACH & EQUIPMENT	123,099	10,029	45,000	130,200	130,169	0
	LEVEL 6 TEXT					TEXT AMT	
	NO NEW REQUEST FOR FY19						

401-0400-536.63-99	FIXED ASSET TRANSFERS	0	10,029-	0	0	0	0
*	CAPITAL OUTLAY	0	0	742,000	2,169,145	1,104,558	1,130,000
**	WASTEWATER TREATMENT	2,980,975	3,549,446	5,014,340	6,438,713	4,815,147	5,469,320
***	*WASTEWATER TREATMENT	2,980,975	3,549,446	5,014,340	6,438,713	4,815,147	5,469,320

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
401-0500-536.12-00	METER SHOP METER SHOP SALARIES AND WAGES	342,605	298,918	324,724	323,239	214,398	256,054
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 251,340 4,714 256,054	
401-0500-536.12-11	COMPENSATED ABSENCE	4,880-	4,717-	0	0	0	0
401-0500-536.14-00	OVERTIME	98,045	71,158	75,000	75,000	41,201	15,000
	LEVEL 6 TEXT AFTER HOURS CALL OUTS AND EMERGENCIES ***** NO OVERTIME ALLOCATION FOR ZMI044 IN FY19 *****					TEXT AMT 15,000 15,000	
401-0500-536.15-10	CERTIFICATION/LICENSES	0	0	1,000	1,000	125	1,000
	LEVEL 6 TEXT DISTRIBUTION STATE LICENSE FOR 5 EMPLOYEES *****					TEXT AMT 1,000 1,000	
401-0500-536.21-00	FICA TAXES	31,553	26,921	30,586	30,586	18,966	20,743
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 20,382 361 20,743	
401-0500-536.22-00	RETIREMENT CONTRIBUTIONS	48,503	42,876	45,555	45,555	26,202	33,119
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 32,392 727 33,119	
401-0500-536.23-00	HEALTH INSURANCE	66,971	61,202	65,991	65,991	41,710	58,580
	LEVEL 6 TEXT HEALTH DENTAL LIFE WAGE INCREASE LIFE					TEXT AMT 55,016 2,976 576 12 58,580	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0500-536.24-00	WORKER'S COMPENSATION	5,681	5,304	6,891	6,891	3,791	4,978
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 4,893 85 4,978	
401-0500-536.26-00	OPEB / EAP BENEFIT	382	325	337	337	215	300
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT 300 300	
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	588,860	501,987	550,084	548,599	346,608	389,774
401-0500-536.31-13	OTHER PROF. SERVICES	0	489	0	0	0	0
401-0500-536.34-14	CONTRACT SERVICES OTHER	16,814	62,311	60,600	55,600	43,348	63,700
	LEVEL 6 TEXT CONTRACT PROFESSIONAL SERVICES DETAIL: A.) SENSUS TECH SUPPORT (LICENSE / BILLING FOR LOGIC B.) TOWER MAINTENANCE C.) CUSTOMER NOTIFICATION SOFTWARE SUPPORT AQUAHAWK *****					TEXT AMT 18,000 2,500 43,200 63,700	
401-0500-536.40-00	TRAVEL PER DIEM	0	0	1,500	500	0	1,500
	LEVEL 6 TEXT TRAVEL DETAIL: SENSUS USER CONFERENCE (HOTEL AND MEALS) *****					TEXT AMT 1,500 1,500	
401-0500-536.40-10	EMPLOYEE TRAINING	0	0	1,500	500	0	1,500
	LEVEL 6 TEXT EMPLOYEE TRAINING DETAIL: LOCAL SCHOOL AND STATE LICENSE TRAINING OSHA SAFETY CLASSES CLASSES AT DAYTONA STATE *****					TEXT AMT 500 500 500 1,500	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0500-536.41-00	COMMUNICATION SERVICES	4,855	3,741	4,160	4,160	3,802	4,060
	LEVEL 6 TEXT					TEXT AMT	
	COMMUNICATION SERVICES DETAIL:						
	A.) AT&T MOBILIIY - CELL PHONES & AIRCARDS						3,000
	BASED ON FY17 ACTUAL BILLING						
	B.) EJ WARD - GPS SERVICES						760
	BASED ON FY17 ACTUAL BILLING						
	C.) CENTREX - ST OF FLA DEPT OF MANAGEMENT						300
	FAX LINES AND LAND LINES						
	BASED ON FY17 ACTUAL						

							4,060
401-0500-536.44-10	EQUIP/OTHER RENTAL/LEASE	0	78	40	240	240	100
	LEVEL 6 TEXT					TEXT AMT	
	RENTAL / LEASE DETAIL:						
	DOCUMENT TECHNOLOGY						100
	BASED ON FY18 ACTUAL						

							100
401-0500-536.45-19	VEHICLE INSURANCE	3,353	3,480	3,894	3,894	3,245	5,143
	LEVEL 6 TEXT					TEXT AMT	
	VEHICLE INSURANCE						5,143
	FLEET DETAIL:						
	9 - PICKUP TRUCKS						

							5,143
401-0500-536.46-10	GENERAL EQUIP MAINT	5,545	0	5,000	5,000	818	5,000
	LEVEL 6 TEXT					TEXT AMT	
	MAINTENANCE / REPAIR OF METER READING DEVICES						5,000

							5,000
401-0500-536.46-11	REGULAR MAINT/INSP EQUIP	219	938	1,920	1,920	747	1,920
	LEVEL 6 TEXT					TEXT AMT	
	MAINTENANCE INSPECTION SERVICES:						
	A.) TYCO INTERGRATED						920
	BASED ON FY18 ACTUAL						
	B.) ADDITIONAL INSPECTION SERVICES AS NEEDED						1,000

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							1,920
401-0500-536.46-12	VEH MAINT/REPAIR	16,487	13,288	8,400	15,900	16,473	8,400
	LEVEL 6 TEXT VEHICLE REPAIR SERVICES FLEET DETAIL: 9 - PICKUP TRUCKS BASED ON FY18 ACTUAL EXPENSE *****					TEXT AMT 8,400	
							8,400
401-0500-536.46-18	CONT MAINT/COMM EQUIP	378	0	500	0	0	0
	LEVEL 6 TEXT NO LONGER USING IN FY19 *****					TEXT AMT	
401-0500-536.46-27	ANNUAL FLEET MAINT CHARGE	0	0	3,445	3,445	3,445	3,445
	LEVEL 6 TEXT ANNUAL FLEET MAINT CHARGES TO BE MODIFIED BY FINANCE *****					TEXT AMT 3,445	
							3,445
401-0500-536.47-00	PRINTING AND BINDING	0	0	500	800	548	1,000
	LEVEL 6 TEXT DOOR TAGS REQUIRED FOR CUSTOMER NOTIFICATIONS AND BUSINESS CARDS FOR STAFF *****					TEXT AMT 1,000	
							1,000
401-0500-536.49-02	COMPUTER SOFTWARE	1,000	39,000	0	0	0	0
401-0500-536.49-20	EQUIP & OTHER NON-CAPITAL	0	2,299	5,000	5,000	0	5,000
	LEVEL 6 TEXT REPLACEMENT OF 2 HAND HELD PROGRAMMERS *****					TEXT AMT 5,000	
							5,000
401-0500-536.49-31	NON-CAP RPLMT MTR INSTALL	43,696	0	0	0	0	0
401-0500-536.49-66	TFR TO 506 BLDG MAINT FD	8,655	9,484	10,442	10,442	8,702	11,317
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 11,317 11,317	

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401-0500-536.51-00	OFFICE SUPPLIES	3,107	2,806	4,000	4,000	3,781	4,000
	LEVEL 6 TEXT PURCHASE OF VARIOUS OFFICE SUPPLIES AS NEEDED *****					TEXT AMT 4,000 4,000	
401-0500-536.52-00	OTHER OPERATING SUPPLIES	10,561	7,949	8,000	8,000	3,442	8,000
	LEVEL 6 TEXT VARIOUS OPERATING SUPPLIES NOT REPLATED TO OFFICE SUPPLIES EXAMPLES: BUG SPRAY, SAFETY EQUIP, GLOVES, HAND TOOLS, PAPER PRODUCTS *****					TEXT AMT 8,000 8,000	
401-0500-536.52-10	GAS, DIESEL, OIL, & GREASE	12,404	13,183	13,500	13,500	10,637	15,000
	LEVEL 6 TEXT VEHICLES REGULAR ONLY: 6,000 GAL @ \$2.50 FLEET DETAIL: 9 - PICKUP TRUCKS ***** **UPDATED \$/GAL 6/28/18 TP					TEXT AMT 15,000 15,000	
401-0500-536.52-12	UNIFORMS	1,089	0	2,000	3,485	578	3,320
	LEVEL 6 TEXT NEW / REPLACEMENT UNIFORMS FOR 10 EMPLOYEES INCLUDING RUBBER BOOTS, RAIN GEAR, ETC. BOOT ALLOWANCE PER NAGE AGREEMENT MOVED FR SALARY *****					TEXT AMT 2,000 1,320 3,320	
401-0500-536.52-15	POSTAL SERVICE	0	0	300	0	0	0
	LEVEL 6 TEXT NO FUNDING NEEDED *****					TEXT AMT	
401-0500-536.52-18	REP & MAINT SUPPLIES	0	42,713	50,000	49,800	25,266	50,000
	LEVEL 6 TEXT THIS LINE ITEM IS USED TO PURCHASE REPAIR PARTS, METER BOXES, LIDS, ETC THAT ARE NOT PROJECT RELATED					TEXT AMT 50,000	

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								50,000
401-0500-536.54-00 DUES & MEMBERSHIPS			0	0	100	100	0	0
			LEVEL 6	TEXT NO FUNDING NEEDED *****			TEXT	AMT
*	OPERATING EXPENSE		----- 128,163	----- 201,759	----- 184,801	----- 186,286	----- 125,072	----- 192,405
**	METER SHOP		----- 717,023	----- 703,746	----- 734,885	----- 734,885	----- 471,680	----- 582,179
***	METER SHOP		----- 717,023	----- 703,746	----- 734,885	----- 734,885	----- 471,680	----- 582,179

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
W/S MAINTENANCE							
W/S MAINT. DIVISION							
401-0600-536.12-00	SALARIES AND WAGES	503,864	0	0	0	0	0
401-0600-536.12-11	COMPENSATED ABSENCE	8,208	0	0	0	0	0
401-0600-536.14-00	OVERTIME	50,944	0	0	0	0	0
401-0600-536.21-00	FICA TAXES	39,246	0	0	0	0	0
401-0600-536.22-00	RETIREMENT CONTRIBUTIONS	76,156	0	0	0	0	0
401-0600-536.23-00	HEALTH INSURANCE	87,627	0	0	0	0	0
401-0600-536.24-00	WORKER'S COMPENSATION	8,122	0	0	0	0	0
401-0600-536.26-00	OPEB / EAP BENEFIT	506	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	774,673	0	0	0	0	0
401-0600-536.31-13	OTHER PROF. SERVICES	111-	0	0	0	0	0
401-0600-536.34-14	CONTRACT SERVICES OTHER	68,770	0	0	0	0	0
401-0600-536.34-20	MOWING CONTRACT SERVICE	23,529	0	0	0	0	0
401-0600-536.40-00	TRAVEL PER DIEM	5,692	0	0	0	0	0
401-0600-536.40-10	EMPLOYEE TRAINING	812	0	0	0	0	0
401-0600-536.41-00	COMMUNICATION SERVICES	4,549	0	0	0	0	0
401-0600-536.43-12	WATER/SEWER SERVICES	519	0	0	0	0	0
401-0600-536.44-10	EQUIP/OTHER RENTAL/LEASE	111	0	0	0	0	0
401-0600-536.45-19	VEHICLE INSURANCE	2,484	0	0	0	0	0
401-0600-536.46-10	GENERAL EQUIP MAINT	197,575	0	0	0	0	0
401-0600-536.46-12	VEH MAINT/REPAIR	7,003	0	0	0	0	0
401-0600-536.46-16	BUILDING MAINT	1,850	0	0	0	0	0
401-0600-536.46-18	CONT MAINT/COMM EQUIP	2,146	0	0	0	0	0
401-0600-536.51-00	OFFICE SUPPLIES	36	0	0	0	0	0
401-0600-536.52-00	OTHER OPERATING SUPPLIES	8,420	0	0	0	0	0
401-0600-536.52-10	GAS,DIESEL,OIL,& GREASE	24,865	0	0	0	0	0
401-0600-536.52-11	JANITORIAL SUPPLIES	77	0	0	0	0	0
401-0600-536.52-12	UNIFORMS	1,989	0	0	0	0	0
401-0600-536.52-18	REP & MAINT SUPPLIES	40,486	0	0	0	0	0
401-0600-536.54-00	DUES & MEMBERSHIPS	30	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	390,832	0	0	0	0	0
401-0600-536.63-99	FIXED ASSET TRANSFERS	8,305-	0	0	0	0	0
401-0600-536.64-00	MACH & EQUIPMENT	8,305	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	W/S MAINT. DIVISION	1,165,505	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
***	W/S MAINTENANCE	1,165,505	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0800-536.12-00	W/S DISTRIBUTION WATER DISTRIBUTION SALARIES AND WAGES	650,110	632,814	746,141	742,676	590,872	798,116
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE *** NEW: 2 UTILITY SYSTEM OPERATORS PER CC DIRECTION 8/7/18					TEXT AMT 732,540 14,308 51,268 798,116	
401-0800-536.12-11	COMPENSATED ABSENCE	9,548	3,837	0	0	0	0
401-0800-536.14-00	OVERTIME	128,890	140,329	98,045	133,657	123,040	65,000
	LEVEL 6 TEXT CALLOUT AND EMERGENCIES CIP ZMI044 OVERTIME					TEXT AMT 50,000 15,000 65,000	
401-0800-536.15-10	CERTIFICATION/LICENSES	275	807	2,000	2,000	1,421	2,000
	LEVEL 6 TEXT BACKFLOW, CDL RENEWALS AND DISTRIBUTION LICENSES STATE LICENSING					TEXT AMT 2,000 2,000	
401-0800-536.21-00	FICA TAXES	56,795	55,198	64,588	64,588	51,455	66,048
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE *** NEW: 2 UTILITY SYSTEMS OPERATORS PER CC DIRECTION 8/7/18					TEXT AMT 61,028 1,096 3,924 66,048	
401-0800-536.22-00	RETIREMENT CONTRIBUTIONS	96,384	94,250	108,902	108,902	89,554	123,428
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE *** NEW: 2 UTILITY SYSTEMS OPERATORS PER CC DIRECTION 8/7/18					TEXT AMT 115,578 2,722 5,128 123,428	
401-0800-536.23-00	HEALTH INSURANCE	121,699	115,017	153,988	153,988	113,992	168,619

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6					TEXT AMT	
						HEALTH 144,417	
						DENTAL 7,812	
						LIFE 1,733	
						WAGE INCREASE LIFE 35	

						NEW: 2 UTILITY SYSTEMS OPERATORS PER CC DIRECTION	
						8/7/18	
						HEALTH 13,754	
						DENTAL 744	
						LIFE 124	
						168,619	
401-0800-536.24-00	WORKER'S COMPENSATION	9,646	10,025	13,563	13,563	11,381	13,432
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) 12,468	
						WAGE INCREASE 224	

						NEW: 2 UTILITY SYSTEMS OPERATORS PER CC DIRECTION	
						8/7/18	
						740	
						13,432	
401-0800-536.25-00	UNEMPLOYMENT COMP	245	0	0	0	0	0
401-0800-536.26-00	OPEB / EAP BENEFIT	721	664	786	786	613	861
	LEVEL 6					TEXT AMT	
						CURRENT STAFF 786	

						NEW: 2 UTILITY SYSTEM OPERATORS PER CC DIRECTION	
						8/7/18	
						75	
						861	
* PERSONNEL SERVICES		1,074,313	1,052,941	1,188,013	1,220,160	982,328	1,237,504
401-0800-536.34-14	CONTRACT SERVICES OTHER	136,108	133,410	187,000	182,000	164,655	187,000
	LEVEL 6					TEXT AMT	
						OTHER PROFESSIONAL CONTRACT SERVICES DETAIL:	
						A.) AARONS BACKFLOW - RESIDENTIAL BACKFLOW 140,000	
						INSPECTIONS, CURRENT CONTRACT	
						B.) ANNUAL CLEANING OF LIFT STATIONS 25,000	
						C.) SUNSHINE ONE CALL - SERVICES LOCATES 5,000	
						D.) FLAIR, INC. 5,000	
						E.) INSTALLATION OF PORTABLE WATER LINE STOPS 11,000	
						F.) VARIOUS PROFESSIONAL SERVICES NOT RELATED TO 1,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
CONTRACTS. EXAMPLES: RESIDENTIAL PLUMBING REPAIRS *****							
						187,000	
401-0800-536.40-00	TRAVEL PER DIEM	375-	321	2,000	2,000	834	2,000
	LEVEL 6	TEXT				TEXT AMT	
		TRAVEL DETAIL: TRAVEL EXPENSES FOR 3 EMPLOYEES TO ATTEND 4 DAYS OUT OF TOWN, TRAINING IS FOR OPERATIONS, MAINTENANCE, AND SPECIALTY EQUIPMENT TRAINING (MEALS, HOTELS, ETC) *****				2,000	
						2,000	
401-0800-536.40-10	EMPLOYEE TRAINING	2,250	1,917	6,400	5,600	3,156	4,400
	LEVEL 6	TEXT				TEXT AMT	
		EMPLOYEE TRAINING DETAIL: A.) CUES TRAINING FOR TV TRUCK, 2 EMPL @ \$1,200 EA B.) OSHA SAFETY AND CERTIFICATION TRAINING CONFINED SPACE CERTIFICATIONS *****				2,400 2,000	
						4,400	
401-0800-536.41-00	COMMUNICATION SERVICES	8,865	8,092	7,760	7,760	7,465	7,760
	LEVEL 6	TEXT				TEXT AMT	
		COMMUNICATION SERVICES DETAIL: A.) AT&T MOBILITY - CELL PHONES & AIR CARDS BASED ON ACTUAL B.) EJ WARD - GPS TRACKING BASED ON ACTUAL *****				6,060 1,700	
						7,760	
401-0800-536.44-10	EQUIP/OTHER RENTAL/LEASE	11	872	1,260	1,260	400	1,320
	LEVEL 6	TEXT				TEXT AMT	
		EQUIPMENT RENTAL DETAIL: A.) EMERGENCY FIELD EQUIPMENT B.) DOCUMENT TECHNOLOGIES BASED ON ACTUAL *****				1,200 120	
						1,320	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
401-0800-536.45-19	VEHICLE INSURANCE	6,334	7,347	9,518	9,518	7,932	15,430
	LEVEL 6 TEXT					TEXT AMT	
	VEHICLE AND ROLLING STOCK INSURANCE DETAIL:						15,430
	FLEET DETAIL - REQUIRES INSURANCE						
	1 - F800 TANKER						
	2 - VAC-CON TRUCKS						
	1 - DUMP TRUCK						
	7 - F250 TRUCKS						
	3 - PICKUP TRUCKS						
	3 - 3500 HD UTILITIY TRUCKS						
	1 - F500 TV TRUCK						
	1 - VAN TRANSIT (LOCATES)						
	1 - VALVE EXERCISING MACH						
	1 - 310SG BACKHOE						

							15,430
401-0800-536.46-10	GENERAL EQUIP MAINT	10,891	11,185	30,500	30,500	21,184	30,500
	LEVEL 6 TEXT					TEXT AMT	
	GENERAL EQUIPMENT MAINTENANCE DETAIL:						
	A.) ELXSI (DBA CUES, INC) REPAIRS AND MAINT FOR						15,000
	THE F500 TV TRUCK						
	B.) SOUTHERN SEWER SALES & EQUIPMENT						15,000
	REPAIRS AND MAINTENANCE FOR THE VACCON						
	C.) REPAIRS AND REBUILDING OF MISC. SMALL EQ						500

							30,500
401-0800-536.46-11	REGULAR MAINT/INSP EQUIP	1,777	297	500	500	297	500
	LEVEL 6 TEXT					TEXT AMT	
	MISC INSPECTION SERVICES FOR DISTRIBUTION AND						500
	COLLECTIONS LOCATIONS						
	*VARIOUS EQUIPMENT (SAWS, PUMPS, ETC.)						
	*BACKFLOW TESTER INSPECTIONS						
	* FIRE EXTINGUISHER						

							500
401-0800-536.46-12	VEH MAINT/REPAIR	43,311	51,404	45,000	43,500	45,690	45,000
	LEVEL 6 TEXT					TEXT AMT	
	VEHICLE & ROLLING STOCK REPAIRS & MAINTENANCE						45,000
	FLEET DETAIL:						
	1 - F800 TANKER						
	2 - VAC-CON						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	7 - F250 TRUCKS 3 - PICKUP TRUCKS 1 - DUMP TRUCK 3 - 2500HD UTILITY TRUCKS 1 - F500 TV TRUCK 1 - VAN-TRANSIT (LOCATES) 1 - VALVE EXCERSING MACHINE W/TRAILER 1 - AIR COMPRESSOR / SULLAIR 5 - THOMPSON 6" PUMPS (ROLLING) *****						
						45,000	
401-0800-536.46-16	BUILDING MAINT	1,651	2,605	3,000	4,000	3,427	4,000
	LEVEL 6 TEXT SMALL BUILDING MAINTENANCE REPAIRS FOR DISTRIBUTION AND COLLECTIONS BUILDINGS *****					TEXT AMT 2,000 2,000	
						4,000	
401-0800-536.46-18	CONT MAINT/COMM EQUIP	147	67	1,000	0	0	0
	LEVEL 6 TEXT NO LONGER NEEDED IN FY19 *****					TEXT AMT	
401-0800-536.46-27	ANNUAL FLEET MAINT CHARGE	0	0	20,538	20,538	20,538	20,538
	LEVEL 6 TEXT ANNUAL FLEET MAINT CHARGE TO BE MODIFIED BY FINANCE *****					TEXT AMT 20,538	
						20,538	
401-0800-536.46-36	SOFTWARE MAINTENANCE	3,000	3,000	5,000	5,000	3,000	5,000
	LEVEL 6 TEXT INFRAMAP ANNUAL SOFTWARE SUPPORT *****					TEXT AMT 5,000	
						5,000	
401-0800-536.47-00	PRINTING AND BINDING	593	0	300	600	303	500
	LEVEL 6 TEXT PRINTING OF MISC CUSTOMER NOTIFICATIONS LOCATE TICKETS *****					TEXT AMT 250 250	
						500	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0800-536.49-20	EQUIP & OTHER NON-CAPITAL	24,562	1,559	5,000	5,000	672	5,000
	LEVEL 6 TEXT REPLACEMENT OF AGING NON CAPITAL EQUIPMENT CONCRETE SAWS BLOWERS PUMPS ROOT CUTTER *****					TEXT AMT 5,000	
							5,000
401-0800-536.49-31	NON-CAP RPLMT MTR INSTALL	789,674	730,714	760,500	760,286	574,685	187,000
	LEVEL 6 TEXT CIP: METER REPLACEMENT PROGRAM ZMI044 (NT 04-24-18) *****					TEXT AMT 187,000	
							187,000
401-0800-536.49-33	NON-CAP NEW MTR INSTALLS	39,493	100,987	100,000	130,000	122,728	100,000
	LEVEL 6 TEXT NON CAPITAL NEW METER INSTALLATIONS, NEW SERVICES THREE NEW SUBIDIVISIONS ARE SET FOR FY19 *****					TEXT AMT 100,000	
							100,000
401-0800-536.51-00	OFFICE SUPPLIES	165	1,826	2,000	2,000	1,600	2,000
	LEVEL 6 TEXT MISC. OFFICE SUPPLIES FOR DISTRIBUTION CREW COLLECTIONS CREW *****					TEXT AMT 1,000 1,000	
							2,000
401-0800-536.52-00	OTHER OPERATING SUPPLIES	60,606	37,290	68,500	65,900	39,674	68,500
	LEVEL 6 TEXT OTHER OPERATING SUPPLIES DETAIL: A.) MISC OPERATING SUPPLIES (HAND TOOLS, RAGS, PAPER PRODUCTS, GLOVES, ETC.) B.) BACKFLOW PARTS AND SUPPLIES C.) VALVE INSERTIONS, LINE STOPS, AND LATERAL REPAIRS (3 @ \$5500 EA) *****					TEXT AMT 50,000 2,000 16,500	
							68,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0800-536.52-10	GAS, DIESEL, OIL, & GREASE	25,518	24,600	27,334	27,334	21,984	30,000
	LEVEL 6 TEXT					TEXT AMT	
	VEHICLES, ROLLING STOCK, AND GAS POWERED EQ					30,000	
	REGULAR FUEL: 4,000 GAL @ \$2.50 = \$10,000						
	DIESEL FUEL: 6,667 GAL @ \$3.00 = \$20,001						
	UPDATED \$/GAL 6/28/18 TP						

	FLEET DETAIL:						
	1 - F800 TANKER			7 - F250 TRUCKS			
	2 - VAC-CON			3 - PICKUP TRUCKS			
	1 - DUMP TRUCK			3 - 2500HD UTL TRUCKS			
	1 - VACUUM PUMP W/TRAILER			1 - 310SG BACKHOE			
	1 - F500 TV TRUCK			1 - VAN-TRANSIT			
	1 - VALVE EXERCISING MACHINE W/TRAILER						
	1 - AIR COMPRESSOR / SULLAIR						
	5 - THOMPSON 6" PUMPS						
	MISC. GAS POWERED EQ (SAW'S, BLOWERS, ETC)						

							30,000
401-0800-536.52-11	JANITORIAL SUPPLIES	566	1,020	3,500	6,100	2,390	3,500
	LEVEL 6 TEXT					TEXT AMT	
	DISTRIBUTION AND COLLECTIONS BUILDING CLEANING					3,500	
	SUPPLIES AND SUPPLIES TO CLEAN VEHICLES						

							3,500
401-0800-536.52-12	UNIFORMS	5,256	6,841	6,000	9,465	7,687	9,300
	LEVEL 6 TEXT					TEXT AMT	
	NEW / REPLACEMENT UNIFORMS FOR 20 EMPLOYEES					6,000	
	BOOT ALLOWANCE PER NAGE CONTRACT (MOVED FROM 1200)					3,300	

							9,300
401-0800-536.52-18	REP & MAINT SUPPLIES	108,847	121,332	125,000	125,000	61,134	150,000
	LEVEL 6 TEXT					TEXT AMT	
	REPAIR & MAINTENANCE DETAIL:						
	A.) REPAIR PARTS FOR THE WATER, RECLAIMED WATER					75,000	
	AND SEWER SYSTEM						
	B.) HYDRANT MAINTENANCE PARTS AND SUPPLIES					75,000	

							150,000
401-0800-536.53-00	ROAD MATERIAL & SUPPLY	27,548	17,114	27,500	27,500	26,865	27,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT					TEXT AMT	
	ROAD MATERIALS & SUPPLIES DETAIL:						
	A.) CONCRETE REPAIRS AFTER FIELD CREWS HAVE						25,000
	REPAIRED SERVICE LEAKS FOR POTABLE WATER,						
	RECLAIMED WATER, AND SEWER						2,500
	B.) SOD FOR RESTORATION						
	*****						27,500
401-0800-536.54-00	DUES & MEMBERSHIPS	0	0	450	450	0	450
	LEVEL 6 TEXT					TEXT AMT	
	18 MEMBERSHIPS TO FWPCOA @ \$25/EA						450
	*****						450
401-0800-536.54-01	BOOKS & SUBSCRIPTIONS	0	210	350	350	0	0
	LEVEL 6 TEXT					TEXT AMT	
	NO REQUEST FOR FY19						

* OPERATING EXPENSE		1,296,798	1,264,010	1,445,910	1,472,161	1,138,300	907,198
401-0800-536.63-97	PROJ CAPITAL OUTLAY	0	17,988	25,000	100,000	3,515	0
401-0800-536.63-99	FIXED ASSET TRANSFERS	43,350-	41,080-	0	0	0	0
401-0800-536.64-00	MACH & EQUIPMENT	3,905	10,865	240,000	265,500	265,442	465,000
	LEVEL 6 TEXT					TEXT AMT	
	NEW						
	PURCHASE OF A NEW VAC TRUCK FOR COLLECTIONS						425,000
	PURCHASE OF A NEW VEH FOR ADDED UTL SYS OPR						40,000

	NEW VEH DEPENDENT ON POSITION APPROVAL-REMOVE PER						40,000-
	CM MTG DISCUSSION 6/26/18 (TP)						

	PURCHASE OF A NEW VEH FOR ADDED UTL SYS OPR						40,000
	PER CC DIRECTION 8/7/18						
							465,000
401-0800-536.64-15	ADP EQUIPMENT	7,475	0	0	0	0	0
401-0800-536.64-31	CAP NEW METER INSTALLS	31,970	0	100,000	200,000	19,278	100,000
	LEVEL 6 TEXT					TEXT AMT	
	REPLACEMENT OF LARGE METERS (COST OVER \$5,000 EA)						50,000
	THIS IS BUDGETED ON AN ANNUAL BASIS TO PURCHASE						
	LARGE METERS THAT ARE IN NEED OF REPLACEMENT						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	DUE TO AGE						

	CIP : MASTER METER REPLACEMENT PROGRAM ZMI044						50,000
	(NT 04-24-18)						

							100,000
*	CAPITAL OUTLAY	0	12,227-	365,000	565,500	288,235	565,000
**	WATER DISTRIBUTION	2,371,111	2,304,724	2,998,923	3,257,821	2,408,863	2,709,702

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER		ACCOUNT DESCRIPTION		FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
UTILITIES LAB DIVISION									
401-0824-536.12-00		SALARIES AND WAGES		182,021	182,902	212,177	211,352	154,644	219,002
		LEVEL 6	TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 213,802 5,200 219,002	
401-0824-536.12-11		COMPENSATED ABSENCE		1,920	10,370-	0	0	0	0
401-0824-536.14-00		OVERTIME		3,579	9,810	8,500	8,500	4,443	8,500
		LEVEL 6	TEXT HOLIDAY COVERAGE, LINE BREAKS, EMERGENCIES ON CALL					TEXT AMT 8,500 8,500	
401-0824-536.15-10		CERTIFICATION/LICENSES		0	75	1,500	500	0	500
		LEVEL 6	TEXT LAB EMPL CERTIFICATIONS *****					TEXT AMT 500 500	
401-0824-536.21-00		FICA TAXES		14,008	13,725	16,886	16,886	11,888	17,408
		LEVEL 6	TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 17,010 398 17,408	
401-0824-536.22-00		RETIREMENT CONTRIBUTIONS		26,670	23,655	26,483	26,483	21,158	30,325
		LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 29,540 785 30,325	
401-0824-536.23-00		HEALTH INSURANCE		20,153	19,649	36,738	36,738	20,278	36,756
		LEVEL 6	TEXT HEALTH DENTAL LIFE WAGE INCREASE LIFE					TEXT AMT 34,385 1,860 499 12 36,756	
401-0824-536.24-00		WORKER'S COMPENSATION		2,730	2,932	4,114	4,114	3,165	4,176
		LEVEL	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	6 CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE						4,081 95 4,176
401-0824-536.26-00	OPEB / EAP BENEFIT	148	144	187	187	138	187
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT	187 187
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	251,229	242,522	306,585	304,760	215,714	316,854
401-0824-536.31-13	OTHER PROF. SERVICES	84,814	48,932	0	0	0	0
	LEVEL 6 TEXT **** ALL ITEMS MOVED TO 401 0824 536 3414 ***					TEXT AMT	
401-0824-536.34-14	CONTRACT SERVICES OTHER		0	114,000	105,200	97,049	114,000
	LEVEL 6 TEXT OUTSIDE LAB SERVICES					TEXT AMT	
	A.) PACE ANALYTICAL						50,000
	B.) FLOWER CHEMICAL						50,000
	C.) MISC. PRETREATMENT SAMPLING STATIONS						5,000
	D.) UCMR 4						3,000
	E.) FLAIR						1,000
	F.) MISC. CONTRACT SERVICES AS NEEDED						4,000
	G.) GENERATOR PREVENTATIVE MAINTENANCE						1,000

							114,000
401-0824-536.34-15	TEMP HELP SERVICE FEE	9,885	0	0	0	0	0
401-0824-536.40-00	TRAVEL PER DIEM	373	50	1,000	2,000	611	1,500
	LEVEL 6 TEXT ESTIMATED TRAVEL EXPENSES FOR 2 EMPLOYEES, 3 DAYS TO ATTEND NELAC CONFERENCES					TEXT AMT	1,500

							1,500
401-0824-536.40-10	EMPLOYEE TRAINING	120	705	2,000	4,500	1,329	4,000
	LEVEL 6 TEXT TRAINING:					TEXT AMT	4,000
	A.) TECHNICAL TRAINING CLASSES						
	B.) SAFETY CLASSES						
	C.) MANAGEMENT CLASSES						
	D.) NELAC, FSEA, FRWA, FIPA COURSES						

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							4,000
401-0824-536.41-00	COMMUNICATION SERVICES	167	667	890	890	767	890
	LEVEL 6 TEXT COMMUNICATIONS DETAIL: A.) EJ WARD (GPS) \$13.90/MTH = \$166.80 ANNUAL EST B.) AT&T, CALL OUT PHONE BASED ON AN AVERAGE MONTHLY BILL OF \$60/MTH *****					TEXT AMT	170 720
							890
401-0824-536.45-19	VEHICLE INSURANCE	745	1,160	865	865	721	1,143
	LEVEL 6 TEXT VEHICLE INSURANCE DETAIL: FLEET DETAIL: 2 - PICKUP TRUCKS *****					TEXT AMT	1,143
							1,143
401-0824-536.46-10	GENERAL EQUIP MAINT	0	0	500	4,500	3,624	2,500
	LEVEL 6 TEXT LAB EQUIPMENT MAINT GENERATOR REPAIRS *****					TEXT AMT	500 2,000
							2,500
401-0824-536.46-11	REGULAR MAINT/INSP EQUIP	380	480	500	500	480	500
	LEVEL 6 TEXT SAFETY EQUIPMENT INSPECTIONS SERVICES *****					TEXT AMT	500
							500
401-0824-536.46-12	VEH MAINT/REPAIR	1,910	371	2,000	2,000	312	2,000
	LEVEL 6 TEXT VEHICLE MAINTENANCE DETAIL: ALL FLEET IS NEW FLEET DETIAL: 2 - PICKUP TRUCKS *****					TEXT AMT	2,000
							2,000
401-0824-536.46-16	BUILDING MAINT	0	0	2,500	3,500	3,490	2,500
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	MISC UPGRADES TO THE LAB AREA *****						2,500
							2,500
401-0824-536.46-18	CONT MAINT/COMM EQUIP	84	0	0	0	0	0
LEVEL 6	TEXT NOT NEEDED IN FY19 *****					TEXT AMT	
401-0824-536.46-27	ANNUAL FLEET MAINT CHARGE	0	0	795	795	795	795
LEVEL 6	TEXT ANNUAL FLEET MAINTNEANCE TO BE MODIFIED BY FINANCE *****					TEXT AMT	795
							795
401-0824-536.49-14	FURN & FIXTURE NON-CAP	0	40	0	400	345	0
401-0824-536.49-16	COMPUTER HARDWARE	0	972	0	0	0	0
401-0824-536.49-19	TAXES, LICENSES, AND FEES	1,500	1,500	2,000	1,500	1,500	2,000
LEVEL 6	TEXT ANNUAL LICENSE FOR LAB CERTIFICATION *****					TEXT AMT	2,000
							2,000
401-0824-536.49-20	EQUIP & OTHER NON-CAPITAL	592	7,290	1,000	2,000	1,444	1,000
LEVEL 6	TEXT REPLACE VARIOUS LAB EQUIPMENT USED FOR TESTING *****					TEXT AMT	1,000
							1,000
401-0824-536.51-00	OFFICE SUPPLIES	693	1,497	1,500	1,500	1,498	2,000
LEVEL 6	TEXT PURCHASE OF VARIOUS OFFICE SUPPLIES *****					TEXT AMT	2,000
							2,000
401-0824-536.52-00	OTHER OPERATING SUPPLIES	2,289	1,363	2,000	2,500	1,895	2,000
LEVEL 6	TEXT MISC SUPPLIES OTHER THAN OFFICE SUPPLIES *****					TEXT AMT	2,000
							2,000
401-0824-536.52-10	GAS, DIESEL, OIL, & GREASE	1,093	1,072	1,744	1,744	1,171	1,938
LEVEL	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	VEHICLE FUEL ONLY REGUAL FUEL: 775 GAL @ 2.50 FLEET DETAIL: 2 - PICKUP TRUCKS ***** **UPDATED \$/GAL 6/28/18 TP						1,938
							1,938
401-0824-536.52-11	JANITORIAL SUPPLIES	441	1,597	1,000	1,000	991	1,200
LEVEL 6	TEXT MISC OFFICE CLEANING SUPPLIES *****					TEXT AMT	1,200
							1,200
401-0824-536.52-12	UNIFORMS	1,001	619	1,500	2,325	813	1,660
LEVEL 6	TEXT NEW AND REPLACEMENT UNIFORMS, RUBBER BOOTS, RAIN GEAR FOR 5 EMPLOYEES BOOT ALLOWANCE PER NAGE AGREEMENT MOVED FROM 1200 (SALARY) *****					TEXT AMT	1,000
							660
							1,660
401-0824-536.52-16	MEDICAL/LAB SUPPLIES	39,405	38,593	40,000	40,000	37,664	40,000
LEVEL 6	TEXT CONTRACTS ON FILE WITH THE FOLLOWING VENDORS FOR MISC. LAB SUPPLIES, CONTRACTS ARE FOR MULTIPLE YEARS ** HARDY DIAGNOSTICS IDEXX DISTRIBUTORS FISHER SCIENTIFIC HACH COMPANY MISC LAB SUPPLIES NOT COVERED UNDER THE ABOVE CONTRACTS *****					TEXT AMT	10,000
							10,000
							5,000
							10,000
							5,000
							40,000
401-0824-536.52-18	REP & MAINT SUPPLIES	6	905	400	0	0	400
LEVEL 6	TEXT MISC REPAIRS SUPPLIES *****					TEXT AMT	400
							400
401-0824-536.54-00	DUES & MEMBERSHIPS	180	305	500	500	105	500

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT FWPCOA, FRWA, FIPA, FSEA ANNUAL DUES *****						
						TEXT AMT	
							500
							500
401-0824-536.54-01	BOOKS & SUBSCRIPTIONS	0	758	100	400	299	500
	LEVEL 6 TEXT SAFETY MATERIAL *****						
						TEXT AMT	
							500
							500
* OPERATING EXPENSE		145,678	108,876	176,794	178,619	156,903	183,026
401-0824-536.64-00	MACH & EQUIPMENT	0	12,227	0	0	0	0
* CAPITAL OUTLAY		0	12,227	0	0	0	0
** UTILITIES LAB DIVISION		396,907	363,625	483,379	483,379	372,617	499,880
*** W/S DISTRIBUTION		2,768,018	2,668,349	3,482,302	3,741,200	2,781,480	3,209,582

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0900-536.12-00	UTILITY ADMINISTRATION UTILITY ADMINISTRATION SALARIES AND WAGES	605,725	654,853	685,606	687,946	615,300	674,498
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	629,523
						WAGE INCREASE	17,629
						NEW: GENERATOR MECHANIC 50% (REORG)	16,141
						PU/PW DIRECTOR INCR (REORG)	1,710

						UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18	9,495
						BUDGETED AT 80/20 SHOULD BE 90/10	
							674,498
401-0900-536.12-10	CAR ALLOWANCE	2,388	3,000	3,000	3,000	2,596	3,000
	LEVEL 6 TEXT					TEXT AMT	
						PER DEPT HEAD CONTRACT (\$175/MTH)	3,000
							3,000
401-0900-536.12-11	COMPENSATED ABSENCE	15,620-	4,899-	0	0	0	0
401-0900-536.14-00	OVERTIME	1,478	8,420	8,500	8,500	691	8,500
	LEVEL 6 TEXT					TEXT AMT	
						HOURLY EMPLOYEES:	8,500
						UTILITY INSPECTOR	
						RIGHT OF WAY AGENT	
						ADMINISTRATIVE ASSISTANT	
							8,500
401-0900-536.15-10	CERTIFICATION/LICENSES	0	350	2,000	2,000	0	2,000
	LEVEL 6 TEXT					TEXT AMT	
						FLA BOARD OF ENGINEERS (2)	500
						DEP	500
						RIGHT OF WAY AGENT	500
						WATER LICENSE RENEWAL (2)	500

							2,000
401-0900-536.21-00	FICA TAXES	43,685	47,827	53,335	53,564	44,918	52,350
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	48,770
						WAGE INCREASE	1,349
						NEW: GENERATOR MECHANIC 50% (REORG)	1,235
						PU/PW DIRECTOR INCR (REORG)	269

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
				UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10			727
							52,350
401-0900-536.22-00	RETIREMENT CONTRIBUTIONS	82,319	90,122	98,466	98,466	84,748	105,746
	LEVEL 6					TEXT AMT	
						CURRENT STAFF	99,581
						WAGE INCREASE	2,877
						NEW: GENERATOR MECHANIC 50% (REORG)	1,615
						PU/PW DIRECTOR INCR (REORG)	438

						UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10	1,235
							105,746
401-0900-536.23-00	HEALTH INSURANCE	57,304	68,330	76,527	76,527	64,599	83,203
	LEVEL 6					TEXT AMT	
						HEALTH	72,759
						DENTAL	3,936
						LIFE	1,966
						WAGE INCREASE LIFE	55
						NEW: GENERATOR MECHANIC 50% (REORG)	
						HEALTH	3,439
						DENTAL	186
						LIFE	78
						PU/PW DIRECTOR INCR (REORG)INCR LIFE	15

						UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10	
						HEALTH	687
						DENTAL	37
						LIFE	45
							83,203
401-0900-536.24-00	WORKER'S COMPENSATION	4,613	4,706	5,964	6,070	5,229	6,032
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	5,756
						WAGE INCREASE	163
						NEW: GENERATOR MECHANIC 50% (REORG)	241
						PU/PW DIRECTOR INCR (REORG)	

						UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10	90

						ADJ FOR CHANGES TO W/C CODES RELATED TO REORG	218-

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
							6,032
401-0900-536.26-00	OPEB / EAP BENEFIT	275	276	387	387	309	419
	LEVEL 6 TEXT					TEXT AMT	
							396
							19
							4
							419

* PERSONNEL SERVICES		782,167	872,985	933,785	936,460	818,390	935,748
401-0900-536.31-13	OTHER PROF. SERVICES	99,140	21,994	100,000	178,620	13,536	80,000
	LEVEL 6 TEXT					TEXT AMT	
							15,000
							5,000
							15,000
							15,000
							3,000
							27,000
							80,000
401-0900-536.34-14	CONTRACT SERVICES OTHER	420-	0	0	0	0	0
401-0900-536.34-20	MOWING CONTRACT SERVICE	0	0	0	0	0	63,360
	LEVEL 6 TEXT					TEXT AMT	
							24,960
							24,600
							13,800

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3

						63,360	
401-0900-536.40-00	TRAVEL PER DIEM	1,549	52	500	500	0	500
LEVEL 6	TEXT TRAVEL ALLOWANCE FOR MEALS / HOTEL EXPENSES *****					TEXT AMT 500	
						500	
401-0900-536.40-10	EMPLOYEE TRAINING	2,077	942	14,100	14,100	1,860	39,100
LEVEL 6	TEXT EMPLOYEE TRAINING: A.) 4 - ONE DAY EVENTS @ \$150 EACH B.) 3 - THREE DAY EVENTS @ \$500 EACH C.) UTILITY MANAGEMENT TRAINING SCHOOL D.) ENGINEERS PDS (2) E.) UTILITY SAFETY TRAINING *****					TEXT AMT 600 1,500 1,000 1,000 35,000	
						39,100	
401-0900-536.41-00	COMMUNICATION SERVICES	3,653	5,087	5,351	5,351	4,686	5,351
LEVEL 6	TEXT COMMUNICATIONS DETAIL: A.) AT&T MOBILITY - CELL PHONE & AIR CARDS B.) EJ WARD = GPS FOR 3 VEHICLES *****					TEXT AMT 5,100 251	
						5,351	
401-0900-536.44-10	EQUIP/OTHER RENTAL/LEASE	11,471	13,585	13,580	14,814	14,814	14,600
LEVEL 6	TEXT EQUIPMENT RENTAL / LEASING DETAIL: A.) FEC ANNUAL RIGHT OF WAY LICENSE AGREEMENT B.) DOCUMENT TECHNOLOGY - COPIER SERVICES *****					TEXT AMT 12,000 2,600	
						14,600	
401-0900-536.45-19	VEHICLE INSURANCE	745	5,414	1,298	1,298	1,082	1,143
LEVEL 6	TEXT VEHICLE INSURANCE FLEET DETAIL: 1 - FORD FUSION 1 - F150 PICKUP TRUCK 1 - COLORADO EX CAB					TEXT AMT 1,143	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3

							1,143
401-0900-536.46-10	GENERAL EQUIP MAINT	0	0	500	0	0	500
	LEVEL 6 TEXT					TEXT AMT	
	MISC OFFICE EQUIPMENT MAINTENANCE AS NEEDED						500

							500
401-0900-536.46-11	REGULAR MAINT/INSP EQUIP	333	0	600	0	0	600
	LEVEL 6 TEXT					TEXT AMT	
	MISC. OFFICE EQUIPMENT INSPECTION SVC						600

							600
401-0900-536.46-12	VEH MAINT/REPAIR	4,975	939	2,000	7,060	5,836	2,000
	LEVEL 6 TEXT					TEXT AMT	
	REPAIR & MAINTENANCE OF DEPT VEHICLES & EQUIP.						2,000
	FLEET DETAIL:						
	1 - FORD FUSION						
	1 - F150 PICKUP TRUCK						
	1 - COLORADO EX CAB						

							2,000
401-0900-536.46-16	BUILDING MAINT	0	0	0	0	0	5,000
	LEVEL 6 TEXT					TEXT AMT	
	BUILDING MAINTENANCE - SMALL REPAIRS / SERVICES						5,000
	AS NEEDED **NEW FY19**						

							5,000
401-0900-536.46-18	CONT MAINT/COMM EQUIP	84	0	500	0	0	0
	LEVEL 6 TEXT					TEXT AMT	
	NOT NEEDED FOR FY19						

401-0900-536.46-27	ANNUAL FLEET MAINT CHARGE	0	0	1,060	1,060	1,060	1,060
	LEVEL 6 TEXT					TEXT AMT	
	ANNUAL FLEET MAINTENANCE CHARGES TO BE MODIFIED						1,060
	BY FINANCE						

							1,060

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0900-536.47-00	PRINTING AND BINDING	1,197	149	200	200	20	200
	LEVEL 6 TEXT FLYERS, NOTICES, MISC FORMS, BUSINESS CARDS *****					TEXT AMT 200	200
							200
401-0900-536.48-04	PUB RELATION ACTIVITY	350	844	2,500	2,500	33	2,500
	LEVEL 6 TEXT VARIOUS SUPPLIES FOR FAMILY DAYS AND COMMUNITY AWARENESS *****					TEXT AMT 2,500	
							2,500
401-0900-536.49-01	ADVERTISING	1,226	349	0	1,500	686	2,000
	LEVEL 6 TEXT CONSOLIDATED FOR ALL DIVISIONS IN ADMIN FOR FY19 PAYMENT FOR VARIOUS JOB POSTINGS *****					TEXT AMT 2,000	
							2,000
401-0900-536.49-02	COMPUTER SOFTWARE	0	2,288	0	0	0	1,000
	LEVEL 6 TEXT ENGINEERING SOFTWARE ANNUAL MAINTENANCE *****					TEXT AMT 1,000	
							1,000
401-0900-536.49-14	FURN & FIXTURE NON-CAP	1,423	0	0	0	0	25,000
	LEVEL 6 TEXT FURNITURE FOR PUBLIC UTILITIES & PUBLIC WORKS STAFF TO MOVE TO ANNEX *****					TEXT AMT 25,000	
							25,000
401-0900-536.49-16	COMPUTER HARDWARE	0	0	0	1,718	1,717	0
401-0900-536.49-19	TAXES, LICENSES, AND FEES	0	0	0	932	931	0
401-0900-536.49-20	EQUIP & OTHER NON-CAPITAL	0	15,612	5,000	0	0	0
	LEVEL 6 TEXT NO REQUEST FOR FY19 *****					TEXT AMT	
401-0900-536.49-66	TFR TO 506 BLDG MAINT FD	80,442	92,900	71,864	71,864	59,887	76,207
	LEVEL TEXT					TEXT AMT	

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6	UPDATED FOR FY19						76,207 76,207
401-0900-536.51-00	OFFICE SUPPLIES	5,696	6,009	6,000	6,000	5,863	6,000
LEVEL 6	TEXT MISC OFFICE SUPPLIES PENS, PAPER, PRINTER INK, VARIOUS OFFICE SUPPLIES *****					TEXT AMT 6,000	6,000
401-0900-536.52-00	OTHER OPERATING SUPPLIES	7,953	11,897	8,000	8,000	5,767	8,000
LEVEL 6	TEXT MISC SUPPLIES OTHER THAN OFFICE SUPPLIES *****					TEXT AMT 8,000	8,000
401-0900-536.52-10	GAS, DIESEL, OIL, & GREASE	625	1,339	1,350	1,350	1,274	1,500
LEVEL 6	TEXT VEHICLES ONLY REGULAR FUEL: 600 GAL @ \$2.50 FLEET DETAIL: 1 - FORD FUSION 1 - F150 PICKUP TRUCK 1 - COLORADO EX CAB ***** **UPDATED \$/GAL 6/28/18 TP					TEXT AMT 1,500	1,500
401-0900-536.52-11	JANITORIAL SUPPLIES	0	0	500	500	0	0
LEVEL 6	TEXT NO REQUEST FOR FY19 *****					TEXT AMT	
401-0900-536.52-12	UNIFORMS	0	1,098	850	1,510	612	1,180
LEVEL 6	TEXT NEW & REPLACEMENT UNIFORMS, RUBBER BOOTS, RAIN GEAR BOOT ALLOWANCE PER NAGE AGREEMENT MOVED FROM SALARY (1200) *****					TEXT AMT 850 330	1,180
401-0900-536.52-15	POSTAL SERVICE	319	1,949	800	1,856	1,114	1,000
LEVEL	TEXT					TEXT AMT	

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6	POSTAGE INCREASE REQUEST DUE TO CERTIFIED MAILING FEES FOR VARIOUS PROJECTS *****						1,000
							1,000
401-0900-536.54-00	DUES & MEMBERSHIPS	7,092	6,535	7,110	7,110	1,017	7,110
LEVEL 6	TEXT DUES AND MEMBERSHIP DETAIL: A.) ANNUAL DEPARTMENT WIDE MEMBERSHIP FOR AWWA B.) FLORIDA ENGINEERING SOCIETY (2 @ \$335 EA) C.) RIGHT OF WAY AGENT - IRWA D.) RIGHT OF WAY AGENT - NALA E.) DAYTONA BEACH NEWS JOURNAL F.) FWPCOA - 4 @ \$30.00 EA *****					TEXT AMT	
							5,650
							670
							230
							140
							300
							120
							7,110
401-0900-536.54-01	BOOKS & SUBSCRIPTIONS	213	186	500	500	505	500
LEVEL 6	TEXT SAFETY, OSHA, WATER INDUSTRY PUBLICATIONS *****					TEXT AMT	
							500
							500
* OPERATING EXPENSE		230,143	189,168	244,163	328,343	122,300	345,411
401-0900-536.62-00	BUILDINGS AND IMP. TO	10,379	0	0	0	0	0
401-0900-536.63-99	FIXED ASSET TRANSFERS	10,379-	27,224-	0	0	0	0
401-0900-536.64-00	MACH & EQUIPMENT	0	27,224	0	0	0	0
* CAPITAL OUTLAY		0	0	0	0	0	0
** UTILITY ADMINSTRATION		1,012,310	1,062,153	1,177,948	1,264,803	940,690	1,281,159

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401-0901-536.12-00	UTILITY WAREHOUSE SALARIES AND WAGES	69,446	70,311	69,250	69,085	65,147	73,575
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 71,432 2,143 73,575	
401-0901-536.12-11	COMPENSATED ABSENCE	471	313	0	0	0	0
401-0901-536.14-00	OVERTIME	11,776	16,230	15,000	17,287	11,033	5,000
	LEVEL 6 TEXT WAREHOUSE ON CALL FOR STOREKEEPER OFFICE ASSISTANT - OFFICE COVERAGE & BACKFLOW ISSUES					TEXT AMT 5,000 5,000	
401-0901-536.21-00	FICA TAXES	6,034	6,497	6,448	6,448	5,455	6,013
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 5,849 164 6,013	
401-0901-536.22-00	RETIREMENT CONTRIBUTIONS	10,136	10,153	10,831	10,831	10,055	14,250
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 13,836 414 14,250	
401-0901-536.23-00	HEALTH INSURANCE	13,384	14,123	14,650	14,650	13,421	14,660
	LEVEL 6 TEXT HEALTH DENTAL LIFE WAGE INCREASE LIFE					TEXT AMT 13,754 744 157 5 14,660	
401-0901-536.24-00	WORKER'S COMPENSATION	672	722	991	991	813	847
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 825 22 847	
401-0901-536.26-00	OPEB / EAP BENEFIT	76	75	75	75	69	75

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	LEVEL 6					TEXT AMT	
							75 75
-----		111,995	118,424	117,245	119,367	105,993	114,420
* PERSONNEL SERVICES							
401-0901-536.34-14	CONTRACT SERVICES OTHER	658	0	500	0	0	0
	LEVEL 6					TEXT AMT	
							500
							500-
401-0901-536.40-10	EMPLOYEE TRAINING	0	0	700	700	96	450
	LEVEL 6					TEXT AMT	
							100
							100
							250
							450
401-0901-536.41-00	COMMUNICATION SERVICES	920	577	600	600	450	420
	LEVEL 6					TEXT AMT	
							420
							420
401-0901-536.44-10	EQUIP/OTHER RENTAL/LEASE	442	200	1,000	1,000	240	240
	LEVEL 6					TEXT AMT	
							240
							240
401-0901-536.45-19	VEHICLE INSURANCE	373	387	0	0	0	0
	LEVEL 6					TEXT AMT	
							387
							387-

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
401-0901-536.46-10	GENERAL EQUIP MAINT	56	54	500	0	0	500
	LEVEL 6 TEXT REPAIR & MAINTENANCE FOR SCANNERS/BARCODE EQUIP *****					TEXT AMT	500
							500
401-0901-536.46-11	REGULAR MAINT/INSP EQUIP	233	1,194	980	980	747	980
	LEVEL 6 TEXT MAINTENANCE INSPECTION SERVICE DETAIL: A.) TYCO INTEGRATED - WAREHOUSE SECURITY *****					TEXT AMT	980
							980
401-0901-536.46-12	VEH MAINT/REPAIR	556	908	1,000	4,110	2,524	3,000
	LEVEL 6 TEXT MAINTENANCE / REPAIRS FOR WAREHOUSE FORKLIFTS (2) *****					TEXT AMT	3,000
							3,000
401-0901-536.46-16	BUILDING MAINT	307	147	600	600	300	600
	LEVEL 6 TEXT VARIOUS REPAIRS/MAINTENANCE AT WAREHOUSE FACILITY *****					TEXT AMT	600
							600
401-0901-536.46-18	CONT MAINT/COMM EQUIP	0	0	300	0	0	0
	LEVEL 6 TEXT NO FUNDING REQUEST FY19 *****					TEXT AMT	
401-0901-536.46-27	ANNUAL FLEET MAINT CHARGE	0	0	530	530	530	530
	LEVEL 6 TEXT ANNUAL FLEET CHARGES TO BE MODIFIED BY FINANCE *****					TEXT AMT	530
							530
401-0901-536.49-02	COMPUTER SOFTWARE	790	790	800	790	790	800
	LEVEL 6 TEXT TOKAY - CROSS CONNECTIONS SOFTWARE UPDATE *****					TEXT AMT	800

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
								800
401-0901-536.49-66	TFR TO 506 BLDG MAINT FD	13,839	15,929	10,060	10,060		8,383	17,212
	LEVEL 6 TEXT UPDATED FOR FY19						TEXT AMT 17,212 17,212	
401-0901-536.51-00	OFFICE SUPPLIES	1,442	2,500	2,500	2,500		0	2,500
	LEVEL 6 TEXT PURCHASE OF VARIOUS OFFICE SUPPLIES *****						TEXT AMT 2,500 2,500	
401-0901-536.52-00	OTHER OPERATING SUPPLIES	4,146	4,945	6,000	6,000		1,204	6,000
	LEVEL 6 TEXT PURCHASE OF VARIOUS NON-OFFICE RELATED SUPPLIES *****						TEXT AMT 6,000 6,000	
401-0901-536.52-10	GAS, DIESEL, OIL, & GREASE	277	320	600	600		230	600
	LEVEL 6 TEXT PURCHASE OF LP GAS FOR FORKLIFTS APPROX. \$50.00 PER FILL *****						TEXT AMT 600 600	
401-0901-536.52-12	UNIFORMS	0	0	500	665		0	665
	LEVEL 6 TEXT UNIFORMS FOR STORE KEEPER & PARTTIME REPAIR TECH BOOT ALLOWANCE PER NAGE AGREEMENT *****						TEXT AMT 500 165 665	
401-0901-536.52-15	POSTAL SERVICE	922	1,231	1,200	1,200		876	1,200
	LEVEL 6 TEXT MAILING OF BACKFLOW LETTERS FOR COMPLIANCE - CERTIFIED MAILING *****						TEXT AMT 1,200 1,200	
401-0901-536.54-01	BOOKS & SUBSCRIPTIONS	226	247	300	0		0	0
	LEVEL TEXT						TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	6 NO FUNDING REQUIREMENT FOR FY19 *****						
*	OPERATING EXPENSE	25,187	29,429	28,670	30,335	16,370	35,697
**	UTILITY WAREHOUSE	137,182	147,853	145,915	149,702	122,363	150,117
***	UTILITY ADMINISTRATION	1,149,492	1,210,006	1,323,863	1,414,505	1,063,053	1,431,276
****	W&S O&M REVENUE FUND	28,963,201	29,383,131	26,915,366	30,649,211	22,918,141	27,683,039

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
W/S R&R FUND (A)							
403-0000-334.38-00	ST JOHNS WATER MANAGEMENT	135,135	216,611	0	0	0	0
403-0000-361.10-00	INTEREST EARNINGS-INVESTM	13,602	12,455	5,000	5,000	37,565	5,000
403-0000-369.90-00	MISC REVENUE	0	29,820	0	0	0	0
403-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	4,233,919	0	0
403-0000-399.10-12	FRM 401 WATER/SEWER REV	2,400,000	2,400,000	2,500,000	2,500,000	2,083,333	2,500,000
*-----		2,548,737	2,658,886	2,505,000	6,738,919	2,120,898	2,505,000
** W/S R&R FUND (A)		2,548,737	2,658,886	2,505,000	6,738,919	2,120,898	2,505,000
*** W/S R&R FUND (A)		2,548,737	2,658,886	2,505,000	6,738,919	2,120,898	2,505,000
**** W/S R&R FUND (A)		2,548,737	2,658,886	2,505,000	6,738,919	2,120,898	2,505,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
403-0200-533.44-13	WATER PRODUCTION 1987 BOND PROJECTS FLEET FINANCING	296,972	316,294	299,747	299,747	249,789	319,194
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 319,194 319,194	
*	OPERATING EXPENSE	296,972	316,294	299,747	299,747	249,789	319,194
403-0200-533.63-97	PROJ CAPITAL OUTLAY	211,226	188,412	150,000	1,140,147	1,078,664	500,000
	LEVEL 6 TEXT *PLACEHOLDER FOR FY19 PROJECTS* 04-24-18 NT CIP: WATER TREATMENT PLANT R&R EQUIPMENT - WWP003 CIP: WTP-RAW WATER MAIN REPLC					TEXT AMT 200,000 300,000 500,000	
403-0200-533.63-99	FIXED ASSET TRANSFERS	269,194-	222,637-	0	0	0	0
403-0200-533.64-97	PROFESSIONAL SERVICES	57,969	34,225	0	55,689	3,013	0
*	CAPITAL OUTLAY	1	0	150,000	1,195,836	1,081,677	500,000
**	1987 BOND PROJECTS	296,973	316,294	449,747	1,495,583	1,331,466	819,194
***	WATER PRODUCTION	296,973	316,294	449,747	1,495,583	1,331,466	819,194

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NON DEPARTMENTAL							
BOND PROJECTS							
403-0300-536.63-97	PROJ CAPITAL OUTLAY	0	0	0	750,000	0	0
*	CAPITAL OUTLAY	0	0	0	750,000	0	0
403-0300-536.99-10	CONTINGENCY	0	0	170,253	110,253	0	275,806
*	NON-OPERATING EXPENSE	0	0	170,253	110,253	0	275,806
**	BOND PROJECTS	0	0	170,253	860,253	0	275,806
***	NON DEPARTMENTAL	0	0	170,253	860,253	0	275,806

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
*WASTEWATER TREATMENT WASTEWATER TREATMENT							
403-0400-535.63-97	PROJ CAPITAL OUTLAY	146,968	136,080	1,385,000	2,800,432	730,339	1,350,000
	LEVEL 6						
	TEXT					TEXT AMT	
	PLACEHOLDER FOR FY19 CIP PROJECTS 07-12-18 NT						
	CIP: WRF - R&R - SSP002					150,000	
	CIP: WRF-ELECTRIC SYSTEM REPAIR/REPLACEMENT SSP012					500,000	
	CIP: WRF- REPLACE EXISTING LIFT STATIONS- SLS002					200,000	
	CIP: GENERATOR REPLACEMENT					100,000	
	CIP: SEWER SYSTEM REHAB-FORCE MAIN RIVER CRSS					300,000	
	CIP: WRF-OPERATIONS BUILDING EXPANSION					100,000	
						1,350,000	
403-0400-535.63-99	FIXED ASSET TRANSFERS	306,954-	333,917-	0	0	0	0
403-0400-535.64-97	PROFESSIONAL SERVICES	0	6,077	200,000	394,874	203,852	60,000
	LEVEL 6						
	TEXT					TEXT AMT	
	CIP: WRF - TELEMETRY INSTRUMENT/CTRL SYS- MME003					60,000	
						60,000	
*	CAPITAL OUTLAY	159,986-	191,760-	1,585,000	3,195,306	934,191	1,410,000
**	WASTEWATER TREATMENT	159,986-	191,760-	1,585,000	3,195,306	934,191	1,410,000

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	WASTEWATER COLLECTION						
403-0401-535.63-97	PROJ CAPITAL OUTLAY	683,062	0	0	0	0	0
403-0401-535.63-99	FIXED ASSET TRANSFERS	683,062-	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
**	WASTEWATER COLLECTION	0	0	0	0	0	0

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	SRF PROJECTS/OTHR GRANTS						
403-0410-535.63-97	PROJ CAPITAL OUTLAY	159,986	191,760	0	0	0	0
*	CAPITAL OUTLAY	159,986	191,760	0	0	0	0
**	SRF PROJECTS/OTHR GRANTS	159,986	191,760	0	0	0	0
***	*WASTEWATER TREATMENT	0	0	1,585,000	3,195,306	934,191	1,410,000

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
METER SHOP							
METER SHOP							
403-0500-536.49-31	NON-CAP RPLMT MTR INSTALL	246,687	41,935	0	0	0	0
403-0500-536.55-31	NON-CAP RPLC MTR INSTALLS	8,681	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	255,368	41,935	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
**	METER SHOP	255,368	41,935	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
***	METER SHOP	255,368	41,935	0	0	0	0

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
W/S DISTRIBUTION							
WATER DISTRIBUTION							
403-0800-533.63-97	PROJ CAPITAL OUTLAY	257,116	63,234	300,000	1,187,777	111,554	0
403-0800-533.63-99	FIXED ASSET TRANSFERS	257,116-	63,234-	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
*	CAPITAL OUTLAY	0	0	300,000	1,187,777	111,554	0
-----		-----	-----	-----	-----	-----	-----
**	WATER DISTRIBUTION	0	0	300,000	1,187,777	111,554	0
-----		-----	-----	-----	-----	-----	-----
***	W/S DISTRIBUTION	0	0	300,000	1,187,777	111,554	0
-----		-----	-----	-----	-----	-----	-----
****	W/S R&R FUND (A)	552,341	358,229	2,505,000	6,738,919	2,377,211	2,505,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
IMPACT FEE							
405-0000-324.21-00	RESIDENTIAL PHYSICAL ENVI	0	0	0	0	18,050	0
405-0000-324.21-30	RESIDENTIAL WATER	204,303	250,995	150,000	150,000	420,990	150,000
	LEVEL 6 TEXT INITIAL ESTIMATE FOR FY18					150,000	
	*****					150,000	
405-0000-324.21-50	RESIDENTIAL SEWER	239,623	288,368	150,000	150,000	454,462	150,000
	LEVEL 6 TEXT INITIAL ESTIMATE FOR FY18					150,000	
	*****					150,000	
405-0000-324.22-00	COMMERCIAL PHYSICAL ENVIR	0	0	0	0	111,324	0
405-0000-324.22-30	COMMERCIAL WATER	72,425	603,815	150,000	150,000	71,438	150,000
	LEVEL 6 TEXT INITIAL ESTIMATE FOR FY18					150,000	
	*****					150,000	
405-0000-324.22-50	COMMERCIAL SEWER	134,296	625,163	150,000	150,000	620,004	150,000
	LEVEL 6 TEXT INITIAL ESTIMATE FOR FY18					150,000	
	*****					150,000	
405-0000-361.10-00	INTEREST EARNINGS-INVESTM	16,777	9,401	1,000	1,000	38,776	1,000
405-0000-369.90-00	MISC REVENUE	0	38,477	0	0	0	0
405-0000-389.10-00	APPROPRIATED FUND BAL	0	0	236,000	2,429,590	0	1,011,000
	LEVEL 6 TEXT AMOUNT NEEDED TO BALANCE THE FUND 06-15-18 NT					1,011,000	
	*****					1,011,000	
*		667,424	1,816,219	837,000	3,030,590	1,735,044	1,612,000
**	IMPACT FEE	667,424	1,816,219	837,000	3,030,590	1,735,044	1,612,000
***	IMPACT FEE	667,424	1,816,219	837,000	3,030,590	1,735,044	1,612,000
****	IMPACT FEE	667,424	1,816,219	837,000	3,030,590	1,735,044	1,612,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	WATER PRODUCTION						
	1987 BOND PROJECTS						
405-0200-533.63-97	PROJ CAPITAL OUTLAY	0	0	0	158,552	0	0
*	CAPITAL OUTLAY	0	0	0	158,552	0	0
**	1987 BOND PROJECTS	0	0	0	158,552	0	0
***	WATER PRODUCTION	0	0	0	158,552	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL BOND PROJECTS							
405-0300-536.49-90	ADMIN SERVICE FEES	11,396	34,993	12,000	12,000	10,000	12,000
*	OPERATING EXPENSE	11,396	34,993	12,000	12,000	10,000	12,000
**	BOND PROJECTS	11,396	34,993	12,000	12,000	10,000	12,000
***	NON DEPARTMENTAL	11,396	34,993	12,000	12,000	10,000	12,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
*WASTEWATER TREATMENT WASTEWATER TREATMENT 405-0400-535.63-97 PROJ CAPITAL OUTLAY		1,682,995	39,171	300,000	1,481,873	30,255	600,000
	LEVEL 6 TEXT CIP: SEWER SYSTEM EXPANSION UET023 CIP: WATER REUSE PROGRAM SSP017					TEXT AMT 300,000 300,000 600,000	
405-0400-535.63-99 FIXED ASSET TRANSFERS		1,682,995-	39,171-	0	0	0	0
* CAPITAL OUTLAY		0	0	300,000	1,481,873	30,255	600,000
** WASTEWATER TREATMENT		0	0	300,000	1,481,873	30,255	600,000

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405-0401-535.63-97	WASTEWATER COLLECTION PROJ CAPITAL OUTLAY	80,252	0	50,000	172,608	0	50,000
	LEVEL 6 TEXT CIP: CITY COST PARTICIPATION UCP001					TEXT AMT 50,000 50,000	
405-0401-535.63-99	FIXED ASSET TRANSFERS	80,252-	0	0	0	0	0
*	CAPITAL OUTLAY	0	0	50,000	172,608	0	50,000
**	WASTEWATER COLLECTION	0	0	50,000	172,608	0	50,000
***	*WASTEWATER TREATMENT	0	0	350,000	1,654,481	30,255	650,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
W/S DISTRIBUTION							
WATER DISTRIBUTION							
405-0800-533.63-97	PROJ CAPITAL OUTLAY	350,041	83,500	475,000	1,205,557	1,406	950,000
	LEVEL 6						
	TEXT					TEXT AMT	
	CIP: WATER SYSTEM REPLACEMENT URP001					550,000	
	CIP: WATER SYSTEM EXTENSION /UPSIZING UET001					50,000	
	CIP: CITY COST PARTICIPATION UCP001					50,000	
	CIP: WTP-3 MILL GAL WATER STORAGE TANK WWP007					300,000	
						950,000	
405-0800-533.63-99	FIXED ASSET TRANSFERS	350,041-	83,500-	0	0	0	0
*	CAPITAL OUTLAY	0	0	475,000	1,205,557	1,406	950,000
**	WATER DISTRIBUTION	0	0	475,000	1,205,557	1,406	950,000
***	W/S DISTRIBUTION	0	0	475,000	1,205,557	1,406	950,000
****	IMPACT FEE	11,396	34,993	837,000	3,030,590	41,661	1,612,000

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SOLID WASTE							
410-0000-331.51-16	HURRICANE MATTHEW	0	4,770	0	0	0	0
410-0000-334.51-16	HURRICANE MATTHEW	0	673	0	0	0	0
410-0000-343.41-00	GARBAGE-CURBSIDE	5,349,794	5,251,862	5,300,000	5,300,000	4,601,544	5,406,000
LEVEL 6	TEXT PROJECTING 2% GROWTH \$5,300,000 X 1.02 (UPDATED 7/17/18 TP)					TEXT AMT 5,406,000 5,406,000	
410-0000-343.42-00	ENERGY FEE-GARBAGE	622,625	617,097	612,759	612,759	543,135	625,014
LEVEL 6	TEXT PROJECTING 2% INCREASE \$620,000 X 1.02 (UPDATED 7/17/18 TP)					TEXT AMT 625,014 625,014	
410-0000-343.43-00	LANDFILL FEE	739-	17-	0	0	1,522-	0
410-0000-343.44-00	COMMERCIAL-GARBAGE CONTAI	1,161,135	1,193,776	1,139,976	1,139,976	1,065,033	1,210,000
LEVEL 6	TEXT BASED ON HISTORICAL MODEL (UPDATED 7/17/18 TP)					TEXT AMT 1,210,000 1,210,000	
410-0000-343.46-00	COMMERCIAL-ROLL OFF	17,605	31,895	17,000	17,000	26,670	20,000
LEVEL 6	TEXT PROJECTION BASED ON HISTORICAL DATA (TP 7//16/18)					TEXT AMT 20,000 20,000	
410-0000-343.66-00	SERVICE CHARGE/ LATE FEE	39	0	0	0	0	0
410-0000-361.10-00	INTEREST EARNINGS-INVESTM	24,128	14,055	20,000	20,000	25,471	20,000
LEVEL 6	TEXT FLAT PROJ BASED ON FY17/18 EST (TP 7/16/18) *****					TEXT AMT 20,000 20,000	
410-0000-369.90-00	MISC REVENUE	809	5	0	0	7	0
410-0000-369.97-00	RECYCLING PROCEEDS	18,621	34,062	20,282	20,282	800	0
LEVEL 6	TEXT PER DEPARTMENT 7/17/18 NO MARKET FOR RECYCLABLES CURRENTLY PROJECTING AN EXPENSE FOR THIS					TEXT AMT	
410-0000-389.10-00	APPROPRIATED FUND BAL	0	0	123,307	244,307	0	410,402

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		LEVEL	TEXT						
		6	TO BALANCE FUND (TP 7/16/18) ***						
			UPDATED 8/1/18 TO BALANCE FUND ***						
			UPDATED 8/24/18 TO BALANCE FUND						
*				7,194,017	7,148,178	7,233,324	7,354,324	6,261,138	7,691,416
**	SOLID WASTE			7,194,017	7,148,178	7,233,324	7,354,324	6,261,138	7,691,416
***	SOLID WASTE			7,194,017	7,148,178	7,233,324	7,354,324	6,261,138	7,691,416
****	SOLID WASTE			7,194,017	7,148,178	7,233,324	7,354,324	6,261,138	7,691,416

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
410-6100-534.12-00	SOLID WASTE SOLID WASTE ADMIN. SALARIES & WAGES	188,320	165,502	172,637	166,037	109,006	181,562
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF (INCL.ACCRUAL PAYOUT EST.)	174,227
						WAGE INCREASE	5,073
						PU/PW DIRECTOR INCR (REORG)	428

						INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18	1,834
							181,562
410-6100-534.12-11	COMPENSATED ABSENCE	0	22,279-	0	0	0	0
410-6100-534.14-00	OVERTIME	21	2,023	0	1,500	1,159	1,000
	LEVEL 6 TEXT					TEXT AMT	
						AFTER HOURS INSPECTIONS AS NEEDED	1,000

							1,000
410-6100-534.21-00	FICA TAXES	13,857	10,676	13,208	13,208	8,288	13,934
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.)	13,339
						WAGE INCREASE	387
						PU/PW DIRECTOR INCR (REORG)	68

						DOES NOT INCLUDE PROJECT	

						INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18	140
							13,934
410-6100-534.22-00	RETIREMENT CONTRIBUTIONS	25,067	16,669	20,152	20,152	12,151	21,862
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF	20,929
						WAGE INCREASE	639
						PU/PW DIRECTOR INCR (REORG)	110

						INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18	184
							21,862
410-6100-534.22-99	NON CASH GASB 68 EXPENSE	2,384-	2,752	0	0	0	0
410-6100-534.23-00	HEALTH INSURANCE	23,119	19,686	25,855	25,855	19,730	28,162
	LEVEL 6 TEXT					TEXT AMT	
						HEALTH	26,270
						DENTAL	1,421

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	LIFE						450
	WAGE INCREASE LIFE						13
	PU/PW DIRECTOR INCR (REORG)INCR LIFE						4

	INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18						4
							28,162
410-6100-534.24-00	WORKER'S COMPENSATION	2,992	741	1,023	1,023	439	1,030
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.)						982
	WAGE INCREASE						22
	PU/PW DIRECTOR INCR (REORG)						8

	INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18						18
							1,030
410-6100-534.26-00	OPEB / EAP BENEFIT	130	99	131	131	99	143
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF						143
							143
410-6100-534.26-01	OPEB	3,183	3,468	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	254,305	199,337	233,006	227,906	150,872	247,693
410-6100-534.31-13	OTHER PROF. SERVICES	0	0	0	16,000	0	0
410-6100-534.31-16	AUDIT FEE	5,350	4,950	4,950	4,950	4,950	5,040
	LEVEL 6 TEXT					TEXT AMT	
	9% OF ANNUAL AUDIT FEE \$56,000						5,040

							5,040
410-6100-534.34-11	LANDFILL SERVICES	1,413,273	1,523,132	1,517,630	1,517,630	1,430,000	1,547,983
	LEVEL 6 TEXT					TEXT AMT	
	VOLUSIA COUNTY LANDFILL						1,517,630
	FY19 INCREASE PER COMMUNITY DEVELOPMENT 2%						30,353

							1,547,983

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
410-6100-534.34-14	CONTRACT SERVICES OTHER	4,511,966	4,698,010	4,680,763	4,785,763	4,690,763	4,988,054
	LEVEL 6 TEXT					TEXT AMT	
	WASTE PRO CONTRACT					4,453,236	
	2% INCREASE FOR GROWTH					89,065	
	1.48% CPI INCREASE					67,226	
	USA -STREET SWEEPING CONTRACT FY19					227,527	
	SHARPS CONTAINER PROGRAM DISPOSAL					1,000	
	(PREVIOUSLY BUDGETED IN THE FIRE DEPT)						

	NEW: ESTIMATED CURBSIDE RECYCLING CONTRACT					150,000	
	ADDED 7/17/18 TP-PER DISCUSSION WITH DEPARTMENT						

	MOVED \$10,000 TO CONTINGENCY FOR NEW CITY-WIDE HAZARDOUS WASTE COLLECTION SERVICE						
						4,988,054	
410-6100-534.34-15	TEMP HELP SERVICE FEE	2,851	7,539	0	3,000	3,000	0
410-6100-534.40-00	TRAVEL PER DIEM	0	0	1,000	1,000	0	500
	LEVEL 6 TEXT					TEXT AMT	
	TRAVEL EXPENSE FOR ATTENDANCE AT MUNICIPAL SOLID WASTE COLLECTION SYSTEM TRAINING (OUT OF TOWN)					500	
	**NOTE: AIRFARE, FOOD, AND HOTEL						

						500	
410-6100-534.40-10	EMPLOYEE TRAINING	0	0	1,259	1,224	0	1,259
	LEVEL 6 TEXT					TEXT AMT	
	SWANA SOLID WASTE TRAINING-MUNICIPAL SOLID WASTE COLLECTION SYSTEMS TRAINING					1,259	

						1,259	
410-6100-534.41-00	COMMUNICATION SERVICES	223	810	804	804	899	1,286
	LEVEL 6 TEXT					TEXT AMT	
	COMMUNICATION DETAIL:						
	AT & T CELL PHONE SERVICES (1@\$60/MTH)					720	
	EJ WARD-GPS FLEET MONITORING (1@\$6.95)					86	
	AIR CARD (\$40/MTH)					480	

						1,286	
410-6100-534.43-10	ELECTRICAL SERVICES	518	1,170	0	2,100	1,767	0
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
410-6100-534.44-13	FLEET FINANCING	6 5,168	NO FUNDING REQUIREMENT 0	4,475	4,475	3,729	4,475
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT *****					TEXT AMT 4,475 4,475	
410-6100-534.45-19	VEHICLE INSURANCE	373	387	433	433	361	571
	LEVEL 6 TEXT ONE VEHICLE ASSIGNED TO 410 UPDATED FOR FY19 *****					TEXT AMT 571 571	
410-6100-534.46-12	VEH MAINT/REPAIR	252	1,539	2,250	2,250	1,131	2,250
	LEVEL 6 TEXT ONE VEHICLE ASSIGNED TO 410 *****					TEXT AMT 2,250 2,250	
410-6100-534.46-27	ANNUAL FLEET MAINT CHARGE	0	0	265	265	265	265
	LEVEL 6 TEXT TO BE MODIFIED BY FINANCE *****					TEXT AMT 265 265	
410-6100-534.46-36	SOFTWARE MAINTENANCE	0	0	1,270	1,270	0	8,470
	LEVEL 6 TEXT ANNUAL LUCITY SOFTWARE MAINT. SPLIT FUNDED BETWEEN 001/410/412/506 RECYCLE COACH - SOLID WASTE APP FOR RESIDENT EDUCATION NEW FY19 *****					TEXT AMT 1,270 7,200 8,470	
410-6100-534.49-02	COMPUTER SOFTWARE	0	0	1,595	0	0	0
	LEVEL 6 TEXT RISI TECHNOLOGY SOFTWARE - ANNUAL FEE (NO LONGER HAVE)					TEXT AMT	
410-6100-534.49-16	COMPUTER HARDWARE	0	0	0	1,595	1,439	0
	LEVEL 6 TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
410-6100-534.49-19	LICENSES, TAXES & FEES	0	0	0	35	35	0
410-6100-534.49-61	DATA PROCESSING 501	182,305	171,132	194,319	194,319	161,933	228,995
	6 NO FUNDING REQUEST FOR FY19						
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT	
	***					207,781	
	UPDATED 8/1/18 A LA CARTE GIS SPEC					21,214	
						228,995	
410-6100-534.49-64	INSURANCE 504	10,611	6,295	6,678	6,678	5,565	10,188
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT	
						10,188	
						10,188	
410-6100-534.49-66	TFR TO 506 BLDG MAINT FD	4,356	6,628	10,105	10,105	8,421	10,326
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT	
						10,326	
						10,326	
410-6100-534.49-90	ADMIN SERVICE FEES	309,387	336,904	365,017	365,017	304,181	414,148
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT	
						414,148	
						414,148	
410-6100-534.51-00	OFFICE SUPPLIES	0	0	250	250	250	250
	LEVEL 6 TEXT					TEXT AMT	
	OFFICE SUPPLIES-PAPER, PENS, ETC.					250	

						250	
410-6100-534.52-00	OTHER OPERATING SUPPLIES	8,571	245	1,000	1,000	300	1,500
	LEVEL 6 TEXT					TEXT AMT	
	OTHER OPERATING SUPPLIES					1,000	
	EXAMPLES:						
	GLOVES, SAFETY EQUIPMENT, TOOLS, ETC.						
	SHARPS CONTAINERS MOVED FROM FIRE FOR FY19						500

							1,500
410-6100-534.52-10	GAS, DIESEL, OIL, & GREASE	829	1,562	2,415	2,415	2,205	2,250
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	EST UNLEADED 900 GAL @ \$2.50 PER GALLON ***** **UPDATED \$/GAL 6/28/18 TP						2,250
							2,250
410-6100-534.52-12	UNIFORMS	38	117	123	123	123	123
LEVEL 6	TEXT UNIFORM RENTAL EXPENSE FOR THE SOLID WASTE MANAGER **NOTE: AVG \$2.36 PER WEEK *****					TEXT AMT	123
							123
410-6100-534.54-00	DUES & MEMBERSHIPS	0	300	160	160	0	180
LEVEL 6	TEXT ANNUAL MEMBERSHIP FEES FOR SWANA MEMBERSHIP *****					TEXT AMT	180
							180
* OPERATING EXPENSE		6,456,071	6,760,720	6,796,761	6,922,861	6,621,317	7,228,113
410-6100-534.63-99	REPAIR & MAINTENANCE	0	30,500-	0	0	0	0
410-6100-534.64-15	ADP EQUIPMENT	0	30,500	0	0	0	0
* CAPITAL OUTLAY		0	0	0	0	0	0
410-6100-534.99-02	DEPRECIATION EXPENSE	957	5,194	0	0	0	0
410-6100-534.99-10	CONTINGENCY	0	0	1,100	1,100	0	10,000
LEVEL 6	TEXT NEW SERVICE - PENDING APPROVAL: CITY-WIDE HAZARDOUS WASTE COLLECTION PIGGY BACK WITH OTHER MUNICIPAL GOVERNMENTS					TEXT AMT	10,000 10,000
* NON-OPERATING EXPENSE		957	5,194	1,100	1,100	0	10,000
** SOLID WASTE ADMIN.		6,711,333	6,965,251	7,030,867	7,151,867	6,772,189	7,485,806

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
INTERFUND TRANSFERS							
410-6101-581.91-25	IN LIEU OF TAX TRANSFER	204,425	204,831	202,457	202,457	168,715	205,610
		LEVEL 6	TEXT UPDATED FOR FY19			TEXT AMT 205,610 205,610	
*	TRANSFERS	204,425	204,831	202,457	202,457	168,715	205,610
**	INTERFUND TRANSFERS	204,425	204,831	202,457	202,457	168,715	205,610
***	SOLID WASTE	6,915,758	7,170,082	7,233,324	7,354,324	6,940,904	7,691,416
****	SOLID WASTE	6,915,758	7,170,082	7,233,324	7,354,324	6,940,904	7,691,416

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
DRAINAGE CONST OPERATING							
412-0000-325.10-00	CAPITAL IMPROVEMENT	0	3,341	0	0	0	0
412-0000-325.20-00	CHARGES FOR PUBLIC SERVIC	3,846,382	3,920,262	4,735,977	4,514,348	4,470,393	4,481,278
LEVEL 6	TEXT					TEXT AMT	
	INITIAL ESTIMATE						
	38,224 ERU'S X \$115 X 96% = \$4,219,930					4,219,930	
	*BILLED ON PROP. TAX BILLS THROUGH COUNTY						
	(REVISED FROM 97% TO 95% LP 6/28/18)						
	(REVISED FROM 95% TO 96% NT 7/23/18)						
	BILLED ON UTILITY BILLS:						
	DC: \$41.4 X 2,284 UNITS = \$95,095.80						
	DC25: \$10.35 X 30 UNITS = \$310.50						
	DC50: \$20.70 X 59 UNITS = \$1,221.30						
	DR: \$73.60 X 2,386 UNITS = \$175,609.60						
	UTILITY BILLED TOTAL: \$272,237.20 X 96%=\$261,348					261,348	
	07-23-18 NT						
						4,481,278	
412-0000-331.51-16	HURRICANE MATTHEW	0	78,548	0	0	0	0
412-0000-334.21-16	CAMBRIDGE CANAL LP64041	535,467	27,773	0	478,517	377,899	0
412-0000-334.21-17	LP64042FLOOD MIT VIRG MON	0	0	0	750,000	0	0
412-0000-334.36-02	WHITE ACRES FY16	165,391	439,786	0	0	0	0
412-0000-334.51-16	HURRICANE MATTHEW	0	8,566	0	0	0	0
412-0000-361.10-00	INTEREST EARNINGS-INVESTM	20,992	15,623	26,700	26,700	39,937	26,700
412-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	32,301	73,278-	0	0	0	0
412-0000-369.90-00	MISC REVENUE	5,494	260	0	0	382	0
412-0000-381.16-00	TRANSFER FROM 001	677,000	0	0	0	0	0
412-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	1,607,509	0	490,172
LEVEL 6	TEXT					TEXT AMT	
	PRELIMINARY ESTIMATE TO BALANCE THE FUND					396,388	
	06-15-18 NT						
	INCREASE 07-12-18 NT					125,662	
	INCREASE 07-18-18 TP					499	
	DECREASE BASED ON PROJECTING THE SERVICE CHARGE						
	AT 96%, INSTEAD OF 95%. 07-23-18 NT					41,236-	

	UPDATED TO BALANCE BUDGET 08-01-18 TP					20,519	

	UPDATED TO BALANCE FUND 08-24-18 TP					11,660-	
						490,172	
412-0000-399.10-59	FRM 414 DRNAGE BOND SINKN	2,440,585	476,559	0	0	0	0
*		7,723,612	4,897,440	4,762,677	7,377,074	4,888,611	4,998,150

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
**	DRAINAGE CONST OPERATING	7,723,612	4,897,440	4,762,677	7,377,074	4,888,611	4,998,150
***	DRAINAGE CONST OPERATING	7,723,612	4,897,440	4,762,677	7,377,074	4,888,611	4,998,150
****	DRAINAGE CONST OPERATING	7,723,612	4,897,440	4,762,677	7,377,074	4,888,611	4,998,150

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
412-1800-541.12-00	DRAINAGE UTILITY DRAINAGE UTILITY SALARIES AND WAGES	536,095	506,737	644,686	620,091	387,325	613,391
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.)	608,823
						WAGE INCREASE	12,848
						PU/PW DIRECTOR INCR (REORG)	428

						INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18	787

						UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18	9,495-
						BUDGETED AT 80/20 SHOULD BE 90/10	
							613,391
412-1800-541.12-11	COMPENSATED ABSENSE	9,796-	1,485	0	0	0	0
412-1800-541.14-00	OVERTIME	2,101	26,853	5,000	10,000	11,656	5,000
	LEVEL 6 TEXT					TEXT AMT	
						CALL OUT FOR EMERGENCIES	5,000
							5,000
412-1800-541.15-10	CERTIFICATION/LICENSES	0	0	0	1,000	382	300
	LEVEL 6 TEXT					TEXT AMT	
						CDL EQ OP(2) HEAVY OP(2) 1 CREW CHIEF/1 SUPERVISOR	300
							300
412-1800-541.21-00	FICA TAXES	37,482	39,060	49,716	49,716	28,919	47,280
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.)	46,897
						WAGE INCREASE	982
						PU/PW DIRECTOR INCR (REORG)	68

						INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18	60

						UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18	727-
						BUDGETED AT 80/20 SHOULD BE 90/10	
							47,280
412-1800-541.22-00	RETIREMENT CONTRIBUTIONS	72,653	65,451	87,299	87,299	58,620	94,424
	LEVEL 6 TEXT					TEXT AMT	
						CURRENT STAFF	93,201
						WAGE INCREASE	2,271
						PU/PW DIRECTOR INCR (REORG)	109

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18 ***						78
	UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10						1,235-
							94,424
412-1800-541.22-99	NON CASH GASB 68 EXPENSE	11,683-	13,492	0	0	0	0
412-1800-541.23-00	HEALTH INSURANCE	81,456	82,482	120,595	120,595	79,218	121,199
	LEVEL 6						
	TEXT					TEXT AMT	
	HEALTH					114,089	
	DENTAL					6,171	
	LIFE					1,668	
	WAGE INCREASE LIFE					33	
	PU/PW DIRECTOR INCR (REORG)INCR LIFE					5	

	INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18 ***						2
	UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10						
	HEALTH						687-
	DENTAL						37-
	LIFE						45-
							121,199
412-1800-541.24-00	WORKER'S COMPENSATION	9,946	7,513	10,980	10,980	10,232	10,991
	LEVEL 6						
	TEXT					TEXT AMT	
	CURRENT STAFF (INCL. ACCRUAL PAYOUT EST.)					11,083	
	WAGE INCREASE					262	
	PU/PW DIRECTOR INCR (REORG)					4	

	INCR DEPUTY DIR REORG ADJ-PER PAF 8/15/18 ***						7
	TO ADJUST FOR CHANGES TO WKS COMP CODES W/REORG ***						274-
	UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10						91-
							10,991
412-1800-541.25-00	UNEMPLOYMENT COMP	0	3,003	0	1,000	273	0
412-1800-541.26-00	OPEB / EAP BENEFIT	512	465	614	614	414	618
	LEVEL 6						
	TEXT					TEXT AMT	
	CURRENT STAFF					621	

	UPDATE: REORG PAF PU CONSTR & ENG MGR 8/24/18 BUDGETED AT 80/20 SHOULD BE 90/10						3-

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
							618
412-1800-541.26-01	OPEB	16,109	13,444	0	0	0	0
*	PERSONNEL SERVICES	734,875	759,985	918,890	901,295	577,039	893,203
412-1800-541.31-13	OTHER PROF. SERVICES	14,272	33,036	42,000	102,000	56,110	39,471
	LEVEL 6 TEXT					TEXT AMT	
	OTHER PROFESSIONAL SERVICES DETAIL:						
	FEC WATCHMAN NEEDED WHEN CLEANING THE DITCH ALONG THE RAIL ROAD					3,000	
	MISC ENGINEER SURVEYS-ADDITIONAL SURVEYS FOR UPCOMING R & R					7,000	
	*NAVA PROPERTY APPR. FEE TO CHARGE STORMWATER FEE ON TAX BILL \$0.77 X 22,326 UNITS = \$17,191.02					17,191	
	*NAVA TAX COLLECTOR FEE TO CHARGE STORMWATER FEE ON TAX BILL \$0.55 X 22,326 UNITS = \$12,279.30					12,280	
	*UPDATED NAVA FEES BASED ON VOL CO REV DIV DATA (6/28/18 TP)						39,471
412-1800-541.31-16	AUDIT FEE	3,745	3,850	3,850	3,850	3,850	3,920
	LEVEL 6 TEXT					TEXT AMT	
	7% OF ANNUAL AUDIT FEE OF \$56,000					3,920	
412-1800-541.31-63	PROJECT PROFESSIONAL SERV	4,570	0	40,000	35,000	20,001	40,000
	LEVEL 6 TEXT					TEXT AMT	
	EMERGENCY DRAINAGE ENGINEERING SERVICES					20,000	
	ENGINEERING DESIGN FOR DRAINAGE IMPROV					20,000	
						40,000	
412-1800-541.34-14	CONTRACT SERVICES OTHER	38,826	77,724	109,430	123,451	89,145	100,930
	LEVEL 6 TEXT					TEXT AMT	
	AQUATIC PLANT MANAGEMENT SERVICES(OUT TO BID FY18)					45,000	
	TECHNICAL SERVICES OF ALUM STATION					9,430	
	NEW - CONCRETE REPAIR & REPLACEMENT					35,000	
	MISC CONTRACT SERVICES AS NEEDED FOR LARGER REPAIR MAINTENANCE					10,000	
	NEW - GENERATOR PREVENTATIVE MAINTENANCE					1,500	

	RETENTION PONDS FOUNTAIN MAINTENANCE REPAIR & INSTALL (MOVED \$20,000 TO 46-10)						

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	CAMBRIDGE CANAL PUMP STATION REHAB (MOVED \$25,000 TO 46-10 AS R & R)					100,930	
412-1800-541.34-15	TEMP HELP SERVICE FEE	0	5,555	0	16,000	16,000	0
412-1800-541.34-20	MOWING CONTRACT SERVICE	11,442	0	77,000	77,000	75,222	80,000
	LEVEL 6 TEXT					TEXT AMT	
	ANNUAL MOWING PROGRAM FOR RETENTION PONDS					77,000	
	UNDER YELLOWSTONE CONTRACT NO COST INCREASE					3,000	
	POTENTIAL CPI INCREASE					80,000	
412-1800-541.40-00	TRAVEL PER DIEM	0	1,056	2,250	2,250	382	1,000
	LEVEL 6 TEXT					TEXT AMT	
	OUT OF TOWN EXPENSES(MEALS, HOTELS, PARKING)					1,000	

	REDUCED OVER PRIOR YR-CONFERENCE IS LOCAL IN FY19					1,000	
412-1800-541.40-10	EMPLOYEE TRAINING	1,100	3,004	2,819	1,819	1,376	4,870
	LEVEL 6 TEXT					TEXT AMT	
	EMPLOYEE TRAINING DETAIL:						
	STORMWATER OPERATOR CERTIFICATION (4 @ 250)					1,000	
	MAINTENANCE OF TRAFFIC CERTIFICATION -					630	
	MOT (6 @ \$105)						
	PUMP OPERATOR COURSE (2 @ \$150)					300	
	APWA CONFERENCE					600	
	VACCON OPERATOR COURSE (2 @ \$150)					300	
	STORMWATER EROSION & SEDIMENT CONTROL (NPDES)					290	
	(1 @ \$290)						
	SUPERVISOR TRAINING					750	
	SAFETY TRAINING					1,000	
						4,870	
412-1800-541.41-00	COMMUNICATION SERVICES	2,516	2,063	3,245	3,245	2,501	3,745
	LEVEL 6 TEXT					TEXT AMT	
	COMMUNICATION DETAIL:						
	AT&T CELL PHONE SERVICES (3 @ \$60/MTH)					2,160	
	EJ WARD- GPS FLEET MONITORING (13 @ 6.95)					1,085	
	AIR CARDS (2) TWO NEW LAP TOPS					500	
						3,745	
412-1800-541.44-10	EQUIP/OTHER RENTAL/LEASE	8,702	0	8,500	9,233	9,232	8,500
	LEVEL 6 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	FEC STORMWATER DISCHARGE OUTLET						8,500 8,500
412-1800-541.44-13	FLEET FINANCING	163,598	256,018	268,742	268,742	223,952	213,056
LEVEL 6	TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 213,056 213,056	
412-1800-541.45-19	VEHICLE INSURANCE	5,216	5,414	7,355	7,355	6,129	6,286
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT 6,286 6,286	
412-1800-541.46-10	GENERAL EQUIP MAINT	1,885	10,651	3,200	3,200	340	67,500
LEVEL 6	TEXT GENERAL EQUIPMENT MAINTENANCE DETAIL: GENERATOR MAINTENANCE CAMBRIDGE PUMP -OVER 10 YEAR MISC EQUIPMENT MAINTENANCE AS NEEDED REHAB/MAINTENANCE NINE (9) PORTABLE PUMPS-NEW FY19 PUMP STATION R & R (1-CAMBRIDGE) - MOVED FROM 3414 RETENTION POND FOUNTAIN MAINTENANCE, REPAIR & INST MOVED FROM 3414					TEXT AMT 2,500 5,000 15,000 25,000 20,000 67,500	
412-1800-541.46-12	VEH MAINT/REPAIR	87,452	125,553	120,000	120,000	89,799	120,000
LEVEL 6	TEXT FY18 CURRENT MTHY AVG \$7,7799.91= 93,598.92 ANNUAL EST					TEXT AMT 120,000 120,000	
412-1800-541.46-18	CONT MAINT/COMM EQUIP	210	0	0	0	0	0
412-1800-541.46-27	ANNUAL FLEET MAINT CHARGE	0	0	21,598	21,598	21,598	21,598
LEVEL 6	TEXT TO BE MODIFIED BY FINANCE					TEXT AMT 21,598 21,598	
412-1800-541.46-30	DRAINAGE PROJECTS	0	15,760	0	0	15,760-	0
412-1800-541.46-36	SOFTWARE MAINTENANCE	0	0	4,680	6,618	1,938	7,818
LEVEL 6	TEXT LUCITY ANNUAL SOFTWARE MAINTENANCE (SPLIT FUNDED BETWEEN 001/410/412/506) ICPR4 SOFTWARE & TECH SUPPORT LICENSES					TEXT AMT 4,680 1,200	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	(MOVED HERE FROM 49-02) AUTO CAD-2D CAD ANNUAL (MOVED HERE FROM 49-02)						1,938
							7,818
412-1800-541.46-41	VEHICLE REPAIR - EXTERNAL	0	0	10,000	10,000	12,924	0
412-1800-541.47-00	PRINTING AND BINDING	0	2,167	0	0	0	0
412-1800-541.49-01	ADVERTISING	0	295	0	0	0	0
412-1800-541.49-02	COMPUTER SOFTWARE	1,994	0	2,195	257	0	0
412-1800-541.49-16	COMPUTER HARDWARE	0	0	0	0	0	2,000
	LEVEL 6 TEXT TWO (2) LAP TOPS - RUGGED SUPERVISOR/ CREW CHIEF					TEXT AMT 2,000	
							2,000
412-1800-541.49-19	LICENSES, TAXES, FEES	0	11,200	0	500	500	11,700
	LEVEL 6 TEXT NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)PERMIT. GENERAL PERMIT FOR STORMWATER DISCHARGE. **NOTE: \$11,700 FEE IS ONLY DUE FOR PERMITTING FEES ONCE EVERY TWO YEARS. THE ANNUAL FEE MS4 DUE IN FY19.(EST \$11,700)					TEXT AMT 11,700	
							11,700
412-1800-541.49-20	EQUIP & OTHER NON-CAPITAL	225	13,318	10,000	10,000	15,382	6,400
	LEVEL 6 TEXT BACK PACK BLOWER POLE SAW (2 @ \$600) PORTABLE GENERATOR ATTACHMENT FOR EXCAVATOR					TEXT AMT 700 1,200 1,500 3,000 6,400	
412-1800-541.49-61	DATA PROCESSING 501	189,015	168,123	188,324	188,324	156,937	232,101
	LEVEL 6 TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 A LA CARTE GIS SPEC					TEXT AMT 211,582 20,519 232,101	
412-1800-541.49-64	TFR TO 504 SELF INSUR FD	53,695	33,456	33,794	33,794	28,162	47,737
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 47,737	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							47,737
412-1800-541.49-66	TRF TO 506 BLDG MAINT FD	32,063	45,894	47,537	47,537	39,614	39,178
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 39,178 39,178	
412-1800-541.49-90	ADMIN SERVICE FEES	78,768	89,086	91,679	91,679	76,399	138,046
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 138,046 138,046	
412-1800-541.51-00	OFFICE SUPPLIES	0	0	1,000	2,000	1,020	1,000
	LEVEL 6 TEXT MISC. OFFICE SUPPLIES					TEXT AMT 1,000 1,000	
412-1800-541.52-00	OTHER OPERATING SUPPLIES	20,963	20,435	16,500	20,000	14,144	16,500
	LEVEL 6 TEXT PHYSICAL SAFETY EQUIPMENT -EYE PROTECTION GLOVES, EAR PLUGS ETC FIELD EQUIPMENT - SHOVELS, BROOMS, RAKES,ETC. CEMEX MATERIALS AND MISC.SUPPLIES FOR CONSTRUCTION REPAIRS MOVED TO 5218 RAGS, OILS FOR MIXED GAS, WEED EATER STRING					TEXT AMT 3,500 5,000 8,000 16,500	
412-1800-541.52-10	GAS,DIESEL,OIL,& GREASE	18,649	21,364	28,575	28,575	26,606	31,250
	LEVEL 6 TEXT UNLEADED - EST 1,700 GAL @ 2.50 DIESEL- EST 9,000 GAL @ 3.00 **UPDATED \$/GAL 6/28/18 TP					TEXT AMT 4,250 27,000 31,250	
412-1800-541.52-12	UNIFORMS	3,937	2,655	3,000	5,595	2,296	4,980
	LEVEL 6 TEXT UNIFORM RENTAL FOR 11 EMPLOYEES BOOT ALLOWANCE PER NAGE AGREEMENT \$165/ EMPLOYEE					TEXT AMT 3,000 1,980 4,980	
412-1800-541.52-15	POSTAL SERVICE	0	8,634	0	0	0	0
412-1800-541.52-17	AGRICULTURE SUPPLIES	2,124	6,542	46,000	61,000	701	26,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT SOD HYDRO SEED MIXTURE					TEXT AMT 20,000 6,000 26,000	
412-1800-541.52-18	REP & MAINT SUPPLIES	0	0	0	0	0	25,000
	LEVEL 6 TEXT MISC SUPPLIES FOR CONSTRUCTION REPAIRS EX - PIPE, CATCH BASINS, DRAINAGE GRATES, MANHOLES, ETC. NEW FY19					TEXT AMT 25,000 25,000	
412-1800-541.52-19	CHEMICALS	1,722	0	2,500	1,767	0	1,000
	LEVEL 6 TEXT CHEMICALS: ALUM POWDER FOR ALUM TREATMENT PLANT					TEXT AMT 1,000 1,000	
412-1800-541.52-20	VEHICLE PARTS	1,352	0	0	0	0	0
412-1800-541.53-00	ROAD MATERIAL & SUPPLY	0	0	0	0	0	6,000
	LEVEL 6 TEXT ROAD MATERIALS: CRUSHED CONCRETE ROCK ROAD BASE					TEXT AMT 2,000 2,000 2,000 6,000	
412-1800-541.53-63	PROJECT RD MATERIAL/SUPP	6,023	0	0	0	0	0
412-1800-541.54-00	DUES & MEMBERSHIPS	155	699	1,340	1,340	0	670
	LEVEL 6 TEXT ANNUAL MEMBERSHIP FEES FOR AMERICAN PUBLIC WORKS ASSOCIATION (2) FLORIDA STORMWATER ASSOCIATION DUES					TEXT AMT 320 350 670	
* OPERATING EXPENSE		754,219	963,552	1,197,113	1,303,729	976,500	1,308,256
412-1800-541.63-97	PROJ CAPITAL OUTLAY	1,034,906	570,520	797,000	2,648,327	1,032,522	999,000
	LEVEL 6 TEXT *PLACEHOLDER FOR FY19 CIP* 06-15-18 NT TUMBLEBROOK DR STORMWATER IMPRV - \$186,000					TEXT AMT 999,000	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
PIPE REPLACEMENT - \$320,000 CHARLES STREET DRAINAGE STABILIZATION - \$110,000 VIRGINIA AV AND MONROE ST DRAINAGE - \$383,000						999,000	
412-1800-541.63-99	FIXED ASSET TRANSFERS	1,588,084-	1,028,230-	0	0	19,039-	0
412-1800-541.64-00	MACH & EQUIPMENT	343,151	58,927	0	19,039	19,039	31,500
	LEVEL 6					TEXT AMT	
					NEW FY19	6,500	
					NEW FY19	15,000	
					NEW FY19	10,000	
						31,500	
412-1800-541.64-15	ADP EQUIPMENT	20,000	0	0	0	0	0
412-1800-541.69-99	FA CAP INTEREST OFFSET	5,736-	10,630-	0	0	0	0
*	CAPITAL OUTLAY	195,763-	409,413-	797,000	2,667,366	1,032,522	1,030,500
412-1800-541.72-10	INTEREST BONDS/BANS	9,482	7,548	0	0	0	0
412-1800-541.72-11	INTEREST INTERNAL LOANS	2,033	0	0	0	0	0
*	DEBT SERVICE	11,515	7,548	0	0	0	0
412-1800-599.96-31	414 DRAINAGE BOND SINKING	1,453,369	1,465,211	1,476,449	1,476,449	1,230,374	1,482,215
	LEVEL 6					TEXT AMT	
						2005 STORM	222,935
						2008 STORM	570,369
						2003B CAP IMPRVMT	101,823
						5100 SRF	107,669
						5150 SRF	475,319
						OTHER DEBT SRVC IN 73-00	4,100
							1,482,215
*	TRANSFERS	1,453,369	1,465,211	1,476,449	1,476,449	1,230,374	1,482,215
412-1800-541.99-02	DEPRECIATION EXPENSE	1,226,821	1,324,970	0	0	0	0
412-1800-541.99-10	CONTINGENCY	0	0	94,990	0	0	0
*	NON-OPERATING EXPENSE	1,226,821	1,324,970	94,990	0	0	0
**	DRAINAGE UTILITY	3,985,036	4,111,853	4,484,442	6,348,839	3,816,435	4,714,174

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
INTERFUND TRANSFERS							
412-1801-581.91-25	IN LIEU OF TAX TRANSFER	184,572	187,758	195,098	195,098	162,582	200,724
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 200,724 200,724	
412-1801-581.91-29	TRANSFER TO 220 FUND	83,628	83,223	83,137	83,137	69,281	83,252
	LEVEL 6 TEXT 2014 CAP IMPRV BOND (7.2% OF \$1,152,477 DEBT SRV) 2014 CAP IMPRV BOND (7.2% OF \$3,800 OTHER DEBT SR)					TEXT AMT 82,978 274 83,252	
*	TRANSFERS	268,200	270,981	278,235	278,235	231,863	283,976
**	INTERFUND TRANSFERS	268,200	270,981	278,235	278,235	231,863	283,976

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	DRAINAGE GRANTS						
412-1810-541.63-97	PROJ CAPITAL OUTLAY	195,764	409,413	0	750,000	0	0
*	CAPITAL OUTLAY	195,764	409,413	0	750,000	0	0
**	DRAINAGE GRANTS	195,764	409,413	0	750,000	0	0
***	DRAINAGE UTILITY	4,449,000	4,792,247	4,762,677	7,377,074	4,048,298	4,998,150
****	DRAINAGE CONST OPERATING	4,449,000	4,792,247	4,762,677	7,377,074	4,048,298	4,998,150

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
DRAINAGE BOND SINKING							
414-0000-361.10-00	INTEREST EARNINGS-INVESTM	9,547	5,333	0	0	6,777	0
414-0000-399.10-21	FRM 412 DRAINAGE CONST OP	1,453,369	1,465,211	1,476,449	1,476,449	1,230,374	1,482,215
	LEVEL TEXT TEXT AMT						
	6 2005 STORM						222,935
	2008 STORM						570,369
	2003B CAP IMPRVMNT						101,823
	5100 SRF						107,669
	5150 SRF						475,319
	OTHER DEBT SRVC 73-00						4,100
							1,482,215
*		1,462,916	1,470,544	1,476,449	1,476,449	1,237,151	1,482,215
**	DRAINAGE BOND SINKING	1,462,916	1,470,544	1,476,449	1,476,449	1,237,151	1,482,215
***	DRAINAGE BOND SINKING	1,462,916	1,470,544	1,476,449	1,476,449	1,237,151	1,482,215
****	DRAINAGE BOND SINKING	1,462,916	1,470,544	1,476,449	1,476,449	1,237,151	1,482,215

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	DRAINAGE UTILITY						
	DRAINAGE UTILITY						
414-1800-541.71-10	PRINCIPAL PAYMENT BONDS	0	0	1,122,738	1,122,738	1,122,737	1,154,848
	LEVEL 6	TEXT				TEXT AMT	
		2003B				100,000	
		SRF 5100				99,125	
		SRF 5150				390,723	
		2005 STORM					
		2008 STORM				565,000	
						1,154,848	
414-1800-541.72-10	INTEREST BONDS/BANS	385,520	355,611	349,611	349,818	349,817	323,517
	LEVEL 6	TEXT				TEXT AMT	
		2003B				2,073	
		SRF 5100				8,543	
		SRF 5150				84,597	
		2005 STORM				222,935	
		2008 STORM				5,369	
						323,517	
414-1800-541.73-00	OTHER DEBT SERVICE	2,750	750	4,100	3,893	750	3,850
	LEVEL 6	TEXT				TEXT AMT	
		ARBITRAGE RPT FEE 2005 STORM				2,750	
		ESCROW AGENT FEE 2008 STORM				100	
		ADMIN FEE 98 STORM				1,000	
						3,850	
*	DEBT SERVICE	388,270	356,361	1,476,449	1,476,449	1,473,304	1,482,215
414-1800-599.96-33	412 DRAINAGE CONST OPERAT	2,440,585	476,559	0	0	0	0
*	TRANSFERS	2,440,585	476,559	0	0	0	0
**	DRAINAGE UTILITY	2,828,855	832,920	1,476,449	1,476,449	1,473,304	1,482,215
***	DRAINAGE UTILITY	2,828,855	832,920	1,476,449	1,476,449	1,473,304	1,482,215
****	DRAINAGE BOND SINKING	2,828,855	832,920	1,476,449	1,476,449	1,473,304	1,482,215

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
WETLAND MITIGATION CREDIT							
416-0000-361.10-00	INTEREST EARNINGS-INVESTM	8,296	6,081	5,000	5,000	9,209	5,000
416-0000-361.15-00	INTERNAL INTEREST EARNING	3,000	0	0	0	0	0
416-0000-389.10-00	APPROPRIATED FUND BAL	0	0	71,775	80,175	0	105,300
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*		11,296	6,081	76,775	85,175	9,209	110,300
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**	WETLAND MITIGATION CREDIT	11,296	6,081	76,775	85,175	9,209	110,300
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***	WETLAND MITIGATION CREDIT	11,296	6,081	76,775	85,175	9,209	110,300
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****	WETLAND MITIGATION CREDIT	11,296	6,081	76,775	85,175	9,209	110,300

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL BOND PROJECTS								
416-0300-536.12-00	SALARIES AND WAGES	0	0	0	0		0	23,058
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)						TEXT AMT 23,058 23,058	
416-0300-536.21-00	FICA TAXES	0	0	0	0		0	1,764
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)						TEXT AMT 1,764 1,764	
416-0300-536.22-00	RETIREMENT CONTRIBUTIONS	0	0	0	0		0	2,306
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)						TEXT AMT 2,306 2,306	
416-0300-536.23-00	HEALTH INSURANCE	0	0	0	0		0	3,853
	LEVEL 6 TEXT NEW: CITY FORESTER (50%) HEALTH DENTAL LIFE						TEXT AMT 3,439 186 228 3,853	
416-0300-536.24-00	WORKER'S COMPENSATION	0	0	0	0		0	434
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)						TEXT AMT 434 434	
416-0300-536.26-00	OPEB / EAP BENEFIT	0	0	0	0		0	19
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)						TEXT AMT 19 19	
* PERSONNEL SERVICES		0	0	0	0		0	31,434
416-0300-536.31-13	OTHER PROF. SERVICES	19,221	5,290	0	0		0	0
	LEVEL 6 TEXT NO FUNDING REQUEST FY19						TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3

416-0300-536.34-14	CONTRACT SERVICES OTHER	16,498	29,019	76,775	85,175	47,914	76,775
	LEVEL 6 TEXT					TEXT AMT	
	CONTRACT PROFESSIONAL SERVICES DETAIL:						
	A.) BIOLOGICAL CONSULTING SERVICES					10,650	
	B.) CLEAR WATERS LONG LEAF					16,125	
	C.) DATA LOGGER REPAIRS (XYLEM - OI ANALYTICAL)					5,000	
	D.) SURVEYING SERVICES					10,000	
	E.) PERMIT MODIFICATIONS					10,000	
	F.) MISC. PROFESSIONAL SERVICES AS NEEDED					25,000	

	NO ADJUSTMENT NEEDED IN FY19						

						76,775	
416-0300-536.34-20	MOWING CONTRACT SERVICE	0	4,000	0	0	0	0
416-0300-536.44-13	FLEET CHARGES	0	0	0	0	0	1,105
	LEVEL 6 TEXT					TEXT AMT	
	FLEET FINACING FOR FORESTER VEHICLE (50%)					1,105	
						1,105	
416-0300-536.45-19	VEHICLE INSURANCE	0	0	0	0	0	285
	LEVEL 6 TEXT					TEXT AMT	
	VEH INS FOR VEH FOR NEW CITY FORESTER 50%					285	
						285	
416-0300-536.52-00	OTHER OPERATING SUPPLIES	0	0	0	0	0	610
	LEVEL 6 TEXT					TEXT AMT	
	MISC ITEMS NEEDED FOR NEW FORESTER POSITION 50%					610	
						610	
416-0300-536.52-10	GAS,DIESEL,OIL,& GREASE	0	0	0	0	0	91
	LEVEL 6 TEXT					TEXT AMT	
	FUEL FOR VEH FOR NEW CITY FORESTER 50%					91	
						91	
* OPERATING EXPENSE		35,719	38,309	76,775	85,175	47,914	78,866
** BOND PROJECTS		35,719	38,309	76,775	85,175	47,914	110,300

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
2003 & 2012 WS DEBT SVC							
417-0000-361.10-00	INTEREST EARNINGS-INVESTM	383	6,738	5,000	5,000	19,564	5,000
	LEVEL 6 TEXT FUNDS OTHER DEBT SERVICE IN 73-00					TEXT AMT 5,000 5,000	
417-0000-381.32-00	TRANS FROM 402	2,564,678	0	0	0	0	0
417-0000-399.10-12	FRM 401 WATER/SEWER REV	2,210,292	3,892,624	4,177,768	4,177,768	3,481,473	4,184,172
	LEVEL 6 TEXT TRANSFER FROM 401 FOR 2012 W/S NOTE					TEXT AMT 4,184,172 4,184,172	
*		4,775,353	3,899,362	4,182,768	4,182,768	3,501,037	4,189,172
**	2003 & 2012 WS DEBT SVC	4,775,353	3,899,362	4,182,768	4,182,768	3,501,037	4,189,172
***	2003 & 2012 WS DEBT SVC	4,775,353	3,899,362	4,182,768	4,182,768	3,501,037	4,189,172
****	2003 & 2012 WS DEBT SVC	4,775,353	3,899,362	4,182,768	4,182,768	3,501,037	4,189,172

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL BOND PROJECTS							
417-0300-536.71-10	PRINCIPAL PAYMENTS BONDS	0	0	3,860,000	3,860,000	3,860,000	3,935,000
	LEVEL 6 TEXT 2012 W/S NOTE FY18 PRINCIPAL					TEXT AMT 3,935,000 3,935,000	
417-0300-536.72-10	INTEREST BONDS	418,240	171,658	317,768	317,768	317,957	249,172
	LEVEL 6 TEXT 10/01/18 INTEREST 4/01/19 INTEREST					TEXT AMT 141,900 107,272 249,172	
417-0300-536.73-00	OTHER DEBT SERVICE	0	0	5,000	5,000	0	5,000
*	DEBT SERVICE	418,240	171,658	4,182,768	4,182,768	4,177,957	4,189,172
417-0300-599.96-14 TO 401	W&S O&M REV	6,002,052	4,039	0	0	0	0
*	TRANSFERS	6,002,052	4,039	0	0	0	0
**	BOND PROJECTS	6,420,292	175,697	4,182,768	4,182,768	4,177,957	4,189,172
***	NON DEPARTMENTAL	6,420,292	175,697	4,182,768	4,182,768	4,177,957	4,189,172
****	2003 & 2012 WS DEBT SVC	6,420,292	175,697	4,182,768	4,182,768	4,177,957	4,189,172

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
ST REV LOAN FUND DEBT SER							
418-0000-361.10-00	INTEREST EARNINGS-INVESTM	3,542	3,027	0	0	3,832	0
418-0000-399.10-12	FRM 401 WATER/SEWER REV	1,574,806	2,604,611	2,604,611	2,604,611	2,170,509	2,604,618
	LEVEL TEXT					TEXT AMT	
	6 SRF 3030					295,479	
	SRF 5080					614,277	
	SRF 5090					291,356	
	SRF 513P					914,136	
	SRF 514S					489,370	
						2,604,618	
*		1,578,348	2,607,638	2,604,611	2,604,611	2,174,341	2,604,618
**	ST REV LOAN FUND DEBT SER	1,578,348	2,607,638	2,604,611	2,604,611	2,174,341	2,604,618
***	ST REV LOAN FUND DEBT SER	1,578,348	2,607,638	2,604,611	2,604,611	2,174,341	2,604,618
****	ST REV LOAN FUND DEBT SER	1,578,348	2,607,638	2,604,611	2,604,611	2,174,341	2,604,618

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL BOND PROJECTS							
418-0300-536.71-10	PRINCIPAL PAYMENTS BONDS	0	0	2,215,376	2,215,376	1,710,092	2,280,364
	LEVEL 6	TEXT				TEXT AMT	
		SRF 3030				236,113	
		SRF 5080				574,612	
		SRF 5090				280,476	
		SRF 513P				796,156	
		SRF 514S				393,007	
						2,280,364	
418-0300-536.72-10	INTEREST BONDS	495,957	452,361	389,235	389,235	289,712	324,254
	LEVEL 6	TEXT				TEXT AMT	
		SRF 3030				59,366	
		SRF 5080				39,665	
		SRF 5090				10,880	
		SRF 513P				117,980	
		SRF 514S				96,363	
						324,254	
* DEBT SERVICE		495,957	452,361	2,604,611	2,604,611	1,999,804	2,604,618
418-0300-599.96-14 TO 401 W&S O&M REV		1,309,289	2,152,248	0	0	0	0
* TRANSFERS		1,309,289	2,152,248	0	0	0	0
** BOND PROJECTS		1,805,246	2,604,609	2,604,611	2,604,611	1,999,804	2,604,618
*** NON DEPARTMENTAL		1,805,246	2,604,609	2,604,611	2,604,611	1,999,804	2,604,618
**** ST REV LOAN FUND DEBT SER		1,805,246	2,604,609	2,604,611	2,604,611	1,999,804	2,604,618

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
FORESTRY MANAGEMENT							
420-0000-329.50-00	GOPHER TORTOISE RELOC FEE	31,650	141,300	0	0	124,650	25,000
	LEVEL 6 TEXT TWO ADDL PHASES PENDING PERMITTING ANTICIPATE MINIMAL REVENUE (REF 7/16 EMAIL WITH DIRECTOR-TP)					TEXT AMT 25,000	25,000
420-0000-343.71-00	TIMBER/PALMETTO SALES	0	81,468	50,000	50,000	100,019	50,000
	LEVEL 6 TEXT ESTIMATED REVENUE BASE ON COPO-ALFORD TIMBER CONTRACT CA5722					TEXT AMT 50,000	50,000
420-0000-361.10-00	INTEREST EARNINGS-INVESTM	9,074	6,208	7,000	7,000	13,650	7,000
420-0000-361.15-00	INTERNAL INTEREST EARNING	2,069	0	0	0	0	0
420-0000-362.00-00	RENTS & ROYALTIES	77,417	79,428	84,525	84,525	70,437	97,442
	LEVEL 6 TEXT SMOKEY HUNT CLUB LEASE - 10 MONTHS IMPACT FY19 *ANNUAL RENT OF \$97,442.18 FOR PERIOD COVERING 08/01/2018 THROUGH 7/31/19 \$8,120.18/MONTH => 10 MONTHS = \$81,202 ***** ESTIMATE FOR AUGUST 2019 ESTIMATE FOR SEPT 2019 ***** (TP 7/16/18)					TEXT AMT 81,202	8,120 8,120
							97,442
420-0000-362.50-00	BILLBOARD RENTAL	35,013	35,464	35,000	35,000	46,568	35,000
420-0000-389.10-00	APPROPRIATED FUND BAL	0	0	4,982	11,819	0	21,090
	LEVEL 6 TEXT TO INCREASE FUND BALANCE TO BALANCE FUND 08/14/18					TEXT AMT 12,935- 34,025 21,090	
*		155,223	343,868	181,507	188,344	355,324	235,532
**	FORESTRY MANAGEMENT	155,223	343,868	181,507	188,344	355,324	235,532

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
FORESTRY MANAGEMENT							
420-0000-329.50-00	GOPHER TORTOISE RELOC FEE	31,650	141,300	0	0	124,650	25,000
	LEVEL 6 TEXT TWO ADDL PHASES PENDING PERMITTING ANTICIPATE MINIMAL REVENUE (REF 7/16 EMAIL WITH DIRECTOR-TP)					TEXT AMT 25,000	25,000
420-0000-343.71-00	TIMBER/PALMETTO SALES	0	81,468	50,000	50,000	100,019	50,000
	LEVEL 6 TEXT ESTIMATED REVENUE BASE ON COPO-ALFORD TIMBER CONTRACT CA5722					TEXT AMT 50,000	50,000
420-0000-361.10-00	INTEREST EARNINGS-INVESTM	9,074	6,208	7,000	7,000	13,650	7,000
420-0000-361.15-00	INTERNAL INTEREST EARNING	2,069	0	0	0	0	0
420-0000-362.00-00	RENTS & ROYALTIES	77,417	79,428	84,525	84,525	70,437	97,442
	LEVEL 6 TEXT SMOKEY HUNT CLUB LEASE - 10 MONTHS IMPACT FY19 *ANNUAL RENT OF \$97,442.18 FOR PERIOD COVERING 08/01/2018 THROUGH 7/31/19 \$8,120.18/MONTH => 10 MONTHS = \$81,202 ***** ESTIMATE FOR AUGUST 2019 ESTIMATE FOR SEPT 2019 ***** (TP 7/16/18)					TEXT AMT 81,202	8,120 8,120
							97,442
420-0000-362.50-00	BILLBOARD RENTAL	35,013	35,464	35,000	35,000	46,568	35,000
420-0000-389.10-00	APPROPRIATED FUND BAL	0	0	4,982	11,819	0	21,090
	LEVEL 6 TEXT TO INCREASE FUND BALANCE TO BALANCE FUND 08/14/18					TEXT AMT 12,935- 34,025 21,090	
*-----		155,223	343,868	181,507	188,344	355,324	235,532
** FORESTRY MANAGEMENT		155,223	343,868	181,507	188,344	355,324	235,532

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL NON DEPARTMENTAL 420-1000-536.12-00	SALARIES AND WAGES	0	0	0	0	0	23,058
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)					TEXT AMT 23,058 23,058	
420-1000-536.21-00	FICA TAXES	0	0	0	0	0	1,764
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)					TEXT AMT 1,764 1,764	
420-1000-536.22-00	RETIREMENT CONTRIBUTIONS	0	0	0	0	0	2,306
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)					TEXT AMT 2,306 2,306	
420-1000-536.23-00	HEALTH INSURANCE	0	0	0	0	0	3,853
	LEVEL 6 TEXT NEW: CITY FORESTER (50%) HEALTH DENTAL LIFE					TEXT AMT 3,439 186 228 3,853	
420-1000-536.24-00	WORKER'S COMPENSATION	0	0	0	0	0	434
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)					TEXT AMT 434 434	
420-1000-536.26-00	OPEB / EAP BENEFIT	0	0	0	0	0	19
	LEVEL 6 TEXT NEW: CITY FORESTER (50%)					TEXT AMT 19 19	
* PERSONNEL SERVICES		0	0	0	0	0	31,434
420-1000-536.31-13	OTHER PROF. SERVICES	11,217	33,386	0	0	0	0
	LEVEL 6 TEXT NO FUNDING REQUEST FOR FY19					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

		FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
ACCOUNT NUMBER	ACCOUNT DESCRIPTION						

ACCOUNT HAS BEEN MADE INACTIVE.							
(LP 5-18-18)							
420-1000-536.31-63	PROJECT PROFESSIONAL SERV	24,443	18,700	0	0	0	0
LEVEL 6	TEXT					TEXT	AMT
	NO FUNDING REQUIREMENT						

420-1000-536.34-14	CONTRACT SERVICES OTHER	48,375	77,628	170,315	177,152	163,115	190,315
LEVEL 6	TEXT					TEXT	AMT
	A.) CPH, INC - RELOCATION FEES						30,000
	B.) CPH, INC - CONTRACT AGREEMENT (CA4864)						40,000
	C.) MISC SURVEYING AS NEEDED						10,000
	D.) MISC FENCING - NEW & REPLACEMENT						5,000
	E.) CLEAR WATERS LONG LEAF (CA3124)						48,375
	F.) FLA DEPT OF AG - CONTROL BURNS						10,000
	G.) DATA LOGGER REPAIRS (XYLEM - OI ANALYTICAL)						5,000
	H.) CLEAR WATERS LONG LEAF (CA3124 - OTHER SVC)						16,940
	- FORESTRY MGMT PLANS \$5.00/ACRE						
	- BOUNDARY MARKING \$400/MILE						
	- CONTROL BURNS \$10.00/ACRE						
	- OTHER SERVICES \$40-\$80/HOUR						
	I.) TIMBER SALES / MARKING						25,000

ADDITIONAL FUNDING IN 3414 - CONTRACT SERVICES							

						190,315	
420-1000-536.34-20	MOWING CONTRACT SERVICE	0	11,192	11,192	11,192	11,191	11,192
LEVEL 6	TEXT					TEXT	AMT
	MOWING SERVICES PER BID 16-25						11,192
	CONTRACT CA5502						

						11,192	
420-1000-536.44-13	FLEET CHARGES	0	0	0	0	0	1,105
420-1000-536.45-19	VEHICLE INSURANCE	0	0	0	0	0	285
LEVEL 6	TEXT					TEXT	AMT
	VEH INS FOR VEH FOR NEW CITY FORESTER 50%						285
							285
420-1000-536.49-20	EQUIP & OTHER NON-CAPITAL	0	2,150	0	0	0	610
LEVEL 6	TEXT					TEXT	AMT
	MISC ITEMS NEEDED FOR NEW CITY FORESTER 50%						610

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
							610
420-1000-536.52-10	GAS, DIESEL, OIL, & GREASE	0	0	0	0	0	591
	LEVEL 6 TEXT FUEL FOR VEH FOR NEW CITY FORESTER 50%					TEXT AMT	591 591
*	OPERATING EXPENSE	84,035	143,056	181,507	188,344	174,306	204,098
420-1000-536.63-99	FIXED ASSET TRANSFERS	0	6,080	0	0	0	0
420-1000-536.64-00	MACH & EQUIPMENT	0	6,080	0	0	0	0
*	CAPITAL OUTLAY	0	0	0	0	0	0
**	NON DEPARTMENTAL	84,035	143,056	181,507	188,344	174,306	235,532
***	NON DEPARTMENTAL	84,035	143,056	181,507	188,344	174,306	235,532
****	FORESTRY MANAGEMENT	84,035	143,056	181,507	188,344	174,306	235,532

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
GOLF COURSE OPERATING							
450-0000-347.36-00	GOLF COURSE REST RENT	27,000	20,392	27,192	27,192	500	1,200
	LEVEL 6 TEXT RESTAURANT RENT (\$100 FOR 12 MONTHS)					TEXT AMT 1,200 1,200	
450-0000-347.36-01	AGENT	0	15,788	0	0	121,455	0
450-0000-347.36-02	UTILITY PORTION	0	0	0	0	5,400	16,200
	LEVEL 6 TEXT RESTAURANT UTILITY(\$1,350 X 12MO)					TEXT AMT 16,200 16,200	
450-0000-347.50-01	AGENT	1,180,066	1,260,181	1,289,032	1,289,032	1,007,918	1,313,498
	LEVEL 6 TEXT AGENT REQUEST					TEXT AMT 1,313,498 1,313,498	
450-0000-347.51-00	CITY SURCHARGE R&R	0	39,356	39,944	39,944	29,829	39,300
450-0000-347.51-01	GOLF COURSE	37,806	39,356	0	0	0	0
450-0000-361.10-00	INTEREST EARNINGS-INVESTM	136	1,240	0	0	662	0
450-0000-369.90-00	MISC REVENUE	147	6,019	0	0	43	0
450-0000-381.16-00	TRANSFER FROM 001	10,000	0	0	10,000	10,000	0
450-0000-381.62-00	TRANSFER FROM 508 FUND	0	0	73,409	73,409	0	87,544
	LEVEL 6 TEXT TRANSFER FROM LOAN POOL TO BALANCE THE FUND					TEXT AMT 87,544 87,544	
450-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	5,246	0	0
*		1,255,155	1,382,332	1,429,577	1,444,823	1,175,807	1,457,742
**	GOLF COURSE OPERATING	1,255,155	1,382,332	1,429,577	1,444,823	1,175,807	1,457,742
***	GOLF COURSE OPERATING	1,255,155	1,382,332	1,429,577	1,444,823	1,175,807	1,457,742
****	GOLF COURSE OPERATING	1,255,155	1,382,332	1,429,577	1,444,823	1,175,807	1,457,742

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
BOND PROJECTS							
450-0300-579.31-12	LEGAL SERVICES	0	2,877	0	0	0	0
450-0300-579.34-00	OTHER CONTRACT SERVICES	539	1,551-	0	0	1-	0
450-0300-579.46-16	BUILDING REPAIRS	1,187	4,304	0	15,246	11,798	0
450-0300-579.49-19	TAXES, LICENSES, FEES	159	89	0	0	350	0
-----		-----		-----		-----	
* OPERATING EXPENSE		1,885	5,719	0	15,246	12,147	0
450-0300-599.96-29	451 GOLF CRS CAP RESERVE	37,806	39,356	0	0	0	0
-----		-----		-----		-----	
* TRANSFERS		37,806	39,356	0	0	0	0
450-0300-579.99-02	DEPRECIATION EXPENSE	149,486	157,619	0	0	0	0
-----		-----		-----		-----	
* NON-OPERATING EXPENSE		149,486	157,619	0	0	0	0
-----		-----		-----		-----	
** BOND PROJECTS		189,177	202,694	0	15,246	12,147	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	SURCHARGE / R&R						
450-0350-579.31-13	OTHER PROF. SERVICES	0	0	20,000	6,000	0	0
450-0350-579.46-16	BUILDING REPAIRS	3,540	11,844	0	0	0	20,000
	LEVEL 6						
	TEXT						
	PLACEHOLDER FOR FY19 CIP PROJECTS 04-26-18 NT						
	CANOPY FOR MAINTENANCE FACILITY						20,000
							20,000
450-0350-579.46-20	IRRIGATION REPAIR	6,990	0	0	0	0	0
450-0350-579.49-20	EQUIP & OTHER NON-CAPITAL	6,765	3,890	0	5,000	5,000	0
*	OPERATING EXPENSE	17,295	15,734	20,000	11,000	5,000	20,000
450-0350-579.64-00	MACH & EQUIPMENT	0	0	0	9,000	0	0
*	CAPITAL OUTLAY	0	0	0	9,000	0	0
**	SURCHARGE / R&R	17,295	15,734	20,000	20,000	5,000	20,000
***	NON DEPARTMENTAL	206,472	218,428	20,000	35,246	17,147	20,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
* ADMINISTRATION							
450-5300-579.34-01	AGENT	1,181,914	1,172,146	1,281,516	1,281,516	819,197	1,298,780
	LEVEL 6 TEXT ORIGINAL - CASH BASIS					TEXT AMT 1,298,780 1,298,780	
450-5300-579.36-01	AGENT	0	18,162	0	0	160,565	0
450-5300-579.44-13	FLEET FINANCING	118,408	122,903	128,061	128,061	106,718	138,962
	LEVEL 6 TEXT GOLF CARTS FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 64,268 74,694 138,962	
450-5300-579.46-12	VEH MAINT/REPAIR	0	0	0	0	582	0
* OPERATING EXPENSE		1,300,322	1,313,211	1,409,577	1,409,577	1,087,062	1,437,742
** ADMINISTRATION		1,300,322	1,313,211	1,409,577	1,409,577	1,087,062	1,437,742
*** *		1,300,322	1,313,211	1,409,577	1,409,577	1,087,062	1,437,742
**** GOLF COURSE OPERATING		1,506,794	1,531,639	1,429,577	1,444,823	1,104,209	1,457,742

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
INFORMATION TECHNOLOGY							
501-0000-341.20-12	WATER AND SEWER FD (401)	410,900	411,417	412,665	412,665	343,888	460,281
	LEVEL 6	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 TP				TEXT AMT 441,784 18,497 460,281	
501-0000-341.20-16	GENERAL FUND (001)	674,842	892,151	933,850	933,850	778,208	1,061,296
	LEVEL 6	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 TP				TEXT AMT 1,088,917 27,621- 1,061,296	
501-0000-341.20-17	SOLID WASTE FUND (410)	182,305	171,132	194,319	194,319	161,933	228,995
	LEVEL 6	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 TP				TEXT AMT 207,781 21,214 228,995	
501-0000-341.20-21	DRAINAGE FUND (412)	189,015	168,123	188,324	188,324	156,937	232,101
	LEVEL 6	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 TP				TEXT AMT 211,582 20,519 232,101	
501-0000-341.20-24	VEHICLE MAINT. FD (503)	57,642	42,357	44,010	44,010	36,675	49,249
	LEVEL 6	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 TP				TEXT AMT 50,530 1,281- 49,249	
501-0000-341.20-56	BUILDING MAINT. FD (506)	7,160	7,958	10,877	10,877	9,064	12,585
	LEVEL 6	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 TP				TEXT AMT 12,912 327-	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
							12,585
501-0000-341.20-69	CD BLDG SPECIAL REV 109	103,138	80,417	86,845	86,845	72,371	96,768
	LEVEL 6						
	TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 TP						99,287
							2,519- 96,768
501-0000-361.10-00	INTEREST EARNINGS-INVESTM	2,214	950	1,500	1,500	1,593	1,500
501-0000-369.90-00	MISC REVENUE	2,184	2,333	0	0	805	0
501-0000-389.10-00	APPROPRIATED FUND BAL	0	0	120,761	160,890	0	0
*		1,629,400	1,776,838	1,993,151	2,033,280	1,561,474	2,142,775
**	INFORMATION TECHNOLOGY	1,629,400	1,776,838	1,993,151	2,033,280	1,561,474	2,142,775
***	INFORMATION TECHNOLOGY	1,629,400	1,776,838	1,993,151	2,033,280	1,561,474	2,142,775
****	INFORMATION TECHNOLOGY	1,629,400	1,776,838	1,993,151	2,033,280	1,561,474	2,142,775

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
INFORMATION TECHNOLOGY							
INFORMATION TECHNOLOGY							
501-0700-519.12-00	SALARIES AND WAGES	586,236	597,755	631,592	627,592	521,061	650,777
LEVEL 6	TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE *** UPDATED 8/1/18 A LA CARTE NEW: GIS SPEC (6 MOS)					TEXT AMT 614,869 16,131 19,777 650,777	
501-0700-519.12-11	COMPENSATED ABSENCE	2,399	144-	0	0	0	0
501-0700-519.12-12	ADD. SALARY & BENEFITS	1,250	0	0	0	0	0
501-0700-519.14-00	OVERTIME	607	6,928	0	4,000	2,246	0
501-0700-519.21-00	FICA TAXES	42,483	41,994	48,324	48,324	36,751	49,793
LEVEL 6	TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE *** UPDATED 8/1/18 A LA CARTE NEW: GIS SPEC (6 MOS)					TEXT AMT 47,045 1,235 1,513 49,793	
501-0700-519.22-00	RETIREMENT CONTRIBUTIONS	70,979	71,227	79,027	79,027	65,749	88,880
LEVEL 6	TEXT CURRENT STAFF WAGE INCREASE *** UPDATED 8/1/18 A LA CARTE NEW: GIS SPEC (6 MOS)					TEXT AMT 84,611 2,291 1,978 88,880	
501-0700-519.23-00	HEALTH INSURANCE	70,381	78,003	90,372	90,372	67,978	94,046
LEVEL 6	TEXT HEALTH DENTAL LIFE INCREASE ON LIFE *** UPDATED 8/1/18 A LA CARTE NEW: GIS SPEC (6 MOS) A LA CARTE NEW: GIS SPEC (6 MOS) HEALTH LIFE DENTAL					TEXT AMT 84,243 4,557 1,531 42 3,439 186 48 94,046	
501-0700-519.24-00	WORKER'S COMPENSATION	904	625	1,054	1,054	541	1,068

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) *** WAGE INCREASE UPDATED 8/1/18 A LA CARTE NEW: GIS SPEC (6 MOS)					TEXT AMT 1,019 29 20 1,068	
501-0700-519.26-00	EAP BENEFIT	436	414	459	459	379	478
	LEVEL 6 TEXT CURRENT STAFF *** UPDATED 8/1/18 A LA CARTE NEW: GIS SPEC (6 MOS)					TEXT AMT 459 19 478	
* PERSONNEL SERVICES		775,675	796,802	850,828	850,828	694,705	885,042
501-0700-519.31-13	OTHER PROF. SERVICES	111,181	14,342	11,250	38,765	35,128	11,250
	LEVEL 6 TEXT CISCO VOIP ENGINEERING SERVICES (75 HOURS)					TEXT AMT 11,250 11,250	
501-0700-519.34-14	CONTRACT SERVICES OTHER	0	15,767	47,228	47,228	35,708	45,991
	LEVEL 6 TEXT BARRACUDA CLOUD OFFSITE BACKUP NETWORK & FIBER OPTIC CABLING CENTREX PHONE/FAX LINES CIVICPLUS WEBSITE HOSTING & MAINTENANCE ELECTRICAL SERVICES & REPAIR SUNGARD CUSTOM MODULE SUPPORT VMWARE AMAZON WEB SVCS DISASTER RECOVERY SERVER MIGRATION HOSTING BARRACUDA OFFICE 365 FOR 300 USERS FOR BACKUP SVC (MOVED \$6,897 KNOWBE4.COM SECURITY TO 46-36)					TEXT AMT 14,186 3,000 375 11,840 1,500 5,000 5,000 5,000 45,991	
501-0700-519.40-00	TRAVEL PER DIEM	7,620	4,241	4,500	4,500	2,135	4,500
	LEVEL 6 TEXT TRAVEL/LODGING EXPENSES RELATED TO TRAINING					TEXT AMT 4,500 4,500	
501-0700-519.40-10	EMPLOYEE TRAINING	14,267	10,576	15,825	15,825	10,030	13,325
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	6 NEW HORIZONS IT TRAINING FLGISA ANNUAL CONFERENCE FOR 2						12,500 825 13,325
501-0700-519.41-00	COMMUNICATION SERVICES	120,877	97,560	100,246	100,246	76,073	116,429
	LEVEL 6 TEXT CELL PHONE SERVICE-ATT WIRELESS-BASED ON ACTUAL AT&T MOBILE DATA CARD SERVICE HR/CITY MANAGER PANIC BUTTONS FLEET GPS CHARGES-2 VEHICLES SPECTRUM ENTERPRISE INTERNET SVC 1000 MBPS SPECTRUM ENTERPRISE TELEPHONY 48 SIP SESSIONS SPECTRUM LONG DISTANCE BUNDLE 5000 MINUTES SPECTRUM INTERNET BACKUP EOC CONNECTION SPECTRUM IP ADDRESS BUNDLE ATT BACKUP PHONE CONNECTION @ EOC SPECTRUM INTERNET SERVICE-FIRE STATIONS, PARKS MAINT, CYPRESS HEAD CELL TOWER *NEW* AT&T SIGN BOARD *NEW* AT&T BACKUP INTERNET CONNECTION AT CITY HALL FOR ERP IT PHONE REPLACEMENT/UPGRADE - MOVED FROM 46-18					TEXT AMT 5,235 1,120 330 1,260 60,000 9,600 1,500 3,600 1,536 5,400 12,800 660 12,888 500 116,429	
501-0700-519.44-10	EQUIP/OTHER RENTAL/LEASE	0	2,041	3,611	3,611	2,060	3,611
	LEVEL 6 TEXT FPL FIBER OPTIC CABLE LAND FEE OAK STREET RAILROAD FIBER OPTIC CONDUIT					TEXT AMT 3,000 611 3,611	
501-0700-519.44-13	FLEET FINANCING	359,499	309,943	339,245	339,245	282,704	426,417
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT ***** (FY19 FIGURE INCLUDES \$75,339 FOR ERP PROJECT PAYBACK - 6 MONTHS. IN FY20 THIS PAYBACK INCREASES TO \$159,236 - 12 MONTHS.)					TEXT AMT 426,417 426,417	
501-0700-519.45-19	VEHICLE INSURANCE	745	773	865	865	721	1,143
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 1,143 1,143	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
501-0700-519.46-10	GENERAL EQUIP MAINT	40,552	33,985	74,549	66,040	43,787	68,449
	LEVEL 6						
	TEXT					TEXT AMT	
	ACOM CHECK PRINTERS & HARDWARE					2,241	
	IBM ISERIES/AS400 CITY HALL					9,093	
	IBM SERIES/AS400-POPD BACKUP					4,852	
	CISCO SMARTNET-CORE 4510 SWITCH AT CITY HALL					9,000	
	IBM MATRIX PRINTERS					1,250	
	IBM OPTICAL LIBRARY & DISK EXPANSION					6,315	
	IT MULTIFUNCTION PRINTER/SCANNER/FAX					600	
	IT DATACENTER FIRE ALARM MAINTENANCE					900	
	***IT DATACENTER APC UPS BATTERY BACKUP					4,900	
	CITY WIDE SURVEILLANCE CAMERA MAINT					5,000	
	ALIENVault INTRUSION DETECTION MAINT *ACTUAL*					8,420	
	BARRACUDA BACKUP 895 1 YEAR INSTANT REPLACEMENT					6,599	
	BARRACUDA BACKUP 895 SOFTWARE & FIRMWARE UPDATES 1 YEAR					5,399	
	DATRIUM DVX NETSHELF STORAGE APPLIANCE					8,780	
	***REPLACING MODULES IN FY 18 TO EXTEND MAINTENANCE UNTIL 2020					4,900-	
						68,449	
501-0700-519.46-12	VEH MAINT/REPAIR	572	2,019	3,000	3,000	1,460	3,000
501-0700-519.46-18	CONT MAINT/COMM EQUIP	3,749	182	500	500	0	0
	LEVEL 6						
	TEXT					TEXT AMT	
	***REPAIR/REPLACEMENT-PHONES & DATA CARDS MOVED TO 41-00						
501-0700-519.46-27	ANNUAL FLEET MAINT CHARGE	0	0	530	530	530	530
501-0700-519.46-36	SOFTWARE MAINTENANCE	204,561	181,276	182,528	185,529	189,363	179,568
	LEVEL 6						
	TEXT					TEXT AMT	
	SUNGARD NAVILINE ANNUAL MAINTENANCE CONTRACT					115,000	
	DISCONTINUED SEVERAL MODULES						
	ACOM SOFTWARE MODULES					8,111	
	ARCGIS SERVER SOFTWARE MAINTENANCE					7,900	
	SYMANTEC ENTERPRISE Vault EMAIL ARCHIVE					5,370	
	ONBASE DOCUMENT IMAGING SOFTWARE					7,985	
	EXECUTIME TIME & ATTENDANCE					4,962	
	HAPPY FOX HELPDESK SOFTWARE					3,760	
	ZIPCODE SOFTWARE					2,500	
	GENETEC SURVEILLANCE SOFTWARE					4,000	
	VMWARE HORIZON VIRTUALIZATION STANDARD SOFTWARE LICENSES					13,083	
	KNOWBE4.COM SECURITY AWARENESS TRAINING SOFTWARE (\$14.40 PER USER - 479 TOTAL USERS) (MOVED FROM 34-14)					6,897	
						179,568	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
501-0700-519.49-02	COMPUTER SOFTWARE	49,924	90,526	84,086	95,986	92,759	111,874
	LEVEL 6 TEXT					TEXT AMT	
							5,500
							72,988
							950
							936
							7,500
							2,000
							22,000
							111,874
501-0700-519.49-16	COMPUTER HARDWARE	95,933	89,270	52,240	54,593	49,659	52,000
	LEVEL 6 TEXT					TEXT AMT	
							2,500
							8,500
							8,000
							1,000
							8,000
							10,000
							12,500
							1,500
							52,000
501-0700-519.49-19	LICENSES, TAXES & FEES	0	0	0	9	9	0
501-0700-519.49-64	INSURANCE 504	36,172	25,045	24,789	24,789	20,658	35,657
	LEVEL 6 TEXT					TEXT AMT	
							35,657
							35,657
501-0700-519.49-66	TRF TO 506 BLDG MAINT FD	33,460	37,917	42,161	42,161	35,134	53,718
	LEVEL 6 TEXT					TEXT AMT	
							53,718
							53,718
501-0700-519.49-90	ADMIN SERVICES FEES	80,120	92,621	117,044	117,044	97,537	120,315
	LEVEL 6 TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	UPDATED FOR FY19						120,315 120,315
501-0700-519.51-00	OFFICE SUPPLIES	640	0	3,000	6,000	4,229	3,000
LEVEL 6	TEXT MISCELLANEOUS OFFICE SUPPLIES					TEXT AMT 3,000 3,000	
501-0700-519.52-00	OTHER OPERATING SUPPLIES	10,966	7,679	3,776	3,776	3,131	2,550
LEVEL 6	TEXT MOBILE PHONE/TABLET ACCESSORIES ETHERNET PATCH CABLES FIBER OPTIC PATCH CABLES USB THUMB DRIVES GIS PLOTTER INK PC TECHNICIAN TOOLS & SUPPLIES *TIME CARDS MOVED TO PD BUDGET. PRINTER INK/TONER REMOVED					TEXT AMT 300 200 300 500 1,000 250 2,550	
501-0700-519.52-10	GAS, DIESEL, OIL & GREASE	166	302	500	500	251	718
LEVEL 6	TEXT FUEL 287 GALS @ \$2.50 **UPDATED \$/GAL 6/28/18 TP					TEXT AMT 718 718	
501-0700-519.52-15	POSTAL SERVICE	18	12	100	100	49	100
501-0700-519.54-00	DUES & MEMBERSHIPS	494	779	500	500	200	250
LEVEL 6	TEXT FLGISA MEMBERSHIP J HICKS/D FRANKLIN					TEXT AMT 250 250	
501-0700-519.54-01	BOOKS & SUBSCRIPTIONS	73	0	250	250	0	250
LEVEL 6	TEXT MISC ONLINE SUBSCRIPTIONS					TEXT AMT 250 250	
* OPERATING EXPENSE		1,171,589	1,016,856	1,112,323	1,151,592	983,315	1,254,645
501-0700-519.63-99	FIXED ASSET TRANSFERS	3,975-	0	0	0	0	0
501-0700-519.64-15	ADP EQUIPMENT	3,975	0	0	860	0	0

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
* CAPITAL OUTLAY		0	0	0	860	0	0
501-0700-519.99-02	DEPRECIATION EXPENSE	3,651	4,085	0	0	0	0
501-0700-519.99-10	CONTINGENCY	0	0	30,000	30,000	0	3,088
	LEVEL 6		TEXT TO	BALANCE FUND 7/12/18		TP	TEXT AMT
							3,088
							3,088
* NON-OPERATING EXPENSE		3,651	4,085	30,000	30,000	0	3,088
** INFORMATION TECHNOLOGY		1,950,915	1,817,743	1,993,151	2,033,280	1,678,020	2,142,775
*** INFORMATION TECHNOLOGY		1,950,915	1,817,743	1,993,151	2,033,280	1,678,020	2,142,775
**** INFORMATION TECHNOLOGY		1,950,915	1,817,743	1,993,151	2,033,280	1,678,020	2,142,775

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
VEHICLE MAINTENANCE SER.							
503-0000-331.51-16	HURRICANE MATTHEW	0	10,271	0	0	0	0
503-0000-334.51-16	HURRICANE MATTHEW	0	1,220	0	0	0	0
503-0000-341.20-08	FLEET RENTAL GOLF 450	0	0	0	0	582	0
503-0000-341.20-12	WATER AND SEWER FD (401)	103,300	120,355	140,634	140,634	154,244	142,634
LEVEL 6	TEXT INITIAL PROJECTION (TP 6/21/18) ADD ANNUAL FLEET MAINT CHARGES - FLAT					TEXT AMT 105,400 37,234 142,634	
503-0000-341.20-16	GENERAL FUND (001)	560,457	542,756	757,784	757,784	669,826	757,784
LEVEL 6	TEXT INITIAL PROJECTION (TP 06/21/18) ADD ANNUAL FLEET MAINT CHARGES - FLAT					TEXT AMT 591,204 166,580 757,784	
503-0000-341.20-17	SOLID WASTE FUND (410)	252	1,539	2,515	2,515	1,396	2,515
LEVEL 6	TEXT INITIAL PROJECTION ADD ANNUAL FLEET MAINT CHARGES -FLAT					TEXT AMT 2,250 265 2,515	
503-0000-341.20-19	IT FUND (501)	572	2,019	3,530	3,530	1,990	3,530
LEVEL 6	TEXT INITIAL PROJECTION (TP 6/21/18) ADD ANNUAL FLEET MAINT CHARGES - FLAT					TEXT AMT 3,000 530 3,530	
503-0000-341.20-21	DRAINAGE FUND (412)	87,452	125,553	141,598	141,598	111,397	141,598
LEVEL 6	TEXT INITIAL PROJECTION (TP 6/21/18) ADD ANNUAL FLEET MAINT CHARGES - FLAT					TEXT AMT 120,000 21,598 141,598	
503-0000-341.20-56	BUILDING MAINT. FD (506)	0	7,811	6,855	6,855	7,468	6,855
LEVEL 6	TEXT INITIAL PROJECTION (TP 6/21/18) ADD ANNUAL FLEET MAINT CHARGES - FLAT					TEXT AMT 5,000 1,855 6,855	
503-0000-341.20-69	CD BLDG SPECIAL REV 109	7,022	4,932	14,855	14,855	9,249	14,855

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT INITIAL PROJECTION (TP 06/21/18) ADD ANNUAL FLEET MAINT CHARGES - FLAT					TEXT AMT 13,000 1,855 14,855	
503-0000-341.20-70	RISK MGMT (504)	137	0	0	0	0	0
503-0000-361.10-00	INTEREST EARNINGS-INVESTM	859	384	1,000	1,000	493	500
	LEVEL 6 TEXT REDUCED FR PRIOR YR BASED ON TREND (TP 6/21/18)					TEXT AMT 500 500	
503-0000-369.90-00	MISC REVENUE	4,183	1,393	0	0	1,462	0
503-0000-389.10-00	APPROPRIATED FUND BAL	0	0	843	65,986	0	0
*		764,234	818,233	1,069,614	1,134,757	958,107	1,070,271
**	VEHICLE MAINTENANCE SER.	764,234	818,233	1,069,614	1,134,757	958,107	1,070,271
***	VEHICLE MAINTENANCE SER.	764,234	818,233	1,069,614	1,134,757	958,107	1,070,271
****	VEHICLE MAINTENANCE SER.	764,234	818,233	1,069,614	1,134,757	958,107	1,070,271

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
503-4500-519.12-00	VEHICLE MAINTENANCE VEHICLE MAINTENANCE SALARIES AND WAGES	210,523	229,321	251,433	245,608	210,978	249,875
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 243,567 6,308 249,875	
503-4500-519.12-11	COMPENSATED ABSENCE	791	3,861	0	0	0	0
503-4500-519.14-00	OVERTIME	2,921	15,865	3,500	8,500	5,330	5,000
	LEVEL 6 TEXT O/T NEEDED TO PREPARE VEHICLES FOR AUCTION AFTER HOUR CALL INS FOR EMERGENCY VEHICLE COVERAGE *****					TEXT AMT 5,000 5,000	
503-4500-519.15-10	CERTIFICATIONS/LICENSES	0	0	0	0	0	750
	LEVEL 6 TEXT CERTIFICATIONS AND LICENSES INITIAL CDL LICENSES FOR 2 NEW HIRES *****					TEXT AMT 750 750	
503-4500-519.21-00	FICA TAXES	16,040	18,591	19,506	19,506	15,427	19,503
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 18,905 598 19,503	
503-4500-519.22-00	RETIREMENT CONTRIBUTIONS	30,321	32,315	35,569	35,569	28,769	36,619
	LEVEL 6 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 35,647 972 36,619	
503-4500-519.23-00	HEALTH INSURANCE	39,955	44,294	51,345	51,345	42,555	51,343
	LEVEL 6 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 48,139 2,604 585 15 51,343	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
503-4500-519.24-00	WORKER'S COMPENSATION	2,543	3,093	3,596	3,596		3,005	3,532
	LEVEL 6 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE						TEXT AMT 3,425 107 3,532	
503-4500-519.26-00	EAP BENEFIT	228	239	262	262		219	262
	LEVEL 6 TEXT CURRENT STAFF						TEXT AMT 262 262	
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*	PERSONNEL SERVICES	303,322	347,579	365,211	364,386		306,283	366,884
503-4500-519.40-00	TRAVEL PER DIEM	157	160	1,500	288		288	1,000
	LEVEL 6 TEXT TRAVEL REQUIRING OVERNIGHT STAY **ANNUAL GOVERNMENT FLEET EXPO, NATIONAL ASSOC. OF FLEET ADMINISTRATORS CONFERENCE OR EMERGENCY VEHICLE TECHNICIAN (EVT) TRAINING *****						TEXT AMT 1,000	
								1,000
503-4500-519.40-10	EMPLOYEE TRAINING	2,619	2,486	4,350	1,642		1,641	3,850
	LEVEL 6 TEXT A.) AUTOMOTIVE SERVICE EXCELLENCE (ASE) CERTIFICATION AND RECERTIFICATION B.) EMERGENCY VEHICLE TECHNICIAN (EVT) CERTIFICATION AND RECERTIFICATION CERTIFIED AUTOMOTIVE FLEET MANAGER TRAINING AND CERTIFICATION C.) STARS FORD MECHANIC CONTINUING EDUCATION PROGRAM *****						TEXT AMT 500 2,000 1,000 350	
								3,850
503-4500-519.41-00	COMMUNICATION SERVICES	1,926	1,852	2,024	2,024		1,715	2,042
	LEVEL 6 TEXT A.) E.J. WARD GPS FEES \$602 B.) 2 CELL PHONES X \$120.00 X 12 **FLEET MANAGER AND FLEET MAINTENANCE CELL *****						TEXT AMT 602 1,440	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
							2,042
503-4500-519.44-13	FLEET FINANCING	38,503	31,400	37,035	37,035	30,863	42,443
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 42,443 42,443	
503-4500-519.44-14	INVENTORY SHORT/OVER	6	0	0	0	0	0
503-4500-519.45-19	VEHICLE INSURANCE	2,608	2,707	3,029	3,029	2,524	4,572
	LEVEL 6 TEXT REVISED FOR FY19					TEXT AMT 4,572 4,572	
503-4500-519.46-10	GENERAL EQUIP MAINT	13,702	30,491	23,800	8,815	8,481	14,000
	LEVEL 6 TEXT A.) EJ WARD FUEL SYSTEM REPLACEMENT PARTS B.) MISC. MAINTENANCE & REPAIRS TO SHOP EQ C.) FUEL PUMP REPAIRS AS NEEDED D.) VEHICLE SHOP LIFT MAINTENANCE ***** NOTE: FUEL TANK TESTING MOVED TO 46-11 \$9,500					TEXT AMT 3,500 1,000 7,500 2,000	
							14,000
503-4500-519.46-11	REGULAR MAINT/INSP EQUIP	0	2,550	7,200	7,152	7,152	9,500
	LEVEL 6 TEXT A.) FUEL TANK TIGHTNESS TESTING & INTERSTITIAL MONITORING INSPECTION PER DEP REQUIREMENTS ** MOVED FROM 46-10 ** *****					TEXT AMT 9,500	
							9,500
503-4500-519.46-18	CONT MAINT/COMM EQUIP	126	0	1,500	0	0	500
	LEVEL 6 TEXT 2-WAY RADIO MAINTENANCE AND REPAIR *****					TEXT AMT 500	
							500
503-4500-519.46-36	SOFTWARE MAINTENANCE	0	0	0	2,950	2,950	10,195
	LEVEL 6 TEXT A.) RTA ANNUAL SOFTWARE MAINTENANCE FEES ** MOVED FROM 49-02 ** B.) EJ WARD FUEL SYSTEM SOFTWARE SUPPORT &					TEXT AMT 2,995 7,200	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	MAINTENANCE ** MOVED FROM 46-11 ** *****						10,195
503-4500-519.46-41	VEHICLE REPAIR - EXTERNAL	0	0	0	3,317	5,916	40,000
	LEVEL 6 TEXT VEHICLE & EQUIPMENT REPAIRS COMPLETED BY EXTERNAL VENDORS ** PREVIOUSLY BUDGETED IN 52-20 ** *****					TEXT AMT 40,000	
							40,000
503-4500-519.49-01	ADVERTISING	0	0	0	581	581	0
503-4500-519.49-02	COMPUTER SOFTWARE	0	3,095	0	0	0	0
	LEVEL 6 TEXT MOVED TO 46.36					TEXT AMT	
503-4500-519.49-19	LICENSES, TAXES & FEES	0	0	0	0	0	2,050
	LEVEL 6 TEXT A.) FUEL TANK MONITORING CERTIFICATION (MOVED FROM 4910 IN FY19) B.) FUEL TANK ANNUAL REGISTRATION FEES (MOVED FROM 4610 IN FY19) *****					TEXT AMT 1,500 550	
							2,050
503-4500-519.49-20	EQUIP & OTHER NON-CAPITAL	0	4,075	0	0	0	5,000
	LEVEL 6 TEXT MISC TOOLS PREVIOUSLY BUDGETED IN 52-00					TEXT AMT 5,000	
							5,000
503-4500-519.49-61	DATA PROCESSING 501	57,642	42,357	44,010	44,010	36,675	49,249
	LEVEL 6 TEXT UPDATED FOR FY19 *** UPDATED 8/1/18 A LA CARTE GIS SPEC					TEXT AMT 50,530 1,281- 49,249	
503-4500-519.49-64	INSURANCE 504	19,292	13,232	14,165	14,165	11,804	20,376
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 20,376	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
							20,376
503-4500-519.49-66	TRF TO 506 BLDG MAINT FD	21,758	33,136	50,517	50,517	42,098	51,626
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 51,626 51,626	
503-4500-519.49-90	ADMIN SERVICES FEES	43,509	49,639	50,021	50,021	41,684	61,451
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 61,451 61,451	
503-4500-519.51-00	OFFICE SUPPLIES	0	0	1,000	1,000	1,000	574
	LEVEL 6 TEXT OFFICE SUPPLIES (PAPER, PENS, TONER, INK, ETC) ***** TO BALANCE FUND 7/12/18 TP					TEXT AMT 500 74 574	
503-4500-519.52-00	OTHER OPERATING SUPPLIES	26,329	19,921	25,000	29,500	23,049	25,000
	LEVEL 6 TEXT A.) MISC. SHOP SUPPLIES EXAMPLES: SHOP RAGS, ABSORBENT, NUTS, BOLTS, MISC. SAFETY SUPPLIES, HAND TOOL REPLACEMENT B.) QUARTERLY DISPOSAL OF USED OIL - ANNUAL AVERAGE OF 1,400 GALLONS *****					TEXT AMT 23,500 1,500 25,000	
503-4500-519.52-07	OBSOLETE INVENTORY	0	902	0	0	0	0
503-4500-519.52-10	GAS, DIESEL, OIL & GREASE	10,559	3,385	3,000	3,000	1,829	4,088
	LEVEL 6 TEXT FUEL FOR FLEET AND POOL VEHICLES A.) EST. UNLEADED 915 GALLONS AT \$2.50/GALLON B.) EST. DIESEL 600 GALLONS AT \$3.00/GALLON ***** **UPDATED \$/GAL 6/28/18 TP					TEXT AMT 2,288 1,800 4,088	
503-4500-519.52-12	UNIFORMS	3,292	2,967	4,250	4,075	3,143	3,990
	LEVEL 6 TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	A.) UNIFORM CLEANING & 1 REPLACEMENT SET PER EMPLOYEE PER YEAR						3,000
	B.) BOOT ALLOWANCE PER NAGE CONTRACT \$165 PER EMP (6 EMPLOYEES)						990

							3,990
503-4500-519.52-20	VEHICLE PARTS	321,886	363,977	408,242	428,347	417,376	275,000
LEVEL 6	TEXT PURCHASE OF VARIOUS VEHICLE PARTS FOR REPAIRS					TEXT AMT	
	NOTE: REDUCTION OF 133,242						275,000
	\$40,000 MOVED TO 4641 NEW ACCOUNT						
	\$60,000 MOVED TO 5275 NEW ACCOUNT						

	OVERALL REDUCTION OF \$33,242 BY STAFF						

							275,000
503-4500-519.52-27	BULK OIL & GREASE	0	12,047	13,000	13,000	8,000	13,000
LEVEL 6	TEXT BULK OIL, GREASE, ANTIFREEZE, DEF					TEXT AMT	
	ALL DEPARTMENTS EXCEPT FLEET						13,000

							13,000
503-4500-519.52-75	VEHICLE ACCESSORIES	0	0	0	0	0	60,000
LEVEL 6	TEXT ACCESSORIES TO UP FIT VEHICLES -ITEMS SUCH AS					TEXT AMT	
	BED COATING, TRUCK TOOL BOXES, EMERGENCY LIGHTING						60,000
	ETC						
	PREVIOUSLY BUDGETED IN 52-20						60,000
503-4500-519.54-00	DUES & MEMBERSHIPS	705	549	760	760	549	600
LEVEL 6	TEXT A.) NATIONAL ASSOC. OF FLEET ADMINISTRATORS(NAFA)					TEXT AMT	
	B.) FLORIDA ASSOCIATION OF GOVERNMENTAL FLEET						500
	ADMINISTRATORS (FLAGFA)						100

							600
503-4500-519.54-01	BOOKS & SUBSCRIPTIONS	0	0	0	0	0	2,000
LEVEL	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
6	A.) SUBSCRIPTION FOR LIGHT DUTY VEHICLE DIAGNOSIS AND SCHEMATICS MOVED FROM 46-10						1,500
	B.) SUBSCRIPTION FROM CUMMINS INLINE ENGINE DIAGNOSTIC MOVED FROM 46-10						500
							2,000
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*	OPERATING EXPENSE	564,619	620,928	694,403	705,228	649,318	702,106
503-4500-519.63-99	FIXED ASSET TRANSFERS	38,943	5,699	0	0	0	0
503-4500-519.64-00	MACH & EQUIPMENT	16,443	5,699	0	5,143	5,142	0
503-4500-519.64-15	ADP EQUIPMENT	22,500	0	0	0	0	0
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*	CAPITAL OUTLAY	0	0	0	5,143	5,142	0
503-4500-519.71-11	PRINCIPAL L/P	0	0	0	60,000	0	0
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*	DEBT SERVICE	0	0	0	60,000	0	0
503-4500-519.99-02	DEPRECIATION EXPENSE	31,301	35,849	0	0	0	0
503-4500-519.99-10	CONTINGENCY	0	0	10,000	0	0	1,281
LEVEL	TEXT						TEXT AMT
6	TO BALANCE FUND - UPDATED 8-1-18 TP						1,281 1,281
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*	NON-OPERATING EXPENSE	31,301	35,849	10,000	0	0	1,281
-----		-----					
**	VEHICLE MAINTENANCE	899,242	1,004,356	1,069,614	1,134,757	960,743	1,070,271
-----		-----					
***	VEHICLE MAINTENANCE	899,242	1,004,356	1,069,614	1,134,757	960,743	1,070,271
-----		-----					
****	VEHICLE MAINTENANCE SER.	899,242	1,004,356	1,069,614	1,134,757	960,743	1,070,271

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
RISK MANAGEMENT FUND								
504-0000-331.51-16	HURRICANE MATTHEW	0	498	0	0		0	0
504-0000-334.51-16	HURRICANE MATTHEW	0	83	0	0		0	0
504-0000-341.20-12	WATER AND SEWER FD (401)	324,994	190,357	205,554	205,554		171,295	298,879
	LEVEL 6 TEXT UPDATED FOR FY19						TEXT AMT 298,879 298,879	
504-0000-341.20-16	GENERAL FUND (001)	832,479	564,052	656,218	656,218		546,848	900,099
	LEVEL 6 TEXT UPDATED FOR FY19						TEXT AMT 900,099 900,099	
504-0000-341.20-17	SOLID WASTE FUND (410)	10,611	6,295	6,678	6,678		5,565	10,188
	LEVEL 6 TEXT UPDATED FOR FY19						TEXT AMT 10,188 10,188	
504-0000-341.20-19	IT FUND (501)	36,172	25,045	24,789	24,789		20,658	35,657
	LEVEL 6 TEXT UPDATED FOR FY19						TEXT AMT 35,657 35,657	
504-0000-341.20-20	W/C PERSONAL SERVICES	244,746	245,192	320,000	320,000		290,693	329,652
	LEVEL 6 TEXT UPDATED 7/12/18 TP						TEXT AMT 329,652 329,652	
504-0000-341.20-21	DRAINAGE FUND (412)	53,695	33,456	33,794	33,794		28,162	47,737
	LEVEL 6 TEXT UPDATED FOR FY19						TEXT AMT 47,737 47,737	
504-0000-341.20-24	VEHICLE MAINT. FD (503)	19,292	13,232	14,165	14,165		11,804	20,376
	LEVEL 6 TEXT UPDATED FOR FY19						TEXT AMT 20,376 20,376	
504-0000-341.20-41	VEHICLE INSURANCE	100,900	100,158	115,518	115,518		96,265	158,871
	LEVEL TEXT						TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
6	UPDATED FOR FY19						158,871 158,871
504-0000-341.20-56	BUILDING MAINT. FD (506)	21,317	18,203	17,504	17,504	14,587	25,120
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT 25,120 25,120	
504-0000-341.20-69	CD BLDG SPECIAL REV 109	31,477	24,346	34,400	34,400	28,667	41,130
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT 41,130 41,130	
504-0000-361.10-00	INTEREST EARNINGS-INVESTM	10,505	7,457	6,000	6,000	8,875	7,000
504-0000-369.30-00	INS. PROCEEDS	82,338	72,022	0	13,736	95,535	0
504-0000-369.90-00	MISC REVENUE	53	122	0	0	40,931	0
504-0000-389.10-00	APPROPRIATED FUND BAL	0	0	500,000	539,742	0	100,000
LEVEL 6	TEXT FY19 USAGE OF APPR. EQUITY					TEXT AMT 100,000 100,000	
*		1,768,579	1,300,518	1,934,620	1,988,098	1,359,885	1,974,709
**	RISK MANAGEMENT FUND	1,768,579	1,300,518	1,934,620	1,988,098	1,359,885	1,974,709
***	RISK MANAGEMENT FUND	1,768,579	1,300,518	1,934,620	1,988,098	1,359,885	1,974,709
****	RISK MANAGEMENT FUND	1,768,579	1,300,518	1,934,620	1,988,098	1,359,885	1,974,709

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
504-1000-519.12-00	SALARIES AND WAGES	201,614	206,431	206,508	207,251	178,988	208,367
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	204,244
						WAGE INCREASE	4,123
							208,367
504-1000-519.12-11	COMPENSATED ABSENCE	1,304	2,794-	0	0	0	0
504-1000-519.12-12	ADD. SALARY & BENEFITS	1,250	0	0	0	0	0
504-1000-519.14-00	OVERTIME	2,216	4,756	750	1,600	1,513	750
	LEVEL 6					TEXT AMT	
						OVERTIME	750
							750
504-1000-519.15-10	CERTIFICATIONS/LICENSES	0	0	1,500	1,500	407	1,500
504-1000-519.21-00	FICA TAXES	14,372	15,477	15,858	15,924	13,485	16,001
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	15,685
						WAGE INCREASE	316
							16,001
504-1000-519.22-00	RETIREMENT CONTRIBUTIONS	27,451	26,886	27,801	27,979	30,423	29,503
	LEVEL 6					TEXT AMT	
						CURRENT STAFF	28,931
						WAGE INCREASE	572
							29,503
504-1000-519.23-00	HEALTH INSURANCE	50,504	7,895	24,411	24,423	22,166	24,438
	LEVEL 6					TEXT AMT	
						HEALTH	22,350
						DENTAL	1,209
						LIFE	867
						WAGE INCREASE LIFE	12
							24,438
504-1000-519.23-04	EMPLOYEE (HDHP-EMPLOYER)	13,586	0	0	0	0	0
504-1000-519.23-05	EMPLOYER (FHC-EMPLOYER)	143,862	0	0	0	0	0
504-1000-519.24-00	WORKER'S COMPENSATION	577	236	194	195	178	192
	LEVEL 6					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	188
						WAGE INCREASE	4

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							192
504-1000-519.26-00	EAP BENEFIT	120	106	122	122	106	122
	LEVEL 6 TEXT CURRENT STAFF					TEXT AMT	122 122
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*	PERSONNEL SERVICES	456,856	258,993	277,144	278,994	247,266	280,873
504-1000-519.31-13	OTHER PROF. SERVICES	12,601	58,500	60,900	60,900	60,900	60,900
	LEVEL 6 TEXT BROWN & BROWN BROKER FEE HEALTH & WELLNESS) IBNR ACTUARIAL SERVICES (AMI RISK CONSULTANTS)					TEXT AMT	58,500 2,400 60,900
504-1000-519.34-14	CONTRACT SERVICES OTHER	0	12,895	35,600	35,600	28,515	32,200
	LEVEL 6 TEXT SAFETY TRAINING CONSULTING SERVICES EMPLOYEE SAFETY PROGRAMS INFECTION CONTROL PROGRAM PREVENTION CARE REMEDIAL AND REFRESHER PROFESSIONAL TRAINING FOR EMPLOYEES SOUTHEASTERN SECURITY CONSULTANTS DRIVER RECORDS DRUG & ALCOHOL TESTING (P/A, RANDOMS, R/S)					TEXT AMT	2,500 7,500 2,000 2,500 5,000 5,500 7,200 32,200
504-1000-519.40-00	TRAVEL PER DIEM	0	87	750	750	366	750
	LEVEL 6 TEXT EMPLOYEE TRAVEL PER DIEM					TEXT AMT	750 750
504-1000-519.40-10	EMPLOYEE TRAINING	1,029	1,037	2,000	2,000	672	1,750
	LEVEL 6 TEXT MANDATED OR SPECIALIZED TRAINING					TEXT AMT	1,750 1,750
504-1000-519.41-00	COMMUNICATION SERVICES	916	849	1,200	1,200	795	960
	LEVEL 6 TEXT MOBILE PHONE FOR RISK MANAGER CONFIDENTIAL MEDICAL FAX ANNUAL FEE					TEXT AMT	720 240

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							960
504-1000-519.44-10	EQUIP/OTHER RENTAL/LEASE	721	864	870	870	865	870
	LEVEL 6 TEXT					TEXT AMT	
	EQUIPMENT RENTALS COPY MACHINE						870
	(NOTE: RISK'S SHARE OF RENTAL IS \$72.50/MONTH X 12 MONTHS)						870
504-1000-519.45-10	COMMERCIAL POLICY INS	718,051	781,880	875,157	874,281	824,866	913,253
	LEVEL 6 TEXT					TEXT AMT	
	*AD&D: LAW ENF/FIREFIGHTERS (10/1 RENEWAL)						7,796
	*AUTOMOBILE: LIABILITY (10/1 RENEWAL)						133,675
	*AUTOMOBILE: PHYSICAL DAMAGE (10/1 RENEWAL)						25,196
	*COMMERCIAL CRIME (10/1 RENEWAL)						3,363
	*EQUIPMENT BREAKDOWN (10/1 RENEWAL)						6,875
	*EXECUTIVE TRAVEL ACCIDENT (10/1 RENEWAL)						1,364
	*GENERAL/PROFESSIONAL LIABILITY (10/1 RENEWAL)						340,861
	*INLAND MARINE (10/1 RENEWAL)						13,134
	>POLLUTION: ENVIRONMENTAL LEGAL LIABILITY (6/21 RENEWAL)						21,175
	>POLLUTION: STORAGE TANK LIABILITY (6/21 RENEWAL)						5,704
	*PROPERTY (10/1 RENEWAL)						290,118
	#WRIGHT NATIONAL FLOOD INSURANCE (10/3 RENEWAL)						4,209
	#WRIGHT NATIONAL FLOOD INSURANCE (4/21 RENEWAL)						2,337
	#WRIGHT NATIONAL FLOOD INSURANCE (9/14 RENEWAL)						47,271
	WAIVER OF RECOURSE FEE - FIRE PENSION FUND						75
	NEW: WAIVER OF RECOURSE FEE - GEN EMP PENSION FUND						100
	OTHER POLICIES & PLANS - RUNOVERS						10,000
	*PREMIUMS INCLUDE PROJECTED 10% INCREASE PENDING RESPONSE TO RFP 18-22						
	#PREMIUMS INCLUDE PROJECTED 2% INCREASE						
	>PREMIUMS INCLUDE PROJECTED 10% INCREASE						913,253
504-1000-519.45-16	WORKERS COMP INSURANCE	261,746	305,266	376,456	376,456	366,356	371,456
	LEVEL 6 TEXT					TEXT AMT	
	FMIT WORKERS' COMP ANNUAL PREMIUM						361,456
	ALTERNATIVE SERVICE CONCEPTS (W/C CLAIMS \$1,225/QUARTER)						5,000
	OTHER W/C CLAIMS DEDUCTIBLES/PLAN EXPENSES						5,000
							371,456
504-1000-519.45-20	CLAIMS LOSS	188,864	186,718	199,000	199,000	156,313	195,000
	LEVEL TEXT					TEXT AMT	

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6	HALIFAX HEALTH - EMPLOY MED WC CLAIMS UNDER DEDUCTIBLE ANNUAL CLAIMS LOSS (BASED ON 5-YR AVERAGE)						1,000 194,000 195,000
504-1000-519.45-23	CHANGE IN IBNR	1,000-	62,000	0	0	0	0
504-1000-519.46-12	VEH MAINT/REPAIR	137	0	0	0	0	0
504-1000-519.46-36	SOFTWARE MAINTENANCE	0	316	310	316	316	310
LEVEL 6	TEXT MAINTENANCE & SUPPORT FOR LEGAL FILES SOFTWARE 9 LICENSES TOTAL ESTIMATED AT \$310/EACH *8 CHARGED TO LEGAL 001-1300 *1 CHARGED TO RISK MANAGEMENT					TEXT AMT	310 310
504-1000-519.47-00	PRINTING AND BINDING	30	61	400	400	250	400
LEVEL 6	TEXT ORIENTATION & TRAINING MATERIALS					TEXT AMT	400 400
504-1000-519.49-16	COMPUTER HARDWARE	0	1,809	0	0	0	0
504-1000-519.49-19	LICENSES, TAXES & FEES	833	724	650	650	598	650
LEVEL 6	TEXT ADMIN SERVICES WELLS FARGO BANKING FEES NOTE: IN CONJUNCTION WITH ALTERNATIVE SERVICES CONCEPTS WORKERS' COMP CASE MANAGEMENT)					TEXT AMT	650 650
504-1000-519.49-90	ADMIN SERVICES FEES	89,715	104,589	99,868	99,868	83,223	111,798
LEVEL 6	TEXT UPDATED FOR FY19					TEXT AMT	111,798 111,798
504-1000-519.51-00	OFFICE SUPPLIES	1,384	3,110	1,250	1,250	510	1,254
LEVEL 6	TEXT OFFICE SUPPLIES (PAPER, PENS, FOLDERS, BINDERS, ETC.) *** TO BALANCE FUND 7/12/18 TP					TEXT AMT	1,250 4 1,254
504-1000-519.52-00	OTHER OPERATING SUPPLIES	1,096	867	550	550	0	550
LEVEL	TEXT					TEXT AMT	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
6	OTHER GOVERNMENTAL EDUCATIONAL/INSTRUCTOR SERVICES						250
	SAFETY VESTS, HARD HATS, GLOVES, SAFETY GLASSES						250
	SPECIALTY TRAINING GIVEAWAY						50
							550
504-1000-519.52-10	GAS, DIESEL, OIL & GREASE	13	70	0	0	0	0
504-1000-519.52-15	POSTAL SERVICE	21	22	30	50	34	30
LEVEL 6	TEXT					TEXT AMT	
	DOT AND DFW NOTIFICATION LETTERS						10
	WORKERS' COMP, LIABILITY CORRESPONDENCE						20
							30
504-1000-519.54-00	DUES & MEMBERSHIPS	774	984	1,285	1,285	974	1,505
LEVEL 6	TEXT					TEXT AMT	
	FLORIDA BAR (FLORIDA REGISTERED PARAEGAL)						220
	FLORIDA SAFETY COUNCIL (SAFE DRIVER PROG MEMB)						100
	NATIONAL ASSOCIATION OF LEGAL ASSISTANTS						150
	PRIMA (PUBLIC RISK MGT ASSOC/NATIONAL CHAPTER)						400
	PRIMA CF (PUBLIC RISK MGT ASSOC/CENTRAL FL CHAP)						35
	SUNSHINE SAFETY COUNCIL						600
							1,505
504-1000-519.54-01	BOOKS & SUBSCRIPTIONS	950	268-	200	200	36	200
LEVEL 6	TEXT					TEXT AMT	
	PROFESSIONAL TRAINING MANUALS CDL DRIVERS						200
							200
*	OPERATING EXPENSE	1,277,881	1,522,380	1,656,476	1,655,626	1,525,589	1,693,836
504-1000-519.63-99	FIXED ASSET TRANSFERS	1,032-	0	0	0	13,681-	0
504-1000-519.64-00	MACH & EQUIPMENT	1,032	0	0	53,478	53,478	0
*	CAPITAL OUTLAY	0	0	0	53,478	39,797	0
504-1000-519.99-02	DEPRECIATION EXPENSE	17	206	0	0	0	0
504-1000-519.99-10	CONTINGENCY	0	0	1,000	0	0	0
*	NON-OPERATING EXPENSE	17	206	1,000	0	0	0
**	NON DEPARTMENTAL	1,734,754	1,781,579	1,934,620	1,988,098	1,812,652	1,974,709
***	NON DEPARTMENTAL	1,734,754	1,781,579	1,934,620	1,988,098	1,812,652	1,974,709

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
LEASE & REPLACEMENT FUND							
505-0000-341.20-01	FLEET RENTAL GENERAL FD	989,953	1,046,347	1,144,241	1,144,241	949,905	1,300,657
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT INCREASE FOR AERIAL QUINT - ADD'L \$75K INCREASE FOR A LA CARTE ITEMS - FIRE&POLICE ***** DECREASE - A LA CARTE PD -CC MTG 08-22-18					TEXT AMT 1,286,660 2,896 15,203 4,102- 1,300,657	
505-0000-341.20-02	FLEET RENTAL DRAINAGE 412	163,598	256,018	268,742	268,742	223,952	213,056
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 213,056 213,056	
505-0000-341.20-03	FLEET RENTAL GAS TAX	74,722	90,064	113,089	113,089	94,241	122,315
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 122,315 122,315	
505-0000-341.20-04	FLEET RENTAL W/S R&R	296,972	316,294	299,747	299,747	249,789	319,194
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 319,194 319,194	
505-0000-341.20-05	FLEET RENTAL GARB. R&R	5,168	0	4,475	4,475	3,729	4,475
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 4,475 4,475	
505-0000-341.20-06	FLEET RENTAL D/P (501)	359,499	309,943	339,245	339,245	282,704	426,417
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 426,417 426,417	
505-0000-341.20-07	FLEET RENTAL VEH MNT 503	38,503	31,400	37,035	37,035	30,863	42,443
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 42,443 42,443	

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
505-0000-341.20-08	FLEET RENTAL GOLF 450	118,408	122,903	128,061	128,061	106,718	138,962
	LEVEL 6 TEXT LEASE FOR EQUIPMENT AS OF 06-18-18 NT LEASE FOR GOLF CART					TEXT AMT 61,627 77,335 138,962	
505-0000-341.20-10	FLEET RENTAL CD BLDG 109	8,762	17,724	24,255	24,255	20,213	26,148
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 26,148 26,148	
505-0000-341.20-14	FLEET FIN. RENTAL	27,534	24,378	22,275	22,275	18,563	10,086
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 10,086 10,086	
505-0000-341.20-15	FLEET RENTAL BLDG MT 506	6,807	9,050	16,686	16,686	17,534	25,138
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT 25,138 25,138	
505-0000-341.20-22	TRANSFER FROM 416	0	0	0	0	0	1,105
505-0000-341.20-23	TRANSFER FROM 420	0	0	0	0	0	1,105
505-0000-361.10-00	INTEREST EARNINGS-INVESTM	17,773	12,129	20,000	20,000	26,065	20,000
505-0000-364.02-00	INSURANCE PROCEEDS PD	0	1,975-	0	0	0	0
505-0000-364.41-00	EQUIPMENT	0	0	0	0	246,536	0
505-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	60,891-	130,936	0	0	0	0
505-0000-369.90-00	MISC REVENUE	0	0	0	0	27	0
505-0000-381.16-00	TRANSFER FROM 001	0	305,000	450,000	450,000	450,000	0
505-0000-389.10-00	APPROPRIATED FUND BAL	0	0	0	3,681,790	0	25,899
	LEVEL 6 TEXT INITIAL ESTIMATE TO BALANCE THE FUND.06-18-18 NT REDUCTION 07-20-18 REDUCTION 08-13-18 INCREASE 08-27-18					TEXT AMT 42,106 2,896- 17,413- 4,102 25,899	
*		2,046,808	2,670,211	2,867,851	6,549,641	2,720,839	2,677,000
**	LEASE & REPLACEMENT FUND	2,046,808	2,670,211	2,867,851	6,549,641	2,720,839	2,677,000

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
505-1000-519.46-12	VEH MAINT/REPAIR	87,811	0	0	0	0	0
505-1000-519.49-02	COMPUTER SOFTWARE	25,555	0	0	14,045	0	0
505-1000-519.49-16	COMPUTER HARDWARE	59,779	71,468	30,000	76,709	63,223	30,000
LEVEL 6	TEXT IT PROJECT - ZMI032 \$30K (PUB SAFETY LAPTOP RPLC) 06-18-18 NT					TEXT AMT 30,000	
						30,000	
505-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	21,468	18,226	0	46,684	21,811	0
*	OPERATING EXPENSE	194,613	89,694	30,000	137,438	85,034	30,000
505-1000-519.63-97	PROJ CAPITAL OUTLAY	0	17,699	0	2,182,301	147,382	0
505-1000-519.63-99	FIXED ASSET TRANSFERS	2,646,598-	1,593,987-	0	0	1,258,353-	0
505-1000-519.64-00	MACH & EQUIPMENT	2,507,855	1,079,022	2,259,000	3,650,327	3,365,275	2,234,000
LEVEL 6	TEXT *FY19 VEHICLES *FY19 CYPRESS HEAD EQUIP & GOLF CARTS *FY19 EQUIPMENT EQUIPMENT: FIRE-EMERG TRAFFIC CONTROL - \$120K EQUIPMENT:FIRE - RADIOS \$215K BASED ON FLEET FINANCING 06-18-18 NT					TEXT AMT 1,567,000 332,000 335,000	
						2,234,000	
505-1000-519.64-06	COMMUNICATIONS EQUIPMENT	0	0	0	7,957	4,828	0
505-1000-519.64-15	ADP EQUIPMENT	138,743	497,266	420,000	389,204	139,651	413,000
LEVEL 6	TEXT *FY19 EQUIPMENT - IT PROJECTS ***** IT PROJECT - ZMI015 \$40K (MUNICIPAL NETWORK) IT PROJECT - ZMI016 \$25K (COMPUTER HARDWARE) IT PROJECT - ZMI070 NETWORK TRACER WIRE \$40K IT PROJECT- DIGITAL SIGNAGE - \$26K IT PROJECT - ZMI054 \$282K (ERP PROJECT) (EQUIPMENT AS OF 06-18-18 NT) ***** *****					TEXT AMT 413,000	
						413,000	
*	CAPITAL OUTLAY	0	0	2,679,000	6,229,789	2,398,783	2,647,000
505-1000-519.91-73	TRANSFER TO 317 GEN CP RP	0	0	0	22,000	22,000	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
* TRANSFERS		0	0	0	22,000	22,000	0
505-1000-519.99-02	DEPRECIATION EXPENSE	1,681,981	1,818,731	0	0	0	0
505-1000-519.99-10	CONTINGENCY	0	0	158,851	160,414	0	0
* NON-OPERATING EXPENSE		1,681,981	1,818,731	158,851	160,414	0	0
** NON DEPARTMENTAL		1,876,594	1,908,425	2,867,851	6,549,641	2,505,817	2,677,000
*** NON DEPARTMENTAL		1,876,594	1,908,425	2,867,851	6,549,641	2,505,817	2,677,000
**** LEASE & REPLACEMENT FUND		1,876,594	1,908,425	2,867,851	6,549,641	2,505,817	2,677,000

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
BUILDING MAINTENANCE							
506-0000-331.51-16	HURRICANE MATTHEW	0	26,798	0	0	0	0
506-0000-334.51-16	HURRICANE MATTHEW	0	4,141	0	0	0	0
506-0000-341.20-12	WATER AND SEWER FD (401)	135,569	155,300	124,162	124,162	103,469	140,241
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 140,241 140,241	
506-0000-341.20-16	GENERAL FUND (001)	1,333,725	1,785,954	1,848,052	1,848,052	1,540,043	2,048,690
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 2,096,715	

	UPDATED 8/9/18 TO POSTPONE FIRE ST RENOV 72 AND 75					40,025-	

	UPDATED 8/23/18 TO REMOVE FINANCE WALL REPAIR					4,800-	

	UPDATED 8/29/18 CM CHANGES - REMOVE ONE CARPET EXT					3,200-	
						2,048,690	
506-0000-341.20-17	SOLID WASTE FUND (410)	4,356	6,628	10,105	10,105	8,421	10,326
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 10,326 10,326	
506-0000-341.20-19	IT FUND (501)	33,460	37,917	42,161	42,161	35,134	53,718
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 53,718 53,718	
506-0000-341.20-21	DRAINAGE FUND (412)	32,063	45,894	47,537	47,537	39,614	39,178
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 39,178 39,178	
506-0000-341.20-24	VEHICLE MAINT. FD (503)	21,758	33,136	50,517	50,517	42,098	51,626
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT 51,626 51,626	
506-0000-341.20-69	CD BLDG SPECIAL REV 109	60,123	67,803	77,397	77,397	64,498	73,005
	LEVEL TEXT					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
6	UPDATED FOR FY19						73,005 73,005
506-0000-361.10-00	INTEREST EARNINGS-INVESTM	4,883	2,702	1,850	1,850	5,215	3,000
506-0000-364.49-00	GAIN/(LOSS) ON SALE F/A	0	6,053-	0	0	0	0
506-0000-369.90-00	MISC REVENUE	897	585	0	0	484	0
506-0000-389.10-00	APPROPRIATED FUND BAL	0	0	174,156	432,430	0	99,673
LEVEL 6	TEXT FUND BALANCE ***					TEXT AMT 100,000	
	UDATED TO BALANCE FUND 8*1-18 TP						327- 99,673
*		1,626,834	2,160,805	2,375,937	2,634,211	1,838,976	2,519,457
**	BUILDING MAINTENANCE	1,626,834	2,160,805	2,375,937	2,634,211	1,838,976	2,519,457
***	BUILDING MAINTENANCE	1,626,834	2,160,805	2,375,937	2,634,211	1,838,976	2,519,457
****	BUILDING MAINTENANCE	1,626,834	2,160,805	2,375,937	2,634,211	1,838,976	2,519,457

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
BUILDING MAINTENANCE BUILDING MAINTENANCE 506-4200-539.12-00	SALARIES AND WAGES	172,474	210,499	289,312	288,652	246,849	313,376
	LEVEL 6 TEXT					TEXT AMT	
	REG, SICK BUY BACK, ACCRUAL PAYOUTS					268,496	
	WAGE INCREASE					7,819	
	NEW: GENERATOR MECHANIC 50% (REORG)					16,141	
	NEW: CUSTODIAN (ANNEX)					20,920	
						313,376	
506-4200-539.12-11	COMPENSATED ABSENCE	18,858-	4,561	0	0	0	0
506-4200-539.14-00	OVERTIME	3,237	6,649	2,750	2,750	3,960	4,000
	LEVEL 6 TEXT					TEXT AMT	
	AFTER HOURS CALL OUTS					4,000	
	CALLOUTS, GENERATOR, HVAC, AND EVENTS						

						4,000	
506-4200-539.15-10	CERTIFICATIONS/LICENSES	0	0	0	75	75	0
506-4200-539.21-00	FICA TAXES	11,416	15,223	22,347	22,347	16,991	24,286
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)					20,851	
	WAGE INCREASE					599	
	NEW: GENERATOR MECHANIC 50% (REORG)					1,235	
	NEW: CUSTODIAN (ANNEX)					1,601	
						24,286	
506-4200-539.22-00	RETIREMENT CONTRIBUTIONS	24,043	30,000	39,723	39,723	35,992	50,145
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF					45,088	
	WAGE INCREASE					1,350	
	NEW: GENERATOR MECHANIC 50% (REORG)					1,615	
	NEW: CUSTODIAN (ANNEX)					2,092	
						50,145	
506-4200-539.23-00	HEALTH INSURANCE	25,189	36,520	55,009	55,009	46,807	64,746
	LEVEL 6 TEXT					TEXT AMT	
	HEALTH					50,408	
	DENTAL					2,727	
	LIFE					591	
	WAGE INCREASE LIFE					17	
	PART TIME 35 HR EMPL INS INCR TO FULL CONTR						
	NEW: GENERATOR MECHANIC 50% (REORG)						

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
	HEALTH						3,439
	DENTAL						186
	LIFE						78
	NEW: CUSTODIAN (ANNEX)						
	HEALTH						6,877
	DENTAL						372
	LIFE						51
							64,746
506-4200-539.24-00	WORKER'S COMPENSATION	4,065	4,779	7,566	7,566	6,714	8,323
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						7,452
	WAGE INCREASE						207
	NEW: GENERATOR MECHANIC 50% (REORG)						423
	NEW: CUSTODIAN (ANNEX)						241
							8,323
506-4200-539.26-00	EAP BENEFIT	176	228	300	300	275	330
	LEVEL 6 TEXT					TEXT AMT	
	CURRENT STAFF						274
	NEW: GENERATOR MECHANIC 50% (REORG)						19
	NEW: CUSTODIAN (ANNEX)						37
							330
* PERSONNEL SERVICES		221,742	308,459	417,007	416,422	357,663	465,206
506-4200-539.31-13	OTHER PROF. SERVICES	3,660	1,025	1,500	1,500	0	1,500
	LEVEL 6 TEXT					TEXT AMT	
	AIR QUALITY TESTS AT POLICE DEPARTMENT						1,500
							1,500
506-4200-539.34-14	CONTRACT SERVICES OTHER	32,436	15,224	15,820	15,520	12,327	17,555
	LEVEL 6 TEXT					TEXT AMT	
	OFFICE PLANT SERVICES						3,230
	PEST CONTROL-ALL FACILITIES						5,000
	FY18 MTHLY=\$378*12=\$4,536 FY19 RODENT CONTROL						
	AND BED BUG CONTROL						
	TERMITE BOND - POLICE DEPARTMENT						750
	LAUNDRY SERVICE (MOP HEADS)						1,000
	WINDOW CLEANING FOR CITY HALL AND POLICE DEPT.						6,575
	INCREASE COST DUE TO NEW QUOTES OBTAINED						
	FIRE ALARM MONITORING FOR CITY HALL						1,000

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ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
							17,555
506-4200-539.34-15	TEMP HELP SERVICE FEE	0	0	4,000	0	0	0
506-4200-539.34-70	CONT SRVCS GENERATOR PM	0	0	0	0	0	15,000
	LEVEL 6 TEXT CONTRACT SERVICES FOR GENERATOR PREVENTATIVE MAINTENANCE					TEXT AMT 15,000	
	** NEW FY19** *****						15,000
506-4200-539.40-10	EMPLOYEE TRAINING	0	0	0	0	0	700
	LEVEL 6 TEXT SUPERVISORY AND SAFETY TRAINING					TEXT AMT 700 700	
506-4200-539.41-00	COMMUNICATION SERVICES	1,270	1,016	2,495	2,495	920	2,495
	LEVEL 6 TEXT DEPARTMENTAL PHONES RENTAL AND SERVICES					TEXT AMT 2,160	
	**THREE(3)PHONES AT AVERAGE OF \$60 PER MONTH X 12 MONTHS						
	EJ WARD GPS FLEET MONITORING						335
	**FOUR (4) UNITS AT \$6.95 PER MONTH X 12 MONTHS						2,495
506-4200-539.43-10	ELECTRICAL SERVICES	484,504	491,022	480,000	480,000	444,942	490,000
	LEVEL 6 TEXT ELECTRIC - AVERAGE \$40,693.48PER MONTH X 12 MONTHS					TEXT AMT 490,000	
	488,319.48 ANNUAL **NOTE:ALL BUILDINGS						490,000
506-4200-539.43-12	WATER/SEWER SERVICES	133,715	151,166	171,108	171,108	130,129	150,000
	LEVEL 6 TEXT UTILITY BILLING FEES:					TEXT AMT 150,000	
	FY18 MTHLY AVG \$12,008.81 *12=\$144,105.72						150,000
506-4200-539.43-14	DRAINAGE	32,306	45,507	54,480	54,480	48,635	53,000
	LEVEL 6 TEXT FY2018 MTHLY AVG \$4,357.02 *12=\$52,284.24 ANNUAL					TEXT AMT 53,000 53,000	

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506-4200-539.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	1,500	1,500	0	1,500
	LEVEL 6 TEXT ARIAL LIFTS/SCISSORS LIFT					TEXT AMT	
							1,500
	**NOTE: FOR USE IN AREAS AT CITY HALL WHERE THE BUCKET TRUCK CAN NOT GAIN ACCESS FOR PRESSURE WASHING OF THE BUILDING						1,500
506-4200-539.44-13	FLEET FINANCING	6,807	9,050	16,686	21,041	17,534	25,138
	LEVEL 6 TEXT FLEET FINANCE AS OF 06-18-18 NT					TEXT AMT	
							25,138
							25,138
506-4200-539.45-19	VEHICLE INSURANCE	1,490	1,547	1,731	1,731	1,443	2,286
	LEVEL 6 TEXT VEHICLES AND ROLLING STOCK					TEXT AMT	
							2,286
							2,286
506-4200-539.46-10	GENERAL EQUIP MAINT	8,657	33,383	27,757	41,557	29,025	14,500
	LEVEL 6 TEXT CITY HALL MESSAGE BOARD SIGN ANNUAL MAINTENANCE					TEXT AMT	
							4,500
							\$375/MONTH X 12 MONTHS
							BUILDING EQUIPMENT REPAIRS AND REPLACEMENTS
							APPLIANCE REPAIRS
							GENERATOR MAINTENANCE REPAIRS MOVED TO 46-42
							FIRE BACKFLOW REPAIRS AS NEEDED
							FIRE SPRINKLER SYSTEM REPAIRS AS NEEDED
							FIRE ALARM REPAIRS AS NEEDED
							1,500
							2,000
							1,500
							14,500
506-4200-539.46-11	REGULAR MAINT/INSP EQUIP	31,349	19,259	20,200	20,200	14,412	23,100
	LEVEL 6 TEXT FIRE ALARM SYSTEM INSPECTIONS					TEXT AMT	
							3,200
							FIRE SPRINKLER SYSTEM INSPECTIONS
							4,000
							FIRE SYSTEMS BACKFLOW INSPECTIONS
							2,000
							FIRE EXTINGUISHER REPAIR/REPLACEMENT
							2,000
							ELEVATOR REPAIRS AND MAINTENANCE
							1,500
							ELEVATOR SERVICE INSPECTION CH & PD
							7,900
							ROOF INSPECTION SERVICES - 3 FACILITIES
							2,500
							23,100
506-4200-539.46-12	VEH MAINT/REPAIR	2,983-	7,811	5,000	8,925	5,613	5,000

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	LEVEL 6					TEXT AMT	
						VEHICLE REPAIRS	5,000
						4 VEHICLES	5,000
506-4200-539.46-16	BUILDING MAINT	148,549	162,494	286,020	318,030	241,162	257,800
	LEVEL 6					TEXT AMT	
						MISCELLANEOUS REPAIRS AS FOLLOWS:	
						OVERHEAD DOOR REPAIRS-ROUTINE INSPECTION/MAINT.	12,000
						AND AS NEEDED REPAIR.	
						A/C MAINTENANCE AND REPAIR	80,000
						ELECTRICAL MAINTENANCE AND REPAIR	55,000
						LIBRARY FOUNTAIN MAINTENANCE	1,500
						LOCK AND DOOR CLOSER MAINTENANCE/ ANNEX ADDITION	9,000
						MINOR ROOF REPAIR AND WARRANTY INSPECTIONS	10,000
						PUBLIC WORKS RESTROOM REPAIR & MAINTENANCE	6,000
						PLUMBING REPAIRS AND MAINTENANCE	10,000
						FIRE STATION 73 HOT WATER HEATER REPLACEMENT FY19	12,000
						FIRE ALARM PANEL REPLACEMENT(PW & CH)	20,500
						REPLACEMENT OF DAMAGED LIGHTS POLES-	20,000
						FIRE STATION NO. 71 RENOVATIONS:	10,675
						REPAIR EXTERIOR COLUMN STUCCO \$375	
						REFINISH INTERIOR WALLS-FIRE BAY/CEILING \$5,250	
						RE-GROUT SHOWER'S CERAMIC TILE \$175	
						REMOVE AND REPLACE CARPET& VINYL BASE \$4,500	
						REFINISH EXTERIOR CASTIRON FIRELINE PIPING \$375	
						FIRE STATION NO. 72 RENOVATIONS:	22,450
						PAINT INTERIOR WALLS, ADD CORNER GUARDS	
						& REFINISH TRUCK BAY FLOOR \$16,750	
						REMOVE/REPLACE CARPET & VINYL BASE \$4,500	
						REFINISH (1) SIDE OF PASS DOORS/TRUCK BAY \$500	
						ADD 1X6 WOOD CHAIR RAIL IN DINING AREA \$700	
						FIRE STATION NO. 73 RENOVATIONS COMPLETED FY18	
						FIRE STATION NO. 74 RENOVATIONS:	11,125
						REMOVE AND REPLACE CARPET& VINYL BASE \$4,500	
						REFINISH FLOORS IN TRUCK BAY \$5,625	
						REFINISH DOORS AND FRAMES IN TRUCK BAY \$1,000	
						FIRE STATION NO. 75 RENOVATIONS:	17,575
						PAINT LIVING AREA WALLS & INSTALL CORNER	
						GUARDS ON ALL EXTERIOR CORNERS \$11,163	
						REFINISH FLOORS IN TRUCK BAY \$4,925	
						REFINISH PASS DOORS IN THE TRUCK BAY \$876	
						ADD 1X6 CHAIR RAIL IN DINING AREA \$611	
						REFINISH WALL IN FINANCE SUITE	4,800

						FUEL TANK MAINTENANCE (MOVED TO 503 FUND FY19)	

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
	PORTABLE DIGITAL DISPLAY FOR CITY HALL LOBBY ***						1,000
	8/29/18 CM CHANGES REDUCE BY ONE CARPET EXTRACTOR						3,200- 4,200
506-4200-539.49-61	DATA PROCESSING 501	7,160	7,958	10,877	10,877	9,064	12,585
	LEVEL 6 TEXT UPDATED FOR FY19 ***					TEXT AMT	12,912
	UPDATED 8/1/18 A LA CARTE GIS SPEC						327- 12,585
506-4200-539.49-64	INSURANCE 504	21,317	18,203	17,504	17,504	14,587	25,120
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT	25,120 25,120
506-4200-539.49-90	ADMIN SERVICE FEES	50,296	68,794	74,807	74,807	62,339	92,489
	LEVEL 6 TEXT UPDATED FOR FY19					TEXT AMT	92,489 92,489
506-4200-539.51-00	OFFICE SUPPLIES	0	2,657	500	500	500	500
	LEVEL 6 TEXT OFFICE SUPPLIES					TEXT AMT	500 500
506-4200-539.52-00	OTHER OPERATION SUPPLIES	18,456	18,083	13,000	13,000	10,776	15,000
	LEVEL 6 TEXT PAINT & PAINTING SUPPLIES					TEXT AMT	5,000
	MISC. MAINTENANCE SUPPLIES (LIGHT FIXTURES, DOOR HANDLES, ETC.)						6,500
	VARIOUS FILTERS FOR FACILITIES HVAC UNITS						1,000
	LOCK/KEY REPLACEMENT-INTERNAL MAINTENANCE (MOVED TO 4616 IN FY 19						
	VARIOUS HAND TOOLS , MOPS, BUCKETS, GARBAGE CANS						2,500
	UTILITY CARTS, BROOMS, VACUMN CLEANERS (INCREASE DUE TO ANNEX)						
							15,000
506-4200-539.52-10	GAS,DIESEL,OIL,& GREASE	189	4,037	6,000	6,000	4,386	5,730
	LEVEL 6 TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
6	EST UNLEADED 1,200 GALLONS AT \$2.50 PER GALLON EST DIESEL 910 GALLONS AT \$3.00 PER GALLON **UPDATED \$/GAL 6/28/18 TP						3,000 2,730 5,730
506-4200-539.52-11	JANITORIAL SUPPLIES	9,121	15,533	11,230	11,230	10,428	15,000
LEVEL 6	TEXT *JANITORIAL CLEANING SUPPLIES AND EQUIPMENT (INCREASE DUE TO ANNEX)					TEXT AMT	15,000 15,000
506-4200-539.52-12	UNIFORMS	0	51	525	1,185	893	2,820
LEVEL 6	TEXT NEW/ REPLACEMENT UNIFORMS, HATS, TEE SHIRTS RUBBER BOOTS (8 EMP) BOOT ALLOWANCE PER NAGE CONTRACT MOVED FROM SALARY (8 EMPLOYEES)					TEXT AMT	1,500 1,320 2,820
506-4200-539.52-76	GENERATOR PARTS	0	0	0	0	0	5,000
LEVEL 6	TEXT PURCHASE OF GENERATOR PARTS FOR REPAIRS DONE IN-HOUSE **NEW FY19** *****					TEXT AMT	5,000 5,000
506-4200-539.54-00	DUES & MEMBERSHIPS	155	0	320	288	0	0
* OPERATING EXPENSE		991,371	1,078,719	1,228,585	1,279,335	1,063,049	1,262,143
506-4200-539.62-00	BUILDINGS AND IMP. TO	3,080	0	0	0	0	0
506-4200-539.63-97	PROJ CAPITAL OUTLAY	55,459	3,600	9,820	95,020	58,021	40,000
LEVEL 6	TEXT CIP - KITCHEN REPLACEMENT @ FS71 & FS74 *****					TEXT AMT	40,000 40,000
506-4200-539.63-99	FIXED ASSET TRANSFER	77,552-	12,913-	0	0	55,120-	0
506-4200-539.64-00	MACH & EQUIPMENT	8,419	0	86,000	141,845	55,120	100,000
LEVEL 6	TEXT CAPITAL EQUIPMENT CARPET EXTRACTOR (CITY HALL AND NEW ANNEX)					TEXT AMT	6,400

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3

	CIP						
	STANDBY POWER GENERATORS REBUILD / REPLACEMENT						100,000

	CARPET EXTRACTORS MOVED TO 4920 BASED ON COST PER						6,400-
	PER JW REQUEST 6/27/18 (TP)						100,000
506-4200-539.64-04	FURNITURE & FIXTURES	0	0	0	23,390	23,390	0
	LEVEL 6 TEXT NO FUNDING REQUIREMENTS FOR FY19					TEXT AMT	
506-4200-539.64-15	IT EQUIPMENT/OTHER	10,594	9,313	0	94	94	0
	LEVEL 6 TEXT NO FUNDING REQUIREMENTS FOR FY19					TEXT AMT	

*	CAPITAL OUTLAY	0	0	95,820	260,349	81,505	140,000
506-4200-539.91-22	TRANSFER TO 001	0	0	0	22,880	22,880	0
506-4200-539.91-73	TRANSFER TO 317 FUND	0	0	0	31,700	31,700	0
	LEVEL 6 TEXT TO BE MODIFIED BY FINANCE					TEXT AMT	
506-4200-581.91-29	TRANSFER TO 220 FUND	627,170	624,173	623,525	623,525	519,604	624,390
	LEVEL 6 TEXT 2014 CAP IMPRV BOND (54% OF \$1,152,477 DEBT SRV)					TEXT AMT	
	2014 CAP IMPRV BOND (54% OF \$3,800 OTHER DEBT SRV)					622,338	
						2,052	
						624,390	

*	TRANSFERS	627,170	624,173	623,525	678,105	574,184	624,390
506-4200-539.99-02	DEPRECIATION EXPENSE	97,394	84,600	0	0	0	0
506-4200-539.99-10	CONTINGENCY	0	0	11,000	0	0	27,718
	LEVEL 6 TEXT TO BALANCE FUND-PLAN FOR ADDL COSTS DUE TO ANNEX					TEXT AMT	
						27,718	
						27,718	

*	NON-OPERATING EXPENSE	97,394	84,600	11,000	0	0	27,718

**	BUILDING MAINTENANCE	1,937,677	2,095,951	2,375,937	2,634,211	2,076,401	2,519,457

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
LOAN POOL							
508-0000-361.10-00	INTEREST EARNINGS-INVESTM	20,728	13,108	10,000	10,000	17,468	10,000
508-0000-361.15-00	INTERNAL INTEREST EARNING	68,753	62,421	64,716	64,716	41,707	52,954
		LEVEL 6	TEXT 611 FUND 103 FUND	INTERNAL INTEREST INTERNAL INTEREST		TEXT AMT 10,361 42,593 52,954	
508-0000-389.10-00	APPROPRIATED FUND BAL	0	0	326,693	717,646	0	349,590
*		89,481	75,529	401,409	792,362	59,175	412,544
**	LOAN POOL	89,481	75,529	401,409	792,362	59,175	412,544
***	LOAN POOL	89,481	75,529	401,409	792,362	59,175	412,544
****	LOAN POOL	89,481	75,529	401,409	792,362	59,175	412,544

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
508-1000-590.91-32	TRANSFER TO 450/451 fund	0	0	73,409	73,409	0	87,544
	LEVEL 6 TEXT LOAN TO BALANCE THE FUND					TEXT AMT 87,544 87,544	
508-1000-590.91-54	TRANSFER TO 103 FUND	0	0	328,000	328,000	0	325,000
	LEVEL 6 TEXT TRANSFER TO THE 103 FUND FOR DEBT SERVICE 07-20-18 (NT)					TEXT AMT 325,000 325,000	
508-1000-590.91-73	TRANSFER TO 317 FUND	0	0	0	390,953	0	0
*	TRANSFERS	0	0	401,409	792,362	0	412,544
**	NON DEPARTMENTAL	0	0	401,409	792,362	0	412,544
***	NON DEPARTMENTAL	0	0	401,409	792,362	0	412,544
****	LOAN POOL	0	0	401,409	792,362	0	412,544

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
POLICE BENEFIT TRST FUND							
606-0000-361.10-00	INTEREST EARNINGS-INVESTM	113	65	100	100	98	100
606-0000-366.90-00	PRIVATE DONATIONS	200	100	0	0	0	0
606-0000-366.90-32	HOLIDAY DONATIONS	832	1,348	0	0	540	0
606-0000-369.90-00	MISC REVENUE	63	312	0	0	461	0
606-0000-369.90-03	CRIME PREVENTION	1,500	0	0	0	3,000	0
606-0000-369.90-04	VICTIM ADVOCATE PROGRAM	0	0	0	0	24	0
606-0000-369.90-05	COKE MACHINE RECEIPTS	2,595	2,278	2,400	2,400	1,270	2,400
606-0000-389.10-00	APPROPRIATED FUND BAL	0	0	5,200	5,200	0	5,200
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*		5,303	4,103	7,700	7,700	5,393	7,700
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**	POLICE BENEFIT TRST FUND	5,303	4,103	7,700	7,700	5,393	7,700
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***	POLICE BENEFIT TRST FUND	5,303	4,103	7,700	7,700	5,393	7,700
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****	POLICE BENEFIT TRST FUND	5,303	4,103	7,700	7,700	5,393	7,700

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
POLICE POLICE 606-3200-521.40-00	TRAVEL PER DIEM	673	0	1,300	1,300	0	1,300
	LEVEL 6 TEXT TOUR DE FORCE, ANNUAL, FROM CP FUNDS					TEXT AMT 1,300 1,300	
606-3200-521.52-00	OTHER OPERATING SUPPLIES	3,624	4,126	4,000	4,000	2,025	4,000
	LEVEL 6 TEXT VENDING MACHINE, MISC EXPENSES, ANNUAL					TEXT AMT 4,000 4,000	
606-3200-521.52-02	CRIME PREVENTION	1,372	2,108	1,000	1,000	3,436	1,000
	LEVEL 6 TEXT CRIME PREVENTION EXPENSES					TEXT AMT 1,000 1,000	
606-3200-521.52-03	HOLIDAY DONATIONS PROGRAM	1,365	1,309	1,400	1,400	1,153	1,400
	LEVEL 6 TEXT HOLIDAY DONATIONS (VA, XMAS TOYS, ETC.) VA606					TEXT AMT 1,400 1,400	
* OPERATING EXPENSE		7,034	7,543	7,700	7,700	6,614	7,700
** POLICE		7,034	7,543	7,700	7,700	6,614	7,700
*** POLICE		7,034	7,543	7,700	7,700	6,614	7,700
**** POLICE BENEFIT TRST FUND		7,034	7,543	7,700	7,700	6,614	7,700

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
POLICE FORFEITURE TRUST							
607-0000-351.11-00	CASH FORFEITURES	686,969	4,334	0	0	12,473	0
607-0000-358.20-00	SALE OF CONFISCATED PROP	519	0	0	0	0	0
607-0000-361.10-00	INTEREST EARNINGS-INVESTM	5,786	3,339	1,000	1,000	8,272	1,000
607-0000-364.23-00	SALE OF LAND	0	242,144	0	0	0	0
607-0000-369.91-00	MISC REVENUE POLICE	0	0	0	0	1,500	0
607-0000-389.10-00	APPROPRIATED FUND BAL	0	0	411,000	958,719	0	440,000
		LEVEL 6	TEXT ORIGINAL NEED TO BALANCE FUND (07-23-18 NT)				TEXT AMT 440,000 440,000
607-0000-399.10-25	FRM 608 POLICE EVIDENCE	4,004	1,583	0	0	3,100	0
*		697,278	251,400	412,000	959,719	25,345	441,000
**	POLICE FORFEITURE TRUST	697,278	251,400	412,000	959,719	25,345	441,000
***	POLICE FORFEITURE TRUST	697,278	251,400	412,000	959,719	25,345	441,000
****	POLICE FORFEITURE TRUST	697,278	251,400	412,000	959,719	25,345	441,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
POLICE POLICE 607-3200-521.31-12	LEGAL SERVICES	32,577	11,051	50,000	50,000	5,676	50,000
	LEVEL 6 TEXT ANNUAL LEGAL EXPENSES (CITY ATTORNEY & OTHER FEES)					TEXT AMT 50,000 50,000	
607-3200-521.31-13	OTHER PROF. SERVICES	1,100	0	0	0	0	0
607-3200-521.40-13	LAW ENFORCEMENT ED	0	0	5,000	5,000	1,612	5,000
	LEVEL 6 TEXT TRAVEL/TRAINING FOR ITEMS THAT EXCEED 001 FUNDS					TEXT AMT 5,000 5,000	
607-3200-521.43-10	ELECTRICAL SERVICES	117	670	0	0	0	0
607-3200-521.43-12	WATER/SEWER SERVICES	0	410	0	0	0	0
607-3200-521.49-02	COMPUTER SOFTWARE	0	0	39,000	39,000	0	39,000
	LEVEL 6 TEXT ONLINE REPORTING SOFTWARE CELLEBRITE FORENSIC CELLULAR SOFTWARE					TEXT AMT 23,000 16,000 39,000	
607-3200-521.49-04	OTHER CHARGES FOR SERVICE	2,911	3,640	5,000	5,000	0	5,000
	LEVEL 6 TEXT UNFORESEEN FORFIETURE FEES					TEXT AMT 5,000 5,000	
607-3200-521.49-19	TAXES, LICENSES, & FEES	0	4,253	0	0	0	0
607-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	25,189	7,922	75,000	120,719	75,306	75,000
	LEVEL 6 TEXT VARIOUS NON-CAPITAL EQUIP. INCL. BUT NOT LIMIT TO: NEW OFC POS. (HANDGUN, SHOTGUN, AR) EQUIPMENT FOR ERT, MOTORS, CID, PATROL, CST, ETC.					TEXT AMT 75,000 75,000	
607-3200-521.52-00	OTHER OPERATING SUPPLIES	4,348	125	50,000	50,000	5,448	50,000
	LEVEL 6 TEXT FOR MISC UNFORESEEN NON-CAPITAL OPERATING EXPENSES THAT EXCEED 001 FUNDS					TEXT AMT 50,000 50,000	
607-3200-529.40-00	TRAVEL PER DIEM	0	837	0	0	2,215	0
607-3200-529.40-10	EMPLOYEE TRAINING	399	1,423	3,000	3,000	450	3,000

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FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
	LEVEL 6 TEXT COMM. RELATIONS, EMPLOYEE TRAINING					TEXT AMT 3,000 3,000	
607-3200-529.52-00	OTHER OPERATING SUPPLIES	4,030	15,564	10,000	10,000	5,233	10,000
	LEVEL 6 TEXT COMM. RELATIONS EXPENSES					TEXT AMT 10,000 10,000	
*	OPERATING EXPENSE	70,671	45,895	237,000	282,719	95,940	237,000
607-3200-521.63-97	PROJ CAPITAL OUTLAY	0	0	0	505,000	0	0
607-3200-521.64-00	MACH & EQUIPMENT	8,808	3,318	175,000	172,000	65,909	204,000
	LEVEL 6 TEXT FATS SYSTEM (EST \$75,000) VARIOUS CAPITAL ITEMS TO INCLUDE, BUT NOT LIMITED FLEET EXPANSION, UNFORSEEN RANGE ISSUES *****					TEXT AMT 75,000 100,000	
	1 NEW LIEUTENANT VEHICLE (07-23-18 NT)					29,000 204,000	
607-3200-521.64-99	K-9 Officer	0	5,640	0	0	0	0
*	CAPITAL OUTLAY	8,808	8,958	175,000	677,000	65,909	204,000
**	POLICE	79,479	54,853	412,000	959,719	161,849	441,000
***	POLICE	79,479	54,853	412,000	959,719	161,849	441,000
****	POLICE FORFEITURE TRUST	79,479	54,853	412,000	959,719	161,849	441,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
RECREATION IMPACT FUND							
611-0000-324.61-00	RESIDENTIAL CULTURE/RECRE	122,000	757,450	125,000	125,000	376,413	1,174,500
	LEVEL 6 TEXT BASED ON SCHEDULE PROVIDED BY CD 7/16/18					TEXT AMT 1,174,500 1,174,500	
611-0000-361.10-00	INTEREST EARNINGS-INVESTM	2,504	3,276	0	0	6,923	2,000
611-0000-389.10-00	APPROPRIATED FUND BAL	0	0	95,069	145,069	0	446,431
	LEVEL 6 TEXT INITIAL ESTIMATE TO BALANCE THE FUND 07-18-18 NT ***** UPDATED BASED ON ANTICIPATED IMPACT FEES FOR FY19 ***** TO INCREASE FUND BALANCE					TEXT AMT 603,069 603,069- 446,431- 446,431-	
*		124,504	760,726	220,069	270,069	383,336	730,069
**	RECREATION IMPACT FUND	124,504	760,726	220,069	270,069	383,336	730,069
***	RECREATION IMPACT FUND	124,504	760,726	220,069	270,069	383,336	730,069
****	RECREATION IMPACT FUND	124,504	760,726	220,069	270,069	383,336	730,069

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
RECREATION							
RECREATION							
611-5100-572.49-90	ADMIN SERVICE FEES	2,440	15,149	2,500	2,500	2,083	2,500
*	OPERATING EXPENSE	2,440	15,149	2,500	2,500	2,083	2,500
611-5100-572.63-97	PROJ CAPITAL OUTLAY	0	0	0	50,000	0	510,000
	LEVEL 6 TEXT FY19 CIP: THE REC CENTER REMODEL AND EXPANSION 07-18-18 NT					TEXT AMT 510,000 510,000	
*	CAPITAL OUTLAY	0	0	0	50,000	0	510,000
611-5100-572.71-11	PRINCIPAL L/P	0	0	197,341	197,341	0	207,208
	LEVEL 6 TEXT PRINCIPAL ON \$1.6M LOAN FOR CORACI PARK					TEXT AMT 207,208 207,208	
611-5100-572.72-11	LOAN POOL INTEREST	38,574	29,625	20,228	20,228	20,227	10,361
	LEVEL 6 TEXT INTEREST ON \$1.6M LOAN FOR CORACI PARK					TEXT AMT 10,361 10,361	
*	DEBT SERVICE	38,574	29,625	217,569	217,569	20,227	217,569
**	RECREATION	41,014	44,774	220,069	270,069	22,310	730,069
***	RECREATION	41,014	44,774	220,069	270,069	22,310	730,069
****	RECREATION IMPACT FUND	41,014	44,774	220,069	270,069	22,310	730,069

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
POLICE EDUCATION TRUST							
615-0000-351.30-00	POLICE EDUCATION	11,089	9,836	10,000	10,000	7,026	10,000
615-0000-361.10-00	INTEREST EARNINGS-INVESTM	49	55	0	0	80	0
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*		11,138	9,891	10,000	10,000	7,106	10,000
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**	POLICE EDUCATION TRUST	11,138	9,891	10,000	10,000	7,106	10,000
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***	POLICE EDUCATION TRUST	11,138	9,891	10,000	10,000	7,106	10,000
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****	POLICE EDUCATION TRUST	11,138	9,891	10,000	10,000	7,106	10,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER		ACCOUNT DESCRIPTION		FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2019 PROPOSED3
POLICE										
POLICE										
615-3200-521.40-00	TRAVEL PER DIEM			0	0	0	0		166	0
615-3200-521.40-13	LAW ENFORCEMENT ED			6,233	11,467	10,000	10,000		3,005	10,000
		LEVEL	TEXT							
		6	OFFICER TRAINING ONLY							
									TEXT	AMT
										10,000
										10,000
-----				-----	-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE			6,233	11,467	10,000	10,000		3,171	10,000
-----				-----	-----	-----	-----	-----	-----	-----
**	POLICE			6,233	11,467	10,000	10,000		3,171	10,000
-----				-----	-----	-----	-----	-----	-----	-----
***	POLICE			6,233	11,467	10,000	10,000		3,171	10,000
-----				-----	-----	-----	-----	-----	-----	-----
****	POLICE EDUCATION TRUST			6,233	11,467	10,000	10,000		3,171	10,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNCE	FY2019 PROPOSED3
RECREATION SCHOLARSHIP							
621-0000-347.22-00	CONCESSION PROCEEDS	16,931	14,723	17,000	17,000	8,145	17,000
621-0000-347.35-00	GOLF TOURNAMENTS	9,030	9,240	8,000	8,000	7,420	8,000
621-0000-361.10-00	INTEREST EARNINGS-INVESTM	563	390	300	300	613	300
621-0000-366.95-00	MAYORS FUND RAISING	8,920	11,141	10,000	10,000	14,705	10,000
	LEVEL 6 TEXT GOLF TOURNAMENT CONTRIBUTIONS					TEXT AMT 10,000 10,000	
621-0000-369.90-05	COKE MACHINE RECEIPTS	3,358	2,342	2,500	2,500	2,922	2,500
*		38,802	37,836	37,800	37,800	33,805	37,800
**	RECREATION SCHOLARSHIP	38,802	37,836	37,800	37,800	33,805	37,800
***	RECREATION SCHOLARSHIP	38,802	37,836	37,800	37,800	33,805	37,800
****	RECREATION SCHOLARSHIP	38,802	37,836	37,800	37,800	33,805	37,800

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNC	FY2019 PROPOSED3
NON DEPARTMENTAL							
NON DEPARTMENTAL							
621-1000-572.40-00	TRAVEL PER DIEM	0	13,440	0	0	0	0
621-1000-572.49-20	EQUIP & OTHER NON-CAPITAL	0	3,105	0	0	0	0
621-1000-572.52-00	OTHER OPERATING SUPPLIES	11,453	11,380	12,450	12,450	9,280	12,450
	LEVEL 6						
	TEXT					TEXT	AMT
	SCHOLARSHIP FUNDS-CONCESSION ITEMS,						12,000
	SNACK MACHINE ITEMS						
	HOT DOGS, SODA, CHIPS, GATORAIDE, CANDY, ETC.						
	MISC. PREP ITEMS, CLEANING SUPPLIES,						
	HEALTH DEPT. INSPECTION FOR 3 CONCESSIONS						330
	@ \$110 EACH						120
	STAFF FOOD HANDLING CERTIFICATIONS \$40EA.						12,450
621-1000-572.52-20	GOLF TOURNAMENT EXPENSE	13,789	14,892	12,000	15,768	15,768	15,000
*	OPERATING EXPENSE	25,242	42,817	24,450	28,218	25,048	27,450
621-1000-572.83-00	OTHER GRANTS & AIDS	2,149	3,010	10,000	9,582	0	10,000
*	GRANTS & AIDE	2,149	3,010	10,000	9,582	0	10,000
621-1000-572.99-10	CONTINGENCY	0	0	3,350	0	0	350
*	NON-OPERATING EXPENSE	0	0	3,350	0	0	350
**	NON DEPARTMENTAL	27,391	45,827	37,800	37,800	25,048	37,800
***	NON DEPARTMENTAL	27,391	45,827	37,800	37,800	25,048	37,800
****	RECREATION SCHOLARSHIP	27,391	45,827	37,800	37,800	25,048	37,800

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2019 PROPOSED3
FEDERAL POLICE FORFEITURE							
625-0000-361.10-00	INTEREST EARNINGS-INVESTM	1,344	426	1,000	1,000	746	1,000
625-0000-389.10-00	APPROPRIATED FUND BAL	0	0	49,000	49,000	0	49,000
		-----	-----	-----	-----	-----	-----
*		1,344	426	50,000	50,000	746	50,000
		-----	-----	-----	-----	-----	-----
**	FEDERAL POLICE FORFEITURE	1,344	426	50,000	50,000	746	50,000
		-----	-----	-----	-----	-----	-----
***	FEDERAL POLICE FORFEITURE	1,344	426	50,000	50,000	746	50,000
		-----	-----	-----	-----	-----	-----
****	FEDERAL POLICE FORFEITURE	1,344	426	50,000	50,000	746	50,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNTING PERIOD 11/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2016 Actual	FY2017 Actual	FY2018 Orig/Adopted Budget	FY2018 Adjusted Budget	FY2018 Y-T-D INCLD ENCMBRNC	FY2019 PROPOSED3
POLICE							
POLICE							
625-3200-521.34-14	CONTRACT SERVICES OTHER	71,747	0	0	0	0	0
625-3200-521.49-16	COMPUTER HARDWARE	1,905	0	0	0	0	0
625-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	15,526	0	0	2,898	2,898	0
625-3200-521.52-00	OTHER OPERATING SUPPLIES	0	0	25,000	22,102	0	25,000
LEVEL 6		TEXT FOR UNFORESEEN NON-CAPITAL OPERATING EXPENSES THAT EXCEED 001 FUNDS				TEXT AMT	25,000
							25,000
* OPERATING EXPENSE		89,178	0	25,000	25,000	2,898	25,000
625-3200-521.64-00	MACH & EQUIPMENT	0	0	25,000	25,000	0	25,000
LEVEL 6		TEXT MARINE UNIT BOAT MOTOR (EST \$15,000 - \$24,000)				TEXT AMT	25,000
							25,000
625-3200-521.64-15	ADP EQUIPMENT	72,453	0	0	0	0	0
* CAPITAL OUTLAY		72,453	0	25,000	25,000	0	25,000
** POLICE		161,631	0	50,000	50,000	2,898	50,000
*** POLICE		161,631	0	50,000	50,000	2,898	50,000
**** FEDERAL POLICE FORFEITURE		161,631	0	50,000	50,000	2,898	50,000



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (8) Resolution No. 18-31 - Adopting the Tentative Capital Budget for FY19

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 18-31.

SUMMARY: The attached Resolution adopts the Tentative Capital Budget for FY19 (October 1, 2018 to September 30, 2019).

Project No.: Funding Account No.:

ATTACHMENTS:

1.	4.1 Resolution 18-31 Tentative Capital Budget FY18	4.1 Resolution 18-31 Tent Capital Budget FY18.pdf
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Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 08/30/2018
Approved - 08/30/2018
Approved - 08/31/2018
Approved - 08/31/2018
Final Approval - 08/31/2018

RESOLUTION NO. 18-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE CAPITAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 FOR THE CITY OF PORT ORANGE; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE AMOUNT OF \$9,818,722; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION EXPENDITURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange approved the Capital Improvement Program for FY2019 – FY2024 by Resolution No. 18-22 on August 7, 2018; and

WHEREAS, the proposed program sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended program and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed program has been advertised in a newspaper of general circulation in the City with notice to all citizens that the program is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed program was conducted by the City Council at 6:30 PM on August 7, 2018, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida; and

WHEREAS, a public hearing on the Tentative Capital Budget was conducted by the City Council at 5:30 P.M. on September 5, 2018, and will be conducted on September 19, 2018 in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida; and

WHEREAS, the City Council hereby adopts a tentative capital budget for fiscal year October 1, 2018 through September 30, 2019 as reflected herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
301	Capital Projects	\$ 1,587,665
311	Fire Impact Fee Fund	249,188
312	Transportation Impact Fee	145,000
317	General Capital Projects Fund	202,500
403	W & S Renewal & Replacement	2,505,000
405	W & S Impact Fee	1,612,000
416	Wetland Mitigation Credit	110,300
505	Lease and Replacement	2,677,000
611	Recreation Impact Fee Fund	730,069
Total:		<u>\$ 9,818,722</u>

Section 2. The 2019 fiscal year (October 1, 2018 through September 30, 2019) capital budget for the City of Port Orange for the Capital Projects Fund, Fire Impact Fee Fund, Transportation Impact Fee Fund, General Capital Projects Fund, Water and Sewer Renewal and Replacement Fund, Water and Sewer Impact Fee Fund, Wetland Mitigation Credit Fund, Lease and Replacement Fund, and Recreation Impact Fee Fund, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the City departments, is hereby tentatively adopted. An operating summary of the revenues and appropriations by fund is attached hereto as Composite Exhibit A.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures for the City during the ensuing fiscal year effective October 1, 2018 through September 30, 2019.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the 5th day of September 2018.

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 18-31

FY 2018 Capital Projects Fund #301
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Gasoline Tax	1 - 6 cent	725,098
Gasoline Tax	1 - 5 cent	578,234
Interest Revenue		7,000
Appropriated Fund Equity		277,333
TOTAL REVENUES:		<u>1,587,665</u>

EXPENDITURES:

Public Works Expenditures	1,587,665
TOTAL EXPENDITURES:	<u>1,587,665</u>

COMPOSITE EXHIBIT A

Resolution Number: 18-31

FY 2018 Fire Impact Fee Fund #311
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	3,000
Fire Impact Fee	246,188

TOTAL REVENUES:	<u>249,188</u>
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EXPENDITURES:

Fire Services Expenditures	249,188
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TOTAL EXPENDITURES:	<u>249,188</u>
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COMPOSITE EXHIBIT A

Resolution Number: 18-31

FY 2018 Transportation Impact Fee Fund #312
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Transportation Impact Fee	140,000
TOTAL REVENUES:	<u>145,000</u>

EXPENDITURES:

Public Works Expenditures	145,000
TOTAL EXPENDITURES:	<u>145,000</u>

COMPOSITE EXHIBIT A

Resolution Number: 18-31

FY 2018 General Capital Projects Fund #317
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Transfer from General Fund	200,000
Interest Revenue	2,500
TOTAL REVENUES:	<u>202,500</u>

EXPENDITURES:

Non-Departmental Expenditures	202,500
TOTAL EXPENDITURES:	<u>202,500</u>

COMPOSITE EXHIBIT A**Resolution Number: 18-31**

FY 2018 Water and Sewer Renewal and Replacement Fund #403
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Transfers from Other Funds	2,500,000
Interest Revenue	5,000
TOTAL REVENUES:	<u>2,505,000</u>

EXPENDITURES:

Water & Sewer Expenditures	2,505,000
TOTAL EXPENDITURES:	<u>2,505,000</u>

COMPOSITE EXHIBIT A**Resolution Number: 18-31**

FY 2018 Water and Sewer Impact Fee Fund **#405**
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Impact Fees	600,000
Interest Revenue	1,000
Appropriated Fund Equity	<u>1,011,000</u>
TOTAL REVENUES:	<u><u>1,612,000</u></u>

EXPENDITURES:

Water & Sewer Expenditures	<u>1,612,000</u>
TOTAL EXPENDITURES:	<u><u>1,612,000</u></u>

COMPOSITE EXHIBIT A

Resolution Number: 18-31

FY 2018 Wetland Mitigation Credit Fund #416
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	5,000
Appropriated Fund Equity	105,300

TOTAL REVENUES:	<u>110,300</u>
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EXPENDITURES:

Non-Departmental Expenditures	110,300
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TOTAL EXPENDITURES:	<u>110,300</u>
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COMPOSITE EXHIBIT A**Resolution Number: 18-31**

FY 2018 Lease and Replacement Fund #505
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Interest Revenue	20,000
Transfer from Other Funds	2,631,101
Appropriated Fund Equity	25,899
TOTAL REVENUES:	<u>2,677,000</u>

EXPENDITURES:

Non-Departmental Expenditures	2,677,000
TOTAL EXPENDITURES:	<u>2,677,000</u>

COMPOSITE EXHIBIT A

Resolution Number: 18-31

FY 2018 Recreation Impact Fee Fund #611
PREPARED: 8/20/18
FINANCE: Nadia Todor

	PROPOSED BUDGET
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REVENUES:

Recreation Impact Fees	1,174,500
Interest Revenue	2,000
Appropriated Fund Equity	(446,431)

TOTAL REVENUES:	<u>730,069</u>
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EXPENDITURES:

Recreation Expenditures	730,069
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TOTAL EXPENDITURES:	<u>730,069</u>
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CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (9) Resolution No. 18-32 - Adopting the Tentative Millage Rate for FY19 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 18-32.

SUMMARY: The attached Resolution will establish the Tentative Millage rate of 4.6288 mills for the Town Center tax increment district for FY19 (October 1, 2018 to September 30, 2019). CRA members are not required for this adoption but will be required prior to the final approval on the 19th. This goes for the other CRA related items as well.

Project No.: Funding Account No.:

ATTACHMENTS:

1.	2.1 Resolution 18-32 Tentative Millage Rate Town Ctr CRA Tax Increment District	2.1 Resolution 18-32 Tent Millage Rate Town Ctr CRA Tax Increment District.pdf
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Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 08/30/2018
Approved - 08/30/2018
Approved - 08/31/2018
Approved - 08/31/2018
Final Approval - 08/31/2018

RESOLUTION NO. 18-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE TENTATIVE PROPERTY TAX MILLAGE
RATE TO BE LEVIED FOR THE TOWN CENTER TAX
INCREMENT DISTRICT, FOR FISCAL YEAR 2019
(OCTOBER 1, 2018 TO SEPTEMBER 30, 2019); AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Town Center Tax increment district operating and capital objectives for fiscal year 2019; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a public hearing on the tentative millage rate has been conducted by City Council at 5:30 P.M. on September 5, 2018, and will be conducted on September 19, 2018, in the City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The tentative millage rate for fiscal year 2019 for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange is hereby levied at 4.6288 mills per \$1,000.00 of valuation. This tentative millage rate is a 9.99% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the 5th day of September, 2018

Reviewed and Approved:

Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (10) Resolution No. 18-33 - Adopting the Tentative Operating Budget for FY19 for Town Center CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 18-33.

SUMMARY: The attached Resolution will establish the tentative operating budget for the Town Center CRA tax increment district for FY19 (October 1, 2018 to September 30, 2019).

Project No.: Funding Account No.:

ATTACHMENTS:

1.	2.2 Resolution 18-33 Tentative Operating Town Ctr CRA Tax Increment District	2.2 Resolution 18-33 Tent Operating Town Ctr CRA Tax Increment District.pdf
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Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 08/30/2018
Approved - 08/30/2018
Approved - 08/31/2018
Approved - 08/31/2018
Final Approval - 08/31/2018

RESOLUTION NO. 18-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE TOWN CENTER TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$476,503; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Town Center Tax increment district of the City of Port Orange for fiscal year 2019 (October 1, 2018 to September 30, 2019) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed budget has been conducted by the City Council at 5:30 PM on September 5, 2018 and will be conducted on September 19, 2018, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
103	Tax Increment Town Center Fund	<u>476,503</u>
TOTAL		\$ <u>476,503</u>

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2019 fiscal year operating budget for the Community Redevelopment Agency for Port Orange Town Center Tax Increment District of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby tentatively adopted.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures of the Town Center tax increment district of the City during the ensuing fiscal year effective October 1, 2018 through September 30, 2019.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Passed and adopted on the 5th day of September, 2018

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 18-33

FY 2018: TAX INCREMENT TOWNCENTER FUND (#103)

PREPARED: August 30, 2018

FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	61,880
Interest Revenue	1,000
Rentals	-
Intergovernmental Revenue	88,623
Transfer from other Funds	325,000
Property Tax Recovery	-
TOTAL REVENUES:	476,503
<u>EXPENDITURES:</u>	
Town Center Tax Increment expenses	476,503
TOTAL EXPENDITURES:	476,503



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (11) Resolution No. 18-34 - Adopting the Tentative Millage Rate for FY19 for Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 18-34.

SUMMARY: The attached Resolution will establish the Tentative Millage rate of 4.6288 mills for the Eastport Tax Increment District for FY19 (October 1, 2018 to September 30, 2019).

Project No.: Funding Account No.:

ATTACHMENTS:

1.	3.1 Resolution 18-34 Tent Millage Rate Eastport CRA Tax Increment District	3.1 Resolution 18-34 Tent Millage Rate Eastport CRA Tax Increment District.pdf
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Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 08/30/2018
Approved - 08/30/2018
Approved - 08/31/2018
Approved - 08/31/2018
Final Approval - 08/31/2018

RESOLUTION NO. 18-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT ORANGE, VOLUSIA COUNTY, FLORIDA;
ADOPTING THE TENTATIVE PROPERTY TAX MILLAGE
RATE TO BE LEVIED FOR THE EASTPORT TAX
INCREMENT DISTRICT, FOR FISCAL YEAR 2019
(OCTOBER 1, 2018 TO SEPTEMBER 30, 2019); AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Port Orange, Florida, has determined the amount of revenue required to meet the Eastport Tax increment district operating and capital objectives for fiscal year 2019; and

WHEREAS, a substantial portion of this operating revenue is derived from ad valorem tax receipts; and

WHEREAS, a public hearing on the tentative millage rate has been conducted by City Council at 5:30 P.M. on September 5, 2018, and will be conducted on September 19, 2018, in the City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The tentative millage rate for fiscal year 2019 for the Community Redevelopment Agency for Eastport Business Center of the City of Port Orange is hereby levied at 4.6288 mills per \$1,000.00 of valuation. This tentative millage rate is a 9.99% increase above the rolled-back rate, which is the percentage increase in property taxes adopted by the City Council for tax increment district operating and capital purposes.

Section 2. This resolution shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Adopted on the 5th day of September, 2018

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 09/05/2018

Consent item: No

SUBJECT: (12) Resolution No. 18-35 - Adopting the Tentative Operating Budget for FY19 for Eastport CRA Tax Increment District

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 18-35.

SUMMARY: The attached Resolution will establish the tentative operating budget for the Eastport CRA Tax Increment District for FY19 (October 1, 2018 to September 30, 2019).

Project No.: Funding Account No.:

ATTACHMENTS:

1.	3.2 Resolution 18-35 Eastport Tentative Operating Budget-Eastport CRA Tax Increment District	3.2 Resolution 18-35 Eastport Tentative Operating Budget-Eastport CRA Tax Increment District.pdf
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Lisa Pallante
Tracey Riehm
Margaret Roberts
Jake Johansson
Robin Fenwick

Created/Initiated - 08/30/2018
Approved - 08/30/2018
Approved - 08/31/2018
Approved - 08/31/2018
Final Approval - 08/31/2018

RESOLUTION NO. 18-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA; ADOPTING THE TENTATIVE EASTPORT TAX INCREMENT DISTRICT OPERATING BUDGET FOR FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; SETTING FORTH ANTICIPATED SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$207,733; SETTING FORTH EXPENDITURES IN AN EQUIVALENT AMOUNT; PROVIDING FOR APPROPRIATION AND PROCEDURES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter, Section 3.08 of the City of Port Orange Code of Ordinances, as amended on October 9, 2001 states that the City Council shall by resolution adopt the annual budget, budget amendments and authorize appropriations; and

WHEREAS, the City adopts its budget pursuant to its Charter and Section 166.241, Florida Statutes; and

WHEREAS, the City Manager of the City of Port Orange has prepared the annual report and budget for the Eastport Tax increment district of the City of Port Orange for fiscal year 2019 (October 1, 2018 to September 30, 2019) and has submitted same to the City Council; and

WHEREAS, the proposed budget sets forth, in detail, information on revenues and expenditures, including debt service, and comparative figures for preceding fiscal years; and

WHEREAS, the City Council has made a study of the recommended budget and has made amendments thereto as indicated in the budget; and

WHEREAS, a general summary of the proposed budget has been posted on the City's website and is available for public inspection in the office of the City Clerk; and

WHEREAS, a public hearing on the proposed budget has been conducted by the City Council at 5:30 PM on September 5, 2018 and will be conducted on September 19, 2018, in City Council Chambers at City Hall, 1000 City Center Circle, Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The following amounts are appropriated for various funds:

<u>Fund #</u>	<u>Description</u>	<u>Amount</u>
102	Tax Increment Eastport Fund	<u>207,733</u>
TOTAL		\$ <u>207,733</u>

A summary of the estimated revenues and appropriations for all funds is attached hereto as Composite Exhibit A.

Section 2. The 2019 fiscal year operating budget for the Community Redevelopment Agency for Eastport Business Center tax increment district of the City of Port Orange, as submitted by the City Manager and as amended by the City Council to fund the amounts necessary for the successful operation of the district, is hereby tentatively adopted.

Section 3. The budget tentatively adopted in the preceding section shall govern the expenditures of the Eastport tax increment district of the City during the ensuing fiscal year effective October 1, 2018 through September 30, 2019.

Section 4. Supplemental appropriations, reductions of appropriations, emergency appropriations, and interdepartmental transfers of appropriations may be effected by the City Council and the City Manager as deemed necessary in strict compliance with the procedures specified in Chapter 2, Article VI, Division 3, Code of Ordinances, City of Port Orange, Florida.

Section 5. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, CMC, City Clerk

Passed and adopted on the 5th day of September, 2018

Reviewed and Approved: _____
Margaret T. Roberts, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 18-35

FY 2018: TAX INCREMENT EASTPORT FUND (#102)
PREPARED: August 20, 2018
FINANCE: Finance Staff

	PROPOSED BUDGET
<u>REVENUES:</u>	
Advalorem Tax	84,423
Intergovernmental Revenue	120,910
Appropriated Fund Balance	-
Interest	2,400
TOTAL REVENUES:	207,733
<u>EXPENDITURES:</u>	
Eastport Tax Increment Expenses	207,733
TOTAL EXPENDITURES:	207,733