AGENDA

PARKS & RECREATION ADVISORY BOARD

CITY OF PORT ORANGE

Meeting Date: Tuesday, July 18, 2017
Time: 5:00 PM

Type of Meeting: Regular
Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes
   - April 18, 2017 - Regular Meeting
   - April 25, 2017 - Workshop with Council
   - June 13, 2017 - Special Meeting
3. Field Demand
4. Follow up discussion with the joint meeting with council

C. PARKS & RECREATION DIRECTOR'S REPORT

D. PUBLIC COMMENTS

E. BOARD COMMENTS

F. NEXT MEETING DATE

5. Next Meeting Date: October 17, 2017

G. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE **PARKS & RECREATION ADVISORY BOARD** WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED. NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-8771. UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY HALL – SECOND FLOOR – CONFERENCE ROOM
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
APRIL 18, 2017 AT 5:00 P.M.

THE REGULAR MEETING OF THE RARKS & RECREATION ADVISORY BAORD of the City of Port orange was called to order by Chairman Wiles at 5:00 p.m.

Present:	Jack Wiles, Chairman Mark Bowling Robert Maxwell Maria Mills-Benat Patricia Barraco John Cameron (arrived late) Bobby Ball, Vice Chairman James H. Richard Jr. Michael Navarra (arrived late)
Absent:	Julie Day
Also Present:	Susan Lovallo, Parks & Recreation Director Barbara Abbate, City Clerk's Office

B. ELECTION OF OFFICERS

Motion was made by Member Mills-Benat to nominate Member Wiles for Chairman, seconded by Member Ball. Member Wiles accepted the nomination. Motion carried unanimously by voice vote.

Motion was made by Member Mills-Benat to nominate Member Ball for Vice Chairman, seconded by Member Bowling. Member Ball accepted the nomination. Motion carried unanimously by voice vote.

C. DISCUSSION/ACTION

2. Consideration of Minutes

Motion made by Member Bowling to approve the minutes for the meeting held October 18, 2016, Seconded by Member Mills-Benat. Motion carried unanimously by voice vote.

3. Foundation update

Chairman Wiles said he and Susan Lovallo, Parks & Recreation Director, will be meeting with Jake Johansson, City Manager, on April 19th, 2017 regarding the Foundation. He will have an update for the Board at the joint meeting with City Council.

4. Southwinds Fence

Ms. Lovallo said the soccer club has withdrawn their request to help with the fence at Southwinds so it will not be replaced at this time.

Ms. Lovallo said there is a soccer academy that would like to have a partnership with the City. She said this will be discussed at the joint meeting with City Council on April 25, 2017.

5. River 2 Sea Trail and Sidewalk GAP update

Ms. Lovallo said there are no new updates.

D. PARKS & RECREATION DIRECTOR'S REPORT

6.

- Park Naming Policy - This policy has come before this Board as well as City Council and the new policy is now in place.

- Administrative office relocation for more community space at the Gym - The administrative offices will be relocating to the old police department in about a year or 18 months when the renovation is completed. The building will need a new name and a suggestion was to name it after Mr. Dubois, the first Mayor of Port Orange.

- Spruce Creek Canoe & Kayak Launch - There is an “Enter at Your Own Risk” sign and a waver for people to sign that have been collected by staff every week.

- Kayak Lease at Riverwalk - This is working out okay even with the construction going on in that area. The grand opening was scheduled for April 26, 2017 and will need to be rescheduled. There is a demo day scheduled for April 29, 2017

- Wheelchair swing grant - The City didn’t get the wheelchair swing grant. There was a change in grant writers and Ms. Lovallo was unsure what happened with the grant.

- Stallion Participation Agreement - The season is over. There were no problems and minimal damage to the fields. Ms. Lovallo also updated the Board on the budget and upcoming events.

E. PUBLIC COMMENTS

Jim Enslin, Flagler Area Biking Club, talked about some of the trails that the bike club manages that include Doris Leeper Spruce Creek Preserve. Mr. Enslin wanted to inform the Board of the work this organization does and that they would like to extend into the Port Orange area. Ms. Lovallo said Doris Leeper Spruce Creek Preserve is a joint property owned and operated by Volusia County, the state of Florida, and the City of Port Orange. She also said Flagler Area Biking Club currently has permission to cut trails. They also maintain them and keep up with the signage that marks the trails. Member Barraco asked if someone gets hurt and needs help, what do they do? Mr. Enslin said the Club is working to get signs out there like the mile markers on the highway so people will be able to use them to pinpoint their location in case of an emergency.

> *Motion made by Member Mills-Benat to recommend the trail expansion onto City property at Doris Leeper Spruce Creek Preserve, Seconded by Member Maxwell. Motion carried unanimously by voice vote.*

The Board discussed what they will bring before City Council at the workshop on April 25, 2017.

F. <u>BOARD COMMENTS</u>

There were none

G. <u>NEXT MEETING DATE</u>

7. Next Regular Meeting Date: 7/18/17
   Annual Joint Meeting with City Council: 4/25/17

H. <u>ADJOURNMENT:</u> 6:31 p.m.

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Chairman Wiles

JOINT WORKSHOP MINUTES
PORT ORANGE CITY COUNCIL AND
PARKS & RECREATION ADVISORY BOARD
SECOND FLOOR CONFERENCE ROOM – CITY HALL
1000 CITY CENTER CIRCLE
APRIL 25, 2017

THE JOINT WORKSHOP of the City of Port Orange and the Parks & Recreation Advisory Board was called to order by Mayor Donald Burnette at 6:30 pm.

Pledge of Allegiance

Silent Invocation

Parks Roll Call:	Present:	Jack Wiles, Chairman John Cameron, Vice Chairman Mark Bowling Maria Mills-Benat Patricia Barraco Bobby Ball James Richard Mike Navarra
	Absent:	Julie Day Robert Maxwell
Council Roll Call:	Present:	Councilman Chase Tramont Councilman Drew Bastian Councilman Scott Stiltner Mayor Donald Burnette
	Absent:	Vice Mayor Bob Ford
	Also Present:	Jake Johansson, City Manager Margaret T. Roberts, City Attorney Susan Lovallo, Parks & Recreation Director Robin Fenwick, City Clerk

JOINT WORKSHOP AGENDA

4. Annual update and discussion on priorities and projects/programs

Jack Wiles, Chairman, updated Council on the Board's discussions from recent meetings. Good progress is being made on the sidewalk gaps and trails. The Spruce Creek Kayak launch is accessible. The Park Naming Policy has been finalized and approved by Council. This year the Board would like to narrow their focus on fewer but larger items, including the Foundation and the Causeway, as well as the community center and ball fields. The Board would also like to discuss the administration offices moving and what that means for the current office space. The Board wants to discuss the handling of co-sponsored (club) teams. Mr. Wiles asked Council for direction on those specific items.

Mr. Wiles discussed some pros and cons of the co-sponsored teams. They allow players to play at a higher level but the extra usage has an effect on the fields but, there is a positive impact on the community with restaurants and hotels. There is a need for more fields to accommodate the recreation programs.

Council agreed that more fields are needed for all sports. Council wants to discuss the needs for the next 20 years and figure out the steps to meet those needs. The Board would like to see where land is available and how to fund more fields and a community center. They would like to find approximately 200 acres for a complex.

Jake Johansson, City Manager, discussed environmental issues with the land at the Wellfield property. Land will need to be acquired for a complex. He asked Council and the Board to hold off on bonding a complex.

Member Bobby Ball asked about expanding the Coraci Complex. Mr. Johansson will be meeting with Mr. Coraci soon and will discuss it as an option. Mike Navarro suggested a complex similar to the new one in Seminole County. Mr. Johansson will investigate some options for land and funding.

Susan Lovallo, Parks & Recreation Director, provided numbers regarding the growth of participation in the City's sports programs over the past few years, as well as the hours of field use.

Margaret Roberts, City Attorney, provided an update regarding the Foundation. An outside attorney has been working on the documents and a training will happen soon so the Foundation Board knows the do's and don't's. The Foundation is a private, separate entity of the City.

Mr. Johansson discussed volunteers who would like to participate on the Board of Directors for the Foundation. Mayor Burnette asked for staggered terms for the Board Members.

The Board supports any extra staff the Parks & Recreation Department might need in the upcoming budget.

Mr. Wiles asked what will happen to the administrative offices currently in the gym. Ms. Lovallo has planned to use the office areas for after school functions with students. The building on Halifax Avenue will be gone soon and those functions will need to move. She will expand programs in the building.

Mr. Wiles asked how the Board should address co-sponsorships in the future. Council agreed the recreation program comes first as far as scheduling, etc.

Councilman Stiltner asked the Board to find 3-4 community centers around Florida that Council can visit to get an idea of what might be needed and wanted. Member Pat Barraco asked for a survey to find out what the kids want at the community center.

Mr. Wiles asked for a list of available land prior to their next meeting.

Mr. Johansson asked for any objections to reducing the cost of the All Star Baseball and Softball fees. There is money to offset the fee. Currently it is $100 being reduced to $50. There were no objections. A resolution will be provided to Council at a later date.

<u>ADJOURNMENT:</u> 8:07 p.m.

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Jack Wiles, Chairman

PARKS AND RECREATION ADVISORY BOARD
SPECIAL MEETING
CITY HALL – SECOND FLOOR – CONFERENCE ROOM
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
JUNE 13, 2017 AT 5:00 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Wiles at 5:01p.m.

Present:	Jack Wiles, Chairman Bobby Ball. Vice Chairman Maria Mills-Benat Patricia Barraco Julie Day John Cameron James H. Richard Jr. (arrived late) Mike Navara (arrived late)
Absent:	Mark Bowling Robert Maxwell
Also Present:	Susan Lovallo, Parks & Recreation Director Michelle Cusella, City Clerk's Office

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Port Orange Elite Soccer Club

Mark Greenberg, Port Orange Soccer Club President, stated in the past several years the club has been researching soccer partnerships that could provide the proper training and coaching. Mr. Greenberg believes Florida Elite Soccer Academy is a partnership that is a strategic fit for this community.

Sean Bubb, Florida Elite Soccer Academy, gave an overview of how the organization works and the background of Florida Elite Soccer Academy.

Susan Lovallo, Parks & Recreation Director, advised the existing name of the current soccer club "Port Orange Soccer Club" would simply be changed to "Florida Elite of Port Orange".

Mr. Greenberg said the need for more fields is imperative and hopeful that the effect of the partnership with Florida Elite Soccer Academy will change that.

Member Cameron said he is looking forward to the growing of our community and this program.

Chairman Wiles asked how the innerworkings of the organization make a profit.

Mr. Bubb advised Chairman Wiles there would be revenue coming in from fundraisers and sponsors.

> *Motion to approve was made by Vice Chair Ball. Motion seconded by Member Mills-Benat. Motion carried unanimously by voice vote.*

C. NEXT MEETING DATE

3. Next Meeting Date: July 18, 2017

D. ADJOURNMENT 6:04 PM

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Chairman Wiles