



AGENDA
PARKS & RECREATION ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Tuesday, April 18, 2017

Time: 5:00 PM

Type of Meeting: Regular

Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. ELECTION OF OFFICERS

C. DISCUSSION/ACTION

2. Consideration of Minutes
3. Foundation update
4. Southwinds Fence
5. River 2 Sea Trail and Sidewalk GAP update

D. PARKS & RECREATION DIRECTOR'S REPORT

6.
 - Park Naming Policy
 - Administrative office relocation for more community space at the Gym
 - Spruce Creek Canoe & Kayak Launch
 - Kayak Lease at Riverwalk
 - Wheelchair swing grant
 - Stallion Participation Agreement

E. PUBLIC COMMENTS

F. BOARD COMMENTS

G. NEXT MEETING DATE

7. Next Meeting Date: 7/18/17

H. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE **PARKS & RECREATION ADVISORY BOARD** WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED. NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.

PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY HALL – SECOND FLOOR – CONFERENCE ROOM
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
OCTOBER 18, 2016 AT 5:00 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Wiles at 5:00 p.m.

Present: Jack Wiles, Chairman
Mark Bowling
Bobby Ball
John Cameron, Vice Chairman
Robert Maxwell
Dianne Gardner

Absent: Maria Mills-Benat (Excused)
Sean Maroney (Excused)
Patricia Barraco (Excused)
Julie Day

Also Present: Susan Lovallo, Parks & Recreation Director
Barbara Abbate, City Clerk's Office

A. DISCUSSION/ACTION

2. Consideration of Minutes

Motion made by Member Cameron to approve the minutes for the meeting held July 19, 2016, Seconded by Member Bowling. Motion carried unanimously by voice vote.

Motion made by Member Cameron to approve the minutes for the Special meeting held August 15, 2016, Seconded by Member Gardner. Motion carried unanimously by voice vote.

3. Riverwalk Canoe and Kayak Lease.

Susan Lovallo, Parks & Recreation Director updated the Board on the Riverwalk canoe and kayak lease. She said the City has a two-year lease with Sandy Point Progressive Sports. She said there will be equipment available for rent and during the busy time there will be staff on site. Ms. Lovallo said the hours of operation will be the same as the park hours. She believes this will be a good addition to the park.

4. Parks damage due to Hurricane Matthew

Ms. Lovallo said none of the buildings were damaged in the parks from falling trees. She reported to the Board the parks that were closed due to storm debris. She said there were 121

trees down in the parks and heavy damage to the Causeway Park. She also said there are 180 trees down at Cypress Head Golf Course but the course is open. There were roof leaks at the golf course club house and at the YMCA. The fields are operational and baseball season was only delayed a few days. Member Ball asked if the City will get reimbursed from FEMA for the damage at the Causeway Park. Ms. Lovallo said docks are not covered under insurance but she did tour the Causeway Park with a representative from FEMA and discussed putting in concrete pilings instead of wood so when the next hurricane comes through it will not destroy the dock. The repair is going to take some time. Because the dock has been destroyed, the City should be eligible for grant funding and FEMA reimbursement.

Chairman Wiles updated the Board on the Foundation. He said Margaret Roberts, City Attorney, has been consulting with Mr. Rogers and will have more information for the Board at the January meeting.

Chairman Wiles said there will be a joint meeting with the Parks and Recreation Advisory Board and City Council on October 25, 2016 at 5:30 p.m. in the 2nd Floor Conference Room.

Chairman Wiles said there is a fee waiver for semi-pro football league on the City Council Agenda for tonight October 18, 2016. Ms. Lovallo said the requesting for waiver also has a list of things that the league will do for the community.

Member Maxwell has worked with a lot of the teams in the past. When this league was in Ormond Beach at the soccer complex there was \$2,000 of damage to the fields. He also said the league isn't very family friendly.

Chairman Wiles believes when an organization like this one comes before City Council for a fee waiver, City Council should send the organization to this Board for discussion and a recommendation.

Motion made by Member Cameron to urge City Council to send this fee waiver for semi-pro football league back to the Parks & Recreation Advisory Board, seconded by Member Bowling. Motion carried unanimously by voice vote.

Ms. Lovallo will let City Council know this Board has some concerns about this league receiving a fee waiver and using City fields.

B. PARKS & RECREATION DIRECTOR'S REPORT

Ms. Lovallo reported to the Board on upcoming projects, programs and events.

C. PUBLIC COMMENTS

There was none

D. BOARD COMMENTS

There was none

E. NEXT MEETING DATE

5. Next Meeting Date: 1/17/17

F. ADJOURNMENT: 5:58 p.m.

Chairman Wiles

JOINT SPECIAL MEETING/WORKSHOP MINUTES
PORT ORANGE CITY COUNCIL AND
PARKS & RECREATION ADVISORY BOARD
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
OCTOBER 25, 2016

THE JOINT SPECIAL MEETING/WORKSHOP of the City of Port Orange and the Parks & Recreation Advisory Board was called to order by Mayor Allen Green at 6:30 pm.

Pledge of Allegiance

Silent Invocation

Parks Roll Call: Present: Jack Wiles, Chairman
 John Cameron, Vice Chairman
 Mark Bowling
 Robert Maxwell
 Julie Day
 Maria Mills-Benat
 Sean Maroney
 Dianne Gardner
 Patricia Barraco
 Bobby Ball

Council Roll Call: Present: Councilman Bob Ford
 Councilman Donald Burnette
 Councilman Scott Stiltner
 Vice Mayor Drew Bastian
 Mayor Allen Green

 Also Present: Jake Johansson, City Manager
 Margaret T. Roberts, City Attorney
 Robin Fenwick, City Clerk

JOINT SPECIAL MEETING AGENDA

4. Semi Pro Football Team Request

Susan Lovallo, Parks & Recreation Director, introduced Lilly Wiggins, who discussed the semi pro football team request, Port Orange Stallions. She explained the partnership with USDA, who will provide a \$1,000 scholarship to the host high school. They provide volunteer opportunities throughout the community. They are working with different retired NFL players to help the team get up and running and provide opportunities for the community.

Mayor Green is concerned with the utilization of the fields. Councilman Stiltner concurred. He is also concerned with waiving fees for non-residents. The costs to

maintain the fields will affect the turnaround time for youth sports. He would like Council and the Parks Board members to consider what will be required in the future for new organizations.

Councilman Burnette believes the dates of the league would work because it doesn't overlap with Pop Warner but there is not enough parking for multiple events held at the same time. He asked what the team is asking for specifically. Ms. Wiggins said they are looking at practicing at Silver Sands Middle School. She discussed the volunteer services they have provided throughout Volusia County. She asked Council and the Board what they want of the group. They are available to be of service.

Joshua Wiggins spoke regarding the community service provided by the group including events within the City of Daytona Beach. He wants to bring those services and events to Port Orange, which is where he lives. He suggested a Pop Warner Band. They have teachers involved in the group and want to provide tutoring to youth.

Councilman Ford doesn't know what to do with this opportunity because he doesn't know what master plan there is for Parks and Recreation. He wants to decide what the long term goals are for Parks & Recreation and how this team fits in with the master plan.

Vice Mayor Bastian still have concerns regarding the damage to the fields and maintenance costs to ensure they are usable fields. He would like to see the partnership work.

Mayor Green would like to see the team obtain a corporate sponsor.

Jack Wiles, Chairman, thanked the team for appearing and providing information to the Board.

Bobby Ball asked several questions regarding the team's requests and expectations. The waiver request is for \$2,200. The players cannot get paid for their play because they are getting qualified for college and/or the NFL. Ms. Wiggins believes they will be able to provide assistance regarding the fields.

Ms. Lovallo advised that Staff can work this group into the schedule for field use but it will impact other clubs and practices, specifically the Soccer Club. They may not get the fields they request but she will honor the contract with the Soccer Club. Staff routinely shuffles groups around to accommodate all. This will require more shuffling. She and Staff do not know how much of an impact this particular group will have on the fields.

Mark Bowling asked where the players are from. Derrick Clark advised that the players are from all over the area. Mr. Bowling asked if this is a one-year fee waiver request or on-going. Ms. Wiggins said they are working on sponsorships for future fees. Mr. Bowling asked how often fights occur. Ms. Wiggins said they are zero tolerance with violence.

John Cameron asked how they will receive revenue. Ms. Wiggins explained the role of USDA. They are also working on sponsorships. Mr. Cameron is concerned with the Business Plan to continue the endeavor.

Dianne Gardner asked about research regarding the impact from this type of activity. She is concerned with security issues as well. Mr. Wiggins explained the requirements regarding security and safety issues.

Maria Mills-Benat asked how the game of football fits into their mission. Ms. Wiggins advised that the group helps men find their place in the community through football and community service. Member Mills-Benat is very concerned with field space. She suggested the group help with parking at Coraci fields.

Pat Barraco believes it sounds wonderful but she would like to see the questions answered first, specifically the maintenance issues and field needs. She agreed with Councilman Ford about a master plan.

Chairman Wiles asked about liability to the City. He believes it feels like a partnership even though it is a fee waiver and he has some concerns specifically the fields.

Motion to recommend approval of the
fee waiver as to use of the fields was
made by Member Bowling, and
Seconded by Member Mills-Benat.
Motion carried 6-1 by roll call vote, with
Chairman Wiles voting no.

Margaret Roberts, City Attorney, recommended Council consider their motion subject to protections for the City, including liability issues, insurance concerns, legal entity verification, hold harmless agreements, etc.

Councilman Stiltner has more questions regarding the impact of other sports already going on. He is very concerned with the maintenance of the fields. He wants to partner with organizations that will give back in the capital needs of the department.

Mayor Green believes there should be a fee to invest in the fields. He wants the group to be successful.

Jake Johansson, City Manager, advised that Staff can fit this group into the fields but it could be at the expense of another club/sport. He believes a year or two commitment could show whether or not it would work.

Ms. Roberts advised that she cannot provide a contract within a few weeks so they can start practicing in November.

Motion to approve the fee waiver subject to the City Attorney approving the contract to include all protections to the City was made by Vice Mayor Bastian, and Seconded by Councilman Ford. Motion carried unanimously by roll call vote.

Ms. Roberts will prepare the contract with all protections necessary for a term of one-season.

JOINT WORKSHOP AGENDA

5. Foundation Update and Direction

Ms. Roberts will prepare an ordinance regarding the Foundation and will be requesting that Council approve outsourcing some of the other items she needs expertise on. She will stay on track for completion of the paperwork by the end of the year.

6. Sports Complex vs. Community Center Discussion

Mr. Wiles said the Board would like a sports complex and a community center. They Board would like at least one, if not both to move forward. A grant and bonding was discussed. Revenue could be achieved by renting the fields out. He asked Council how to get one or the other moving forward.

Mayor Green would like to see a community center with the fields around it but there is no property to accommodate it.

Member Barraco believes a community center is needed for those who don't play sports.

Member Cameron doesn't believe the large community center and sports complex is feasible because of land issues. He'd like to see it done another way because there is definitely a need.

Discussion was held regarding smaller community centers (i.e.: in shopping centers), as well as the City's land on Tomoka Farms Road. The complex can be built slowly around that property. Councilman Stiltner would like to know what the community center will need to keep the youth entertained so they can determine the size of the building needed.

The Board will discuss this topic further based on this discussion.

7. Spruce Creek Kayak Launch

Mr. Wiles asked if this item should stay on their agenda to complete the project or is it complete. Mr. Johansson advised that the site is being opened up to allow some access but still protect the City and the property. He advised that there is a property on Williamson Blvd. near the elementary school that Staff is working to acquire with a launch but the launch is a private dock at this time. Staff will continue looking into the property to see if it is worth it and if grants can be obtained for the property. It will provide access to the Russell Property.

8. Park Naming Policy

Mr. Wiles believes the Board provided a good recommendation to Council and looks forward to moving forward.

Ms. Roberts will provide the current draft of the policy for the Board's review. The policy is scheduled to be considered by Council on November 1, 2016.

9. Council and Board Comments

Mr. Wiles advised that the River to Sea TPO is working on feasibility study to identify any design issues and the estimated construction costs for the sidewalk gap project.

Member Cameron is frustrated that the Foundation has not moved forward as it could have funded the request for a fee waiver tonight.

The Board thanked Council for meeting with them. They asked for further direction. Council would like to meet with the Board more often.

10. City Attorney Comments

Ms. Roberts asked Council to review the draft Resolution No. 16-74 regarding water charges incurred because of Hurricane Matthew damages. She asked for Council's consensus to authorize the City Manager to hold any collections of the penalties until Council can act on the Resolution. Council agreed.

11. City Manager Comments

Mr. Johansson discussed his deliverables from tonight's meeting. He advised of the rule change to be proposed in January in the City Council's Local Rules to have requests vetted through the appropriate advisory board and/or staff prior to coming before Council. Council and the Board Members agreed to have their next joint workshop in April.

ADJOURNMENT: 7:52 p.m.

Chairman Jack Wiles

Lovallo, Susan

From: Marc <mlg6573@gmail.com>
Sent: Thursday, November 03, 2016 4:31 PM
To: Lovallo, Susan
Subject: Southwinds fence

November 1, 2016

City of Port Orange
Parks and Recreation dept.
4655 City Center circle
Port Orange, Fl. 32129

To whom it may concern,

Port Orange Soccer Club is proud to be participating member of the Port Orange Community. We have enjoyed partnering with the Parks and Recreation Department on many projects. We would like to partner with you on another project, one that is important for the safety of our players and all residents of this great city.

The fences around the fields of Richel road are in disrepair. After the hurricane we recently experienced, and over all wear and tear, they are in need of replacement. Port Orange Soccer would like to propose a joint effort to replace the fence.

In order to assist the city with capital expenditures, Port Orange Soccer Club is willing to share the up-front costs of replacing the fence. In this proposal, the Port Orange Soccer Club proposes to pay 50% of the upfront cost to replace the fence. In exchange, we propose the city waive our co-sponsor agreement for the few years until the club has recouped the upfront cost through the fee waiver. For example, if the fence is \$30,000, Port Orange Soccer Club will pay \$15,000 of the costs up front, then the city will waive the full co-sponsor fee for the next 3 years, and then \$3,000 for the last year.

We hope you consider this much needed improvement to city property.

Sincerely,

Port Orange Soccer Club EBOD