REGULAR CITY COUNCIL MEETING

6:30 PM – COUNCIL CHAMBERS – CITY HALL

JUNE 20, 2017

AGENDA

ALL CITIZENS DESIRING TO ADDRESS THE PORT ORANGE CITY COUNCIL DURING CITIZEN PARTICIPATION SHOULD COMPLETE A SPECIAL APPLICATION FORM WHICH IS LOCATED ON THE STANDS OUTSIDE THE COUNCIL CHAMBERS. AFTER COMPLETING THE FORM, PRESENT IT TO THE CITY CLERK.

A. OPENING

1. Pledge of Allegiance
2. Invocation - Pastor Tom Nelson of First United Methodist Church
3. Roll Call

B. CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only
5. Agenda Approval
6. Approval of Minutes
    a. May 16, 2017 - Regular City Council Meeting
    b. May 30, 2017 - City Council Workshop
7. Bid Awards and Contract Items
    a. Change Order No. 2 to the Standard Multi-Year Contract for Services with CedarChem, LLC
    b. Bid Award of RFP #17-10 to Infosend for Utility bills printing and mailing
    c. Bid Award of ITB #17-26 to Flair Service Inc. for A/C replacement at the YMCA
    d. Bid Award of ITB #17-12 to Alford Timber, Inc. for Timber Harvesting
    e. Ratification of Emergency Purchase of Generator for Fire Station #71 with Cummins
    f. Rejection of all bids for ITB #17-13 for Garnsey Water Plant Sludge Feed Pumps & Filter Backwash Upgrades
    g. Rejection of all bids for ITB #17-20 for Pre-owned Yard Spotter Truck (Yard dog) for the Water Reclamation Facility

h. Rejection of all bids for ITB #17-15 for Removal and Replacement of Kitchen Cabinets and Associated Work at Port Orange Fire Stations No. 71 & 74

8. Second Amendment and Extension to Smokey Hunt Club Lease
9. Resolution No. 17-20 - Temporary Waiver of Fees for Community Development Planning Applications for Annexation, Comprehensive Plan Future Land Use Amendment and Rezoning
10. Resolution No. 17-23 - Ratification and Restatement of Resolution No. 17-16 - Pavers
11. Resolution No. 17-24 - Ratification and Restatement of Resolution No. 17-17 - Amending Resolution No. 17-15 Temporary Waiver of Sewer Connection Fees
12. Resolution No. 17-25 - Parks & Recreation Fees
13. Resolution No. 17-26 – Easement Vacation – Lot 15, The Vineyards – Phase II
14. Resolution No. 17-27 - Revising Fees for Public Records Request Production and Other Services
15. Release of a Reservation of a Tree Conservation Easement
16. Release of Easement - Proposed Cornerstone Grove Subdivision
17. Dedication of right-of-way along the north side of Herbert Street, adjacent to 3567 Nova Road (Cumberland Farms)
18. Sale of Real Property located at 900 Swallowtail, Suite E (Unit 105) to Raymond and Patricia Adams
19. Denial of Utility Fee Reduction Request for 1161 Bayview Lane (Continued from 5/2/17)
20. Renewal of Environmental Legal Liability Insurance with Aspen Special Insurance Company
21. Approval of Updated Purchasing Manual
22. Designation of a Voting Delegate for the 91st Annual Florida League of Cities Conference

C. CITIZEN PARTICIPATION (Agenda)

23. Derek LaMontagne - Save Spruce Creek - Wetland Resolution Draft Document and Basin Management Action Plan (BMAP) Discussion

D. CITIZEN PARTICIPATION (Non-Agenda – 15 minutes)

E. COUNCIL COMMENTS

24. Comments/Concerns from Council Members

F. SPECIAL AWARDS, REPORTS, RECOGNITION AND PROCLAMATIONS

25. Report from KemperSports on the Cypress Head Golf
26. Report from the Fire Pension Plan's Actuary - Patrick Donlan

G. BOARD APPOINTMENTS, INTERVIEWS, REPORTS

27. Report on Citizen Advisory Committee for TPO
28. Appointment - Youth Advisory Board
29. Appointment - Volusia Growth Management Commission Member
30. Appointment - Environmental Advisory Board
31. Report from the Environmental Advisory Board's Special Meeting

H. PUBLIC HEARING

32. Second Reading - Ordinance No. 2017-18 – Rezoning/3813 S. Nova Road, Case No. 17-65000001
33. Subdivision Replat for Clark Professional Center Phase 2, Case No. 16-50000005
34. Final Plat and Plans for Cornerstone Grove Subdivision, west side of Hidden Lake Drive, north of Yorktowne Boulevard, Case No. 17-50000002

I. REGULAR AGENDA

35. First Reading - Ordinance No. 2017-12 - Section 2-279 Cone of Silence
36. First Reading - Ordinance No. 2017-20 - Revision to City Code Section 2-261 - Petty Cash Funds; authorization and procedures
37. Resolution No. 17-19 - Budget Appropriation
38. License Agreement – Lot 33, Laurelwood Mobile Estates Unit III
39. Utility Billing
    a. First Reading - Ordinance No. 2017-21 -Revision to Section 2-240-Utility billing, delinquent accounts, liens and adjustments
    b. Resolution No. 17-21 - Utility Billing Resolution

J. COMMENTS

40. City Attorney Comments
41. City Manager Comments

K. COUNCIL COMMITTEE REPORTS

42. City Council Committee Reports
    a. ArtHaus
    b. Port Orange/South Daytona Chamber of Commerce
    c. Roundtable of Elected Officials

L. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.