



AGENDA
CHARTER REVIEW BOARD
CITY OF PORT ORANGE

Meeting Date: Monday, June 11, 2018

Time: 5:00 PM

Type of Meeting: Regular

Location: Council Chambers
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes - May 14, 2018
3. Recommendation to Change the Contract Term of the City Manager
4. Delegate the approval of minutes to the Chair

C. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE **CHARTER REVIEW BOARD** WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED. NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771. UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

CHARTER REVIEW BOARD MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MAY 14, 2018

THE REGULAR MEETING of the City of Port Orange Charter Review Board was called to order by Chairperson Connors at 5:00 p.m.

CALL TO ORDER

Roll Call Present: Chair Debbie Connors
 Member Willie Scales
 Vice Chair Newton White
 Member Wayne Wilcox

 Absent: Member Stan Hetrick

 Also Present: Jake Johansson, City Manager
 Margaret Roberts, City Attorney
 Robin Fenwick, City Clerk

DISCUSSION/ACTION

2. Consideration of Minutes - April 9, 2018

Motion to approve the Minutes of April 9, 2018 was made by Vice Chair White, and Seconded by Member Wilcox. Motion carried unanimously by voice vote.

3. Voting Methodology

Jake Johansson, City Manager, provided information and statistics regarding the number of cities with council size by population, as well as district voting vs. city-wide voting. He found that most of the larger cities had more council members.

Vice Chair White doesn't believe the time is right to change the make-up of the Council at this time. The Board agreed.

Ms. Roberts asked the Board if they would like to take a recommendation to Council regarding the change as to the City Manager's contract term. She will research the need for a Charter Amendment vs. Ordinance to make the change as recommended and will bring that to the Board in June.

ADJOURNMENT

Attest:

Debbie Connors, Chair

Robin Fenwick, CMC
City Clerk

From: [Roberts, Margaret](#)
To: dconnors@pschamber.com; [Johansson, Michael](#); [Fenwick, Robin](#)
Subject: Charter Amendment
Date: Tuesday, June 05, 2018 1:37:22 PM

The Charter Review Board has proposed an amendment to the Charter regarding the term, if any, for the city manager's contract of employment. The nature of the proposed amendment requires an ordinance of the city council complying with Section 166.031, Florida Statutes, submitting the proposed amendment to the electors in a general or special election. Section 166.021, Florida Statutes, provides that any amendment changing the charter rights of municipal employees requires the electors to approve the change by referendum. September 5, 2018 is the deadline for placement of referendum questions on the November 2018 ballot.

Margaret T. Roberts
City Attorney
1000 City Center Circle
Port Orange, FL 32129
(386) 506-5525
mroberts@port-orange.org